The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, (Call to Order Mr. Milo E. Shadle).

MEMBERS PRESENT: Mr. Milo E. Shadle, President (Roll Call Dr. Richard A. Loomis, Vice President Dr. Bruce D. Jaques, Clerk Mr. Horse Olmstead Mr. Richard A. Kornhauser

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, Superintendent/President Dr. John D. Schettler, Asst. Superintendent, Business Dr. Charles Coutts, Dean of Sci., Bus., & Tech. Mr. Howard Brubeck, Dean of Humanities Mr. Theodore Kilman, Dean of Adult Ed. & Comm. Serv.

GUESTS: Mr. Russell Baldwin, Art Department Mr. Norman Gaskins, Speech & Theatre Arts Dept. Mrs. Bertha Adkins, President, Patrons of Palomar Mrs. Martha Fox, Patrons of Palomar College Mr. J. D. Hodges, Ramona Mr. Joe Heredia, Escondido Times-Advocate Mr. Scott Boyles, Administrative Assistant

Following the salute to the flag, Mr. Shadle declared a quorum present, and the meeting proceeded with the order of business. It was

MSC Loomis, Kornhauser

RESOLUTION 68-2309

BE IT RESOLVED, That the Minutes of the Regular Meetings of December 10, 1968, and December 24, 1968, be approved.

Dr. Huber stated that he had no requests for hearings.

Dr. Huber reported that Mrs. White was unable to attend the meeting; however, she had stated that the Senate would have no specific report at this time.

Mrs. Adkins reported successful results in the Patrons' sponsorship of the Alumni-Harlem Clowns Basketball Game, which netted a profit of $125.
$75 of this money will be allotted to the fund set up by the Student Council to aid Ben Appiah, a foreign student. Mrs. Adkins stated that the Patrons hopes to make the basketball game an annual event and has received encouragement to do so.

(COMMUNICATIONS:

Dr. Huber noted that the Board had received notification of the death of Mr. Robert Brannon, Mathematics Department. He reported that a Memorial Service had been conducted on campus, which was well-attended and appreciated by the family. Dr. Huber also reported that approximately $75 has been received for the Student Emergency Loan Fund in memory of Mr. Brannon.

Dr. Huber reported the death of Dr. John McGeever, who served as Dean of Student Personnel at Palomar College from 1963 to 1965.

The Board requested that Dr. Huber convey messages to the families of Mr. Brannon and Dr. McGeever expressing sympathy and taking cognizance of the contribution each had made to the college.

Dr. Huber reported that Dr. Joseph Gordon is recovering well from his recent illness and plans to be on campus intermittently for the rest of this semester and to return to full-time work at the beginning of the Spring Semester.

Dr. Huber stated that a number of the members of the staff have been ill with the flu, with an average of five per day absent.

Letter of December 27, 1968, from Mr. Caspar W. Weinberger, Director of Finance, State of California, regarding Resolution Concerning San Diego State College Spring Term Admissions was noted. Dr. Huber stated that a number of letters have been received regarding the resolution sent out by this Board concerning admissions to state colleges. There was considerable discussion regarding this problem, and Dr. Huber reported that 27 students have been submitted for admission; the administration has been assured that they will be admitted. A study will be made to determine how many students who would have been eligible for transfer were discouraged from applying to San Diego State and to determine how this problem might be better resolved in the future.
Letter of December 16, 1968, from Mr. Lloyd E. Messersmith, Executive Director, California Junior College Association, expressing appreciation to Mr. Shadle for his participation on the CJCA Committee on Accreditation, was noted. Dr. Huber congratulated Mr. Shadle, and the members of the Board commended him for his contribution to junior college progress through this important committee.

Letter of December 23, 1968, from Mr. Alex C. Sherriffs, Special Assistant for Education, Governor's Office, in response to Resolution Concerning Campus Unrest, was noted.

Letter of December 18, 1968, from Mr. John Stull, State Assemblyman, in response to Resolution Concerning Campus Unrest, was noted.

Dr. Huber read a letter of from State Senator Clair Burgener in response to Resolution Concerning Campus Unrest.

Considerable discussion was held on the need to implement the Board's resolution concerning a study of campus unrest throughout the State by the Coordinating Council for Higher Education. The above letters from North County legislative representatives indicate support, but the Governor's Office is evidently not interested.

Dr. Huber reported that there were no items of Old Business to be taken up at this time.

NEW BUSINESS:

Dr. Schettler explained in considerable detail the history of how the Federal Impact Law (P.L. 871+) has affected public education systems throughout the United States, reducing state aid to school districts in most of the states. This was recently tested in a Supreme Court case, and the state laws which permit reduction of state apportionment were declared in opposition of the original intent of Congress in passing the Federal Impact Law. Dr. Schettler stated that under the advice of the County Counsel, claims will be filed by all of the school districts affected, and, if necessary, suit will be filed for reimbursement of monies withheld. The statute of limitations applies up to the 1963-64 school year. Dr. Schettler pointed out that recovery of the funds is only a possibility, and the forms used for claim and authorizing suit are those suggested by the County Counsel. It was
RESOLUTION 68-2310

BE IT RESOLVED, That the submission of five claims against the State of California, through the San Diego County Counsel, for reimbursement for incorrect apportionment of school funds due this district for the following years, in the specified amounts, be approved:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1963-64</td>
<td>$ 1,398.00</td>
</tr>
<tr>
<td>1964-65</td>
<td>4,665.00</td>
</tr>
<tr>
<td>1965-66</td>
<td>3,089.00</td>
</tr>
<tr>
<td>1966-67</td>
<td>10,485.00</td>
</tr>
<tr>
<td>1967-68</td>
<td>11,418.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$31,055.00</strong></td>
</tr>
</tbody>
</table>

RESOLUTION 68-2311

BE IT RESOLVED AND ORDERED, That the County Counsel is authorized, on behalf of this district, to file suit against the State of California or any of its officers, agents or departments, as may be necessary to protect (under P.L. 874) the district from acts of the state in reducing state apportionments by amounts of federal impact aid received by this district and to institute action against the state or any proper party to recover amounts of state aid withheld because the state considered federal aid under Public Law 874 of the 81st Congress in apportioning state funds to this district.

BE IT FURTHER RESOLVED AND ORDERED, That the County Counsel is authorized to incur all reasonable and necessary expense in connection with the litigation, said expenses which are not allocable to this district to be borne proportionately among all the districts filing suit.

Dr. Huber noted that a list of suggested election precinct officers and judges had been supplied by the Registrar of Voters to all school districts involved in the Governing Board Member Election of April 15, 1969. The persons listed are those who have served in the past, and the Board has the option of questioning any of the appointments if they so desire. It was
MSC Jaques, Loomis

RESOLUTION 68-2312

BE IT RESOLVED, That the resolutions Setting Forth the Specifications of the Election Order and Appointing Election Officers for the Governing Board Member Election on April 15, 1969, be adopted.

MSC Olmstead, Jaques

RESOLUTION 68-2313

BE IT RESOLVED, That Resolution Fixing Compensation for Precinct Election Officers, Board Member Election, April 15, 1969, be adopted.

Dr. Huber explained that several of the school districts within Palomar District plan other elections to be held at the same time as the Board Member Elections; it is necessary that the Palomar College District consent to the consolidation of these elections. Dr. Huber noted that there is some possibility that a request will also be received from the Poway Unified District. It was

MSC Jaques, Kornhauser

RESOLUTION 68-2314

BE IT RESOLVED, That Resolutions Consenting to Consolidation of the following elections with the Palomar College Board Member Election on April 15, 1969, be adopted:

Rich-Mar Union School District Maximum Tax Rate Election;
Escondido Union School District Bond and Apportionment Authorization; and
Orange Glen School District Bond and Apportionment Authorization.

Dr. Huber noted that the members of the Board had received corrected-to-date copies of the Spring class schedule. He described one additional course to be offered as either an Adult Education or credit course, as the student prefers. This course is entitled "The Motion Picture as Graphic Art" and will be in conjunction with the current film series on Tuesday evenings. Mr. Brubeck explained the planned program involving this course and others for the next several years, indicating that it is
hoped to inculcate prominent persons from the film industry who live in the area as guest lecturers, as well as other special interest programs in this field. It was

MSC Kornhauser, Loomis

RESOLUTION 68-2315

BE IT RESOLVED, That the Palomar College Spring Bulletin 1969 (Class Schedule), including English 33, be approved.

There was discussion of the current offerings and programs at Palomar designed for such groups as the local Indians and Mexican-Americans; the current programs under MDTA and proposed programs for the near future were discussed in some detail by Mr. Kilman. It was

MSC Loomis, Jaques

RESOLUTION 68-2316

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation, meals, lodging, and other, for Research in Films for Course to be Offered, UCLA and USC, Los Angeles,$27

b. Meals, lodging, and registration fee to attend Annual Meeting of American Assn. for Advancement of Science, Dallas, Tex.,$75

c. Transportation (mileage) to attend Workshop on Indian Education, Riverside, $19

d. Transportation (mileage) and meals to attend Upward Bound Project Meeting for Indians, UCSD, La Jolla, $12

e. Transportation (mileage), meals, lodging, and registration fee to attend U.S. Track Coaches Assn. Clinic, Los Angeles, $30

Dr. Schettler stated that the Vista High School has requested the use of the Palomar College gymnasium for several of its basketball games, due to the small size of its own facility and unexpectedly large attendance. It was

MSC Olmstead, Jaques

RESOLUTION 68-2317

BE IT RESOLVED, That Agreement for Joint Use of Athletic Facilities with the Vista Unified School District for the school year 1968-69 be approved.
The Report of Budgetary Balances as of December 31, 1968, was noted and briefly discussed. Dr. Schettler reported that all accounts are proceeding as projected in the budget.

The Report of Collections Deposited in County Treasury as of December, 1968, was noted.

The Report of Use of Facilities by Outside Organizations During the Month of December, 1968, was noted.

The Travel Report Involving Use of College-Owned Vehicles During the Month of December, 1968, was noted.

MSC Kornhauser, Olmstead

RESOLUTION 68-2318

BE IT RESOLVED, That Purchase Orders numbered 3998 through 5346, except for those marked "reserved," be approved.

MSC Olmstead, Loomis

RESOLUTION 68-2319

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the month of December, 1968, be approved; and that letters of appreciation be sent to all donors.

MSC Jaques, Loomis

RESOLUTION 68-2320

BE IT RESOLVED, That Expense Warrants numbered 784609 through 784880 be approved.

MSC Olmstead, Loomis

RESOLUTION 68-2321

BE IT RESOLVED, That Salary Warrants covered under Payroll Orders numbered 16 and 17 be approved.

The Associated Students Balance Sheet and Comparative Statement of Income and Expense as of November 30, 1968, was noted. Dr. Schettler
pointed out that an article in the student newspaper had contained misleading information; it was suggested that the source of the information be checked and corrected in a future publication of the Telescope. There was considerable discussion of the operation and standing of the ASB budget as of this date, and plans for next year's budget.

The Cafeteria Balance Sheet and Statement of Income and Expense as of November 30, 1968, was noted. Dr. Schettler stated that sales are less this year to date, primarily because of student and staff absenteeism during the months of November and December.

Dr. Huber stated that all items in the written Report of the Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber announced the resignation of Dr. Cecil Hardesty, San Diego County Superintendent of Schools. It was

MSC Loomis, Olmstead

RESOLUTION 68-2322

BE IT RESOLVED, That the Governing Board of Palomar College recognizes the contribution of Dr. Cecil Hardesty, San Diego County Superintendent of Schools, to the progress of education in San Diego County and to the development of Palomar College; and that the Superintendent be directed to send a letter to Dr. Hardesty expressing the appreciation of the Palomar College Board of Governors for his assistance through the years and its best wishes for success in his new position.

Dr. Huber distributed copies of the tax rates for all of the junior colleges for the school year 1968-69. He suggested that this matter be discussed at a later meeting relative to legislation now introduced to delete the provisions of the present financial program wherein governing boards would have the prerogative of levying sufficient tax for operational purposes in 1971-72. He reviewed this matter briefly, noting that a number of junior college districts have raised their taxes through overrides for the current year.

Dr. Huber distributed copies of the program for the IBM sponsored visit of the da Vinci Exhibit, in which that artist's inventions have been built in operational models. He noted that this exhibit travels throughout the United States and is held at no cost to the district.
Dr. Huber stated that the California School Boards Association has had correct information of all Board members' names, and material should be received from that organization.

Mrs. Fox reported in considerable detail the recent activities of the North County Council of Community Colleges, announcing Dr. Sidney Brossman as guest speaker at the February 10 meeting. Action has been taken by this body concerning the problem of San Diego State transfer students, as well as the establishment of a state college in North County and in support of AB 272 (law concerning levying of operational tax).

Mr. Brubeck announced the Concert to be held on Friday, January 17, with a symphony orchestra composed of professional San Diego musicians accompanying the Palomar College Concert Choir.

Mr. Olmstead commended the Department of Speech and Theatre Arts for its current production, noting its excellence in every respect as fine entertainment.

The meeting was convened in Executive Session at 9:30 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 10:15 p.m. It was

MSC Olmstead, Jaques

RESOLUTION 68-2323

BE IT RESOLVED, That the employment of the following persons as Instructors for the Spring 1969 Semester in the departments indicated be approved:

Mr. Ronald M. Wiestling, Mathematics
Mrs. Angela V. Mantyla, Nursing Education

MSC Loomis, Jaques

RESOLUTION 68-2324

BE IT RESOLVED, That the employment of the following persons as instructors in the Evening, credit courses, for the Spring 1969 semester, be approved:

Mr. Charles A. Nicholson, Sociology
Mr. Vanferd M. Bechtel, Business (Real Estate)
MSC Loomis, Kornhauser

RESOLUTION 68-2325

(APPROVE EMPLOYMENT
OF CLASSIFIED:
Walters, Fisher

BE IT RESOLVED, That the employment of the
following persons as Classified Staff be
approved:

a. Mrs. Linda Walters as Counseling Secretary,
Salary Range No. 23, $427 per month,
effective January 1, 1969 (replacement);
b. Mrs. Karen Fisher as Secretary (President's
Office Assistant), Salary Range No. 23,
$427 per month, effective January 27,
1969 (replacement).

MSC Olmstead, Jaques

RESOLUTION 68-2326

(APPROVE EMPLOYMENT
OF STUDENTS AND
EXTRA-CLERICAL

BE IT RESOLVED, That the employment of
supplemental staff (students and extra-
clerical), as listed on page 12 of these
minutes, be approved.

MSC Loomis, Jaques

RESOLUTION 68-2327

(APPROVE CONTRACT
OF EMPLOYMENT, DR.
HUBER;

BE IT RESOLVED, That contract of employment
for Dr. Frederick R. Huber, Superintendent/
President, at a salary of $25,500, with $1,000(support
per year increment, plus $100 per month trans-
portation, for a period of four years, effective
July 1, 1969, be approved; and that the Governing
Board express its confidence in the job being
done by its Chief Administrator and its full
support of Dr. Huber in this position.

The need for increased emphasis on and facilities
for counseling of persons of minority races in the
high schools was emphasized as a necessary means
of assisting such residents in planning for educa-
tion and careers. The expanded counseling services
at Palomar College was commended for its improvement
during the past five years, and it was suggested that
a detailed report of the current counseling operation
be presented at a meeting of the Board next month.

Considerable discussion was held on what proced-
ures are available to provide students at Palomar
with sufficient communication of their concerns to
administration and faculty.
on administrative and faculty committees. The Free Speech Area, the Speaker Policy, and the Student Evaluation of Instruction were cited as avenues of communication. The Board expressed concern as to how acts of violence could be prevented and what steps have been taken to handle such acts when and if they occur. It was indicated that a joint committee of faculty, students, and administration would continue to study the inherent problems and maintain the channels of communication.

The meeting was adjourned at 11:00 p.m. (ADJOURNMENT)
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, (Call to order Mr. Milo E. Shadle.

MEMBERS PRESENT: Mr. Milo E. Shadle, President (Roll call
Dr. Richard A. Loomis, Vice President
(arrived at 7:45 p.m.)
Dr. Bruce D. Jaques, Clerk
Mr. Morse Olmstead
Mr. Richard A. Kornhauser

ADMINISTRATORS

PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Asst. Superintendent, Business
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Students
Mr. Theodore Kilman, Dean of Adult Ed. & Comm. Serv.

GUESTS:
Mr. Victor Heyden, Rep. PC Teachers Guild, Local 1935,
Mr. William Bedford, Rep., Faculty Senate
Mr. J. D. Hodges, Ramona
Mrs. C. Parsons
Mrs. Bertha Adkins, President, Patrons of Palomar
Mr. Peter Brown, San Diego Union
Miss Mary Jane Morgan, Times-Advocate (Escondido)

Following the salute to the flag, Mr. Shadle declared a quorum present, and the meeting proceeded with the order of business. It was

MSC Jacques, Kornhauser

RESOLUTION 68-2328

BE IT RESOLVED, That the minutes of the Regular Meeting of January 14, 1969, be approved. (Approve Minutes: January 14, 1969)

Dr. Huber stated that he had no requests for hearings. (HEARINGS:

Dr. Huber introduced Mr. William Bedford, who will be representing the Faculty Senate.
Dr. Huber further reported that the Faculty Senate has approved the 1969-70 calendar, the Speaker Policy and the policy regarding deficiency notices. There has been some revisions made regarding the Speaker Policy
and it has been strongly recommended by the Faculty Senate that the deficiency notices be issued to the students at the discretion of the instructor. These policies will be presented to the Board for examination prior to the next regular meeting.

Mrs. Adkins stated that there would be no specific report from the Patrons.

Letter of January 21, 1969, from Dr. Cecil D. Hardesty, County Superintendent of Schools, in response to Board communication was read by Dr. Huber.

Letter of January 9, 1969, from Alex C. Sherriffs, Special Assistant for Education, Governor's Office, in response to Board Resolution concerning State College Transfer Students was noted. Dr. Huber further stated that this matter was of vital concern of the California College Board of Governors and the Junior Colleges feel confident that steps are being initiated to alleviate the situation.

Dr. Huber reported that there were no items of Old Business to be taken up at this time.

Following brief discussion, it was

MSC Olmstead, Kornhauser

RESOLUTION 68-2329

BE IT RESOLVED, That contract of purchase for instructional equipment (Life Sciences Department) be awarded to Knight's Library San Diego, California, as low bidder meeting specifications, bids opened on January 21, 1969.

Considerable discussion was held regarding the recommended call for bids for lease of instructional equipment (data processing). Dr. Schettler described said equipment which has been recommended for lease for the instruction of data processing and other technical programs. It was noted that it is eventually planned to also utilize this equipment in connection with the present IBM equipment which is used for admissions purposes as well as future business office operations.

It was
MSC Jacques, Loomis

RESOLUTION 68-2330

BE IT RESOLVED, That call for bids for lease of instructional equipment (data processing), under the provisions of Education Code Sections 15955 and 15955.2, for a period of five years, be authorized.

Dr. Schettler reported that the installation of the bleachers in the gymnasium was complete and has been inspected and approved by a qualified engineer (as required by the State) as well as the District's regular inspector. This work was completed in accordance with the specifications and approval is recommended. Dr. Loomis asked what the expenditure would be. Dr. Schettler stated the approximate cost to be $2,300; the bleachers will seat 2,200. It was pointed out that this expenditure was an approved budget item.

Dr. Schettler further reported that the gymnasium dome had developed some leaks due to the recent heavy rainfall. Temcor, the roofing contractor, has repaired the damage. There is a five-year guarantee on repairs which is in effect. Dr. Jacques inquired if there was any damage to the gymnasium floor. Dr. Schettler stated that there was no damage whatsoever. It was

MSC Olmstead, Kornhauser

RESOLUTION 68-2331

BE IT RESOLVED, That the installation of bleachers in the gymnasium dome be approved.

Dr. Huber reported that there have been several requests by other Districts for the consolidation of their elections with the Palomar Junior College District Governing Board Member Election on April 15, 1969. It was

MSC Jacques, Kornhauser

RESOLUTION 68-2332

BE IT RESOLVED, That Resolutions consenting to the consolidation of the following elections with the Palomar Junior College District Governing Board Member Election on April 15, 1969, be approved:

(Approve installation of bleachers, gymnasium dome)

(Approved Resolutions consenting to consolidation of Elections: Poway Unified,
Poway Unified School District Bond Election; Vallecitos School District Maximum Tax Rate Election; Vista Unified School District Maximum Tax Rate Election; San Pasqual Union School District Bond and Maximum Tax Rate Election.

Brief discussion was held regarding the rental of golf facilities at the San Luis Rey Country Club, Bonsall. It was

MSC Loomis, Kornhauser

RESOLUTION 68-2333

BE IT RESOLVED, That Agreement for Use of Facilities with the San Luis Rey Country Club, Bonsall, for golfing facilities at the rate of $30 per match, for the School Year 1968-69, be approved.

Dr. Huber reported that there has been no change in the general pattern of the school calendar for the 1969-70 year and Summer, 1970. The calendar provides for 176 days, which meets the requirement that school be in session for 175 days. Summer session will be six weeks. Administration recommends the calendar be approved. It was

MSC Loomis, Olmstead

RESOLUTION 68-2334

BE IT RESOLVED, That the Palomar College School Calendar for the School Year 1969-70 and Summer, 1970, be approved.

Dr. Huber reported on Fall courses that have been approved during the Fall semester, 1968, by the Curriculum Committee. Many of the courses will not be offered immediately, however, concurrence of the Board is requested so that the courses may be included in the new two-year catalog. Dr. Huber read the course description and briefly reviewed plans for future implementation into the college program. He stated that the English course on film was approved with the class schedule at the last Board meeting and that the planned Art Tour will be a part of the summer session program this year. It was noted that none of the courses will involve additional staff or facilities at this time. It was
MSC Jacques, Loomis

RESOLUTION 68-2335

BE IT RESOLVED, That the following new courses be approved for submission to the Bureau of Junior College Education, State Department of Education, as New Graded Junior College Courses:

Art 108. Art Tour
Business 75ABC. Gen. Work Exper.-Office Occupations
Business 76ABC. Gen. Work Exper.-Diversified Occupations
Counseling 100. Group Guidance
English 30. History and Development, American Motion Picture
English 31. Intro. to Techniques of the Motion Picture
English 32. History & Devel., European & Asian Motion Picture
English 33. The Motion Picture as Graphic Art
English 51. Basic Reading Skills
For. Lang. 100. Grammar Prep. for Foreign Language Students
Graphic Arts 6. Printing Production Procedures
Ind. Tech.101. Sheet Metal Drafting
Ind. Tech.199. Special Study
Mathematics 2. Geometry
Mathematics 123. Mathematics for Surveying
Mathematics 124. Mathematics for Surveying
Physical Education 20. Beginning Swimming
Physical Education 21. Intermediate Swimming
Physical Education 22. Basic Skin and Scuba Diving
Physical Education 28. Water Polo
Physical Education 30. Water Safety Instruction (WSI)
Physical Education 41. Coaching of Team Sports (Women)
Physical Education 42. Coaching of Tennis (Women)
Pre-School Ed. 51. Meeting Emotional & Social Needs of Pre-School Children
Pre-School Ed. 52. Literature & Story Telling for Young Children
Pre-School Ed. 53. Meeting Physical & Intellectual Needs of Pre-School Children
Pre-School Ed. 54. Music and Body Rhythms for Young Children
Pre-School Ed. 55. Creative Art Exper. for Pre-School Children
Pre-School Ed. 56. Ovservation
Pre-School Ed. 57. Child, Family, and Community
Pre-School Ed. 58. Planning Nursery School Curriculum
Pre-School Ed. 59. Practice Teaching
Pre-School Ed. 60. Supervision and Administration
Sociology 4. Social Psychology
Spanish 10. Intermediate Spanish Conversation
Spanish 11. Advanced Spanish Conversation
Zoology 3. Physiological Psychology

Dr. Huber announced that the newly-elected President of the Associated Student Body was Mr. Lloyd Walker of Vista. After a brief discussion, it was
MSC Olmstead, Jacques

RESOLUTION 68-2336

BE IT RESOLVED, That persons authorized to sign checks disbursing funds for the Associated Student Body for the Spring, 1969, Semester are as follows:

Either

Lloyd Walker, President, ASB

Or

Patricia Smith, Treasurer, ASB

AND

Either

John D. Schettler, Asst. Supt., Business

Or

Ruth Serr, Accountant

After a brief discussion regarding the recommended approval of travel expenses, it was

MSC Loomis, Kornhauser

RESOLUTION 68-2337

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation, meals, and registration fee to attend Audio-Visual Education Assn. Meeting, Anaheim, $14;

b. Transportation (mileage), meals, and lodging to attend Calif. State Psychological Assn., Newport Beach, $50;

c. Transportation (mileage), to purchase Departmental Supplies, Los Angeles, $17;


The Associated Student Body Balance Sheet as of December 31, 1968, and comparison with previous year was noted and briefly discussed. The Governing Board, at a previous meeting, had expressed concern over a report regarding ASB funds which appeared in the student newspaper, the Telescope. Dr. Schettler reported that the matter had been traced to a misunderstanding on the part of the reporter on a comment made by Kim Clark, ASB President, relative to the eventual necessity of ASB assuming future financial responsibility for all their programs. He pointed out that, at this time, most ASB programs are partially funded by the District. Dr. Schettler stated that correction had appeared in a recent issue of the Telescope. Copies of this issue will be sent to the Board Members.

The Cafeteria Balance Sheet as of December 31, 1968, and Comparative Statement of Income and Expense was reviewed. Dr. Schettler reported that the cafeteria sales as of the end of December were very low in comparison with the previous year, mainly because of the Christmas holidays and excessive absences due to illness.

Dr. Huber stated that all items in the written Report of the Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber reported that a request has been received from the Escondido Chamber of Commerce that the Palomar College District become a member of the Escondido Chamber. After considerable discussion, it was decided that membership in a function such as this should be on an individual basis rather than an involvement of the institution or the District.

Dr. Huber briefly reviewed a report received from the Coordinating Council of Higher Education regarding enrollment as it affects the master plan for higher education for the State of California in the future. Dr. Huber noted that the report had been prepared by the staff of the Coordinating Council of Higher Education and that no indication of names of the person or persons responsible for the research was reported. He further reported that the report had been submitted to the press,
to the Legislature, to all the junior colleges; however, the state colleges did not receive copies. Dr. Huber stated that the junior college people feel that it is so important that they have called an emergency meeting to discuss the matter. There was brief further discussion, with Dr. Huber stating that a more detailed report would be given at the next regular meeting.

Dr. Schettler reviewed in detail a Report and Comparison of Costs for 1967-68 for Palomar College current expenses of education. This report indicates the relative standing of Palomar College on several points with comparison to 66 junior colleges of California. Following considerable discussion, it was concluded that Palomar College is considerably below average standing in the lower third among the 66 junior colleges in terms of assessed valuation per ADA and in terms of cost per student.

Mr. William Bedford extended an invitation to the members of the Board, faculty, and Patrons of Palomar to attend a meeting of the American Civil Liberties Union to be held Friday, February 7, 1969, in Room P-32 at Palomar College. There will be a discussion by Mrs. Ruth Abraham of the Southern California affiliate in Los Angeles, regarding campus unrest.

The meeting was convened in Executive Session at 8:50 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 10:30 p.m. It was

MSC Loomis, Jacques

RESOLUTION 68-2338

BE IT RESOLVED, That the employment of the following persons as Instructors of Evening credit courses for the Spring, 1969, Semester be approved:

Mr. John Fred Reeve, PS 53, Defense Tactics
Mrs. Elizabeth Heller, English 45B

MSC Kornhauser, Loomis

RESOLUTION 68-2339
BE IT RESOLVED, That the employment of the following persons as Instructors of Adult Education and Community Service courses for the Spring, 1969, Semester be approved:

Mr. Ronald G. Jahelka, Beginning Guitar
Mr. Earl James Johnson, Religion as a Human Phenomenon
Miss Don Thi Le, Conversational Vietnamese
Dr. John R. Martin, Cross Cultural Studies, Mexico & the U.S.
Mr. C. Gordon Shillingburg, Jr., The Horse in North County
Mr. Donald C. Shively, Modern Memory Training
Mrs. Fern Slevin, Portrait Painting
Mrs. Roscinda Nolosquez, Our Indian Heritage, the Capeno Dialect

MSC Olmstead, Jacques

RESOLUTION 68-2340

BE IT RESOLVED, That the resignation of Mr. Adolph Heyne, Chairman, Department of Foreign Languages, effective June 30, 1969, be accepted with regret, and appropriate recognition be made of his retirement.

MSC Olmstead, Kornhauser

RESOLUTION 68-2341

BE IT RESOLVED, That the resignation of Mrs. Betty Smith, Secretary to Director of Vocational Education, effective January 29, 1969, be accepted.

MSC Loomis, Kornhauser

RESOLUTION 68-2342

BE IT RESOLVED, That the resignation of Mrs. Rosemarie Schwartz, Secretary to the President and Governing Board, effective January 31, 1969, be accepted with regrets.

MSC Loomis, Kornhauser

RESOLUTION 68-2343

BE IT RESOLVED, That the resignation of Mr. A. Pabon, Instructor in Physics, effective June 30, 1969, be accepted.
MSC Kornhauser, Jacques

RESOLUTION 68-2344

BE IT RESOLVED, That the employment of the following persons as Classified Staff be approved:

a. June White as Secretary to the President and Governing Board, Salary Class No. 33, at a salary of $601 per month, effective February 1, 1969 (replacement;

b. Kathryn Texeira as Secretary to the Director of Vocational Education, Salary Class No. 23, at a salary of $427 per month, effective February 3, 1969 (replacement).

The meeting was adjourned at 10:40 p.m.

(PRESIDENT) (CLERK)

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The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Milo E. Shadle.

MEMBERS PRESENT: Mr. Milo E. Shadle, President
Dr. Richard A. Loomis, Vice President
Dr. Bruce D. Jaques, Clerk
Mr. Morse Olmstead
Mr. Richard J. Kornhauser

ADMINISTRATORS PRESENT:
Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Asst. Superintendent, Business
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Students

GUESTS:
Mr. Richard A. Nissen, Palomar Insurance Association
Mr. G. L. Kanagy, Hartford Steam Boiler Insurance Co.
Miss Mary Jane Morgan, Escondido Times Advocate
Mrs. Grace Burns, Patrons of Palomar College
Mrs. Martha P. Fox, Patrons of Palomar College
Mrs. Bertha Adkins, Patrons of Palomar College
Mr. J. D. Hodges, Escondido
Mrs. Martha B. Vidler, San Marcos
Mr. Howard Brubeck, Dean of Humanities
Mr. Robert Bowman, Dean of Student Activities
Miss Donna Reiser, Counseling Department
Mr. Frank Martinie, Counseling Department
Mr. Robert Larson, Counseling Department
Mr. Byron Gibbs, Counseling Department
Mrs. Cynthia Poole, Counseling Department
Mrs. Marjorie Wallace, Dean of Women
Miss Martha Lehr, Counseling Department
Mr. Gene Jackson, Faculty Senate
Mr. William Bedford, Rep., Faculty Senate
Mr. Lloyd Walker, ASB President
Mr. Frank Mott, Judicial Chairman, ASB
Mrs. Evanell Renick, Business Department
Mr. W. A. Kahl, Classified Staff, Palomar College
Mr. Scott Boyles, Administrative Assistant

Following the salute to the flag, Mr. Shadle declared a quorum present, and the meeting proceeded with the order of business. It was
BE IT RESOLVED, That the minutes of the Regular Meeting of January 28, 1969, be approved.

Dr. Huber stated that he had no requests for hearings.

Mr. Bedford, representative of the Faculty Senate, reported that at the Senate's last meeting, consideration was given to the proposed constitution of the Academic Senate for California Community Colleges. This matter was tabled by the Senate for one week. Further reports will be presented.

Among other items considered by the Senate was the question of the night class schedule being three hours short of the hours offered in day classes.

Dean Brubeck noted that there was a good level of equality between the night and day instruction in actual contact with the students. He indicated that this matter will be studied further.

Mrs. Adkins stated that there would be no specific report from the Patrons.

Mrs. Fox of the North County Council of Community Colleges, briefly commented on the program presented by Dr. Sydney Brossman, Chancellor, California Community Colleges, at a noon luncheon meeting in Vista, held February 10, 1969. Dr. Huber noted that Dr. Brossman addressed the faculty of Palomar College that afternoon at 4:00 p.m.

Dr. Huber noted that were no items of communication to report.

Dr. Huber reported that there were no items of Old Business to be taken up at this time.
Mr. Richard Nissen (newly elected) Secretary of the Palomar Insurance Association reviewed in detail the present insurance coverage that is carried by the District. He strongly recommended the District to purchase as much liability insurance as possible. He stated on an annual basis the cost to increase $1,000,000 liability policy to a $2,000,000 policy would be $2,800 per year. That would also include an increase in property damage coverage to $500,000. Mr. Olmstead asked if the District could receive a quote as to what the annual rate would be if the aggregate portion of the policy were raised and the per person liability amount remained the same. Dr. Schettler stated that July 1, 1969, is the anniversary date for renewal of the existing insurance policy and he would be working with Mr. Nissen to establish the needs of the District. A recommendation will be presented after thorough study is made.

Mr. Nissen presented Mr. G. L. Kanagy, of the Hartford Steam Boiler Insurance Company, who reported on the District's hot water boilers (low pressure system) for heating purposes. He stated he has made a thorough investigation of the District's system and is concerned with adequate insurance coverage for replacement of the equipment in the event of a failure. The premium for such coverage would be $1,159.00 per year. Thirty-eight per cent of the premium cost would be applied toward periodic inspections of the District facilities. These inspections are performed to anticipate defects before they occur. The contract does not specify how often these inspections are to be performed, but a minimum of one per year is required. Dr. Loomis inquired as to what the cost would be for replacing this type of equipment. Mr. Kanagy indicated that he did not have an actual figure, but the air-conditioning installation alone would be in excess of $10,000. Dr. Jaques asked if the District was covered against fire resulting in any of these boiler units. Dr. Schettler stated that the District is adequately insured under the existing fire policy. Mr. Kanagy's recommendations regarding this insurance would merely be a replacement of equipment policy with added periodic inspections for preventive maintenance.
Mr. Kanagy further reported that he had generally inspected the District's underground electrical distribution system and the possibility of short circuit occurring due to over exposure was very remote. In his opinion, the premium for this type of insurance would be too high for the risk involved.

Dr. Jaques stated that he was under the impression that the District was well satisfied with the present boiler coverage under the existing fire insurance policy. Dr. Schettler indicated that our previous insurance advisors felt the District was secure in its self insurance program, but the new officers of the Association do not.

Dr. Schettler further noted that the District has no over-lapping insurance policies. Each policy sites a certain portion of the insurance program.

After considerable discussion, Mr. Shadle referred this matter to the Business Manager for thorough study and asked that recommendations be brought before the Board at a future date.

Dr. Huber presented Dean Robert Burton, Dean of Students and Mr. Robert Larson, Chairman of the Counseling Department, to discuss the counseling and guidance program offered at Palomar College. Dean Burton introduced the Counseling Staff to the members of the Board and reviewed their individual educational backgrounds and qualifications in the counseling area. Dean Burton briefly reviewed the growth of the Counseling Department from 1955 to the present program which is now being offered. Mr. Larson reviewed in detail the Outline of the Counseling Program (written statements were distributed to members of the Board). He discussed the philosophy of the department, the role of the counselor in the junior college and the program of services offered. Mr. Kornhauser asked for Mr. Larson's reaction to offering special counseling services to those students of Mexican/American and Indian backgrounds and whether consideration had ever been given to the possibility of employing a bi-lingual counselor for those minority students. Mr. Kornhauser further stated that he felt there would be a definite value to have someone that is familiar with the problems
of these groups. Mr. Larson indicated that he felt the Counseling Department was prepared to deal with the problems of these groups. The only area that may present some difficulty would be the language barrier. Dean Burton stated that he felt the major problem was the identification of these students in the community and introducing them to the community college. Mr. Gibbs briefly reviewed the work that he has been doing with the Pala Indians. He stated that he felt the Counseling Staff at Palomar College was receptive in bringing about a closer relationship with the minority groups. Mr. Kornhauser stated that the enrollment of these students was very small, which made him feel that an effort should be made to bring these people into the educational system. Dr. Huber stated that he felt there was a broader dimension to this problem than just the counseling area. Efforts are being made through the MDTA, bi-lingual projects and the ACCESS staff members to at least make these students aware of the services available and what is actually possible at Palomar College. Dr. Schettler stated that future accreditation teams will be looking into these areas to see if junior colleges have established programs developed for the disadvantaged and minority student.

Mr. Larson briefly reported on the projected needs of the counseling staff. Currently there are 5.2 full-time equivalent counselors which means approximately 500 students per counselor. An optional load per full-time counselor would be 300 to 350 students per counselor.

Dean Wallace reported on the financial aids that are available to the students. She reported that information has been compiled from all the state colleges and universities in California regarding scholarships, financial aid and deadline dates for making these applications. This information is readily available to the Palomar College student.

The Board express their thanks to the members of the Counseling Staff for their fine presentation. Dr. Loomis stated it was very gratifying to see the progress which has been made.
Dr. Huber reported that the Faculty Senate has developed a Budgetary Committee proposal which provides for the involvement of faculty, administration, students and classified staff in the development of the District's budget. Mr. Jackson, Chairman of the Budgetary Committee, explained in detail the inception of this proposal. He indicated that after considerable discussion and revision, the proposal has been submitted to and approved by the Faculty Senate and the Administrative Council. Mr. Shadle questioned the last paragraph which states: "The Budgetary Committee prior to submission of the preliminary budget to the administration, will meet with the Associate Student Body Council or its representatives to review items in the budget which affect the students and/or the student body budget." Mr. Shadle felt that probably all matters pertaining to the budget affect the student. He felt it would be desirable to have student participation from the beginning. Mr. Jackson agreed with Mr. Shadle, indicating that this statement was an attempt to compromise. It was felt that the compromise does give the student some voice very early in the year. Mr. Jackson further stated that the intent was to refer to items in the total budget which are interconnected with items in the student body budget. The problem of student involvement becomes difficult when you have an election of new officers each semester. Mr. Walker, ASB President, stated he was going to recommend the establishment of a student body Finance Committee which would hold office for the entire year, enabling the Committee to become more directly involved with the preparation of the budget. Mr. Olmstead expressed some concern regarding the mechanics of this proposal and whether it could be implemented around all the deadline dates that are necessary. Mr. Jackson pointed out that provisions are established that the Faculty Senate will take action on the Budgetary Committee's recommendations prior to April 30. Dr. Schettler noted that the Budgetary Committee would make its recommendations to the Superintendent and the budget would then be forwarded to the Governing Board for perusal and final approval. Dr. Jaques stated he would like to see the paragraph referring to student participation in budget matters clarified. Mr. Shadle suggested that this proposal be held over until the next
meeting with the assumption that the Student Body Council will discuss said proposal and let their feelings be known. Board concurred. It was generally agreed that this was a forward step in involving the total staff in the educational program of the college.

Revised copies of the Speaker Policy which has been developed by the students, approved by the Faculty Senate and the Administrative Council had been presented to the Board for information and discussion. Due to the lateness of the hour, it was

MSC Olmstead, Jaques

RESOLUTION 68-2346

BE IT RESOLVED, That discussion regarding the Revised Speaker Policy be tabled until the next regular Board meeting.

Brief discussion was held regarding the District renting the facilities of the Community Building of Pauma Valley for 15 sessions of an Adult Class in Oil Painting, February 3 through May 19, omitting March 31, on Mondays at 11:00 a.m. to 2:00 p.m. The rate shall be $4.00 per session. Agreement shall terminate June 30, 1969. It was

MSC Jaques, Olmstead

RESOLUTION 68-2347

BE IT RESOLVED, That pursuant to Section 15908 of the Education Code the Palomar College Junior College District agrees to rent the facilities of the Community Building of Pauma Valley for 15 sessions of Adult Class in Oil Painting, be approved.

After a brief discussion regarding the recommended approval of travel expenses, it was
MSC  Jaques, Kornhauser

RESOLUTION 68-2348

BE IT RESOLVED, That travel expenses for the following persons be ratified:

a. Transportation (mileage) to attend Concerts and Rehearsals with college choral groups; Vista, San Diego, Oceanside, Los Penasquitos, $16;

b. Transportation (mileage), Chamber Singers concert attendance in Los Angeles, University of Southern California, $17;

c. Transportation (college car), meals, lodging, registration fee to attend Kodak "Coach of the Year Clinic" Convention Center, Santa Monica, $30.

The report of Budgetary Balances as of January 31, 1969, was noted. Dr. Schettler reported that a Prospective Income Report would be submitted for Board review in the near future. He further stated that at this period of the year, eighty per cent of expected expenditures had been made or obligated and fifty-five per cent of the income had been received.

The Report of Collections Deposited in County Treasury as of January 1969, was noted.

The Report of Use of Facilities by Outside Organizations during the month of January, 1969, was noted.

The Travel Report involving Use of College Owned Vehicles during the month of January, 1969, was noted.
MSC Jaques, Olmstead

RESOLUTION 68-2349

BE IT RESOLVED, That Purchase Orders numbered 5347 through 5703, except for those marked "reserved," be approved.

MSC Loomis, Jaques

RESOLUTION 68-2350

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the Month of January, 1969, be approved; and that letters of appreciation be sent to all donors.

MSC Olmstead, Jaques

RESOLUTION 68-2351

BE IT RESOLVED, That Expense Warrants in Payroll Orders numbered 784881 through 785189 be approved.

MSC Olmstead, Jaques

RESOLUTION 68-2352

BE IT RESOLVED, That Salary Warrants in Payroll Orders numbered 18 and 19, be approved.

Dr. Huber stated that all items in the written report of Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber noted a letter received from Mr. Richard L. Rahn, Administrator, C.J.C.A. Insurance, which explains their long-term disability insurance program. The District may enroll in this program at any time. The approximate cost for this program would be $13,000. Dr. Huber stated that it would seem that this type of insurance should be included as part of the District's insurance program for the coming year. Further recommendations will be submitted at a future date.
The meeting was convened in Executive Session at 10:30 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 10:40 p.m. It was

MSC Lommis, Olmstead

RESOLUTION 68-2353

BE IT RESOLVED, That the employment of the following persons as instructors in the Spring 1969 Semester be approved.

Mrs. Marilyn J. Cosand, Nursing Education
Mr. Robert F. Coleman, English Department

MSC Olmstead, Kornhauser

RESOLUTION 68-2354

BE IT RESOLVED, That the employment of the following person as instructor in the Evening, credit courses, for the Spring 1969 Semester, be approved.

Mrs. Carol A. Lattimer, Mathematics 30

MSC Olmstead, Kornhauser

RESOLUTION 68-2355

BE IT RESOLVED, That the employment of supplemental staff (students and extra-clerical), as listed on Page 11 of these minutes, be approved.

The meeting was adjourned at 10:56 p.m.
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Milo E. Shadle.

MEMBERS PRESENT: Mr. Milo E. Shadle, President
Mr. Morse Olmstead
Mr. Richard J. Kornhauser

ABSENT: Dr. Richard A. Loomis, Vice President
Dr. Bruce D. Jaques, Clerk

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Asst. Superintendent, Business
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Students

GUESTS: Mr. G. Masterson, Carlsbad
Mr. Steve Krueger, Editor, The Telescope
Mr. Frank Mott, ASB, Judicial Committee
Mr. Lloyd Walker, ASB President
Mr. Howard Brubeck, Asst. Dean of Instr., Humanities
Mr. Ted Kilman, Asst. Dean of Instr., Adult Education
Mr. Robert Bowman, Dean of Student Activities
Mr. Frank Martinie, Counselor, Palomar College
Mrs. Eva Renick, Business Dept., Palomar College
Mr. William Bedford, Rep., Faculty Senate
Mr. Russell Hill, Data Processing, Palomar College
Mr. Gene Jackson, Faculty Senate
Mr. J. D. Hodges, Escondido
Mr. Scott Boyles, Administrative Assistant

Following the salute to the flag, Mr. Shadle declared a quorum present, and the meeting proceeded with the order of business. It was

MSC Olmstead, Kornhauser

RESOLUTION 68-2356

BE IT RESOLVED, That the minutes of the Regular Meeting of February 11, 1969, be approved.
Dr. Huber stated that he had no requests for hearings.

Mr. William Bedford, representative of the Faculty Senate, reported that at the Senate's meeting of February 17, it was suggested that a recommendation be made to the Administrative Council with regard to the hiring of a school nurse. The time extension policy regarding student withdrawals was extended from three weeks to ten weeks. At the Faculty Senate's meeting of February 24, the constitution of the Academic Senate of California Community Colleges was ratified. Further action was taken by the Senate in reference to the reported three hours less of instructional time difference between the day and evening program. This matter was referred to the Academic Standards Committee for investigation. The Senate approved a policy whereby the issuance of Deficiency Notices would be sent at the option of the instructor with clarification being made that a student receiving a deficiency notice from one class would not necessarily indicate that he is not deficient in other classes. Dr. Huber noted that a statement must be developed for the catalog that will provide the student with the information in reference to what the operational plan of the college is in regards to the issuance of deficiency notices. The Senate's recommendation would be reviewed by the Administrative Council.

Dr. Huber noted that there were no items of communication to report.

Mr. Shadle inquired as to the statement that appeared in the A.F.T. Prospectus in which the statement was made that the Board of Governors refused to recognize the San Diego Federation of Teachers, Palomar Chapter, under their new name. Dr. Huber stated that under the present policy, recognition is established on an annual basis prior to October 1 of each year. In the opinion of the Administration the San Diego Federation of Teachers, Palomar Chapter, to which recognition was granted last Fall, was essentially the same organization as the Palomar Teachers Guild, Local 1935, A.F.T. This opinion was delivered to that group on February 13, 1969. The Prospectus was published on February 17, 1969. Mr. Bedford reported receipt of this notification and indicated that the Palomar Teachers Guild, Local 1935, A.F.T., was satisfied.
Dr. Huber introduced Mr. Lloyd Walker, President, ASB and Mr. Frank Mott, Judicial Chairman, ASB, who reviewed the Revised Speaker Policy. This revision was initiated by the students, brought before and approved by the Faculty Senate and Administrative Council. The Board discussed this policy in some length, indicating that perhaps Item #5, (page 2, Procedure for Scheduling a Speaker) should be changed to read as follows: "Clearance must be obtained from the Inter-Club Council prior to presentation. Exceptions will be handled by the ICC Executive Council." With reference to Item #4, "Extend a written invitation to the speaker," it was felt that this should not be performed until after Item #5 was accomplished.

Dr. Huber stated that he felt this policy puts greater responsibility on the students and less on the administration, to do as much groundwork as required to identify the person who is going to be on campus making a presentation and in making the determination of the procedures.

Mr. Kornhauser stated that he considered this new policy a definite clarification and improvement over the old policy.

Mr. Olmstead suggested that action on the Speaker Policy be tabled until the suggested changes could be implemented and represented to the Board, in final form, at the next regular meeting. Board concurred.

Dr. Huber presented the Budgetary Committee proposal noting that revision had been made in accordance with the discussion at the last Board meeting. Dr. Huber further noted that a five man finance committee was being appointed by Mr. Walker, President, ASB, and that the student body has indicated that the statement, relative to student involvement in this process, was quite satisfactory. In reference to the time factor involved during the preparation of the budget, Item "e" (page 2) clearly indicated the Budgetary Committee will make its recommendation to the Administration and the Board of Governors prior to April 30.
Mr. Olmstead asked for clarification regarding whether, with the adoption of this policy, there would be a complete shifting of the responsibility of the preparation of the budget. Dr. Schettler stated that in the past material was sent to all department chairman asking for their requests and upon return of this information the budget was compiled. This proposed policy would now allow for greater involvement of staff in the preparation of the budget and an analysis by the Budgetary Committee. Mr. Jackson stated that he felt there was no change in the final responsibility of the budget preparation. That remained with the Administration and the Board of Governors. Mr. Jackson further stated that he felt, as an individual member of a department, he would have some voice in saying what that department's needs would be for the coming year. He felt it to be very favorable if the faculty were involved early in this process, not necessarily to shift responsibility, but to simply make the faculty aware of how distribution is made. This will allow them to feel they have some decision in the actual allocation of funds. Mr. Kornhauser stated that he did not feel there was any actual change in the final responsibility, just more involvement of staff. The final responsibility is just as it has been in the past. Dr. Huber stated that it was the recommendation of the Administration that the Budgetary Committee become Board policy, effective immediately. It was

MSC Kornhauser, Olmstead

RESOLUTION 68-2357

BE IT RESOLVED, That the Budgetary Committee proposal be adopted and become part of the established Board Policy, effective immediately.

Dr. Huber presented Mr. Frank Martinie, Counseling Department, who has been working extensively on the revision of the college catalog for 1969-71. Mr. Martinie reviewed in some detail the revisions that are being made in keeping with the requirements made throughout the State. Mr. Martinie further
noted that the catalog has received approval of the Curriculum Committee. Mr. Shadle inquired if by adopting this catalog, would the Board be adopting all the rules contained therein. Mr. Olmstead stated that prior to the adoption of the catalog, he felt the changes that are incorporated in this catalog should be set aside and presented to the Board for review. Dr. Huber noted that the Administration, at this time, was merely asking for authorization to obtain bids for the printing of the catalog, not asking for adoption. Dr. Huber further stated that he would ask Mr. Martinie to bring together those items that are considered changes in the catalog and present them to the Board. Mr. Shadle also suggested that perhaps the Adult Education courses could be kept separate from the actual two-year catalog because of the rapid change in the courses that are offered in the evening program. Dean Burton indicated that the intent was to list these courses as a supplement to the catalog. It was

MSC Kornhauser, Olmstead

RESOLUTION 68-2358

BE IT RESOLVED, That the call for bids for the printing of the College Catalog, 1969-71, be authorized.

