



BUDGET COMMITTEE

MINUTES

February 12, 2019

A meeting of the Budget Committee was held November 13, 2018. The meeting was called to order at 2:50 p.m. by Vice President of Finance and Administrative Services, Ron Ballesteros-Perez.

Roll Call

Members Present: Barbara Baer, Ron Ballesteros-Perez, Carmen Coniglio, Carmelino Cruz, Tricia Frady, Anel Gonzalez, , Teresa Laughlin, Kendyl Maguson, Travis Ritt, Star Rivera-Lacey, Anastasia Zavodny

Members Absent: Mireya Gutierrez-Aguero, Aaron Holmes, Jack Kahn, Candace Rose, Linus Smith

Guest: Connie Moise, Brandi Taveuveu

Recorder: Carmen Coniglio

I. Approval of Minutes:

The minutes from the November 13, 2018 meeting were approved.
(MSC: TR/CC)

II. New Business

A. FY 2019-20 State Budget Committee

Vice President Perez provided information on the following items:

1. FY2019-20 State Governor's Budget Proposal. COLA 3.46%. Tentative Budget in June to give us authority to spend in July.
2. 311 2nd Quarter Report
3. Budget Development Timetable
4. Fiscal Year End Closing Calendar
5. FCMAT will conduct review of the District's financial management and business practices. Team is scheduled to visit April 8-10th and invite committee.

III. Other

A. Technology Replacement Procedures

Connie Moise described the computer replacement procedures for student computers, and employee computers. Student computer labs are grouped by required capability to support the associated instructional programs (from highest to lowest processing requirements). There are currently 1,829 computers in these groups but this number does not include new sites, which need to be incorporated into the replacement model. IS always replaces Group A computers covered by warranty. Grant-funded computers have been a challenge for IS and need a way to apply the same principles to these purchases. IS also relies on the grant to maintain computers on operational basis. Connie also discussed Employee Computer Replacement Criteria. There is no automatic replacement. We continue using the computers as long as it is meeting requirements. There is also a one-computer policy. Computer is not replaced if employee has use of another computer still

under warranty that meets job requirements. Institutional funds are not used to replace computers acquired using Grant funds.

Teresa asked about the contract provision that every faculty member would have a computer and it was confirmed that I.S. works with the deans to ensure all faculty members have a computer.

Fari asked what the procedure is if there is a problem with the computer or if the computer is slow. Answer: Call the help desk for any issues with technology including performance issues.

Currently 839 employee computers are no longer under warranty.

The 3-year average replacement cost for a computer used by students and employees is:

\$2,479 - Students

\$2,728 - Faculty (higher cost due to the number of Apple computers used)

\$2,523 - Staff

\$2,167 - Admin

VP Perez talked about going out for another bond, which will include technology refresh.

IV. Adjourned

There being no further business, the meeting was adjourned at 3:30 pm.