

Home Economics

See Family and Consumer Sciences, Fashion, Interior Design, Institutional Food Service, Child Development and Home Economics Education (Noncredit)

Humanities (HUM)

Contact the English Department for further information.
(760) 744-1150. ext. 2392
Office: P-2

COURSE OFFERINGS

HUM 100 Introduction to Humanities (3)

3 hours lecture

Transfer acceptability: CSU; UC

This course examines significant movements and developments in literature and other arts in Western culture from classical times to the late Middle Ages. Emphasis is on ideas and their realization in works of art.

HUM 101 Introduction to Humanities (3)

3 hours lecture

Transfer acceptability: CSU; UC

This course is a general survey of the fine arts in the Western world. Arranged chronologically rather than thematically, the course material includes consideration of the major achievements of Western culture from the Renaissance until the present.

HUM 197 Humanities Topics (.5-4)

Units awarded in topics courses are dependent upon the number of hours required of the student. Any combination of lecture, laboratory, or lecture/laboratory may be scheduled by the department. Refer to Class Schedule.

Note: May be taken 4 times

Transfer acceptability: CSU; UC – Credit determined by UC upon review of course syllabus.

Topics in Humanities. See class schedule for specific topic covered. Course title will designate subject covered.

Industrial Technology (IT)

See Cabinet and Furniture Technology, Drafting Technology, and Electronics and Computer Hardware Technology for additional courses

Contact the Trade and Industry Department for further information.
(760) 744-1150. ext. 2545
Office: T-1

COURSE OFFERINGS

IT 100 Technical Mathematics (3)

3 hours lecture

Methods and experience in defining and solving mathematical problems in industrial technology. Special emphasis will be given to the application of these basic processes to the solution of the unique mathematical problems encountered in the areas of architecture, automotive, drafting, machine, welding, and woodworking technology.

IT 197 Industrial Technology Topics (.5-4)

Units awarded in topics courses are dependent upon the number of hours required of the student. Any combination of lecture, laboratory, or lecture/laboratory may be scheduled by the department. Refer to Class Schedule.

Note: May be taken 4 times

Topics in Industrial Technology. See class schedule for specific topic covered. Course title will designate subject covered.

Information Technology

See CSIS - Information Technology

Institutional Food Service Training (IFS)

Contact the Design and Consumer Education Department for further information.
(760) 744-1150. ext. 2349, Office: ST-49

COURSE OFFERINGS

IFS 100 Food Safety (3)

3 hours lecture

Transfer acceptability: CSU

Principles for prevention of foodborne illnesses during food production. Safe food handling practices applied to purchasing, receiving, storage, preparation, and service. Food microbiology, personal hygiene, maintaining sanitary equipment and facilities, accident prevention, crisis management and regulatory issues explored. Hazard analysis critical control point (HAACP) and current FDA Food Code discussed.

IFS 102A Food Safety Module 1 (1)

1 hour lecture

Transfer acceptability: CSU

Microworld and foodborne illness.

IFS 102B Food Safety Module 2 (1)

1 hour lecture

Transfer acceptability: CSU

Food safety in production.

IFS 102C Food Safety Module 3 (1)

1 hour lecture

Transfer acceptability: CSU

Food safety application. Students completing IFS 102A, 102B, and 102C are eligible to take a nationally approved food safety manager's examination.

Insurance (INS)

Contact the Business Administration Department for further information.
(760) 744-1150. ext. 2488
Office: B-18

Associate in Arts Degrees -

AA Degree requirements are listed in Section 6 (green pages).

- Commercial and Personal Insurance Services

Certificates of Achievement -

Certificate of Achievement requirements are listed in Section 6 (green pages).

- Commercial and Personal Insurance Services

Certificates of Proficiency -

Certificate of Proficiency requirements are listed in Section 6 (green pages).

- Insurance Services

PROGRAM OF STUDY

Commercial and Personal Insurance Services

This program is designed to prepare students for entry into the insurance industry and to provide further training for individuals who have recently entered the insurance industry.

A.A. DEGREE MAJOR OR CERTIFICATE OF ACHIEVEMENT

Program Requirements	Units
ACCT 103 Financial Accounting	4
ACCT 104 Accounting Spreadsheet Laboratory	1
BUS 100 Introduction to Business	3
BUS 110 Business Mathematics	3
BUS 115 Business Law	3
BUS 170 Word for Business – Basic	1

BUS 176	Excel Intermediate	1
BUS 180	Access for Business	1
BUS 205	Business Writing	3
INS 100	Introduction to Insurance	1
INS 110	Principles of Property and Liability Insurance	3
INS 115	Personal Insurance	3
INS 120	Commercial Insurance	3
INS 125	Insurance Codes and Ethics	1
CE 100	Cooperative Education	1-4

TOTAL UNITS **32 - 35**

The program parallels the one developed by the Business Education Statewide Advisory Committee for California Community Colleges in 2004 and 2005.

