

Faculty Resources at the Teaching & Learning Center (TLC) Escondido

Recent research has shown that students who are helped by tutors have higher rates of academic success. Therefore, we encourage you to include the following information on your syllabi:

Office Hours

The TLC is a great place to hold your office hours or to meet with students. We can provide you with a private room and a laptop computer to use. If you would like to use one of our work rooms, please request it a day in advance if possible.

Make-Up Exams

The Teaching & Learning Center (TLC) offers a space for students to make up exams, which may be picked up by instructors. Please note that while we provide this service, the TLC is an open environment where other students, faculty, and tutors are talking and studying.

Review Sessions

The Math and English tutors in the TLC are hired and trained by the departments. Our tutors can conduct review sessions to prepare your students for exams using materials that you provide. By providing us with a syllabus early in the semester, we can better schedule tutoring and review sessions to meet the needs of your students.

Class Reference Materials

The TLC can securely store sample essays, old exams, grading rubrics, and other reference materials for your students to access and for our tutors to better know your course and expectations.

ESC-500B Classroom Reservations

The TLC has a multipurpose smart classroom with 30 seats that is available for workshops or class meetings. Please e-mail your reservation requests to escondidotlc@palomar.edu.

Video Capture Using iMovie and Sharing to YouTube

If you or your student are creating video projects, you may record them on the MacBooks at the TLC and post them to YouTube to share your colleagues and their classmates. Assistance is available.

The Escondido Teaching & Learning Center (TLC), located in room 500, offers free tutoring for math, English, Spanish, and ESL, no appointments are necessary. Sessions generally last for 20-30 minutes. It also provides an ideal environment in which to study, do homework, work in groups, and conduct research as well as counseling sessions by appointment, workshops, and printing services. **Hours:** Mon to Thurs 8a - 7:30p; Fri 8a-3:45p (these hours are subject to change). For more information, contact our staff: ☎ (760) 744-1150, Ext. 8171 ✉ escondidotlc@palomar.edu