
MEETING OF THE DISTANCE EDUCATION COMMITTEE

— MINUTES —

Wednesday, Oct 3, 2018

PRESENT: Dillon Emerick, Michael Gilkey, Erin Hiro, Linda Morrow, Steve Perry, John Harland

ABSENT: Sherry Goldsmith, , Jesse Mellor, Kelly Falcone, Peter Ovwiovwio,

CALL TO ORDER: The Sep 19, 2018 meeting was called to order by the Chair Steve Perry at 2:30 p.m. in Room LL 112 .

ACTION ITEMS:

1. The planning for Accessibility rollout was discussed. We will continue the discussion in the next meeting. The current plan calls for a big roll-out of accessibly information to faculty in the early Spring 2019 semester. Michael suggested that we do a smaller roll-out of information in late Fall 2018 to give faculty a head's up about the changes coming.

A revised Project plan draft will be worked on.

2. Linda Morrow asked about what kind of complaints have ATRC been getting with the new Web Accessibility online complaint form.
3. We discussed recommending to TERB that electronic document accessibility be a part of the faculty process for Face-to-Face classes as well as online classes. This is because many instructors in F2F classes still distribute electronic documents to students through Canvas and other means (e.g. the Syllabus, Assignments, etc.)
4. We discussed trying to get a clearer idea of what was Palomar College's legal responsibilities and what were the instructors' responsibilities. How would Palomar College support faculty who were sued for some perceived infraction of Accessibly laws.

ADJOURNMENT: 4:00 pm MEETINGS: 2:30 – 4:00 pm / 1st, 3rd Wednesdays (LL 112)