



The following was distributed via email by Interim Assistant Superintendent/Vice President of Instructional Services, Shayla Sivert, on April 28, 2020.

Dear Department Chairs,

Summer 20 registration begins today. We have sent students a communication urging them to register in accordance with their registration appointment date and time. We have also asked them to contact faculty whose classes they are registering into (or have an interest in registering into) in order to clarify whether the class will be held according to a specific time and date and to clarify orientation and testing information. It would be helpful as well to have all instructors whose classes are meeting on a schedule and/or who have orientations to reach out to students as they register and during the week prior to the start of the course.

Please ask your faculty to keep an eye open for emails from students about Su20, to reply in a timely manner, and to reach out to students if the course is to be taught on a schedule and/or involves an orientation.

Much appreciated.

Craig Thompson
Faculty Senate, Chair

Shayla Sivert
Acting VP, Instruction