Dr. Huber reported that in accordance with the action taken last September, the Administration is prepared to lease Data Processing equipment which would provide for an enriched instructional program in addition to enabling services in the area of admissions and business operations. Dr. Schettler reported that bids were opened on February 14, 1969, on lease, for an Electronic Data Processing System for a period of five years, under Education Code 15955 and 15955.2. UNIVAC, Division of Sperry Rand Corporation was the only bidder with the following quotation:

$1,120.00 per month, to include the following:

One 9200 Processor, 250 lines per minute..305.00
One 132 Print Position ....................165.00
One Memory 8K ..........................340.00
One Card Reader, 400 cards per minute ...125.00
One Card Punch, 75-200 cards per minute...185.00

(Total prices include maintenance)
The Board expressed some concern regarding the submission of only one bid. Mr. Coutts, Dean of Science and Business Technology, explained that he had been in contact with I.B.M., Honeywell and Control Data, regarding the specified type of computer. These companies all indicated that they were not able to bid on this type of equipment. Mr. Coutts further reported that the Bureau of Vocational Education has indicated that approximately 50 per cent of the rent for this equipment can qualify for federal funding. Mr. Kornhauser inquired if with offering these courses, additional instructional staff would be required. Mr. Coutts indicated that it would be desirable to have an additional instructor in Data Processing. If it would not be possible, the courses that we cannot present during the day program will be offered on an hourly basis during the evening program. After considerable discussion, it was

MSC Olmstead, Kornhauser

RESOLUTION 68-2359

BE IT RESOLVED, That UNIVAC, Division of Sperry Rand Corporation, San Diego, California, be awarded lease of an Electronic Data Processing System, for a period of five years, under Education Code 15955 and 15955.2, having met all specifications and being certified as the low bidder, be approved.

Dr. Huber introduced Mrs. Eva Renick, Coordinator of the Work Experience Program who explained in detail the college's Work Experience Education Program. Mrs. Renick explained that when modifications are made in the Work Experience Program the State requires Board authorization of the programs. In detailing the modifications, Mrs. Renick stated that the General Work Experience Program is designed to give job information and experience to those students employed in jobs not related to course work in school. Employment may be on or off campus; the student may or may not receive pay, depending on where the work is performed. The Work Experience Coordinator will assist students in obtaining jobs. The Vocational Work Experience program is designed to coordinate on-the-job training and classroom instruction. Supervised employment is related to the occupational goal of the individual student. Employment may be on
or off campus; the student may or may not receive pay depending on where the work is performed. The Work Experience Coordinator will assist students in obtaining jobs under this program also. Mrs. Renick further noted that the Distributive Education Program will become a part of the Work Experience Program and will no longer be funded under separate funds but will be funded through the Vocational Education Act.

Mrs. Renick briefly reviewed the Real Estate Program offered, indicating that the College has a very active Advisory Committee who have worked very hard establishing the A.A. degree program the college now offers in this area. Mrs. Renick further noted that the college is offering six or seven real estate courses each semester. This semester, for the first time, Real Estate Principles is being offered during the day program. The college employs approximately ten instructors from the community, all of whom are in the related field of real estate. The Board thanked Mrs. Renick for her fine presentation.

It was

MSC Kornhauser, Olmstead

RESOLUTION 68-2360

BE IT RESOLVED, That the Palomar College Work Experience Education Program, be approved.

After a brief discussion regarding the recommended approval of travel expenses, it was

MSC Olmstead, Kornhauser

RESOLUTION 68-2361

BE IT RESOLVED, That travel expenses for the following persons be approved/ ratified:

a. Transportation (college car), meals and registration fee to attend National Association of Geology Teachers, Mt. San Antonio College, $10;
b. Transportation, mileage, lodging, and registration fee to attend Southwestern Anthropological Association, Las Vegas, Nevada $40;

(Robert Kuretich
(Nellie Kline
(LaVerne Campbell

Robert Kuretich
(E. H. Stroot
(Thomas Humphrey

Esther W. Nesbin
(Carolyn C. Wood

FINANCIAL REPORTS:

The Associated Student Body Balance Sheet as of January 31, 1969, and comparison with previous year was noted.

The Cafeteria Balance Sheet as of January 31, 1969, and Comparative Statement of Income and Expenses was reviewed.

Dr. Huber stated that all items in the written report of Superintendent, had been discussed.

Dr. Huber reported on a conversation with Assemblyman John Stull who indicated that he is the Chairman of an Assembly Education Sub-Committee. This Committee is going to meet every Thursday night for the next five weeks with the following groups: Universities and State College Officials; Junior College and State Department of Education Officials; faculty; students; and law enforcement. Mr. Stull indicated that this Committee was a compromise with the suggestion that the Palomar Board had made relative to an in-depth study. Mr. Stull feels that the Legislature will not allow the time for such a study and the fact that there are 52 bills that have been introduced related to the topic of student unrest means that this Sub-Committee will have the opportunity to perhaps develop something constructive.
Dr. Huber reported on receipt of a letter from Dr. Malcolm Love, President, San Diego State College regarding the admission of junior college students to that institution. This letter reiterated the fact that these students will have priority over the high school student entering college. Dr. Huber felt that San Diego State should emphasize the fact that the high school student coming to the junior college is assured that upon completion of his work he will be able to enter the state college. A statement should also be publicized that every junior college transfer that meets the requirements will be admitted to San Diego State College.

Dr. Huber further stated that a letter would be written to Dr. Love pointing out these facts. The students have to be fully aware that when they come to Palomar College they are assured of being granted admission to San Diego State upon meeting the requirements of this Junior College.

Dr. Huber reported that there were no items of Personnel to discuss.

The meeting was adjourned at 9:35 p.m.
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Milo E. Shadle.

MEMBERS PRESENT: Mr. Milo E. Shadle, President Dr. Richard A. Loomis, Vice President Dr. Bruce D. Jaques, Clerk Mr. Richard Kornhauser

ABSENT: Mr. Morse Olmstead

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, Superintendent/President Dr. John D. Schettler, Asst. Superintendent, Business Mr. Virgil Bergman, Dean of Instruction Mr. Robert Burton, Dean of Students

GUESTS: Mrs. Bertha Adkins, Patrons of Palomar Mrs. Grace Burns, Patrons of Palomar Mrs. Martha Fox, Patrons of Palomar Mr. Sheridan Hegland, Faculty Senate, Palomar College Mr. Leo Ward, Palomar Teachers Guild, Local 1935, AFT Mr. Gene Jackson, Pres., Faculty Association Mr. Lloyd Walker, President, ASB Mr. Frank Mott, Judicial Chairman, ASB Mr. Ted Kilman, Asst. Dean of Instr., Adult Education Mr. William Bedford, Faculty Senate, Palomar College Mr. Russell Baldwin, Art Dept., Palomar College Mr. Russell D. Hill, CSEA, Palomar College Miss Mary Jane Morgan, Escondido Times-Advocate Mrs. C. Parsons, San Marcos Mr. J. Bricker, Escondido Mr. & Mrs. J. D. Hodges, Ramona Mr. Scott Boyles, Administrative Assistant

Following the salute to the flag, Mr. Shadle declared a quorum present, and the meeting proceeded with the order of business. It was

MSC Kornhauser, Loomis

RESOLUTION 68-2362

BE IT RESOLVED, That the Minutes of the Regular Meeting of February 25, 1969, be approved.
Mr. Sheridan Hegland, Chairman of the Faculty Senate, reported that the Senate has adopted two Resolutions dealing with the employment of qualified members of ethnic groups. These Resolutions would be distributed to the Board only as a matter of information.

Mrs. Bertha Adkins, President of the Palomar Patrons, reported that the membership in the Patrons was still open for this year. Mrs. Adkins further stated that the Patrons were beginning work on their rummage sale and all rummage should be brought to the Library of the College as soon as possible. The Pink Elephant Sale would be held April 2 and 3, 1969.

Dr. Huber reported that Mr. Leo Ward, President, Palomar Teachers Guild, Local 1935, A.F.T., had requested to appear before the Board to present Resolution F/1/69, regarding equal opportunity employment at Palomar College.

Mr. Ward reviewed Resolution F/1/69, explaining that its basic purpose has to do with employment policy and particularly the attempt to obtain applications from qualified persons of non-Caucasian ethnic background and of non-Western cultural heritage, for consideration of employment on the teaching staff and in the administrative area. This Resolution was created by the A.F.T. and presented to the Faculty Association who in turn approved it. The Faculty Senate has also approved it, but with some modifications. The Faculty Senate's objection being that the intent seemed to be too restrictive. Mr. Ward further stated that the Boards' consideration can be on the basis of the original Resolution or on the amended version as submitted by the Faculty Senate, but urged that the Board consider adoption of such a Resolution.

Mr. Hegland pointed out that the Faculty Senate's Resolution was also amended to include the Classified Staff.

Dr. Huber stated that he felt a Resolution of this particular type was an important one and perhaps, if the Board so desired, they could be submitted to the County Counsel for their opinion as to the legality of the content of such a document. Dr. Huber further stated
that certification has to be given to the effect that the College is adhering to fair employment practices in order to qualify for federal funding.

Dr. Jaques stated that it appeared to him that there is apparently some dissatisfaction with the status quo. He felt that clarification should be given in detail rather than a vague Resolution.

Mr. Shadle stated that he felt there has never been de jure segregation on this campus or any other campus in the State of California.

Mr. Hegland stated that the two Resolutions, as adopted by the Faculty Senate, were much more specific regarding their intent.

Mr. Ward stated that he felt the College certainly had qualified faculty but felt that the faculty, at present, was not representative of the breadth and diversity of the American experience.

Dr. Loomis asked if Dean Bergman could make a brief presentation regarding the present employment practices at Palomar College.

Dean Bergman briefly explained the past and present policy, indicating that it had always been the objective of the college to employ the most qualified candidate regardless of his ethnic background. Dr. Huber stated that presently the College staff, in terms of certificated as well as classified, are representatives of all the groups that have been indicated in the Resolution. Dr. Huber felt that the two Resolutions, as presented by the Faculty Senate, were asking from the department level, as well as from the administrative level, that an intensified effort be made in this particular area.

Mr. Kornhauser stated that he felt the College has always hired qualified personnel without regard to background, which is different than actively seeking these people, which Mr. Kornhauser felt this Resolution was actually calling for.
Dr. Huber pointed out that the College has actively sought and employed qualified persons of the Mexican-American (Chicano) heritage for specific programs.

Mr. Kornhauser further noted that it has not been easy to find qualified people of the minority groups because they have not had an opportunity to become qualified to any degree. However, this situation is changing very rapidly.

Dr. Jaques inquired if the Faculty Senate was suggesting that the College should possibly sacrifice quality in order to obtain the breadth and diversity of the American experience.

Mr. Hegland stated that this question was not raised at the Faculty Senate meeting, but speaking for himself, he would oppose any move that would reduce the level of the instructional staff or the curriculum of the College. If the intent of these Resolutions can be accomplished, without sacrifice to the slightest degree, toward the quality of the curriculum, faculty, or classified staff, then in his opinion, the school has an obligation to be representative, as much as possible, to the total constituency.

Mr. Bedford stated that presently some of the departments were actively seeking applicants from minority groups.

Mr. Shadle asked if it was customary for the departments to do recruiting.

Mr. Bedford indicated that it was not customary on this campus, but it is done on many other campuses' throughout the State.

Mr. Shadle asked if his interruption was correct in assuming that the basic purpose of the Resolution was to improve upon the educational environment and not to improve the minority standing on campus. This statement was agreed upon by all present.

After further discussion, Mr. Shadle directed that these Resolutions, as presented by the Faculty Senate and the A.F.T., be directed to the County Counsel to obtain the Counsel's opinion as to whether or not there would be any legal objection to the content.
Mrs. Fox of the North County Council of Community Colleges, reported on the Council's last meeting which dealt with the area of Vocational Education. James G. Soules, Dean of Vocational Education, Palomar College and Millard Lachman, Director of Vocational Education, Mira Costa College were the speakers. Dean Soules explained in detail the Vocational Education Certificate Program which is being offered by Palomar College. This program was outlined for the Board by Mrs. Renick, Coordinator of the Work Experience Program, at the last regular meeting.

A detailed explanation was given regarding the area of Vocational Education and the cooperative programs which exist between Palomar and Mira Costa. Mrs. Fox indicated what great value the presentation was in informing the Council of the excellent progress of Vocational Education in the North County. The possibility of having a Marine Science Technology Institute to serve the North County was also discussed. The establishment of such an institute would be through a cooperative program of all Community College districts. Mrs. Fox announced that Dr. John D. Schettler of Palomar College and Mr. Patterson of Mira Costa College would be the speakers at their next regular meeting.

Dr. Huber noted that there were no items of communication to report.

Dr. Huber presented Mr. Frank Mott, Chairman of the Judicial Committee, ASB, who presented to the Board revised copies of the Speaker Policy. Mr. Mott reported that revisions had been made in accordance with the instructions as indicated by the Board at the last regular meeting.

Mr. Kornhauser questioned Item No. 8, (page 2, Procedures for Scheduling a Speaker), which states "Failure to comply with the above procedures will result in cancellation of activity." Mr. Kornhauser felt this statement to be redundant.

Dr. Loomis questioned item "c," (page 1, Speaker Policy), which states: "The speaker's presentation and/or question period be taped and recorded for Library use."
Dr. Loomis felt that a speaker might be scheduled who would be very valuable to the program, but may refuse to have his presentation taped. Dr. Huber indicated that if it was made quite clear to the speaker that the tape would only be used for educational purposes, ordinarily, no resistance is met in this area.

Mr. Mott indicated that the students had reviewed the policy in detail and recommended that the Board adopt this policy as presented. After some discussion, it was

MSC Jaques, Loomis,

RESOLUTION 68-2363

BE IT RESOLVED, That the Speaker Policy, as presented, be adopted.

Dr. Huber reported that he had been approached by the President of the Faculty Association in reference to the action taken by the Board regarding long-term disability insurance and salary continuance program. Dr. Huber presented Mr. Gene Jackson, President of the Faculty Association.

Mr. Jackson reported that the Faculty had instructed him to write a letter asking that this matter again be brought to the attention of the Board with the recommendation that the Board adopt this policy for the remainder of the school year.

Dr. Loomis inquired if funds would be available for an expense such as this.

Dr. Schettler stated that funds would be available through a transfer of monies from the General Fund. It would cost the District approximately $1,000 per month to obtain this coverage for the remainder of the school year. This in effect would reduce the cash balance for the end of the fiscal year and the beginning of the next fiscal year. Dr. Huber explained that this item is being budgeted for during the next fiscal year, but the Administration wholeheartedly supported the establishment of such an insurance for the remainder of the current school year as well.
Mr. Kornhauser inquired as to what policy the District prefers and how many people it would cover. Mr. Jackson explained that a number of plans were submitted, but the one which was being recommended was through the C.J.C.A. (I.N.A. is the carrier). This plan was far superior to any of those available through the various teacher organizations or individual insurance agencies. This plan covers not only the faculty but also the classified staff, through the age of 65 if necessary.

Dr. Loomis asked how many other districts carried such an insurance plan.

Mr. Jackson indicated fifteen junior college districts in California are presently offering disability insurance coverage to their employees.

Mr. Shadle asked if Dr. Schettler would review the Budgetary Balance Report as of February 28, 1969. Dr. Schettler discussed this in some length, indicating that the overall report on the financial status regarding income remained under the same strain as it was during the budget making process last summer.

Dr. Jaques asked what the proposed effective date of this insurance policy would be.

Mr. Jackson reported that the C.J.C.A. representative made the statement that the policy could become effective the day after the Board officially adopted the policy.

Mr. Bedford explained in some detail the present policy of self-insurance which is now in effect, indicating that it was quite unsatisfactory.

Dr. Loomis indicated that because this particular item had been discussed in length during past meetings, the policy of holding an agenda item until the next meeting before action be taken, be waived. It was

MSC Loomis, Kornhauser

RESOLUTION 68-2364

BE IT RESOLVED, That the long-term disability insurance program as proposed by the C.J.C.A. (I.N.A. carrier) and as recommended by the Administration, be adopted to become effective March 12, 1969.
Dr. Huber presented Dean Bergman, who presented a new policy regarding Credit - No Credit classes at Palomar College. Dean Bergman explained that in June, 1967, the State Board of Education amended three sections of the California Administrative Code, Title 5, that referred to "pass-fail" grading for junior college courses. At that time the Board agreed that "pass-fail" grading, in not more than 12 semester units other than the major, was legal. In order to facilitate the transfer of students from one segment of higher education to another, the grades "Credit - No Credit" were substituted for the grades "pass-fail." This action was taken upon the recommendation of the University of California who felt that "fail" would generally be computed in the grade point average as "F." The Curriculum Committee adopted "Credit - No Credit" at their regular meeting on December 11, 1968. It was the unanimous feeling of the Curriculum Committee that this was a forward looking step for the College and that many students could benefit from this procedure. This policy regarding Credit-No Credit classes was presented to the Board for information and the Administration would ask for Board adoption of said policy at the next regular meeting.

Dr. Huber reported that it was the recommendation of the administration that Palomar College be authorized to rent the golfing facilities of the Escondido Country Club. The amount to be paid to the Escondido Country Club by Palomar College shall be at the rate of $30 per match. Said agreement shall terminate June 30, 1969. It was

MSC Kornhauser, Loomis

RESOLUTION 68-2365

BE IT RESOLVED, That pursuant to Section 15008 of the Education Code Palomar College agrees to rent golfing facilities of the Escondido Country Club.

(NEW BUSINESS;
(Credit -
(No Credit Classes

(Use of Facilities
(Escondido Country
(Club

(Approve agreement
(for Use of
(Facilities;
(Escondido Country
(Club
After a brief discussion regarding the recommended approval of travel expenses, it was

MSC  Loomis, Jaques

RESOLUTION 68-2366

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (college car), meals to attend C.J.C.A. Chemistry Teachers Workshop, Rio Hondo Junior College, Whittier, $40; (Approve travel expenses; Raymond Jessop)

b. Transportation (mileage), meals, to attend Workshop on Library Service to Industry, Palos Verdes Library, Palos Verdes, $13; (Kent Backart)

c. Transportation (mileage), meals, lodging, to attend Western Council on Higher Education for Nursing, Phoenix, Arizona, $117; (Esther Nesbin)

d. Transportation, lodging, meals, registration fee, to attend Society for Photographic Education, National Convention, Oakland, $105; (Mary Fulton)

e. Transportation (mileage), meals, registration fee, to attend M.D.T.A. Workshop, San Diego, $28; (Justus Ahrend)

f. Transportation (mileage), meals, registration fee, to attend conferences, California Marketing Club, Long Beach, $30; (E. Robertson)

g. Transportation, meals, lodging, registration fee, to attend California Business Education Association, Fresno, $95. (George Toll)

(Evanell Renick)
Dr. Huber recommended that blanket travel authorization in connection with athletic events, be granted to Mr. Michael Curran, based on the fact that he was employed in February and was not included in the blanket authorization last year. It was

MSC Kornhauser, Loomis

RESOLUTION 68-2367

BE IT RESOLVED, That travel expenses in connection with athletic events for Michael Curran, Physical Education Department, for the Spring 1969 Semester, be authorized.

Dr. Huber reported that the annual Spring Conference of the C.J.C.A. will be held in Sacramento, March 30 through April 1, 1969. Board authorization was requested for faculty, administrators and Board members to attend this Conference. Reservations are to be submitted prior to March 24, 1969. This will be the last Spring Conference of the C.J.C.A. Beginning in 1970, the C.J.C.A. will hold only one conference per year, probably in November. After a brief discussion, it was

MSC Jaques, Loomis

RESOLUTION 68-2368

BE IT RESOLVED, That expenses in connection with the C.J.C.A. Conference to be held March 30 through April 1, 1969, in Sacramento, be authorized for designated faculty, administrators and Board members.

The Report of Budgetary Balances as of February 28, 1969, was noted and briefly discussed. Dr. Schettler reported that all accounts are proceeding as projected in the budget.

The Report of Collections Deposited in County Treasury as of February, 1969, was noted.
The Report of Use of Facilities by Outside Organizations During the Month of February, 1969, was noted.

The Travel Report Involving Use of College-Owned Vehicles During the Month of February, 1969, was noted.

MSC Kornhauser, Loomis

RESOLUTION 68-2369

BE IT RESOLVED, That Purchase Orders numbered 5704 through 5895, except for those marked "reserved," be approved.

MSC Jaques, Loomis

RESOLUTION 68-2370

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the Month of February 1969, be approved; and that letters of appreciation be sent to all donors.

MSC Loomis, Jaques

RESOLUTION 68-2371

BE IT RESOLVED, That expense Warrants numbered 785190 through 785519 be approved.

MSC Kornhauser, Jaques

RESOLUTION 68-2372

BE IT RESOLVED, That Salary Warrants in Payroll Orders numbered 20 and 21, be approved.

Dr. Huber stated that all items in the written report of Superintendent, has been discussed.
Dr. Huber reported that the newly elected members of the Budgetary Committee were as follows:

**Faculty:**
- Mr. Martinie, Chairman
- Mr. Brennan
- Mr. Fullerton
- Mr. Fulton
- Mr. Humphrey
- Mr. Quintero

**Administrative:**
- Mr. Brubeck
- Mr. Coutts

**Classified:**
- Mrs. Ruth Serr

**Advisor:**
- Dr. Schettler

Dr. Huber further reported that it was his understanding that the Student Body had appointed a five man Finance Committee which had been invited to sit-in with the Budgetary Committee.

Dr. Schettler reported that the ASB Budget draft had been prepared and submitted to the ASB Council for study.

Dr. Huber briefly reviewed Senate Bill 1033, Introduction of Comprehensive Community College Act of 1969. The general provisions of the bill call for a year of planning to give each State time to develop or update a master plan for post-secondary education, and to give the U.S. Office of Education time to create and staff a Bureau of Community Education to administer all Federal programs related to community colleges. This bill will also provide for sufficient funding through Federal program to enable the States to expand their community college programs. This bill does put a strong emphasis on the Department of Health Education and Welfare to encourage the development of a comprehensive community college as designated in the Act. Dr. Huber indicated this Bill to be a great step forward in relation to the community college.

The meeting was convened in Executive Session at 9:20 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 9:55 p.m.
MSC Jaques, Loomis

RESOLUTION 68-2373

BE IT RESOLVED, That the resignations of the following Classified personnel be accepted:

a. Mrs. Kathryn S. Texeira, Secretary to Director of Vocational Education, effective March 14, 1969; (Mrs. K. Texeira, Classified Staff)

b. Mrs. Hetty Pardee, Tabulator Equipment Operator, effective March 31, 1969; (Mrs. H. Pardee, Classified Staff)

c. Mr. Robert Kelly, Maintenance Department, effective March 7, 1969. (Mr. R. Kelly)

MSC Kornhauser, Jaques

RESOLUTION 68-2374

BE IT RESOLVED, That the resignation of Miss Barbara Corcoran, Instructor, English Department, effective March 28, 1969, be accepted with regret. (Accept resignation: Miss B. Corcoran, Certificated Staff)

MSC Loomis, Jaques

RESOLUTION 68-2375

BE IT RESOLVED, That the employment of the following persons as Classified Staff be approved:

a. Mr. Dexter Scott as Tabulator Equipment Operator, Salary Class No. 23, at a salary of $427 per month, effective March 1, 1969 (replacement); (Mr. D. Scott, Classified Staff)

b. Mr. Howell Sonoda as Gardener, Salary Class No. 21, at a salary of $407 per month, effective April 1, 1969 (replacement). (Mr. H. Sonoda, Classified Staff)
MSC Kornhauser, Loomis

RESOLUTION 68-2376

BE IT RESOLVED, That the employment of the following person as instructor in the evening, credit courses, for Spring 1969 Semester, be approved:

Mr. Jack Worseldine, Art Department

MSC Jaques, Loomis

RESOLUTION 68-2377

BE IT RESOLVED, That the employment of supplemental staff (students and extra-clerical), as listed on Page 15 of these minutes, be approved.

The meeting was adjourned at 10:08 p.m.

ADJOURNMENT

______________________________  ______________________________
President                      Clerk
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

There being no quorum present, the meeting was adjourned at 7:31 p.m.

(ADJOURNMENT)

President

Clerk

jw
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Milo E. Shadle.

MEMBERS PRESENT: Mr. Milo E. Shadle, President
Dr. Bruce D. Jaques, Clerk
Mr. Morse Olmstead
Mr. Richard J. Kornhauser

ABSENT: Dr. Richard A. Loomis, Vice President

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, Superintendent
Dr. John D. Schettler, Asst. Superintendent, Business
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Students

GUESTS: Miss Lois Cavalier, Palomar College Telescope
Miss Mary Jane Morgan, Escondido Times-Advocate
Mrs. Charlene Parsons, San Marcos
Mr. J. D. Hodges, Ramona
Mrs. Martha P. Fox, Patrons of Palomar
Mrs. Grace Burns, Patrons of Palomar
Mrs. Bertha Adkins, Patrons of Palomar
Mr. William Bedford, Faculty Senate, Palomar College
Mr. Ted Kilman, Dean of Adult Ed. & Comm. Services
Mr. Howard Brubeck, Dean, Division of Humanities
Mr. Scott Boyles, Administrative Assistant

Following the salute to the flag, Mr. Shadle declared a quorum present, and the meeting proceeded with the order of business. It was

MSC Olmstead, Kornhauser

RESOLUTION 68-2378

BE IT RESOLVED, That the minutes of the Regular Meeting of March 11, 1969, be approved.
MSC  Kornhauser, Olmstead

RESOLUTION 68-2379

BE IT RESOLVED, That the minutes of the Regular Meeting of March 25, 1969, be approved.

Dr. Huber stated that he had no requests for hearings.

Mr. Bedford, representative of the Faculty Senate, reported that the Senate had not directed him to report on anything specific. He did indicate that action had been taken by the Senate at their meeting of March 24, 1969, in reference to the appointment of a Chairman for the Foreign Language Department.

Mrs. Adkins stated that there would be no specific report from the Patrons.

Mrs. Fox of the North County Council of Community Colleges, stated that there would be no specific report from that group. Mrs. Fox indicated that the N.C.C.C. would need to know who the representative and alternate Board member would be for the next fiscal year to serve as a member of the organization. The Council would appreciate receiving this information as soon as is convenient.

Dr. Huber reported that Dr. Werner C. Dieckmann, Assistant Superintendent, Special Services, Department of Education, has forwarded a copy of a petition to transfer approximately two acres of unoccupied land from the Vista Unified School District to the Carlsbad Union School District. According to Education Code Section 25484, the territory will not transfer for junior college purposes unless a specific recommendation is made by the County Board of Education to the County Board of Supervisors, and, further, that the two junior college districts agree in writing that the transfer should be made. The petitioner is the Kamar Construction Company of Carlsbad, California. Dr. Huber stated that he has been in contact with the representative of Kamar Construction Company and at the time this company purchased the property they did not realize that 2.3 acres were in the Vista Unified School District.
This matter will be presented to the Vista Unified School District Board of Trustees for action at their meeting on April 14, 1969. Dr. Huber stated that it is the recommendation of the Administration that if Vista Unified School District authorizes the release of this property to the Carlsbad Union School District, then certainly Palomar College should also go along with this request. Mr. Olmstead suggested that Dr. Huber obtain from the Title Company, a plot showing the location of the property in question. This request was made based upon the desire to be informed prior to the Board taking any action. Dr. Jaques indicated that he felt if the Vista Unified School District relinquishes this property, Palomar College should do the same. Dr. Huber stated that this matter will be presented to the Board after action has been taken by the Vista Unified School District.

Dr. Huber noted the receipt of a letter from Mr. Robert H. Finch, Secretary, Department of Health, Education and Welfare, along with the recently enacted Federal laws relating to violations by students of criminal statutes. The provisions enacted are included under Section 504 of the Higher Education Amendments of 1968 (P.L. 90-575) and Section 411 of the Department of Health, Education and Welfare Appropriations Act, 1969 (P.L. 90-557). In view of the continued public debate over student unrest and the legitimate bounds of dissent, Mr. Finch is asking that the College bring to the attention of the students the applicable provisions of these laws and advise them of the procedures that we intend to follow in complying with them. Under this legislation, the burden of administration falls upon the institutions.

Dr. Huber presented the "Credit - No Credit Policy" for Board adoption. Dr. Huber explained that any full-time student at Palomar College may be permitted to take the course each semester on a credit - no credit basis, provided that this student is (a) not on probation, and (b) that the course is not in his major field. The student taking a course on a credit - no credit basis must elect to do so at the
time of registration, and his program must
plainly indicate this election. Should the
student decide to transfer to a graded basis
this must be done within the first six weeks
of the course. The class rosters furnished
instructors will plainly reflect by some
identifying symbol those students who have
elected to take a class on the credit -
no credit basis.

Dean Bergman further explained that in June,
1967, the State Board of Education amended
three sections of the California Administrative
Code, Title 5, that referred to "pass-fail"
grading for junior college courses. At that
time the Board agreed that "pass-fail" grading,
in not more than 12 semester units other than
the major, was legal. In order to facilitate
the transfer students from one segment of higher
education to another, the grades "credit -
no credit" were substituted for the grades
"pass-fail." This action was taken upon the
recommendation of the University of California
who felt that "fail would generally be computed
in the grade point average as "F." The
original ruling from the State was done
largely to accommodate students who wish to
take courses outside their major field but
who were not doing so because of the fear of
a poor grade. This initial intent was geared
largely to vocational students who were being
urged to take courses in the Humanities. Courses
taken under the "Credit - No Credit" rule will be
transferred without penalty to both state college
and university systems.

Mr. Bedford spoke very much in favor of the
"Credit - No Credit" policy. He felt it gives
an opportunity for students to take courses in
areas outside of their major which they would
not ordinarily take, which is extremely valuable.

Mrs. Charlene Parsons indicated that she did not
feel the "Credit - No Credit" policy would be of
benefit to the student. She stated that this was
possibly a substitute for reducing the grade
requirements and thusly encouraging enrollment.
She further stated that the student should be
encouraged to "buckle down" and study and not
be offered a "crutch" to lean on.
Dr. Huber emphasized that the student who wished to enroll on a "Credit - No Credit" basis has to be a full-time student carrying twelve semester units.

Dr. Jaques noted statements by Mrs. Parsons which indicated the Board had lessened the probationary standards to increase the enrollment and then raised the standards at the insistence of the faculty because too many students were doing substandard work. Dr. Jaques stated that this was definitely not the case. Dr. Jaques further stated that he felt students could benefit from courses that they might feel they would otherwise fail in.

Mr. Shadle agreed with Dr. Jaques and indicated that if we could make it possible for the students to attempt these courses, it would definitively enrich their educational background.

Dean Brubeck stated that there is a limited number of units that can be transferred under the "Credit - No Credit" Policy. On this basis, fourteen units is the maximum amount transferable. This policy basically encourages students to take courses outside of their major field. Many students are reluctant to take any course that will lower their grade point average for purposes of qualifying in a graduate school. Many four year colleges are encouraging this type of a policy. They feel students need encouragement to go outside their major field without running the risk of damaging their grade point average.

Mr. Kornhauser agreed, stating that the whole purpose of this policy is to enrich the educational background of the student without damaging his grade point average. After some discussion, it was

MSC Jaques, Olmstead

RESOLUTION 68-2380

BE IT RESOLVED, That "Credit - No Credit" classes at Palomar College, be approved.
Dr. Huber reported that at the request of the Board of Governors, copies of several forms of resolutions containing recitals respecting discrimination and segregation of minority groups and the desirability of including minority groups among the employees of this District, were forwarded to the County Counsel for their opinion. A reply was received on March 24, 1969, from Mr. Joseph Kase, Jr., Deputy County Counsel, which generally summarized states that this Board has broad powers in determining the District's curriculum within the scope of the statutes and the rules of the State Board of Education; this Board likewise has broad authority in the employment of personnel, however, Mr. Kase cautioned that any policy regarding employment based upon the race, religious creed, color, national origin or ancestry of prospective employees is contrary to the law of the State of California. For that reason the County Counsel cannot report that the resolutions, in the form presented, are within the Board's power to adopt.

Dr. Huber further reported that a copy of this letter has been sent to the President of the Faculty Association and the President of the Senate. A copy will also be forwarded to the President of the Palomar Teachers Guild. Dr. Huber suggested that some reconsideration be given on the part of these bodies on what they wish to do. Any policy statement or resolution that would become policy of this Board must be very carefully worded so that it does not discriminate against any group. Dr. Huber further noted that the Board is aware of a letter received from the Department of Health Education and Welfare, which was sent to all college and universities, warning against offering separate facilities or having courses and programs to which only a specific group would be part. Mr. Olmstead indicated that the College may very well offer a course that perhaps would interest a certain ethnic group, but that would not exclude others. Dr. Huber stated that the College, at the present time, employs classified and certificated personnel representative of all the ethnic groups. This matter will be further studied and a subsequent report given to the Board.
Dr. Schettler reported that a planer was given to the College in used condition over twelve years ago. The planer was then overhauled and has been used in the Industrial Technology Department since, but can no longer be repaired. The College has salvaged all motors off the planer and recommends that the frame of the planer be sold. It was

MSC Jaques, Olmstead

RESOLUTION 68-2381

BE IT RESOLVED, That the sale of frame work of a planer for the price of $25.00, be approved.

Dr. Schettler reported that the College has, at present, insurable values of $6,978,893 buildings and equipment and furnishings. This amount was determined by applying increased cost of construction figures supplied by the Marshall Valuation Service to the actual construction cost provided by the Business Office to which was added the acquisition costs on equipment and furnishings. Mr. Richard A. Nissen, Secretary, Palomar Insurance Agents Association, has obtained quotations for the renewal of the District policies effective April 1, 1969 on the basis of $6,282,000 blanket coverage. The I.N.A., who presently underwrites fifty per cent of the District's coverage has quoted an annual premium of $11,371 for fire, extended coverage and vandalism. For the entire amount of insurance, Great American quoted $16,019 per year. Both quotes are for a three year term, payable annually, included replacement cost coverage and waive any possible co-insurance penalties by use of the "Agreed Amount" endorsement wherein both the underwriters and the College agrees that $6,282,000 represents the proper amount of coverage.

Mr. Kornhauser inquired as to why there was such a difference in the two quotations submitted. Dr. Schettler indicated that one was a stock company and the other was a mutual company, which is representative of the two kinds of insurance companies operating in the County.
Mr. Kornhauser asked if it might be useful to solicit additional bids. If there is this much of a difference, maybe some other company might bid even lower. Dr. Schettler indicated that by the Board using the service of the Palomar Insurance Agents Association, twelve to fifteen insurance agents represent this one firm, therefore, when the Secretary of the Association solicits bids for the premium, he goes to all these brokers. Dr. Jaques agreed with Mr. Kornhauser and stated that he would like to know more about the bids. Dr. Schettler indicated that he would place a call to Mr. Nissen and obtain more information regarding the bids which were submitted. Dr. Schettler contacted Mr. Nissen by telephone who stated that seven other insurance agencies had been contacted and only one other company besides the two who submitted bids, was interested in submitting a bid. Mr. Nissen indicated that most agencies were not interested in providing insurance for schools under the condition of the times. Mr. Olmstead stated that he did not feel there was sufficient time to re-exam the District's whole policy of placing insurance but there is no reason why this matter should be a closed issue. Mr. Olmstead further stated that if the Board wished to discontinue the insurance at the end of the coming year, it could do so. If there is some interest in examining another basis of purchasing insurance it should be looked into during the coming year. After a brief discussion, it was

MSC Olmstead, Kornhauser

RESOLUTION 68-2382

BE IT RESOLVED, That I.N.A. be awarded the contract for fire, extended coverage and vandalism insurance, in the amount of $11,371 per year for a three year term, having met all specifications and being certified as the low bidder. Said insurance coverage to become effective April 1, 1969.

(Award contract for fire insurance)
Dr. Schettler reported that the N.D.E.A. Projects for the 1969-70 school year were ready for submission. These projects provide assistance to colleges and universities for the promotion of foreign language, science, social science, mathematics and this year they are being extended into the humanities area. The Projects must be submitted by April 15. Board approval is required for submittal of the projects and the Administration recommends this be granted. Financing of the projects is based on fifty per cent matching funds. Due to the slow process of obtaining funds from the Federal Government, the program is operated on a reimbursement basis. After a brief discussion, it was

MSC Olmstead, Kornhauser

RESOLUTION 68-2383

BE IT RESOLVED, That submittal of N.D.E.A. Projects for the 1969-70 school year, be approved and that Dr. John D. Schettler be approved as the authorized agent for the preparation and submission of said projects.

Dr. Schettler reported that specifications were mailed to all the sizeable printers for the publishing of 10,000 copies of the 1969-70 school catalog. Mr. Martinie, Chairman of the Catalog Committee, explained in detail the purpose of this catalog at a previous Board meeting. Three bids were received; Vista Printing Service submitting no bid; Swadel Lithographers, Escondido, $9,100; Neyenesch Printers, San Diego, $6,139. It was the recommendation of the Administration that the Board award the contract to the low bidder, Neyenesch Printers, San Diego. After a brief discussion, it was
MSC  Kornhauser, Olmstead

RESOLUTION  68-2384

BE IT RESOLVED, That Neyenesch
Printers, San Diego, having met all
specifications and being certified
as the low bidder, be awarded
the contract for the publishing
of 10,000 copies of the 1969-71
school catalog. Said contract
will be in the amount of $6,139.

Dean Burton reported that the U.S. Office
of Education is sponsoring a longitudinal
study to survey programs, faculty, and
students simultaneously in all types of
public two-year colleges and vocational-
technical centers. In addition to providing
current comparable information about
institutional programs and personnel, the
U.S. Office of Education hopes to provide
a base line from which to measure future
change through follow-up studies at
periodic intervals of a sample of
institutions, faculty and students.
The sample of 110 schools includes all
types of public two-year institutions:
junior colleges, community colleges, two-
year branches of universities, technical
institutes and vocational-technical centers.
Palomar College was selected to be one of
the schools to be studied. This type of
study will necessitate questionnaires being
mailed to faculty members, students and
graduates of Palomar College. The Administration
wholeheartedly endorses the participation
of Palomar College in this study.

Dr. Huber briefly reported on the C.J.C.A.
Spring Conference held March 30, 31 and
April 1, in Sacramento. Dr. Loomis has
been selected as a member of the Campus
Unrest Committee of the California Junior
College Section of the School Board's
Association. Dr. Huber indicated that
during the first day of the Conference,
he was responsible for the C.J.C.A. Man
and Woman of the Year Awards program,
which is a traditional affair of the
Conference.
Dr. Huber reported that for the third year in succession that the College has submitted the Newsletter in competition, Palomar College has been awarded first place in the Graphic Arts Award among all the junior colleges in California. The Newsletter is prepared by Mr. Scott Boyles, Administrative Assistant. After a brief discussion, it was

MSC Olmstead, Kornhauser

RESOLUTION 68-2385

BE IT RESOLVED, That special commendation be acknowledged for Mr. Scott Boyles for his preparation and achievements surrounding the publication of the Palomar College Newsletter.

Dean Brubeck presented a detailed report of the C.J.C.A. Conference indicating that the unofficial topic of the Conference was student unrest and the varied problems surrounding this subject. Dr. Huber distributed to members of the Board the following Resolutions which were adopted by the California Junior College Association at the Spring Conference.

1. Resolution Concerning Junior College Finance
2. Resolution regarding Academic Senate for California Community Colleges
3. Resolution regarding Tax Reform
4. Resolution concerning Senate Bill 164
5. Resolution concerning Transfer Priorities
6. Resolution concerning Winton Act Legislation

The intent of the (above) Resolutions was discussed in length by members of the Board.

Dr. Huber reported that in order for the Business Office to make payroll deductions the agencies involved must be approved by the Governing Board. The Insurance Company of North America is presenting through C.J.C.A., a 24-hour Family Protection Plan. The Business Office has received requests from some employees who wish to enroll in this program.
The Business Office has also received requests for the purchase of U.S. Government Bonds through payroll deduction. The Administration requested authorization for payroll deductions for this purpose and for the 24-Hour Family Protection Plan being offered by Insurance Company of North America. It was

MSC Olmstead, Kornhauser

RESOLUTION 68-2386

BE IT RESOLVED, That payroll deductions be authorized for the purchase of U.S. Government Bonds and for the Insurance Company of North America’s 24-Hour Family Protection Plan.

Dr. Jaques asked to be excused from the meeting at 9:00 p.m., due to a previous commitment.

Mr. Bedford invited members of the Governing Board, Administration and Guests present to attend a meeting of the American Civil Liberties Union, Monday, April 21, 1969. The meeting will be held in CH-2 (Chemistry Building). The topic of the discussion will be the problems of the black minority in the community.

After a brief discussion regarding the recommended approval of travel expenses, it was

MSC Olmstead, Kornhauser

RESOLUTION 68-2387

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (mileage), meals, to attend Indian Youth Conference, University of California at Santa Barbara, $40; (Authorize Payroll: Deductions; U.S. Government Bonds)

b. Transportation (mileage), meals, to attend N.D.E.A. Workshop in Geography, West Valley College, Campbell, California, $100; (Authorize Payroll: Deductions; Insurance Company of No. America)

(J. H. Hydock (Authorize Payroll: Deductions; Insurance Company of No. America)

Oscar B. Gibbs (Authorize Payroll: Deductions; Insurance Company of No. America)

Joseph Willis (Authorize Payroll: Deductions; Insurance Company of No. America)
c. Transportation (mileage), meals, lodging, registration fee, to attend Joint CAHPER and Southwest AAHPER Conference, Sacramento, Calif., $88;

(M. Mitchell)

(d. Transportation (college car), meals, lodging, registration fee, to attend Annual Meeting of the Southwestern Association of Naturalists, Arizona State University, Tempe, Arizona, $71;

(M. Cosand)

(e. Transportation (college car), meals, lodging, to attend Botany-Biology Field Trip, Grand Canyon, (South Rim) Arizona, $80;

(A. Mantyla)

(f. Transportation (college car), meals, lodging, to attend N.S.F., Symposium in Human Ecology, Fullerton Junior College, $35.

(A. Mantyla)

After a brief discussion regarding travel expenses for instructors in Nursing Education, it was

MSC Kornhauser, Olmstead

RESOLUTION 68-2388

BE IT RESOLVED, That travel expenses within San Diego County for Spring Semester 1969, in connection with Nursing Education, be approved for the following instructors:

a. Muriel Mitchell
b. Marilyn Cosand
c. Angela Mantyla

(The Associated Student Body Balance Sheet as of February 28, 1969, and comparison with previous year was noted.

(The Cafeteria Balance Sheet as of February 28, 1969, and Comparative Statement of Income and Expenses was reviewed. Mr. Kornhauser stated that during this period of great prosperity, he did not understand why the College

The Financial Reports: ASB Balances

(The Cafeteria Balances

(M. Mitchell)

(M. Cosand)

(A. Mantyla)
should be operating the Cafeteria at a loss. The prices should be raised, if they are not already too high, to a point where the College can reduce losses. Mr. Kornhauser further suggested that perhaps a comparative analysis of how the College's prices compare with other similar operations should be prepared and studied. Dr. Schettler indicated that he would follow this matter up with the Cafeteria Manager and will report further at the next regular meeting.

The report of Budgetary Balances as of March 31, 1969, was noted.

The Report of Collections Deposited in County Treasury during the Month of March 1969, was noted.

The Travel Report involving Use of College Owned Vehicles during the month of March 1969, was noted.

Report of Use of Facilities by Outside Organizations during the Month of March 1969, was noted.

MSC Olmstead, Kornhauser

RESOLUTION 68-2389

BE IT RESOLVED, That Purchase Orders numbered 5896 through 6196, except for those marked "reserved," be approved.

MSC Olmstead, Kornhauser

RESOLUTION 68-2390

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the Month of March 1969, be approved; and that letters of appreciation be sent to all donors. Board directed that special recognition should be given to Mrs. Kenneth Grisingher for her contribution to the Library of Dr. Grisingher's book collection.
MSC Olmstead, Kornhauser

RESOLUTION 68-2391

BE IT RESOLVED, That Expense Warrants numbered 785520 through 785772, be approved.

MSC Olmstead, Kornhauser

RESOLUTION 68-2392

BE IT RESOLVED, That Salary Warrants in Payroll Orders numbered 22 and 23, be approved.

Dr. Huber stated that all items in the written report of Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber reported that he had received written reports from Dean Burton and Mr. Lloyd Walker, ASB President, regarding the Dialogue Day which was held March 21, 1969. A extensive report will be presented to the Board at the April 22 meeting.

MSC Kornhauser, Olmstead

RESOLUTION 68-2393

BE IT RESOLVED, That a public commendation be given Mr. Joe Brennan for his contributions and many years of devoted service to Palomar College. Mr. Brennan will be leaving the staff of Palomar College, effective June 30, 1969, to join the Feather River College (Peralta Junior Colleges system) as Dean of Student Personnel.

The meeting was convened in Executive Session at 9:40 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 10:30 p.m.
MSC Olmstead, Kornhauser

RESOLUTION 68-2394

BE IT RESOLVED, That the employment of the following persons as instructors of Adult Education and Community Service courses for the Spring 1969 Semester be approved:

a. Frona Lane Davidson
b. Erwin Yarnell
c. George Schutte
d. Miriam S. Tolliver

MSC Kornhauser, Olmstead

RESOLUTION 68-2395

BE IT RESOLVED, That the employment of probationary and permanent Certificated personnel for the school year 1969-70, as listed on page 19 of the Legal Minutes, be approved.

MSC Olmstead, Kornhauser

RESOLUTION 68-2396

BE IT RESOLVED, That the employment of the following Certificated personnel for the academic year 1969-70 (replacements,) be approved:

a. Mr. Timothy W. Ulman, Foreign Language
b. Mr. Paul D. Jacques, Foreign Language

MSC Kornhauser, Olmstead

RESOLUTION 68-2397

BE IT RESOLVED, That the employment of Mrs. Betty J. Webb, English Department, (replacement for Miss Corcoran) be approved for the balance of the Spring 1969 Semester.
MSC Olmstead, Kornhauser

RESOLUTION 68-2398

BE IT RESOLVED, That Mrs. Marilyn Crist be appointed Chairman of the Department of Languages for the 1969-70 school year.

MSC Olmstead, Kornhauser

RESOLUTION 68-2399

BE IT RESOLVED, That the resignation of Mr. Joseph W. Brennan, Athletic Department, effective June 30, 1969, be accepted with regret.

MSC Kornhauser, Olmstead

RESOLUTION 68-2400

BE IT RESOLVED, That the employment of the following persons as Classified Staff be approved:

a. Mrs. Loretta L. Burke, as Secretary to the Director of Vocational Education, Salary Class No. 23, at a salary of $427 per month, effective March 13, 1969, (replacement);

b. Mr. Thomas J. Knox, as Maintenance Man, Salary Class No. 27, at a salary of $471 per month, effective March 17, 1969, (replacement);

c. Mrs. Elmina Deal as Senior Clerk-Typist in the Admissions Office, Salary Class No. 23, at a salary of $427 per month, effective April 14, 1969. (Substitute replacement for Mrs. Marilee Barth).

MSC Olmstead, Kornhauser

RESOLUTION 68-2401

BE IT RESOLVED, That a leave of absence due to illness, be granted Mrs. Marilee Barth, Senior Clerk Typist, Admissions Office, effective March 31, 1969, but not to extend longer than June 30, 1969.
BE IT RESOLVED, That the resignation of Mrs. Mary R. Soncrant, Evening Secretary, Adult Education, effective March 31, 1969, be accepted.

MSC Olmstead, Kornhauser

RESOLUTION 68-2403

BE IT RESOLVED, That the employment of the following persons as supplemental staff (Students and extra-clerical) be approved:

Virginia Mayfield, Student aide, (Music Dept.)
Jesus Figueroa, Student aide, (Sports Pub.)
Dennis Gabbard, Student aide, (Atheltics)
Laird Holder, Student custodian
Carol Bumann, Student aide (Math. Dept.)
Shuichi Konces, Student custodian
Jean Chisholm, Student aide (Biology)
John Rabe, Student gardener
William Briggs, Student gardener
Frederick Wright, Student custodian
John Sophos, Student custodian
Robert Kinney, Student custodian

The meeting was adjourned at 10:40 p.m.

ADJOURNMENT
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Milo E. Shadle.

MEMBERS PRESENT:  Mr. Milo E. Shadle, President  
Dr. Richard A. Loomis, Vice President  
Dr. Bruce D. Jaques, Clerk  
Mr. Morse Olmstead  
Mr. Richard J. Kornhauser

ADMINISTRATORS PRESENT:  Dr. Frederick R. Huber, President/Superintendent  
Dr. John D. Schettler, Asst. Superintendent/Business  
Mr. Virgil Bergman, Dean of Instruction  
Mr. Robert Burton, Dean of Students

GUESTS:  Mr. & Mrs. Sheridan M. Hegland  
Mr. William Bedford, Faculty Senate, Palomar College  
Mr. Howard Brubeck, Dean, Division of Humanities  
Mr. Theodore Kilman, Dean, Adult Ed. & Comm.Services  
Mr. Steve Krueger, Palomar College, Telescope  
Miss Dianne Phillips, Palomar College, Telescope  
Mr. Lloyd W. Walker, President, A.S.B., Palomar  
Mrs. Martha E. Vidler, San Marcos  
Mrs. Grace Burns, Palomar Patrons  
Mrs. Martha P. Fox, Palomar Patrons  
Mr. J. D. Hodges, Ramona  
Mr. Larry Iovan, VistaPress/No. County Press-Courier  
Miss Mary Jane Morgan, Escondido Times Advocate  
Mr. Scott Boyles, Administrative Assistant

Following the salute to the flag, Mr. Shadle declared a quorum present and the meeting proceeded with the order of business. It was

MSC Olmstead, Kornhauser

RESOLUTION 68-2404

BE IT RESOLVED, That the Minutes of the Regular Meeting of April 8, 1969, be approved.

(Approve Minutes April 8, 1969)
Dr. Huber presented Mr. Sheridan Hegland to the Board and announced that Mr. Hegland has been elected the first President of the newly-formed Academic Senate of California Junior Colleges. The Board commended Mr. Hegland for his election to that post.

