



**COMMUNICATIONS COMMITTEE
REGULAR MEETING AGENDA**

Date:	Day, Month XX 2020
Start Time:	4:00pm
End Time:	5:00 pm
Location:	ZOOM

Chair:

- Vice President of Communications: Anderson, Carissa

Vice-Chair:

- Mouawad, Marie-Therese

Board:

- Alazar, Rachel
- Vacant

Secretary:

- Vacant

Guests: (if any)**1. CALL TO ORDER**

- a. Call to Order
- b. Roll Call
- c. Welcome and Greetings

2. ORAL COMMUNICATIONS

Speakers shall be limited to a total of two (2) minutes each. Fifteen (15) minutes shall be reserved at this time for members of the public to address the Board on matters within its jurisdiction, which do **not** appear on the Agenda.

3. APPROVAL OF MINUTES

- a. October 6, 2020

4. UNFINISHED BUSINESS

- a. Twitter
- b. Podcast

*If you are a club, department, or group and are seeking to place a request for an ASG agenda item you **must** submit it by 8:00 PM of the **Monday preceding the meeting** you wish to have the item addressed.*

- c. Newsletter

5. NEW BUSINESS

Action/ Discussion – 15 minutes per item

- a. Website
- b. Adding scholarships to website

6. REPORTS

As needed

7. ADJOURNMENT

*If you are a club, department, or group and are seeking to place a request for an ASG agenda item you **must** submit it by 8:00 PM of the **Monday preceding the meeting** you wish to have the item addressed.*