

California Community Care Licensing Qualifications and Ratio Information

Please see current California Community Care Licensing Title 22/Title 5 Requirement for detailed information (<http://www.dss.cahwnet.gov/ord/PG587.htm>). All classes must have passing grades of C or better. Class numbers listed below are for Palomar College only. Program/Curriculum courses are CHDV 105, 106, 125, 130, 135, 140, or 185.

101215.1 Director Qualifications

- High school diploma or GED, 12 units (100, 115, and 2 prog/curr), and 3 units administration or staff relations (150 or 155), plus 4 years of teaching experience in a licensed or comparable group child care program, **OR**
- AA degree in ECE or CD and 3 units of administration, plus 2 years of teaching experience, **OR**
- BA degree in ECE or CD and 3 units of administration, plus 1 years of teaching experience, **OR**
- Site Supervisor or Director Permit.

101216.1 Teacher Qualifications

- Complete 15 hours of health and safety training, **and**
- Passed at least 6 units or have an Assistant Teacher permit.
 - After employment a teacher hired above shall complete at least 2 units each semester until the requirement below are met. Must have on-site supervision by a fully qualified teacher until the 6 additional units are completed, **OR**
- Fully qualified teacher: 12 units (100, 115, and 2 prog/curr), plus 50 days of teaching experience within 6 months paid or volunteer in a licensed or comparable group child care program. To work with infants, 3 units must be specialized (103 or 106). School Age teacher may substitute hours for units (see regulations for details) , **OR**
- Current CDA (no CDA programs in our area) , **OR**
- Current Associate Teacher, Teacher, or Master Teacher permit.

101216.2 Teacher Aide Qualifications

- 18 year of age (unless a high school graduate or in an ROP program), **and**
- Under the direct supervision of a teacher unless escorting children to the bathroom or in napping room (see specific sections for these exemptions), **and**
- Completion of at least 6 units or enrolled in at least 2 units per semester until the 6 units are completed. To work with infants, 3 units must be specialized (103 or 106).

101216.3 Ratio Information (number shall not exceed the licensed capacity of a center)

- **Title 22 Regulations** (typical centers include for-profit, faith based, non-profit but not state funded)
 - 1:12 1 fully qualified teacher for 12 children. (2-5 years old)
 - 1:15 1 fully qualified teacher and 1 aide for 15 children.
 - 1:18 1 fully qualified teacher and 1 aide for 18 preschool aged children (3-5 years old)
 - 1:4 1 fully qualified teacher for 4 infants, or 1:12 infants teacher with 2 aides
 - 1:6 1 fully qualified teacher for 6 toddlers, or 1:12 infants teacher with 1 aide (Toddler Component 18-30 months)
 - 1:14 1 fully qualified teacher for 14 school age children, examples 15 – 28 children= 1 Teacher & 1 Aide; 29 - 42 children = 2 Teachers & 1 Aide; 43 - 56 children = 2 Teachers & 2 Aides.
- **Title 5 Regulations** (typical centers include state funded and Head Start)
 - Infants (0-18 months) 1:3 adult-child ratio, 1:18 teacher-child ratio.
 - Toddlers (18-36 months) 1:4 adult-child ratio, 1:16 teacher-child ratio.
 - Preschool (36 months to Kinder) 1:8 adult-child ratio, 1:24 teacher-child ratio.
 - Afterschool (K-14 years) 1:14 adult-child ratio, 1:28 teacher-child ratio.
 - See additional Title 5 information for comingling of groups and exceeding ratios
 - See additional information for Preschool Program with Toddler Component and Parent Cooperative Centers.