Social and Behavioral Sciences Division
Meeting Minutes
MD 155C
May 6, 2015

In attendance: Atkins, Barnaba, Brady, Clements, Dixon, Emerick, Fererro, Fifield, Frankfurth, Grant, Jacobo, Kahn, Lockett, Manea, Payn, Quainoo, Sterling, Thomas, Weintraub

Old Business
A. Items to add to agenda
B. Counseling Update
C. HR
   a. Reminder- Please be sure and create a pool for p/t faculty ASAP. Patti Dixon suggested she was a bit concerned about the process at first (it seemed kind of generic and not meeting their needs) but after speaking with HR she had a VERY positive experience.
   b. Dean (CTE_ Search): search is going well- we have 1st level interviews on May 20th.
   c. FT Position Requests: IPC will be reviewing requests next week and prioritizing.
D. Curriculum/Scheduling (reminders)
   a. Enrollments (Intersession/Summer): Intersession is down about 6% compared to last intersession (as of today).
   b. Meeting with counseling update- None
   c. Just a reminder that Summer Hours are 4-10’s from June 1-July 31- please be sure and let me know schedules ASAP if you have not already
E. Spring 2016 reminders:
   May 29 – due date for departments to submit Schedule Build Worksheet, audit report, class component report, PNSR, instructor missing detail report, online class forms, room chart, check variable unit hours, department report, Intranet printout (which includes: Escondido Center, Sites, Online, Video, Fast Track and Weekend sections, and cross listed/combined classes from different disciplines), and any additional materials requested by the Dean’s office to Division Deans.
   June 12 – access to PeopleSoft removed at midnight.
   June 24 – due date for Division Deans to submit materials to the Office of Instructional Services.
F. Health & Safety
   a. Signage for AIS continued- No update
G. Opportunities
H. Budget planning
   a. Block Grant spending is complete. I will double-check where we are with items that were moved to Block Grant but not successfully completed (like the projector in ANTH)
I. SLO’s
   a. One member mentioned that people should be sure to check Program SLO’s and that they look the way you want them to. Please double-check them. The SLO website is also changing.
J. Accreditation:
   a. Fererro: we need a volunteer to be a Tri-chair (from faculty). Brent Gowan is stepping down from this role and we need faculty representation. Please tell your colleagues. 20% release time (minimal) - may be more if concerns to work through.
K. Policy:
   a. Course Transfer (The Dean is waiting for another meeting- needs feedback 1st)- This entails how to handle when faculty have to leave a course in the middle of the course semester and how to handle their Blackboard Shell with the ATRC.
L. IPC (None)
M. Technology
   a. Web Revamp: All is well we are revamping the revamp as we speak based on the feedback we got during the two weeks of feedback sessions and 8 focus groups.
N. Announcements?
O. Department Reports
   a. Dean
      i. PeopleSoft/Critical thinking project: Working with department chairs and our PeopleSoft programmers we were able to get a “warning” message when a student signs up for a critical thinking course that is full- to redirect them to open classes that meet the requirement
      ii. AB540/Dream Act training and planning on Friday 10-12 PM- be there! MD 103
      iii. Library Groundbreaking is Friday at 1 PM! Be there!
   b. Tutoring (Barnaba): We are working on online tutoring for the fall- all is going well.
   c. MCS (Jacobo): We had a successful Tarde de Familia this semester- over 300 people. Also John Valdez is retiring and we will have a new faculty member next year- Dr. Yanez.
   d. BEHAVSCI (Lockett): Research Methods Poster session went extremely well. We also completed a successful hire (philosophy) and are looking forward to a new colleague in the fall. Sociology did as well!
   e. Library (Weintraub): We have been working on a huge inventory project matching our collection (and updating) to curriculum. We have one of the largest print collections in community colleges and it is an immense task but has been completed successfully. Look out for retirement invitations!
   f. CHDV (Fererro): The Child development club had a very successful event on human trafficking- completely packing MD 157. The department is fine. As for the lab school we should be doing FF&E soon for the lab school. All is well.
g. **KINE (Grant):** No Update  

h. **Wellness (Fifield):** All is good.  

i. **EHPS (Atkins):** We had a very successful Political Economy days event  

j. **AIS (Dixon):** This summer, Seth San Juan is volunteering/mentoring a boys summer camp (of sorts) focusing on pride, education etc.  

k. **ATRC (Manea):** have some exciting new technologies coming up including Classroom Capture and Minecraft for Education. Najib suggested he could chat a bit about how Minecraft is being used in that regard. May 27th we are moving to Blackboard Core license which will allow some blackboard presence by student clubs etc. whomever wants to have that presence. We have laptops, iPads etc. and plenty of technology to check out.  

l. **Academic Technology Committee (Payn):** We have the highest Blackboard stats we have ever had (up to 59%). POET is still very strong with 23 completed since the last faculty tea. We had our “Best of the Best” showcase with Sheri Ludwig winning 1st place and Kelly Falcone getting 2nd place.  

m. **STAR: (Thomas):** We want to do more social science work- please tell your instructors and make recommendations.  

P. **Recognition/promotion of faculty**  

Q. **New Items added**  

R. **Announcements**  

S. **Other/Questions**