The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Richard J. Kornhauser.

MEMBERS PRESENT: Mrs. Lucy Bayne
Mr. William L. Froehlich, Secretary
Mr. Richard J. Kornhauser, President
Mr. Milo E. Shadle
Dr. Anton K. Stimson, Vice President

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Charles Coutts, Acting Dean of Instruction
Mr. Robert Burton, Dean of Student Personnel
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Brubek, Assistant Dean of Instruction
Dr. David A. Chapelle, Assistant Dean of Student Personnel
Mr. Gene M. Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction
Mr. Charles Coutts, Acting Dean of Instruction

GUESTS: Mr. Mark Good, President, Associated Students
Mr. Ray O'Brien, Student Legislature, Associated Students
Ms. Ann Larson, Chairperson, Faculty Salary and Benefits Committee
Mrs. Ramona Colwell, President, The Faculty
Mr. Ron Page, President, C.S.E.A.
Mr. Dick Aumann, President, Faculty Senate
Mr. C. J. Paderewski, Architect
Mrs. Charlotte Froehlich, Rancho Bernardo
Mr. Tilly Cheyney, Chairperson, Budget Committee
Mr. J. D. Hodges, Escondido
Mrs. Virginia Dower, Bookstore Manager
Mr. Bob Smith, Personnel Manager
Mrs. Rita White, Chairperson, Art Department
Mr. Robert Jackson, Instructor, Criminal Justice Program
Mrs. Virginia Rickabaugh, Accountant
Mrs. Kay Burkhalter, Escondido Times Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Mr. Kornhauser declared a quorum present and the meeting proceeded with the order of business. It was

MSC Froehlich, Shadle

RESOLUTION 75-5353

BE IT RESOLVED, That the Minutes of the Regular Meetings held December 9, 1975 and December 23, 1975, be approved.

The vote was unanimous.

Dr. Huber introduced Mrs. Ramona Colwell, President of The Faculty. Mrs. Colwell noted that Mr. Charles Hanlen is Vice President; both took office January 1, 1976. The Faculty, at its last meeting, also selected members of the Budget Committee. They are: Rita White, Byron Gibbs, Larry Williams, and Jim Felton. She noted that the report on the action of The Faculty relative to the department chairpersons salary adjustment will be made by Ms. Ann Larson, Chairperson of the Faculty Salary and Benefits Committee.
Mr. Richard Aufmann, President of the Faculty Senate, stated that there was no report to present to the Board at this time.

There was no representative present to report for the Patrons of Palomar.

Mr. Mark Good, President of the Associated Students, noted that the InterClub Council is presently working on a Bicentennial production and the Associated Students are working in the community on the United Way/Chad program.

Mr. Ron Page, President, C.S.E.A., indicated that there was no report to present at this time.

Dr. Huber distributed copies of a letter received from the Board of Trustees of the Kern Community College District. The letter, addressed to Governor Brown, expresses that Board's dissatisfaction with the "cap" placed on the 1975-76 budget.

Copies of a County Counsel opinion regarding Public Meeting Law (Ralph M. Brown Act) - Changes in the 1975 Legislative Session, were also distributed.

Ms. Ann Larson, Chairperson of the Faculty Salary and Benefits Committee, asked the Board to reconsider the 8 percent of base, with no maximum, salary adjustment for department chairpersons, retroactive to September 1, 1975. She stated that this request has been reconfirmed by the department chairpersons and approved by the Faculty Senate and The Faculty.

The Administration reminded the Board that presently department chairpersons are receiving 5 percent of step placement, with a maximum limit of $600. The Administration indicated its support of the recommended adjustment (8 percent of base, with no maximum), noting that implementation of the proposal would cost approximately $10,000.

Discussion followed regarding possible inequities that might exist under the recommended plan. It was noted that the department chairpersons are planning an in-depth study relative to remuneration for varied department responsibilities and structure. The Board asked that this study be done during the next year and an evaluation made as to what might be a more equitable plan based on experience, size of department, etc. It was

MSC Shadle, Bayne

RESOLUTION 75-5354

BE IT RESOLVED, That compensation for department chairpersons be computed at the rate of 8 percent of salary base, with no limit, effective September 1, 1975.

The vote was unanimous.

Dr. Huber presented a revised Interdistrict Attendance Agreement, as amended by consensus of the Board at its last meeting. Dr. Huber stated that the proposed agreement has been sent to MiraCosta Community College District; however, the MiraCosta Board does not meet until January 20. Dr. John MacDonald, President of MiraCosta, indicated that he has made an informal canvass of his Board members and he is confident that the agreement will be approved.

The Board discussed a letter received from Dr. Brossman which states that the proposed legislation to eliminate the $300 seat tax could contain an exception for Palomar and MiraCosta. Dr. Brossman indicates that "we can amend the proposed legislation to call for an Interdistrict agreement entered into prior to enactment to continue until expiration of the agreement."
Dr. Huber explained that the Palomar/MiraCosta agreement, if entered into prior to enactment of the legislation, would retain the $300 seat tax amount through 1979 (proposed length of agreement) even though the proposed legislation calls for the seat tax to be phased out as follows: 1976-77, $300; 1977-78, $200; 1978-79, $100; and none for 1979-80 and thereafter.

The Board expressed concern about Dr. Brossman's statement that the proposed legislation could be amended to exempt Palomar/MiraCosta's agreement. The Board felt that Dr. Brossman has no way of knowing what the legislature or the Governor might enact. The Board also expressed opposition to the proposed legislation to eliminate the seat tax. Dr. Huber was asked to write a letter to Dr. Brossman, with copies to Senator Stull and Assemblyman Craven, expressing the Board's concern.

