



Request To Exceed 12 Units

Semester: Summer 2018

Submit this completed form along with a copy of your unofficial college or high school transcripts (whichever is most recent) to the Division Administrative Assistant, Counseling Services, in the Student Services Center/SSC-37A. Based on the information provided, you may be required to meet with the Dean of Counseling Services before a decision is reached. You will be notified of the decision within 5 working days via email and all decisions are final.

Petition will not be considered if any of the following criteria are not met:

Prior Academic History
No lack of progress or academic probation/disqualification history
No prior history of high unit loads with low GPA and/or completion rate
Student must have a cumulative GPA of 2.5 or better
Work hours compatible with academic load

Please print clearly

Student Name _____

Student ID number _____

Best phone number to be reached _____

Email _____

Requested number of units _____

Explanation:

What is your academic goal? _____

When do you anticipate graduating and/or transferring to a 4 year university? _____

Has a counselor advised you to take more than 12 units this semester? _____ If yes, which counselor did you meet with? _____

Please provide a brief explanation as to why it is necessary for you to register in more than 12 units.

List all the classes planned if this request is approved:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Student Signature

Date