

**PALOMAR COMMUNITY COLLEGE DISTRICT  
Purchasing Services**

1140 West Mission Road, San Marcos, CA 92069

760-744-1150

Email: [purchasing@palomar.edu](mailto:purchasing@palomar.edu)

Dear Vendor:

Please complete the following form in order to be added to our bid file. Palomar College will make every effort to contact you if a bid opens which meets the criteria you have submitted. However, it is your responsibility to check the website (<http://www.palomar.edu/purchasingservices/Bids.html>) and watch for advertisements for new bids. Once you've completed the form, email it to the addresses shown above.

This information will be retained for one year. Please resubmit your information each year.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name/Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Direct phone #: \_\_\_\_\_ Cellular: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Choose all categories that apply to your business:

**PRODUCT CODE CATEGORY**

**PRODUCT CODE CATEGORY**

**PRODUCT CODE CATEGORY**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Architectural/Engineering         | <input type="checkbox"/> Electronic Supplies Laboratory    | <input type="checkbox"/> Nursing Equip/Supplies             |
| <input type="checkbox"/> Audio/Visual Equipment            | <input type="checkbox"/> Fencing Fence/Poles/Gates         | <input type="checkbox"/> Office Furniture Desks/Charirs.etc |
| <input type="checkbox"/> Audio/Visual Supplies             | <input type="checkbox"/> Flooring Carpet/Tile/Linoleum     | <input type="checkbox"/> Office Machines                    |
| <input type="checkbox"/> Advertising                       | <input type="checkbox"/> Food Services Supplies/Food       | <input type="checkbox"/> Office Supplies                    |
| <input type="checkbox"/> Agricultural                      | <input type="checkbox"/> Freight Moving/Freight            | <input type="checkbox"/> Paint Supplies                     |
| <input type="checkbox"/> Air Conditioning                  | <input type="checkbox"/> Furniture Classroom               | <input type="checkbox"/> Paper, Envelopes/Forms/Paper       |
| <input type="checkbox"/> Appliances                        | <input type="checkbox"/> Furniture Office                  | <input type="checkbox"/> Photography Equipment/Supplies     |
| <input type="checkbox"/> Art Supplies                      | <input type="checkbox"/> Glass Window/Supplies             | <input type="checkbox"/> Plumbing Fixtures/Supplies         |
| <input type="checkbox"/> Athletic Equipment                | <input type="checkbox"/> Hardware screws/nails/hammers     | <input type="checkbox"/> Police Equipment/Supplies          |
| <input type="checkbox"/> Autobody Supplies                 | <input type="checkbox"/> Heating/Venting, Filter/AC/Boiler | <input type="checkbox"/> Pool Equipment/Supplies            |
| <input type="checkbox"/> Automotive Supplies               | <input type="checkbox"/> Horticulture—Plants/Trees/Seeds   | <input type="checkbox"/> Printing Services Schedule/Cat.    |
| <input type="checkbox"/> Aviation Equip/Supplies           | <input type="checkbox"/> Industrial Arts, Welding          | <input type="checkbox"/> Printing Ink/Press/Paper           |
| <input type="checkbox"/> Beauty Supplies                   | <input type="checkbox"/> Instructional, Telescope/Micro    | <input type="checkbox"/> Rental Fields/Class/Vehicles       |
| <input type="checkbox"/> Books Library/Educational         | <input type="checkbox"/> Construction Contractor           | <input type="checkbox"/> Repair Plumbing/Carp/Elect         |
| <input type="checkbox"/> Building Materials                | <input type="checkbox"/> Janitorial Equipment/Supplies     | <input type="checkbox"/> Roofing Materials/Equipment        |
| <input type="checkbox"/> Chemicals-Scientific              | <input type="checkbox"/> Laboratory Supplies               | <input type="checkbox"/> Safety/Fire Supplies/Equipment     |
| <input type="checkbox"/> Childcare Equip/Supplies          | <input type="checkbox"/> Landscaping                       | <input type="checkbox"/> Scientific Equipment/Supplies      |
| <input type="checkbox"/> Classroom Furniture               | <input type="checkbox"/> Laundry                           | <input type="checkbox"/> Sewing Equipment/Supplies          |
| <input type="checkbox"/> Clocks Timeclocks/Alarm           | <input type="checkbox"/> Library Equipment/Supplies        | <input type="checkbox"/> Signs Traffic/Safety/Directional   |
| <input type="checkbox"/> Communication Radio/Cell/Pager    | <input type="checkbox"/> Lighting Fixtures/Lamps           | <input type="checkbox"/> Software Computer                  |
| <input type="checkbox"/> Computer Software                 | <input type="checkbox"/> Locks/Locksmiths                  | <input type="checkbox"/> Subscriptions Magazine/Papers      |
| <input type="checkbox"/> Computer Supplies                 | <input type="checkbox"/> Lumber                            | <input type="checkbox"/> Theatre/Stage, Lighting/Sets, Etc. |
| <input type="checkbox"/> Copying Equipment/Supplies        | <input type="checkbox"/> Mailroom Equip/Supplies           | <input type="checkbox"/> Tools, Power/Hand/Ladders          |
| <input type="checkbox"/> Culinary Equipment/Supplies       | <input type="checkbox"/> Maintenance Service               | <input type="checkbox"/> Utilities, Elect/Gas/Water/Phone   |
| <input type="checkbox"/> Dental Equipment/Supplies         | <input type="checkbox"/> Material Handling                 | <input type="checkbox"/> Vehicles--Carts/Bus/Auto/Etc.      |
| <input type="checkbox"/> Drafting Equipment/Supplies       | <input type="checkbox"/> Measuring Instruments             | <input type="checkbox"/> Vocational Art, Pottery/Painting   |
| <input type="checkbox"/> Draperies Curtains/Blinds         | <input type="checkbox"/> Medical Equipment                 | <input type="checkbox"/> Warehouse, Equipment/Supplies      |
| <input type="checkbox"/> Electrical Supplies wire/breakers | <input type="checkbox"/> Music Instruments/Sheet Music     | <input type="checkbox"/> _____                              |

**PLEASE RETURN TO:** Palomar Community College District, Purchasing Services  
1140 West Mission Road, San Marcos, CA 92069 (760) 744-1150