
MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE
— MINUTES —
Thursday, March 8, 2012

Approved

- PRESENT: Jay Baker, Michael Bartulis, Kelly Falcone, Michael Gilkey, Erin Hiro, Lawrence Lawson, Jackie Martin-Klement, Lillian Payn, Carlos Pedroza, Teresa Pelkie, Chris Sinnott
- ABSENT: Terrie Canon, Sherry Goldsmith, Christopher Petersdinh, Jonathan Smith
- CALL TO ORDER: The meeting was called to order by the Chair Lillian Payn at 2:15 p.m. in Room LL 104.
- MINUTES The minutes were approved as read.
- ACTION ITEMS:
1. The new version of the Best Practices Checklist was approved when presented to the Senate at the February 27, 2012 meeting. The Instruction Office recommended keeping the old name (Validation for Preparedness to Teach Online) in parentheses on the title page to ensure awareness that this is the same form approved previously in response to accreditation recommendations.
 2. We discussed Distance Education Policy and will plan to finalize the committee's recommendations at the next meeting.
 3. The issue as to how to handle posting of "validated/recognized instructors" was discussed. The committee approved the following solution, to celebrate the achievements of the faculty:

There will be list in alphabetical order that will include:
 - a. POET certificates
 - b. Degrees and certificates from other H.E. institutions
 - c. Checklist completion
- INFORMATION:
1. Lillian reported the results of research done for accreditation reporting:
Faculty degrees and certificates awarded to prepare to teach online (as of 3/5/12)
20 Certificates
6 Degrees
2 Online coursework
1 National Awards for exemplary online course
Plus a number of faculty taking courses online in their content areas
 2. The Instruction Office approved and the Senate voted to approve (2/27/12):

2 Service Points for participation on the Academic Technology Committee

in recognition for the time our tasks require.
 3. Next meeting we shall continue to work on a distance education policy.
- MEETINGS: SCHEDULE (LL 104)
4/12
4/26
5/10
- ADJOURNMENT: The meeting was adjourned at 3:20 p.m.
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