**Request Submitted by:** Berta Cuaron, Vice President for Instruction  
**Date:** November 20, 2012

**Name of Committee:** Accreditation Steering Committee

<table>
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<tr>
<th>Council</th>
<th>Committee</th>
<th>Subcommittee</th>
<th>Task Force</th>
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**Action Requested:**  
- [ ] Add  
- [ ] Delete  
- [X] Change

**Role and Products:**

The Accreditation Steering Committee:
- provides the overall planning, guidance, response, and preparation for the *Institutional Self-Evaluation, Midterm Report*, and other report requirements from ACCJC/WASC;
- is responsible for coordinating and organizing information, data, and resources in preparation for accreditation-related reports and site visits;
- makes recommendations on any issues related to accreditation throughout the six-year cycle;
- maintains currency with accreditation standards and procedures, including attending accreditation workshops; and
- communicates and distributes information related to accreditation standards and procedures to the College community.

**Reporting Relationship:** Strategic Planning Council

**Meeting Schedule:** 2nd Thursday from 2:00 – 3:00 p.m. as needed; more frequently during preparation of the *Institutional Self-Evaluation* and other report requirements

**Chair:** Vice President for Instruction (Accreditation Liaison Officer)

**Tri-Chairs for Institutional Self-Evaluation:**
- Faculty Member appointed by Faculty Senate
- Non-faculty member appointed by CCE/AFT
- Non-faculty member appointed by CAST or Administrative Association. (Tri-Chairs are/may be in addition to the Members/Designees.)

**Recorder:** Administrative Technician - Accreditation

**Members/Designees:**
- Faculty Senate President
- Director, Institutional Research and Planning
- Faculty Co-Chair, Curriculum Committee
- Faculty Co-Chair, Learning Outcomes Council
- Instructional Planning Council representative
- Finance & Administrative Services Planning Council representative
- Human Resource Services Planning Council representative
- Student Services Planning Council representative
- One Faculty Senate representative (appointed by Faculty Senate)
- One Administrative Association representative (appointed by Administrative Association)
- One CCE/AFT representative (appointed by CCE/AFT)
- One CAST representative (appointed by CAST)
- One PFF representative (appointed by PFF)
- One ASG representative (appointed by ASG)

Reviewed by Strategic Planning Council  
Approved by SPC 10/17/06  
Revision approved by SPC 11/21/06  
Approved by SPC – 12/4/12