
MEETING OF THE ACADEMIC TECHNOLOGY COMMITTEE

— MINUTES —

Thursday, February 23, 2017

Approved

PRESENT: Erin Feld, Mike Gilkey, Sherry Goldsmith, Lillian Payn, Steve Perry,
Seth San Juan

ABSENT: Marlene Forney, Erin Hiro, Scott Kardel, Linda Morrow, Krystal Rypien

CALL TO ORDER: The February 23 meeting was called to order by the Chair Lillian Payn at 2:47 p.m. in Room LL 104.

MINUTES: The February 9, 2017 minutes were to approved as read.

ACTION ITEMS:

1. Change ATC name to DE&ATC, since the members reviewed both the AT Faculty Coordinator Job Description as well as the Role of ATC on the Faculty Senate home page. ATC has been, and continues to focus on DE issues. The same members would be on both committees, so it is a sensible solution to change the committee's name. Motion was approved unanimously.
2. DE Self Study. The document was conditionally approved pending some recommended changes to repair broken links and emphasize that President Blake tasked ATC with the development of a DE Strategic Plan, which will use the DE Self Study as a foundational document. The members unanimously approved this document and send it to the Faculty Senate.
3. DE Statement from the Faculty Senate. This document was an Information Item at the February 13 meeting, to be approved as an Action Item at the February 27 meeting. Since the document itself was not included in the agenda that was distributed to the faculty prior to the meeting, this document should not be approved as written. Furthermore, there are so many discrepancies of fact in the document that Erin Feld will address each item line-by-line so this document can be sent to absent members for input prior to the February 27 meeting. The members unanimously approved addressing this statement at the Faculty Senate meeting on February 27.

INFORMATION ITEMS:

1. Chancellor's Office approved our three questions that were recommended and revised as additional questions for the Student Survey.
2. The Canvas Boot Camps have been scheduled for the month of March with the plan to offer more if traffic warrants it. The Orientation document has been sent to all those who have registered to date (about 40+) who will next select the day they want to attend.
3. The Online Orientation is in the planning stages, and Marlene added an item. Please see this document at the end of the Minutes.

4. Lillian collected statics/data, and a list of our accomplishments for the SDICCCA-DE presentation to the SDICCCA CEOs in March. The presentation is in the supporting documents in the ATC site.
5. The location for the rest of the meetings has been reviewed with the Lab staff and the meeting locations are correct below.

MEETINGS: 2017 SCHEDULE, 2:30 – 4:00 pm / 2nd, 4th Thursdays
3/9 (LL 109); 3/23 (LL 104); 4/13 (LL 109); 4/27 (LL 109); 5/11 (LL 104)

Important Links: <http://www2.palomar.edu/pages/academic-technology-committee/>

ADJOURNMENT: The meeting was adjourned at 4:00 pm.