The Administration agreed that opposition to the proposed legislation should be expressed; however, it was also recommended that the Board adopt the agreement prior to enactment of the legislation and support the amendment (as proposed by Dr. Brossman) in the event the bill is passed. It was

MSC Froehlich, Bayne

RESOLUTION 75-5355

BE IT RESOLVED, That the Interdistrict Attendance Agreement between the Palomar Community College District and the MiraCosta Community College District, be approved (copy attached to Legal Minutes).

The vote was unanimous.

Dr. Huber reported on a telephone conversation with Mrs. McKeen (owner of property contiguous to east of college). Mrs. McKeen indicated that they were not particularly interested in selling the property; however, they would be willing to meet with representatives of the College to discuss the matter further.

The Board also noted receipt of a letter from Mr. Carroll Berner (owner of 20 acres contiguous to the McKeen property) declining the Board's offer and submitting a counter offer.

The Board asked Dr. Huber, Mrs. Bayne, and Dr. Simson to meet with the McKeen's to discuss the purchase of that property, and noted that this should be done prior to responding to Mr. Berner. Dr. Huber indicated that a report will be presented to the Board at its January 27 meeting.

The Board also asked the Administration to obtain from County Counsel the necessary information relative to condemnation proceedings.

The Administration recommended that the Board approved a pilot program for parking and traffic control for the 1976 Spring Semester. Dr. Huber noted that the plan has been approved by the Administrative Council, the Faculty Senate, and the Associated Students. The Budget Committee, at its meeting held January 12, 1976, approved of the necessary expenditure (approximately $15,000) to implement the plan for the Spring Semester.

Dean Coutts, Chairman of the Safety and Security Committee, presented the recommend plan (Recommendation 1 and Recommendation 2, Plan C) which includes: That the perimeter campus road be made one-way, with the campus entrance at the east intersection of Mission Road and exit at the west intersection of Mission Road. Further, that parking lots A and B in front of the Administration Building and Library be designated as "Staff and Visitor" parking only, and that parking lot 1 between the Business and Engineering buildings be designated as "Staff" parking only. Other small lots within the perimeter road, namely, the parking spaces between the IT and E buildings, the area in back of the P Building and the small lot behind
the C Building would also be designated as "Staff" parking only. It is also planned to delete names from staff parking areas. A campus patrol will be established utilizing Criminal Justice majors (students) as parking enforcers; adult hourly traffic control officers at the entrance and exits; and a certificated criminal justice coordinator for the system. It was noted that parking sticker income will be used to defray some of the ($15,000) cost.

The Board suggested that the Safety and Security Committee continue to review the plan relative to its successes or failures and what changes could possibly be made to improve the plan.

MSC Bayne, Shadle

RESOLUTION 75-5356

BE IT RESOLVED, That Parking Plan (Recommendation 1 and Recommendation 2, Plan C) be approved for the 1976 Spring Semester. FURTHER, That a report be made at the end of the Semester relative to how many additional parking stickers were sold, the financial status of the plan and whether or not the program might be 70 or 80 percent self supporting by that time.

The vote was unanimous.

The Budget Committee Reorganization proposal was presented and recommended for approval as Board policy. Gene Jackson, Chairman of the ad hoc Committee which developed the proposal, reviewed the process, noting that it has been approved by the Faculty Senate, The Faculty, Administrative Council, and the classified staff.

MSC Bayne, Simson

RESOLUTION 75-5357

BE IT RESOLVED, That the Budget Committee Reorganization proposal be approved as Board policy (copy attached to Legal Minutes).

The vote was unanimous.

Members of the Budget Committee are as follows:

Rita White Tilly Cheyne, Chairperson Dr. Schettler, ex-officio
Jim Felton Ron Page Dr. Simson, ex-officio
Larry Williams Howard Brubeck Mr. Froehlich (alternate)
Chris Pagakis Walter Brown
Byron Gibbs Theodore Kilman, Administrative
Ann Larson alternate

Dr. Simson stated that he would develop a set of guidelines for the Budget Committee and present these to the Board for consideration at its next meeting.

Dr. Huber reported that he had had a telephone conversation with Mr. Horton of the Fair Employment Practices Commission (FEPC). Mr. Horton indicated that FEPC representatives will not meet with the Governing Board until the Commission has reviewed the County Counsel response. The reason, according to Mr. Horton, is that the Commission may wish to change its procedures based on the response. However, FEPC representatives will be happy to give technical help to Palomar's Affirmative Action Committee. The Affirmative Action Committee is presently reviewing the policy document in light of the FEPC report.
In response to an inquiry regarding the hiring of an Affirmative Action Officer (which was included in the 1975-76 budget), the Administration reported that the program must be established and adopted by the Board, and a job description developed prior to sending an announcement for the position. The Board was reminded, however, that for every position employed at the College, a member of the Affirmative Action Committee has been a part of the interview committee, and the chairman of the interview committee has submitted a report to the Dean of Instruction.

Dr. Huber presented the proposed Guidelines for Communication which represents an updating of present policy in light of changes in the structures. The proposed document has been approved by the Administrative Council, the Faculty Senate, and the classified staff and will be presented to the Board for adoption at its January 27 meeting.