Mr. Hegland thanked the Board and presented a brief history of the Academic Senate for California Community Colleges since its inception May 3, 1968. Mr. Hegland continued that the Academic Senate will seek to represent the junior colleges in legislative matters before policy making groups and maintain liaison between other colleges. Perhaps the major function will be of service to the seventy local senates and the Academic Senate anticipates establishing the same fine relationship that presently is maintained at Palomar College and many other colleges throughout the State. The Academic Senate shall see to it that Senates are formed at other colleges who presently do not have this type of system.

Dr. Huber stated that he had no requests for hearings.

Mr. Bedford, representative of the Faculty Senate, reported that the Senate had not directed him to report on anything specific indicating that Board members should have copies of their recent minutes. The Senate did officially want to extend congratulations to the Board members (Mr. Shadle and Mr. Kornhauser) who have been re-elected as Trustees of the Palomar Junior College District.

Mrs. Grace Burns stated that there would be no specific report from the Patrons except to remind Board members and guests of the Patrons Pink Elephant Sale scheduled for May 2 and 3, 1969. This event will be held in the College Dome and donations are still being accepted. Proceeds received from the sale will benefit the Patrons fund for student aid and scholarships at Palomar College.
Mrs. Martha Fox of the North County Council of Community Colleges, added that the annual meeting of the Palomar Patrons will be held Friday, May 9, 1969. This is the only meeting of the general membership and Board members were invited to attend. Mrs. Fox further reported that at the last meeting of the NCCC, legislature was the topic of discussion. Specific action was taken on four items. Two of the motions were in reference to SB 588 which would increase the foundation base to the community college and SB 64 which stipulates that those districts receiving federal money would not have their State monies reduced. Action was also taken in reference to SB 164 (Alquist) which provides for specific programs to be offered to the disadvantaged student. The NCCC has gone on record as strongly opposed to the proposal which would provide for one state-wide governing board for all community colleges. The Council has also received from Dr. Huber a fourteen page report, Sacramento Scene, published by the C.J.C.A. which gives detailed background on what is being done in reference to proposed legislation. At the last meeting of the NCCC, Mr. Theodore Kilman, Dean of Adult Education and Community Services, presented in the absence of Dr. Schettler, a detailed report regarding Palomar College's master plan and the projected needs of the college.

Dr. Jaques inquired of Mr. Bedford as to the meeting of the American Civil Liberties Union, which was scheduled for Monday, April 21, 1969. Mr. Bedford indicated that this meeting was an election meeting and secondly a program was to be presented with speakers from San Diego discussing the problems of the black minority in the community. Unfortunately, the speakers were unable to attend. There was a very informative discussion with representative student groups. Mr. Bedford indicated that he felt there was a good understanding of the problem.

Dr. Huber noted that there were no items of communication to report. However, Mrs. Marilyn Crist, Faculty Delegate to the C.J.C.A. Spring Convention, Sacramento, March 30 through April 1, had prepared a written report for the Board's perusal. Dr. Huber distributed copies of this report to members of the Board.
Dr. Huber also distributed to members of the Board, a brochure which was prepared by the College, relative to the scholarship program at Palomar College. The brochure provides an opportunity for students and people in the community to see what the college is doing in terms of funds for students who enroll at Palomar. The estimated amount of expenditures per semester for a student to attend Palomar College is $100. This figure indicates a reasonable amount of money that a student would expend on books and supplies and his general needs during the course of the semester. Scholarships for students who wish to transfer to a four year institution is also a part of the scholarship program.

Dr. Huber announced that Honors Day was held Friday, April 18, 1969. Mrs. Wallace announced at this event that approximately $3,600 had been previously presented to high school students during the past twelve years. All high schools represented at Honors Day were recipients of second, third, or first place awards. The first place winner received a $100 scholarship to Palomar College. Dr. Huber indicated that this was an outstanding program.

Dr. Huber reported receiving a plot plan from Kamar Construction Company which clearly indicates the property (2.3 acres) which is presently in the Vista Unified School District. Dr. Huber reiterated that the Department of Education, San Diego County, had forwarded a copy of a petition to transfer this property from the Vista Unified School District to the Carlsbad Union School District. The territory will not transfer for junior college purposes unless a specific recommendation is made by the County Board of Education to the County Board of Supervisors, and, further, that the two junior college districts agree in writing that the transfer should be made. The petitioner is Kamar Construction Company. Dr. Huber pointed out to the members of the Board the boundaries of the Palomar Junior College District in relation to the location of the proposed property transfer. Dr. Huber further reported that the Vista Unified School District, at their meeting of April 14, 1969, did not take action because they, at that time, did not have a plot plan to refer to. The Vista Board will meet on April 28, 1969, to again consider the matter.
After some discussion, Mr. Olmstead stated that he felt a motion would be in order to authorize the release of the property as a matter of practicality. The boundaries of the school district, as they are presently situated, would be through the middle of proposed homes and Mr. Olmstead felt it would not be necessary for this District to hold up any proceedings for this transfer. It was

MSC Olmstead, Jaques

RESOLUTION 68-2405

BE IT RESOLVED, That the annexation petition initiated by Kamar Construction Company, requesting the transfer of 2.3 acres from the Vista Unified School District to Carlsbad Union School District, be approved.

(Approve request for transfer of property from Vista Unified School District to Carlsbad Union School District)

(Mr. Milo Shadle indicated that he represented the sellers of this (aforesaid) property and would abstain from voting.)

Dr. Huber presented to members of the Board a detailed report on Palomar College's Dialogue Day held Friday, March 21, 1969. Dr. Huber pointed out that this activity appeared in a climate of complete openness, in a climate where students, faculty and administration, sincerely were discussing issues. Many fine suggestions have evolved from this meeting, which include:

1. A room should be set aside from 11:00 a.m. to 1:00 p.m. daily where representatives from faculty and administration could meet and talk with students.

2. Every effort should be made to provide textbooks for students who are unable to purchase them. These could be made available through departments, through the Library, or through a group of students designated for that purpose.

(Dialogue Day)
3. That kiosks be placed around the campus in pertinent locations to advertise the various events that are taking place.

4. That pick-up points in front of the College for students be designated and identified.

5. That a room be provided in the Library for students who want to smoke and study at the same time.

6. That a volunteer group of students be established to assist minority group students in achieving sufficient skills to succeed in college work.

7. That efforts be made to identify high school drop-outs and that assistance be given to them in preparing them for college level work.

8. That the Alpha Gamma Sigma establish a student Curriculum Committee. (This has been accomplished.)

9. That the Alpha Gamma Sigma reactivate the Alumni Association.

10. That students and faculty generally recognize that it is possible to have serious continuing discussions about all topics affecting young people and that these can be carried on in the intellectual and creative atmosphere of Palomar College.

Mr. Lloyd Walker, President, A.S.B., reported that he and members of this staff are presently working on these (aforesaid) suggestions and he hoped that most will be in effect before the end of the Spring semester. Mr. Walker stated that he felt Dialogue Day was a definite success and very worthwhile. Dr. Huber noted that the Faculty Senate at its meeting on April 21, 1969, heard Mr. William Bedford and Mr. Byron Gibbs, who have been operating as an Ad hoc Committee, present a proposal for the establishment of a Communication Liaison Committee. Objectives of the Communication Liaison Committee would be:

1. To establish unique media of faculty-student communication oriented toward interpersonal relations rather than toward the more formalized appointment procedure. The small group seminar as a communicative vehicle is recommended.
2. To study the concept of governance in order to create new opportunities for participation in areas of decision making that affect all groups who must experience the academic, living, and working conditions at Palomar College.

3. To originate ground rules that will guarantee as fully as possible the access to and application of constitutional pledges pertinent to freedom of speech, freedom of assembly, and the right to petition.

4. To effect and maintain sound, reasonable, internal corrective measures that will assure the continuing operation of Palomar College as an orderly and progressive institution of higher learning.

The Faculty Senate accepted this proposal and it was presented to the Administrative Council who approved of the principle and accepted for study the proposal as outlined. The Administrative Council will be reviewing the proposal further and a presentation will be made to the Board at a later date.

Mr. Kornhauser stated that during the election campaign, he was questioned rather closely by a number of District residents regarding this meeting and he found that they were referring to the event as a "love-in." Mr. Kornhauser stated that he was present at this affair and found himself becoming quite resentful that this event had been labeled in this manner by a member of the faculty.

Mr. Shadle made reference to a press conference which was arranged by the Telescope for candidates for the Board and indicated that a discussion was held that opened up many topics. During this conference there was a suggestion made that this should be continued with not only Board members present but also faculty members and people from the community. Dr. Huber indicated that this Ad hoc Committee proposal would be dealing with this specific area.
Mr. Steve Krueger, Editor of the Telescope, commented that if a room were made available on a daily basis for such a conference as referred to by Mr. Shadle, it might lose its affect after a short period of time. Mr. Krueger suggested that this should be made available on a weekly basis or perhaps once a month. Dr. Huber indicated that this was a point well taken and that plans are being formulated along these lines.

Dr. Jaques stated that he was very impressed with the suggestions which have been made and felt the idea of a monthly conference was very worthwhile.

Mr. Kornhauser stated that he felt recommendations should come from the Administration regarding the implementation or non-implementation of these suggestions. Dr. Huber noted that implementation recommendations would be coming from two sources; one from the Ad hoc Committee and the other from the students and they will be presented to the Board at a future meeting.

Dr. Loomis reported that the C.J.C.A. Conference recently held in Sacramento, was totally geared to the student unrest problem. One of the speakers at this conference pointed out that three times as many outstanding students dropped out of college as did the so-called "drop-out." This particular speaker felt it was because the curriculum was arid and primarily because of lack of communication between students, faculty and administration. All of those involved in the conference pointed out that they felt one solution to this problem was more dialogue, more student involvement and to make the A.S.B. more effective, more realistic and more involved. It was suggested that student representation on major committees in an advisory capacity should be implemented. Dr. Loomis further stated that after reading the report on Palomar College's Dialogue Day, he felt that we were rather fortunate in having a group of administrators, faculty members and students who were anticipating problems and doing something about them before they happen.

Mr. Bedford stated, as co-author of the Ad hoc Committee proposal, what they had in mind was not necessarily a specific committee, but a body where opinion and thought could be voiced that need not be accepted in the higher structured committees that are presently on campus. Those students who feel the most need to communicate are not those that are willing to work with high structured bodies.
A body with less structure is the place to do this and the only way to do this is with heavy student representation, but also representing aspects of the college structure.

Dr. Huber recommended approval of payment for additions to the five rank Wicks Pipe Organ and the installation be accepted. This addition was the result of a bequest to the Music Department of $5,000 from Mrs. Genevieve Anthony of Encinitas. The actual amount of the installation was $5,278.16 and the balance of the funds will come from the Equipment Fund.

It was

MSC Olmstead, Jaques

RESOLUTION 68-2406

BE IT RESOLVED, That additions to the five rank Wicks Pipe Organ in the amount of $5,278.16, be approved and the installation be accepted.

Dr. Schettler requested authorization to call for bids on several items, indicating that specifications must be prepared for in advance. After a brief discussion, it was

MSC Loomis, Jaques

RESOLUTION 68-2407

BE IT RESOLVED, That authorization to call for bids on the following, be approved:

a. Milk and Milk Products
b. Guard Service
c. Rental of Data Processing Equipment
d. Custodial and Gardening Supplies
e. Instructional Supplies
f. Maintenance of Manual Typewriters
Dean Bergman presented a listing of new credit courses for Board approval. The courses have been approved by the Curriculum Committee. Many of the courses will not be offered immediately, however, concurrence is requested of the Board so that they may be included in future schedules. A detailed description of these courses including implementation regarding the college schedule and staff had been distributed to the Board prior to the meeting. After a brief discussion, it was

MSC Loomis, Olmstead

RESOLUTION 68-2408

BE IT RESOLVED, That the following new courses, be approved:

Aeronautics 45, Aerospace Workshop (3)
Anthropology, Biology, Geology 44, Man and His Environment (3)
Art, Music 23, Seven Centuries of Sight and Sound (3)
Physics 40, Introductory Electronics (3)
Physics 50, Special Problems in Physics (2)
Physics 51, Special Problems in Physics (2)
Speech 10, Introduction to Radio & Television
Theatre Arts 19, History of Costume
Theatre Arts 33, Theatre Workshop
English 22, Studies in Black Literature (3)

After a brief discussion regarding the recommended approval of travel expenses, it was

MSC Olmstead, Jaques

RESOLUTION 68-2409

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (mileage), meals, to attend Foreign Language Department Chairman Meeting, East Los Angeles City College, $23;

b. Transportation (college car), meals, lodging, registration fee to attend California Association of Work Experience Educators, Long Beach, $33;
c. Transportation (mileage), meals, to attend Afro-American Conference; Irvine Campus, Santa Ana, $16;

d. Release time (April 26 through April 30) to attend Spring Football Practice Oregon State University, Corvallis, Oregon. (All expenses will be paid by Mr. Wiebe.)

The Associated Student Body Balance Sheet as of March 31, 1969 and Comparison with Previous Year was noted. Dr. Schettler reviewed the Bookstore operation in some detail with members of the Board.

The Cafeteria Balance Sheet as of March 31, 1969, and Comparative Statement of Income and Expenses was reviewed. Dr. Schettler noted that he has not been as satisfied with the operation as he was the previous year. Total sales are down, gross profits are down and expenses are higher, which means that the net loss is larger than it has been in the previous year. Dr. Schettler stated that a report showing the operation of the Cafeteria during the past five years could be prepared and presented for the Board's information. Dr. Jaques indicated that he would like to see such a report. Mr. Kornhauser again asked if prices were high enough to allow the operation to break even. Dr. Schettler indicated that a study is being made.

Dr. Huber announced that the Annual Dance Concert will be presented May 8, 9 and 10, 1969, in the Women's Physical Education Dance Studio. Board members have individually received an invitation to attend this event.

Dr. Huber also noted that included in the Board's material was an unofficial tally of the recent Board Election (held April 15, 1969) indicating the voting by precincts. The official tally, which will be sent by the Registrar of Voters, has not yet been received.
Dr. Huber reported on a meeting held Monday, April 21, 1969, of all the San Diego County Junior College Presidents, including Imperial Valley, to discuss the proposal that was presented by Chancellor McGill, UCSD, during his inaugural address which has to do with the establishment of an Experimental College. Dr. Huber stated that he felt Chancellor McGill recognized that there were immediate concerns that the junior colleges had as to the nature of the Experimental College.

Following are the conclusions which were reached at this meeting. First, that the University of California at San Diego is essentially wishing to work with the junior colleges of the San Diego area including Imperial Valley, to provide aid to the educationally disadvantaged students to obtain entrance to the university and recognizes the fact that the junior college has a major role in this function. Secondly, in achieving this purpose of bringing educationally disadvantaged students to the university, the major problem that had to be overcome was identification. Chancellor McGill was quite willing to put forth his resources to solving this problem. He realized that the junior colleges perhaps would be the main agency who would have the responsibility for working with these students. Chancellor McGill stated that he expects that funding would perhaps come from outside sources that would result in all junior college and universities trying to resolve this situation to see that educationally disadvantaged students could attend the university if this was their desire and their ability. Many of these young people lack specific skills which enable them to succeed both in the junior college as well as in the university. This has to be overcome before these students can proceed. Chancellor McGill's initial report, which might be misleading and perhaps tried to place the university in a different light, was not apparent at this conference. Chancellor McGill emphasized that the Master Plan should be maintained, realizing that the junior college has this major role of dealing with the undergraduate student. Perhaps the single result of the conference was the establishment of a committee of junior college and university personnel to work out the details of the program. Basically, one of the important factors is to identify these people; once identified, bring them to the point which they wish to and can succeed.
Mr. Kornhauser stated that this whole proposal sounds quite logical to people who are not aware of the function of the junior college. However, it points out the need for continuing public relations on the part of the junior college to inform the taxpayer exactly what the functions of the junior college are. Mr. Kornhauser suggested that perhaps some emphasis should be given to this area.

Dr. Loomis stated that the other important item which was discussed at the C.J.C.A. Spring Conference dealt with legislation. Dr. Loomis further stated that he was very distressed when the report was made that SB 588, the Burgener bill, would probably not be passed, and further, this bill had already been recognized as being defeated. Dr. Loomis continued, that he felt we should be aware that one of the members of the State Board of Governors for Community Colleges reported this matter (Mr. Dillard, Brawley) that SB 588 did not have a chance for passage. There is also an alternate bill being introduced (Teel) which would raise the foundation to a maximum of $800. In 1970 there will be nothing in the budget for the junior colleges. Mr. Dillard indicated that based on these facts the junior colleges might as well be prepared for this and expect this kind of support.

Mr. Shadle noted that the Governors budget allocated money for support to all educational facilities except for the Community College and in a notice of the C.S.B.A. it stated that things looked bleak and urged everyone interested in this problem to contact his legislator regarding this matter.

Dr. Loomis stated that when the Master Plan for Higher Education was established it stated that 45 percent of the operating costs would come from State funds. Never have they risen much above 25 percent and most of the time it has been under this figure. If it is held at this ceiling the only way to raise this percentage is to increase the A.D.A., but the most reasonable way is the one which is included in the Burgener bill (SB 588) to increase the foundation program from the present $628 to $727. It is a matter of only so many tax dollars, it is a ridiculous thing to say that the state college system with 150,000 students and the universities with 115,000 students will get all the money and the junior college system with 600,000 students will get comparatively nothing.
Dr. Huber noted that at an earlier Board meeting, it was pointed out that the junior college has been placed "low man on the totem pole." Grades K - 12 have been given first priority, universities and state colleges next, and then the junior college.

Dr. Huber pointed out that the Community College Board of Governors was meeting April 23, 1969, all day in Los Angeles and on April 24, 1969, the Board itself will meet. Dr. Huber suggested that perhaps it would be appropriate to send a strongly worded telegram to Mr. Killard and the President of the Board of Governors of the California Community Colleges, indicating this Board's feelings and concern.

Dr. Schettler noted that the Budgetary Committee, at this time, is finding it necessary to reduce staff and cut back on the number of faculty for the 1969-70 school year.

Dr. Loomis stated that he would be willing to make a Motion that such a telegram be prepared reminding the Board of Governors of their responsibilities and urging them to wholeheartedly support SB 588.

Mr. Olmstead stated that he felt included in the Motion should be the statement that this junior college Board feels that their active support is the critical thing in getting financial assistance from the legislature this year and they are the only ones that can do this. This Board looks to the Board of Governors of the California Community Colleges for leadership and expect it to get results.

After a brief discussion, it was

MSC Loomis, Kornhauser

RESOLUTION 68-2410

BE IT RESOLVED, That a telegram be directed to the Board of Governors of California Community Colleges, urging their support of SB 588 (Burgener), its Assembly counterpart (AB 1517) and SB 164 and reminding the Board of its responsibilities and indicating that active support from the Board of Governors is most critical in obtaining financial assistance from the legislature and further is the only agency that can accomplish it. (Urging Support of Board of Governors of the Calif. Community Colleges for SB 588 (Burgener))
The meeting was convened in Executive Session at 9:30 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular session at 10:55 p.m.

MSC Jaques, Loomis

RESOLUTION 68-2411

BE IT RESOLVED, That the resignation of Mr. Russell D. Hill, Admissions and Records Supervisor, effective May 7, 1969, be accepted.

MSC Olmstead, Kornhauser

RESOLUTION 68-2412

BE IT RESOLVED, That Mrs. Florine Atkinson be employed as Secretary, Evening Division, Adult Education and Community Services, Salary Class No. 23, $427 per month, effective April 29, 1969, (replacement).

MSC Kornhauser, Loomis

RESOLUTION 68-2413

BE IT RESOLVED, That Mr. Robert S. Fuller, be employed as Director, M.D.T.A. Forestry Aides Project, $9.00 per hour, 40 hours per week ($7,200 for five months), effective April 7 through August 22, 1969. (One hundred percent reimbursement through M.D.T.A.)

The Board reviewed evaluations of the Certificated staff.

The Board, upon suggestion of the Administration, is to notify the County Superintendent's Office that it should provide the audit for the 1968-69 school year.
The meeting was adjourned at 11:05 p.m.

(ADJOURNMENT)

______________________  ____________________
President                 Clerk
MINUTES
PALOMAR JUNIOR
COLLEGE DISTRICT
REGULAR BOARD MEETING
BOARD ROOM, COLLEGE CAMPUS
May 13, 1969, 7:30 p.m.

The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, (Call to Order Mr. Milo E. Shadle).

MEMBERS PRESENT: Mr. Milo E. Shadle, President
Dr. Richard A. Loomis, Vice President
Mr. Horse Olmstead
Mr. Richard J. Kornhauser

ABSENT: Dr. Bruce D. Jaques, Clerk

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, President/Superintendent
Dr. John D. Schettler, Asst. Superintendent/Business
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Students

GUESTS: Mr. Sheridan Hegland, Faculty Senate
Mr. Steve Krueger, Telescope, Palomar College
Miss Dianne Phillips, Telescope, Palomar College
Mr. Frank Hott, A.S.B. Judicial Chairman, Palomar
Mrs. Bertha Adkins, Patrons of Palomar
Mrs. Grace Burns, Patrons of Palomar
Mrs. Martha Fox, Patrons of Palomar
Mr. Frank Martinie, Budgetary Comm., Palomar College
Mr. Russell Baldwin, Art Dept., Palomar College
Mr. Neil Hoffman, Student, Palomar College
Mr. William H. Hahlbohm, Student, Palomar College
Mrs. JaDene Dugas, C.S.E.A., Palomar College
Mr. Palmer Kremer, Social Science Dept., Palomar
Mr. James G. Soules, Dir. Voc. Ed., Palomar
Mr. William Bedford, Faculty Senate, Palomar
Mr. Lloyd W. Walker, A.S.B. President, Palomar
Miss Mary Jane Morgan, Escondido Times-Advocate
Mr. Larry Iovan, Vista Press; Press-Courier
Mr. Robert Bowman, Dean of Student Activities
Mr. J. D. Hodges, Escondido
Mrs. Martha E. Vidler, San Marcos
Mr. Gene Jackson, Chairman Salary Committee, Palomar
Mr. Scott Boyles, Administrative Assistant
Following the salute to the flag, Mr. Shadle declared a quorum present and the meeting proceeded with the order of business. It was

MSC  Loomis, Olmstead

RESOLUTION 68-2414

BE IT RESOLVED, That the Minutes of the Regular Meeting of April 22, 1969, be approved.

Dr. Huber stated that he had no requests for hearings.

Mr. Sheridan Hegland, President of the Academic Senate of California Community Colleges reported on that body's activities. Mr. Hegland stated that they have launched their first major project which is to get community newspapers to endorse SB 588. They are also attempting to obtain support for SB 588 from other college boards, faculty senates and student body governments. Palomar College's Associated Student Body government has endorsed SB 588. Mr. Hegland expressed his personal appreciation for the attitude of the Board in permitting the faculty to participate in the vital decision making process regarding the Budget (referring to Budgetary Committee.) Mr. Hegland felt it gave the faculty a sense of participation and the attitude within the Senate itself indicated a healthy diversity of opinion.

Mrs. Bertha Adkins, President of the Patrons of Palomar College, reported that the recent Pink Elephant Sale was very successful, netting approximately $1,400. At the Patrons general membership meeting held recently, seven new directors were elected. At the same meeting, Mr. Norman Gaskins presented information regarding the San Diego Story, in conjunction with the San Diego 200th Anniversary celebration, which Mr. Ray Dahlin had written and recorded. Mrs. Adkins stated that Palomar College could be proud of their contribution of this fine recording. The Patrons will have records available if any one is interested in purchasing them.
Mrs. Martha Fox of the North County Council of Community Colleges presented a detailed report of the last meeting of that group. Dr. Keith Broman, Director of Continuing Education and Community Services, Mira Costa College and Mr. Theodore Kilman, Dean of Adult Education and Community Services, Palomar College were the featured speakers. In other action, the Council voted to direct a letter to the State legislators stating that the Council favors priority being given to the Junior College transfer student when attempting to enter a four year college.

Mr. Lloyd Walker, President, A.S.B., briefly reported on the California Junior College Student Government Association meeting held in Palm Springs; 83 junior colleges were represented. Mr. Walker felt that the most worthwhile accomplishment was the re-vamping of the constitution and student bill of rights. Both these documents are now being worked on.

Mr. Walker also reported that the A.S.B. Council has adopted a resolution to establish another "Dialogue Day" type meeting. A specific day and place will be announced in the future. The meetings are scheduled to begin next October and it is hoped that a member of the Board of Governors will be present as well as Administration and Faculty. Two meetings per month are scheduled; prior to each Board meeting.

Mr. Bedford, Faculty Senate representative, reported that the Senate had endorsed SB 588. The Senate also adopted the proposed "Communication Liaison Committee" and directed copies to be distributed to members of the Board of Governors. Mr. Bedford stated that the Administrative Council will be considering this proposal at its next regular meeting. Membership of this Committee will be composed of Board of Governors, faculty, administration, student body and classified staff. The Administrative Council will be making their recommendations. The proposal was submitted for information only at this time.
Dr. Huber noted that there were no items of communication to report.

Dr. Huber stated that on display in the lobby of the Administration Building were trophies which have been won by the Women's Physical Education Department. Dr. Huber further noted that Palomar College received first place trophy for the Adult Division of the recent Frog Jumping Contest.

Dr. Huber stated that in the most recent issue of the San Diego Magazine, there is an article on Mr. Russell Baldwin who is the Director of the Gallery. This article gives him much deserved credit for the leadership he has provided and the meaningful programs which have been presented in the Gallery.

Dr. Schettler recommended that authorization be given for payroll deduction for life insurance from Valley Forge Life Company. After a brief discussion, it was

MSC Loomis, Olmstead

RESOLUTION 68-2415

BE IT RESOLVED, That payroll deductions be authorized for the purchase of Life Insurance from Valley Forge Life Company, Association Group Division, Chicago, Illinois, 60604.

Mr. Russell Baldwin, Art Department, reported to the Board that a donation of a monochrome minimal steel sculpture had been received by that Department from Mr. Ray Hatela, instructor at the University of California, San Diego. Mr. Baldwin also reported the donation of an olive wood sculpture from Mr. John D. Clark, instructor at Southwestern College. Mr. Baldwin noted that the generosity of the Patrons of Palomar made the obtaining of this art object possible. It was

(COmmUNICATIONS:
(Women's Physical Education Dept. (Awards
(San Diego Magazine (article regarding Palomar College (Art Gallery
(NEW BUSINESS:
(Payroll deductions; (Life Insurance
(Provide payroll deduction; (Valley Forge Life Company (Forge Life Company
(Gifts to (Art Department
RESOLUTION 68-2416

BE IT RESOLVED, That the gift of an monochrome minimal steel sculpture to the Art Department of Palomar College, valued at $500, from Mr. Ray Matela, University of California, San Diego, be accepted and that an appropriate letter of appreciation be sent.

RESOLUTION 68-2417

BE IT RESOLVED, That the gift of an olive wood sculpture to the Art Department of Palomar College, valued at $275 from Mr. John D. Clark, Southwestern College, Chula Vista, be accepted and that an appropriate letter of appreciation be sent.

Dr. Schettler reported that on April 23, 1969, seven copies of the Audit Report for the fiscal year ending June 30, 1968, were received. Copies were mailed to the Board of Governors. Dr. Schettler indicated that a few discrepancies in the Auditor's Report were called to his attention in a letter recently sent. A response is expected in the near future and this information will be passed on to the Board of Governors. Dr. Loomis indicated concern over the statement made by Dr. Schettler that the Auditor removed from the Business Office, certain records without leaving a listing of the items with the office and without knowledge of the college accountant or assistant superintendent, removing them (apparently) in early December and returning them in mid-April. Dr. Loomis indicated that a receipt should be obtained before records are relinquished and inquired if Dr. Schettler was satisfied with the Audit. Dr. Schettler stated that he was not and indicated that the audit for the fiscal year ending June 30, 1969, would be performed by the County of San Diego.
After lengthy discussion, it was

MSC Loomis, Olmstead

RESOLUTION 68-2413

BE IT RESOLVED, That the Auditor's Report for the fiscal year 1967-68, as submitted by the firm of Clark J. Smith, C.P.A., be accepted.

Dr. Huber presented for Board adoption, the Tuition and Fees Schedule for the 1969-70 school year. Dr. Schettler noted that recently the A.S.B. Council voted to increase the A.S.B. full membership fee (Fall and Spring semester) to $20 (previously it was $15). Mr. Lloyd Walker, A.S.B. President, commented that a survey was conducted and there were only two schools in the County which had $15 cards. Mr. Walker noted that the A.S.B. Council adopted this recommendation with only two no votes. Dr. Loomis inquired of Mr. Walker if he might foresee any hardship on the students in making this recommendation? Mr. Walker indicated that he felt there would be none. Mr. Steve Krueger stated that as a member of the A.S.B. Council (who voted against the recommended increase) he had talked to fifteen students about this and only one approved of the raise. Mr. Krueger felt that this issue should be put to a referendum vote of the student body. Mr. Olmstead moved that the Tuition and Fees Schedule be adopted with the exception of the first item regarding the increase of the A.S.B. fee. Dr. Loomis inquired as to whose responsibility it would be to recommend an increase in the A.S.B. fees? Dr. Huber stated that has been handled through the appropriate body, which is the elected representatives of the students. Mr. Walker and Mr. Krueger proceeded to debate their two views, concluding with the point that the A.S.B.'s recommendation was the only legal procedure.
Dr. Schettler noted that the A.S.B. Budget would be presented to the Board at its next regular meeting and will possibly give the Board a better idea of the problems of balancing funds. Mr. Kornhauser stated that he felt the matter of an increase in the price of an A.S.B. card was a matter of the A.S.B. and not of the Board of Governors. He further stated that perhaps the matter should be tabled until the student body could come back with a final recommendation. Mr. Walker stated that as far as the Council and he was concerned the final recommendation is as presented; increase the A.S.B. card fee to $20. Mr. Krueger again indicated that a referendum should be put on the ballot and this issue left up to the vote of the students. Dr. Loomis stated that Mr. Walker's recommendation should be accepted. Mr. Kornhauser stated that with the adoption of the entire fee schedule, possibly this would solve both problems. It was

MSC Loomis, Kornhauser

RESOLUTION 63-2419

BE IT RESOLVED, That the Tuition and Fees Schedule for Palomar College for the 1969-70 school year as presented, be approved.

Mr. Olmstead voted against the (above) motion.

Dr. Huber reviewed in some detail the schedule of classes for the Summer Session (6 weeks), beginning July 1 through August 8, 1969 and recommended its adoption. After a brief discussion, it was

MSC Olmstead, Kornhauser

RESOLUTION 63-2420

BE IT RESOLVED, That the schedule of classes for the Summer Session (6 weeks), beginning July 1 through August 8, 1969, be approved.
Dr. Huber reported that under the new Vocational Education Act, each district is required to present a district plan and this district plan must also relate to a regional program within the County as well as with the neighboring institutions. There is established a North County Vocational Education Committee and also a San Diego County Committee on Vocational Education which meets regularly. Mr. Shadle questioned the discrepancy between the enrollment of vocational education students and the number who actually complete the courses. Mr. Soules, Director of Vocational Education, stated, having discussed this problem with Directors of Vocational Education for junior colleges throughout the State, it has been found that all institutions seem to be in the same situation, in that the training programs are effective to the point of employment for the student before he can complete the course. The economic needs of the student also determine whether or not the student will complete the course. Dr. Huber reported that the funding for the ensuing years, according to the new Federal bill, will be based upon a total cost for the Vocational Education at the institution rather than on separate projects as in the past. The formula will include the number of students in the program, its relationship to the community and the amount of funds expended. The Board briefly discussed the Nursing Education Program and noted its apparent success. Dr. Huber stated that the District Plan for Vocational Education was presented to members of the Board for information. The Board commended Mr. Soules for the detailed report submitted on Vocational Education.

The Tentative Budget, 1969-70, was presented to the Board for the first time. Mr. Frank Martinie, Chairman of the Budgetary Committee, reviewed the operation of that committee and presented a brief background regarding some of the recommendations which were made. Mr. Martinie stated that the aims of the committee were to continue the quality of education at the present level at this institution and to provide for the faculty a salary schedule that would be competitive in Southern California.
Dr. Huber noted that the 1969-70 budget as submitted is an increase over the 1968-69 budget of $9,038. The tentative budget, which is still subject to revisions before final adoption later in the summer, is based on anticipated revenues for the coming year of $3,381,215. That compares with expected revenues of $3,231,739 for the current year. Income anticipated in the budget includes $355,668 from beginning balances at the start of the new fiscal year July 1. The budget increases anticipated over this year's figure are accounted chiefly in normal increments of the salary schedules and the rising costs of all supplies. Mr. Jackson, Chairman of the Senate Salary Committee stated that the Faculty Senate voted to send on the budget recommendations from the Budgetary Committee with Senate disapproval. The senate cannot approve a budget recommendation which does not include funds to implement a reasonable salary increase. The Salary Committee proposed an increase of ten percent with provision for an additional two percent increase if additional funds become available. The Senate supported this recommendation. The Faculty also supported this recommendation at the meeting of May 5. Senate debate on other items than salary showed that there were also additional unresolved questions in relation to the budget, but it was felt that the complexity of these items precluded the possibility of their resolution at this time. Lengthy discussion was held regarding the implementation of the budget in relation to the salary increases which have been requested by the faculty and the sources to provide for said salary increases. Mr. Olmstead stated that he hoped that the Board has not heard the last work from the Budgetary Committee, but he personally would like to commend this Committee for the hours they have put into this budget study. Board concurred with this statement. Mr. Shadle asked Mrs. Dugas, representing the C.S.E.A., if a proposal had been submitted by that organization. Mrs. Dugas reported that a letter had been directed to Dr. Huber requesting consideration of a seven and one-half percent cost of living increase towards the classified salary schedule. Mr. Martinie stated that first priority, as established by the Budgetary Committee, was the salary increase for the faculty; second priority has been given to the request of the classified staff for their salary increase.
Dr. Huber reported that an additional income of $220,000 is allocated for this District with the passage of SB 588. Dr. Huber also noted a letter received from Chancellor Brossman, California Community Colleges, requesting that Palomar College send a delegation to contact Senator Burgener personally by going to Sacramento to inform him of the unhappy fiscal situation in the Community Colleges. Delegations from all other segments of education are pouring into Sacramento to present their cases to members of the Education Committee and key members of Finance. Chancellor Brossman emphasized that we should not let the members of the Senate Education and Finance Committees ignore the financial crisis in the Community Colleges while they are expecting us to carry the bulk of students in higher education. Chancellor Brossman also suggested contacting Assemblyman Stull on the support of companion bill AB 1517 (Crandall). Mr. Kornhauser moved that a letter should be directed to all registered voters of the District urging them to contact their congressman and senators in support of these two bills (SB 588 and AB 1517). This letter should be signed by the President of the College or the President of the Board of Governors or possibly both. This motion was seconded by Dr. Loomis. After a lengthy discussion regarding the cost of implementing such a proposal the motion was withdrawn from the floor. Mrs. Burns of the Patrons of Palomar suggested possibly a telephone campaign be initiated to relay this information to the voters. Dr. Loomis stated that the faculty and classified staff should become directly involved in this effort to support SB 588 and AB 1517. Dr. Huber suggested that the Board allow the Administration together with the Patrons of Palomar, faculty and classified staff and others, determine what would be the best way to approach this and make a recommendation at the next regular meeting. Dr. Huber noted that the Senate will not be considering SB 588 until June 2, 1969.

Dr. Huber presented to the Board for information, the Guidelines for Communication at Palomar College. This proposal has been approved by the Faculty Senate and the Administrative Council. This proposal will be placed on the Agenda for adoption at the next regular meeting, if it is so desired by the Board.
The Guidelines for Communication is an effort to make sure that the College does have open lines of communication. If the Board adopts this policy it will become part of the faculty, student and classified manuals.

Dr. Huber requested that a Board representative and alternate be appointed to the North County Council of Community Colleges. After brief discussion, it was 

MSC Loomis, Olmstead

RESOLUTION 69-2421

BE IT RESOLVED, That Mr. Milo Shadle be appointed as Board representative to the North County Council of Community Colleges and Mr. Richard Kornhauser as alternate.

After a brief discussion regarding the recommended approval of travel expenses, it was 

MSC Olmstead, Kornhauser

RESOLUTION 69-2422

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (mileage), meals, registration fee, to attend Joint Meeting of Mod. and Class. Language Association of Southern California and the Foreign Language Council of San Diego, Hilton Inn, San Diego, $11;

b. Transportation (mileage), meals, to attend State-wide Advisory Committee for Librarian Technicians Program Meeting, Marina Del Ray, California, $29;

c. Travel expenses within San Diego County for Spring Semester, 1969, in connection with Nursing Education, be approved.
d. Expenses incurred to attend State-wide Academic Senate meetings for the remainder of the Spring Semester, 1969, (approximately $200).

The Report of Budgetary Balances as of April 30, 1969, was noted.

The Report of Collections Deposited in County Treasury during the Month of April, 1969, was noted.

Report of Use of Facilities by Outside Organizations during the Month of April, 1969, was noted.

The Travel Report involving Use of College Owned Vehicles during the month of April 1969, was noted.

MSC Loomis, Kornhauser

RESOLUTION 68-2423

BE IT RESOLVED, That Purchase Orders numbered 6197 through 6515, except for those marked "reserved," be approved.

MSC Olmstead, Loomis

RESOLUTION 68-2424

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the month of April, 1969, be approved; and that letters of appreciation be sent to all donors.

MSC Loomis, Olmstead

RESOLUTION 68-2425

BE IT RESOLVED, That Expense Warrants numbered 785804 through 786381, be approved.
MSC  Loomis, Olmstead

RESOLUTION 68-2426

BE IT RESOLVED, That Salary Warrants in Payroll Orders Numbered 24 and 25, be approved.

Dr. Huber stated that all items in the written report of Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber noted the receipt of the official results of the recent Governing Board Election (April 15, 1969) from the Registrar of Voters.

Dr. Huber also noted the Sacramento Scene (copies sent to all Board members) which analyzes the bills which are being presented to the Legislature.

On May 6, 1969, at 9:30 a.m., a call was received by the switchboard, a man's voice, muffled, stated "there's a bomb in the school," and hung up directly. The Sheriff's Office was notified as well as the Telephone Company, who proceeded to monitor calls. A thorough search of the campus was conducted and nothing was found. The campus was not evacuated.

Dr. Huber reported the following speakers will be appearing on campus for the 1969-70 school year:

Richard Armour, Sept. 30, 10:00 a.m.
Madame Nehru, October 13, 8:00 p.m.
Folklorico Chorus of Mexico, October 22, 8:00 p.m.
Ray Bradbury, December 9, 10:00 a.m.
Richard Farson, December 8, 8:00 p.m.
Julian Nava, January 16, 8:00 p.m.
Dick Gregory, February 20, 10:00 a.m.
Rafer Johnson, March 10, 10:00 a.m.
Clinton Rossiter, April 11, 8:00 p.m.
Ansel Adams, April 20, 10:00 a.m.
Drew Pearson, February 24, 8:00 p.m.
Dr. Huber reported that there is available at the State level, $128,566 from Title II State Construction Funds. The College is considering the construction of a swimming facility if approximately $86,000 local funds can be raised for this project. The State is requiring that all work must be completed by June 30, 1971 or the monies will revert back to the State. The Palomar College Development Foundation at its last meeting during preliminary discussion, indicated interest in support of this project and possibly helping the District in its efforts to raise the necessary funds. The Administration is requesting that the Board indicate that this is the direction for which the college should strive so a report can be taken back to the Development Foundation. Mr. Olmstead stated that during the discussion of the Development Foundation it was asked what the maximum amount the District could provide of their own funds. The Foundation also wants to know if the District can undertake any part of the cost of this money. Dr. Huber stated that after reviewing the Budget it is evident that as far as funds available the only source would be special reserve. After some discussion, it was

MSC Loomis, Kornhauser

RESOLUTION 68-2427

BE IT RESOLVED, That the Administration be authorized to explore all sources of potential financing and particularly with the Palomar Development Foundation for the construction of a swimming pool as it relates to the State allocated monies.

The meeting was convened in Executive Session at 10:15 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular session at 11:00 p.m.
MSC Olmstead, Loomis

RESOLUTION 68-2428

BE IT RESOLVED, That the resignation of Mr. H. E. Winter, Instructor, Business Department, effective as of the close of the current school year be accepted.

MSC Loomis, Kornhauser

RESOLUTION 68-2429

BE IT RESOLVED, That the employment of Albert G. Davis, as Instructor, Apprenticeship, Carpentry, evening division, credit course, for the Spring Semester 1969, be approved.

MSC Loomis, Olmstead

RESOLUTION 68-2430

BE IT RESOLVED, That the employment of the following persons as Instructors of Adult Education and Community Service courses for the Spring Semester, 1969, be approved:

Mr. Charles W. Carey, B.A.-Programing
Mr. Theodore Couro, Our Indian Language Heritage, Diegueno Dialect

MSC Olmstead, Kornhauser

RESOLUTION 68-2431

BE IT RESOLVED, That the employment of the following Certificated Personnel for the Academic Year 1969-70 as replacements, be approved:

Mrs. Bonnie Lou Smith, Librarian
Mr. B. G. Matley, Business Department
Mr. Andrew Gilmour, Physical Education Department
MSC Kornhauser, Loomis

RESOLUTION 68-2432

BE IT RESOLVED, That the employment (Ratify employment,
of Mr. Russell D. Hill, as part-time (Russell D. Hill,
Instructor on an hourly basis in Data (part-time instructor
Processing for the Spring Semester (Data Processing
beginning February 1, 1969, be
ratified.

MSC Loomis, Olmstead

RESOLUTION 68-2433

BE IT RESOLVED, That the employment (Approve employment,
of the following persons as Classified (Classified Staff
Staff be approved:

a. Mrs. Dolores De Boever, as
Tabulator Equipment Operator,
Salary Class No. 23, at a
salary of $427 per month,
effective May 12, 1969,
(replacement);

b. Mr. Paul Rabe, as Superintendent,
Buildings and Grounds, Salary
Class No. 44, at a salary of
$866 per month, effective
June 1, 1969, (replacement);

c. Mr. Dexter Scott, as Admissions and
Records Supervisor, Salary Class
No. 33, at a salary of $545 per month,
effective May 14, 1969, (replacement).

MSC Loomis Olmstead

RESOLUTION 68-2434

BE IT RESOLVED, That the employment (Approve employment
of the following persons as (students and extra-
supplemental staff (Students and (clerical
extra-clerical), be approved:

Debra Joyner, Student aide (Math Department)
Steven Krueger, Student aide (Graphic Arts)
Rudolph Worsch, Student custodian
Gregory Fry, Student gardener
Vera Jernigan, Student Aide (Foreign Language)
The meeting was adjourned at 11:05 p.m.

(ADJOURNMENT)
MINUTES
PALOMAR JUNIOR
COLLEGE DISTRICT
REGULAR BOARD MEETING
BOARD ROOM, COLLEGE CAMPUS
May 27, 1969

The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Milo E. Shadle. (Call to Order)

MEMBERS PRESENT: Mr. Milo E. Shadle, President
Dr. Richard L. Loomis, Vice President
Dr. Bruce D. Jaques, Clerk
Mr. Richard J. Kornhauser

ABSENT: Mr. Morse Olmstead

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, President/Superintendent
Dr. John D. Schettler, Asst. Superintendent/Business
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Students

GUESTS: Mr. Sheridan Hegland, Faculty Senate, Palomar
Mrs. Sheridan Hegland
Mr. Theodore Kilman, Dean, Adult Ed.,&Comm. Serv.
Mr. Palmer Kremer, Senate Committee, Palomar
Mr. William L. Bedford, Faculty Senate, Palomar
Mrs. Grace Burns, Patrons of Palomar
Mrs. Bertha Adkins, Patrons of Palomar
Mrs. Martha Fox, Patrons of Palomar
Miss Mary Jane Morgan, Escondido Times-Advocate
Mr. Gene Jackson, Faculty, Palomar College
Mr. Byron Gibbs, Faculty, Palomar College
Mrs. Charlene Parsons, San Marcos
Mr. J. D. Hodges, Escondido
Mr. Frank Mott, A.S.B., Palomar College
Mr. Tomas Castaneda, M.A.Y.A.
Mr. Marcos Abrego, Jr., M.A.Y.A.
Mr. James Valerio, M.A.Y.A.
Mrs. Linda Valerio, M.A.Y.A.
Mr. Lloyd Walker, A.S.B. President, Palomar
Mr. Scott Boyles, Administrative Assistant
Following the salute to the flag, Mr. Shadle declared a quorum present and the meeting proceeded with the order of business. It was

MSC Loomis, Kornhauser

RESOLUTION 68-2435

BE IT RESOLVED, That the Minutes of the Regular Meeting of May 13, 1969, be approved.

Mr. Sheridan Hegland, Faculty Senate, reported that this would be his last appearance before the Board as Chairman of the Faculty Senate. Mr. Gene Jackson had been named as Acting Chairman of the Senate until September 1969, when an election will be held. Mr. Hegland expressed great confidence in Mr. Jackson and stated that he was delighted in the selection.

Mr. Hegland also expressed his personal appreciation to Dr. Huber, Dean Bergman, Dean Coutts, Dean Brubeck and Dr. Schettler, for their understanding of the problems and working with the Senate and also for recognizing the Senate as the voice of the Faculty. Mr. Hegland also indicated his personal appreciation to the members of the Board of Governors and presented each member a copy of his latest workbook, with personal inscriptions by Mr. & Mrs. Hegland (co-authors).

Mr. Shadle, on behalf of the Board, thanked Mr. & Mrs. Hegland for the workbook and expressed the Board's appreciation for the magnificent job performed under frequently very trying times. Board concurred unanimously.

Dr. Huber stated that since the inception of the Senate in 1964, when the Board formally recognized the Senate as a voice of the faculty, the Senate has established a very healthy, worthwhile and productive relationship on this campus between that body, the Administration, students and Board.
Mrs. Grace Burns, Patrons of Palomar, reported that on June 2, 1969, there will be a meeting of the new members and the Board of Directors to discuss what has been done for the College in the past and what can be done in the future. On that same evening the A.S.B. Awards Banquet will be held and the Patrons will be presenting three $100 scholarships to three Freshman who will be returning to Palomar in the Fall. Three alternates have been selected for these awards in the event a replacement is necessary.

Mrs. Martha Fox, North County Council of Community Colleges, stated that there would be no report from that organization. The group has not met since the last Board meeting.

Mr. Frank Mott, newly elected President of the Associates Student Body, reported on the results of the election. A run-off election will be held May 28, 1969, for the position of Vice President. Mr. Mott further reported that the teacher evaluation poll is being prepared by the students and the result will be available during student registration in the fall.

Dr. Huber stated that a request had been received from Mr. Victor Heyden, President, Palomar College Teachers Guild, Local #1935, A.F.T., to appear before the Board regarding three specific matters.

Mr. Heyden stated that the first matter that he wished to discuss was regarding the unanswered question of a request for part-time pay schedule. The question, among others, was of the legality of the part-time evening and summer session pay schedule at Palomar College. (Reference was made to Section 13523 of the Education Code, dating back to 1964 and amended in 1968.) The Guild had suggested that the Board comply effective June 13, 1968, leaving open the possible recovery of back pay. It was understood that this matter was referred to the County Counsel and that this body was referring the matter to the Attorney General for an opinion. Recently, the Guild received correspondence from a near-by A.F.T. Local stating that they have also queried the Attorney General's Office regarding this matter.
Attorney General Lynch stated that the matter had not been referred to him. Dr. Huber stated that the only thing the College has heard is that there is an opinion of the Attorney General having to do with retro-active pay, which was supported by the Attorney General. The legality of the pay itself was handled through the San Diego Junior College Association. No reply has been received from that organization.

Mr. Shadle inquired if the County Counsel had made such a request (referring to Mr. Heyden's statement) to the Attorney General's Office. Dr. Huber stated that he could not answer that question. Dr. Huber further stated that this matter affected all junior colleges and the matter was handled completely through the San Diego Junior College Association. Dr. Huber stated that he would pursue the matter and present a subsequent report.

Mr. Heyden presented to members of the Board, Palomar College Teachers Guild, Resolution M/15/69/1, "On Equal Educational Opportunity." Mr. Shadle inquired if this resolution had been presented to any other body on campus? Mr. Heyden indicated it had not and stated that he realized that the Board would want to study this resolution.

Mr. Kornhauser inquired, if under the Fair Employment Practices Law is the College not already required to do what this resolution states, that is, to solicit applications from all qualified persons. Mr. Heyden stated that he felt a statement such as this in the Board Manual would help to make it clear that the Board is interested in serving that policy. Mr. Shadle stated that he thought the College was already doing it and should be doing it. Mr. Kornhauser stated that he felt this resolution urges the College to obey the law and one must assume that we are obeying the law unless there is evidence to the contrary. Mr. Heyden stated that the relative position of the faculty would indicate that some unintentional de facto discrimination has gone on in the past.

Mr. Heyden stated that he would like to make two points: (1) The fact that the Fair Employment Practices Law states that you can do this, and (2) that you (the Board) are willing to as far as you are able, do this and include this statement in the Board Manual.
Mr. Shadle indicated that he would encourage consultation with the Faculty Senate.

Mr. Heyden stated that the Union does not regard it either necessary or necessarily proper for it to channel its communications through the Senate or to submit its recommendations in any way to any other body on campus and we are legally empowered to present our recommendations directly to the Board. Mr. Shadle stated that the Board in the past has channeled matters to the Senate and he felt the faculty should have an opportunity to review this resolution.

Mr. Kornhauser stated that he felt by the Board approving such a resolution there was an implied admission that the College has not been following this policy, when in fact, the Board has encouraged and urged such a policy. Mr. Shadle stated that he did feel that that would necessarily be the solution.

