
MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

— MINUTES —

Thursday, October 9, 2014

Approved

PRESENT: Michael Bartulis, Terrie Canon, Karen Donovan, Sherry Goldsmith, Erin Hiro, Pat Lupica, Jackie Martin-Klement, Mendoza Paulino, Lillian Payn, Nancy Thuleen

ABSENT: James Eighmey, José Fernandez, Marlene Forney, Karen McGurk

CALL TO ORDER: The October 9 meeting was called to order by the Chair Lillian Payn at 2:20 p.m. in Room LL 104.

MINUTES: The September 25 minutes were approved as corrected.

ACTION ITEMS:

1. DIL:
 - a. While the committee had selected the Northstar solution previously, there are issues about transferring the data to Palomar, the validity of the exam that is openly available online, and the longevity of the Northstar organization. Lillian also has followed up with a query to Rick Cassoni's contacts about alternatives to the expensive SOA data method. Michael researched the CertiPort literacy assessment at San Jacinto College. Since it is not online, we cannot view it; there are a series of advanced IC3 certifications. Lillian is waiting for a call back from our regional sales rep. to get answers so we can make a recommendation. Rand Green already has a grant to conduct CertiPort assessments in his department for a sample of high school students. <http://www.certipor.com/portal/desktopdefault.aspx?TZ=-7>
 - b. The updated recommendation is attached.
2. Best of the Best Contest: The committee recommends continuing with our Best of the Best Contest, with the following practices:
 - a. Improve marketing to faculty and deans
 - b. Have a Best of the Best Workshop that will teach how to promote and package your class. This can be offered in Spring ATRC training, since we will accept submissions until April 1.
 - c. <http://www2.palomar.edu/pages/onlineshowcase>

INFORMATION:

1. Lillian attended a Blackboard Conference at SD City College last week; she reported the highlights for the new products.
2. Distance Education Standards: With the postponement of this Workgroup until Spring, 2015, the committee discussed the recent requirement to offer at least an equal number of f2f classes when an online section is offered. The committee voiced the practice to have scheduling issues remain with the individual departments. Another discussion focused on a proposed limit to the number online classes that an instructor could teach each semester. If we believe that online delivery is equivalent to face-to-face delivery, there may be other motivations for recommendations, such as ensuring a faculty presence on campus and standards for online delivery. This also emphasized the need for a stronger and definitive distance education policy.
3. Course Transfer Procedures: We shall review a formal recommendation that we can send to the deans and departments at our next meeting.
4. Interpreter Access/Blackboard: With two vacancies in the four-person PeopleSoft team and one of those is away on vacation, this solution is postponed until after the vacation ends.
5. Fake Student ID: Now that the latest version Blackboard has a Student Preview icon in the upper right-hand corner, there is no need for the "Fake student ID" to view the screens from a student's

perspective. The ATRC staff would like to delete this option immediately, since it distorts the statistics and traffic analytics, placing the instructor in every classroom as a student. The committee recommends that we keep it until the end of the semester, and include instructions in a couple of emails (Nov. 1 and Dec. 1), blog, and tutorials over the next couple of months.

6. Important Links:

Committee site: <http://www2.palomar.edu/pages/academic-technology-committee/>
POET site with Logon Instructions: <http://www.palomar.edu/POET>

MEETINGS: SCHEDULE (LL 104), 2:00 – 3:30 pm / 2nd, 4th Thursdays

10/23

11/13

ADJOURNMENT: The meeting was adjourned at 3:30 pm.
