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**MEETING OF THE DISTANCE EDUCATION & ACADEMIC TECHNOLOGY COMMITTEE**  
**— MINUTES —**  
**Thursday, March 8, 2018**

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Approved

**PRESENT:** Sherry Goldsmith, Ashlee Lain, Liz Mendoza, Linda Morrow, Lillian Payn, Krystal Rypien, Ed Sprague

**ABSENT:** Marlene Forney, Michael Gilkey

**CALL TO ORDER:** The March 8, 2018 meeting was called to order by the Chair Lillian Payn at 2:35 p.m. in Room LL 104.

**MINUTES:** The February 22, 2018 minutes were approved as read.

**ACTION ITEMS:**

1. Lillian has begun updating POET with the revisions that were submitted by the members.
2. The High Tech Center Training / CCC Recommendations were discussed. Sherry commented that the College / Institution should be driving accessibility compliance on campus, so that the instructors don't feel like it is entirely their issue to achieve compliance. Sherry also recommended that we invite Ms. Dietrich to speak to us, for example, at a Plenary session.
3. We discussed the SSO: One challenge that DRC students have experienced is that they do not know their Social Security Numbers. Also, students who have gone to another college have an opportunity to recover their CID previously assigned.

**INFORMATION ITEMS:**

1. Governor's Proposal to establish the 115<sup>th</sup> college, which will be totally online. The members felt it was premature to discuss this, since we don't have sufficient details. The immediate threat is from private colleges, which are offering certificates in a little as 2 weeks. Much CTE is hands-on or require specialized hardware or equipment, so fully online may not be possible.

We need to be better equipped to meet our students' needs and respond to them, as opposed as to continue to require the traditional 16-week semester. Ed gave examples of the Fire Academy and how San Pascual competes with us. We are "classroom-based" vs. "shift-based" (the candidates current job demands). If there was more flexibility, 1/3 to 1/4 need to miss class due to job requirements. Solutions include offering alternative assignments and testing on their days off. We need to be more efficient with flexible timing for terms and courses, so we can certify them faster.

**MEETINGS:** 2:30 – 4:00 pm / 2<sup>nd</sup>, 4<sup>th</sup> Thursdays (LL 104)

**4/12; 4/26; 5/10; 5/24**

*(We shall meet the last week because it is no longer "finals week".)*

ATTACHMENT: Current year's goals

**ACADEMIC TECHNOLOGY COMMITTEE —2017-2018 —**

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	AP	MAY
<b>GOALS</b>	Training Proposals/ Spring		Dashboard Update/ moving party plan	Canvas moving party!	POET update			ATRC site update	
	DE Policy: Online Classes (Hybrid/Online)		DE larger discussions						
	Requests from VPI, Deans, Senate, Faculty, ATRC								
	Observer Access			Accessible DE Classes		Accreditation			