Social and Behavioral Sciences
Division
Sciences Division
March 20th, 2014
MD 155c
Division Meeting Minutes March 5\textsuperscript{th}, 2014

\textbf{In attendance}: Patti Dixon, Lillian Payn, Jenny Fererro, Diane Studinka, Michelle LaVigueur, Sheri Frankfurth, Rebecca Clements, Sheila Atkins, Teresa Laughlin, Bob Vetter, Jack Kahn, Dolores Silva, Michael Lockett, Christine Brady, Connie Sterling, Lillian Payne, Linda Morrow, Martha Collins, Tom Ventimiglia

A. \textbf{Old Business- None}

B. \textbf{Items to add to agenda- Jack added faculty request form reminder}

C. \textbf{New Business- None}

D. We welcomed Tom Ventimiglia our new liaison
   a. Tom introduced himself and discussed an overview of services available at Palomar. He mentioned we have some limited hours for mental health services and that mental health concerns should first be brought to the counseling center (ext. 3756, Lisa Filice) and then they will help determine next steps. Behavioral concerns should go to Sherri Titus’ office. We are now in a process of exploring further mental health services to be provided on campus. We discussed the need for some summary information for these services- Dean Stockert is working on this via new committee as well.

   a. \textbf{Curriculum ( Covered in enrollment)}
      1. Outreach: Jack has been working on connecting some of the great events we have on campus with student services in hopes of supporting the work of the Student Success and Support Program (3SP) Task Force by providing materials on transfer, jobs, the major at events we have on campus. Conversations are in the works for:
         i. Political Economy Days
         ii. Rudy Jacobo event’s (Tardes de familia etc)
         iii. Women’s Studies event
      Please let Jack know of upcoming events that you would like to pair up.

   b. \textbf{Health & Safety}
      1. Building Cleaning/Maintenance- we have had some issues in the building which we talked about for some time- in summary
         i. It seems that the facilities folks may not be cycling through bathrooms enough, as often they are short on paper towels and sometimes toilet paper (esp. the shift pre 10 am), trash is often overflowing, soap dispensers are often empty
ii. Stairwells are often dusty
iii. Windows are often filthy
iv. It is embarrassing- visiting guests from other places have remarked how dirty Palomar is- this is not the reputation we want
v. Larger trash cans (or more might help)
vi. We have also met with some hostility when these issues have been mentioned to be fixed- several people mentioned that the environment to suggest concerns has been unpleasant (which is a kind way to express it)
vii. Jack is going to communicate the concerns- he has already done so just not with these specifics

2. Bathroom shelf update- shelves for MD bathrooms are purchased, waiting on install.

c. Enrollment
1. Please consider if summer classes fill quickly what classes/faculty you may want to add for summer if classes fill

d. Budget planning
1. Budget development forms due today only for Wellness, Library, ATRC, CDC
2. Lottery fund development update

e. Department Reports
1. AIS (Patti Dixon): No updates on Dept. However, her tribe just submitted a major grant which would create a really cool project instructing children in how to do oral histories
2. Student Services (Tom Ventimiglia)- There is a math anxiety workshop on Friday from 3-7 PM in HS 203- please tell your students
3. ATRC (Lillian Payne)- Online course showcase is April 1st (deadline to submit)- courses can be online, face to face, using blackboard, or another medium- they just have to have an “online component” – please submit your faves to the academic technology committee. We also have a task force working on our transition to Blackboard managed hosting. Communication will come out when we know specifics on logging in, transferring courses etc.
4. EHPS (Teresa Laughlin)- No department report. Recently attended the Network for Public education conference which was fabulous. “I’m Teresa Laughlin, I’m a bad ass teacher!” please see Bad Ass Teachers association (http://www.badassteacher.org/) and Network for Public Education http://www.networkforpubliceducation.org/
5. Tutoring (Ruth Barnaba): No report
6. EHPS (Sheila Atkins): Political Economy Days is Apr 16th and 17th
7. KINE (Bob Vetter): Nada
8. BS (Mike Lockett): Got funding for physiological psychology and additional funding for printing this year so we do not go in the red through Jack’s efforts (and Michaels/Departments!- editorial note), women’s studies event coming up March 26th and 27th as well as a service learning meeting (TBA)
9. CD: (Jenny Ferrero): Nada
10. CDC: (Diane Studinka): We are hiring a new teacher. Michelle has got the new website all updated and it looks great!
11. MCS: (Rudy Jacobo): Several events coming up- 3/29th in Fallbrook- our students are volunteering to read to underprivileged elementary students. Rotary 78 is doing a Mariachi Festival (http://www.artcenter.org/performances/- scroll down). Tardes de Familia will also be done again in concert with VP Gonzales in Student Services. It’s going to focus on Latinos in Engineering late April/early May.

12. Library (Connie Sterling/ Linda Morrow)- Donna Morris was just hired as the new Senior Library Media Technician which is great news. We have a bunch of exciting displays as well including one on Ireland/St. Patty’s, Rescue Rabbit fund (in conjunction with Deborah Doerfler who does work in that area), caffeine awareness month and women’s history month.

f. Recognition/promotion of faculty
   Jack mentioned that Richard Sauerheber just had a publication he had worked on for over forty years get published- stay tuned it will soon be in the blog!

g. New Items added - None

h. Announcements

i. Other/Questions- none

j. Jack’s Time Off reminder
   1. Mar 24-26