



Internship Opportunity

Company:	Solutions for Change
Internship Position:	Development Internship
College Credit:	You can earn college credit for your job or internship. Contact the Cooperative Education department at 760.744.1150 x2355 or jjarvinen@palomar.edu

Organization Background

Solutions for Change is focused on solving family homelessness in San Diego County. With this goal, we have pioneered an innovative and sustainable solution for families in our community – an effort that has led more than *900 families and 2,300 children* out of homelessness since 1999. We have also acquired and developed over 290,000 square feet of real estate into award-winning affordable housing communities for once-homeless families.

Our focus is assisting the *whole individual* and solving the problem. Our programs emphasize personal growth, bring families back together, and help parents learn how to give back to their community as neighbors, employees, and volunteers. In treating causative factors, Solutions also helps to prevent future families from ending up without a home.

Key Responsibilities

The Development Intern will be involved in donor relations, administrative assistance, and events within the Development Department.

Responsibilities will include

Administrative Tasks

- Email and phone donor communication
- Research and track potential prospects (grants, donors, businesses and churches)
- Salesforce data management and organization
- Excel data management and organization

Assist with Special Events

- Event communication
- Flier and communication design
- Day of event support
- Post event tracking and data input



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We are always open to creative ideas that leverage the skills of our interns. This description is not comprehensive, so please let us know if you have additional skills you would like to utilize or hone during your internship.

Qualifications/Minimum Requirements

Student with an interest in nonprofit fundraising and the mission of Solutions for Change.

Additional Information

Desired Hours per Week:	At least 8 hours per week
Compensation:	Unpaid. To be eligible for this internship, students will enroll in a Cooperative Education/Work Experience course to earn academic credit.
Position Start:	Recruitment ongoing
Location:	Vista, CA
Website:	http://solutionsforchange.org/

If you are interested in this internship, please contact:
Jason Jarvinen, Work Experience Coordinator
Palomar College
jjarvinen@palomar.edu, 760.744.1150 x2355