Social and Behavioral Sciences Division
Division Meeting Agenda
MD 155C
February 4th, 2015

In Attendance: Ruth Barnaba, Christine Brady, Rebecca Clements, Jenny Fererro, Michelle Fifield, Marlene Forney, Sheri Frankfurth, Rodolfo Jacobo, Jack Kahn, Michael Lockett, Najib Manea, Lillian Payn, Connie Sterling, Diane Studinka, Greg Thomas, Teresa A. Quainoo, Bob Vetter

A. Old Business
   a. None

B. Items to add to agenda
   a. March meeting & accreditation? Our March meeting falls during the accreditation visit. Assume we are meeting unless you hear more from the dean.

C. Counseling Update: Tom was unable to join and no one had questions for him.

D. Presentation: Laurel Anderson (Service Learning): Laurel Anderson and Gina Wilson did a wonderful presentation on service learning. They hope to increase the representation of disciplines across campus - please contact either if you have questions about how to incorporate this into your courses to help meet learning goals.

E. HR
   a. Faculty Pools Update: Michael Lockett updated the group about a meeting that was held pertaining to faculty hiring pools. At this point HR is working with the recruitment portion and not yet on the “onboarding” portion which was disappointing to folks who were in the meeting. This process has essentially made our current process on-line but folks were unclear on how it will expedite anything (since much of that is seemingly stuck during the onboarding) - Dean Jack will follow-up.
   b. IPC update
      i. The faculty hiring timeline will be staggered with SERP process.
   c. We discussed some general discontent from folks with HR and one person asked whether we were looking into an outside firm to assist in expediting. This had been asked by a couple deans but it is not looking like a direction we are moving in.
   d. We discussed elections for faculty chairs - the consensus was that they typically happen in February but results don’t need to be communicated until April

F. Curriculum/Scheduling (reminders)
G. Health & Safety
H. Enrollment
   a. Audits- Just a reminder we are being asked not to do these anymore.
I. **Budget planning**
   a. Lottery adjustments- Dean Kahn is exploring how to roll-over all the lottery adjustments he made last year. Stay tuned.

J. **SLOAC**
   a. No updates- just get that info into TRACDAT!

K. **Accreditation**
   a. Site visit march 3rd-5th!

L. **Program Review: Resource Allocation:**
   a. Departments with multiple disciplines please prioritize items before you come to our meeting to rank order SBS priorities-- on the 18th
   b. Criteria for Prioritization include:

   - Health & Safety
   - Accreditation needs
   - Student Success
   - Department/program Support

   We discussed how difficult it will be to prioritize. One faculty member stated that we can certainly consider items that affect all students as the highest priority. Dean Kahn will try to provide as much assist as possible to our division priority process.

M. **Announcements? None.**

N. **Department Reports**
   a. **Wellness (Fifield):** It has been a crazy, wonderful semester so far.
   b. **Kinesiology (Vetter):** Nada. Actually, went to the new baseball field- it’s coming along great. The sod is out in the outfield, looks major league. They approved the stadium-seating look seats like Petco park) as well-- it is really taking shape.
   c. **BehSci (Lockett):** No news. Actually met with counseling for 10 minutes about all the issues with philosophy. The counselors seemed shocked about all that had happened. Seemed helpful. Dean Kahn is working with Dean Stockert to have a regular slot for instructional faculty ongoing.
   d. **Early Childhood Education Lab School (ECELS) (Studinka):** No news but enrollments are all up- almost fully except kindergarten.
   e. **CHDV (Fererro):** **No specific report.** Proud of my colleagues in CHDV who are doing such a great job with Service Learning.
   f. **MCS (Jacobo):** We are doing a Justice and Immigration discussion on February, 18th in MD-157 from 12:00-1:30. On March 21st we are participating in a literacy event with Fallbrook where student volunteers read to students. On April 24th we have Trade de Familia with a theme of STEM. We are also looking at working with a middle school to help attract students to the STEM fields—we also got some financial support from CHDV- thank you!! **Looking into having a visual hands-on experience as well in the event 9in addition to the speakers**.
g. **STAR: (Thomas):** I’d love to have C programming over here (looks at Dr. Manea). Things are going half way decent.

h. **AIS (Quainoo):** Nada

i. **ATRC (Manea):** We removed the fake faculty accounts in Blackboard. We are working on single-sign on for Blackboard. The mobile app for blackboard is free and available. We will be moving the ‘core’ Blackboard during spring break but it won’t roll out until summer or fall (we need to be familiar with it etc. and set up some stuff for the campus). We are also making progress on the streaming server- our workgroup has agreed on a product- now working on funding.

j. **ATRC/Tech: (Payn):** Blackboard will be down from 3-6 am (approximately, maybe less) on February 12th. Don’t forget the ‘Best of the Best online course’ showcase is going on – contact us if you want help on how to submit. The web revamp is also going well- will be seeking opinions very soon.

k. **Library: (Sterling):** We have a wonderful graphic novel display up right now and will have a new one up next week for Black History Month.

l. **Library (Forney):** We are planning around our impending retirements and working with shortages, which is difficult to do in a 3 story building etc. Our new catalogue and search capabilities are fantastic if you haven’t seen them. Also we are creating all kinds of new library guides and also working on updating our webpage.

O. Recognition/promotion of faculty

P. New Items added

Q. Announcements

R. Other/Questions