Mr. Shadle indicated that such a statement might be desirable to be included in the Board Manual and suggested that this issue be placed on the Faculty Senate Agenda for its next regular meeting to consider it and a report made to the Board.

Mr. Heyden distributed to members of the Board Palomar College Teachers Guild, Resolution 11/15/69/2, "On Academic Rank." Mr. Heyden reviewed this Resolution and stated that this would conclude his presentation unless there were further questions. Mr. Heyden noted that all resolutions were presented for information only at this time.

Mr. Sheridan Hegland, on behalf of the Statewide Academic Senate, placed before the Board for action in late July or early August, a request that this Board take out a subscription at the rate of $1.00 per full-time faculty member in the Academic Senate of California Community Colleges. Mr. Hegland reviewed the purpose of the Academic Senate and indicated his hope that by July or August the Palomar College Board along with other boards throughout the State would view with favor the modest subscription fee.
Dr. Huber indicated that the Board would like to review memberships of the District in the various organizations at its next regular meeting. Board concurred.

Dr. Huber suggested that Mr. Hegland obtain authorization from the Board of Governors of the California Community Colleges determining that the Academic Senate is an approved organization. Mr. Hegland stated that this has been done by unanimous vote of the Board of Governors. Dr. Huber noted that the Academic Senate should ask the Board of Governors of the California Community Colleges to so notify all the junior college boards and the county offices involved so they would have a basis to act.

Mr. Palmer Kremer, Faculty Senate, stated that Mr. Hegland's colleagues of that organization are presenting him with a gavel for his excellent leadership and contributions to the Senate over the past two and one-half years.

Dr. Schettler reported receipt of a letter from Mr. Richard Nissen, Secretary, Palomar Insurance Agents Association, regarding the District comprehensive liability insurance policy. Correspondence has been drawn-up and extensive list of specifics which Mr. Nissen has submitted to various insurance agencies asking for three levels of quotations; one million, three million and five million. This will give an indication of what additional liability coverage would cost. Dr. Schettler indicated that the proposal would be brought before the Board shortly. The policy must be renewed by July 1, 1969.

Dr. Huber stated that there was nothing specific to report regarding the Budget 1969-70, at this time.

Dr. Schettler indicated that a matter relating to Social Security benefits which needs no decision but is presented for information, has become possible for certain (certificated) employees. The social security coverage does not extend to teachers in California. The classified staff is covered by social security as well as retirement program. Recently there have been rules made that teachers in certain categories can, if the Board approves and a majority wish, be covered by Social Security.
These teachers would be summer session, extended day and adult education teachers, or any similar work where the teacher's compensation is not reduced by retirement payments. If this program becomes reality, the employee would contribute 4.8 percent and the District 4.8 percent. The Board of Governors must indicate a desire to go into such a program and the Board must determine the date in which it desires the Social Security to become effective, this also would be retro-active to five years. The Board must also provide for an election for those employees eligible. Dr. Loomis indicated that it would be too much of a hardship to have such a program retro-active five years. Dr. Loomis indicated that this program does have merit and should possibly begin with the summer session or fall of 1969. Dr. Schettler indicated the cost to the District for this program to be $7,750.

Dr. Huber stated that SB 588 would be considered in Committee tomorrow (May 28), and that copies of the Vista Press news release (dated 5/15/69) have been sent for distribution to the State Legislature. There has been a request made by Chancellor Brossman, that a telegram be sent to members of the Senate Education Committee, urging them to support this Bill out of Committee. Board so directed.

Dr. Huber presented a resolution establishing a Communication Liaison Consortium which would be an informal body for faculty, students and classified to channel requests and inquiries. Dr. Huber stated that this resolution had been approved by the Administrative Council and the Faculty Senate. Considerable discussion and questions were raised by members of the Board regarding the intent of the wording of this proposal. Dr. Loomis stated that he felt this proposal was entirely too vague and all encompassing. Mr. Kornhauser agreed, although indicated approval of the idea. Dr. Huber emphasized that this committee would become in reality, an Ombudsman Committee. A number of campuses throughout the State have appointed individuals as Ombudsman. These individuals are open to any one who wishes to come to them.
Hopefully this individual can answer the questions or can refer it to more appropriate body.

Mr. Gibbs stated that this consortium proposal is a preventive measure to maintain Palomar College at its present level. Dr. Loomis indicated favor with the idea but felt that this was possibly just creating one more committee. Dr. Loomis inquired of Mr. Gibbs if he as a faculty member felt this committee would be useful. Mr. Gibbs indicated he did.

Mr. Mott, newly elected N.S.B. President, also indicated that he felt the committee would be effective. Mr. Kornhauser stated that this resolution was extremely vague and difficult to understand and open to a number of interpretations. Mr. Kornhauser requested that it be clarified and simplified. Mrs. Burns, Patrons of Palomar, stated that the community should also be considered as a member of this committee. Dr. Loomis agreed, that it would be a good idea. Dr. Loomis continued stating that the establishment of this committee would seem to be a creation of one more formalized unit. Dr. Jaques stated that he felt the subject had been discussed enough and this proposal should be referred back to the Administration for further study. Dr. Jaques noted that it was apparent that most of the board members are in general agreement with the concept but not with the wording. He suggested that a member of the Board be appointed to serve on the review committee and prepare a more adequate presentation for the Board at its next regular meeting. It was

MSC Jaques, Loomis

RESOLUTION 68-2436

BE IT RESOLVED, That Mr. Richard Kornhauser be appointed as Board representative in review of the proposed Communication Liaison Consortium.

Dr. Huber presented the Guidelines for Communication (Guidelines for at Palomar College (Fifth distributed version), which was reviewed by the Board at its last regular meeting. The Administration recommended adoption of this proposal as Board Policy. Dr. Huber noted that the Guidelines states, in general, what we are doing at Palomar College.
Mr. Palmer Kremer, Chairman of the Guidelines Committee, emphasized that at present, the College does not have "spelled-out" the communication procedure at Palomar College. This document does provide for this and should become part of the faculty, classified and board manuals. This proposal has been approved by the Administrative Council and the Faculty Senate. After brief discussion regarding the relationship of this proposal to the proposed Communication Liaison Consortium, it was

MSC  Loomis, Jaques

RESOLUTION 68-2437

BE IT RESOLVED, That the Guidelines for Communication at Palomar College (Fifth distributed version) be adopted as Board Policy.

Dr. Schettler reported that bids were opened on May 15, 1969, for the purchase of a television camera and video transport.

Bids as received were:

- RCA Corporation, San Diego  $5,255.00
- Knights Library, San Diego  $5,495.00

Mr. Theodore Kilman, Dean of Adult Education and Community Services, explained to the Board that this equipment will be used in the Forestry Aid Program which is related to the M.D.T.A. Project and funds from that source will be used. It was

MSC  Loomis, Jaques

RESOLUTION 68-2438

BE IT RESOLVED, That RCA Corporation, San Diego, be awarded the contract for the purchase of a television camera and video tape transport, having met all specifications and being certified as the low bidder.
Dr. Huber recommended that the Interdistrict Attendance Agreement with Oceanside Carlsbad Junior College District (Mira Costa College) for the school year 1969-70, be approved and that Mr. R. L. Burton, Dean of Students, be authorized to sign the "no cost" Interdistrict Attendance Agreements for the 1969-70 school year. After a brief discussion, it was

MSC Jaques, Loomis

RESOLUTION 68-2439

BE IT RESOLVED, That Interdistrict Attendance Agreement with Oceanside-Carlsbad Junior College District (Mira Costa College) for the school year 1969-70, be approved.

MSC Jaques, Kornhauser

RESOLUTION 68-2440

BE IT RESOLVED, That Robert L. Burton, Dean of Students, be authorized to sign the "no cost" Interdistrict Attendance Agreements for the school year 1969-70.

Mr. Bergman, Dean of Instruction presented two new credit courses for Board approval. The student Mexican-American Youth Association (MAYA) group on campus, together with Mr. Gene Jackson as their faculty advisor, Dean Brubeck and Dean Kilman, appeared before the Curriculum Committee and made an exceptionally fine presentation recommending the adoption of the following courses: English 108, Linguistics and Culture; English for the Bi-Cultural Students (3). This course can be taught by Mr. Jackson. The other course recommended is an Interdisciplinary course, Indian and Mexican-American Cultural Influences in the Southwest (3). This course will need a properly qualified instructor outside of the present staff. The Curriculum Committee has urged that these two courses be implemented as soon as possible.
Mr. Gene Jackson introduced Mr. Tom Castaneda, President of the MAYA organization, Mr. Marcos Abrego and Mr. & Mrs. James Valerio. Mr. Castaneda stated that these courses will be of definite benefit to the Chicano and Indian student and particularly to the college community and will be open to all other interested persons. Mrs. Linda Valerio explained to members of the Board the meaning of the word Chicano, stating that it derives from the word "Méxicano," which means "people of the earth." Mr. Jackson emphasized the tremendous amount of work and time that this group has devoted towards establishing this program. The MAYA group is presently talking to high school students and encouraging them to attend college. Dr. Huber noted that these young people are doing this by invitation from the high schools in the area. They are presently working with Orange Glen High School, San Dieguito High School and will be speaking to the students at Pala in the near future. Dr. Loomis highly commended these students and the organization for their interest and activity in this very necessary and important area. The Board unanimously concurred. (Audience applauded group.)

MSC Jaques, Loomis

RESOLUTION 68-2441

BE IT RESOLVED, That the following curriculum courses be approved and implemented in the Fall Semester 1969:

a. English 108 - Linguistics and Culture: English for the Bi-Cultural Student (3)

b. Interdisciplinary - Indian and Mexican-American Cultural Influence in the Southwest (3)

Dr. Huber presented the list of graduates, June 1969, and recommended Board approval. After a brief discussion, it was approved. (Curriculum Courses, Fall Semester 1969, & Graduates, June 1969)
MSC Jaques, Kornhauser

RESOLUTION 68-2442

BE IT RESOLVED, That the Candidates for Graduation, June 1969, be approved.

Mr. Frank Mott, newly elected President of the A.S.B., reviewed the Budget for the 1969-70 school year, as adopted by the A.S.B. Council, May 5, 1969. Mr. Walker, out-going A.S.B. President, explained to members of the Board the events that lead to the adoption of this budget. The A.S.B. Budget, 1969-70 will have a total income of $260,630 and expenditures of $258,980. Dr. Schettler noted that as Financial Advisor to the A.S.B., this is the first year in thirteen that he did not have to attend any of the hearings regarding this budget. Mr. Lloyd Walker and his council are to be highly commended for their preparation of this budget. Mr. Shadle added that definitely all involved should be commended and especially Mr. Lloyd Walker for his tremendous and outstanding leadership that he provided this Spring Semester. Board concurred.

MSC Loomis, Kornhauser

RESOLUTION 68-2443

BE IT RESOLVED, That the Associated Student Body Budget for the school year 1969-70, be approved.

Dr. Huber reported as of June 6, 1969, the San Luis Rey College will no longer be in existence in the North County. Dr. Huber recommended that a resolution be prepared extending the appreciation of Palomar College to San Luis Rey College, its President, Valentine Healy, O.F.M. and the members of the faculty for service rendered the North County. It was
MSC Loomis, Kornhauser

RESOLUTION 68-2444

BE IT RESOLVED, That a Resolution be prepared and directed to San Luis Rey College, Valentine Healy, O.F.M., President, extending appreciation for services rendered the North County since the inception of San Luis Rey College in 1958.

After a brief discussion regarding the recommended approval of travel expenses, it was

MSC Loomis, Jaques

RESOLUTION 68-2445

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel expenses incurred in connection with the ACCESS Program for the School Year 1968-69, $151;

b. Transportation (mileage), to attend Foreign Language Teachers meeting (Dr. Barrutia, UCI, speaker), Grossmont High School, San Diego, $8;

c. Transportation, meals, lodging, to attend N.D.E.A. Health Workshop, Hyatt House, Los Angeles, $30;

d. Transportation (mileage), registration fee, to attend San Diego County Department of Education Symposium, "A Search for the Meaning of the Generation Gap," El Cortez Hotel, San Diego, $10;

e. Transportation (mileage), meals, to attend N.D.E.A. Workshop in Astronomy, Santa Ana College, $15;
f. Transportation (mileage), meals, to attend Zoology-Biology Field Trip to the Colorado Desert, Glamis, California, $85;

(Dennis Bostic)

g. Transportation, meals, lodging, to attend Glass Blowing Seminar, College of San Mateo, San Mateo, California, $65;

(Val G. Sanders)

h. Transportation (mileage), to attend inauguration of Chancellor Young, U.C.L.A., $17;

(Dr. Harry Mahan)

The Associated Student Body Balance Sheet as of April 30, 1969 and Comparison with previous year was noted. Dr. Schettler reviewed the Bookstore operation.

The Cafeteria Balance Sheet as of April 30, 1969, (Cafeteria Balances and Comparative Statement of Income and Expenses was reviewed. Mr. Kornhauser emphasized that prices should be raised in the cafeteria to bring this operation into balance. Dr. Schettler stated that an increase will become effective on July 1, 1969.

Dr. Huber reported on different approaches towards how to get more support for SB 588 and AB 1517 which are presently in the legislature. Mrs. Adkins reported that at a special meeting of the Patrons held Monday, action was taken supporting any effort as designated by the Administration towards urging the passage of SB 588. Dr. Loomis stated that all groups affiliated with Palomar College, certificated staff, classified staff and students, should be asked to relay the impact of either obtaining or not obtaining the passage of these bills. Dr. Huber noted that letters had been sent to Assemblyman Stull and Senator Burgener regarding this matter. Mr. Palmer Kremer reported that the C.T.A. discussed this matter at its last meeting and went on record to consolidate their efforts in with the program that the Board and Administration develops. If the Board wishes, Mr. Kremer noted that he would be glad to send word to all the C.T.A. members to support these bills. Board so concurred.
Mr. Shadle stated that Mr. Casper Weinberger, Director of Finance, should also be contacted regarding the passage of SB 588 and AB 1517.

The meeting was convened in Executive Session at 10:15 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 10:45 p.m.

MSC Kornhauser, Loomis

RESOLUTION 68-2446

BE IT RESOLVED, That the employment of Mr. James M. Wood, II, as Instructor in the Physics Department, effective the academic year 1969-70, be approved, (replacement).

MSC Loomis, Jaques

RESOLUTION 68-2447

BE IT RESOLVED, That the employment of Mr. John Tanner, as Instructor in the History Department, effective the academic year 1969-70, be approved, (replacement).

MSC Jaques, Loomis

RESOLUTION 68-2448

BE IT RESOLVED, That the re-employment of the Classified Personnel for the 1969-70 school year, be approved, (list attached to legal minutes).

MSC Jaques, Kornhauser

RESOLUTION 68-2449

BE IT RESOLVED, That a leave of absence be granted Mrs. Irene Metzger, Account Clerk, Business Office, effective June 1, 1969, but not longer than December 1, 1969, (maternity leave).
The meeting was adjourned at 10:55 p.m. (ADJOURNMENT)

President

Clerk
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Milo E. Shadle.

MEMBERS PRESENT:  Mr. Milo E. Shadle, President
                    Dr. Richard A. Loomis, Vice President
                    Dr. Bruce D. Jaques, Clerk
                    Mr. Morse Olmstead
                    Mr. Richard J. Kornhauser

ADMINISTRATORS PRESENT:
                    Dr. Frederick R. Huber, President/Superintendent
                    Dr. John D. Schettler, Asst. Superintendent/Business
                    Mr. Virgil Bergman, Dean of Instruction
                    Mr. Robert Burton, Dean of Students

GUESTS:
                    Mr. Theodore Kilman, Dean, Adult Ed., & Comm. Serv.
                    Mr. Howard Brubek, Dean of Humanities
                    Mr. Robert Bowman, Dean of Student Activities
                    Mr. Gene Jackson, Faculty Association
                    Mr. William Bedford, Faculty Senate
                    Mr. Russell Baldwin, Art Department, Palomar College
                    Mr. Victor Heyden, Pres., Palomar Teachers Guild, Local 1935, A.F.T.
                    Dr. Joseph Gordon, Chairman, Dept. of Soc. Science
                    Mr. Jim Felton, Business Dept., Palomar College
                    Mr. Richard Norlin, English Dept., Palomar College
                    Mr. Chris Pagakis, Phys. Ed. Dept., Palomar College
                    Mr. Fred Elliott, Biology Instructor, Palomar
                    Mr. Warren Donahue, Mathematics Dept., Palomar
                    Miss Mary Jane Morgan, Escondido Times-Advocate
                    Mr. James Valerio, M.A.Y.A., Palomar College
                    Mrs. Martha Fox, Patrons of Palomar
                    Mrs. Bertha Adkins, Patrons of Palomar
                    Mrs. Martha Vidler, San Marcos
                    Mr. J. D. Hodges, Escondido
                    Mr. Scott Boyles, Administrative Assistant, Palomar College
Following the salute to the flag, Mr. Shadle declared a quorum present and the meeting proceeded with the order of business.

MSC Jaques, Loomis

RESOLUTION 68-2450

BE IT RESOLVED, That the Minutes of the Regular Meeting of May 27, 1969, be approved as amended:

Include Mr. Victor Heyden, President of Palomar Teachers Guild, Local 1935, A.F.T. on Guest list. Page 5, paragraph 2, last sentence to read, "Mr. Heyden noted that the resolution on Academic Rank was presented for information only.

Mrs. Bertha Adkins, President of the Patrons of Palomar, reported that the Directors are calling members of the Patrons urging their support of SB 588 and suggesting that letters be written to the appropriate legislators.

Mrs. Martha Fox of the North County Council of Community Colleges, reported that the Council had held its final meeting of the fiscal year and the main topic of discussion was the evaluation reports which asked opinions about the Council's activities for the past year and suggestions regarding what the Council's activities should be for the coming year to possibly make it more effective. Response was most gratifying. The consensus of opinion seemed to be that the Council should be very active in the field of legislation for the coming year. Another point of view was that the Council could provide an excellent service if it would find ways to inform the people of the Community of the services provided by the colleges. The Council has decided not to hold regular meetings during the month of July and August. Mrs. Fox noted that she would present the new Chairman of the Council to the Board at its next regular meeting, and expressed the Council's appreciation to the Board for the courtesy that it has extended to that group.
Mr. Shadle congratulated the North County Council of Community Colleges for their successful year.

Mr. Frank Mott, A.S.B. President for Fall, 1969, reported that the A.S.B. Council held its final meeting on Monday, June 2, 1969. On that same evening, the annual Awards Banquet was held and the installation of new officers for the Fall Semester was performed.

Mr. Bedford, Faculty Senate representative, stated that he had nothing specific to report at this meeting.

Mr. Heyden, President of Palomar Teachers Guild, Local 1935, A.F.T., inquired as to the status of part-time pay schedule matter. A resolution regarding this subject was presented to the Board at its regular meeting of May 27, 1969. Mr. Heyden further stated that he understood that the matter regarding Equal Opportunity (resolution also presented at meeting of May 27, 1969) was not considered by the Faculty Senate. There was not sufficient time for the Senate to fully discuss this matter. Mr. Heyden further stated that the reason for his appearance before the Board was to inquire if there is anything relative to report regarding the part-time pay schedule. Dr. Huber reported that there has been an opinion from the Attorney General relative to this matter. (Copies of said opinion were distributed to members of the Board and Mr. Heyden). Basically, the opinion indicates that a salary schedule can be developed which does not necessarily reflect the relationship to the regular salary schedule that the college has in existence. This District has not reached the point where the part-time hourly pay schedule is in direct proportion to the regular pay schedule. Dr. Huber stated that this is the direction that this District should attempt to achieve. Financially it has always been impossible. This, however, is a matter of concern and has been for sometime.
Dr. Huber reported receipt of a letter from Sidney W. Brossman, Chancellor, The California Community Colleges, in which Dr. Brossman stated that SB 588 was reported out of the Senate Education Committee favorably and sent to Senate Finance. At the Committee meeting held the evening of June 4, 1969, only two major finance bills passed out of committee favorably. The fact that SB 588 was one of them is a tribute to our efforts coupled with those of the many professional associations that have been working for this bill. SB 156 (Teale) was amended to delete the statewide property tax sections, thus reducing the prospective revenue for public school aid by $86 million. By this action, the $52 earmarked for augmentation of the Community College Foundation Program was reduced to $28. Senator Burgener spoke out strongly on behalf of the Community Colleges. The majority of the Committee agreed with Senator Burgener, and both Senators Grunsky and Schmitz (both of whom sit on Senate Finance) said publicly that they would work in the Finance Committee to support equitable financing of the Community Colleges. It was suggested that appropriate letters of thanks to those members of Senate Education who supported the Community College Finance Bill would be in order. Dr. Huber reported that memorandums received from Mr. Palmer Kremer representing the C.T.A. and Mrs. Norrine Keesee, Chairman, C.S.E.A. Letter Writing Campaign Committee, indicated that many letters have been directed to the appropriate legislators urging the support of SB 588. After a brief discussion, it was

MSC Loomis, Kornhauser

RESOLUTION 68-2451

BE IT RESOLVED, That on behalf of the Governing Board of Palomar College, an appropriate letter be sent to Senator Burgener communicating the Board's gratitude to him and members of the Senate Education Committee for favorably reporting out SB 588 to Senate Finance.
Dr. Joseph Gordon, Chairman, Department of Social Science, expressed his appreciation to the Board for their recognition during his recent illness and the action that was taken in that respect.

Dr. Huber reviewed the expected membership fees for the fiscal year 1969-70. Dr. Huber stated that he had no specific recommendation to make at this time. Dr. Loomis stated that he had some doubt as to the value of holding membership in the American School Board Association, California School Boards Association, National School Boards Association and the San Diego County School Boards Association. He indicated that the District should definitely belong to the California Junior College Association. That is the place where this District's business should be transacted. Mr. Shadle stated that at the last Board meeting there was a request made by Mr. Hegland for the District's support of the State-wide Academic Senate. Should this not be included on the tentative list of membership fees? Dr. Huber reported that to date, this organization has not received approval by the Governing Board of the California Community Colleges relative to expenditure of district funds for this purpose. Mr. Hegland has been in contact with Chancellor Brossman and authorization presumably will be forthcoming. Secondly, if the Board is paying the registration fee for this organization, determination should be made as to whether it represents the institution or the faculty or both. Dr. Huber stated that he was highly in favor of this Association, but as to expenditure of funds, at this time, the District does not have authorization to do this. Mr. Olmstead stated that he would concur that a decision should be made as to the limitation on membership in specific organizations. Dr. Huber stated that the membership fee list was a tentative list and a decision regarding the State-wide Academic Senate should be delayed until word is received from the Board of Governors of the California Community Colleges.
Dr. Jaques inquired as to what the situation would be if the District only belonged to the California Junior College Association and the Western College Association (accreditation committee) and nothing else. Dr. Loomis stated that he felt the District should go further than that, but stay with the junior college associations who represent this District, its thinking and its problems. Board concurred with the dropping of membership in the following: American School Board Association, California School Board Association, National School Boards Association and San Diego County School Boards Association. Dr. Huber noted that this schedule was not presented for action at this time, it merely gives guidance to the Administration in preparing the preliminary budget.

Dr. Huber stated that the Board has received from the Administration a statement relative to the non-salary benefits which has been recommended by the Faculty Salary Committee. Mr. Gene Jackson is the Chairman of that Committee. Mr. Jackson stated that the proposed plan has increased the benefits for the Blue Cross Program which the District is presently involved including dental care and dependent coverage. Increased Life Insurance coverage has been proposed; $15,000 for certificated personnel and $10,000 for classified personnel. Mr. Jackson commented that this proposal is what the faculty considers to be a non-salary benefit program which would put the District in competitive position with industry as well as keeping in practice with what a number of junior colleges are coming up with at this time. Mr. Jackson also stated that there is a proposal for tax-sheltered annuity for teachers, purchased by the District. There is no information available at this time regarding this program and legal clearance has not been received. This plan is basically a supplemental retirement program which would allow for some protection if inflation continues. Mr. Shadle asked if the Administration has given consideration to these requests. Dr. Huber stated the Administration had considered these requests and had met with Mr. Jackson and members of the Faculty Salary Committee. The Administration recognizes that this is a direction in which public or private institutions should be lending itself.
The Social Security benefits for teachers on hourly rates (also included in proposal) applies only to those who are teaching under conditions for which no retirement contribution is being paid. This applies to most summer session, extended day and adult class instructors. To establish this program a vote must be taken by those eligible that they wish to participate in this program and also the Board of Governors must indicate its desire to participate in such a program.

Mr. Olmstead stated that the point should be clearly established that this cost would not be a part of the 35 cent operating tax, but part of the permissive (non-restrictive) override tax. Mr. Shadle stated that perhaps the faculty would like to look at this presentation (non-salary benefits) as part of a pay raise. Mr. Shadle felt that we would have to go in this direction unless the District is financially much better off in a few months. The faculty must realize that this is all tax free, and this is perhaps more of a benefit than these figures indicate. Dr. Huber stated that he understood the concerns but he does not like the idea of giving something in lieu of. The reasons for presenting this proposal to the Board is that this is the direction that an institute such as this should take. This District must realize that it is handicapped by various other agencies within the State as well as other local districts.

Dr. Schettler explained in detail the conditions which must exist for those teachers who would qualify for Social Security benefits. To establish this program several steps must be done in sequence. If the Board desires to enter into this plan, the most logical date would be to start on July 1, 1969. The first step that must be taken is for the Board to make a determination as to whether it wishes to enter into the program. Secondly, the exclusions must be spelled out. The third step would be to provide for an election for those people who are eligible to participate.
The Business Office is prepared to begin the paper work for an election within twenty-four hours after the Board takes action. This information would be transmitted to the Social Security Office who would prepare a resolution to be sent back for Board adoption.

"The exclusions as recommended by Dr. Schettler are as follows:

(1) Service of an emergency nature.

(2) Service performed in all classifications of elective positions.

(3) Service performed in part-time positions of election officers and part-time clerical positions.

(4) Services where the compensation is on a fee basis.

(5) Agricultural labor as defined in the Social Security Act.

(6) Services performed by students of this institution."

Mr. Gene Jackson reported that the question of Social Security benefits was considered by the faculty as early as last September. At the last faculty meeting of the year, a vote was taken to see what faculty opinion would be in relation to this proposal. The vote was split down the middle with one or two votes cast in favor of the program. Whether this program would be retro-active on the part of the employee is a decision that has not been determined. The Board at a previous meeting (May 27, 1969) indicated favor of this program, but excluded the possibility of it being retro-active.

Mr. Jackson further elaborated on the proposed Blue Cross benefits stating that this program is one that is quite valuable to the employees of the District, whether they are classified or certificated.
Mr. Jackson continued, that he could see nothing that has been presented that could take the place of salary increases. The faculty is not of the opinion that the non-salary benefits can be provided cheaply, but it can be accomplished without cutting into the tentative budget as prepared for the 1969-70 fiscal year.

Dr. Schettler noted that the name of the proposed Blue Cross plan is the Blue Cross Foundation Plan. Mr. Jackson stated that this health and dental plan came by way of recommendation from the C.T.A. Committee. After further discussion, it was

"MSC Jaques, Loomis

RESOLUTION 68-2452

BE IT RESOLVED, That the Palomar Junior College District participate in the Social Security Benefits program for those eligible certificated staff members and that it be presented to said staff for vote. Said participation will not be retro-active on the part of the District and coverage will commence effective July 1, 1969 with the (aforesaid) exclusions."

Mr. Shadle directed that the Non-Salary Benefits as requested by the Faculty Salary Committee for the 1969-70 school year, be placed on the Agenda for action at the next regular meeting to be held June 24, 1969.

Dr. Schettler briefly reported that federal funds of P.L. 874 are in jeopardy and that the present Administration desires to cut out all junior college participation. They are also attempting to cut out Class "B" students, those are students whose parents work on federal government property but reside in private areas. If this is accomplished, the budget will be reduced $25,000 to $30,000 if Congress does not renew the law in its present form.
Dr. Huber presented to members of the Board the Guidelines for Communication at Palomar College, which was adopted at the regular Board meeting of May 27, 1969. The Administration is prepared to recommend that the following sentence be added under Item III, Informal Communication (following first paragraph, page 2):

"In other cases an Ombudsman Panel, with representatives available from any segment of the College Community, can be convened at the request of a concerned student, or group of students, through persons designated by the Associated Student Body Council."

With the addition of this sentence to the Guidelines, it will retain the informal procedure which we have been trying to accomplish. The Administration is asking that the Guidelines for Communication at Palomar College be amended to include the additional (aforsaid) sentence. Mr. Shadle inquired if this panel was to meet on a regular basis. Mr. Shadle felt that the panel should be aware of any problems.

Dr. Jaques asked Mr. Valerio, student at Palomar College, what his opinion of the proposed addition to the Guidelines would be. Mr. Valerio stated, after briefly reviewing the proposal, that the mobility of this panel would be a positive factor.

Mr. Mott, A.S.B. President, stated that there seemed to be some students on campus who felt that they can not go through a faculty member or the Administration and this would eliminate that problem. Dr. Jaques questioned whether this statement was sufficiently structured enough to handle any problem that might arise, he would prefer to have a panel formed and ready.

Mr. Kornhauser stated that he felt once the idea was approved then each segment of the College community would make known the name of its representative. Any or as many of these people that can be found or that are available would meet and consider the problem that has been presented to them. After further discussion, it was
MSC  Loomis, Jaques

RESOLUTION 68-2453

BE IT RESOLVED, That the Guidelines for Communication at Palomar College be amended to read as follows:
(To be added Page 2, paragraph 1, end of paragraph after . . . deans)
"In other cases an Ombudsman Panel, with representatives available from any segment of the College Community can be convened at the request of a concerned student, or group of students, through persons designated by the Associated Student Body Council."

After a brief discussion regarding an Interdistrict Attendance Agreement with San Diego Unified School District, which remains the same as the Agreement which is currently in existence, it was

MSC  Jaques, Olmstead

RESOLUTION 68-2454

BE IT RESOLVED, That Interdistrict Attendance Agreement with San Diego Unified School District for the school year 1969-70, be approved.

Dr. Huber recommended that the annual authorization be granted to the County Superintendent of Schools to transfer funds for the end of the present school year. It was

MSC  Olmstead, Jaques

RESOLUTION 68-2455

IT IS RESOLVED AND ORDERED by the Governing Board that, pursuant to Education Code Section 20952, the Superintendent of Schools, Department of Education, San Diego County, make such transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classification of the budget of the District for the school year 1968-69 as are necessary to permit the payment of obligations of the District incurred during said school year.
After a brief discussion regarding those persons authorized to sign checks disbursing funds for the Bookstore and the Associated Student Body, it was

MSC Loomis, Olmstead

RESOLUTION 68-2456

BE IT RESOLVED, That persons authorized to sign checks disbursing funds for the Bookstore and the Associated Student Body for the Summer and Fall Semesters 1969, are as follows:

Students: Frank Mott and/or Patricia Smith

Administration: Dr. John D. Schettler and/or Dr. Frederick R. Huber

Classified: Ruth Serr and/or Virginia Dower

After a brief discussion regarding the recommended approval of travel expenses, it was

MSC Kornhauser, Loomis

RESOLUTION 68-2457

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (mileage), meals, lodging, registration fee, to attend International Design Conference, Aspen, Colorado, $280;

b. Attend a meeting of the Statewide Advisory Committee for Library Technicians, Los Angeles, grant release time only.

(Authorize signature (A.S.B. Funds, 1969, (Summer and Fall

(Approve travel (expenses

(Russell Baldwin (Theodore Kilman

(Esther Nesbin
The report of Budgetary Balances as of May 31, 1969, was noted and reviewed by Dr. Schettler.

The Report of Collections Deposited in County Treasury during the Month of May, 1969, was noted.

Report of Use of Facilities by Outside Organizations during the Month of May, 1969, was noted.

The Travel Report involving Use of College Owned Vehicles during the month of May, 1969, was noted.

MSC Olmstead, Loomis

RESOLUTION 68-2458

BE IT RESOLVED, That Purchase Orders numbered 6515 through 6679, except for those marked "reserved," be approved. (Mr. Shadle abstained from voting on this resolution because a client was represented among the listings.)

MSC Kornhauser, Olmstead

RESOLUTION 68-2459

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the Month of May, 1969, be approved; and that letters of appreciation be sent to all donors.

MSC Jaques, Olmstead

RESOLUTION 68-2460

BE IT RESOLVED, That Expense Warrants numbered 786382 through 786756, be approved.
BE IT RESOLVED, That Salary Warrants in Payroll Orders numbered 26 and 27, be approved.

Dr. Huber stated that all items in the written report of Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber reported that the Master Planning Committee has been meeting regularly and one of the items under consideration has been the reorganization of the present Administration Building (President's Office and Board Room). The Committee recommended that the Board Room be moved to the Conference Room thusly providing more room for spectators. Another reason for this proposal is that a tremendous amount of time is spent by the switchboard answering questions and directing people to appropriate offices on campus. It has been suggested that the switchboard be moved behind the glass partition and the President's Secretary be relocated into the office which is now occupied by the President. The Assistant Secretary in the President's Office would then be relocated to the area where the switchboard is presently located and will function as a receptionist. The present Board Room would become the President's Office. This can be accomplished without any major building alterations or expense. Board discussed this briefly and indicated there would be no objection regarding this proposal.

Dr. Huber announced that the annual Organizational Meeting of the Governing Board would be held, Tuesday, July 1, 1969, 7:30 p.m.
The meeting was convened in Executive Session at 9:40 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 11:10 p.m.

MSC Loomis, Kornhauser

RESOLUTION 68-2462

BE IT RESOLVED, That the employment of Miss Mary Jean Tusha, as an hourly employee for the Library, effective August 7 through August 29, 1969, be approved.

MSC Jaques, Olmstead

RESOLUTION 68-2463

BE IT RESOLVED, That the employment of Professor Don Hunsaker, to serve as a consultant for the Anthropology Biology-Geology Field Trip in August, be approved. (Summer School Program).

MSC Loomis, Jaques

RESOLUTION 68-2464

BE IT RESOLVED, That the employment of Mrs. Sharon Skific, as Secretary (President's Office, Assistant), Salary Class No. 23, at a salary of $427 per month, effective June 4, 1969, be approved, (replacement).

The meeting was adjourned at 11:20 p.m.

-President- Clerk
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Milo E. Shadle.

MEMBERS PRESENT: Mr. Milo E. Shadle, President
Dr. Richard A. Loomis, Vice President
Dr. Bruce D. Jaques, Clerk
Mr. Richard J. Kornhauser

ABSENT: Mr. Morse Olmstead

ADMINISTRATORS PRESENT: Dr. Frederick P. Huber, President/Superintendent
Dr. John D. Schettler, Asst. Superintendent/Business
Mr. Virgil Bergman, Dean of Instruction

GUESTS: Mr. Theodore Kilman, Dean Adult Ed., & Comm. Service
Mr. Gene Jackson, Faculty, Palomar College
Mr. Tom Humphrey, Faculty, Palomar College
Mrs. Grace Burns, Patrons of Palomar
Mrs. Martha P. Fox, Patrons of Palomar
Mr. J. D. Hodges, Escondido
Mrs. Charlene Parsons, San Marcos
Miss Mary Jane Morgan, Escondido Times-Advocate
Mrs. Jaden Dugas, C.S.E.A., Palomar College
Mr. Gus Klaus, C.S.E.A., Palomar College
Mr. Lavern Brack, C.S.E.A., Palomar College
Mr. Rudolph de Jong, Hollandia Dairy, San Marcos
Mr. Arie de Jong, Jr., Hollandia Dairy, San Marcos
Mr. Scott Boyles, Administrative Assistant

Following the salute to the flag, Mr. Shadle declared a quorum present and the meeting proceeded with the order of business.
BE IT RESOLVED, That the Minutes of the Regular Meeting of June 10, 1969, be approved.

Mrs. Martha Fox reported that Mrs. Adkins, President of the Patrons, regretted that she was unable to attend this meeting and indicated that there would be no specific report from that group.

Mrs. Martha Fox, North County Council of Community Colleges, introduced the new Chairman of that group, Mrs. Grace Burns.

Mr. Gene Jackson, President of the Faculty Senate, reported that there would be no specific report from that group.

Dr. Huber reported extensively on the present status of SB 588 (Burgener), and AB 1517 (Crandell), indicating that both bills were still in committee. Dr. Huber further noted that Dr. Loomis had sent letters to all members of the Assembly Education Committee, Senate Education Committee, as well as Casper Weinberger, State Finance Director, relative to SB 588 and AB 1517 urging their support. Letters have also been sent from the C.T.A. and Classified Staff. A copy of a recent newspaper story showing the Patrons of Palomar at work relative to these bills was also forwarded. A note has been received from Mr. Brydon, Legislative Director for the C.J.C.A., commending Palomar College for its efforts. Dr. Loomis stated that now was the time to flood Sacramento with letters regarding this matter. This has to be done on an individual basis. Legislators have indicated that the only thing they have to go on is the number of communications that they receive regarding a particular item. Dr. Loomis emphasized that a defeatist attitude should not be taken and all efforts should be made towards the passage of these bills.
Dr. Huber presented the draft of the Preliminary Budget, 1969-70, which is recommended by the Administration for adoption. There are very few changes in terms of expenditures or income. The District is still trying to determine what the actual income would be. The budget has been reviewed carefully with the Budgetary Committee. The only salary allowance in the budget is to provide for the increments. The change that is represented in this budget, which this budget does reflect, is the non-salary benefits for the certificated and classified employees based on the presentation made to the Board at its regular meeting of June 10, 1969. Dr. Schettler itemized the requests that have been eliminated from the budget. Dr. Schettler noted that there has been provision made in the budget to allow for a proposed ten percent increase in students wages after three months of employment. The cost figures for this are indicated in the Preliminary Budget. Mr. Shadle asked if there were any particular items in the proposed preliminary budget that any member of the Board might want to discuss. Dr. Jaques stated that the matter regarding the employee insurance program (non-salary benefits proposed by Faculty Salary Committee) seemed to be a significant change in the budget. In the Spring of 1969, the Board authorized a long-term Disability Insurance Program which is included in this budget, which is also felt to be a major step toward employees benefits and protection for them. Also, the hospitalization rates have been increased and that some adjustment in the hospitalization insurance would be appropriate; however, we are talking about an increase of some $90,000, a major portion of which is to include all dependents. Dr. Jaques continued, that he would suggest that the Board include the long-term Disability Insurance plus an increase in the hospitalization to cover the increases that have occurred in that area, but eliminate instituting the other items at this point.
Dr. Jaques stated that he felt the life insurance should be left where it presently is. Dr. Huber stated that he felt the life insurance of $2,000 (present coverage) was at a minimum. It would seem that this type of coverage is just too small for an organization which employs 194 persons. Dr. Schettler stated that if the benefits remain the same the override tax would remain approximately the same (3.6¢). If the District were to adopt the proposed non-salary benefits the tax rate would be approximately six cents for these benefits. Mr. Shadle inquired about the outcome of the election regarding those eligible teachers participating in the social security program. Dr. Schettler indicated that there were 117 employees eligible to vote; 64 voted in favor of participation, 77 ballots were returned. Majority of those eligible approved social security coverage on hourly teaching wages. The total District cost for this program will be approximately $8,000; which figure is included in the budget. Dr. Huber emphasized that he felt that this type of a program (referring to proposed non-salary benefits) is one that should be entered upon by the District. It is a program that does provide for sufficient coverage for employees so that they can feel a definite security in terms of position that they hold and also this District would be following patterns which have been established by other school districts as well as private industry. Some businesses and others have even gone beyond this type of a program. The Administration feels that this program is one that seems to be appropriate for a public institution such as Palomar College and is not an untoward amount in terms of funds necessary for the type of coverage established in the proposal. Dr. Loomis stated that he agreed with Dr. Huber, but he also felt that Dr. Jaques point was well taken. In a year of a disastrous budget, to consider benefits for the employees is one thing but to consider benefits for the employee's dependents seems to be going over the limit that we can do this year. Dr. Loomis further stated that he felt the District should increase these benefits as much as we can within reason; however, just because it is one way of giving benefits that we don't have to have taxpayers approval for indicates that the Board should consider this very carefully. Dr. Schettler stated that if the District retains the present insurance program, it will increase to $17.24 per employee (presently $15.81).
If the Board adopts the proposed Blue Cross Program the cost would be $20.64 for single employee and $37.68 family rate. These figures are based on a ten pay basis, twelve months coverage. Mr. Jackson stated that he felt because it was the year of a tight budget this was the year to include dependent benefits. The District does not hire a teacher as an individual but as a family unit. This money is obtainable by the District through the permissive tax override. It is a reasonable request for fringe benefits. The District has the capability of financing this. The Board has received a request for a ten percent salary increase. The faculty has not pushed the demand any further because they do understand the tightness of the budget because of their involvement in the Budgetary Committee. If the Board renews these proposals it would seem to me (Mr. Jackson) that it would be a very negative position for the Board to take. Dr. Loomis stated that if the faculty or any other group could find a place where a ten percent salary increase could be accomplished he would be the first to make a motion to that effect. Dr. Loomis further stated that he felt the Board has kept faith with the faculty through the years. Mr. Jackson concurred with that statement. Mr. Shadle stated that perhaps since we do not know at this time what funds will be available perhaps we should not make a final decision and review the situation at a later meeting. Dr. Jaques stated that there has been a request for ten percent salary increase but there has been no indication from the Board that if the funds were available that it would be granted. Dr. Huber stated that he felt at this particular time, the Board could adopt the Preliminary Budget as presented, recognizing that there have been questions raised regarding non-salary benefits for the employees. These areas could then be discussed during the months of July and August prior to the final adoption on August 5. Dr. Jaques stated that he felt that these increases in insurance were unreasonable. He felt the increases in health insurance was appropriate along with the long-term disability insurance but the other (increase life insurance and dependent coverage) was inappropriate whether a salary increase is granted or not. If funds become available a salary increase would be appropriate if the District can stay with the median of the junior colleges in Southern California.
Dr. Jaques further stated that he did not consider the non-salary benefits as in-lieu of salary. Dr. Huber stated that the financial bills (SB 588 and AB 1517) have not been discussed on the floor of the Senate at all. They are going to committee of both houses in the latter part of July or August. The Administration recommends that the non-salary benefits stay in the budget as presented and if the Board determines, after more study, to delete certain portions, it can be done at a subsequent meeting. After some further discussion, MOTION WAS MADE by Dr. Jaques to adopt the Preliminary Budget with reduction in employee insurance to include only long-term disability and increased hospitalization for employees only. MOTION DIED FOR LACK OF A SECOND. MOTION WAS MADE by Dr. Loomis to adopt the Preliminary Budget with reduction in insurance to include only long-term disability and increased hospitalization for employees only and to include the recommended increase life insurance program. MOTION DIED FOR LACK OF A SECOND. Mr. Kornhauser stated that he felt we should adopt the budget without any change in the insurance benefits and if money becomes available there is plenty of time to discuss whether we wish to make the (insurance) changes. Mr. Shadle stated that if there were funds available for salary increases he probably would not agree to as many non-salary benefits as proposed. After further discussion, it was

MSC Kornhauser, Jaques

RESOLUTION 68-2466

BE IT RESOLVED, That the Governing Board of Palomar College adopt the Preliminary Budget 1969-70, which shall contain the insurance program which presently exists without change from the current year (1968-69). The budget shall reflect the long-term disability insurance coverage which was adopted by the Board 3/11/69. FURTHER, be it understood that the Board will give this matter further consideration before final adoption of the budget.
Mr. Jackson stated that last September the faculty was asked whether or not they wanted fringe benefits included as part of the Salary Committee proposal. The faculty was strongly in favor of this idea. The proposal which was submitted to the Board was considered in length by the faculty after the recommendations by the Salary Committee. There is no question that the faculty does associate the proposal with the requested salary increase. The money for non-salary benefits can be made available without handicapping any other portion of the College budget. It does not detract from any other educational function. If the Board takes this (aforesaid) action, regardless of how tentative it may be, from the position of the Salary Committee, as Chairman, he would have to feel that this was a very unfavorable move on the part of the Board. Mr. Shadle stated that the adoption of the Preliminary Budget was very tentative and has no reflection on what might be adopted at a later date.

Dr. Schettler reported that Mr. Richard A. Nissen, Secretary, Palomar Insurance Association, has recommended that the College renew its Comprehensive Liability Insurance with the United Pacific Insurance Company for a single limit of $5,000,000. The first year payment of $4,436 has been offered for only $693 more per year than their quote for one million dollars. Escondido Union High School District is currently insured for five million dollars of liability coverage and the City of Escondido is covered up to four million dollars. These high limits of protection are becoming common place with municipalities and school districts throughout the State and are an indication of the concern that the governing boards have for their legal liabilities. Mr. Nissen contacted eleven insurance firms, two of which submitted quotations; Pacific Indemnity and United Pacific. The Administration concurs with Mr. Nissen's recommendation. After brief discussion, it was
RESOLUTION 68-2467

BE IT RESOLVED, That United Pacific Insurance Company, be designated the carrier for Comprehensive Liability Insurance for a single limit of $5,000,000 for a three year period, effective July 1, 1969.

After a brief discussion regarding contracts of purchase for supplies and services, it was

RESOLUTION 68-2468

BE IT RESOLVED, That the contract for Milk and Milk Products be awarded to Hollandia Dairy for the school year 1969-70, as recommended by the Administration and being certified as the low bidder.

RESOLUTION 68-2469

BE IT RESOLVED, That the contract for Guard Service be awarded to Pinkerton, Inc., San Diego, Calif., for the school year 1969-70, as recommended by the Administration and being certified as the low bidder.

RESOLUTION 68-2470

BE IT RESOLVED, That the contract for rental of Data Processing Equipment, be awarded to I.B.M., San Diego, in the amount of $4,427.64 per month for the school year 1969-70, as recommended by the Administration and being certified as the low bidder.
BE IT RESOLVED, That the contract for Custodial and Gardening Supplies be awarded to the following vendors, for the school year 1969-70, as recommended by the Administration and being certified as the low bidder:

Bishop Company $141.93
Blake, Moffitt & Towne 846.01
Butler's Mill 1,862.64
Cleveland Cotton Products 607.50
Hockwald Center Chemical 132.00
Mission Chemical 1,783.50
National Chemsearch 945.00
San Diego Janitor Supply 4,196.94
Salig Chemical Industries 54.50
Western Metal Supply 168.24
Zellerbach Paper Company 278.99

Exceptions:
Item #89 not acceptable
Item #97 no bid

Dr. Huber recommended that the annual Organization Meeting be held on July 1, 1969, and following that meeting there will be some business that will be presented to the Board for action. The Publication Budget will probably be ready for submittal to the Board on July 16. After a brief discussion it was,

MSC Kornhauser, Loomis

BE IT RESOLVED, That the annual Organization Meeting of the Governing Board be held, Tuesday, July 1, 1969, at the hour of 7:30 p.m.
There was a brief discussion regarding travel requests of District personnel. Dr. Jaques suggested that a policy should be established to determine what the District allows in reference to travel expenses and release time.

MSC Loomis, Jaques

RESOLUTION 68-2473

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Release time to attend California School Employees Association 43rd Annual Conference, July 28 through August 1, 1969, San Diego;

b. Transportation (plane), meals, lodging, registration fee, to attend National Association of Collegiate Directors of Athletics, Kansas City, Missouri;

c. Transportation (college car), meals, lodging, to attend meeting of State Committee on Marine Technology Education, Ventura College, $20.

Dr. Huber recommended that the annual authorization be granted for Business Office procedures. After a brief discussion, it was

MSC Kornhauser, Jaques

RESOLUTION 68-2474

BE IT RESOLVED, That the Governing Board authorize the following procedure until further notice:

a. Person to whom mail from Accounting Section is to be addressed:

   Dr. John D. Schettler
b. Person who is authorized to pick-up warrants (other than mail addressee):

Ruth Serr
William Kahl

c. Person who is authorized to sign school orders (other than majority of Trustees):

Dr. John D. Schettler or
Dr. Frederick R. Huber

d. Person who is authorized to sign Collection Advises:

Dr. John D. Schettler
Dr. Frederick R. Huber

e. Person who is authorized to sign oath certification on salary deduction statements:

Doris L. Hendren

f. Person who is authorized to sign Payroll Orders:

Dr. John D. Schettler or
Dr. Frederick R. Huber, or
Doris L. Hendren

g. Persons who are authorized to sign notices of:

(1) Employment of Certificated Personnel:

Dr. John D. Schettler, or
Dr. Frederick R. Huber, or
Doris L. Hendren

(2) Employment of Classified Personnel:

Dr. John D. Schettler, or
Dr. Frederick R. Huber, or
Doris L. Hendren
(3) Status Change:

Dr. John D. Schettler, or
Dr. Frederick R. Huber, or
Doris L. Hendren

(4) Voluntary Payroll Deduction Authorization:

Dr. John D. Schettler, or
Dr. Frederick R. Huber, or
Doris L. Hendren

h. Persons authorized to sign checks disbursing Cafeteria Funds during the school year 1969-70:

Alice G. Coulter and
Dr. John D. Schettler or
Ruth Serr

i. Persons authorized to sign checks disbursing funds from the Jobe Loan Fund and from the Edith L. Webster Scholarship Fund for the school year 1969-70:

Dr. John D. Schettler and
Dr. Frederick R. Huber

j. Person authorized to approve for payment requests for funds from the N.D.E.A. Loan Fund for the school year 1969-70:

Dr. John D. Schettler or
Ruth Serr

MSC Kornhauser, Loomis

RESOLUTION 68-2475

BE IT RESOLVED, That the payment from district funds of the following Cafeteria costs during the school year 1969-70, be authorized:

a. Maintenance of physical plant;

b. Cost of equipment replacement;
c. Cost of telephone, water, electricity, and gas;

d. Wages of all cafeteria employees and manager, with reimbursement from the Cafeteria account to the General Fund for the amount of wages.

Dr. Huber recommended that the Board reserve the right to increase the annual salaries of certificated and classified in the event the Board should take action during the year.

