



Palomar College Fire Technology

COMPANY OFFICER 2B

General Administrative Functions of Company Officers
(CA State Certified)



COURSE DESCRIPTION: This course provides information on general administrative responsibilities of a fire company officer. Other topics include the implementation of department policies and procedures as well as conveying the fire department's role, image, and mission to the public. This course is intended for practicing firefighters seeking advancement to the company officer level.

DATES: October 28 - 30, 2019. Monday and Tuesday 0800 - 1700
Wednesday 0800 – 1200 (20 HOURS)

LOCATION: City of San Marcos Fire Training Facility / Palomar College Fire Academy
182 Santar Place, San Marcos CA 92069
Classroom assignment to be determined, follow the signs.

PREREQUISITE: Meet the educational requirements for Fire Fighter II

TO REGISTER: You must register and pay tuition for the class through Palomar College using:
<https://www2.palomar.edu/pages/stepstoenroll/>.
Apply to the college if a new or returning student.
Register for all desired classes and pay appropriate fees
Make sure to pay the college fees at the time of registration.

You are eligible to skip orientation as you are taking a Career, Technical, and Extended Education (CTEE) class for professional growth and development.

COLLEGE FEES: \$46 College registration fee (1 unit)
\$19.00 Health Fee if this is your first class of the semester.

MATERIAL FEE: \$81.00 Collected by Palomar College during registration process for California State Fire Marshal CFSTES class certification

INSTRUCTOR: Ed Sprague, MPA, Retired Deputy Fire Chief, Professor with Palomar College
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Palomar College Fire Technology: <https://www2.palomar.edu/pages/fire/>

TEXTBOOK: **Fire Officer, 3rd Edition, Jones and Bartlett ISBN: 9781284068368.** Available through Palomar College Bookstore or online.