
MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

— MINUTES —

Thursday, October 8, 2015

Approved

PRESENT: Michael Bartulis, Ron Burgher, Amanda Hill, Erin Hiro, Jackie Martin-Klement, Lillian Payn, Steve Perry, Krystal Rypien

ABSENT: Matt Estes, Erin Feld, Marlene Forney, Sherry Goldsmith, Linda Morrow, Alix Pouladdej

CALL TO ORDER: The October 8 meeting was called to order by the Chair Lillian Payn at 2:09 p.m. in Room LL 104.

MINUTES: The September 24, 2015 minutes were approved as read.

ACTION ITEMS:

1. DE Policy Meta Analysis: Steve recommended that we look at the Accreditation Standards to ensure we address the issues imposed upon us. Jackie added that we consider industry standards, also. Jackie observed that we already have best practices in place, so that is a starting point as we assemble from the model policies from other HE institutions. Jackie stated that if we have our policies in place, those would be acceptable to an outside agency, vs. not having any evidence. Then the outside agency would be in a position to impose a “template” policy upon us. Also, identifying online classes on the transcript is unacceptable.

Jackie and Steve agreed to draft a list of bullet points that we shall look at on October 22.

2. Class Size: Tabled for this meeting.
3. Canvas Pilot: The Professional Development Coordinator, Kelly Falcone, is interested in using our Canvas Pilot as the foundation of her PhD dissertation. While we shall not need to depth or breadth of a dissertation, nor bound by time constraints for our own decision-making timeline, we welcome her interest in designing the methodology for our pilot. We shall continue to collaborate. We have designed the initial invitational questionnaire, which we want to send to all of the faculty. Dr. Manea is working out the licensing issues with Canvas.
4. Best Practices Showcase: The committee reviewed the site and made recommendations to revise elements of the procedures.

INFORMATION:

1. SDICCCA: Planned our presentation and gathered regional data for a presentation to the SDICCCA CEOs in November.

2. SDCC/NCC invites our instructors to their DE Summit on Oct 9. Snacks and lunch provided by BB. Free. Flyer distributed.
3. OEI News: Lillian summarized: Online Tutoring is the hot topic.

MEETINGS: SCHEDULE (LL 104), 2:00 – 3:30 pm / 2nd, 4th Thursdays

10/22

11/12

Important Links: <http://www2.palomar.edu/pages/academic-technology-committee/>

ADJOURNMENT: The meeting was adjourned at 3:30 pm.