It was

MSC Loomis, Jacques

RESOLUTION 68-2476

BE IT RESOLVED, That the Board of Governors of Palomar College, in accordance with Education Code Section 13510, reserves the right to increase the annual salaries of certificated and classified personnel during the school year 1969-70.

The Associated Students Balance Sheet as of May 31, 1969 and Comparison with Previous Year was reviewed in detail by Dr. Schettler. Dr. Schettler noted that the end of the year report will be available in approximately two to three weeks which will be more indicative of what is happening.

The Cafeteria Balance Sheet as of May 31, 1969, and Comparative Statement of Income and Expenses was noted. Dr. Schettler stated that the Cafeteria Manager will be increasing the price of certain items in the cafeteria effective July 1, 1969. Dr. Loomis stated that he felt cost accounting should be maintained throughout the year. If the operation is costing the District any amount of money to operate it possibly should be discontinued and vending machine operation installed.
Dr. Loomis noted that with the increase in prices the income could possibly decrease because of the lack of sales. Mr. Kornhauser stated that he would like to request a study be made of the possibility of using the vending machines or contracting for cafeteria services. Dr. Jaques stated that any study that is performed should also include a representative of the Associated Student Body. Board concurred.

Dr. Huber stated that all items in the written report of Superintendent, except those concerning Personnel, had been discussed.

The meeting was convened in Executive Session at 9:40 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 10:45 p.m.

MSC Loomis, Kornhauser

RESOLUTION 68-2477

Be it resolved, that the employment of Andrew Gilmour, as instructor during the Summer Session, 1969, beginning August 4, 1969 through August 29, 1969, be approved.

MSC Jaques, Loomis

RESOLUTION 68-2478

Be it resolved, that the employment of Mrs. Patricia E. Zevin, as instructor of English as Second Language (Head Start Program), Adult Education and Community Service course, to begin June 30, 1969 through August 1, 1969 (five week program), be approved.
BE IT RESOLVED, That the employment of Mrs. Betty Webb as instructor in the English Department (3/5 contract), effective academic year 1969-70, be approved.

BE IT RESOLVED, That the resignation of the following Classified personnel, be accepted:

a. Mrs. Karen Fisher, Secretary President's Office (Assistant) effective June 30, 1969;

b. Mrs. Harilee Barth, Senior Clerk, Admissions Office, effective July 31, 1969, with regret.

BE IT RESOLVED, That the employment of Mrs. Almina Deal as Senior Clerk No. 23, at a salary of $427 per month, effective August 1, 1969, be approved, (replacement).

BE IT RESOLVED, That the employment of the following persons as supplemental staff (students and extra-clerical) be approved:

Joseph Rehme, Student Custodian
Paul Remoika, Student Custodian
Daniel White, Student Aide (Boy's Club)
Christopher Carson, Student Gardener
The meeting was adjourned at 10:50 p.m. until July 1, 1969 at 7:30 p.m.

____________________  _______________________
President               Clerk
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the acting chairman, Dr. Frederick R. Huber.

MEMBERS PRESENT: Mr. Milo Shadle  
Dr. Richard A. Loomis  
Dr. Bruce D. Jaques  
Mr. Morse Olmstead  
Mr. Richard J. Kornhauser

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber  
Dr. John D. Schettler, Asst. Superintendent/Business  
Mr. Virgil Bergman, Dean of Instruction  
Mr. Howard Brubeck, Dean of Humanities

GUESTS: Miss Mary Jane Morgan, Escondido Times-Advocate  
Mr. John Berman, San Diego Evening Tribune  
Mr. J. D. Hodges, Escondido

Following the salute to the flag, Dr. Huber declared a quorum present and the meeting proceeded with the order of business.

Dr. Huber declared nominations open for the President of the Board. Mr. Olmstead nominated Dr. Jaques; Dr. Loomis nominated Mr. Kornhauser. It was

MSC Olmstead, Loomis

RESOLUTION 68-2483

BE IT RESOLVED, That the nominations for President be closed.

Dr. Huber distributed ballots among members of the Board. After the balloting was completed, Dr. Huber declared that the new President of the Governing Board was Dr. Bruce Jaques.

(Election of President; Dr. Jaques
Dr. Huber turned the meeting over to Dr. Jaques who declared the nominations open for Vice President of the Board. Dr. Loomis nominated Mr. Kornhauser. It was

MSC Shadle, Loomis

RESOLUTION 68-2484

BE IT RESOLVED, That the nominations be closed and that Mr. Richard J. Kornhauser be unanimously elected Vice President of the Board for the school year 1969-70.

Dr. Jaques declared the nominations open for Clerk of the Board. Mr. Olmstead nominated Mr. Shadle. It was

MSC Olmstead, Loomis

RESOLUTION 68-2485

BE IT RESOLVED, That the nominations be closed and that Mr. Milo Shadle be unanimously elected Clerk of the Board for the school year 1969-70.

MSC Shadle, Loomis

RESOLUTION 68-2486

BE IT RESOLVED, That the Superintendent, Dr. Frederick R. Huber, be appointed as Secretary of the Board for the school year 1969-70.

Dr. Huber noted that the Governing Board has been meeting on the second and fourth Tuesday of each month, after a brief discussion, it was

MSC Loomis, Kornhauser

RESOLUTION 68-2487

BE IT RESOLVED, That the Regular Meetings of the Governing Board shall be on the second and fourth Tuesdays of each month, at 7:30 p.m., in the Administrative Building, College Campus, during the school year 1969-70.
Moved by Mr. Olmstead, seconded by Mr. Kornhauser, that the Organization Meeting be adjourned at 7:44 p.m.

(ADJOURNMENT)

_________________________  _________________________
President                    Clerk
MINUTES
PALOMAR JUNIOR
COLLEGE DISTRICT
ADJOURNED REGULAR BOARD MEETING
BOARD ROOM, COLLEGE CAMPUS
July 1, 1969, 7:45 p.m.

The Board of Governors of the Palomar Junior
College District met in the Board Room of the
Palomar College Campus, San Marcos, California,
on the above date at 7:30 p.m., all members
having received written notice as prescribed
by law.

The meeting was called to order by the
President, Dr. Bruce Jaques.

MEMBERS PRESENT:  Dr. Bruce D. Jaques, President
Mr. Richard J. Kornhauser, Vice President
Mr. Milo E. Shadle, Clerk
Dr. Richard A. Loomis
Mr. Morse Olmstead

ADMINISTRATORS PRESENT:  Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Asst. Superintendent/Business
Mr. Virgil Bergman, Dean of Instruction
Mr. Howard Brubeck, Dean of Humanities

GUESTS:  Miss Mary Jane Morgan, Escondido Times-Advocate
Mr. John Berman, San Diego Evening Tribune
Mr. J. D. Hodges, Escondido

Dr. Jaques declared a quorum present, and the
meeting proceeded with the order of business.

Dr. Schettler stated that bids have been
opened for items of athletic equipment and
supply. Since the opening, the bids have
been studied at great length. Many of the
items are still under study. The Administration
is requesting award on certain items as prepared
on listing sheet (said sheet was distributed
to members of the Board). The Board will be
asked to award the remaining items at a later
meeting. After a brief discussion, it was
MSC Loomis, Kornhauser

RESOLUTION 69-2488

BE IT RESOLVED, That contract of purchase be awarded for Physical Education and Athletic Supplies and Equipment, as submitted on the prepared list, see Page 9 of the legal minutes, for the school year 1969-70, as recommended by the Administration and being certified as the low bidder.

Dr. Huber stated that the Administration was recommending that authorization be given to call for bids on instructional supplies and equipment (purchase and maintenance) and vehicles. Dr. Schettler noted that the recommendation regarding vehicles would require the purchase of five vehicles, three of the carry-all type and two station wagons (three seat type). The replacement is necessitated by the fact the present vehicles are all five years old or older and the maintenance costs are getting tremendously high and also there is a safety factor involved. Dr. Loomis inquired if it would be advantageous to possibly lease vehicles. Dr. Schettler indicated it would not be, due to the way the District's income is placed. Leasing fees would have to be paid from the general fund and purchase of vehicles can be accomplished from the capital outlay fund. Dr. Schettler noted that money was available in special reserve fund for the purchase of the vehicles. After a brief discussion, it was

MSC Loomis, Shadle

RESOLUTION 69-2489

BE IT RESOLVED, That authorization to call for bids on the following, be approved:

a. Instructional Supplies and Equipment (purchase and maintenance);

b. Vehicles
Dr. Huber reported on the receipt of a contact printer, paper and supplies to the Business Office, after a brief discussion, it was

MSC Olmstead, Loomis

RESOLUTION 69-2490

BE IT RESOLVED, That the gift of a contact printer, paper and supplies to the Business Office of Palomar College, valued at $492, from C. H. Tripp Company, 344 Tripp Court, San Diego, Calif. (Mr. Molzan), be accepted and that an appropriate letter of appreciation be sent.

Dr. Huber stated that the Administration is recommending the authorization to request the County Board of Supervisors for a short-term emergency loan to be repaid from the next tax apportionment to carry the District's general operations through the fall. The District began (July 1) with a modest amount of cash on hand and income is very small until November taxes are collected. The emergency loan will enable the District to pay its obligations through the fall until the first half of the tax collections are posted. The amount of money the District will be requesting is $250,000. Mr. Olmstead noted that this is also an interest free loan. Dr. Loomis stated that he felt an interest free loan showed great vision and consideration for the taxpayers on the part of the local Board of Supervisors and commended them highly. Board concurred. After a brief discussion, it was
RESOLUTION 69-2491

BE IT RESOLVED, That the Superintendent be authorized to request the County Board of Supervisors for a short-term loan to be repaid from the next tax apportionment or state apportionment. This authorization will be effective fiscal year 1969-70 in the event the District will be short on cash and unable to meet the payroll.

After a brief discussion regarding travel request, it was

RESOLUTION 69-2492

BE IT RESOLVED, That travel expenses for the following persons be approved:

a. Release time, meal only, to attend the Fifteenth Annual Workshop on School Custodial Maintenance and Gardening Services under sponsorship of the Department of Education, San Diego, $16 ($2.00 per person).

Dr. Huber recommended that the Board authorize travel expenses for designated persons, for the purposes of conducting school business, and within certain designated areas, for the school year 1969-70. This blanket authorization would eliminate the necessity of bringing each travel request to the Board, i.e., athletic trips. Dr. Jaques questioned the recommendation regarding Mr. Sheridan Hegland being approved for all necessary travel within the State of California. Dr. Huber stated that this would be in connection with his role as President of the State-wide Academic Senate. Dr. Huber further noted that authorization has not been received from the Board of Governors of the California Community Colleges determining this body as an approved organization.
Mr. Olmstead questioned whether this would be a proper expense for the District with or without the approval of the California Community Colleges Board of Governors. Perhaps this expense should be divided proportionately among other districts as well as Palomar. After further discussion it was agreed to withdraw Mr. Shardian Hegland's name from the recommended list of those designated for necessary travel within the State of California at this time until further clarification has been received from the California Community College Board of Governors.

Mr. Kornhauser questioned the recommendation that mileage be paid at $.08 per mile on all travel authorized when the individual concerned furnished his own automobile. Dr. Huber noted that all persons are encouraged to use college vehicles in connection with travel but occasionally it is necessary for individuals to use their own vehicle. Mr. Kornhauser felt that the mileage should be paid at the rate of $.10 per mile which would be a more realistic figure. Board concurred. After further discussion, it was

MSC  Olmstead, Loomis

RESOLUTION 6Q-2493

BE IT RESOLVED, That travel expenses for the following persons, for purposes of conducting school business, and within the areas designated, for the school year 1969-70, be authorized:

a. San Diego County

| Marjorie Wallace | Donnabelle Casey | (San Diego County |
| Esther Nesbin | Paul Rabe |
| Marilyn Cosand | Doris L. Hendren |
| Angela Mantyla | Ruth Serr |
| Muriel Mitchell | Scott Boyles |
| Odell Rotella | |
b. All travel in connection with Student Activities within the State of California:

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>State of Calif.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Virgil L. Bergman</td>
<td>Mack C. Wiebe</td>
<td>(State of Calif.)</td>
</tr>
<tr>
<td>Robert E. Bowman</td>
<td>Andrew D. Gilmour</td>
<td>(Student)</td>
</tr>
<tr>
<td>Robert L. Burton</td>
<td>Arthur L. Lynds</td>
<td>(Activities)</td>
</tr>
<tr>
<td>Marjorie Wallace</td>
<td>James Clayton</td>
<td></td>
</tr>
<tr>
<td>Donna M. Reiser</td>
<td>Dockin F. Harrin</td>
<td></td>
</tr>
<tr>
<td>Ward G. Myers</td>
<td>Viola Jeffery</td>
<td></td>
</tr>
<tr>
<td>Billie Hutchings</td>
<td>Norman Gaskins</td>
<td></td>
</tr>
<tr>
<td>Ray Dahlin</td>
<td>Vernon Ashbrook</td>
<td></td>
</tr>
</tbody>
</table>

c. All travel in connection with Student Activities outside State of California:

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Outside State of Calif.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ray Dahlin</td>
<td>Dockin F. Harrin</td>
<td>(Outside State of Calif.)</td>
</tr>
<tr>
<td>Mack C. Wiebe</td>
<td>Andrew D. Gilmour</td>
<td>(Student)</td>
</tr>
<tr>
<td>Arthur L. Lynds</td>
<td>Mildred L. Ayers</td>
<td>(Activities)</td>
</tr>
<tr>
<td>James Clayton</td>
<td>Ward G. Myers</td>
<td></td>
</tr>
</tbody>
</table>

d. All necessary travel within State of California:

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Travel within State of California</th>
</tr>
</thead>
<tbody>
<tr>
<td>Members of the Governing Board</td>
<td></td>
<td>Travel within State of California</td>
</tr>
<tr>
<td>Frederick R. Huber</td>
<td>Mary B. Fulton</td>
<td>Travel within State of California</td>
</tr>
<tr>
<td>John D. Schettler</td>
<td>James G. Soules</td>
<td>Travel within State of California</td>
</tr>
<tr>
<td>Virgil L. Bergman</td>
<td>Harry Bliss</td>
<td>Travel within State of California</td>
</tr>
<tr>
<td>Robert L. Burton</td>
<td>Norman Gaskins</td>
<td>Travel within State of California</td>
</tr>
<tr>
<td>Robert E. Bowman</td>
<td>Vernon Ashbrook</td>
<td>Travel within State of California</td>
</tr>
<tr>
<td>Charles Coutts</td>
<td>Evanell Renick</td>
<td>Travel within State of California</td>
</tr>
<tr>
<td>Howard Brubeck</td>
<td></td>
<td>Travel within State of California</td>
</tr>
</tbody>
</table>

e. Mileage within the College District at $.10 per mile allowed:

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Mileage within College Dist.</th>
</tr>
</thead>
<tbody>
<tr>
<td>George B. Toll</td>
<td>Ruth Serr</td>
<td>Mileage within College Dist.</td>
</tr>
<tr>
<td>John D. Schettler</td>
<td>Elvera Bailey</td>
<td>Mileage within College Dist.</td>
</tr>
<tr>
<td>Evanell Renick</td>
<td></td>
<td>Mileage within College Dist.</td>
</tr>
</tbody>
</table>

f. Mileage at $.10 per mile to be allowed on all travel authorized when the individual concerned furnished his own automobile.
Dr. Huber stated that since the budget will not be back from the County Department of Education before July 8, the next regular scheduled meeting, it is recommended that the next meeting be held on July 22. Dr. Schettler noted that the budget will be published in the Fallbrook Enterprise. Dr. Huber stated that the Public Hearing will be held August 5, 1969, at which time final adoption of the budget will be required. Board concurred.

Mr. Shadle inquired if Dr. Huber had heard anything further regarding possible income for the District. Dr. Huber indicated that the situation had not changed.

Mr. Kornhauser stated that it had been brought to his attention that the traffic situation at the entrance of the College during the school year was quite dangerous. Mr. Kornhauser inquired of the possibility of making a left turn island into the College which would alleviate the situation to some extent. Dr. Loomis stated that this was explored some years ago. Dr. Schettler stated that the agency the College would have to deal with was the City of San Marcos. The City is presently discussing street improvement, but they also seem to be working under a tight budget. Dr. Huber stated that there is a possibility of the City and Palomar College sharing expenses for adding a left turn lane. Dr. Huber stated that the Administration would explore all possibilities and make a subsequent report to the Board.

The meeting was convened in Executive Session at 8:30 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 9:10 p.m.

MSC Olmstead, Shadle

RESOLUTION 69-2494

BE IT RESOLVED, That the employment of Mr. Brian N. Michaelson as instructor in the Business Department, effective academic year 1969-70, be approved (replacement).
BE IT RESOLVED, That the resignation of the following Classified personnel, be accepted:

a. Mrs. Loretta Burke, Secretary to the Director of Vocational Education, effective June 30, 1969.

b. Mrs. Irene Metzger, Account Clerk, Business Office, effective June 6, 1969.

BE IT RESOLVED, That the employment of Mrs. Lorna Tefft, as Secretary to the Director of Vocational Education, Salary Class No. 23, at a salary of $427 per month, effective July 1, 1969, be approved (replacement).

The meeting was adjourned at 9:15 p.m.
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

There being no quorum present, the meeting was adjourned at 7:31 p.m.  

(ADJOURNMENT)

______________________________  ______________________________
President                              Clerk
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Bruce Jaques.

MEMBERS PRESENT: Dr. Bruce D. Jaques, President Mr. Richard J. Kornhauser, Vice President Mr. Milo E. Shadle, Clerk Dr. Richard A. Loomis Mr. Morse Olmstead

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, Superintendent/President Dr. John D. Schettler, Asst. Superintendent/Bus. Mr. Virgil Bergman, Dean of Instruction Mr. Robert Burton, Dean of Students Mr. Howard Brubeck, Dean of Humanities

GUESTS: Mr. Victor Heyden, President, Palomar Teachers Guild, Local #1935, A.F.T. Mr. Robert Fullerton, Mathematics Dept., Palomar Mr. Russell Baldwin, Art Department, Palomar Mr. Gene Jackson, Faculty Senate Salary Committee Mrs. Grace Burns, Chairman, North County Council of Community Colleges Miss Mary Jane Morgan, Escondido Times-Advocate Mr. John Berhman, San Diego Union

Following the salute to the flag, Dr. Jaques declared a quorum present and the meeting proceeded with the order of business.

MSC Loomis, Shadle

RESOLUTION 69-2497

BE IT RESOLVED, That the Minutes of the Regular Meeting of June 24, 1969, be approved.
Mr. Jackson, President of the Faculty Senate, stated that there would be no report from that body. The Senate had not met this summer.

Mrs. Grace Burns, announced that Mrs. John Cosh of Vista would be serving as the President of the Patrons for the 1969-70 year.

Dr. Jaques recognized Mrs. Burns as the newly elected Chairman of the North County Council of Community Colleges and asked if there would be a report from that group. Mrs. Burns indicated there would be no report.

Dr. Huber noted receipt of a report from Charles W. Brydon, Assistant Executive Director of the California Junior College Association regarding educational finance measures. Dr. Huber stated that SB 588 and AB 1517 are still in committee. A letter has been received from John Stull indicating that he had a very detailed and valuable discussion with Chancellor Brossman of the California Community Colleges and Mr. Stull is prepared to support the junior college need for funds. At this point it is very difficult to determine what is going to happen.

Dr. Huber stated that on the agenda appears the request for adoption of the Publication Budget, 1969-70. The beginning balances are entered as of July 1, 1969. The budget is in much more reasonable range and does have a beginning balance which is normal for this District. The total assessed valuation of the District is not known at this time, but will be reported by August 10, 1969. We have information now which indicates that the District will perhaps have some additional funds from the assessed valuation which is not included in the budget because of lack of information on unsecured taxes.
The District does not know what the State projection on secured valuation will be. It does appear that the District's original estimates are being substantiated. The only other item that appears in the budget is the non-salary benefits for employees. Dr. Schettler prepared a detailed study indicating what last year's plan was; the proposed plan as prepared in conjunction with the Senate Salary Committee; and an alternate proposal on the foundation plan deleting dependent benefits. The break-down indicates the cost as proposed by the Administration in terms of health and medical benefits. Also included is the long-term disability insurance (adopted by the Board in the Spring of 1969), the life insurance program reflecting $10,000 coverage for classified and $15,000 for certificated and the group dental plan.

In lieu of the discussion that took place at the last meeting relative to dependent coverage, Dr. Schettler prepared proposals which indicate coverage for the employee only. The health and medical plan which was in effect last year, cost the District .9 cents (permissive) tax rate. The proposed plan, without the dependent coverage, would cost the District 2.4 cents (permissive) tax rate, or a 1.4 cent additional increase.

Dr. Jaques inquired if the Administration had estimated in the Budget as much potential income that the District could utilize unless aid comes from Sacramento? The answer was in the affirmative. As far as salaries for teachers and classified, the District has no funds to increase salaries except for annual increments at this time. Dr. Huber stated that two factors are involved regarding salary adjustments. One, additional money from the State, and two, the A.D.A. which the District would receive during the course of the year. After the third census week, determination can be made whether the District's A.D.A. is consistent with predictions. Those two factors would be ones that would be considered for salary adjustments. Dr. Jaques questioned the figure of $214,006 under Capital Outlay, budgeted for 1969-70. Dr. Huber indicated that this figure was for the construction of a swimming facility. There has been $123,000 allocated from the State for this project. Arrangements have been made with private sources for approximately $65,000 of the total cost.
The District's contribution would actually be $23,000. Dr. Huber emphasized the importance of a swimming facility at the College. Presently the physical education program is overloaded in its present facilities. Approximately one-third of the total program would move into the swimming area. This additional facility would also be of great value to the community as a whole as well as private organizations. Dr. Jaques stated that he felt the construction of a swimming facility would be a significant addition. Board concurred.

Dr. Loomis noted the increase in employees benefit from $37,822 for 1968-69 to $85,000 for 1969-70 and questioned what this increase included. Dr. Huber stated that a breakdown of the $85,000 budgeted for employee's insurance was as follows: (These figures are included in the budget as presented for publication).

<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$41,280</td>
<td>Blue Cross Foundation Plan</td>
</tr>
<tr>
<td>13,820</td>
<td>Long-term Disability Insurance</td>
</tr>
<tr>
<td>15,942</td>
<td>Life Insurance Program</td>
</tr>
<tr>
<td>12,240</td>
<td>Group Dental Plan</td>
</tr>
<tr>
<td>$83,383</td>
<td>Total</td>
</tr>
</tbody>
</table>

Dr. Jaques suggested that the Board express their opinion on each of the items involved regarding employee insurance. The Board at a previous meeting had expressed the desire to continue with the long-term disability insurance. Dr. Huber explained that the Senate Salary Committee had asked that the District pay the cost of dependent coverage as well. This would amount to an additional $26,000; which amount is not included in the figure under discussion ($85,000). Dr. Loomis stated that he was in favor of increasing the health and medical benefits as outlined for the employee. He felt that it would be impossible to justify, at this time, dependent coverage being paid for by the District.
Mr. Olmstead stated that he has never seen any medical program that had anything more included in it. Mr. Olmstead further stated that his position was that of Dr. Loomis, that he felt this was something the District could do and expressed that the taxpayers of the District were giving something very substantial in granting this health plan. Mr. Gene Jackson, Chairman of the Senate Salary Committee, stated that the plan presented to the Board was far from the best plan available. Many items which could have been written in were not. This plan, as it comes to the Board, had the full support of the faculty and is in keeping with similar plans in industry and other school districts. It does represent a real factor for the teacher, a factor fully justified. The Senate Salary Committee's position is, however, the same as indicated previously and urges the adoption of its recommended plan.

Mr. Kornhauser questioned how many other colleges provided dependent coverage. Dr. Huber stated that in 1968-69, eighteen colleges provided dependent coverage and this figure will probably double in the 1969-70 fiscal year. Mr. Shadle stated that the budget as presented contains nothing for salaries. Various times in the past, faculty members have separated non-salary benefits from salary increases. The faculty for the first time this past year was able to review and make recommendations regarding the budget and they did a good job in doing so. They did not in anyway damage the educational program in order to obtain money for salaries. The Board must recognize this and in turn show their good faith.

Mr. Shadle continued that he felt the Board should adopt the entire plan which does not include dependent benefits, although personally he felt dependent benefits had a strong case. Dr. Huber emphasized that the Administration was still supporting the "package" that was presented by the Senate Salary Committee. Mr. Kornhauser stated that he felt the Board should adopt the health and medical program which applies to the employee but excludes dependent coverage.
This should be the first step and if things look better at a later date then the Board should take another look at the situation.

Dr. Jaques concluded that the indication of the Board was to include in the budget the increased health and medical benefits (Blue Cross Foundation Plan) for employees only. Board concurred.

Dr. Jaques stated that discussion was now open regarding the proposed life insurance plan. Dr. Huber stated that the present life insurance coverage of $2,000 was not sufficient to meet the necessary needs in the event of death of a staff member. The proposed $10,000 coverage for classified and $15,000 for certificated is certainly a more realistic policy. Dr. Jaques stated that he would be opposed to any increase in the life insurance program. He felt it was not a District function to outline a life insurance program. Dr. Huber stated that he felt the District had reached a point where it has become necessary to be responsible to the total family of the employee. Mr. Shadle stated that he felt this type of coverage would be something the employee would otherwise have to secure for himself and thusly, would be considered an in-lieu of salary. Mr. Olmstead stated that he would be in favor of a proposal to cover all staff on the basis of $10,000. Mr. Jackson stated that the District now pays a greater amount in employee benefits to the classified staff; they pay more for fewer employees who make a great deal less money. $10,000 and $15,000 is a result of maximum earnings for the year. Mr. Shadle stated that protection for family income should provide more for the higher paid salary. Mr. Kornhauser stated that he felt providing life insurance coverage was as much the District business as providing health and medical and disability insurance.

MSC Shadle, Loomis

RESOLUTION 69-2498

BE IT RESOLVED, That included in the budget for the 1969-70 year be left insurance coverage in the amount of $10,000 for classified employees and $15,000 for certificated employees. (Life Insurance Coverage, 69-70)
Mr. Jackson briefly explained the proposed dental plan to members of the Board. Mr. Jackson stated that the proposed dental coverage would be provided through the California Teachers Association, California Dental Service. During the first year of eligibility for the employee, California Dental Service (CDS) will pay 70 percent of the dentist's usual, customary and reasonable fees for covered dental services, provided the dentist is a member of CDS. If the services are performed by a dentist who is not a CDS member, CDS will reimburse the dentist in accordance with 70 percent of the amounts listed on the Table of Allowances for covered dental services, provided payment will not exceed 70 percent of the dentist's usual, customary and reasonable fees. If the employee visits a dentist at least once during the first year and have all prescribed treatment rendered, the portion that CDS will pay the second year will increase to 80 percent. The portion that CDS will pay increases to 90 percent during the third year and to 100 percent all subsequent years for each enrolled employee who visits a dentist at least once each year and has all prescribed care rendered. If during any 12 month period of eligibility a person fails to visit a dentist and have all prescribed care rendered, the portion that CDS will pay for him will return to the original 70 percent level. Each calendar year every eligible person may receive up to $1,000 covered dental care. This plan has been designed to encourage "preventive" rather than "corrective" dentistry, and the philosophy of such a program is endorsed by the dental profession.

Services not covered are those services with respect to congenital malformations or cosmetic surgery or dentistry for purely cosmetic reasons and orthodontic services.

Dr. Loomis inquired if the premium would increase as the benefits increased. Mr. Jackson stated they would not. The employee must follow the recommendations of the CDS.
Any increase in premium would follow the same type of increases that the District has experienced with the Blue Cross program. After a brief discussion, it was

MSC Loomis, Kornhauser

RESOLUTION 69-2499

BE IT RESOLVED, That included in the budget for the 1969-70 year be the group dental plan as provided by the California Dental Service through the California Teachers Association. Said dental service to be provided for the employee only. Cost to the District for this program will be $12,240.

MSC Loomis, Shadle

RESOLUTION 69-2500


Dr. Schettler recommended that the award of contracts of purchase for certain items of athletic equipment and supplies be authorized. Dr. Schettler further stated that bids were opened on July 15, 1969 for maintenance of manual typewriters for the school year 1969. Specifications were mailed to three vendors; one responded. After a brief discussion, it was

MSC Olmstead, Loomis

RESOLUTION 69-2501

BE IT RESOLVED, That contracts of purchase be awarded for physical education and athletic supplies and maintenance of manual typewriters for the school year 1969-70, as recommended by the Administration and being certified as the low bidder. Award of contracts are as follows:
Athletic Equipment and Supplies:

Hal Higgins Company
Items 165, 159, 151 $ 49.54

Art Berry's Sporting Goods
Items 162, 164, 172, 173 310.57

Bill Smith Sporting Goods
Items 208, 209, 210, 211, 212, 213 274.52

Maintenance on Manual Typewriters:

Cook's Typewriter Exchange 12.20 unit price per typewriter

Dr. Schettler stated that it was the recommendation of the Administration that the District enter into a contract with our architect and instruct him to produce drawings and specifications for a swimming facility and for an addition to the Art Building. The Board had earlier discussed the construction of a swimming facility on campus. The addition to the Art Building has had very high priority with the Master Planning Committee and with the Administration. It is not a building itself, but more of a porch consisting of a support roof extending on the north side of the present Art wing to shelter the area of instruction for ceramics and sculpturing. These two areas of Art instruction have grown so rapidly in the last two years that the students and their work are continually exposed to the weather. The cost of this porch construction is to be covered by funds from the special reserve fund. The cost has been estimated at approximately $18,000. Dr. Loomis inquired as to the size of the proposed addition. Dr. Schettler stated it would be 168 feet long and 15 to 18 feet in width. Mr. Baldwin, instructor in the Art Department, emphasized the need for this addition stating that it would cover very expensive equipment which is presently exposed to the weather condition and also would eliminate a safety hazard which has existed when it rains and the clay is on the sidewalk. Dean Brubeck stated that the Art Department, in particular, is at its saturation point on room use and this addition will make that area much more functional.
The addition will also make it possible to handle more students. After further discussion, it was

MSC Loomis, Olmstead

RESOLUTION 69-2502

BE IT RESOLVED, That a contract with Paderewski, Dean & Associates, to produce drawings and specifications for a swimming facility and an addition to the Art Building, be approved.

After a brief discussion regarding the Fall Bulletin for 1969, it was

MSC Shadle, Loomis

RESOLUTION 69-2503

BE IT RESOLVED, That the Palomar College Fall Bulletin, 1969, be approved.

Dr. Huber stated that authorization be granted for Dr. Schettler to prepare and submit final claims 1968-69, for VEA, NDEA, P.L. 874 and MDTA projects. After a brief discussion, it was

MSC Olmstead, Loomis

RESOLUTION 69-2504

BE IT RESOLVED, That Dr. John D. Schettler, Assistant Superintendent, Business Services, be authorized to prepare and submit final reports and claims under the Vocational Education Act (VEA), the National Defense Education Act (NDEA), Public Law 874 (Federal Impact Law), and the Manpower Development and Training Act (MDTA), for the school year 1968-69.
MSC: Shadle, Olmstead

RESOLUTION 69-2505

BE IT RESOLVED, That the Public Hearing regarding the 1969-70 Budget be held August 5, 1969, in the Administration Building, College Campus, at 7:30 p.m.

Dr. Schettler distributed copies of the Budgetary Balances ending June 30, 1969. This report represents the final balance figures for the fiscal year 1968-69. Dr. Schettler suggested that perhaps the Board may want to review the report more extensively and discuss it at the next meeting of the Board. Board concurred and directed that the Report of Budgetary Balances ending June 30, 1969, be placed on the Agenda for the meeting of August 5, 1969.

The Report of Collections Deposited in County Treasury during the Month of June, 1969, was noted.

Report of Use of Facilities by Outside Organizations during the Month of June, 1969, was noted.

The Travel Report involving Use of College Owned Vehicles during the month of June, 1969, was noted.

MSC Kornhauser, Shadle

RESOLUTION 69-2506

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the Month of June, 1969, be approved; and that letters of appreciation be sent to all donors.

Board commended Mrs. Esther Nesbin, Palomar College Librarian, for her contributions in obtaining the many excellent donations.
MSC Shadle, Olmstead

RESOLUTION 69-2507

BE IT RESOLVED, That Expense Warrants numbered 786758 through 787070, be approved.

MSC Shadle, Olmstead

RESOLUTION 69-2508

BE IT RESOLVED, That Salary Warrants in Payroll Orders numbered 28 and 29, be approved.

Dr. Huber stated that all items in the written Report of Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber stated that Dean Burton had prepared a summary of the major revisions appearing in the 1969-71 Catalog. Copies of these revisions were distributed to members of the Board. Dr. Jaques questioned the fact that the Dental Assisting program was listed in the Catalog when in fact, the college was not going to be offering this course in the Fall. Dean Burton stated that at the time of printing it was not definite that this course would not be offered and since it is a two year catalog the possibility of it being offered next year is very feasible. Dr. Schettler noted that the Dental Assisting course was not listed in the Fall Bulletin, 1969. The Bulletin only is used for registration purposes. Dean Burton also noted that the counselors, when appearing at the different high schools, indicate the areas that may or may not apply to the offerings for a specific semester. Dean Burton indicated that he did not anticipate this to be a problem.

Dr. Huber noted a memorandum received from Mr. Russell Baldwin, Instructor, Art Department, regarding the accomplishments by Art students who are now attending Palomar College and those who have recently gone on to four-year institutions.
The meeting was convened in Executive Session at 9:30 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 10:50 p.m.

MSC Shadle, Loomis

RESOLUTION 69-2509

BE IT RESOLVED, That the appointment of Mr. Richard Peacock, as Chairman of the Department of English for the School Year 1969-70, be approved.

MSC Loomis, Olmstead

RESOLUTION 69-2510

BE IT RESOLVED, That the employment of Mr. Robert Whited, as instructor in Chemistry for Summer Session 1969, be approved.

MSC Loomis, Olmstead

RESOLUTION 69-2511

BE IT RESOLVED, That the employment of Benedict J. McCormick, as instructor in the English Department, Summer Session, 1969, be approved.

MSC Kornhauser, Loomis

RESOLUTION 69-2512

BE IT RESOLVED, That the employment of Ralph Inzunza as Director of Special Programs, effective the academic year 1969-70, be approved.

MSC Olmstead, Shadle

RESOLUTION 69-2513

BE IT RESOLVED, That the employment of Mr. Robert Stanley, as Custodian Salary Class No. 19, at a salary of $427 per month, effective July 14, 1969, be approved (replacement).
MSC Olmstead, Loomis

RESOLUTION 69-2514

BE IT RESOLVED, That the resignation of Mr. Loren G. Gabbard, Custodian, effective July 3, 1969, be accepted.

MSC Loomis, Kornhauser

RESOLUTION 69-2515

BE IT RESOLVED, That the employment of the following persons as supplemental staff (students and extra-clerical), be approved:

Steven Stone, Student Custodian
Kathleen Klaviter, Student aide (Placement Mgr.)
Nancy Hamacher, Student aide (Registration)
David Warner, Student gardener
Richard Campbell, Student gardener
Eugene Christensen, Student gardener
Susan Gray, Student aide (Switchboard)
Ronald Spurgeon, Student custodian
Glorid Garcia, Student aide (Math Dept.)
Margaret Spencer, Extra-clerical (Registration)

The meeting was adjourned at 10:55 p.m. (ADJOURNMENT)
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

In accordance with Government Code Section 54955, there being no quorum present, the meeting was adjourned at 7:31 p.m., until August 5, 1969, at 7:30 p.m., Administration Building, College Campus.

President

Clerk
The Board of Governors of the Palomar Junior College District met in the Administration Building of the Palomar College Campus, San Marcos, California at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Bruce D. Jaques.

MEMBERS PRESENT:  Dr. Bruce D. Jaques, President Mr. Richard J. Kornhauser, Vice President Mr. Milo E. Shadle, Clerk Mr. Horace Olmstead

MEMBERS ABSENT:  Dr. Richard A. Loomis

ADMINISTRATORS PRESENT:  Dr. Frederick R. Huber, President/Superintendent Dr. John D. Schettler, Asst. Superintendent/Business Mr. Robert Burton, Dean of Students Mr. Virgil Bergman, Dean of Instruction Mr. Howard Brubeck, Dean of Humanities

GUESTS:  Mrs. Marjorie Cosh, Patrons of Palomar Mr. Gene M. Jackson, Faculty, Palomar College Mrs. Rita White, Faculty, Palomar College Mr. Ward Myers, Director of Athletics, Palomar College Mr. C. J. Paderewski, Paderewski, Dean & Associates Mrs. Bertha Adkins, Patrons of Palomar Mrs. Edna Pulver, Patrons of Palomar Miss Mary Jane Morgan, Escondido Times Advocate Mary Arviso, Parliamentary Procedure Class, Palomar Edward P. Arviso, Parliamentary Procedure Class, Palomar Rose Mary Duro, Parliamentary Procedure Class, Palomar Patricia Duro, Parliamentary Procedure Class, Palomar Vivian Reed, Parliamentary Procedure Class, Palomar Jessie Beresford, Parliamentary Procedure Class, Palomar Dorothy Gonzalez, Parliamentary Procedure Class, Palomar Lorena Dixon, Parliamentary Procedure Class, Palomar Florence Lofton, Parliamentary Procedure Class, Palomar Marilyn Majeie, Parliamentary Procedure Class, Palomar Robert Lofton, Parliamentary Procedure Class, Palomar
Dr. Jaques asked that a moment of silence be observed for Mr. Frood Smith, former Board member and Mrs. Molly Harloff, 1969 graduate of Palomar College, both of whom passed away during the last week.

Dr. Jaques declared a quorum present and following the salute to the flag, the meeting proceeded with the order of business.

Dr. Jaques declared the meeting open for Public Hearing on the Budget for the 1969-70 school year and asked if any persons had questions or comments regarding the budget for the coming school year; there were none.

Dr. Huber stated that the members of the Board had received copies of the modified budget as presented for adoption. This modified budget is approximately $39,787 larger than the publication budget adopted July 15, 1969. Dr. Huber noted that the budget was published in the Fallbrook Enterprise on Thursday, July 31, 1969. Dr. Huber reviewed the changes in the final budget as presented. The basic changes occur because the District has ascertained more accurate information regarding income in relation to the junior college tax, secured roll taxes and unsecured roll taxes.

Dr. Schettler presented to the Board a detailed study of the Inter-District Tuition payments 1968-69, with comparison of previous year. Dr. Huber stated that the Administration was recommending that the present budget as provided with modifications, be adopted for the operation of the College for the 1969-70 school year. Dr. Huber noted that the District has not received any word about State income whatsoever. At the present time, the most promising finance bill in the Legislature carries a $40 increase in the foundation program for both regular students and adults. If this money is forth coming, it is estimated that the District would receive $120,000, assuming that our A.D.A. remains as predicted. The College budget for 1969-70, reflects no salary increases for either classified or certificated, except for annual increments.
A report will be presented to the Board in September as to what other Districts have done in terms of salary. Mr. Shadle inquired if this budget reflected the actual tax rate for the 1969-70 school year. Dr. Huber stated that it did not. These figures would be established by the Board of Supervisors when they meet the third week of August. However, this budget will maintain the District's present tax rate of 51.9 cents per each $100 of assessed valuation. Dr. Schettler noted that the tax rate for bond rate and redemption will also remain the same as it was for the 1968-69 school year.

There being no further questions regarding the budget, it was

MSC Shadle, Olmstead

RESOLUTION 69-2516

BE IT RESOLVED, That the Budget for the Palomar Junior College District for the School Year 1969-70, be adopted as modified and presented at the Public Hearing of the Budget on August 5, 1969. (See Page 4 of the Legal Minutes for adopted budget.)

Dr. Huber suggested that although the Agenda for the Adjourned Regular Meeting set the time for 8:00 p.m., it was specified in the notice that the Adjourned Regular Meeting would immediately follow the Public Hearing on the Budget. It was

Moved by Mr. Kornhauser, seconded by Mr. Shadle, that the meeting be adjourned at 7:45 p.m.

(ADJOURNMENT)

President

Clerk
The Board of Governors of the Palomar Junior College District met in the Administration Building of the Palomar College Campus, San Marcos, California at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Bruce D. Jaques.

MEMBERS PRESENT: Dr. Bruce D. Jaques, President
Mr. Richard J. Kornhauser, Vice President
Mr. Milo E. Shadle, Clerk
Mr. Morse Olmstead

MEMBERS ABSENT: Dr. Richard A. Loomis

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, President/Superintendent
Dr. John D. Schettler, Asst. Superintendent/Business
Mr. Robert Burton, Dean of Students
Mr. Virgil Bergman, Dean of Instruction
Mr. Howard Brubeck, Dean of Humanities

GUESTS: Mrs. Marjorie Cosh, Patrons of Palomar
Mr. Gene M. Jackson, Faculty, Palomar College
Mrs. Rita White, Faculty, Palomar College
Mr. Ward Myers, Director of Athletics, Palomar College
Mr. C. J. Paderewski, Paderewski, Dean & Associates
Mrs. Bertha Adkins, Patrons of Palomar
Mrs. Edna Pulver, Patrons of Palomar
Miss Mary Jane Morgan, Escondido Times Advocate
Mary Arviso, Parliamentary Procedure Class, Palomar
Edward P. Arviso, Parliamentary Procedure Class
Rose Mary Duro, Parliamentary Procedure Class, Palomar
Patricia Duro, Parliamentary Procedure Class, Palomar
Vivian Reed, Parliamentary Procedure Class, Palomar
Jessie Beresford, Parliamentary Procedure Class
Dorothy Gonzalez, Parliamentary Procedure Class
Lorena Dixon, Parliamentary Procedure Class, Palomar
Florence Lofton, Parliamentary Procedure Class
Marilyn Majie, Parliamentary Procedure Class, Palomar
Robert Lofton, Parliamentary Procedure Class, Palomar
Dr. Jaques welcomed the visitors and guests present to the meeting.

MSC Olmstead, Kornhauser

RESOLUTION 69-2517

BE IT RESOLVED, That the Minutes of the following meetings be approved:

- Organization Meeting, July 1, 1969;
- Adjourned Regular Meeting, July 1, 1969;
- Regular Meeting, July 8, 1969;
- Special Meeting, July 15, 1969;
- Regular Meeting, July 22, 1969;

Mr. Gene Jackson, President of the Faculty Senate, stated that there would be no report from the Faculty Senate.

Mrs. Bertha Adkins introduced Mrs. Marjorie Cosh, President of the Patrons of Palomar for the 1969-70 school year. Mrs. Cosh expressed gratitude to the Board for allowing the Patrons to report on their activities at each meeting of the Governing Board and stated that their group is looking forward to a productive year. The Patron's membership drive will begin as of September 1, 1969. It is hoped that the community will become more actively involved in the work of the Patrons and the theme for the coming year will be "Community United for Palomar."

Mrs. Fox, representing the North County Council of Community Colleges, reported that Mrs. Burns was on vacation. The NCCCC dispensed with regular meetings for the month of August. The next meeting, date to be announced, will consist of the new and retiring Council members and discussion will be held regarding the programs for the coming school year. The main interest of the Council will be on improving public relations. Any suggestions or ideas regarding this matter from any member of the Board or Administration would be most welcome.
Dr. Huber reported that the Associated Student Body will be holding its Annual Workshop for its officers on September 8, 9, and 10. The Workshop this year will be held at Palomar Mountain.

Dr. Huber introduced members of the Parliamentary Procedure Class which is being taught by Mr. Gene Jackson and asked Mr. Jackson to give a brief description of the class. Mr. Jackson stated that this class was designed to provide experience in discussing issues and arriving at a decision democratically. Mr. Jackson introduced Miss Rosemary Duro, who addressed the Board on behalf of the class. Miss Duro made the following statement: "I represent the Indian members of the Parliamentary Procedure Class. We feel this class will promote more effective meetings among our people so I feel this class should be extended and repeated. We have in the past felt the need for closer ties to the College and that there should be greater efforts on the part of the College to acquaint our young people with the programs at the College and to develop new courses relevant to them. To accomplish this we feel that the Director of Special Programs at Palomar College should include liaison with Indian groups as a major part of his job. This group will watch with special interest progress made with minority group education."

Dr. Jaques thanked Miss Duro for her comments and again expressed pleasure, on behalf of the Board, in the group's attendance.

Dr. Huber stated that the Board, at its last meeting, authorized the Architect to proceed with plans and specifications for an addition to the Art Building and a swimming pool facility. Since that time, it has been discovered that the District does not have sufficient funds to complete the swimming pool project as originally proposed. The original cost estimate was $220,000. The State has allocated $126,000 to Palomar College for this specific project.
The District must make-up the difference of $88,000. There is approximately $65,000 available from private sources; the District must provide $26,000. It has been determined that the (aforesaid) money will just build the swimming pool and the deck. It will not provide bleachers or dressing rooms. The revised cost for the total facility as proposed is now estimated at $350,000.

Dr. Huber introduced Mr. Paderewski, the District's architect, who presented to the Board three separate projects that his firm has been working on for the College. Mr. Paderewski first presented to the Board the preliminary swimming facility. Mr. Myers and Mr. Paderewski spent approximately two days in the Orange County area examining other swimming facilities and talking with coaches to obtain an accurate idea of what kind of a facility would be the best for Palomar College. Mr. Paderewski explained in detail the design of the proposed swimming facility indicating that several areas of activity would be going on at the same time. The proposed pool will be 100 feet by 75 feet. Quotes have been obtained on the cost of such a facility and the figure of $350,000 is quite accurate. If the District constructs the swimming facility as proposed excluding the construction of dressing rooms and bleachers, the cost will then be reduced to $226,236. This estimate has been based on projected costs a year from now. Mr. Paderewski explained in detail to the members of the Board the proposed plan as it relates to the lighting, fencing, heating, and filtering system.

Mr. Paderewski also provided the preliminary plans and specifications for the addition to the Art Building. The estimated cost for this addition is $18,400. The Board questioned Mr. Paderewski regarding the proposed "tin" roof and if cross ventilation would be a problem. Mr. Paderewski assured the members of the Board that this addition would be completely adequate and comfortable for the students to perform their work. Mr. Brubeck, Dean of Humanities, stated that Mr. Paderewski has discussed this addition extensively with members of the Art Department and they concur with his recommendations.
The third project that Mr. Paderewski's firm has been developing is a proposed drive and parking area to accommodate the traffic through the 22-acre site which has been acquired by the District. The proposed parking area would provide space for 300 cars. The total cost to complete the parking facility including lighting and the access roads would be approximately $40,000. This project has been developed so the District could enter into it incrementally.

Dr. Jaques stated that at this time the District was not financially able to discuss the parking area and access road improvement and suggested that these plans be filed for future study. Dr. Schettler noted that the student parking fee would be the financial source for this project.

Dean Brubeck stated, in reference to the proposed swimming facility, that the pool is being designed so that as the College expands and as the College has the needed instructional facilities and needed staff, we could handle as many as three classes simultaneously. This would relieve considerably the overloaded conditions that exist in the physical education area.

The Board discussed the proposed swimming facility and the additional cost to complete the entire project in great length. It was concluded that at this time it would be advantageous to construct the swimming facility for the estimated cost of $226,000 and at a later date, when funds are available, complete the construction of the bleachers and dressing rooms. It was

MSC Kornhauser, Olmstead

RESOLUTION 69-2518

BE IT RESOLVED, That the firm of Paderewski, Dean and Associates, be authorized to prepare the working plans and specifications for the proposed swimming facility excluding the construction of dressing room facilities and bleachers at this time, at a cost of approximately $226,000; FURTHER, the firms of Paderewski, Dean and Associates be authorized to prepare working plans and specifications for the shelter addition to the Art Building.

Authorize (District's architect to prepare working plans and specifications for Swimming Pool and Shelter addition to Art Bldg.)
Dr. Huber reported extensively on finance bills that were now pending action in the Sacramento Legislature. Dr. Huber noted that the Legislature was due to adjourn August 8, and final word regarding state aid should be forthcoming. Dr. Huber noted that a telegram had been sent to Representative James Utt supporting the package amendments to HR 13111 (Perkins, Joelson). These amendments would increase Palomar's vocational education appropriation and would allow the College to maintain the programs that it has developed. Mr. Utt replied on July 30, 1969, that the package amendments passed the House on that date. Mr. James Valerio, MAYA, inquired regarding the proposed bill regarding funds for the disadvantaged students. Dr. Huber stated that this bill, AB 164 (Alquist), was still in committee.

Dr. Huber reported that copies of the new College Catalog, 1969-71, have been submitted to members of the Board for approval. At the last meeting of the Governing Board, the changes that were made in the publication were reviewed. The Administration recommended adoption. Mr. Kornhauser expressed great satisfaction, stating that he felt it was a very good looking publication. Mr. Shadle stated that he felt it was a most readable catalog. Board concurred and commended Mr. Martinie, Chairman of the Catalog Committee, Mr. Burton, the Art Department— and members of the Curriculum Committee for this excellent publication. It was

MSC Olmstead, Kornhauser

RESOLUTION 69-2519

BE IT RESOLVED, That the Palomar College Catalog, 1969-71, be approved.
Dr. Schettler reported that the 402 Accounting Machine (obtained by the District on a lease basis) has been returned. There are ten wiring panels which the District purchased for use on this machine. Another junior college district has expressed a desire to purchase these panels from the College since we no longer have use for them. The Administration recommended that these panels be sold at a price of $30 each. It was

MSC Shadle, Olmstead

RESOLUTION 69-2520

BE IT RESOLVED, That authorization for the District to sell ten wiring panels previously used on the 402 Accounting Machine (which the District no longer has), at a price of $30 each, be approved.

