PALOMAR COLLEGE® Learning for Success	Financial Aid, Veterans & Scholarship Services **2019-2020 Unusual Enrollment History (UEH)**	For Office Use Only

Last Name **First Name** **MI** **Palomar ID Number**

Because you have attended & obtained Federal student aid at multiple institutions, you have been flagged for "Unusual Enrollment History (UEH)" by the US Department of Education. A review of your academic records over the last four award years (2015-16, 2016-17, 2017-18 & 2018-19) indicates that during one or more of those years, you failed to earn academic credit. In accordance with federal regulations, the Palomar College Financial Aid Office needs to review your academic records within the last four award years to determine continued aid eligibility.

A. Academic Credit

You must have earned at least one academic credit during each of the four award years to remain eligible for Federal student aid. Earned academic credit is considered grades of A, B, C, D and P while unearned academic credit is identified as grades of F, W, I, NP and IP.

B. UEH Review Process

You are required to provide **PHOTOCOPIES** of unofficial academic transcripts from ALL colleges & universities attended during the four award years **&** a written explanation, with additional documentation if necessary, of the circumstances which prevented you from earning any academic credit. If you did not earn academic credit at an institution you attended during one of the award years, you must explain the circumstance(s) which prevented you from earning academic credit during the year(s) you received financial aid. Attach **PHOTOCOPIES** of additional documentation, such as medical records, accident reports, military paperwork, etc., which support your statement as well as academic transcripts from ALL institutions attended. Failure to submit this form with all applicable attachments may result in the denial of your financial aid.

Your transcripts, statement & supporting documentation will be evaluated to confirm whether academic credit was earned or unearned while receiving financial aid. An **approval** will be granted if it is determined that academic credit was earned for the designated terms where Federal student aid was received. If your academic history shows failure to earn credit, it will result in a **denial** & ineligibility for financial aid, except for the California College Promise Grant (CCPG), if qualified. In the event that this UEH review results in the denial of financial aid, you may **appeal** it by submitting an Unusual Enrollment History Appeal Form.

C. Certification

Signing this form certifies that the information reported is complete & correct & that any false statement or failure to provide proof when asked may be cause for delay, denial, reduction or withdrawal of financial aid. **Warning: purposely giving false &/or misleading information may be cause for a fine, sentence to jail or both.**

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Student Signature Date

Submit in person to the Palomar College Financial Aid Office -or- scan & email to us from your Palomar Student Email Account to finaid@palomar.edu

Financial Aid Office Use Only:	Comments:
☐ UEH Approved - Status Cleared. ☐ UEH Approved - Credit was not earned at one or more institutions, but provided reasonable explanation. ☐ UEH Pending - Need more information (academic transcripts, supporting documentation). ☐ UEH Denied - Credit was not earned at one or more institutions and explanation is not supportive.	_____ _____ _____ _____ _____ _____ Advisor Date