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**MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE**  
**Thursday, October 13, 2016**  
**2:30 – 4:00 p.m.**  
**Room LL 104**  
**A G E N D A**

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I. CALL TO ORDER

II. ACTION

A. Approve minutes

B. New Business

1. Best Practices Showcase
2. Distance Education Self-Study
3. OEI Discussion
4. Other

III. INFORMATION

- A. LMS Selection Task Force (attached)
- B. DE Task Force deliver definitions (attached)
- C. Streaming Server Statistics & Update
- D. POET Status: 137 validated instructors to date
- E. Blackboard Status:  
Courses Available: 58.2% (1,330 Courses out of  
2,285 Total Courses Fall semester; Average Course  
Enrollment: 29.5
- F. Canvas:  
Courses Available: 50; published by 29 instructors.  
This includes the Canvas Pilot 2 participants: 18  
instructors publishing 35 courses.
- G. Accreditation Site Visit: Oct. 24.
- H. Other

IV. ANNOUNCEMENTS

V. MEETINGS: 2:30 –4:00 pm / 2<sup>nd</sup>, 4<sup>th</sup> Thursdays

**10/27 (LL 109); 11/10(LL 109); 12/8 (LL 104)**

VI. ADJOURNMENT

Sarah Dennis Kirk  
Jim Eighmey  
Erin Feld  
Marlene Forney  
Michael Gilkey  
Sherry Goldsmith  
Amanda Hill  
Erin Hiro  
Scott Kardel  
Linda Morrow  
Lillian Payn  
Teresa Pelkie  
Steve Perry  
Krystal Rypien  
Seth San Juan

<http://www2.palomar.edu/pages/academic-technology-committee/>

*(Our document archive)*

Task Force for Distance Education:

### \*\*\* Instructional Categories

#### **Face-to-Face:**

Completely face-to-face: All instruction, coursework, office and exams are face-to-face and can be face-to-face; may have web-enhanced instruction.

**Hybrid:** Lectures and coursework are delivered in a combination of face-to-face and virtual contact between students and instructors.

#### **Online Plus:**

Partially online: All instruction, coursework, office hours, and orientations are online. Exams may be face-to-face or be proctored. There may be other optional class meetings.

**Online:** Completely online: All instruction, coursework, office hours, orientations, and exams are delivered online. There are no face-to-face sessions.

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## LMS Selection Task Force

1. Dan Sourbeer, Vice President of Instruction
2. Jack Kahn, SBS Dean
3. Najib Manea, Academic Technology Manager
4. Lillian Payn, Academic Technology Coordinator
5. 2 Faculty Senate appointees
  - 1) Lemuel Davis (PT)/ Computer Science & Information Technology
  - 2) Cynthia Perry (PT)/Behavioral Sciences
6. 3 faculty members, Academic Technology Committee
  - 1) Erin Feld
  - 2) Marlene Forney
  - 3) Erin Hiro
7. Kelly Falcone, Professional Development
8. David Gray, Academic Technology System Engineer
9. Student representative, sent by ASG