Dr. Schettler submitted the wage rates for Board approval for the construction of the solar heating system for the Wallace Memorial Pool. Bids will be opened on February 11, 1976. It was

MSC Simson, Froehlich

RESOLUTION 75-5358

BE IT RESOLVED, that the Governing Board of the Palomar Community College District adopt the following:

WHEREAS, the wage rates for the construction of the solar heating system for the Wallace Memorial Pool, Palomar College, San Marcos, California, were filed in the Office of the Secretary of the Palomar Community College District on the 13th day of January 1976, and

WHEREAS, said wage rates have been submitted to the Board for approval;

NOW THEREFORE BE IT RESOLVED, by the Governing Board of the Palomar Community College District of San Diego County, California, that the wage rates for construction of the solar heating system for the Wallace Memorial Pool, Palomar College, San Marcos, California, be and the same are hereby approved.

IT IS FURTHER RESOLVED AND ORDERED, That the Secretary of this Board be and is hereby authorized and directed to cause to be published in accordance with law, notice to contractors calling for bids for the construction of said work in accordance with the contract documents.

The vote was unanimous.

Dr. Schettler reported that bids were opened for construction of Staff Office Building Wings #3 and #4 on Thursday, January 8, 1976. Twelve contractors took out papers and six submitted bids. The low bid, meeting specifications, is Wessel Construction Company, Escondido, California, for $217,533. The estimated cost given by the Architect on August 19, 1975 and December 23, 1975 was $255,655. The Administration recommended that the contract be awarded to Wessel Construction; completion of construction is scheduled for September 1976. It was

MSC Simson, Bayne

RESOLUTION 75-5359

BE IT RESOLVED, That Wessel Construction Company, Escondido, California, be awarded a contract for the construction of Wing #3 and Wing #4 of the Palomar College Staff Office Building, being certified as the low bidder meeting specifications. Said contract shall be in the amount of $217,533.00.

The vote was unanimous.
Dr. Huber announced that the American Association of Community and Junior Colleges Annual Convention will be held in Washington, D.C., March 17 - 19, 1976. Dr. Huber, Mrs. Bayne, and Mr. Froehlich indicated that they would attend. It was

MSC Simson, Shadle

RESOLUTION 75-5360

BE IT RESOLVED, That advanced registration fee be authorized for members of the Governing Board and Administration to attend the 56th Annual Convention of the American Association of Community and Junior Colleges, Washington, D.C., March 17 - 19, 1976; advanced fee to be in the amount of $150.00.

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5361

BE IT RESOLVED, That the Governing Board authorize the County Auditor of San Diego to draw a new warrant in favor of P. Zevin, 445 Avenida Primavera, Del Mar, California; said warrant to be in the amount of $157.70 (original warrant void).

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 75-5362

BE IT RESOLVED, That in accordance with the terms of the Agreement dated March 11, 1975, the following payment be made to Paderewski, Dean and Associates for architectural and engineering services performed through completion of working drawings/Palomar College Staff Office Building Wings #3 and #4:

Per Article 4(b):
$255,655 \times 0.04 = 10,226.20$

Per Article 10: Charge sets
45 bid sets drawings @ $4.23 ea.
45 bid sets specifications @ $7.04 ea.

\[
\begin{array}{c}
190.35 \\
316.80 \\
\hline
\text{TOTAL DUE} \quad 10,733.35
\end{array}
\]

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5363

BE IT RESOLVED, That in accordance with the terms of the Agreement dated September 25, 1974, the following payment be made to Paderewski, Dean and Associates for architectural and engineering services performed through completion of working drawings and specifications/Palomar College Education Theatre and Remodeling of Room P-33 (Drama Room):

Per Article 4(b):
\[0.04 \times 1,906,296.00 = 76,251.84\]

\[
\text{TOTAL DUE} \quad 76,251.84
\]

The vote was unanimous.
RESOLUTION 75-5364

BE IT RESOLVED, That in accordance with the terms of the contract dated April 22, 1975, Payment No. 8, David R. Madison Construction Company, Ramona, California, for work completed on the Shower/Locker Facilities and Handball Courts, be approved in the amount of $51,557.20 (net amount after ten percent retainage).

The vote was unanimous.

RESOLUTION 75-5365

BE IT RESOLVED, That in accordance with the terms of the contract dated March 5, 1975, Payment No. 7, Fischbach & Moore, San Diego, California, for work completed on the relocation of the electric power station, be approved in the amount of $8,486.10 (net amount after ten percent retainage).

The vote was unanimous.

RESOLUTION 75-5366

BE IT RESOLVED AND ORDERED by the Governing Board that, pursuant to Education Code Section 20951, the following transfers of appropriations be made (employee benefits/salary adjustments and supplies):

<table>
<thead>
<tr>
<th>FROM Account Number</th>
<th>FROM Amount (Debit)</th>
<th>TO Account Number</th>
<th>TO Amount (Credit)</th>
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<tr>
<td>07900</td>
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<td>01000</td>
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<td>04000</td>
<td>1,000</td>
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</tbody>
</table>

AYES: Bayne, Shadle, Froehlich, Simson, Kornhauser
NOES: None
ABSENT: None

RESOLUTION 75-5367

BE IT RESOLVED, That the Governing Board of the Palomar Community College District, after computing the current costs and average daily attendance in grades 13 and 14 in the preceding year, has determined that, in accordance with Education Code Section 25505.8, nonresident tuition fee for nonresident students in 1976-77 shall be as follows:

1. The full-time nonresident tuition fee adopted for 1976-77 is $525.00
2. Nonresident students enrolled for six units or less will be assessed a per-unit charge of $35.00

The vote was unanimous.
MSC Simson, Bayne

RESOLUTION 75-5368

BE IT RESOLVED, That the following organization be approved as a campus club within the Associated Students of Palomar College:

Palomar Instructional Associate Organization (PIAO)