Dr. Huber submitted for Board approval, an agreement between the Department of Real Estate and Palomar College. This agreement is required by the Department of Real Estate in order for the College to receive reimbursement from that Department. After a brief discussion, it was

MSC Kornhauser, Shadle

RESOLUTION 69-2521

BE IT RESOLVED, That the Standard Agreement between Palomar College and the Department of Real Estate for $700, to be used in partial support of the real estate education program therein described during the 1969-70 school year, be approved.
The Administration recommended that Dr. Lionel Burton be appointed as school physician for the school year 1969-70. Dr. Burton would be on call for accidents that might occur during the school year and also he would be responsible for the total program in physical education and athletics and would be the physician in attendance at related events. It was

MSC Olmstead, Shadle

RESOLUTION 69-2522

BE IT RESOLVED, That the appointment of Dr. Lionel Burton as school physician for the School Year 1969-70, at a yearly salary of $600, be approved.

Dr. Schettler stated that bids had been received for the purchase of five vehicles. (Specifications called for three station wagons, two carry-all type vehicles). Bids were opened on Tuesday morning, August 5, 1969. Only one bid was received on Items 1, 2 and 3. This was from North County Truck, Escondido. Dr. Huber noted a letter received from Assemblyman John Stull, regarding the availability of vehicles through the State Purchasing Agency. Lengthy discussion was held with Board members expressing their dissatisfaction regarding the number of bids received. Mr. Kornhauser stated that he would like to defer any action on this matter until determination could be made regarding the vehicles available through the State Purchasing Agency and whether these vehicles would meet the college specifications. Dr. Huber noted the time factor involved stating that it was hoped to have new vehicles available prior to the opening of school. Dr. Jaques stated that he felt that investigation should proceed as suggested by Mr. Kornhauser and if needed, a special board meeting could be convened. Mr. Shadle suggested that Dr. Schettler also investigate fleet dealers in the metropolitan areas.
Mr. Valerio, MAYA organization, stated that he felt that the College should provide transportation to students in Pala who have expressed a desire to attend Palomar College but have no means of getting there. Mr. Olmstead stated that the College did not furnish bus transportation for its students. Dr. Huber explained to members of the Board that he felt Mr. Valerio was referring to the possibility of using one of the proposed carry-all vehicles for this specific purpose.

Dr. Huber asked Mr. Valerio to provide him with the information regarding these students and possibly at another meeting this matter could be placed on the agenda for discussion and consideration. Mr. Shadle stated that he felt this type of a request should also be taken up with Mr. Inzunza, Director of Special Programs, and his recommendations should also be brought forth. After further discussion, it was

MSC Shadle, Kornhauser

RESOLUTION 69-2523

BE IT RESOLVED, That all bids received for the purchase of vehicles be rejected. FURTHER, investigation should be conducted into the possibility of purchasing vehicles through the State Purchasing Agency providing said Agency can meet the College's specifications and if so, purchase is authorized for vehicles, gasoline credit cards and bulk oil (within budget allocation). In the event said Agency cannot provide vehicles, the Administration is directed to re-advertise for bids.

The Budgetary Balances as of June 30, 1969 were reviewed in length by Dr. Schettler.

The Report of Collections Deposited in County Treasury during the month of July, 1969, was noted.
The Report of Use of Facilities by Outside Organizations during the month of July, 1969, was noted.

The Travel Report involving use of College owned vehicles during the month of July, 1969, was noted.

MSC Shadle, Olmstead

RESOLUTION 69-2524

BE IT RESOLVED, That Purchase Orders numbered 6679 through 6922 except for those marked "reserved," be approved.

MSC Olmstead, Shadle

RESOLUTION 69-2525

BE IT RESOLVED, That Expense Warrants numbered 787071 through 787154, be approved.

MSC Olmstead, Shadle

RESOLUTION 69-2526

BE IT RESOLVED, That Salary Warrants in Payroll Orders numbered 1, 2 and 3, be approved.

The Associated Student Body Balance: Sheet as of June 30, 1969, and Comparison with previous year was discussed in detail by members of the Board. Concern was noted regarding the financial relationship between the A.S.B. and Bookstore operation. After considerable discussion, it was requested that a detailed analysis of these operations be prepared and submitted to the Board at a subsequent meeting. Mr. Jackson stated that he felt someone from the Budgetary Committee and an A.S.B. representative should attend the meeting or meetings when such a report and/or recommendations are formulated. Board concurred and so directed the Administration.
The Cafeteria Balance Sheet as of June 30, 1969, and Comparative Statement of Income and Expenses, was noted.

Dr. Huber stated that all items in the written report of Superintendent, had been discussed.

Dr. Huber noted the 1969 Fall Calendar and the Palomar College Community Service Newsletter, 1969-70. Instruction for the Fall Semester, 1969, begins September 15. The Faculty will report back on September 8, for a week-long workshop.

Mr. Jackson thanked the Board on behalf of the Parliamentary Procedures Class, for letting them attend its meeting.
Dr. Jaques thanked the group and reminded them that these meetings are open to the public and hoped that they would again attend.

The meeting was convened in Executive Session at 10:25 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 11:05 p.m.

MSC Kornhauser, Olmstead

RESOLUTION 69-2527

BE IT RESOLVED, That the employment of Mrs. Hallie M. Barton, Evening Instructor, Mathematics Department, credit course, for the Fall 1969 Semester, be approved.

MSC Shadle, Olmstead

RESOLUTION 69-2528

BE IT RESOLVED, That the employment of Mrs. Ruth E. Frederick, as Senior Clerk-Typist, Business Office, Salary Class 23-A, at a salary of $427 per month, effective September 1, 1969, be approved (replacement).
MSC Olmstead, Shadle  

RESOLUTION 69-2529

BE IT RESOLVED, That the employment of Mrs. Elvera Bailey, as Senior Clerk-Typist, Business Office, Salary Class 23-D, at a salary of $495 per month, effective August 1, 1969, be approved (reclassification of a presently employed person to a vacant position which has been reclassified downward).

MSC Kornhauser, Olmstead  

RESOLUTION 69-2530

BE IT RESOLVED, That the Board of Governors of Palomar College has heard a presentation by an informal committee composed of Mr. Donahue, Mr. Norlin, Mr. Felton and Mr. Elliott, on behalf of Mr. Pagakis; Mr. Pagakis himself; and Dr. Gordon, Chairman of the Department of Social Science, and has made a careful review of all facts and circumstances concerning the matters raised at that time. After such review the Board finds no basis for disagreement with the decisions of the Administration in these matters.

MSC Olmstead, Shadle  

RESOLUTION 69-2531

BE IT RESOLVED, That the Board of Governors of Palomar College commends Mr. Charles Crafts for his 23 years of service as Superintendent of Building and Grounds. Recognition is also acknowledged for the personal interest that Mr. Crafts has in Palomar College.
The meeting was adjourned at 11:10 p.m.
The Board of Governors of the Palomar Junior College District met in the Administration Building of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

In accordance with Government Code Section 54955, there being no quorum present, the meeting was adjourned at 7:31 p.m., until August 26, 1969, at 7:30 p.m., Administration Building, College Campus.
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

In accordance with Government Code Section 54955, there being no quorum present, the meeting was adjourned at 7:31 p.m., until September 9, 1969, at 7:30 p.m., Administration Building, College Campus.
In accordance with Government Code Section 54955, September 9, 1969 being a Legal Holiday, the Regular Meeting of the Governing Board was adjourned until September 23, 1969, at 7:30 p.m., Administration Building, College Campus.
MINUTES
PALOMAR JUNIOR
COLLEGE DISTRICT
REGULAR BOARD MEETING
ADMINISTRATION BLDG., COLLEGE CAMPUS
September 23, 1969, 7:30 p.m.

The Board of Governors of the Palomar Junior
College District met in the Administration
Building of the Palomar College Campus,
San Marcos, California at 7:30 p.m., all
members having received written notice as
prescribed by law.

The meeting was called to order by the
President, Dr. Bruce D. Jaques.

MEMBERS PRESENT: Dr. Bruce D. Jaques, President
Mr. Richard J. Kornhauser, Vice President
Mr. Milo E. Shadle, Clerk
Mr. Morse Olmstead
Dr. Richard A. Loomis

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, President/Superintendent
Dr. John D. Schettler, Asst. Superintendent/Bus.
Mr. Virgil Bergman, Dean of Instruction
Mr. Howard Brubeck, Dean of Humanities
Mr. Robert L. Burton, Dean of Students

GUESTS:
Mr. Gene Jackson, Pres., Faculty Senate
Mr. Victor Heyden, Pres., Palomar Teachers Guild
Mr. Frank Mott, Pres., Associated Student Body
Mrs. Jadene Dugas, President, C.S.E.A.
Mrs. Joy Day, C.S.E.A.
Mr. Jack Buchans, A.S.B., Council Representative
Mr. Chris Read, Telescope, Palomar College
Mr. Ken Scandlyn, Student, Palomar College
Mr. Steve Schneider, Student, Palomar College
Miss Pat Madea, Student, Palomar College
Miss Jan Hart, Student, Palomar College
Mr. Lester M. Coates, Student, Palomar College
Miss Victoria Butcher, Student, Palomar College
Mr. John S. Snyder, Student, Palomar College
Mr. Richard M. Cooke, Student, Palomar College
Mr. J. D. Hodges, Escondido
Mr. Paul Mena, Jr., C.S.E.A.
Mr. LaVerne G. Brack, C.S.E.A.
Mr. Gus H. Klaus, C.S.E.A.
Mr. James R. Kelly, C.S.E.A.
Mr. Howell Sonoda, C.S.E.A.
Mrs. Grace Burns, Pres., North County Council of
Community Colleges
Mrs. Martha P. Fox, Patrons of Palomar
Mrs. Charlene Parsons, San Marcos
Mr. William Hahlbaum, Student, Palomar College
Miss Mary Jane Morgan, Escondido Times-Advocate
Mr. Scott Boyles, Administrative Assistant
Following the salute to the flag, Dr. Jaques declared a quorum present and the meeting proceeded with the order of business.

Dr. Jaques welcomed the visitors present to the meeting.

MSC Olmstead, Shadle

RESOLUTION 69-2532

BE IT RESOLVED, That the Minutes of the Public Hearing on the Budget held August 5, 1969, be approved.

MSC Shadle, Olmstead

RESOLUTION 69-2533

BE IT RESOLVED, That the Minutes of the Adjourned Regular Meeting of August 5, 1969, be approved.

MSC Olmstead, Loomis

RESOLUTION 69-2534

BE IT RESOLVED, That the Minutes of the following meetings be approved:

- Regular Meeting, August 12, 1969
- Regular Meeting, August 26, 1969
- Regular Meeting, September 9, 1969

Mr. Gene Jackson reported that the Faculty Senate met on Monday, September 15, 1969 and elected himself as Chairman for the school year 1969-70. In addition, the Senate decided to take up the recommendations from the Budgetary Committee, pending from last year, dealing with eleven and twelve month contracts and release time for the Faculty Senate Chairman. Committees will be operating through November and reports should be back from the Budgetary Committee by December 1. Dr. Jaques congratulated Mr. Jackson on his election as Chairman of the Faculty Senate.
Dr. Jaques asked if there would be a report from the Patrons of Palomar. Mrs. Grace Burns reported that Mrs. Marjorie Cosh, President of that group, was unable to attend the Board meeting due to illness in her family. Mrs. Cosh will have a detailed report of the Patrons activities at the next meeting of the Governing Board.

Mrs. Grace Burns, President of the North County Council of Community Colleges reported that reservations for the Dinner-Meeting scheduled for Wednesday, September 24, 1969, now total 57. Assemblyman John Stull and Senator Clair Burgener will be the guest speakers. They will be discussing the current legislation and problems that may be in the future concerning community colleges. Some discussion will also be held regarding the proposed four-year college for the north county. An informal discussion period will also be held. Mrs. Burns extended an invitation to all present to attend this dinner-meeting. Dinner will be at 6:30 p.m., in the Staff Dining Room, Palomar College; cost of the dinner will be $2.25 per person. The meeting will follow at 8:00 p.m., in Room P-33, College Campus.

Mr. Frank Mott, President of the Associated Student Body, reported on the recent Leadership Conference held at Camp Palomar, September 8-10. Mr. Mott noted that Mr. Shadle and Mr. Kornhauser attended the evening meal, Tuesday, September 9. Many good ideas and suggestions came out of the Conference. Mr. Mott further stated that the A.S.B. financial recommendations would be ready and presented to the Governing Board at its next regular meeting. Mr. Mott indicated that there were students present who would like to address the Board regarding A.S.B. card refunds.

Dr. Jaques asked if there were any students who wished to address the Board. Mr. Richard Cook, student, approached the Board. Mr. Cook stated that when he came to Palomar he received a copy of the Fall Bulletin. On the first page it states that all day students are required to pay all fees on the day of programming. Listed under all fees on a "green sheet," which was also distributed to students, was the A.S.B. card in the amount of $20.
Mr. Cook further stated that he felt it was more important for him to use the money to purchase books and progress academically.

At the request of Dr. Jaques, Dr. Huber reported on registration procedure. The Administration requires certain fees to be paid at the time of registration. Fees required, which are mandated by the Board, are parking fees and health fees. No where is the student body fee indicated as mandatory. It is indicated that the student is expected to purchase the card. The procedure is, if the student does not wish to buy a card the student will be asked to see either Dean Burton or Dean Bowman. During registration, Dr. Huber stated that he personally talked to at least 26 students about the purchasing of A.S.B. cards and gave authorization for these students to register. The Administration was interested in finding out why these students did not want to purchase a card. In general, the student stated that he did not have use for the card. It seems that somehow the A.S.B. is not making or at least they are not establishing the student body card as meaningful to the student. If the student does not wish to buy a card they are not required to do so and they do not lose registration priority. There is a very close relationship between District funds and student body funds, as recognized by the Budgetary Committee during the last year. For example, the District purchases equipment for certain facilities which are utilized by the student body and the District maintain certain student body facilities. The District does cooperate with the student body in trying to "sell" student body cards. During registration in the room where fees were collected, there was a sign listing the advantages of purchasing the A.S.B. card. In general it is the feeling, as far as the Administration is concerned, to support the A.S.B. in this endeavor. At no time was any student refused admission or denied the right to register. Some students and faculty feel that a sign should be placed in the registration area stating that the student body card is not mandatory and thus discouraging sales.
Dr. Huber noted that all freshman students, at their high school orientation, were notified by the counselors and representatives of the Dean of Student Personnel that there was a student body fee and that they were expected to buy the card on the part of the A.S.B. Dr. Jaques asked whether any student who objected to purchasing a card was required to pay for one. Dr. Huber indicated they were not. Mr. Shadle stated that he could see no harm in cooperating. He further stated that he felt it to be very wrong if the College misrepresents the requirements, legal or otherwise, for entering the College. The Administration and the Associated Student Body would like to have the student buy the card. Mr. Shadle stated that he could see no harm in stressing this but he felt the College should not misrepresent or be a party to any misrepresentation. Mr. Cook (freshman student) stated that according to the material distributed that was the only conclusion a student could draw (that the fee was mandatory). Mr. Cook stated that he made an effort the following day he purchased the card to obtain a refund but Dean Bowman told him it would have to be taken before the A.S.B. Council. Dr. Jaques asked if Mr. Cook appeared before that body. Mr. Cook indicated he did, but the matter was tabled until Friday, September 26, when a special meeting would be held to hear the refund cases. Mr. Kornhauser stated that he felt in reference to refunding, there should be the minimum of delay in accomplishing this. There is no reason for this to drag on. Mr. Shadle agreed, stating that he did not think that this decision should be left to the majority of the student body. Mr. Cook stated that there were many students who bought the A.S.B. card under the same pretense. Mr. John Snyder (sophomore student) approached the Board stating that he also came out to register with the impression that he was not required to purchase the A.S.B. card. The cashier (at registration) stated that he would have to purchase the card or obtain Dean Bowman's approval before continuing so he purchased the card not wanting to leave the line. He also spoke to Dean Bowman and appeared before the A.S.B. Council, but the matter has not been resolved, so he felt he should bring this matter to the attention of the Governing Board.
Miss Vicki Butcher (student) appeared before the Board and stated that she came to register on September 4 during the morning and was under the impression that she did not have to purchase an A.S.B. card. When she approached the cashier to pay her fee she stated that the cashier informed her it would be a total of $25.00 (this total included the A.S.B. card fee). Miss Butcher stated that she paid the fee and went ahead and registered and when school began she talked to Mr. Frank Mott about the problem of obtaining a refund. Mr. Mott stated to Miss Butcher that according to the A.S.B. constitution the only way she could obtain a refund was to withdraw from all her classes. Miss Butcher stated that a special meeting of the A.S.B. had been called for Friday. Mr. Mott stated that if the students would read the Student Handbook they would be aware of the required fees. Each student is urged to purchase the A.S.B. card. Mr. Mott indicated that he had also talked with students who objected to purchasing the A.S.B. card to ascertain the reason for their objections and did direct those students to see Dean Bowman. Mr. Kornhauser asked if there were other students desiring refund besides the three who appeared before the Board. Mr. Lester Coates (student) stated that there were six students who appeared before the Student Council but he felt there were many other students who were unfamiliar with the procedure for obtaining a refund. Mr. Coates felt the total amount of students actually desiring a refund would be at least twenty. Miss Vicki Butcher (student) asked why the students (objecting to purchasing the A.S.B. card) were required to get out of line to obtain a Dean's signature authorizing them to continue to register if it is, in fact, not required or necessary to purchase the card. Dr. Huber stated that the policy has been that those students who do not wish to buy a student body card are asked to discuss this with one of the Deans so that they (the student) fully understands what the benefits of the card actually are. Then if they do not wish to buy a card they do not have to.
Dr. Huber continued, there are many other benefits derived from the student body card besides athletics, i.e., drama, the arts, Telescope and many more. The A.S.B., unfortunately, has not presented the card on any basis except in reference to football and athletic events. This registration procedure was followed at the request of the Associated Student Body. It has been the practice for the past five years and probably prior to that time also. Mr. Shadle stated that he did not think that because a policy was used for many years that this should be the important thing. Dr. Huber stated that there was considerable indication last Spring that the students did not understand the A.S.B. budget and the effect that it would have on the activities so there was a concerted effort to persuade the students to participate in the purchase of the card and to explain where the money came from and for what it was spent. Dr. Huber stated that he did not think the Administration or A.S.B. representatives are a party of any activities at all except both bodies are interested in achieving a sound financial basis for the student body. Dr. Huber continued stating that the Board is responsible for the total budget of the Associated Student Body as it is responsible for the budget of the college. Dr. Jaques stated that he felt the issues were first, in regards to a misunderstanding as to whether or not the A.S.B. card is mandatory, it is within the Board's function and this matter should be considered more fully. Dr. Jaques stated that he would like to read the "green sheet" that was distributed to the students and everything else that pertains to the requirements regarding registration. Dr. Jaques asked Dr. Huber to provide the Board with this material. Secondly, Dr. Jaques continued, in reference to any grievance, this would be the responsibility of the Associated Student Body. The Council is authorized to make refunds if they feel it is justified. Dr. Jaques felt that if an honest case of misunderstanding has occurred then generally the decision should be to make such a refund.
Mr. Victor Heyden, instructor Palomar College, stated that he felt there definitely has been communication difficulty, whatever the source, whatever the reason. Mr. Heyden continued, that over the years he has inquired of his classes (in the past English 1A, presently Speech 1A) regarding whether or not they are of the impression or have been given the idea that they had to buy a student body card. Over 80 percent responded in the affirmative. It is very clear that for whatever the reason, students believe that the card is mandatory. Mr. Heyden stated that he sympathized with these students who wish to get their money back. Mr. Heyden suggested that in the registration packet a sheet be included that states very clearly that the A.S.B. card is not mandatory. It could also be stated that the A.S.B. believes that you should purchase the card for the following reasons and then list the cards advantages. Mr. Heyden stated that with this type of an insert there would be no ambiguity, no communication difficulty. Mr. Kornhauser stated that he felt the fact that the A.S.B. card is not mandatory has been established. He felt the problem is now how these students can obtain a refund. Mr. Kornhauser stated that in the Student Handbook, By-Laws, Article I, Section 2, it states that dues may be refunded only upon official withdrawal from school during the first three weeks after commencement of classes. Dr. Jaques asked if it is possible to change the By-Laws. Mr. Mott stated that it was but would involve approximately two weeks to do so. Miss Vicki Butcher (student) stated that she felt there was no misunderstanding. She asked why she was required to get out of the registration line and obtain a Dean’s signature simply because she objected to purchasing an A.S.B. card. Dr. Jaques stated that the matter would be looked into further. A student in the audience (unidentified) asked the Board why a decision would not be made at this time. Mr. Shadle explained that the Board never acts on an item when it appears before them for the first time. Matters must be investigated and material further studied before a decision could be reached. Another reason is that the money was paid to and belongs to the A.S.B.
Mr. Shadle stated that his concern was for those students who have paid and perhaps who can not afford to pay for an A.S.B. card. It was noted that arrangements are easily made for student loans or students could work for such fees.

Dr. Huber reported that there will be a meeting of the Delegate Assembly of Region 9 of the California Junior College Association on Saturday, October 4, 1969, at San Diego City College. In addition to a faculty delegate, administrative delegate and Board delegate, the Region 9 Constitution had been amended to include student delegate from each college with voting rights. Mr. Mott, President of the Associated Student Body, has been made aware of this and will appoint a student representative to the Region 9 meeting.

Dr. Huber noted a number of communications received from different junior college districts regarding election of representatives for the California School Boards Association Delegate Assembly. Dr. Huber stated that the Governing Board was not a member of CSBA and thusly unable to participate in the election.

Mrs. Jadene Dugas, President of the Palomar College Chapter $402, California School Employees Association addressed the Board regarding her recent attendance to the 43rd Annual CSEA Conference held in San Diego. Mrs. Dugas noted that as a result of this Conference the classified employees held their first Educational Workshop which was very worthwhile to all employees and especially new employees. Mrs. Dugas submitted a full written report of the Conference to the Governing Board and thanked them for allowing she and Mrs. Day to attend. Dr. Loomis stated that the report was very comprehensive and thorough. Dr. Jaques indicated the report was very good and he was very impressed. Dr. Jaques thanked Mrs. Dugas for her presentation.
Dr. Huber asked if Mrs. Dugas would present the classified employees' salary request. Mrs. Dugas stated that the classified employees are submitting a request for a 7 1/2 percent cost-of-living salary increase. This request for a cost of living salary increase is due to the increasing rise in the cost of living and should not be considered as a request for a revision of the salary schedule. The classified employees are not, at this time, attempting to upgrade the present schedule of salary but are stressing the need for an increase in salaries to cover the spiraling prices.

Mrs. Dugas thanked the Board on behalf of the classified employees for the increase which was granted last year but emphasized that inflation has risen so drastically during the past year that another request is necessary. Dr. Huber stated that the Administration has obtained a contract with the Cooperative Personnel Services (California State Personnel Board) indicating that they will come on campus and study three or four positions which have requested reclassification. This agency will also perform a complete salary survey. The Cooperative Personnel Services reported that a study of this size and scope would involve approximately ten man days of technical time, and another five days of clerical time. Mrs. Dugas stated that the request of the classified employees was for something other than a review of the salary structure. Mrs. Dugas felt it was a completely separate item and was not incorporated in the request presented to the Board. Mrs. Dugas further stated that she felt the survey was good and would not hurt the classified employees but questioned whether this would hold up any recommendation from the Administration regarding the cost of living request.

Dr. Jaques stated that no action would be taken regarding salary adjustments until the financial picture was firm. Dr. Huber stated that three years ago, there was an agreement established to utilize the services of the California State Personnel Board to re-examine positions from time to time as they change and to examine salary trends as compared with other districts.
This request which has been made to the Cooperative Personnel Services is based on that agreement. Dr. Loomis stated that he felt an overall picture should be presented. He stated that he had no doubt as to the increase in the cost of living but the problem remains with the budget. Dr. Jaques thanked Mrs. Dugas for her presentation.

Mr. Gene Jackson appeared before the Board and presented the salary report on behalf of the Faculty Senate Salary Committee. The faculty, at the request of the Faculty Association meeting, voted to approve of the request for 8 percent adjustment in the salary schedule, plus 4 percent if funds were available. The request for the latter 4 percent would place Palomar College in the top ten according to the salary survey. The 8 percent request will maintain Palomar's position which it held in the past year. Dr. Huber stated that he felt there was no question that Palomar College had lost position during the previous year. Dr. Jaques stated that the Board's position, which was adopted several years ago, was to maintain Palomar College's salary schedule in the median position relative to other junior colleges in the southern section. Dr. Jaques stated that it was his understanding that the faculty was then asking for an 8 percent increase. Mr. Jackson stated that the faculty was not asking for an 8 percent increase. The faculty's position is that there is no merit in being back where we were last year. Eight percent, according to the Budgetary Committee, is presently available and the faculty feels that 4 percent beyond that is what they would consider an adequate scale. Eight percent is what the faculty feels is presently possible. Mr. Shadle asked if the Administration would have a recommendation regarding salary at the next regular meeting. Dr. Huber indicated there would be recommendations made at that time. Mr. Jackson further stated that it was the feeling of the faculty that the College had a first rate teaching staff and that they should be paid accordingly. Dr. Loomis asked if the faculty was taking into consideration the added fringe benefits. Mr. Jackson stated that the faculty discussed that issue at great length and took it into complete consideration.
Mr. Shadle asked Dr. Huber if he would, when preparing his recommendations, include the cost per employee for fringe benefits last year and the cost per employee for this year. Dr. Huber indicated he would provide that information for the Board. Mr. Heyden inquired if with the recommendations being made at the next Board meeting, that meant in fact that the Board will act at that time or will the matter be deferred. Dr. Huber stated that the matter would be on the Agenda for action and his recommendations would include such action to be retroactive to the beginning of the 1969-70 school year. Mr. Shadle noted that the faculty and the C.S.E.A. would have a further opportunity to speak regarding salary increases at that time.

Dr. Huber noted that there were a number of agreements for joint use of facilities which had to be approved by the Governing Board for the 1969-70 school year. These agreements are between the College and various public schools in the area and are similar to the agreements authorized in previous years. It was

MSC Loomis, Olmstead

RESOLUTION 69-2535

BE IT RESOLVED, That the following Agreements for Joint Use of Facilities between Palomar Junior College District and the (below) specified agencies, be approved:


b. Escondido Union High School District, effective September 15, 1969 through June 15, 1970 (two agreements);

c. Escondido Union School District, effective September 15, 1969 through June 15, 1970, (two agreements);

RESOLUTION 69-2536

BE IT RESOLVED, That pursuant to Section 15008 of the Education Code, the Palomar Junior College District agrees to rent the facilities of the Community Building of Pauma Valley for 15 sessions of an Adult class in Oil Painting. (Cost $4.00 per session). Said Agreement shall terminate on June 30, 1970.

Dr. Schettler stated that the Cafeteria was requesting authorization to call for bids and purchase a malted milk and soft ice cream machine. The cost of this type of a machine would be approximately $5,000. Mrs. Coulter, Cafeteria Manager, is convinced that with a machine of this type, it would be able to realize enough profit to pay for itself. Dr. Schettler noted that this was an unbudgeted item and the funds would have to be taken from unassigned funds in special reserve. The Cafeteria would reimburse the District for the total cost over a period of time. After a brief discussion regarding the recommendation and necessity for this type of a machine, it was

RESOLUTION 69-2536

BE IT RESOLVED, That authorization to call for bids on a malted milk and soft ice cream machine, be approved.

Dr. Schettler reported that approval is needed for the insurance company who presented the low bid for the District's Group Life Insurance. The survey of premium quotations for term life insurance under the new District group policy has been completed. The low quotation is from Manufacturers Life Insurance Company (a mutual company) of 43¢ and 5¢ per $1,000 for the life insurance and the accidental death and dismemberment respectively. Eight companies submitted rates, the highest of which was $1.21 and 6¢.
Board approval is required to initiate the program. Funds have been adequately budgeted. Coverage will become effective October 1, 1969.

After a brief discussion, it was

MSC  Shadle, Loomis

RESOLUTION 69-2537

BE IT RESOLVED, That Manufacturers Life Insurance Company be approved as the insurance carrier for the District's Group Life Insurance Policy, having met all specifications and being certified as the low bidder. ($15,000 coverage for certificated; $10,000 for classified.)

Dr. Huber stated that the Administration was recommending that authorization be granted for payroll deductions for the purpose of membership dues for Palomar College Teachers Guild, A.F.T., Local #1935. It was

MSC  Loomis, Olmstead

RESOLUTION 69-2538

BE IT RESOLVED, That payroll deductions be authorized for the purpose of membership dues for Palomar College Teachers Guild, A.F.T., Local #1935.

After a brief discussion regarding the 1969-70 Audio-Visual Services Agreement, it was

MSC  Olmstead, Shadle

RESOLUTION 69-2539

BE IT RESOLVED, That Agreement for Partial Audio-Visual Services with the San Diego County Superintendent of Schools for the school year 1969-70, be approved.
Dr. Huber reported that authorization for travel expenses was being asked for Mr. Gene Jackson because he has now assumed the responsibility for the disadvantaged program. It was

MSC Shadle, Loomis

RESOLUTION 69-2540

BE IT RESOLVED, That travel expenses for the following person be approved:

a. Travel within San Diego County for Mr. Gene Jackson

Mr. Gene Jackson, Director of Special Programs, reported on the progress of the bi-cultural and interdisciplinary classes. Mr. Jackson stated that the enrollment in the two classes has been better than he had anticipated. Mr. Jackson felt the course that has meant the most to him has been the bi-cultural English class. The class consists of 3 students from Germany, 2 from Hong Kong, 1 from Thailand, 6 Indian students, 8 Anglos and 45 Mexican-American students. Mr. Jackson noted that this class was entering into the study of English with greater intensity than any other class of English that he has previously taught. Mr. Jackson noted that in this class he has tutors which assist these students. The ratio of 1 tutor to every 8 students enrolled. These tutors are predominately sophomore students who are in their third and fourth year of Spanish. Some of them are Mexican-American by birth, others came to the County in early childhood so they understand the problems of these students which they are assisting. Dr. Loomis asked if the tutors were volunteers. Mr. Jackson stated that they are employed by the College as Student Assistants and are being paid the student wage of $1.50 per hour.
Dr. Huber stated that Mr. Jackson has demonstrated complete sensitivity to these people and their problems and working with them to bring them together. Mr. Shadle inquired as to what recruitment efforts were made towards getting these students to attend Palomar. Mr. Jackson stated that visitation and orientation was made to different areas and he felt there were at least 30 students that would not be enrolled in any school who are now attending Palomar on a full-time basis. Mr. Shadle asked what proportion of these students had a high school diploma. Mr. Jackson felt that most of the students now attending Palomar did have a high school diploma. Mr. Jackson stated that a full recruitment program is planned for the coming year. Three separate visitations will be made to each of the high schools in the area. The first visitation will generally acquaint these students with the College. Secondly, information will be given them regarding special institutions, i.e., San Diego State and field trips are planned to take these students to these various institutions. The third visitation will be to actually take the registration papers to these students and make every effort to see that they sign up. Dr. Loomis stated that Mr. Jackson was performing a very real function to this group and expressed his gratification to Mr. Jackson for what he has done and the way he has taken over the courses and for taking such a personal interest in the program. Dr. Loomis commended Mr. Jackson on his efforts. Board concurred. Mr. Jackson emphasized that transportation was a "brutal" problem with these students. Dr. Huber noted that his office had not received a list of those people who have a transportation problem. Dr. Huber asked Mr. Jackson if he could get this information to him so it could be submitted to the Board. Dr. Loomis stated that there are many people who we are not reaching now and perhaps with what Mr. Jackson is doing we would be able to stimulate the group and have enough interest to provide such a service. Dr. Jaques stated that this was a very worthwhile program and has the Board's complete support.
Dr. Huber reported that the Annual C.J.C.A. Conference meeting will be held at the Los Angeles Stalter-Hilton, October 19 - 22, 1969. Reservations should be made within the next week. Dr. Huber requested Board authorization for preregistration funds for this Conference. It was

MSC Loomis, Kornhauser

RESOLUTION 69-2541

BE IT RESOLVED, That advancement of funds to participants in C.J.C.A. Conference, October 19 - 22, 1969, totaling $370, be approved. Said funds shall be fully accounted for and adjustments made as necessary following filing expense claims after the Conference. Authorization is granted for the following personnel to attend: Frederick R. Huber, Milo Shadle, Richard J. Kornhauser, Virgil Bergman, Howard Brubeck, Charles Coutts, Rita White, Richard Norlin and Sheridan Hegland.

Dr. Huber noted that a contract with the Cooperative Personnel Board must be initiated in order to accomplish the salary survey and re-examination of certain specific job classifications. This survey and examination will involve approximately ten days of technical time and five days of clerical time. The charge to the District will be $1,200. Dr. Loomis noted that he felt it was the only way for the District to obtain an objective comparison of classified salary schedules in the area. Board concurred. It was

MSC Loomis, Olmstead

RESOLUTION 69-2542

BE IT RESOLVED, That Frederick R. Huber, Superintendent/President, Palomar College, be authorized to enter into and sign an agreement with the State of California, California State Personnel Board, Cooperative Personnel Services Division, for the purpose of performing examining services for the Palomar Junior College District. Said Agreement shall have a maximum cost of $1,200.
The Report of Collections Deposited in County Treasury during the Month of August, 1969, was noted.

Dr. Schettler explained in detail certain purchases which were made by the District during the past month. After a brief discussion, it was

MSC Shadle, Loomis

RESOLUTION 69-2543

BE IT RESOLVED, That Purchase Orders numbered 6922 through 7124, except for those marked "reserved," be approved.

MSC Olmstead, Shadle

RESOLUTION 69-2544

BE IT RESOLVED, That Expense Warrants numbered 787154 through 787505, be approved.

MSC Olmstead, Shadle

RESOLUTION 69-2545

BE IT RESOLVED, That Salary Warrants in Payroll Orders numbered 4, 5, 6 and 7, be approved.

MSC Shadle, Loomis

RESOLUTION 69-2546

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the month of September, 1969, be approved; and that letters of appreciation be sent to all donors.
Dr. Huber stated that all items in the written report of Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber noted that the Anthony J. Collura, C.P.A. firm, the District's auditor, has been on campus during the past week examining the District's books.

Dr. Huber stated that the Board of Supervisors approved of the $250,000 temporary loan which was requested by the Governing Board, on August 18, 1969.

The tax rate is now available and shows an increase of 2.3¢ from 1968-69. The tax rate for the 1969-70 school year is 54.2¢. A 0.9¢ on the general purpose tax was levied by the Board of Supervisors under the provision of a Householders Refund tax last year. The health and welfare cost is the same as indicated to the Board when approval was given. The amount for bond interest and redemption was slightly reduced.

Dr. Schettler stated that Mr. Paderewski has reported that the testing laboratory found a hard rock shelf a few feet below the surface of the area in which the construction of the swimming facility is to take place. It is very solid rock, and the excavation of it would add $25,000 to $30,000 to the cost of the pool. Mr. Paderewski recommends that the pool be raised another ten feet requiring a minimum of work with this solid rock. This would require that additional steps be created to allow students to move from the gymnasium level to the swimming pool level. The revised plan would place the level of the deck of the pool sixteen feet above the gymnasium floor level. The proposed revision to the plans of the pool does not increase the cost. The Administration has agreed with the suggestion, with further instructions that the front elevation between the pool and the gymnasium be left in such a way that the College can give it attractive landscaping after completion of construction. Board concurred with the recommendations.
Mr. Shadle stated that it had been brought to the attention of the Governing Board and the Administration that a complaint had been made that the College is operating with very small classes. Mr. Shadle requested that the Administration furnish members of the Board with such information regarding the present class size at Palomar College. Mr. Shadle noted that he realized that there are instances where this is necessary, such as if it is a prerequisite course which students must have, or if it is an important course within a program which tends to have low enrollment, or if it is a course which began with fifteen or more students. Dr. Huber stated that the policy of Palomar College is not to offer a course unless at least fifteen students are enrolled, but that the policy is flexible as pointed out by Mr. Shadle. Dr. Huber felt that the complaint was based on misinformation because during a specific Board meeting where this issue was discussed people failed to ask questions which might have clarified this particular matter. Dr. Huber noted that a class size report would be furnished to the Board as soon as it was available.

Mr. Shadle expressed his pleasure regarding the results of Palomar College's Nursing students who took the State Board Examination for licensure to practice as a registered nurse in California. Mr. Shadle noted that only three (out of 22) students failed the examination and these students only failed in one area of the test. Dr. Huber stated that he understood at least two of the three students who failed in one specific area had already scheduled an appointment to retake that particular section of the examination. Board commended the Nursing Department of Palomar College for this excellent achievement.

Dr. Loomis expressed concern about the presence of a tape recorder by one of the members of the audience. Dr. Loomis stated that if the Board was going to be quoted verbatim then it was his recommendation that an official tape be made of every meeting and kept on file beginning with the next regular meeting.
The meeting was convened in Executive Session at 10:30 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 11:10 p.m.

MSC Loomis, Kornhauser

RESOLUTION 69-2547

BE IT RESOLVED, That the following persons be employed as instructors, Evening Division, credit courses, for the Fall Semester 1969:

Mr. Herman L. Anderson, Business-Data Processing
Mrs. Evelyn H. Bulen, Spanish
Mr. David M. Brown, Supervision-Employee Training
Mr. Wayne C. Ferguson, Supervision-Written Communication
Mr. Robert A. Jackson, Police Science
Mr. William E. Jaynes, Police Science
Mr. Frank S. Jones, Art-Life Drawing
Mr. Theron L. Preston, Social Science
Mr. Allen D. Raymond, English
Mr. Donald E. Rudloff, Police Science
Mr. Richard L. Shlemmer, Supervision-Human Relations
Mrs. Roberta Tanner Graham, English
Mrs. Edith C. Willis, Sociology
Dr. Ronald K. Phelps, Psychology

MSC Kornhauser, Olmstead

RESOLUTION 69-2548

BE IT RESOLVED, That the employment of the following persons as instructors of Adult Education and Community Service courses for the Fall Semester, 1969, be approved:

Mr. Wayne L. Chapman, Art-Ceramics
Mrs. Beverly E. McDougal, Sewing (Fallbrook)
MSC Olmstead, Shadle

RESOLUTION 69-2549

BE IT RESOLVED, That the employment of the following Certificated Personnel for the Academic Year 1969-70, as replacements, be approved.

Mrs. Ellen Wright, Full-time, English Department
Mrs. Betty Webb, Full-time, English Department
Mrs. Patricia Zevin, Fifty percent, English Department
Mrs. Mary L. Barnes, Nursing Education, Substitute

MSC Kornhauser, Loomis

RESOLUTION 69-2550

BE IT RESOLVED, That the resignation of Mr. Ralph Inzunza, Director of Special Programs, effective August 29, 1969, be accepted.

MSC Shadle, Loomis

RESOLUTION 69-2552

BE IT RESOLVED, That the resignation of Mr. Norman R. Johnson, Instructor, Evening Division, Police Science, effective September 8, 1969, be accepted.

MSC Shadle, Olmstead

RESOLUTION 69-2553

BE IT RESOLVED, That the resignation of Mrs. Marjorie Lane, Clerk-Typist, Library, effective September 1, 1969, be accepted.

MSC Kornhauser, Shadle

RESOLUTION 69-2554

BE IT RESOLVED, That a leave of absence be granted Mrs. Virginia (Wigjenjost) Bezoenik, Secretary, Student Activities Office, for a period of nine months, beginning September 22, 1969.
The meeting was adjourned at 11:15 p.m. (ADJOURNMENT)

President

Clerk
The Board of Governors of the Palomar Junior College District met in the Administration Building of the Palomar College Campus, San Marcos, California at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Call to Order Dr. Bruce D. Jaques.

MEMBERS PRESENT: Dr. Bruce D. Jaques, President
Mr. Richard J. Kornhauser, Vice President
Mr. Milo E. Shadle, Clerk
Dr. Richard A. Loomis

ABSENT: Mr. Morse Olmstead

ADMINISTRATORS PRESENT:
Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Asst. Superintendent/Bus.
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert L. Burton, Dean of Students
Mr. Howard Brubeck, Dean of Humanities
Mr. Robert E. Bowman, Dean of Student Activities
Mr. Charles Coutts, Dean of Sci/Technology/Bus.
Mrs. Marjorie Wallace, Dean of Women
Mr. James G. Soules, Dean of Vocational Education

GUESTS:
Mr. Victor Heyden, Pres., Palomar Teachers Guild
Mr. Paul Rabe, Supt., Buildings and Grounds
Mr. Gene Jackson, Pres., Faculty Senate
Mr. J. D. Hodges, Escondido
Mrs. Martha E. Vidler, San Marcos
Mrs. Marjorie Cosh, Pres., Patrons of Palomar
Mrs. Charlene Parsons, San Marcos
Mr. Harry Bliss, Art Dept., Palomar College
Mr. Chris Pagakis, Phys. Ed. Dept., Palomar College
Mr. Warren Donahue, Mathematics Dept., Palomar
Mr. Peter Bollington, English Dept., Palomar
Mr. Michael Petersen, Student, Palomar College
Mr. David Fletcher, Student, Palomar College
Mr. Richard Noble, Earth Science Dept., Palomar
Mr. Russell Baldwin, Art Dept., Palomar
Mr. Edward Johnston, Guest
Mr. Gregory B. Arnold, San Diego
Mrs. Sylvia Arnold, Sec'y., Dean of Women
Mrs. Gretchen Milham, Sec'y., Nursing Ed. Dept.
Mr. Frank Mott, Pres., Associated Student Body
Mr. Jack Buchans, A.S.B. Representative
Following the salute to the flag, Dr. Jaques declared a quorum present and the meeting proceeded with the order of business.

Dr. Jaques announced to members of the Board that a tape recorder had been set-up and asked if the members wished to have the meeting recorded. Board unanimously agreed that the meeting should be recorded.

MSC Loomis, Shadle

RESOLUTION 69-2555

BE IT RESOLVED, That the Minutes of the Regular Meeting of September 23, 1969, be approved.

Mrs. Marjorie Cosh, President of the Patrons reported that on December 7, the Patrons would be holding a Community Day on Campus. Mrs. Bonnie Tucker has been appointed Chairwoman of this project and plans are presently being formulated with the Administration.

Mr. Jackson, President of the Faculty Senate stated that there would be no report from that organization. He stated that the Senate had been meeting but no action had been taken that would be of interest to the Board at this time.

In the absence of Mrs. Grace Burns, President of the North County Council of Community Colleges, Dr. Huber briefly reported on the dinner meeting held at Mira Costa, Monday, October 13, 1969, at which Madame Nehru was present and spoke.
Dr. Huber noted that this presentation was a joint sponsored activity by the Adult Education and Community Services Division of Mira Costa and Palomar. Dr. Huber stated that there were approximately 125 people present for the dinner and between 400 to 500 present for the lecture. Dr. Huber stated that Madame Nehru presented a very effective program discussing the story of India and the problems they face not only as a nation but as a world power.

Mr. Frank Mott, President of the Associated Student Body, reported that the homecoming activities had just been concluded last week on campus and the Council had been meeting to hear refund cases regarding the student body card. Dr. Jaques asked Mr. Mott if he would detail for the Board what had happened in reference to this issue since the last meeting of the Board on September 23. Mr. Mott stated that a special meeting was held September 25 and during that meeting eight people were heard. They were the six original people who had appeared before the Governing Board on September 23 and two others. As to date there have been six special meetings to hear cases and the Council has actually heard 158 people. Eighty-four (84) students have been granted refunds. A list was posted in Room R-3 for those students to sign who wished to have a hearing regarding a refund. The fact that the sign-up list was posted was also published in the Telescope and announcement was made over the public address system. Similiar announcements were made as to when these hearings would be held.

Mr. Kornhauser asked what was the primary reason given for wanting to obtain a refund. Mr. Mott stated that the students had the idea that the A.S.B. and Administration had pressured them into purchasing the card. Mr. Mott also stated that some students expressed financial reasons for wanting to obtain a refund. Mr. Mott continued that the Council voted to terminate the sign-up list for requesting hearings Friday, October 3, at 12 noon. This announcement was also published in the Telescope and made over the public address system.
Of the seventy-four (74) students who were denied refunds by the Council, thirteen (13) actually appeared before the Council and each person presented his individual case. Mr. Kornhauser questioned what was the reason for denial of these requests. Mr. Mott stated that primarily it was denied if the student did not feel they were coerced into purchasing the card and presented various other reasons for his request. The Council felt that coercion to purchase the card was the basic issue. Dr. Jaques asked if any students approached the Council requesting a refund after the termination date had been established. Mr. Mott indicated there were a few and he explained to these students that the list had been posted for two weeks and the termination date had been announced. Dr. Huber stated that the Board had requested that there be some plan presented on how to handle the registration problem and Mr. Mott has been asked to submit recommendations to the Administration and Governing Board. The recommendations from the Student Council will consist of how they plan to present the student body card issue to the students for future registration. This information will be incorporated into the material that will be distributed to the students. Mr. Kornhauser asked Mr. Mott if steps had been taken to amend the by-laws in reference to student body card refunds. Mr. Mott stated the Council had not had an opportunity to discuss this matter. Dr. Jaques suggested that this matter should be taken up as soon as possible. Dr. Huber noted that this whole situation had to do primarily with the idea that if students were in fact mislead and if there was a misrepresentation then this gave the Student Council an opportunity to make the refund on that basis rather than dealing with the regulations of the by-laws. Dr. Huber continued that Mr. Mott had expressed himself that there would be an opportunity to change the by-laws where you could provide for a contingency relative to refunds other than the ones that are presently stated. The Student Council plans to take that particular item up to determine if there is in fact, a change in the by-laws needed and present that to the student body so that it could be accomplished. Dr. Jaques emphasized that the Board does wish to have a full report from the A.S.B. and the Administration in reference to this matter and presentation made prior to any printing or distribution of material to students.
Mr. Mott indicated that the Council had set a tentative date of November 15 to get this material to the Board. Mr. Mott stated that he had nothing further to report regarding the A.S.B. card situation at this time.

Mr. Jack Buchans, A.S.B. Representative, addressed the Board and stated that on October 3 when the A.S.B. Council decided that the sign-up list should be terminated, Nick Ashcraft the A.S.B. Vice President, made the announcement over the public address system when a "rock band" was playing. No attempt was made to ask the band to stop playing so the announcement clearly be heard by all students. Mr. Buchans pointed out that he felt there existed a definite lack of communication between the A.S.B. students and the students at large. Dr. Jaques asked if Mr. Buchans felt the students did not know what was going on about the A.S.B. card situation. Mr. Buchans stated that some heard the announcement but others did not and came in the next week to sign the list. Dr. Huber asked how many students came in to sign the list on the day the termination announcement was made. Mr. Mott indicated 83 students signed.

Mr. Jon Engle, Chairman, Judicial Committee, stated that a recommendation regarding the by-laws in reference to refunds had been presented by that group to Mr. Mott for consideration by the Student Council.

Mr. Shadle stated that the A.S.B. Council had done an excellent job in taking care of the problem and deserves the Board's support in doing so. They are going to have a problem and the Administration, in changing the budget to provide for a new budget which is now $1,700 short from what it was originally. Mr. Mott stated that the Council was discussing the possibility of certain projects to raise funds.

Mr. Michael Petersen, student, addressed the Board and stated that he felt there was a conflict in Mr. Mott's statement regarding announcement of the termination of the sign-up list. He also complained that he (when heard before the Council for a refund of student body card fee) was subjected to personal questions not pertinent to the refund issue.
Mr. Peter Bollington, instructor, English Dept., addressed the Board. He questioned whether one kind of coercion had not been substituted for another in granting or denying the students their refund. Mr. Mott had stated that 13 students appealed the denial of their refund request. It was Mr. Bollington's understanding that the A.S.B. card was not legally required; surely in the same sense the students must be able to state that they wish a refund. Denial of this seems to be substituting one kind of coercion for another. Mr. Shadle commented that if this were the case (referring to Mr. Bollington's statement) then that was the type of misrepresentation and coercion the Board had been discussing and the student would be entitled to a refund.

Dr. Jaques stated that there had been quite a few problems regarding the student body card this year and there had been some errors made, but it was felt that the Student Body Council had made good efforts to right the wrongs that had been made. The Administration and Board plan to see that the situation is changed.

Dr. Huber reported that there would be no items of communication to discuss at this time.

Dr. Huber stated that the Board was aware of a Summer Tour made of the Southwestern United States and asked Mr. Richard Noble, who along with Mr. Abraham Gruber accompanied the group, to detail the organization and membership of the tour. Mr. Noble addressed the Board and stated that this was an interdisciplinary type course where the knowledge of several fields could be pooled together to give a cohesive picture of the human environmental situation in the particular area that was studied. Mr. Noble stated that the main problem in getting the tour underway was that of finances. Mr. Noble reviewed a report (which had been distributed to the Board) detailing the trip and indicated that 28 students were on the trip. Mr. Shadle inquired if credit was given for this course. Mr. Noble stated that there were two units of credit given to students. The San Diego City School System gave the teachers who accompanied the tour (there were three) upper-division credit for salary advancement purposes.
Mr. Kornhauseir stated that he hoped this type of activity could be continued. He felt that the inter-disciplinary study approach was a very valuable program and commended the people who carried it through. Mr. Noble felt the trip was very successful and a valuable experience for all involved.

Dr. Huber noted that Mr. Harry Bliss would be presenting his report on the Art Study Tour to Mexico at a later date. Mr. Bliss stated that he would be illustrating his report with films taken on the trip.

Dr. Schettler reported on the parking problem which exists on campus and stated that by next fall there would be a need for additional parking facilities. Plans for the development of added parking facilities on the recently purchased 20 acres (west side of campus) have been provided by Mr. Paderewski. This would involve hiring a bulldozer and operator on an hourly basis for the initial clearance of brush. Then a grader or bulldozer would be needed to grade to the planned contours. Modifications would have to be made in the fence, the curb of the present road, the electrical system, etc. It is hoped that some parking on the graded surface (ungaved probably this year because of funds) would be available by the summer of 1970. It is planned to have 200 parking spaces available on 1 1/2 acres of this land. The cost estimate for the parking lot as described is approximately $6,000.

