Social and Behavioral Sciences  
Division Chairs, Directors & ADAS  
Sciences Division

MINUTES  
December 4th, 2013  
MD-155-C

In attendance:

Step 2 Workshop

Lee Kerckhove, Ruth Barnaba, Patti Dixon, Linda Morrow, Lillian Payn, Rudy Jacobo, Jenny Fererro, Diane Studinka, Michelle LaVigueur, Teresa Laughlin, Michelle Fifield, Bob Vetter, Jack Kahn, Dolores Silva, Michelle Barton,

A. Jack and Michelle did an overview of the step 2 process based on Jack’s step by step email

B. Jenny presented an example from her department (she suggested she would send out an example)

C. People worked in groups to discuss progress/ask questions

Meeting

Lee Kerckhove, Ruth Barnaba, Patti Dixon, Lillian Payn, Rudy Jacobo, Jenny Fererro, Diane Studinka, Michelle LaVigueur, Sheri Frankfurth, Rebecca Clements, Sheila Atkins, Teresa Laughlin, Michelle Fifield, Bob Vetter, Jack Kahn, Dolores Silva, Greg Thomas, Christine Brady, Connie Sterling

A. Old Business- None

B. Items to add to agenda- Introduce our new Library Manager- Connie Sterling!

C. New Business
   a. Meetings- Jack wanted to clarify our meetings for end of the semester- and this is it!
   b. IPC
      a. Announcement: Fall planning schedules went out Monday.
b. Announcement: ADAS will need to submit mid-year budget report to Dolores- it will be due in 2 weeks. Please make sure it includes a summary (we are OK, we look low on X etc.).

c. Announcement: Dec 16th is the deadline to spend past PRP funds

c. PRP

a. Jack shared an idea about creating research workgroups (sort of like the curriculum workgroups) next year as a model to work on PRPs- partnering with research and faculty- more to discuss later

d. Department Reports

a. Ruth Barnaba (Tutoring): Tutoring is winding down and planning or next semester. Looking for new student tutors – they don’t need to be financial aid eligible

b. Lee Kerkchove (SBS): The psychology poster session as a huge success. That’s it!

c. Patti Dixon (AIS): Nothing new really- although a potential partnership from San Bernardino County high school with Morongo students who are interested in our language certificate program. More soon- and Seth San Juan and his wife had a baby shower in the department- expecting a boy.

d. Teresa Laughlin (EHPS): 3 new babies in our area, parties galore and we are just winding down the semester.

e. Dolores Silva (SBS): Looking forward to the holidays!

f. Diane Studinka (CDC): Had meeting with a delegation from China recently – interested in working with our students (and paying?!) for our students to train and learn in China. We also have a new welcome sign at the Escondido center.

g. Lillian Payne (AT): Blackboard shells are up- be sure to export your Fall 2012 courses onto a hard drive or disk etc as they will be wiped out at the end of the year. Bboard scheduled maintenance is going FWD (Jan 2-5th). We have had 59 people trained in POET so far.

h. Rudy Jacobo (MCS): Tardes de Familia was a huge success- 114 people. Frank Puchi is retiring at the end of the semester. Rudy has been recommended for tenure! He also has another baby coming.

i. Michelle Fifield (FC): No update

j. Bob Vetter (KINE): No report

k. Jenny Ferrero (CD): C.D was listed as the WORST major to have at Palomar (in the telescope) based on salary. We think a rebuttal is needed!

l. Christine Brady (Library): Displays are really great- the AIS one even has a music soundtrack to accompany it (provided by students who recorded it!). The fashion one is also very impressive.

m. Connie Sterling (Library); Finishing 3rd week. Connie shared (brief) summary of her 11 years of experience in libraries- most recently at JFK library of law and Cuyamaca College
e. Recognition/promotion of faculty - Jack gave a few blog highlights
f. New Items added

Announcements - Have a wonderful holiday!

h. Other/Questions