

Certify Census Roster

1. Access your Census Roster
2. Verify that the roster is complete and accurate
3. Scroll to the bottom of the roster, you will see the Census Certification area

Census Certification

Please drop any student who is no longer participating in your class before you certify.

I certify that the above named students with an Enrollment Status of 'E' were actively participating in this class on or before 2019-02-11 for the 2019 Spring term.

Submit

4. Check the box
5. Click submit