A request is also being made to proceed with the installation of two parallel concrete drain tiles (18 inch in diameter) in the ditch above the east road, from a point approximately east of the gymnasium to the crossing under the road near Mission Road. The tile was bought from the parking improvement funds of last year. When it is installed and covered it will allow parking for approximately 100 cars off the east road but within a relatively close distance of the gymnasium. This parking area will replace the parking spaces lost as soon as the construction of the swimming facility is started. Thus it will have a higher priority on the District's work schedule than the first item mentioned.
This work is estimated at approximately $2,500. The total cost of these two improvements would be derived from the parking fees which are collected and has been included in the budget.

Mr. Russell Baldwin, instructor Art Department, inquired if beautification of these parking lots had been taken into consideration. Dr. Schettler noted that part of the instructions to Mr. Paderewski was to provide for lighting and piping to the parking lots in order to provide for beautification of these appropriate areas as well as landscaping. Board discussed this issue at some length and unanimously agreed that landscaping should be carefully considered prior to the final phases of the construction of the parking lots. It was

MSC Shadle, Loomis

RESOLUTION 69-2556

BE IT RESOLVED, That authorization for the Administration to initiate the necessary steps for development of the first increment of the parking facility on the 20 acres purchased by the District three years ago, be approved. (Plans have been provided by the District's architects, Paderewski, Dean and Associates).

MSC Shadle, Loomis

RESOLUTION 69-2557

BE IT RESOLVED, That authorization for the Administration to proceed with the installation of two parallel concrete drain tiles (18 inch in diameter) in the ditch above the east road, near Mission Road, be approved. (This will provide for additional parking while the construction of the swimming facility is in progress).
Dr. Huber reported on the recommendation of an 8 percent salary increase for the certificated staff. He stated that the question that the Board wished to have answered relative to adoption of the recommended salary schedule was first whether this District was going to be able to maintain the a.d.a. in which the budget was based for the coming year. The first census week indicates that there will be an increase in our a.d.a. of 230.22 over the previous period of time 1968. The census also showed a 10 percent increase in enrollment with a day graded class of 2,766 with a grand total of 4,565 of graded classes. The adult education enrollment is 739, which makes a total active enrollment of 5,304 students.

The second factor which was also pertinent to the issue of salary schedule adoption, has to do with actual income. In the budget there was a provision made within the undistributed reserve for sufficient income which would allow the District to begin the school year 1970-71 with a beginning balance in which the program could actually be carried on until the District was receiving tax monies in December 1970. The undistributed reserve does provide sufficient funds to take care of the certificated salary request of 8 percent. This request was presented to the Board by Mr. Gene Jackson, Chairman of the Faculty Salary Committee, at a previous meeting and the Administration supports that request. In addition the District has received $38,000 in State apportionment on the basis of the $15 increase in the foundation program which was in A.B. 606. The Administration recommends that the Board adopt an 8 percent increase in the certificated salary schedule with no changes in the format and regulations of the present schedule. The schedule the Administration is recommending would be $7,695 to $15,390 maximum without a doctorate. For those with a doctorate the schedule does provide for $500 in addition to the maximum. Dr. Jaques asked if the public wished to speak on the subject of the salary schedule recommendation for the certificated staff. There was no response from the audience.
Dr. Jaques noted that with the adoption of the recommended schedule, it would place Palomar College in the median position in comparison with the other junior colleges in the Southern California section. After further discussion regarding the anticipated budget for the 1970-71 school year, it was

**RESOLUTION 69-2558**

BE IT RESOLVED, That the Certificated Salary Schedule for the 1969-70 school year be approved in the amount of $7,695 to $15,390 with the format and regulations of the present schedule.

Dr. Huber stated that a report from the Cooperative Personnel Board regarding classified salary recommendations, would be forthcoming by the Governing Board's meeting of October 28, 1969. A meeting was held with Mrs. Anita Johnson, Survey Director and she prepared a letter which she felt should be presented to the Board relative to what the basic recommendation regarding a salary increase for the classified employee would be. Mrs. Johnson stated in her letter (which was read by Dr. Huber) that in comparing salaries paid by employers within the Palomar Junior College District labor market, it was found that most employers have granted increases averaging 15 percent to 20 percent since the 1967 study of this District. During the same period of time, Palomar College had granted an increase of 5 percent to the classified staff. Consequently, the recommendations reflect a substantial increase in pay for the majority of employees. The Cooperative Personnel Board will be recommending a 10 percent increase in most benchmark positions. A report detailing the recommendations and presenting salary data for the appropriate labor market will be forthcoming. Dr. Huber stated that this matter would be placed on the agenda for the Board's meeting of October 28, for action.
Dr. Huber reported that upon recommendation of the Budgetary Committee, the Administration was requesting authorization for budget transfers to be made relative to the interdisciplinary courses, to ESL, and relative to other programs that are part of this program and concurrent. These amounts would be transferred from the undistributed reserve to the specific budget classifications and this request also includes the money for the certificated salary schedule. It was

MSC Shadle, Kornhauser

RESOLUTION 69-2559

BE IT RESOLVED, That pursuant to Education Code Section 20951, the following transfers be made:

From Undistributed Reserve to the following budget classifications:

<table>
<thead>
<tr>
<th>Budget Classification</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
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<td>700</td>
<td>300</td>
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<td>892</td>
<td>240</td>
</tr>
<tr>
<td>Certificated Salary</td>
<td>137,000</td>
</tr>
</tbody>
</table>

Dr. Huber recommended the approval of an agreement with Lake San Marcos Country Club for the use of their swimming facility for the school year 1969-70. It was

MSC Loomis, Kornhauser

RESOLUTION 69-2560

BE IT RESOLVED, That pursuant to Section 15008 of the Education Code, the Palomar Junior College District agrees to rent swimming facilities of the Lake San Marcos Country Club. The amount which shall be paid to the Lake San Marcos Country Club shall be $125 for the fall season and $125 for the spring season, 1970. This agreement shall terminate June 30, 1970.
Dr. Huber reported that in accordance with Board policy, the Palomar Teachers Guild and the C.T.A. have requested recognition. The Administration asserts that they have complied with the regulations and so recommends.

HSC Loomis, Shadle

RESOLUTION 69-2561

BE IT RESOLVED, That the Palomar College Teachers Guild, Local #1935 American Federation of Teachers, be recognized as an employee organization under Governing Board Policy for the school year 1969-70.

HSC Loomis, Shadle

RESOLUTION 69-2562

BE IT RESOLVED, That the Palomar College Chapter of the California Teachers Association be recognized as an employee organization under Governing Board Policy for the school year 1969-70.

Dr. Schettler stated that the Business Education Department was requesting to purchase from budgeted funds, a composing machine with interchangeable type faces or fronts. The approximate cost of this machine is $4,000. A second request has also been made for the purchase of typewriters of specific kinds which they would use in their advance typing classes. The Department feels that various typewriters should be represented for these advanced classes. Dr. Loomis asked what the purpose of the composing machine actually was. Dr. Schettler stated that the end product of this machine was a stencil that could be used on offset printing machines. After a brief discussion, it was
HSC Shadle, Loomis

RESOLUTION 69-2563

BE IT RESOLVED, That authorization to call for bids for purchase of a composing machine and electric typewriters for the Business Education Department, be approved.

Dr. Huber reported that in order to increase the loan funds and grant programs, the Financial Aids Committee and the Budgetary Committee has recommended that the District obligate certain funds as matching funds in order to receive increased Federal funds for these programs. Dean Burton explained in detail to the Board the basic financial aid plan as follows:

**National Defense Student Loan**

1. District Funds $1,200
2. Federal Funds 10,800
   $12,000

**Work Study**

3. District Funds 5,000
4. Federal Funds 20,000
   $25,000

**Educational Opportunities Grants (Matching Funds)**

5. NDSL $12,000
   Work-Study 25,000
   500
   $37,500

Total Financial Aid Program . . . . $74,500

Dean Burton pointed out that the College Placement Office, operated by Miss Louise Diener, had assisted many students in securing off-campus employment. A total of 639 students were placed on jobs during the 1968-69 school year.
Mr. Gene Jackson reported that Mecha-Naya had conducted a survey to determine how many students needed financial aid.

Mr. Jackson distributed copies of the results of this survey to members of the Board. Mr. Jackson pointed out that two of the statistics which seemed to be highly relevant concerned knowledge of Palomar's financial aid programs and how many people are financially incapable of attending Palomar. Mr. Jackson continued that two major points brought to light by this survey would seem to be: (1) almost two-thirds of the students feel the need for financial assistance, and (2) almost two-thirds of the students have no idea that it is available. It can be seen that a majority of the students work for the necessary money, which can be harmful both to the student's grade point average, and, his interest in life, due to the number of jobs available to students which make no use of their interests or talents. Another major point of interest is the relationship between income level, family size, and number of people known by the respondents to be financially unable to attend school. In the lower income brackets, only the smaller families are able to afford college for their children and these are the students who know the greatest number of other people unable to attend school, due to finances. Mr. Jackson concluded that he felt there should be a drastic increase in the amount of money available to students through Palomar-administered programs. Secondly, the students and prospective students should be made aware what money is available and where to go for information and help. Dr. Jaques thanked Dean Burton and Mr. Jackson for their reports.

Dr. Loomis stated that this area was a very definite concern of the Boards and that all those connected with the development of these programs should be commended. It was

**RESOLUTION 69-2564**

**BE IT RESOLVED, That the Governing Board obligate for the 1970-71 budget,**

- $1,500 for matching funds for National Defense Student Loans
- $5,000 for the District's portion of Work Study funds.

(Obligate Budget Funds, 1970-71; National Defense Student Loans and Work Study)
Dr. Huber reported that the College was in receipt of two thoroughbred horses. These horses would be used in the program the Horse in the North County and would also be the basis for an anticipated program in the near future on an A.A. degree and Certificate program on the Horse. The horses are presently being cared for at the King Stables in San Marcos and it is hoped that they can eventually be brought on Campus. It is planned that the students of the course would care for the animals.

Mr. Shadle felt this matter should be given considerable consideration because the College would be incurring quite an expense. Mr. Shadle further stated that he felt the horses may be of benefit for those people who raise horses for recreational purposes but he had doubts as to whether it would contribute to the educational program of the College. Mr. Heyden, instructor, stated that he felt the Board should consider this matter very seriously for two reasons, one, the economics involved and secondly, the matter of equal educational opportunity on Campus. Dr. Loomis stated that he felt the Board must realize that horses may be in the very near future, one of the major industries in the College District. After lengthy discussion regarding the feasibility of accepting the horses, the matter was referred back to the Administration for further consideration and recommendation.

After a brief discussion regarding travel requests, it was

MSC Shadle, Kornhauser

RESOLUTION 69-2565

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation, lodging, meals, to attend Meeting of Advisory Committee for Community College Financial Support, Sacramento; to attend Legislative Committee Meeting, Sacramento; and to attend CJCA Annual Conference Meeting, Los Angeles Hilton, $125;

(Discussion regarding (gift of two (thoroughbred (horses to College

(Sheridan Hegland

(Approve travel expenses;
b. Transportation (mileage), meals, to attend Two-Year College Chemistry Conference, Fullerton Junior College, Fullerton, $30; (Ernest Shiwanov)

(b. Transportation (mileage), meals, to attend Two-Year College Chemistry Conference, Fullerton Junior College, Fullerton, $30;)

(c. Release time to attend Audio Visual Conference (AVEAC), San Diego, (will attend at own expense); (Carolyn Wood)

(c. Release time to attend Audio Visual Conference (AVEAC), San Diego, (will attend at own expense);)

d. Release time to attend California State Community College Library Cooperative Committee, San Diego; (Esther W. Nesbin)

d. Release time to attend California State Community College Library Cooperative Committee, San Diego;

e. Transportation (mileage), meals, registration fee to attend Anatomy of Program Planning Workshop, UCLA, $35; (Esther W. Nesbin)

(e. Transportation (mileage), meals, registration fee to attend Anatomy of Program Planning Workshop, UCLA, $35;)

f. Transportation (mileage and air fare), lodging to attend the 1969 Board of Nursing Education and Nurse Registration Institute, Asilomar Conference Grounds, $140; (Gary B. Fulton)

(f. Transportation (mileage and air fare), lodging to attend the 1969 Board of Nursing Education and Nurse Registration Institute, Asilomar Conference Grounds, $140;)

g. Transportation (mileage), meals to attend Joint Council Foreign Language Chairmen Meeting, Chaffey College, $19; (Marilyn Crist)

(g. Transportation (mileage), meals to attend Joint Council Foreign Language Chairmen Meeting, Chaffey College, $19;)

h. Transportation (mileage), registration fee, to attend Annual Fall Conference Foreign Language Association, San Diego, $19; (Marilyn Crist)

(h. Transportation (mileage), registration fee, to attend Annual Fall Conference Foreign Language Association, San Diego, $19;)

MSC Shadle, Loomis

RESOLUTION 69-2566

BE IT RESOLVED, That Othal P. Stapp, La Jolla, California, be awarded a contract of purchase for freezer serving soft-serve, shakes, and other refrigerated products (Taylor Freezer), in the amount of $4,081.10, having met all specifications and being certified as the low bidder. (Award contract)

(Award contract of purchase; (Taylor Freezer to Othal P. Stapp)
Report of Budgetary Balances as of September 30, 1969, was noted.

Report of Collections Deposited in County Treasury as of September 1969, was noted.

Report of Use of Facilities by Outside Organizations during the months of August and September, 1969, was noted.

MSC Shadle, Loomis

RESOLUTION 69-2567

BE IT RESOLVED, That Purchase Orders numbered 7224 through 7477, except for those marked "reserved," be approved.

MSC Loomis, Shadle

RESOLUTION 69-2568

BE IT RESOLVED, That Salary Warrants numbered 8, 9, 10 and 11, be approved.

MSC Loomis, Shadle

RESOLUTION 69-2569

BE IT RESOLVED, That Expense Warrants numbered 787506 through 787610, be approved.

Dr. Huber reported that all items in the written report of Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber noted that a detailed schedule of the CJCA Meeting to be held October 19-22, at the Los Angeles Hilton, had been received. Copies were distributed to members of the Board.
Dr. Huber reported that a resolution had been adopted by the Administrative Council and the faculty in reference to October 15, 1969 which has been established as a nation-wide moratorium day relative to the Vietnam situation. The resolution states that open hours from 11:00 a.m. to 1:00 p.m. will be held October 15, 1969, with the understanding that those instructors who are so inclined could dismiss class during those hours. Hopefully, persons with varying points of view would be encouraged to participate. Further, the Administrative Council is seeking concurrence from the faculty and students in reference to this matter. Mr. Jon Engle, student, stated that this matter was never taken before the Student Council for consideration. Mr. Engle felt that the students should have been advised of this situation. Dr. Huber explained that a Student Council representative was present at the Administrative Council meeting when this resolution was adopted and the matter should have been taken to the Council. Dr. Huber stated he had no knowledge of why it was not presented. Board concurred with the action which had been taken regarding Moratorium Day.

A detailed break-down of class sizes was presented to the Board by Dr. Huber. This matter was discussed in some length and the Board directed the Administration to provide a more specific explanation for those classes that were below the number of 15 for enrollment. Dr. Huber stated that this information would be presented at the next regular meeting.

The meeting was convened in Executive Session at 10:45 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 11:25 p.m.
MSC Shadle, Kornhauser

RESOLUTION 69-2570

BE IT RESOLVED, That the employment of the following classified personnel be approved:

a. Mrs. Louise See, as Clerk-Typist, Library, Salary Class No. 19, at a salary of $387 per month, effective September 1, 1969 (replacement);

b. Mrs. Frances Howard, as Clerk-Typist, Library, Salary Class No. 19, at a salary of $193.50 per month (half-time employee), effective September 1, 1969, (replacement);

c. Miss Patricia McArdle, as Clerk-Typist, Student Activities Office, Salary Class No. 19, at a salary of $387 per month, effective October 13, 1969 (replacement).

MSC Kornhauser, Loomis

RESOLUTION 69-2571

BE IT RESOLVED, That the employment of Mrs. Jeanne McDonald, instructor of Adult Education class, Physical Conditioning for Women, for the Fall Semester, 1969, be approved.

MSC Loomis, Shadle

RESOLUTION 69-2572

BE IT RESOLVED, That the employment of supplemental staff (students and extra-clerical), as listed on Page 21 of the legal minutes, be approved.
The meeting was adjourned at 11:35 p.m.

(ADJOURNMENT

__________________________  ____________________________
President                     Clerk
The Board of Governors of the Palomar Junior College District met in the Administration Building of the Palomar College Campus, San Marcos, California at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Bruce D. Jaques.

MEMBERS PRESENT: Dr. Bruce D. Jaques, President
Mr. Richard J. Kornhauser, Vice President
Mr. Milo E. Shadle, Clerk
Dr. Richard A. Loomis
Mr. Morse Olmstead

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Asst. Superintendent/Bus.
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert L. Burton, Dean of Students
Mr. Howard Brubeck, Dean of Humanities
Mr. Charles Coutts, Dean of Sci/Technology/Bus.
Mr. Robert E. Bowman, Dean of Student Activities

GUESTS: Mr. Victor Heyden, Pres., Palomar Teachers Guild
Mr. Timothy E. Messer, Judicial Com., A.S.B.
Mr. Jon Engle, A.S.B. Representative
Miss Pauline Woody, Budget Committee, A.S.B.
Mrs. Marilyn Olson, Student, Palomar College
Mr. Robert Olson, Student, Palomar College
Mrs. Pat Wagner, Cafeteria Staff, Palomar College
Mrs. Hattie M. Paxton, Cafeteria Staff, Palomar
Mrs. Margaret Parry, C.S.E.A., Palomar College
Mrs. Joy Day, C.S.E.A., Palomar College
Mr. Gus H. Klaus, C.S.E.A., Palomar College
Mrs. Gretchen Milham, C.S.E.A., Palomar College
Mr. J. D. Hodges, Escondido
Mr. Richard L. McGuckin, A.S.B. Representative
Mrs. Rita White, Faculty Senate, Palomar College
Mrs. Martha P. Fox, Patrons of Palomar
Miss Mary Jane Morgan, Escondido Times-Advocate
Mr. Scott Boyles, Administrative Assistant
Following the salute to the flag, Dr. Jaques declared a quorum present and the meeting proceeded with the order of business.

MSC  Loomis, Shadle

RESOLUTION 69-2573

BE IT RESOLVED, That the Minutes of the Regular Meeting of October 14, 1969, be approved.

Dr. Jaques asked if there would be a report from the Faculty Senate. Dr. Huber noted that Mr. Jackson, President of that group, was not present.

Mrs. Martha Fox, reporting for Mrs. Grace Burns, President of the North County Council of Community Colleges, stated that the next meeting of that group would be held Monday, November 10. This meeting would be sponsored jointly with the Carlsbad-Oceanside chapter of the American Association of University Women and the program will be a student panel discussion regarding student involvement in policy making in education. The panel will be composed of students from Palomar, University of California at San Diego and San Diego State College. The program will be held at Palomar College, Room C-5. The public was invited to attend.

Mr. Frank Mott, President of the Associated Student Body, reported that on October 15, he and Dean Bowman attended the meeting of the Board of Directors of the Mission Conference. A Board is presently being formed which will be composed of all A.S.B. Presidents and Student Activities Advisors of all colleges in the Mission Conference which are Chaffey, Citrus, Grossmont, San Bernardino, Palomar, Riverside and Southwestern. Mr. Mott further reported that on October 24, nine members of the Associated Student Body of Palomar College attended the Area I Conference of the California Junior College Student Government Association. This meeting was held at Grossmont College and was in preparation for the State Conference which will be held November 24 – 26, 1969, at the Community Concourse, San Diego, California.
Mr. Mott stated that the resolutions coming out of the Area I Conference pertain to amendments to the State Junior College Constitution. Other amendments such as the student body going on record opposing or approving of the voting age, mandatory A.S.B. cards and certain ethnic study courses, will all be presented at the State Conference.

Mr. Mott reported that the A.S.B. had just completed student body elections (Tuesday, October 28). The student body elected four representatives, a freshman and sophomore class president and amended the A.S.B. constitution in regards to permitting the Chairman of the Budget Committee and Chairman of the Student Curriculum Committee to become voting members of the A.S.B. Council. Out of 2,766 day students we are allowed one representative for each 300 students. The student body elected six representatives and one representative resigned and this vacancy has been filled. Mr. Mott stated that he had nothing further to report.

Dr. Jaques inquired of Mr. Mott if the Council was still planning on presenting to the Governing Board recommendations on the future handling of A.S.B. cards by November 15. Mr. Mott indicated the Council was planning on making a presentation by that date. Dr. Jaques emphasized that the Council had done a tremendous job in handling the A.S.B. card situation and congratulated Mr. Mott and his Council.

Mr. Heyden, President of the Palomar Teachers Guild, inquired of the Governing Board regarding the fate of the Guild's Equal Educational Opportunity Resolution which was presented to the Board last Spring. It was the Guild's understanding that the Resolution was turned over to the Senate for consideration. Nothing has been reported to the Guild regarding this matter and Mr. Heyden suggested that the Governing Board inquire of the Senate what disposition was being made.
The Board suggested that the Administration might inquire of the Senate as to its action in this matter. Mr. Heyden stated that he would appear at the next meeting of the Governing Board to inquire if any new developments have occurred regarding the Guild's resolution.

Mr. Heyden distributed copies of a resolution which he presented to the Governing Board on behalf of himself as an instructor of the College and citizen of the District. Mr. Heyden stated that he was submitting the following resolution to the Board for their consideration and hopefully, for adoption as District policy: "No student at Palomar College shall be denied the right to full and equal participation in the orderly process of student self government of the College, nor shall any student of the College be required to pay any fee or belong to any organization as a condition for the exercise of the civil and political rights guaranteed him by the Constitution of the United States." Mr. Heyden's resolution was based on the viewpoint that the Associated Student Body was a governmental unit and thus the student body card represented a poll tax if only card holders could vote or run for office and further, that he understood that some students participating in student activities for which college credit was given were required to purchase an A.S.B. card. Dr. Jaques thanked Mr. Heyden for his presentation and stated that there were two points which Mr. Heyden brought out regarding the Wrestling class and the Telescope class, which should be referred to the Administration. This area concerns credit classes opened only to student body card holders. Mr. Shadle stated that he felt the Board should consider the main issue and that was whether a student who does not buy an A.S.B. card was precluded from student government on this Campus. This issue should be discussed fully and Mr. Shadle suggested that the Administration give consideration to the matter and recommendation that it be at an early meeting. Dr. Loomis suggested that the whole matter be referred to County Counsel. Dr. Loomis further stated that he felt sure that the A.S.B. function on this Campus is no different than it is on any other campus.
Mr. Shadle felt that there was a question about the legality of this matter and whether or not the present method should be continued where only students who have an A.S.B. card should have full voice.

Mr. Kornhauser stated that he felt it should be defined very clearly exactly what the student body card entitles. Mr. Timothy Messer, Chairman of the Judicial Committee, A.S.B., addressed the Board and confirmed that the A.S.B. Council had adopted a resolution which would require the students who are working on the Telescope to hold an A.S.B. card because the Telescope is produced by A.S.B. funds.

Mr. Messer stated that the Council had discussed this problem informally among themselves and they felt that a definite separation between A.S.B. funds and District funds should be made. The Council is going to try to develop a solution regarding the problem of separation between extra curricular activities and activities of the classroom. Mr. Bowman stated that the Associated Students of Palomar College had a constitution which the Council operated by. Mr. Bowman stated that he felt the main issue discussed has been regarding the students not being represented. One of the substantial parts of student body government was the handling of student body financing. Mr. Bowman stated that he personally could not visualize a student who does not contribute towards this area having something to say about the finances. The other area, regarding classroom as opposed to extra curricular activities represents a fine line; can one actually separate this area and is the District willing to accept the financial responsibility that the students have assumed all these years. Mr. Bowman explained several examples of student finance presently in operation on campus and the problems that would inevitably develop if students did not participate financially in the Associated Student Body. Dr. Huber stated that the Associated Student Body was a legal organization which was part of the Education Code. Dean Bowman stated that the Education Code does state that the students can form their own organization, set up rules as long as they do not interfere with the established rules of the Governing Board.
Mr. Kornhauser pointed out that the matters that the student body votes on affect the entire campus and not only the members of the student body and this is the area where clarification is needed. It was

MSC Shadle, Loomis

RESOLUTION 69-2574

BE IT RESOLVED, That the entire matter regarding the Associated Student Body be referred to the Administration and Associated Student Body for clarification and further report to the Governing Board. FURTHER, The Administration should seek legal opinion from the County Counsel regarding the same matter and report made to the Governing Board prior to the next Associated Student Body election.

Dr. Huber read a letter received from Mr. Gene Jackson, Chairman of the Senate Salary Committee, expressing that the salary increase granted the faculty at the Board's meeting of October 14, represented the most desirable plan possible in keeping with the overall needs of Palomar College. Mr. Jackson also expressed the appreciation of the Committee for the attention the Governing Board gave to its proposals.

Dr. Huber reported that the three nursing education students, who had failed one section of the State Board Examination, had re-taken that particular section and all have passed. The College now has a total of 100 percent of the first graduating class in Nursing Education that have passed the State Board Examination and become registered nurses. Dr. Loomis stated that he felt the accomplishments of the Nursing Education Department and students bears out the Boards faith in establishing a new, vital and very necessary program. Dr. Huber noted that there were presently 26 nursing students in the second year program which will graduate in June 1970 and 32 students in the first year of the nursing education program. Dr. Loomis stated that he would like to personally commend the Nursing Department for doing a job well done.
It was

MSC Loomis, Olmstead

RESOLUTION 69-2575

BE IT RESOLVED, That the Governing Board of the Palomar Junior College District commends the Nursing Education Department for its excellent accomplishments, with all members of the first graduating class passing the State Board Nursing Examination.

Dr. Huber reported that the Annual California Junior College Association Conference was held at the Los Angeles Hilton, October 19-22. Dr. Huber stated that Mr. Richard Kornhauser was present for the entire session and Mr. Milo Shadle attended the Sunday meeting and banquet for the Trustees. Dean Bergman was in attendance throughout the meeting as was Mrs. Rita White, Secretary to the Faculty Senate and official delegate and Mr. Richard Norlin, Vice President of the Faculty Association. Mr. Howard Brubeck attended the meeting on Tuesday and Wednesday and Mr. Sheridan Hegland attended at the invitation of the Association to participate in specific meetings. Dr. Huber noted that the theme of the Conference was Community and the Community College. Copies of the program were mailed to members of the Governing Board. Dr. Huber stated that the Conference, in the opinion of the Administration, was an extremely valuable one, not only from the opportunity to sit-in on the various section meetings wherein discussions about students, faculty, instructional process or financial aspects of an institution of higher education took place, but these meetings also demonstrate a very valuable way whereby colleges can keep abreast of what is happening in terms of junior college education not only throughout the State but also nationally. Dr. Huber introduced Mrs. Rita White, representing the faculty viewpoint, to present her report regarding the Conference.
Mrs. White distributed copies of her prepared report of the Conference and reviewed extensively what occurred in those sessions in which she attended. Mrs. White summarized that the messages from the Conference were (1) the community college all too often is not communicating with the community and with its sister institutions of higher education; (2) the community college all too often is not accepting its role in community service; (3) the future of education in the United States rests with the community colleges, if they would get off the dime and exert themselves; (4) the finding of education is sorely in need of reform; and (5) students are the focus of the community college. They seek and must be given a greater voice in the college's affairs.

Dr. Jaques thanked Mrs. White for her excellent presentation. Mr. Shadle commented that Mrs. White presented an outstanding report and such a report certainly shows the value of the District encouraging attendance at such conferences.

Mr. Kornhauser reported on the sessions which he attended at the Conference and stated that he had an opportunity to talk to several college presidents and administrators as well as faculty members and students. Mr. Kornhauser stated that he came away from the Conference feeling quite strongly that Palomar College compared very favorably with any junior college in the State. Mr. Kornhauser felt that Palomar College had a very high standard, superior to that of many colleges of whose representatives he talked with. Mr. Kornhauser stated that he and Dr. Huber appeared before the Governing Board of the California Community Colleges on Wednesday, October 22. The matter which was presented, pertained to the $3,000,000 in State funds to be administered through the Community Colleges (SB 164) for extended opportunity programs. The Governing Board of the California Community Colleges has the say as to where this money shall be distributed. One of the areas which was not named because it did not qualify as a depressed area was North San Diego County. The statement presented to the Governing Board of the California Community Colleges regarding this situation is as follows:
"Palomar College is most concerned about the possibility that Northern San Diego County will not receive special funding because it has not been declared a depressed area. Palomar College has instituted, and is carrying on, a comprehensive pilot program for disadvantaged minority groups, namely Indian and Mexican-American, with positive community backing. This program, created to meet a need, was initiated by the Board and developed through the participation of Mecha-Maya, the Chicano student group. It includes courses in Mexican-American and Indian culture and history, English as a second language, civics and social science for Indian groups and even courses in the ancient Indian tongues. Equally significant are the recruitment programs carried on by Mecha-Maya at the high school level and among the parents of minority youth and the tutoring program by bi-lingual students to help their fellow students. As to the exclusion of our area as depressed, some restudy should be made of living conditions and employment opportunities (or rather lack of them) of our Mexican-Americans and Indians. The pilot programs which have been briefly described are absolutely essential if we are to encourage and help minority groups enter society on a fully participating basis. There must be funds beyond what the district budget can provide. If you would like supporting data, Palomar College will be happy to provide the information."

Dr. Huber reported that the application form for this project had been received by his office. The application is due in Sacramento by November 15. Dr. Huber stated that he had been in contact with the Chairman of the Committee, Mrs. Joan King, and she reported that the priorities which had been spelled out regarding distribution of the money, had been "wiped out" by the Governing Board. They were very impressed with Palomar's program and the presentation made at the meeting and urged Palomar College to present its application for this project. The Chairman of the Committee expressed the hope that Palomar's application would be funded.

Mr. Shadle briefly reported on the CJCA Conference meetings which he attended on Sunday and stated that at the Trustees Dinner the speaker was Mr. William Dillard, a member of the State Community Board from Imperial Valley.
Mr. Dillard gave a most depressing talk, stating that there was not going to be any financial help from the State and the community colleges would be better off not to try to insist upon it but to let the Governing Board take care of the situation. Mr. Dillard stated that they would go "hat in hand" and take whatever was given. Mr. Dillard felt that was the better way. Mr. Shadle noted that he did not think that many of the delegates agreed with Mr. Dillard's statement.

Mr. Kornhauser stated that several people at various times during the Conference made the point that with the cut-back of State funds for the State Universities and State Colleges, these institutions would be unable to accept many students who will be applying for admission. These students, whose number was estimated at 25,000 to 50,000, will therefore be applying to the community colleges for their education. The question is how does the community college get ready for the increase in students when the funds are not available for those students who are presently enrolled.

Dr. Loomis reminded the Board that he had spent considerable time last year "mending fences" that Mr. Dillard had knocked down on the question of what was to be the role of the Board of Governors and local school boards on the financial posture to the legislature. Dr. Loomis again emphasized that he did not feel that the Palomar College Governing Board could let the Community College Governing Board assume this attitude on the state level. Dr. Loomis suggested that pressure should be placed on that Board to try to solve the problem of adequate financial support for the community college institutions. Dr. Loomis stated that he would like to see the Administration come up with a "firm" resolution, clearly worded and sent to other Boards to see if we could enlist enough support so that the Governing Board of the California Community Colleges would have to listen.
Mr. Shadle stated that he also felt that perhaps this Board should express its disappointment in the attitude of the Governing Board of the California Community Colleges and circulate such a resolution among the junior colleges in the State of California. Dr. Huber commented that he felt that the Board itself as Board members have not involved themselves in this particular process. Much of the involvement has been left up to the staff and when dealing with legislators, administrators and the Department of Finance, it should be those Board members who seek out the necessary support and not leave this entirely up to their staff. Dr. Huber stated that this may well be the tenor of the intent of the Governing Board of Palomar College in terms of expression of what we hope to impress upon the Governing Board of the California Community Colleges. After further discussion, the Board unanimously agreed that the Administration be directed to prepare a resolution regarding financial support for the community colleges to be presented for approval at the next meeting of the Governing Board.

Dr. Huber reported that at the meeting of October 14, the Governing Board was presented with a letter from Mrs. Anita Johnson, Survey Director of the Cooperative Personnel Services, California State Personnel Board. Mrs. Johnson indicated in her letter that a more detailed report regarding their recommendations for salary increase for the classified personnel would be forthcoming. The Administration received said report (copies were distributed to members of the Board) which basically recommends, for the majority of the classified employees, an adjustment of four steps upward on the present classified salary schedule, which actually represents a ten percent increase. In addition the Cooperative Personnel Services report recommends specific increases for the following classifications: Adult Education and Community Services Secretary (which is a reclassification) 6 steps; Secretary to the President, 5 steps; Food Service Assistants, 2 steps; Cook-Baker, 3 steps; Food Services Night Manager, 3 steps. Dr. Huber stated that the Administration supports the recommendations as made by the Cooperative Personnel Services.
Dr. Huber noted that the amount of money necessary for the classified salary schedule adjustment, as recommended, would be $41,418. This figure plus $144,090, which was transferred at the last Board meeting from Undistributed Reserve for the certificated salary increase, would bring the total amount transferred from Undistributed Reserve to $185,508. This will leave a balance of $395,280 in the Undistributed Reserve which the Administration feels will enable the District to sufficiently operate until tax monies are available late in 1970.

Dr. Huber further stated that included in the $41,418 is a recommendation for an increase in the student hourly wage from $1.50 to $1.65 per hour. The Administration has found that the $1.50 figure is no longer realistic in this community or throughout the County. Dr. Huber again urged the Board to take such action as recommended in order to put the salary adjustment in effect as soon as possible. After a brief discussion, it was

MSC Loomis, Kornhauser

RESOLUTION 69-2576

BE IT RESOLVED, That position classifications for classified personnel be advanced as follows for the 1969-70 school year:

Adult Education and Community Services
Secretary (reclassified) ..... 6 ranges
Secretary to the President ..... 5 ranges
Food Service Assistants ..... 2 ranges
Cook-Baker ..... 3 ranges
Food Services Night Manager ..... 3 ranges
All other classifications ..... 4 ranges
Student hourly wage ..... $1.65 per hour

MSC Olmstead, Loomis

RESOLUTION 69-2577

BE IT RESOLVED, That pursuant to Education Code Section 20951, the following transfer be made:

From Undistributed Reserve to the following budget classification:

<table>
<thead>
<tr>
<th>Budget Classification</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>220</td>
<td>$41,418</td>
</tr>
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</table>
Dr. Huber reported that the California School Employees Association have met all the requirements of the Board Policy and is therefore recommended by the Administration to be recognized as an employee organization. It was

MSC Loomis, Shadle

RESOLUTION 69-2578

BE IT RESOLVED, That Palomar College Chapter No. 402, California School Employees Association, be recognized as an employee organization under Governing Board Policy for the School Year 1969-70.

Dr. Huber reported that on the Agenda appeared a request for Board approval of Investors Syndicate Life Insurance and Annuity Company for the purpose of payroll deduction. Dr. Huber noted that as of this date, the Business Office had no application for this Company. Dr. Huber recommended that the Governing Board hold action on this matter until such application has been received. Board concurred.

After a brief discussion regarding the recommended travel expenses, it was

MSC Kornhauser, Olmstead

RESOLUTION 69-2579

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (college car), lodging, meals, registration fee, to attend California Association for Health Physical Education and Recreation, El Camino College, Los Angeles, $34;

b. Transportation (college car), meals, lodging, to attend Annual Symposia of the Western Society of Naturalists, UCLA, $90;

Recognize as employee organization; PC Chapter, CSEA

Investors Syndicate Life Insurance and Annuity Company

Authorize travel expenses; Ward G. Myers

Dennis Bostic
c. Transportation (college car), meals, registration fee, to attend Basketball Clinic, UCLA, $25;  
   Andrew Gilmour

d. Transportation, (college car), meals, lodging, registration fee, to attend Pacific Coast English Conference, Airport-Marina Hotel, Los Angeles, $220;  
   Richard Norlin
   Angelo Carli
   Betty Webb
   Peter Bollington
   Richard Peacock
   Ellen Wright
   Gene Jackson

e. Transportation (mileage), to attend California Community College Library Cooperative - Southern Region, Long Beach City College, $17.  
   Esther Nesbin

The Associated Student Body Balance Sheet, period, July 1, 1969 to October 1, 1969 was reviewed in detail by Dr. Schettler. Considerable discussion was held regarding this matter and Dr. Huber summarized that the question that needs to be answered regarding this operation is is the student body capable of providing sufficient funds to pay for all of the present obligations which include salaries of various personnel. If not, what is to be the breakdown between District support of certain student body obligations and the student body support. Further, what is to be the policy which will provide a basis for distinguishing between the two agencies. Dr. Huber noted that a request had been made to the Student Council to review their budget and meet with the Administration and Budgetary Committee so that recommendations regarding a possible solution could be presented to the Governing Board.

Dr. Schettler reviewed the Cafeteria Balance Sheet, July 1, 1969 through October 1, 1969. It was noted that during this period of time there was a net loss of $1,286. Dr. Schettler noted that labor for this period of time was $5,094 as compared with $4,473 during 1968-69.
Dr. Schettler also stated that the Summer Session snack bar sales did not meet the past performance of this operation. Mr. Olmstead inquired as to how much of the salary expense does the District assume for cafeteria employees. Dr. Schettler stated that the District pays all salaries but is reimbursed by the Cafeteria. In the past reimbursement has been obtained for all but the Cafeteria Manager. Dr. Schettler noted that last year the salary reimbursement was kept current until about April. Mr. Shadle suggested that perhaps a survey should be taken to see what we are doing wrong and why the cafeteria is operating at a loss. Mr. Shadle further stated that possibly an accounting firm who specializes in food management should be called on for recommendations. Mr. Kornhauser suggested that a student survey might also be taken to obtain their opinions. Dr. Huber indicated that this matter would be investigated and report made to the Board.

Dr. Huber reported that all items in the written report of Superintendent, except those concerning Personnel, had been discussed.

Dr. Huber noted that the next regular meeting of the Governing Board was on November 11, which is a legal holiday. All Board members agreed to eliminate the meeting of the 11th and meet again at the regular date of November 25, unless a special meeting is determined necessary by the Administration.

The meeting was convened in Executive Session at 9:45 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 11:35 p.m.

MSC Loomis, Shadle

RESOLUTION 69-2580

BE IT RESOLVED, That the resignations of the following classified personnel, be accepted:

Accept resignations;
Classified
a. Mrs. Carrie Carnahan, Secretary to the Dean of Humanities; effective November 30, 1969;

b. Mrs. Donna J. Macrae, Assistant Manager, Bookstore; effective November 10, 1969.

MSC Loomis, Shadle

RESOLUTION 69-2581

BE IT RESOLVED, That the employment of Mrs. Geraldine Cornelius, as Senior Clerk-Typist, Business Office, Salary Class No. 27-A, at a salary of $471 per month, effective November 1, 1969, be approved (replacement).

The meeting was adjourned at 11:45 p.m.

__________________________  __________________________
President                        Clerk
Mr. Heyden stated, in argument of the resolution presented to the Governing Board, that in the 1966 case of Harper vs the Virginia Board of Electors, the United States Supreme Court ruled that the imposition by any State of a "poll tax" as a requirement for voting in any election is unconstitutional, hence illegal. The illegality of a poll tax constitutes the major ground for the argument. Certainly, Mr. Heyden continued, that it is unlikely that the Board of Governors of Palomar College would consider for a moment the imposition of a poll tax on the people of the District as a condition for voting on bond issues or as a condition for voting on Board membership elections. Mr. Heyden stated that the minor ground of his argument rests with the fact that the Board, unwittingly, has permitted and does permit the imposition of a poll tax on the students of the College as a necessary condition of their self-government. This situation probably pertains throughout the State. Mr. Heyden stated that he was certain that what he believed to be the illegality is genuinely inadvertent; a result of forgiveable and well intentioned innocence rather of any deliberate malice. Mr. Heyden continued that he felt the Board had simply not seen the situation in its true light, and he hoped to make some contribution to the end of true vision and just and legal action. Mr. Heyden continued that he felt the fee paid to the A.S.B. card does in actuality constitute a poll tax. By definition a poll tax is a fee paid for the necessary pre-condition for the use of the polls. It is a limitation placed on one's constitutional right to participate in one's own self-government. Does this definition apply? Are students in fact denied the right to participate in student government on the basis that they have not purchased a student body card? Mr. Heyden continued that he personally witnessed, in the past two days, at least two students being denied the right to vote because they did not have an A.S.B. card. It is also his understanding that only "card carrying students" may petition, hold office or otherwise participate in their own self-government. It was also Mr. Heyden's understanding that student clubs, whose members have not paid their "poll tax," are denied representation on the Inter Club Council, an "arm" of the Associated Student Body. Several students have also told Mr. Heyden that they have been refused the right to take certain classes unless they have a student body card. Dr. Jaques asked if Mr. Heyden had specific information in reference to his last statement. Mr. Heyden stated that one of his students was refused the right to take a Wrestling class in which one unit credit was granted on the grounds that this was the wrestling team which travels off campus and that was paid for by the Associated Student Body. Mr. Heyden continued that if this is the case, he felt there was some confusion between instruction and extra curricular activities. If unit credit is granted, and if the course is an official course of the College and if the
instructor is paid with instructional funds, then legally, Mr. Heyden felt, the District was on "shakey ground" to deny that student the right to take that course because he does not hold an A.S.B. card. Mr. Heyden stated that he had heard from some students that the Student Body Council had passed a resolution that students who do not hold student body cards should be refused the right to take the class in which the Telescope is produced on the grounds that the associated student body funds pays for the Telescope. Dr. Jaques asked if the Telescope course was given for credit. Mr. Heyden stated that he believed it was. Mr. Heyden questioned whether the student body government at Palomar was actually government or was it something else. Mr. Heyden stated that he has heard it said that the A.S.B., the agency of student self-government, is not real government at all but a private club. Mr. Heyden stated that he was confident that the documentary evidence clear to view in the official publications of the College, i.e., Student Handbook, Board Manual, Faculty Manual, College Catalog, offer the documentary evidence which would convenience any court, at or above the appellate level, that the Board of Governors, unwittingly, itself an "arm" of State government, constituted and enabled the A.S.B. as the instrument of student self-government here at the College. Mr. Heyden stated that he felt the A.S.B. cannot be both private club and the instrument of self-government of all the students of Palomar College. Mr. Heyden felt that the weight of the evidence presented, leads most strongly to the conclusion that A.S.B. is a governmental agency and is imposing a poll tax on its constituents. Mr. Heyden summed up his arguments and again urged the Governing Board to adopt the resolution which he presented.
The Board of Governors of the Palomar Junior
College District met in the Administration
Building of the Palomar College Campus,
San Marcos, California at 7:30 p.m., all
members having received written notice as
prescribed by law.

The meeting was called to order by the President, (Call to Order
Dr. Bruce D. Jaques.

MEMBERS PRESENT: Dr. Bruce D. Jaques, President
Mr. Richard J. Kornhauser, Vice President
Mr. Milo E. Shadle, Clerk
Dr. Richard A. Loomis (arrived at 7:45 p.m.)
Mr. Morse Olmstead

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Asst. Superintendent/Bus.
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert L. Burton, Dean of Students
Mr. Howard Brubeck, Dean of Humanities

GUESTS: Mr. C. W. Paderewski, Architect
Mr. Gene Jackson, President, Faculty Association
Mr. Richard Norlin, English Dept., Palomar College
Mrs. Charlene Parsons, San Marcos
Mr. J. D. Hodges, Escondido
Miss Mary Jane Morgan, Escondido Times-Advocate
Mr. Scott Boyles, Administrative Assistant

Following the salute to the flag, Dr. Jaques declared a quorum present and the meeting proceeded with the order of business.

Dr. Jaques welcomed the guests to the meeting and noted that this was a special meeting of the Governing Board and discussion would be limited to agenda items.

Dr. Huber introduced Mr. Paderewski of Paderewski, Dean and Associates, the District's architect, who presented the final plans for the construction of a shelter addition to the Art Building.

Mr. Paderewski stated that the plans had been reviewed and approved by the County Department of Education and the State Division of Architecture.
Mr. Paderewski stated that the bidding documents (Notice to Bidders) were ready for publication as well as the wage scale which must also be published. With Board approval of the plans as presented, it would be possible to advertise for bids for construction on November 21 and 28, 1969, with bids being opened on December 9, 1969. Dr. Huber noted that December 9 was also a regular Board meeting date. Mr. Paderewski stated that the opening of bids on December 9 would allow construction to begin and possible completion of the project during Christmas Vacation which would minimize the inconvenience placed on the Department during the construction period. Mr. Paderewski stated that there was nothing further to report regarding the plans (Board reviewed plans in detail on August 5, 1969) and that the cost estimate of $18,000 for this addition still is a very realistic figure and should hold.

Mr. Paderewski noted that the roof overhang extension would be eliminated but the overhang itself would remain. The Art Department was requesting that the overhang be completely eliminated because they move large objects into this area, but in checking this request with the State Division of Architecture, it was discovered that the roof diaphragm was made in such a way that if eliminated, it would eliminate the structural value of the diaphragm by cutting it off at that point. It was determined in order to save a great deal of expense in reconstruction, the overhang should remain and eliminate the "drooper" (the overhang that drops down) which was really the section that was of concern to the Art Department.

Mr. Olmstead inquired if there would be any difficulty in obtaining a satisfactory number of bidders.

Mr. Paderewski stated he felt there would be no difficulty and noted that in the past few months their firm had been approached by bidders asking for work. Dr. Huber stated that the Administration would recommend that the District be authorized to call for bids for construction of the Art shelter and to advertise for bids, which would include the publication of the wage scale. It was
MSC Shadle, Olmstead

RESOLUTION 69-2582

BE IT RESOLVED, That the plans for the Art Building shelter be approved as presented by the District Architect and authorization to advertise for bids for the construction of this project be approved with bid opening to be December 9, 1969.

Dr. Schettler reported that material was mailed to members of the Governing Board relative to the purchase of an IBM Selectric Composer which would be used in the Business Education Department. A description was also provided detailing the uses and purpose of the Composer machine. Dr. Schettler noted that bids were submitted to three vendors with only one bidder responding with a quotation. The Administration recommended that a contract of purchase be awarded to International Business Machines in the amount of $4,995. After a brief discussion, it was

MSC Olmstead, Kornhauser

RESOLUTION 69-2583

BE IT RESOLVED, That International Business Machines be awarded the contract for the purchase of an IBM Selectric Composer Machine for the Business Education Department; said contract shall be in the amount of $4,995; having met all specifications and being certified as the low bidder.

Dr. Huber stated that the Board had received a detailed report on the recommended sale of eleven typewriters including the approximate price for each machine. This matter does require Board approval before the sale can be accomplished. Mr. Kornhauser inquired as to how the District was replacing these machines. Dr. Schettler stated that these machines were replaced by the purchase of new items.
Under normal budgetary conditions these machines would be traded-in on new machines under Account 700 (replacement) of the General Fund budget. Because of the tight financial picture this current year, there is no replacement account. The District must purchase new equipment and then dispose of the old. The manual that guides the budgetary accounting within the schools of the State requires that the District use the 700 Account for replacement of equipment. The District does not have funds for this purpose in this account. The District is using special reserve funds to buy new equipment. Technically, the District is not allow to trade-in on that fund.

Dr. Jaques inquired as to who bid on these machines. Dr. Schettler stated that the other firm bidding was International Business Machines.

Dr. Jaques suggested that there should be more than two bidders submitting quotations.

Dr. Jaques questioned if it might be possible to obtain better prices if the District would advertise for bids. Dr. Schettler stated that the machines were all five to six years old and well used and he did not feel that better prices could be obtained. Mr. Olmstead and Mr. Shadle interpreted the prices quoted to be very good. After a brief discussion, it was

MSC Olmstead, Kornhauser

RESOLUTION 69-2584

BE IT RESOLVED, That the Governing Board of the Palomar Junior College District authorize the sale of eleven (11) typewriters to Cook's Typewriter Exchange for a total amount of $1,180.

Dr. Schettler stated that the Administration was recommending that the Governing Board authorize the sale of two business machines to a private bidder, Mr. James Felton. These machines have had several years of use and considerable amount of use over these years. Dr. Schettler noted that Mr. Felton was a member of the instructional staff at Palomar College. It was stated that the availability of these machines for sale was made known by word of mouth among the instructors on campus.
Mr. Kornhauser inquired if the District had a regular procedure for offering items for sale. Dr. Schettler stated that there was not, the equipment had always been on a trade-in basis prior to this time. Dr. Loomis stated that if there are many more transactions such as this particular one, the District would have to advertise for bids before authorizing sale of equipment. Mr. Kornhauser stated that several times he had remarked that he was not satisfied that the District's purchasing procedure and suggested that the District might consider the possibility of creating a new position such as Purchasing Agent to assist Dr. Schettler in this area. Dr. Loomis disagreed with that statement and felt that each purchase was an individual case and there were extenuating circumstances surrounding the specific purchases under discussion. Dr. Loomis further stated that he felt that most suppliers had a "built-in reluctance" to place bids with any school system. After further discussion regarding the purchasing procedure, Mr. Olmstead suggested that the Governing Board delay action on Item D-2 of the Agenda (sale of two business machines) until such time another bid could be obtained or hold the equipment until trade-in on new equipment could be made. Board concurred to deny action on Agenda Item D-2, sale of business machines.

Following a brief discussion regarding personnel item, it was

MSC Kornhauser, Olmstead

RESOLUTION 69-2585

BE IT RESOLVED, That the employment of Mrs. Iris Dillon, as Secretary to the Dean of Humanities; Salary Class No. 27-A, at a salary of $471 per month, effective December 1, 1969, be approved.
Dr. Jaques announced that the Governing Board would adjourn to Room P-11, where the Board would hear an English Department presentation. (Agenda Item D-3). Dr. Huber noted that at the December 9 meeting of the Governing Board, the Communication and Theatre Arts Department would be making their presentation.

