I. CALL TO ORDER

II. ACTION
1. Approve minutes
2. New business
   a. Revision of Validation Checklist
   b. Other

III. INFORMATION
1. POET status
2. Blackboard Catalist Awards for outstanding online classes
3. 2012 - Meeting Schedule (meet in LL 104)
   2/23
   3/8
   4/12
   4/26
   5/10
4. BB Sandbox = To return to our sandbox.....
   1. https://bbsandbox.palomar.edu/webapps/login/
   2. Use your Palomar College e-mail prefix plus e-mail password to log on.
   3. At the top on the left of the screen, make sure you select the upper right tab: Course
   4. In far right panel, select: AT Catalog
   5. Select Course ID: POET - Course Name: Palomar Online Education Training (POET)
   6. Drop down menu to the right of POET: Enroll

IV. ADJOURNMENT