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5369

BE IT RESOLVED, That the Agreement between the Palomar Community College District (as one of five participating community college districts in the County) and the San Diego Community College District for the operation of Community Colleges Foster Parent Education Project; in the amount of $2,200, term of said Agreement shall be September 1, 1975 to June 30, 1976, be approved.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 75-5370

BE IT RESOLVED, That the following new courses be approved:

AIS 83, Fork Medicine of North and Meso-American Indians (3)
CHDV 32, Working with Parents (3)
CHDV 41, Outdoor Learning Environments (3)
CHDV 50, Child Development Associate Field Experience (2-4-6)
CHDV 51, Child Development Associate Seminar (2)
CI 35, Housing Code Enforcement (3)
CI 37, Building Department Administration for Inspectors (3)
Construction Inspection/Associate in Arts Degree/Certificate (32-34)
ATT 5, Air Traffic Control (3)
Engl 30, Introduction to Literature (3)
Instructional Associate for Library Media/Associate in Arts Degree/Certificate (28)
Instructional Associate for Recreation/Certificate only (28)
Math 135, Industrial Mathematics (3)
AAAS 1, Introduction to African Art (3)
AAAS 13, Afro-American History Through Reconstruction (3)
AAAS 14, Afro-American History Since Reconstruction (3)
CS 44, Women in Mexican and Chicano Literature (3)
Photo 73, Portfolio Preparation and Presentation (1-2-3)

The vote was unanimous.
MSC Simson, Bayne

RESOLUTION 75-5371

BE IT RESOLVED, That the gift of the following:

- 11 Metal frames complete $82.50
- 5 Metal fronts $20.00
- 57 pair Metal Temples $199.50
- 66 Zyl Frames complete $297.00
- 144 Zyl Fronts $360.00
- 130 pair Zyl Temples $260.00

to the Palomar College ROP Lens Grinding class from Mr. Jack V. Skube, Custom Craft Optical Company, 8066 Engineer Road, San Diego, California 92111; said donation valued at $1,219.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5372

BE IT RESOLVED, That the gift of a 1643 Caterpillar Engine to the Palomar College ROP Diesel Mechanics class from Mr. Ray Arnold, Brawley Steel, 7424 Mission Gorge Road, San Diego, California; said donation valued at $300.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5373

BE IT RESOLVED, That the gift of the following:

- 1 Rear Axle Assembly
- 1.5 Speed Transmission
- 1 Detroit Cylinder Heat
- Miscellaneous Engine parts

to the ROP Diesel Mechanics class from Mr. Jerry Harder, Oceanside Truck Center, 2403 Industrial Road, Oceanside, California; said donation valued at $300.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5374

BE IT RESOLVED, That the gift of 2 tons of remnant aluminum and steel to the Palomar College Industrial Technology Department from The Duplicate Parts Company, 158 Pacific Street (P.O. Box 698), San Marcos, California 92069; said donation valued at $180.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.
MSC Simson, Bayne

RESOLUTION 75-5375

BE IT RESOLVED, That the gift of a 1960 Chevrolet Nomad Statton Wagon to the Palomar College Art Department from Mr. and Mrs. Val Sanders, 2050 Alta Vista Drive, Vista, California 92083; said donation valued at $1,000.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Bayne, Simson

RESOLUTION 75-5376

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the County of San Diego for the remainder of the 1975-76 Academic Year, effective January 13, 1976;

b. Transportation (mileage), registration fee to attend Mini-Conference on Student Records, Long Beach, California, February 26, 1976, $38.00;

c. Transportation (mileage), to attend Suzuki Motorcycle School, Santa Fe Springs, California, January 26 - 30, 1976, $24.00;

d. Transportation (mileage), to attend Honda Motorcycle School, Gardena, California, February 2 - 6, 1976, $24.00;

e. Transportation (mileage), meals, to attend San Diego Computer Society Meeting, San Diego, California, January 9, 1976, $8.80;

f. Transportation (air fare), meals, lodging, registration fee, to attend Association for Advancement of Behavior Therapy, San Francisco, California, December 11 - 14, 1975, $231.50;

g. Transportation (mileage), meals, to attend Data Processing Management Association Meetings, San Diego, California, January 20, 1976 and February 17, 1976, $27.94;

h. Transportation (mileage), meals, lodging, registration fee, to attend Stovall Clinic - All Sports, Anaheim, California, January 23 - 25, 1976, $600.00

i. Transportation (mileage), meals, lodging, to attend Women's Coach of the Year Clinic, Anaheim, California, January 16 - 18, 1976, $56.00;

j. Transportation (air fare), meals, lodging, registration fee, to attend National Association of Veterans Program Administrators, Washington, D.C., January 25 - 28, 1976, $1,065.00 (reimbursable).
k. Transportation (mileage), lodging, registration fee, to attend Southern Section Annual Meeting, Health Services Association of California Community Colleges, Pomona, California, January 23 - 24, 1976; $70.52;

l. Transportation (mileage) -- Biology 10 Field Trip to San Diego Zoo -- San Diego, California, January 8 - 9, 1976, $19.20;

m. Transportation (mileage), meals, lodging, registration fee, to attend meeting of Western Association of Cooperative and Work Experience Educators, Las Vegas, Nevada, February 6 - 8, 1976, $398.88;

n. Transportation (mileage), lodging, registration fee, to attend California Nurses Association Third Annual Assembly, Pasadena, California, January 30 - 31, 1976, $83.80;

o. Transportation (air fare), meals, lodging, to attend Region-wide Emergency Medical Services Conference, Sacramento, California, January 13 - 15, 1976, $288.20.

