MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE  
— MINUTES —  
Thursday, November 8, 2012

Approved


ABSENT: Michael Arguello, Jay Baker, Rebecca Barr, Kelly Falcone, Kalyna Lesyna

CALL TO ORDER: The meeting was called to order by the Chair Lillian Payn at 2:09 p.m. in Room LL 104.

MINUTES: The minutes were approved after correcting two typos.

ACTION ITEMS:
1. The AT Committee voted to recommend licensing the Community Engagement and Content Management Modules to the Faculty Senate. Erin Hiro agreed to work on the document with our recommendation and justifications. We shall look at it via email in order to pass it along to the Faculty Senate with the quote from Blackboard that Matt Lord was to send.

2. The AT Committee vetoed the recommendation for a Technology Fee. After reviewing the regulations by the State for such a fee, it would be very difficult to justify such a fee at this time, especially for anything to do with computer labs and Blackboard, since the fee must be optional and also must not be for anything already covered by state funding.

3. Lillian reported on recent failures of some functions of Blackboard in some browsers on Saturday. Since there is no contingency policy for handling failures (or other disasters) that occur outside of normal working hours, she met with Dean Judy Cater in order to explore how this should be handled. Dean Cater agreed that we shall meet with VP Cuaron when Dean Cater returns from UK after Thanksgiving to express the need for such a plan, due to the importance of Blackboard across campus to face-to-face students as well as the online students.

INFORMATION: The Work Groups presented their status reports.

1. Work Group Report: BB Student Training
   All the videos are in place, and Lawrence said he can continue to assemble and polish. The committee will meet with Elaine Armstrong, Academic Technology Resource Center, in order to make-over the Student Resource Page. The meeting will be Thursday, November 15, at 2 pm in LL 111.

2. Work Group Report: Contest
   The flyer is completed, and the Work Group intends to market the contest via Blog, announcements and distributed online submission sheet/flyer.

   The Work Group was waiting for statistics from Palomar’s test proctoring center. The statistics that were sent today were not really useful since they gave semester numbers, rather than monthly. We were looking for traffic patterns, but that is not available.

MEETINGS: SCHEDULE (LL 104), 2:00 – 3:30 pm / 2nd, 4th Thursdays

2013
1/24
2/14, 2/28
3/14
4/11, 4/25
5/9

ADJOURNMENT: The meeting was adjourned at 3:34 pm.