

PALOMAR COMMUNITY COLLEGE INSURANCE REQUIREMENTS

The Contractor shall maintain adequate insurance to protect him/herself and the District from claims for damages or personal injury, including death, damage to property and loss of property, and from claims under Workers' Compensation Acts, which may arise from operations under a contract with the District. The Contractor shall be required to file the following proofs of such insurance with the District prior to receiving authorization to proceed on a contract:

- Certificate of Insurance, both naming the Palomar Community College District as an additional insured, confirming the following minimum coverage:
 - \$1,000,000 combined single limit general liability coverage, and
 - \$1,000,000 automobile liability coverage,
- Endorsements to the above policies naming Palomar Community College District as an additional insured.
- Proof of Workers' Compensation coverage (or proof that coverage is not required or applicable.)

Should any of the above described policies be canceled prior to their expiration dates, the issuing company shall mail 30 days written notice of cancellation to the District. The Contractor shall maintain current insurance documents, for all of the above coverages, on file at the District during the term of any contract with the District.

Note: An **Endorsement** to an Insurance Certificate is a **separate** piece of paper that is attached to the insurance certificate. It preferably should reference the specific Policy Number that ties back to the Policy Number listed on the Insurance Certificate, and it should list Palomar Community College District as Additional Insured. As an alternate, if the Policy includes **Blanket Additional Insured Coverage**, please so state/reference on the Certificate and attach a copy of that portion of the Policy addressing that coverage and also reference the Policy Number on that copy.

----- S A M P L E -----

POLICY NUMBER: ABC-12345

COMMERCIAL GENERAL LIABILITY
CG 20 10 03 97

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNER, LESSEES OR CONTRACTORS -
SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

**Name of Person or Organization:
PALOMAR COMMUNITY COLLEGE DISTRICT
1140 W MISSION RD
SAN MARCOS CA 92069**

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