The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Budgetary Balances as of December 31, 1975

2. Report of Collections Deposited in the County Treasury during the month of December 1975

3. Report of Use of Facilities by Outside Organizations during the month of December 1975

4. Income Statement, December 31, 1975

MSC Shadle, Simson

RESOLUTION 75-5377

BE IT RESOLVED, That the Report of Expenditures, Revolving Cash Fund, Check numbers 5920 through 6112, in the amount of $3,747.58, be approved.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5378

BE IT RESOLVED, That Warrants covered in Salary Payroll No. 11, dated December 10, 1975 and Salary Payroll No. 12, dated December 31, 1975, be approved.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5379

BE IT RESOLVED, That Expense Warrants numbered 875819 through 875839, be approved.

The vote was unanimous.
MSC Simson, Froehlich

RESOLUTION 75-5380

BE IT RESOLVED, That Purchase Orders numbered 3741 through 4286 except for those marked "reserved", be approved.

The vote was 4 - 0 - 1 abstention (Mr. Shadle abstained from voting because one of his clients was among those listed on the Purchase Order list.)

MSC Froehlich, Shadle

RESOLUTION 75-5381

BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period December 10, 1975 to January 13, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.

There were no Operational Reports to present at this time.

There was no Curricular Report to present at this time.

There was no request for an Executive Session.

MSC Froehlich, Bayne

RESOLUTION 75-5382

BE IT RESOLVED, That the resignation of Michelle Hogreve, Clerk-Typist II, Cooperative Education, effective January 16, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5383

BE IT RESOLVED, That Carrie M. Carnahan, Secretary III, Assistant Dean of Instruction, Humanities, be granted a Leave of Absence, without compensation, effective January 19, 1976 to April 19, 1976.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5384

BE IT RESOLVED, That the employment of Ursula A. Ambrezewicz as Clerk-Typist II, Veterans Education, Salary Class No. 23-A, at a salary of $605.00 per month, Classification No. 718.31, Budget Class JICA, effective December 22, 1975, be approved (new position/twelve month contract).

The vote was unanimous.
MSC Froehlich, Bayne

RESOLUTION 75-5385

BE IT RESOLVED, That the employment of
Gloria Chavez as Clerk-Typist II, Financial Aids
Office, Salary Class No. 23-A, at a salary of
$605.00 per month, Classification No. 718.7,
Budget Class JEWE, effective December 15, 1975,
be approved (replacement/twelve month contract).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5386

BE IT RESOLVED, That the employment of
Melba M. Kooymans as Instructor, Nursing Education
Department, Salary Step C-6, $7,962.50, Budget
Class DEZA, for the 1976 Spring Semester, be
approved (Leave of Absence replacement).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5387

BE IT RESOLVED, That the employment of
Gregory E. Krueger as Instructor, Speech/Theatre
Arts Department, 3/5 contract, Salary Step C-2,
$3,946.50, Budget Class DIJA/DIKA, for the 1976
Spring Semester, be approved (temporary replacement).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5388

BE IT RESOLVED, That the employment of
Robert H. Bohle as Instructor, Communications
Department, Salary Step C-6, $7,962.50, Budget
Class DAWA, for the 1976 Spring Semester, be
approved (Sabbatical Leave replacement).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5389

BE IT RESOLVED, That the employment of
Mario J. Mendez as Instructor, Physical Education
Department, Salary Step E-6, $8,655.00, Budget
Class DAPA/DAGA, for the 1976 Spring Semester,
be approved (new position/eleven month contract).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5390

BE IT RESOLVED, That the employment of the
following Instructor, at the hourly rate indicated,
for the 1975 Fall Semester (day and/or evening),
be approved:

Raymond L. Hoobler, Security Firearms Training, $11.72

The vote was unanimous.
MSC Froehlich, Bayne

RESOLUTION 75-5391

BE IT RESOLVED, That the employment of the following Instructors, as listed on Page 15 of the Legal Minutes, at the hourly rate indicated, for the 1976 Spring Semester (day and/or evening), be approved.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5392

BE IT RESOLVED, That the employment of the following persons, as listed on Page 16 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Discussion was held regarding the Education (satellite) Center at Camp Pendleton. Concern was expressed regarding the development of this facility, particularly the expansion of the program and what effect that would have on the budget as it relates to the "capping". The Board asked that an updated report on all off-campus facilities, showing the number of students being served and the number of courses being offered, be developed and presented for review at a future meeting.

The meeting was adjourned at 9:45 p.m.
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Richard J. Kornhauser.

MEMBERS PRESENT: Mr. William Froehlich, Secretary
Mr. Richard J. Kornhauser, President
Mr. Milo E. Shadle
Dr. Anton K. Simson, Vice President

ABSENT: Mrs. Lucy Bayne

ADMINISTRATION PRESENT:
Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Charles Coutts, Acting Dean of Instruction
Mr. Robert Burton, Dean of Student Personnel
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Brubeck, Assistant Dean of Instruction
Dr. David A. Chapple, Assistant Dean of Student Personnel
Mr. Gene M. Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS:
Mrs. Tilly Cheyney, Chairperson, Budget Committee
Mr. Ron Page, President, C.S.E.A.
Mrs. Charlotte Froehlich, Rancho Bernardo
Mr. Mark Good, President, Associated Students
Mrs. Ramona Colwell, President, The Faculty
Mr. Pete Aretakis, Coordinator, Veterans Education
Mrs. Virginia Dower, Bookstore Manager
Mr. Robert Smith, Personnel Manager
Mrs. Bonnie Smith, Chairperson, Affirmative Action Committee
Mr. Russell Jackson, Instructor, Cooperative Education
Mr. Bill Eddy, Superintendent of Buildings and Grounds
Mr. Don Gier, Student Legislature
Mr. Ray O'Brien, Student Legislature
Ms. Virginia Rife, Admissions/Records Clerk
Mr. Joseph Farvelly, Business Education Department
Ms. Kathy Russell, Escondido Times-Advocate
Mr. John Howard, Vista Press
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Mr. Kornhauser declared a quorum present and the meeting proceeded with the order of business.

