
MEETING OF THE DISTANCE EDUCATION COMMITTEE

— MINUTES —

Wednesday, Oct 17, 2018

PRESENT: Dillon Emerick, Michael Gilkey, Erin Hiro, Linda Morrow, Steve Perry, John Harland, Kelly Falcone, Peter Ovwiovwio

ABSENT: Sherry Goldsmith, Jesse Mellor

CALL TO ORDER: The Oct 17, 2018 meeting was called to order by the Chair Steve Perry at 2:30 p.m. in Room LL 112 .

ACTION ITEMS:

1. The planning for Accessibility rollout was discussed
2. We discussed getting information on which instructors were requiring a proctored exam for their online classes
3. Postponed discussion of using OEI classes to replace all or part of POET.
4. Discussed finding out about what electronic tools might be used to ensure OEI compliance.
5. John asked about providing more guidance on how to convert a lecture/hybrid class to a fully online class.

ADJOURNMENT: 4:00 pm MEETINGS: 2:30 – 4:00 pm / 1st, 3rd Wednesdays (LL 112)