

**Today's Date:** \_\_\_\_\_

**Instructor's Name:** \_\_\_\_\_

**Course Title:** \_\_\_\_\_

**Student's Name:** \_\_\_\_\_

**Testing Window and/or Deadline:** \_\_\_\_\_

**(The test will not be administered after this date)**

**Disclaimer for Instructors:** Please note that while we offer test make-up and testing location services, the Teaching & Learning Center (TLC) is an open environment where other students, faculty, and tutors are talking and studying. Test forms and exam must be dropped off and completed exams picked up by the instructor at the TLC.

**Student may use the following (Check all that apply):**

- |                       |                                      |
|-----------------------|--------------------------------------|
| Graphing Calculator   | Blue / Green Book                    |
| Scientific Calculator | Notes                                |
| No Calculator         | Books                                |
| Computer              | Dictionary                           |
| Graph Paper           | Scratch Paper Number of Sheets _____ |

**Note:** Students may NOT use their own paper. Students may NOT use their mobile phone, camera, personal music system (MP3 player, iPod), or any other electronic devices during testing. Students may NOT take the exam out of the Teaching & Learning Center (TLC).

**Time limit:**    Yes    No    **Time allowed:** \_\_\_\_\_

**Other directions:** \_\_\_\_\_

\_\_\_\_\_

**Students please read and sign the following before beginning the exam:**

I have read, and I understand the instructions for taking this make-up exam. I also understand that there may be a time limit on this test, and it is my responsibility to turn the test in on time. I understand that I must turn in my test, all scratch paper (if allowed), and this form to the assistant at the TLC reception desk.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