MSC Froehlich, Simson

RESOLUTION 75-5393

BE IT RESOLVED, That the Minutes of the Regular Meeting held January 13, 1976, be approved.

The vote was unanimous.

Mrs. Ramona Colwell, President of The Faculty, stated that there was no report to present from The Faculty at this time.

There was no representative present to report for the Faculty Senate.
There was no representative present to report for the
Patrons of Palomar.

Mr. Mark Good, President of the Associated Students, reported
on student involvement in the United Way/CHAD program. The
students are promoting the "Homegrown 3" album which is
available in the Bookstore for a price of $1.01, 40 percent of
which goes directly to the United Way campaign. Mr. Good
explained that the "Homegrown" album is a continuing project
of Radio Station KGB (in conjunction with United Way) with music
composed and performed by San Diego County artists.

Mr. Don Gier, representing the chairman of the Student
Legislature, reported to the Board that the Legislature has
allocated $1,500 toward the establishment of a broadcast
facility at Palomar (on campus facility transmitted to the Student
Union). It was noted that this money was provided within the
framework of the Associated Students budget. It was suggested
that this project be discussed in more detail when the Board
reviews the financial status of the Associated Students later in
the meeting.

Mr. Ron Page, President of the C.S.E.A., indicated that there
was no report to present to the Board at this time.

Mrs. Bonnie Smith, co-chairperson of the Accreditation Committee,
reported that the accreditation procedure was progressing satisfactorily
and on schedule. The Governing Board will be receiving the draft
proposal for its perusal in late February. Final report is due to the
Accrediting Commission by April 1, 1976.

Mrs. Smith also reported that the Affirmative Action Committee has
been meeting to consider the recommendations of the Fair Employment
Practices Commission (FEPC). She stated that the Committee is also
considering what statements should be included in the Affirmative Action
Program about the employment of part-time personnel (i.e., are part-
time personnel subject to the affirmative action process). Mrs. Smith
reiterated that the recommendations of the FEPC will not require a
great deal of revision to the present document since most of them are
already included. She also noted that a job description for the affirmative
action officer is included in the proposed Program.

Dr. Huber reported that he and Dr. Simson met with Mrs. McKeen and
her two sons on January 22. He stated that the discussion was very
productive. The McKeens indicated that they wish to hold on to the
property primarily because they sold 400 acres approximately two
years ago and any additional sale would create tax problems. However,
it was agreed that Palomar College would write to the attorney for the
McKeens, submitting a copy of the appraisal, indicating the desire of
the College to acquire the property, and what terms would be desirable
for acquisition. The McKeens will also talk to their attorney and
another meeting will be held in approximately two weeks. Carroll Berner
(who owns 20 acres contiguous to the McKeen property) will not be
contacted until discussion with the McKeens has been concluded.

The proposed Guidelines for Communication were presented to the Board
for adoption. It was noted that the proposed policy was an updating and
revision of the present Guidelines which appear in the Board Policy
Manual and the Faculty Manual. The Administration recommended
approval. It was

MSC Simson, Froehlich

RESOLUTION 75-5394

BE IT RESOLVED, That the Guidelines for Communication,
as revised, be approved (copy attached to Legal Minutes).

The vote was unanimous.
The proposed 1976-77 calendar was presented to the Board for information. Dr. Huber noted that the 1976-77 calendar is similar to previous calendars. He also noted that Palomar College was not selected as a pilot institution to develop a flexible calendar primarily because of the reluctance on the part of many of the staff to introduce a new calendar when a number of uncertainties related to funding and enrollment exist. Dr. Huber emphasized that until the number of required days of instruction are reduced and funding is carefully enunciated, a calendar change would present severe problems. Dr. Huber noted that the College will continue to study a flexible calendar. The 1976-77 calendar will be presented to the Board for adoption at its next meeting.

MSC Shadle, Simson

RESOLUTION 75-5395

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic events:

- Golf (thirteen events) ....................................... $1,920.00
- Men's Volleyball (six events) ............................... 420.00
- Tennis (ten events) .......................................... 1,328.00
- Track (one event) ........................................... 617.73
- Swimming (six events) ...................................... 720.00
- Women's Basketball (ten events) ......................... 560.00

The vote was unanimous.

MSC Shadle, Simson

RESOLUTION 75-5396

BE IT RESOLVED, That the gift of a Coke Machine to the Palomar College Auto Body Club from Raymond Wessman, 1964 South Santa Fe Drive, Vista, California; said donation valued at $193.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Shadle, Simson

RESOLUTION 75-5397

BE IT RESOLVED, That the gift of a 1958 Chevrolet to the Palomar College Auto Body Club from Linda McFarlane, 412 Santa Fe Drive, Vista, California; said donation valued at $250.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Froehlich, Simson

RESOLUTION 75-5398

BE IT RESOLVED, That Change Order No. 1, David R. Madison Construction Company, Handball Courts and Shower/Locker Building (contract date April 22, 1975), be approved as follows:

| Original Contract Price | $400,000.00 |
| Change Order No. 1     | Add 131,13  |
| New Contract Price     | $400,131.13 |

The vote was unanimous.
MSC Froehlich, Simson

RESOLUTION 75-5399

BE IT RESOLVED, That Change Order No. 1, Fischbach & Moore, Relocation of Electric Power Station (contract date March 5, 1975), be approved as follows:

<table>
<thead>
<tr>
<th>Original Contract Price</th>
<th>$ 97,500.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Order No. 1</td>
<td>Add 4,899.34</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$102,199.34</td>
</tr>
</tbody>
</table>

The vote was unanimous.

