



October 8, 2021

Dear Colleagues,

Thank you for your patience as we resolved a few discussions on the impact of the October 11 deadline to comply with the [vaccination policy](#). Information Services, Human Resource Services Student Services, and members of the Emergency Operations Center are working diligently to prepare the new Cleared4 health screening questionnaire and COVID-19 testing protocols. All of this work is aligned with our priority to protect the health and safety of you and our students.

Earlier today, you received a detailed notification regarding the Cleared4 platform. As with any launch of a new platform, we expect glitches and challenges. We have established October 11 – October 25 as an implementation period. During this time, we ask for your continued patience as we address concerns and refine the user experience with our new Cleared4 platform.

Over the weekend you will receive a “Welcome” email from no-reply@cleared4work.com. The link is PERSONAL to you. Please do not share the link with anyone else, as it contains your personal information. Please click on the link provided in the email and begin the process of using the REQUIRED daily health pre-screen questionnaire, and if you are required to participate in the weekly COVID-19 testing, please make an appointment. Anyone receiving a “no pass” should not come to campus and should complete a COVID-19 questionnaire [here](#).

You can find detailed information on the Cleared4 platform and helpful guides to using the platform through these links:

[Cleared4 Guide to Using the Daily Health Screening Questionnaire](#)

[Cleared4 Guide to Appointments for COVID-19 Testing](#)

Update on Compliance

Individuals who have an approved exemption for medical or religious reasons, have been notified of the weekly COVID-19 testing mandate. In addition, we are requiring those who have submitted proof of receiving a second dose of a 2-dose vaccine on or after September 27, to test on a weekly basis until they surpass the 14-day efficacy period.

Our student services colleagues continue to reach out to students and have expanded the days and hours of onsite workshops at the main campus for students to hand-deliver the required

compliance documentation. You can find the schedule [here](#). Please share this information with your students.

Access to Campus

During our implementation period, we may experience challenges in enforcing our access to campus policy. The Cleared4 platform is designed to track the use of the daily health screening questionnaire and track employees and students who have been required to participate in the weekly COVID-19 testing. Starting Monday, October 11, faculty will have access to class rosters that include an indication of students who are cleared and not cleared to be on campus. Similarly, supervisors will have access to employee rosters containing the same information.

You will be unable to tell why an individual is not cleared to be on campus. However, it is important to know there may be more than one reason why they may not be cleared, including following reasons:

- they did not complete the daily health screening questionnaire.
- if required, due to an approved exemption, they have not scheduled an appointment for COVID-19 testing.
- if they have received a positive COVID-19 test.

Students and employees who are not cleared due to not completing the daily health screening questionnaire, can be asked to immediately take the questionnaire. To do so, they MUST use the no-reply@cleared4work.com link that they will have received over the weekend. If they receive a pass from the Cleared4 platform they can remain on campus.

Students who are not cleared to be on campus, can be asked to go to the service tent outside of the student services center. Our student services colleagues will be available to help students make progress in gaining clearance to be on campus. Employees should be directed to Human Resource Services.

Mandatory COVID-19 Testing

All students and employees who have received approval of a religious or medical exemption are REQUIRED to be tested for COVID-19 on a WEEKLY basis to be on-site. If you are required to participate in this FREE mandatory testing, your PERSONAL Cleared4 link contained in the no-reply@cleared4work.com email notification, will provide you with access to schedule an appointment.

The testing schedule is as follows and access to appointments will be available by the end of day on Friday, October 8.

San Marcos Campus in the former Campus Police Building located in Lot 1&2

Monday & Thursday: 7:00 a.m. to 2:00 p.m.

Tuesday & Wednesday: 12:00 p.m. to 7:00 p.m.

Escondido Education Center, in room ESC-700

Tuesday: 7:30 a.m. to 11:30 a.m.

Fallbrook Education Center, in room FEC-I01

Tuesday: 7:30 a.m. to 11:30 a.m.

Rancho Bernardo Education Center, SEC-111

Wednesday: 7:30 a.m. to 11:30 a.m.

We sincerely appreciate your patience as we continue to work with our colleagues and students to ensure compliance with our vaccination policy. If you have specific questions regarding the implementation of the vaccination policy please look at our FAQs, if you still have you may contact Director Winterle at cwinterle@palomar.edu or Vice President Montoya at dmontoya@palomar.edu.

Stay well,

David Montoya

David Montoya
Assistant Superintendent/Vice President Human Resource Services