

## Tips on Filling out the UC Application

Apply on-line November 1-30 at  
[http://www.universityofcalifornia.edu/admissions/undergrad\\_adm/apply/apply\\_online.html](http://www.universityofcalifornia.edu/admissions/undergrad_adm/apply/apply_online.html)

### 1. Be prepared before you begin your application with the following items on hand:

- ↖ Review tutorial for item by item instructions
- ↖ E-Mail Address: Campuses communicate with applicants by e-mail. Provide a reliable e-mail account that you will check regularly and keep until your enrollment.
- ↖ Citizenship status (non-U.S. citizens only): Know your immigrant status and the type of Visa you hold.
- ↖ You and your parents' annual income of previous year: Refer to tax records or pay stubs.
- ↖ School names, addresses and dates attended. You will jeopardize your admission or enrollment status if you do not.
- ↖ College transcripts: Don't try to write from memory when you report your courses and grades.
- ↖ AP/IB/TOEFL test results and dates (if applicable).
- ↖ Credit card (if you plan to pay by credit card): Have the account number, expiration date, cardholder's name and billing address.
- ↖ Access to a printer: A printer is needed to save your application receipt and summary.

### 2. Use one application to apply to one campus or to all nine, for a single term.

Indicate all your campus choices on the application; submitting multiple applications will result in a serious processing delay. The application fee is \$70 for each campus to which you apply. The University of California will waive application fees for up to four campuses for qualified students who otherwise would be unable to apply for admission. Online applicants can apply for a fee waiver on the application and will be notified immediately if they have qualified.

### 3. Pay application fees with a credit card when you submit your application.

If you want to pay later, ask the Application Processing Service to bill you.

### 4. Do not send letters of recommendation.

UC does not require or solicit letters of recommendation for undergraduate admission.

### 5. Consider your personal statement.

UC Berkeley, UC Los Angeles, UC Irvine, UCMerced and UC Davis use the personal statement as part of a comprehensive review process for transfer students. The other UC campuses will only read the personal statement when selecting students for scholarships. The Transfer Center and English department co-host a workshop every November to assist you in writing your essay.

### 6. If applying as a TAG student you must fill out a separate on-line TAG application Sept 1-30th at

<http://www.uctag.universityofcalifornia.edu>.

**You will also apply to the university as indicated above. Make sure that you mark that you are a TAG student and IGETC certified( if applying to a TAG program that requires it.)** Note: IGETC certification is not automatic; you must meet with a counselor and take the signed IGETC and transfer GE certification forms to Palomar College's Evaluation office. This must be completed by the deadline indicated by the campus in which you are applying.

### 7. Do not send transcripts at the time of application.

If you are admitted, you must arrange to have official transcripts sent to the Admissions Office at the campus where you plan to enroll. Transcripts for students admitted for the fall term must be sent no later than July 15, winter term, Oct 21<sup>st</sup>, spring term January 6<sup>th</sup>.

### 8. Print a copy of your application receipt and personal statement for your files.

Need help? If you have a question about the application process that is NOT technical, or if you have a question after you submit your application call the application processing service at (800)523-2048 or e-mail [ucinfo@ucapplication.net](mailto:ucinfo@ucapplication.net). If you are having technical difficulties completing your application, call the Help Desk at (800) 914-8820 or e-mail [ucpath@ucapplicaiton.net](mailto:ucpath@ucapplicaiton.net).