MSC Froehlich, Simson

RESOLUTION 75-5400

BE IT RESOLVED, That in accordance with the terms of the contract dated March 5, 1975, Payment No. 8, Fischbach & Moore, San Diego, California, for work completed on the relocation of the electric power station, be approved in the amount of $11,809.21 (net amount after ten percent retainage).

The vote was unanimous.

MSC Simson, Shadle

RESOLUTION 75-5401

BE IT RESOLVED, That Gilliland Publishing Company, Arkansas City, Kansas, be awarded a contract for the publication of the 1976-77 College Catalog, being certified as the low bidder meeting specifications. Said contract shall be in the amount of $13,215.00.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5402

BE IT RESOLVED, That Hinkle's Optical & Instrument Repair, Inc., Altadena, California, be awarded a contract for the purchase of 18 microscopes for the Life Sciences Department, be certified as the low bidder meeting specifications. Said contract shall be in the amount of $10,314.00.

The vote was unanimous.

MSC Simson, Shadle

RESOLUTION 75-5403

BE IT RESOLVED, That the following new course be approved:

Music 20, Jazz Theory and Arranging (2)

The vote was unanimous.
Discussion was held regarding the fee charged for the use of the Wallace Memorial Pool. The Board asked the Administration to reexamine the fees charged for the use of Palomar's facilities and present a recommendation at a future meeting. It was

MSC Shadle, Simson

RESOLUTION 75-5404

BE IT RESOLVED, That the Agreement between the Palomar Community College District and the Vista Unified School District, for the use of the Wallace Memorial Pool, at a fee of $7.50 per hour of usage, with a minimum of two hours of usage in a day; term of said Agreement shall be from February 16, 1976 through May 14, 1976, be approved.

The vote was unanimous.

MSC Simson, Froehlich

RESOLUTION 75-5405

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the State of California in connection with Student Activities for the 1976 Spring Semester;

b. Transportation (College car), meals, lodging, to attend Track Meet, University of Nevada, Las Vegas, Nevada, February 9-10, 1976, $80.00;

c. Meals, lodging, registration fee, to attend National Congress on Aerospace Education, Las Vegas, Nevada, March 31 - April 4, 1976, $95.00;

d. Transportation (mileage), meals, registration fee, to attend Inservice Meeting on Individualized Instruction, San Diego, California, March 31 - April 3, 1976, $49.20;

e. Meals, registration fee, to attend California Water Pollution Control Association State Convention, South Lake Tahoe, California, April 13-17, 1976, $370.00;

f. Transportation (air fare), meals, lodging, registration fee, to attend Ninth Symposium - Holistic Patient Care and the Role of Body Energies, Phoenix, Arizona, January 21-25, 1976, $331.73;

g. Transportation (mileage), meals, registration fee, to attend 1976 International Security Conference (West), Los Angeles, California, February 8-9, 1976, $90.00;

h. Transportation (mileage), meals, registration fee, to attend California Transcribers and Educators of the Visually Handicapped Conference, San Diego, California, March 25-27, 1976, $52.60;

i. Transportation (College car), meals, lodging, to attend Steering Committee Meeting on Chicano Recruitment, University of California, Santa Barbara, February 5-6; 1976, $64.00;

j. Transportation (College car), meals, lodging, to attend Univac System Controller School, Los Angeles, California, February 2-4, 1976, $105.00;
k. Transportation (mileage), meals, registration fee, to attend California Personnel and Guidance Association 1976 Convention, San Diego, California, February 13-15, 1976, $283.80;

l. Transportation (mileage), meals, lodging, registration fee, to attend Symposium of the ACM Computer Science and Education, Anaheim, California, February 12-13, 1976, $117.38;

m. Registration fee, to attend Multicultural Approaches Today & Tomorrow - Second Annual Conference, San Marcos, California, February 4-5, 1976, $45.00 (reimbursable);

n. Registration fee, to attend The Western Regional Meeting of the College Entrance Examination Board and the College Scholarship Service Assembly, San Diego, California, January 25-27, 1976, $120.00 (reimbursable).

The vote was unanimous.

The following Financial Reports were reviewed:


Mr. Mark Good, President of the Associated Students, reported on the Student Legislature's allocation of $1,500 for the establishment of a student radio broadcast facility. The proposed radio facility will be used only on campus, transmitted through existing cable lines to the Student Union and Snack Bar. He stated that the radio station proposal was based on a student survey and is being offered through an existing radio class (Speech/Theatre Arts Department). Mr. Good explained that the $1,500 is currently in the budget and that amount will be shifted from the secretarial account and a new account established for the radio project. Mr. Good further noted that the Student Legislature's action is contingent upon the Speech/Theatre Arts Department providing an additional $2,000 to meet the anticipated budget (supplies and equipment) for the project.

The Administration expressed support of the proposal; however, further review will be made with the Department regarding budget impact (if any) and future plans for the radio station. The Administration noted that a more detailed report will be presented to the Board at its next meeting.


MSC Shadle, Froehlich

RESOLUTION 75-5406

BE IT RESOLVED, That the Report of Expenditures, Revolving Cash Fund, Check numbers 6114 through 6287, in the amount of $2,810.63, be approved.