Insurance Services

Provides a program to prepare the student for an entry-level insurance position, or allows an individual with a four-year degree or a person currently in the insurance industry to acquire further training to specialize and/or advance his/her career within the field.

CERTIFICATE OF PROFICIENCY

Program Requirements		Units
INS 100	Introduction to Insurance	1
INS 110	Principles of Property and Liability Insurance	3
INS 115	Personal Insurance	3
INS 120	Commercial Insurance	3
INS 125	Insurance Code and Ethics	1
CE 100	Cooperative Education	1 - 4

TOTAL UNITS **12 - 15**

COURSE OFFERINGS

INS 100 Introduction to Insurance (1)

1 hour lecture

The course is designed to provide a basic foundation in the modern property/casualty insurance system. Students will learn: how insurance products and services are distributed to the consumer; how the insurance company departments function; how reinsurance is used to create an insurance company and insure large property and high liability values/limits. It also provides students an understanding of civil laws or tort and contracts; a review of the basic commercial and personal Insurance Service Office (ISO) insurance contracts; and details the importance of the risk management process.

INS 110 Principles of Property and Liability Insurance (3)

3 hours lecture

Prerequisite: A minimum grade of 'C' in INS 100

The study of this course is divided into three segments: Fundamentals of Insurance - information on what insurance is, who provides it, how it is regulated, and how the financial performance of insurers is measured. Insurance Operations - describes the functions of marketing, underwriting, and claims. Insurance contracts, loss exposure, and risk management - discusses insurance as a contract, introduces both property and liability loss exposures and policy provisions and provides a basic discussion of risk management as a means of managing loss exposures.

INS 115 Personal Insurance (3)

3 hours lecture

Prerequisite: A minimum grade of 'C' in INS 100

Introduction to basic information regarding personal insurance, including property and liability loss exposures and personal risk management. The course includes information about automobile insurance; homeowners insurance; other residential insurance, such as fire and earthquake insurance; marine insurance; other personal property and liability insurance; financial planning; life insurance; and health insurance.

INS 120 Commercial Insurance (3)

3 hours lecture

Prerequisite: A minimum grade of 'C' in INS 100

The study of basic information regarding the entire area of commercial insurance. The concepts covered include commercial property insurance; business income in-

urance; commercial crime insurance; equipment breakdown insurance; inland and ocean marine insurance; commercial general liability insurance; commercial automobile insurance; business owners policies and farm insurance; workers compensation and employers liability insurance; and other miscellaneous commercial coverages.

INS 125 Insurance Code and Ethics (1)

1 hour lecture

Prerequisite: A minimum grade of 'C' in INS 100

The study of Article II, 4, of the University Risk Management & Insurance Association, which covers a statement of ethics and standards of professional conduct for member representatives. The principles for the development of a systems approach for making ethical business decisions is reviewed. Such a methodical process provides for selecting alternatives that are responsible, practical, and defensible.

Interior Design (ID)

Contact the Design and Consumer Education Department for further information.

(760) 744-1150, ext. 2349

Office: ST-49

Associate in Arts Degrees -

AA Degree requirements are listed in Section 6 (green pages).

- Interior Design

Certificates of Achievement -

Certificate of Achievement requirements are listed in Section 6 (green pages).

- Interior Design

Students should be aware that not all Interior Design courses are offered every semester. See Class Schedule or Department Chairperson for additional information.

PROGRAMS OF STUDY

Interior Design – Certificate of Achievement

Coordinated by educators and professional interior designers, this certificate of achievement offers an interdisciplinary approach to fundamental design, space planning, design analysis, and materials selection and specifications relating to residential and commercial spaces.

Prepares students to pursue employment in the interior design field with emphasis on retail furnishings and merchandising.

CERTIFICATE OF ACHIEVEMENT

Program Requirements		Units
First Semester		
ID 100	Interior Design	3
ID 105	Materials and Processes in Interior Design	3
BUS 125	Business English	3
Second Semester		
ID 110	Professional Practices in Interior Design	3
ID 135	Fabrics for Designers	3
ID 150	Computer Aided Drafting for Designers (CADD)	3
CE 150	Cooperative Education Internship	2-3

TOTAL UNITS **20 - 21**

Recommended Electives: ID 115, 120, 130, 145, 198

Interior Design - A.A. Degree Major

Coordinated by educators and professional interior designers, this A.A. degree major offers an interdisciplinary approach to fundamental design, space planning, design analysis, and materials selection and specifications relating to residential and commercial spaces.

Prepares students to pursue employment in the interior design field.