

IMPROMPTU OUTLINE

I. Introduction

- A. Attention Getter: Personal Story, Illustration
- B. Announce Quote: (Lingo): “Which brings me to my quotation for today.....”
- C. Define Quotation
- D. Point Preview: “Today, we will discuss this quotation in two areas of analysis...”

II. Main Point I

- A. Subject Statement
- B. Illustration: specific story, not from your own life
Famous person, books, movies, philosophies, music,
History, movements, current news, etc.
- C. Link to Quotation: Analysis
- D. Summary Statement
- D. Transition Statement

III. Main Point II

- A. Subject Statement
- B. Illustration: same as above.
- C. Summary Statement

IV. Conclusion

- A. Summary: Today, we have looked at _____ and _____ and how they have linked to my quotation, which is _____.
- B. Relink: I feel they fit the quotation because _____.
- C. Wraparound: Personal Illustration, story recapped again.

The outline is simple. It is important to keep reminding us of why your points link to the quote. If they don't link, then we will see this. Tell us why. Make us see with examples. Go from general in the beginning with personal story to specific with examples. Try to stay away from generalized language, like: “We all should, or everyone does this in school” DURING the point section only. The more specific you go with your example, the more accurate the quotation will link up to it. Think on your feet. Think fast. Be positive. You can do it.