At 8:30 p.m., the meeting was reconvened. Those present at this presentation were:

Dr. Bruce D. Jaques, President, Governing Board
Mr. Richard J. Kornhauser, Vice President, Governing Board
Mr. Milo E. Shadle, Clerk, Governing Board
Dr. Richard A. Loomis, Member, Governing Board
Mr. Horse Olmstead, Member, Governing Board
Dr. Frederick R. Huber, President, Palomar College
Mr. Virgil Bergman, Dean of Instruction, Palomar College
Mr. Howard Brubeck, Dean of Humanities, Palomar College
Mr. Robert Burton, Dean of Students, Palomar College
Mr. Gene Jackson, Instructor, English Department
Mr. Peter Bollington, Instructor, English Department
Mr. Richard Peacock, Chairman, English Department
Mr. Jack Quintero, Instructor, English Department
Mrs. Diane Perkins, Instructor, English Department
Mrs. Ellen Wright, Instructor, English Department
Mrs. Betty Webb, Instructor, English Department
Mr. Robert Coleman, Instructor, English Department
Mr. Richard Norlin, Instructor, English Department
Mrs. Charlene Parsons, Citizen, San Marcos
Miss Mary Jane Morgan, Escondido Times-Advocate
Mr. Scott Boyles, Administrative Assistant

Mr. Richard Peacock, Chairman of the English Department, stated that with his experience with other junior colleges in the State, Palomar College has as valid a program in English as any junior college in the State. Mr. Peacock further stated that the English Department had many viewpoints expressed within the Department and that there was a vigor among its members, a sense of freedom about teaching and a sense of desire to encourage others to break out and take new approaches in terms of educational experience and teaching methods. Mr. Peacock stated that he personally would like to discuss the learning environment area of present day teaching and stated that he felt the environment in which a student was placed and in which the instructor taught was extremely important as it relates to what goes on in the students mind. He felt that this was an area that was just now being investigated and discovery being made of the ramifications.
The question was raised by a member of the English Department as to what exactly was expected from the instructor during this presentation. Dr. Jaques stated that the Governing Board was interested in visiting all departments of the College and hear about what is taking place within the classroom and on Campus. Mr. Olmstead stated that this was a program the Governing Board had followed for a number of years.

During the presentation, each member of the English Department made a brief summary statement as to what course(s) they were presently teaching and their individual methods of obtaining the greatest response from their students. A lengthy discussion was held regarding the area of classroom environment. Some of the instructors felt that the "cold" classroom situation as it presently exists, hinders the students ability to absorb and learn the material presented. Many of the instructors expressed great satisfactory results from holding their classes outdoors at various spots on Campus (weather permitting). One instructor felt that the whole concept of present day classroom situation should be changed. Colorful drapes should be installed, carpet or covering should be provided on the floors to allow the students to sit or lie in a more relaxed position, thusly achieving a more awareness of the material being presented. It was expressed that it was very difficult for a student in a Creative Writing class to create in such an artificial environment as the classroom typifies. It was also stated that it was very difficult to produce work with a 47 minute time limit (referring to length of class). One instructor stated that in one of his classes a tape of poems and songs was played and the students were asked to relax in the most comfortable way for each individual and to try to absorb as much of the material being presented as possible. It was felt by the instructor that this was a very significant experience for the students as it relates to the learning process.
Lengthy discussion was also held regarding holding sessions off-campus in private individual homes with students. One instructor noted that he had held three such meetings this semester. Dr. Jaques inquired as to the possible liability of the College when such classes were being held. It was noted that this area had not been investigated and the instructor felt he was the responsible party for the conduct of the class. It was further noted that if this was an extension of the class, approval must be obtained from the Dean of Instruction's office. If it was an informal gathering of students (which these sessions were) then every effort should be made to make this clear with the students.

Dr. Jaques expressed concern regarding the possible liability of the College when class sessions were held off-campus and suggested that the Administration should investigate this area thoroughly. Dr. Jaques asked members of the English Department if they had any complaints they wished to make known to the Board. A few of the instructors stated that they felt the communication between the Department and the Bookstore could definitely be improved. Some of the instructors had experienced difficulty when sending their students to purchase a text for a certain class and found that the texts ordered had been returned to the publisher. This was undoubtedly done to allow for space since the Bookstore is extremely small for the amount of students and inventory it must accommodate. It was noted that sufficient notices had been given all faculty members regarding books being returned to the publisher.

Dr. Jaques expressed appreciation to all the members of the English Department for the time and presentation which was given.

The meeting adjourned at 10:00 p.m. 

(ADJOURNMENT)
MINUTES
PALOMAR JUNIOR
COLLEGE DISTRICT
REGULAR BOARD MEETING
ADMINISTRATION BLDG., COLLEGE CAMPUS
November 25, 1969, 7:30 p.m.

The Board of Governors of the Palomar Junior
College District met in the Administration
Building of the Palomar College Campus,
San Marcos, California at 7:30 p.m., all
members having received written notice as
prescribed by law.

The meeting was called to order by the
President, Dr. Bruce D. Jaques.

MEMBERS PRESENT: Dr. Bruce D. Jaques, President
Mr. Richard J. Kornhauser, Vice President
Mr. Milo E. Shadle, Clerk
Mr. Horse Olmstead

ABSENT: Dr. Richard A. Loomis

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Asst. Superintendent/Bus.
Mr. Virgil Bergman, Dean of Instruction
Mr. Robert L. Burton, Dean of Students
Mr. Howard Brubeck, Dean of Humanities
Mr. Charles Coutts, Dean of Sci/Technology/Bus.

GUESTS: Mr. Victor Heyden, Pres., Palomar Teachers Guild
Mr. Sheridan Hegland, Faculty, Palomar College
Mr. Byron Gibbs, Faculty, Palomar College
Mr. Nicholas Disparti, Faculty Senate, Palomar
Mr. Gus Klaus, C.S.E.A., Palomar College
Mrs. Marjorie Cosh, Patrons of Palomar
Mrs. Martha Fox, Patrons of Palomar
Mr. J. D. Hodges, Escondido
Mr. Scott Boyles, Administrative Assistant

Following the salute to the flag, Dr. Jaques
declared a quorum present and the meeting
proceeded with the order of business.

MSC Shadle, Kornhauser

RESOLUTION 69-2586

BE IT RESOLVED, That the Minutes
of the Regular Meeting of
October 28, 1969, be approved.

(Call to Order
(Roll Call)
(Approve Minutes;
(October 28, 1969)
Dr. Huber introduced Mr. Nicholas Disparti, representing the Faculty Senate. Mr. Disparti stated that the Senate had nothing to report at this time.

Mrs. Marjorie Cosh, President of the Patrons of Palomar, reported that at the last meeting of the Governing Board a statement was made to the effect that a Community Day at Palomar College would be held on December 7, 1969. Mrs. Cosh stated that in working with Dr. Huber and the faculty it was found that this date would not be satisfactory and the Community Day at Palomar College has been postponed until the Spring Semester, 1970. Mrs. Cosh further reported that the Patrons' membership drive was well under way and going well.

Dr. Huber noted that Mrs. Grace Burns, President of the North County Council of Community Colleges was not present to report for that group.

Dr. Huber also stated that Mr. Frank Hott, President of the Associated Student Body, was attending the California Junior College Student Government Association Conference which was being held at the Community Concourse in San Diego, November 24, 25, 26.

Mr. Victor Heyden, President of the Palomar College Teachers Guild, A.F.T., appeared before the Board to protest the wording on the Agenda (Item F-1) which reads, "Faculty Senate's Resolution on Equal Opportunity." Mr. Heyden stated that this resolution has been a Guild resolution since February 1969 and it was still a Guild resolution. It was presented to the Faculty Senate at its last meeting as a Guild resolution, was approved and is being offered to the Governing Board, with the recommendation of the Senate, for Board approval and adoption as policy. Mr. Heyden emphasized that until such time it is adopted as Board policy it remains a Guild resolution. When and if it is adopted by the Governing Board, at that time it becomes the Board's resolution, but it has never been a Faculty Senate resolution. Dr. Jaques thanked Mr. Heyden for his statement.
Dr. Huber noted that a letter had been received and distributed to members of the Governing Board from Mrs. JaDene Dugas, President of the California School Employees Association. Dr. Huber read Mrs. Dugas’ letter which expressed the appreciation of all Palomar College classified employees for the granting of a salary increase. Mrs. Dugas also noted that although the request was for a cost-of-living increase the approval of an additional amount, after review of the State Personnel Board survey, was most gratifying.

Dr. Huber also noted a letter received from Mrs. Mary Lou Zoglin, Director, Region 20, California School Boards Association, in which Mrs. Zoglin urges the District’s membership participation in the California School Boards Association. Copy of this letter was distributed to members of the Governing Board.

Dr. Huber stated that a request had been made to the County Counsel asking for their opinion regarding the status of the student organization and the poll tax issue which was discussed at a previous meeting. Dr. Huber reported that no response had yet been received regarding this matter.

Dr. Huber stated that the Faculty Senate had adopted a resolution regarding equal opportunity at its meeting of November 10, 1969. The resolution, which is being submitted to the Governing Board for information, is as follows: “The Faculty, Administration and Board of Governors of Palomar College should, in future recruitment of teachers, administrators and classified staff, actively solicit applications from all qualified persons, including those of non-Caucasian ethnic background and of non-Western cultural heritage, and should seek to develop and maintain both a qualified faculty and a curriculum genuinely representative of the breadth and diversity of the American experience, and that such specific courses be developed as would reflect these values in the curriculum of the college.”
Dr. Huber stated that unless the Board had objections to the (aforesaid) resolution, it would be placed on the Agenda for action at the next regular meeting of the Board. Dr. Huber further stated that this resolution does not change the procedure that the District is presently following, it simply puts into writing what the College is doing. Mr. Kornhauser expressed that it would seem to him that to adopt such a resolution the Board would be giving the impression that the College is not following this procedure and that we now would be. Mr. Kornhauser further stated that he would agree that it should be put into writing, but it should be definitely pointed out that this is already college policy. Mr. Disparti, Faculty Senate representative, confirmed the Faculty Senate's intent that this statement should become Board policy. With the adoption of such a resolution, it would be written evidence of what the present policy is regarding equal opportunity employment. Mr. Shadle stated that he did not feel there was any intent to imply that the Administration or the Board was not already following the procedure as outlined in the resolution and could see no objection to adopting such a equal opportunity resolution. Dr. Jaques directed that the Administration place the Equal Opportunity resolution on the Agenda for action at the next regular meeting of the Governing Board.

Dr. Huber stated that at the last meeting of the Governing Board a request was made to prepare a statement regarding financial support which would be addressed to the Governing Board of the California Community Colleges. Immediately following that meeting, a resolution was received from the California Community Colleges, which had been adopted by that Governing Board, regarding financial support. Dr. Huber stated that it would seem appropriate that Palomar College include in its resolution what they have already adopted (California Community College resolution to be presented to the 1970 legislature) and further urge that members of the Governing Board of the California Community Colleges, as individuals and as Board members, seek these accomplishments as outlined in the resolution prepared by Palomar College.
Dr. Huber further suggested that perhaps Palomar College's resolution regarding financial support could be directed to all community colleges in California and suggestion made that each district might want to adopt a similar position. After further discussion regarding the wording of the resolution, it was

MSC Kornhauser, Shadle

RESOLUTION 69-2587

WHEREAS, The Board of Governors of the California Community Colleges is to be commended for adoption of the resolution for changes in the financial support program for California Community Colleges for 1970-71 herewith:

1. Support the Coordinating Council for Higher Education recommendation by introducing legislation to provide for setting tuition charges for out-of-state community college students to cover the average instructional expense for the year in which the charge is levied.

2. Increase the regular Foundation Program from $643 to $718 per unit of A.D.A.

3. Eliminate the statutory definition of adult over a three year period.

4. Increase the Foundation Program from $520 to $600 per A.D.A. for "defined adults."

AND WHEREAS, The Board of Governors of the California Community Colleges plan to incorporate the above recommendations in legislation for the 1970 Regular Session of the California State Legislature;

AND WHEREAS, That the Governing Board of the Palomar Junior College District has consistently urged the Board of Governors of the California Community Colleges to vigorously seek financial aid to community colleges;
NOW THEREFORE BE IT RESOLVED, That the Governing Board of the Palomar Junior College District again strongly recommend that each member of the Board of Governors of the California Community Colleges assume responsibility both as an individual and as a member of the Board to seek the necessary funds to finance the Community Colleges of California;

AND FURTHER, That each member of the Board of Governors of the California Community Colleges pledge himself to the accomplishment of these recommendations in the 1970 Legislature.

Dr. Huber reported that several months ago, Mr. Sheridan Hegland, President of the Academic Senate of the California Community Colleges, appeared before the Board and reported that the Executive Board of the ASCCC had approved of $1.00 per full-time faculty member as a membership fee in the ASCCC. At that time, the Governing Board questioned certain aspects of this organization, i.e., what does this organization represent; is this a legal expenditure of District funds; and what is the action of the Board of Governors of the California Community Colleges. Since that time the Board of Governors of the California Community Colleges has approved of the ASCCC as an organization representing a specific body within the State, which is the Faculty Senate of the California Community Colleges. Secondly, it has notified the County Superintendent that membership in this organization is a legal expenditure of district funds and third, the Attorney General has also ruled that this is an organization to which a district may belong. Dr. Huber continued, that the distinction that needs to be made by the individual districts is that this organization is in the same category as the California School Boards Association, California Junior College Association and California Association of School Administrators. It is not in the same category as the California Teachers Association, Faculty Association of the California Community Colleges or the California Federation of Teachers.
Dr. Huber further stated that these individual faculty senates were chartered by the Legislature and approved by local Governing Boards. Therefore, the ASCCC does in fact, represent the District and in this case, the District which is composed of the faculty, board and student, much in the same way as does CSBA or CASA. In view of this information which has been presented, it is the recommendation of the Administration that approval for membership in the Academic Senate of the California Community Colleges, be approved. Said membership fee for Palomar College full-time faculty would be $100. Mr. Shadle commented that he felt this organization could only be of assistance to the California Community Colleges and would be in favor of membership to this group. There was question by the Board as to the distinction in paying membership dues to this organization as compared to the district paying membership dues to the Faculty Association or the California Teachers Association or the American Federation of Teachers. Mr. Sheridan Hegland, President of the ASCCC, was introduced to members of the Board and asked to give further clarification regarding this matter. Mr. Hegland stated that by law, by Attorney General opinion, by legislative counsel opinion, and by opinion of the Board of Governors of the California Community Colleges who approved of the ASCCC by a unanimous vote, declared that the ASCCC is not an employee organization. This organization is not to be considered as the CTA, AFT, or FACCC. Dr. Huber stated that the academic senate was established by the Legislature, under Title V, in which it does state that there will be an Academic Senate and that it will be a part of the development of the educational process at each college. This was chartered by the Governing Board of Palomar College in 1964 and since that time they have been the official spokesman of the faculty. In this instance, the total faculty votes for the senate on the basis of the constitution which has been established and approved by the Governing Board. Dr. Jaques stated that what Dr. Huber was stating is that the Academic Senate does represent the District and Dr. Jaques stated that he did not believe this to be true. Mr. Shadle stated that the Academic Senate for Palomar certainly participates to a large degree in many matters concerning the governance of this College and not just matters affecting the individual faculty member; it is not limited to salary or working conditions as the usual employee organization, the Academic Senate participates in all activities concerning this organization.
Mr. Shadle felt it should be recognized as a partner, in effect, to the operation of this College. Dr. Jaques felt that this was not the point of issue. Dr. Jaques was not arguing against the Senate, he felt the Senate was exactly as Mr. Shadle described. Dr. Jaques stated that he did not feel that District funds should be used in this manner (to pay membership fees).

Mr. Shadle again stated that he felt the Academic Senate did represent the District. He felt it participated in the functioning of the College for the benefit of the entire District. Mr. Shadle stated that he felt the State-wide Academic Senate would do a similar job for all the junior colleges of the State and not just for the employee segment.

Mr. Hegland pointed out that according to the Attorney General's opinion, on a State-wide level, there can be no distinction made between the CJCA and the ASCCC. Dr. Jaques pointed out that in one of the minutes of the Faculty Senate the point was made that one of the functions of the ASCCC was to become a bargaining agent. Mr. Hegland stated that he could not recall such a statement and by law, the ASCCC could not become a bargaining agent. If such a statement was made by some local organization, certainly the ASCCC would not be bound by a statement made by any of its 75 local senates. Dr. Jaques stated that this statement was made by a member of Palomar College's Faculty Senate. Mr. Hegland emphasized that the ASCCC is not in a position to become a bargaining agent, it is not an employee organization and consequently could not. Mr. Hegland stated that the ASCCC will serve in two capacities. It will provide "clearing house" information for local senates. It will also present those diverse views coming from the Senate at the State-wide level. After further discussion, it was

MSC Shadle, Kornhauser

RESOLUTION 69-2588

BE IT RESOLVED, That the Palomar Junior College District approves of the institutional membership subscription on the basis of full-time faculty members, to the Academic Senate of the California Community Colleges. Said subscription fee shall be in the amount of $100.
(Votes recorded on the aforesaid Resolution 69-2588 were as follows: 3 yes; 1 no (Dr. Jaques);
Dr. Loomis was absent).

Dr. Huber reported that about three years ago, La Costa had made a request to the County Department of Education that consideration be given to exchanging among districts on the coast and in the valley, parcels of property so that there would be some uniformity in where students attend school. Encinitas was not interested in the plan and after a couple of meetings the situation was abandoned. Now new legislation has permitted individual residents to make such requests and requires that the County Board of Education and Board of Supervisors to hold hearings to make decisions even if all parties do not agree. Petitions to transfer three parcels of uninhabited land between the Encinitas Union School District and the Rich-Mar Union School District have again been received by the County Department of Education. (Complete description of parcels involved mailed to Board members).

Dr. Huber stated that he had been in contact with Mr. G. W. Quade, District Superintendent of the Escondido Union High School District, who reported that he had not had an opportunity to present this matter to his Board. After contact is made with the various Districts involved, a recommendation will be made by the Administration regarding this transfer of property. The petitions will be presented to the County Board of Education at its December 17 meeting.

Dr. Huber reported that a Revised Budgetary Committee Proposal is being presented to the Governing Board for information. The proposed changes have been approved by the Administrative Council and are being presented to the Board for eventual approval. Dr. Huber introduced Mr. Frank Martinie, Chairman of the Budgetary Committee, who stated that the proposed changes have been made so that it indicates the way in fact, the Committee found it necessary to function. Secondly, the revision includes the Student Body President as a member and the Committee has discussed this with him. The Budgetary Committee wishes the A.S.B. President to join, not as a member dealing with matters that relate exclusively to student body funds, but as a full member and as responsible as any other member.
Dr. Huber reviewed the schedule in which the Budgetary Committee will operate prior to making the final budget presentation to the Governing Board before April 30. Dr. Huber also noted that there were two Administrative representatives who served as members of this Committee and Dr. Schettler was an ex-officio member. Dr. Jaques directed that this item be placed on the Agenda for action at the next regular meeting of the Governing Board.

Dr. Huber reported that efforts to assist minority group students within the San Diego area has developed to the extent where three colleges have agreed to a consortium in which proposals will be made to the Federal Government for funds to assist the Indian population of San Diego County. This consortium has been approved by the San Diego County Junior College Administrators and governing boards are being asked for support. Any specific projects to be submitted would be brought to each individual governing board for approval. Dr. Huber introduced Mr. L. Michael Axford, Chairman of the Ad-hoc Committee of the Community Colleges Consortium for Indian Education. Mr. Axford pointed out that this matter was presented to the Grossmont College Governing Board on November 10 and they adopted it unanimously. Mr. Axford noted that the Committee was still waiting for the guidelines which would be sent from the Department of Special Services and which should be received by December 10.

Dr. Jaques asked if Mr. Axford would define the word "consortium." Mr. Axford stated that consortium meant the combining of powers of institutions, or combining the financial resources and powers of faculty, administration, etc., in the common-wide effort to provide education for the Indian. Mr. Axford further stated that they had been told that without the Consortium, any attempt to obtain grant funding would be negated by single institutions seeking it. It was recommended that this be done by a consortium. Mr. Kornhauser asked if this involved any obligations that are not present in the material submitted to the Board. Dr. Huber stated that the obligations would come once this group has a guideline to develop the proposal. When the proposal is developed, it will indicate the financial obligation of each district. At that time the Board would determine whether this District would participate.
Mr. Olmstead stated that he felt something should be mentioned as to what is contemplated as far as financial expenditures are concerned. Mr. Axford stated that the Consortium is applying for private funds from foundations in order to establish a working capital to get the program under way. The Consortium will be a $1,000,000 project over a three to five year period. This would mean monies allocated through the three Districts, through the grant money, through the special services office; distribution will be a matter of working out how the Consortium intends to spend the money in terms of program, equipment, etc. Mr. Olmstead inquired if the Office of Economic Opportunity supplied money on a matching basis. Mr. Axford stated that this project was not a matching basis type of funding, it would be an outright grant. However, the other funds mentioned, was an attempt to obtain money from private foundations rather than to depend solely on one project. The Committee has established Plan A, Plan B, and Plan C. Plan A would be an outright grant from the Office of Educational Opportunity; Plan B would be utilizing the money from private foundations to help initiate programs; and Plan C would be the possibility of developing something through SB 164. Dr. Jaques asked Mr. Axford to explain more about the Wright Institute. Mr. Axford stated that the Wright Institute was generated primarily to stimulate community college people and to bring to their attention the availability of funds. SB 164 is an outcome of the Wright Institute. The Wright Institute is based in San Jose and is a private foundation. Dr. Huber noted that this Institute's activities have been approved by the Board of Governors of the California Community Colleges. Funds available have come from the Office of Economic Opportunity, the Wright Institute simply advises and encourages the development of such projects. After further discussion, it was

MSC Shadle, Olmstead

RESOLUTION 69-2589

BE IT RESOLVED, That the Governing Board of the Palomar Junior College District supports the development of a Consortium of Community Colleges for Indian Education. Said Colleges involved are Grossmont College, Mesa College and Palomar College.
Mr. Shadle noted that he had an opportunity to read the District's application for support under SB 164 and stated that it was extremely well done and all those involved with the preparation of the application should be commended.

Dr. Schettler stated that the College has had donated to the Electronics Department, 22 microammeters valued at $441, from California Electric Works. After a brief discussion, it was

MSC Olmstead, Shadle

RESOLUTION 69-2590

BE IT RESOLVED, That the gift of 22 microammeters to the Electronics Department of Palomar College, valued at $441, from California Electric Works, P. O. Box 389, San Diego, California, 92112, be accepted and that an appropriate letter of appreciation be sent.

After a brief discussion regarding a Joint Use of Facilities Agreement with Rancho Santa Fe Community Church, it was

MSC Olmstead, Kornhauser

RESOLUTION 69-2591

BE IT RESOLVED, That pursuant to Section 1063 of the State Education Code, Palomar Junior College District enters into a Joint Use of Facilities Agreement with the Rancho Santa Fe Community Church for the use of three education rooms for the purpose of holding Pre-School Education classes at the rate of $4.00 per session. This Agreement shall terminate February 1, 1970.
Dr. Huber stated that six new courses (detailed description of courses submitted to members of Governing Board) were being recommended for approval for submission to the Bureau of Junior College Education, State Department of Education as new graded junior college courses. These courses have been unanimously approved by the Curriculum Committee. It is intended that some of these courses will be offered during the Spring Semester 1970. In no case do they require additional staff nor do they require additional expenditures. After a brief discussion, it was

MSC Olmstead, Kornhauser

RESOLUTION 69-2592

BE IT RESOLVED, That the following new courses, to be offered the Spring Semester 1970, be approved for submission to the Bureau of Junior College Education, State Department of Education, as New Graded Junior College Courses:

- English 4. Independent Studies in Literature (3)
- Foreign Language 111. Cultural Heritage (3)
- Interdisciplinary Studies 10. Introduction to the Study of California Indians (3)
- Music 110. Special Projects: Performance (1)
- Music 111. Special Projects: Research (1-3)
- Physical Education 57. Methods and Techniques of Camping (3)

Discussion was held regarding the recommended travel expenses. Dr. Jaques questioned the recommendation for expenses to be paid for attendance at the Academic Senate for California Community Colleges Executive Committee Meeting and Conference. Dr. Jaques asked how this meeting was justified as professional growth. Dr. Huber stated that if the Board is recognizing membership of this District with the Academic Senate for California Community Colleges, then it would be appropriate to approve of delegate expenses to this meeting. A report of this Conference will be made to the Governing Board.
Mr. Olmstead questioned if there would be any provision made for reimbursement from the Academic Senate for these conferences which would be made back to the representative? Dr. Huber stated that reimbursement would be made to the President of the State-wide Academic Senate. The District would only take care of the expenses for the delegate from the Faculty Senate who attends the ASCCC Conference. Dr. Jaques stated that he did not agree that District funds should be expended for the activities of the ASCCC. After a brief discussion, it was

ESC Shadle, Olmstead

RESOLUTION 69-2593

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel allowance coverage within San Diego County; (Ruth Fredericks)

b. Transportation (mileage), meals, to attend Forum on Higher Education Opportunities for Indian Students, University of California, Riverside, $20; (Byron Gibbs)

c. Release time only to attend National Science Teachers Association Regional Meeting, Los Angeles; (Kent Backart)

d. Lodging, meals, registration fee, to attend Pacific Coast English Conference, Los Angeles, $33; (Diane Perkins)

e. Transportation (mileage), air fare, meals, lodging, registration fee, to attend California Library Association, San Francisco, $162; (Esther Nesbin)

f. Transportation (mileage), meals, lodging, registration fee, to attend Academic Senate for California Community Colleges Executive Committee Meeting and ASCCC Conference, $125; (Sheridan Hegland, Gene Jackson)
g. Transportation (air fare), to attend Annual American Vocational Association Convention, Boston, Massachusetts. (This to be paid through Work Experience Program. Lodging and meals to be paid by participant.)

h. Transportation (air fare), meals, lodging, to attend Pacific Planetarium Association Meeting, University of Nevada; $230;

i. Transportation (college car), meals, registration fee, to attend CAVICA Leadership Training Workshop, Compton Junior College, Los Angeles, $24.

(Votes recorded on the above Resolution 69-2593 were as follows: 3 yes, 1 no (Dr. Jaques), Dr. Loomis, absent.)

Dr. Huber submitted the print-out of the Spring (Spring Bulletin '70 Bulletin, 1970, to members of the Governing Board for final approval prior to its being sent to the printers. After lengthy discussion regarding the format, the Board directed that the A.S.B. Membership fee be established as a separate item and not included under the heading of Tuition and Fees Schedule. It was also requested by the Governing Board that clarification be made regarding Extended Day and Adult Education course wherein it was listed that "Adult Education Course for 0 units of credit, the fee would be $10" and following that statement, wherein it was listed "any course which meets for 8 sessions or less, the fee would be $5." Dr. Huber noted that the Administration's recommendation does not designate what the procedure will be as to how the A.S.B. fee will be handled during registration. Dean Burton has been asked to present his statement regarding this matter to the Student Council and that recommendation will be forthcoming before Spring registration. Dr. Huber further reported that the A.S.B. plans to develop a sheet which they will be responsible for, which will point out the advantages of purchasing an A.S.B. card. This sheet will also state that it is not a required fee.
The Administration will not become involved in the selling of the A.S.B. card, this will be completely initiated by the A.S.B. After further discussion, it was

MSC Shadle, Olmstead

RESOLUTION 69-2594

BE IT RESOLVED, That the Spring Bulletin, 1970, be approved with the recommended (aforesaid) changes.

Report of Budgetary Balances as of October 31, 1969, was noted. Dr. Schettler stated that this report reflects all budgetary transfers approved by the Board at its meetings during October. The Undistributed Reserve presently has a balance of $395,000. This would be the balance at the end of the year if income predictions and expenditures are perfect. Dr. Schettler further noted that Congress is still holding debate on PL 874 and the prospects for this passing are quite slight. The junior colleges are in a more precarious position since one of the issues was dropping the junior college from the whole program. Dr. Schettler noted that a minor amount was budgeted based on these facts.

MSC Kornhauser, Shadle

RESOLUTION 69-2595

BE IT RESOLVED, That Purchase Orders numbered 7478 through 7735, except for those marked "reserved," be approved.
MSC Shadle, Olmstead

RESOLUTION 69-2596

BE IT RESOLVED, That Salary Warrants numbered 12 and 13, be approved.

MSC Shadle, Olmstead

RESOLUTION 69-2597

BE IT RESOLVED, That Expense Warrants numbered 787611 through 787935, be approved.

MSC Olmstead, Kornhauser

RESOLUTION 69-2598

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the month of October, 1969, be approved, and that letters of appreciation be sent to all donors.

The Associated Students Balance Sheet, period ending October 31, 1969 and Comparison with previous year, was noted. Dr. Schettler stated that the A.S.B. Bookstore report reflects great improvement over the operation of previous years. Dr. Schettler noted that the Bookstore Manager and her Assistant are doing an excellent job of running this operation. A brief discussion was held regarding the master plan and the eventual enlargement of the Bookstore to accommodate growing inventory.

The Cafeteria Balance Sheet, period ending October 31, 1969, and Comparison with Previous Year was noted. This period took the Cafeteria out of the "red" position; at this point there is a net profit of $377.72. Mrs. Coulter, Cafeteria Manager, has been making visits to various junior college campuses to observe their operation to see if Palomar College is utilizing all the ideas it could be.
Mrs. Martha Fox, representing Mrs. Grace Burns, Chairman of the North County Council of Community Colleges, announced that the next meeting of that group would be held December 8 at Mira Costa College. The topic under discussion will be Curricula for Oceanography.

Brief discussion was held regarding the District's membership to the California School Board's Association. Mr. Olmstead stated that he felt before the Board took action on this matter, he would prefer to wait until Dr. Loomis was present to discuss the issue more fully. Dr. Jaques directed that the Administration obtain the information on membership fee to CSBA and place this matter on the next agenda for consideration.

Dr. Huber reported that all items in the written Report of Superintendent, except those concerning Personnel, had been discussed.

Brief discussion was held regarding whether the Board would be holding a second meeting during the month of December. Dr. Huber noted that the second regular meeting date would be Tuesday, December 23. Dr. Huber pointed out that on December 9, the Board was scheduled to hear a departmental presentation from the Communications and Speech/Theatre Arts Departments. Dr. Huber also noted that the semi-annual evaluations for probationary staff members would be presented to the Governing Board in December. After discussion it was determined to postpone the presentation of the semi-annual evaluations until the first meeting of the Governing Board in January 1970.

Dean Bergman briefly reported on a recent CJCA meeting on improving instruction which he and a student, Terry Gieger, attended. The Conference concentrated solely on the matter of student evaluation of the classroom situation. Palomar College began the concept of student evaluation and is the forerunner throughout the State. All colleges are now going to publish this type of an evaluation and Dean Bergman noted that his office is constantly receiving requests for information on how to establish such a publication.
The meeting was convened in Executive Session (EXECUTIVE SESSION) at 9:50 p.m. Following discussion of items of Personnel, the meeting was reconvened in Regular Session at 11:45 p.m.

MSC Shadle, Kornhauser

RESOLUTION 69-2599

BE IT RESOLVED, That the employment of the following persons as instructors on an hourly basis, credit courses, Evening Division, be approved:

Richard D. Nation, Jr., Boolean Algebra, (replacement)
William W. Holloway, Supervision 100, Spring Sem. '70
Robert E. Torbett, Police Science 7, Spring Sem. '70
Sgt. John R. Wilson, Police Science 3, Spring Sem. '70

MSC Shadle, Kornhauser

RESOLUTION 69-2600

BE IT RESOLVED, That the employment of Mrs. C. Louise Chambers as Instructor of the Home Management Course, (ESL Program), Adult Education, be approved (replacement).

MSC Shadle, Kornhauser

RESOLUTION 69-2601

BE IT RESOLVED, That the employment of the following persons as supplemental staff (students and extra-clerical) as listed on Page 20 of the Legal Minutes, be approved.

The Governing Board directed that Resolution 69-2602 remain in Executive Session and become a part of the confidential record of the Board meeting held November 25, 1969.

The meeting adjourned at 11:55 p.m. (ADJOURNMENT)
The Board of Governors of the Palomar Junior College District met in the Administration Building of the Palomar College Campus, San Marcos, California at 7:30 p.m., all members having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Bruce D. Jaques.

MEMBERS PRESENT: Dr. Bruce D. Jaques, President (Roll Call)
Mr. Richard J. Kornhauser, Vice President
Mr. Milo E. Shadle, Clerk
Dr. Richard A. Loomis
Mr. Morse Olmstead

ADMINISTRATORS PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Asst. Supt./Business
Mr. Virgil Bergman, Dean of Instruction
Mr. Howard Brubeck, Dean of Humanities
Mr. Robert Bowman, Dean of Student Activities

GUESTS:
Mr. Victor Heyden, Pres., Palomar Teachers Guild
Mr. Jon Engle, ASB Representative, Palomar
Miss Pauline Woody, ASB Representative, Palomar
Mr. Frank Mott, ASB President, Palomar
Mr. Timothy E. Messer, ASB Judicial Chairman
Mr. Paul Rabe, Supt. Bldgs. & Grounds, Palomar
Mrs. Martha P. Fox, Patrons of Palomar
Mr. Manfred K. Olson, ASB Representative, Palomar
Mrs. Edna Pulver, Patrons of Palomar
Mr. Byron Gibbs, Counselor, Palomar College
Mr. J. D. Hodges, Escondido
Miss Mary Jane Morgan, Escondido Times-Advocate

Following the salute to the flag, Dr. Jaques declared a quorum present and the meeting proceeded with the order of business.

MSC Loomis, Olmstead

RESOLUTION 69-2603
BE IT RESOLVED, That the Minutes of the Special Meeting of November 18, 1969, be approved.
Dr. Huber noted that Mr. Gene Jackson, Faculty Senate Chairman was not present and there would be no report from that organization.

Dr. Huber also noted that Mrs. Marjorie Cosh, President of the Patrons of Palomar was not present to report for that organization.

Mrs. Martha Fox, North County Council of Community Colleges, reported that its last meeting was held Monday, December 8 at Mira Costa College. Mr. Robert Eberhart from San Diego City College was the guest speaker. His subject was Planning in Oceanography. Mrs. Fox gave a detailed report regarding Mr. Eberhart's presentation. Mrs. Fox stated that Mr. Eberhart placed emphasis on P.L. 89688, which is the National Sea Grant and Program Act of 1966. Mr. Eberhart stated that this law is extremely important to the junior colleges, one of the reasons being that now it will apply to the seas and not just the oceans. Mr. Eberhart reported that the purpose of the Sea Grant Act was threefold; (1) to communicate ideas for exploiting resources in the sea; (2) to train technicians in the field; and (3) to develop resources for business and industry. The intention of the Sea Grant is that industry would largely shape the direction of the technician program. Mr. Eberhart also stated that the Coordinating Council for Higher Education had given a recent decision whereby they are declaring a moratorium on any new program in Oceanography or Oceanology being established on any college campus if it were done as an individual college. The underlying theory for this decision is that they wish to encourage groups of schools to work together because this can be a very expensive program. Mrs. Fox stated that this is being done in San Diego County through the committee that is composed of the Presidents of the junior colleges. They have applied for a Sea Grant and they are in hopes that it will be acted upon this year and that would establish a Marine Technical Institute in San Diego County. Palomar College, Mira Costa College, Grossmont College, Mesa College, Southwestern College and San Diego City and Evening College are all involved in that program.
Dr. Huber noted that the application for a Sea Grant was initiated last Spring and no word has been received as to its status. Dr. Huber further stated that at the present time the Sea Grant program was being discussed on a San Diego County-wide basis. No discussion has taken place regarding the establishment of a separate program for the North County.

Mr. Frank Mott, A.S.B. President, reported that seven students and two faculty advisors attended the 48th Semi-Annual California Community College Student Government Association Conference which was held at the Community Concourse, San Diego, November 24, 25, 26. Mr. Mott stated that he felt the Conference was a very productive one with seventy-three resolutions coming out of this session. These resolutions will be forwarded to the Executive Secretary, who is the CCCSGA's lobbyist in Sacramento, who will in turn present these resolutions to the appropriate agency for action. Mr. Mott noted that the Association's revised Constitution became effective December 3, 1969.

Mr. Mott presented Mr. Tim Hesser, A.S.B. Representative, who was asked to read a motion which was passed by the Council at its meeting on Monday, December 8. Mr. Hesser reported that on Monday the A.S.B. discussed one of the major problems facing that organization and that was one of finance. A motion was made and carried that a representative appear before the Governing Board and restate the A.S.B.'s basic philosophy regarding finance. The recommendation adopted by the Council is as follows: "The A.S.B. feels that it should no longer fund for activities which receive classroom credit." Mr. Hesser stated that the (aforesaid) recommendation was being presented to the Governing Board for information only at this time. Dr. Huber questioned Mr. Hesser if this statement would include programs which had college credit attached to it. Mr. Hesser stated that if it is determined that they receive credit and the District decides that they need credit for this class then the District should fund for it.
Dr. Huber noted that there has been no reply from the County Counsel regarding questions that were raised at a previous Board meeting (October 28, 1969) relative to the student body organization and the role that it actually plays. Further, the matter regarding the relationship between District funds and Associated Student Body funds as to which one should or should not be supportive, has not been determined. Dr. Huber commented that he felt that the A.S.B. recommendation, at this time, was premature because the total picture had not been established. The Student Body and Administration planned to present to the Governing Board a total resolution regarding this situation after all information has been ascertained and reviewed. Mr. Shadle inquired of Mr. Hesser when the A.S.B. Council planned to initiate its recommendation? Mr. Hesser stated it would become effective in the 1970-71 A.S.B. Budget. After further discussion, Dr. Jaques suggested that the Administration and the Associated Student Body should consult and present further information to the Governing Board at a future meeting. Dr. Jaques thanked Mr. Hesser for his presentation.

Mr. Heyden, President of the Palomar Teachers Guild, A.F.T., presented again to the Governing Board, the Guild’s Equal Opportunity Resolution. Mr. Heyden noted that the Administration had included in its agenda (Item F-3, page 2) a very slightly changed version of the Guild’s resolution. Mr. Heyden urged the Board to adopt this resolution and stated that the contribution of the Guild towards the development of this resolution should be recognized by the Governing Board and so indicated in the Board minutes. Dr. Jaques thanked Mr. Heyden for his presentation.

Mr. Byron Gibbs, President of the Palomar Chapter of the California Teachers Association presented to the Governing Board (for information) the California Teachers Association Initiative Constitutional Amendment petition which is presently being circulated. This proposed amendment would require the State to provide from sources other than property taxes not less than 50 percent of costs for public schools, exclusive of capital outlay and federal, and 90 percent of costs for social welfare services, exclusive of federal participation, and costs for new county services required by State law.
The CTA is attempting to have this initiative placed on the ballot in 1970. Mr. Gibbs stated that he was not asking for any particular support or affirmative from the Governing Board. Mr. Gibbs further stated that he felt the Board should be aware that this petition is being circulated and there are members of the faculty who are working for this initiative. Mr. Gibbs noted that these petitions have to be filed with the Attorney General's Office by December 15 in order to qualify for the June 7, 1970 ballot. Dr. Huber noted that this was being presented to the Governing Board as a matter of information so that the Board is aware that this activity is taking place by this professional organization in order to resolve some of the financial situations that exist in the State. This movement does not include the four-year college university. This only includes grades K-12 and the community college program.

Dr. Huber introduced Mrs. Edna Pulver, a member of the Palomar College Development Foundation Board and who is also a member of the Patrons of Palomar. Mrs. Pulver presented plans for the beautification of the patio area outside of the Administration Building (patio between Hail Room and Counseling Office). The funds which will finance this project are from the Wallace Estate which was deeded to the Foundation. Among the items of the Wallace Estate was the opportunity to have a sale of some of the household furnishings. The Patrons at the request of the Foundation Board, took this project upon themselves and did an outstanding job. The Foundation indicated to the Patrons that they could use the funds realized from this sale in an appropriate manner in which they would like to honor the memory of Mr. & Mrs. Ralph Wallace. The beautification proposal was decided upon for this purpose. Mrs. Pulver reported that the expense for the project would be approximately $2,590. Mrs. Pulver presented Mr. Paul Rabe, Superintendent of Buildings and Grounds, who reviewed in detail the plans for the proposed project. Dr. Huber noted that the entire project would be funded by Foundation monies. Mr. Shadle inquired if the District's architect had reviewed these plans? Dr. Schettler stated that he had.
After further discussion, it was

MSC Loomis, Kornhauser

RESOLUTION 69-2604

BE IT RESOLVED, That the Governing Board set aside its normal policy and ask for action on the proposed patio beautification project as presented by the Patrons of Palomar.

MSC Loomis, Olmstead

RESOLUTION 69-2605

BE IT RESOLVED, That the Governing Board approve of the plans for the beautification of the patio area outside the Administration Building (area between Mail Room and Counselling Office) and express gratitude to the Palomar Development Foundation, Patrons of Palomar, and the Beautification Committee for making this project possible.

Dr. Jaques noted special recognition to Mrs. Edna Pulver and Mrs. Bertha Adkins for their outstanding work on this project.

Dr. Huber read a letter addressed to the Governing Board from Mr. Sheridan Hegland, President of the Academic Senate for California Community Colleges. Mr. Hegland's letter expressed, on behalf of the ASCCC and himself personally, appreciation for Palomar Junior College District's membership in the ASCCC.

Dr. Huber reported that both the Escondido Union High School District and Rich-Mar Union School District will not meet until December 15 at which time they plan to recommend to their respective boards that the transfer of parcels from Encinitas Union School District to Rich-Mar Union School District, Escondido Union High School District and Palomar Junior College District be approved. Dr. Huber recommended that the Governing Board also approve of the transfer contingent upon all school districts involved giving such approval.
After discussion regarding the five parcels involved in the transfer request, the Governing Board felt further clarification should be obtained before approval was granted. It was

MSC Loomis, Shadle

RESOLUTION 69-2606

BE IT RESOLVED, That the agenda item (F-1, 12/9/69) regarding the transfer of parcels from Encinitas Union School District to the Richmar Union School District, Escondido Union High School District and Palomar Junior College District be TABLED until further clarification can be obtained.

Discussion was held regarding the Palomar Junior College District authorizing membership in the California School Boards Association. Dr. Huber noted that a list was distributed to members of the Board indicating those organizations the District could belong to. This list was originally reviewed at the regular meeting of June 10, 1969 and at that time the Board decided to delete membership in the American School Boards Association, California School Boards Association, National School Boards Association and the San Diego County School Boards Association. Since that time a letter was received from Mrs. Mary Lou Zoglin, Director, Region 20, CSBA, urging the Board to reconsider this position. The membership fee for CSBA is $580. Mr. Olmstead stated that membership in the CSBA was not turned down because of lack of funds but because the Board felt there was not sufficient activity in the CSBA affecting community colleges. Mr. Olmstead further stated that he would be against reconsideration, at this time, regarding membership in the CSDA. Mr. Shadle stated that he agreed, and added that he felt the CSBA often worked against the community colleges of this State. The community colleges are a very small minority in that organization and the majority worked towards securing funds from the State Legislature which would, in Mr. Shadle's opinion, perhaps be better used in the community colleges.
Dr. Shadle stated that he felt this District should strongly support the California Junior College Association and felt that suggestion should possibly be made to other community colleges that they also look into the matter of membership to CSBA. Dr. Loomis stated that he had voiced his opinion previously regarding this matter and reaffirmed that the District should not participate in CSBA. After further discussion, it was

**MSC Kornhauser, Loomis**

**RESOLUTION 69-2607**

BE IT RESOLVED, That the Governing Board of the Palomar Junior College District deny membership in the California School Boards Association for the school year 1969-70.

Dr. Huber reported that on the basis of the suggestions that were made at the last Board meeting regarding the proposed Equal Opportunity Resolution, a few changes were made in the wording and the proposed Resolution is being submitted for adoption into the Board Policy Manual. A brief discussion was held regarding the significance of the changes which were made in the proposed resolution. Dr. Loomis stated that this resolution has been basic policy of the Palomar Junior College District since its inception. Dr. Loomis felt it should be clearly noted that with the adoption of such a resolution, the Governing Board was merely formally verbalizing what has been done in this institution for over twenty years. Board concurred with Dr. Loomis' suggestion. It was

**MSC Kornhauser, Shadle**

**RESOLUTION 69-2608**

BE IT RESOLVED, That the Governing Board of the Palomar Junior College District adopt the following statement as policy to be incorporated in the Board Policy Manual:
RESOLUTION 69-2608

BE IT RESOLVED, That the Palomar College Teachers Guild, A.F.T., and the Palomar College Faculty Senate be commended for their work towards the development of the aforesaid resolution.

Dr. Huber reported that at the last meeting of the Governing Board, Mr. Frank Martinie, Chairman of the Budgetary Committee, presented to the Board a Revised Budgetary Committee Proposal, which actually up-dates the current procedure used by that organization. The Administration recommended Board approval of this proposal. It was

RESOLUTION 69-2610

BE IT RESOLVED, That the Governing Board of the Palomar Junior College District adopt the Revised Budgetary Committee Proposal, dated September 1969.
Dr. Huber distributed a summary of the bids which were received for the construction of the Art Building Shelter. Bids were opened at 2:00 p.m., December 9, 1969. Seven contractors asked for documents, four actually responded with bids. The low bidder was Wil-Sar Construction Company, San Diego, California, with a quote of $23,795. Dr. Huber noted that this low bid was $4,890 higher than was originally budgeted for this construction project.

Dr. Schettler checked with the Art Department budget and the Administration feels that there is sufficient funds within the special reserve fund wherein provision could be made for the additional amount needed. The Board questioned the possible reason for the higher bid. Dr. Schettler stated that the major factor was the cost of the steel which was involved with the construction. Dr. Jaques inquired if the District's Architect recommended that a contract be awarded to the low bidder. Dr. Schettler stated that he did, Mr. Paderewski could not see where the District could improve the situation by rejecting all bids. Dr. Schettler noted that originally there was a thirty-five (35) day construction period established, but because of a delay in the order of steel necessary for the construction, the construction period has been changed to ninety (90) days. After further discussion, it was

MSC Shadle, Loomis

RESOLUTION 69-2611

BE IT RESOLVED, That Wil-Sar Construction Company, San Diego, California, be awarded a contract for the construction of the Art Building Shelter, having met all specifications and being certified as the low bidder. Said contract to be in the amount of $23,795.
After a brief discussion regarding travel expenses, it was

MSC Shadle, Kornhauser

RESOLUTION 69-2612

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (air fare, mileage) meals, lodging, to attend Area Manpower Institute for Development of Staff Workshop, Tucson, Arizona, $250;

b. Transportation (air fare), meals, lodging, to attend Pacific Planetarium Association, University of Nevada, Reno, Nevada, $115;

c. Transportation (mileage), meals, to attend Credentials Workshop, San Diego County Education Office, $12;

d. Transportation (mileage), meals, to attend California Association of Health, Physical Education and Recreation, San Diego State College, $11;

e. Transportation (mileage), meals, to attend Conference on Mexican-American Studies, Moorpark College, Ventura County, $30;

f. Transportation (mileage), to attend Cal Poly Graphic Arts Visitation Day, San Luis Obispo; $70.

Dr. Jaques noted that agenda item G-2, under New Business involved a departmental presentation by the Communication and Speech/Theatre Arts Departments and at the conclusion of the regular business, the meeting would adjourn to Room F-25 for this presentation.
Dr. Jaques asked that the Budgetary Balances as of November 30, 1969, be held until the next meeting of the Governing Board due to the time schedule involved in the departmental presentation.

Report of Collections Deposited in County Treasury during the month of November, 1969, was noted.

Report of the Use of Facilities by Outside Organizations during the month of November, 1969, was noted.

A brief discussion was held regarding the purchase orders submitted for approval. Mr. Olmstead asked if the Administration would prepare a statement showing the initial savings that will or will not be made by purchasing the District vehicles through the State Procurement Agency. Dr. Huber stated that he would provide that statement when the information becomes available. It was

MSC Olmstead, Shadle

RESOLUTION 69-2613

BE IT RESOLVED, That Purchase Orders numbered 7735 through 7885, except for those marked "reserved," be approved.

MSC Loomis, Olmstead

RESOLUTION 69-2614

BE IT RESOLVED, That Salary Warrants numbered 14 and 15, be approved.

MSC Loomis, Olmstead

RESOLUTION 69-2615

BE IT RESOLVED, That Expense Warrants numbered 788061 through 788252, be approved.
MSC Olmstead, Shadle

RESOLUTION 69-2616

BE IT RESOLVED, That acquisitions by donation and purchase, as reported by the Librarian for the month of November, 1969, be approved, and that letters of appreciation be sent to all donors.

Dr. Huber reported that all items in the written report of Superintendent, except those concerning Personnel, had been discussed.

After a brief discussion regarding the employment of supplemental staff, it was

MSC Shadle, Olmstead

RESOLUTION 69-2617

BE IT RESOLVED, That the employment of the following persons as supplemental staff (students and extra-clerical) be approved:

Lauititi Letuligasenoa, Student Custodian
Lester Coates, Student Aide (Art Dept.)
Charles Smith, Student Custodian
Karl Heine, Student Custodian
Michael Bradley, Student Gardener
John Guerrieri, Student Custodian

At 9:00 p.m. the Governing Board adjourned to Room F-25 where the Communications and Speech/Theatre Arts Department made an extensive presentation of the programs offered in each area of their respective departments. The Governing Board commended the personnel of these two departments for excellent presentation and programs being conducted.

The meeting adjourned at 10:35 p.m.
The Board of Governors of the Palomar Junior College District met in the Board Room of the Palomar College Campus, San Marcos, California, on the above date at 7:30 p.m., all members having received written notice as prescribed by law.

In accordance with Government Code Section 54955, there being no quorum present, the meeting was adjourned at 7:31 p.m., until January 13, 1970, at 7:30 p.m., Administration Building, College Campus.

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        President             Clerk