MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE  
— MINUTES —  
Thursday, September 13, 2012

Approved

PRESENT: Richard Albistegui-DuBois, Michael Bartulis, Kelly Falcone, Sherry Goldsmith, Erin Hiro, Nirmala Kashyap, Lawrence Lawson, Kalyna Lesyna, Lillian Payn, Chris Sinnott, Jonathan Smith

ABSENT: Jay Baker, Rebecca Barr, Jackie Martin-Klement, Teresa Pelkie, Christopher Petersdinh

CALL TO ORDER: The meeting was called to order by the Chair Lillian Payn at 2:06 p.m. in Room LL 104.

MINUTES: The minutes were approved as corrected.

ACTION ITEMS:

1. BlackBoard App Survey
   a. Leave App on: YES
   b. Publicize app to buy: No
      (but announce in BB and to instructors of its availability and status)
   c. Faculty using existing app: about ½
   d. Faculty would buy app (in current config): 1

2. Technology Fee: Should Palomar charge a fee? We may not have future budgets for technology. The community panel has never been approved and would be a useful feature for collaboration and communication. A fee might be a solution. Some colleges charge a tech fee and it has not been challenged.

   Recommendations:

   a. In the absence of a computer coordinating committee, we need to determine a list of what we have and what we need
   b. What are the exact features of the community panel in BB that make its expense justified?

3. Blackboard Upgrade schedule, as approved by Dean Judy Cater:
   • January 7 - 10, 2013
   • June 3 - 6, 2013
   • July 29 - August 1, 2013
   • January 6 - 9, 2014

Karen White called after these were sent via Faculty/Adjunct/Dean/Staff distribution lists, and she noted that July 29 was the last day of the 6-week summer session. She recommended that the following week would be better. The ATC voted and approved a change from August 5-8, 2013 so as not to impact the 6-week finals and grade-posting schedule.
INFORMATION:

1. 1 new POET certificate already this fall, with 22 new enrollees.

2. NBC Learn has had some issues, partly a “building block” conflict and corruption, and perhaps also a portal issue. Now all resolved. NBC Learn will most likely not be renewed, and the library will assist in identifying equivalent media to replace individual videos.

3. 8/27 Senate approved the recommendations from the ATC regarding distributing information about Student Resources to online students.

4. 8/27 Senate recommended that departments reorganize / update their home pages.

5. ATRC had a new display for the reference area, to be up from September 4 – November 16. Lillian Payn has reported ATRC voluntary Professional Development opportunities to the California Community Colleges Board of Governors: strategic planning Student Success Task Force. Recommendation 6, Revitalize and Re-envision Professional Development. We can identify 9 types of PD activities.

6. Michael Bartulis announced that CSIS is requiring faculty to complete the POET training whether they have taught online or not.

MEETINGS: SCHEDULE (LL 104), 2:00 – 3:30 pm / 2nd, 4th Thursdays

9/27
10/11, 10/25
11/8

ADJOURNMENT: The meeting was adjourned at 3:22 p.m.