The vote was unanimous.
Dr. Huber presented the assumptions used in the preparation of the proposed 1976-77 budget, noting that the Administration and the Budget Committee are simultaneously reviewing the budget. The budget being reviewed is a compilation of departmental requests compiled by the Business Office with comparable figures of 1975-76 provided. There is a detailed budget and there is also a budget by category. The assumptions made in the initial review of the budget are as follows:

1. The income would be based on the present formula; i.e., five percent above last year's five percent, for a total increase of approximately 12 percent.

2. The Administration and the Budget Committee agreed that all new positions (classified and certificated) would be eliminated in the first review.

3. Hourly accounts would be reduced to a 12 percent increase over last year as an inflationary factor.

4. All accounts would be reduced to a 12 percent increase over last year as an inflationary factor.

5. Any new programs were eliminated.

The result of the initial review of the budget based on the above assumptions has resulted in reduction of expenditures within, or possibly lower than, the estimated income.

The second review of the budget will include salary adjustments, evaluation of staffing needs and programs plus examination of areas in the budget which need indepth analysis.

Dr. Huber also reported that the Board of Governors of the California Community Colleges is preparing a finance proposal which will assist districts that have experienced continued rapid growth and increased local tax rates. The plan is to use the Governor's budget figures ($432.5 million) but to eliminate the foundation program and shift to a percentage basis formula. The plan would also eliminate the term defined adult (those over 21 years of age and carrying less than 10 units), and classes identified as recreational in nature will not be supported by State funds. The Governor's budget figures provide for about 43 percent to community colleges. It is the plan of the Board of Governors to increase that to 45 percent which would require an additional $17 million. Dr. Huber noted that a more detailed presentation of this finance proposal will be available after the Board of Governors meet in February.

The Board asked that a report on the budget process be presented at each meeting and that the Administration inform the Board of the estimated tax rate for 1976-77 as soon as it is available.

There was no Curricular Report to present.

There was no request for an Executive Session.

MSC Shadle, Simson

RESOLUTION 75-5407


The vote was unanimous.
MSC Shadle, Simson

RESOLUTION 75-5408

BE IT RESOLVED, That the transfer of Barbara McConnell from the position of Secretary II, Cooperative Education, to the position of Secretary III, Assistant Dean of Instruction, Humanities, Salary Class No. 33-A, at a salary of $791.00 per month, Classification No. 706.2, Budget Class JELA, effective January 19, 1976 through April 19, 1976, be approved (temporary replacement).

The vote was unanimous.

MSC Shadle, Simson

RESOLUTION 75-5409

BE IT RESOLVED, That the employment of the following Instructors, as listed on Page 9 of the Legal Minutes, at the hourly rate indicated, for the 1976 Spring Semester (day and/or evening), be approved.

The vote was unanimous.

MSC Shadle, Simson

RESOLUTION 75-5410

BE IT RESOLVED, That the employment of the following persons, as listed on Page 10 of the Legal Minutes as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Mr. Kornhauser presented a letter received from Iris Sankey, Chairperson of the San Diego County Energy Commission, requesting that Palomar College develop an energy policy, to become a part of the County plan for conservation of natural resources. The Administration noted that last year a number of guidelines for environmental and energy protection were developed. Dr. Huber stated that these will be reviewed and appropriate recommendations will be presented to the Governing Board at a future meeting.

Dr. Huber reported that the Palomar College Development Foundation has initiated a capital fund drive and has employed Dr. Ernest O'Byrne to develop the program. Material relative to the fund raising program was distributed to the Board for information.

The meeting was adjourned at 9:25 p.m.
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Richard J. Kornhauser.

MEMBERS PRESENT: Mrs. Lucy Bayne, Mr. William Froehlich, Secretary, Mr. Richard J. Kornhauser, President, Mr. Milo E. Shadle, Dr. Anton K. Simson, Vice President

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President, Dr. John D. Schettler, Assistant Superintendent/Business, Mr. Virgil L. Bergman, Dean of Instruction, Mr. Robert Burton, Dean of Student Personnel, Mr. Howard Brubeck, Assistant Dean of Instruction, Dr. David A. Chappie, Assistant Dean of Student Personnel, Mr. Gene M. Jackson, Assistant Dean of Student Personnel, Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS: Mr. Richard Aufmann, President, Faculty Senate, Mrs. Ramona Colwell, President, The Faculty, Mr. Ron Page, President, C.S.E.A., Mrs. William Froehlich, Rancho Bernardo, Mr. Robert Smith, Personnel Manager, Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Mr. Kornhauser declared a quorum present and the meeting proceeded with the order of business. It was

MSC Simson, Froehlich

RESOLUTION 75-5411

BE IT RESOLVED, That the Minutes of the Regular Meeting held January 27, 1976, be approved.

The vote was unanimous.

Mrs. Ramona Colwell, President of The Faculty, indicated that there was no report to present at this time.

Mr. Richard Aufmann, President of the Faculty Senate, indicated that there was no report to present at this time.

There was no representative present to report for the Patrons of Palomar. Dr. Huber noted that Mrs. Marjorie Cosh, a member of the Patrons, has been selected as the Blade-Tribune's 1975 Citizen of the Year in Vista. The Board asked Dr. Huber to write a letter of congratulations to Mrs. Cosh.

Mr. Ron Page, President of C.S.E.A., stated that there was no report to present to the Board at this time.

Dr. Huber distributed a document received from the County Superintendent of Schools which analyzes "Phase II" of SB 160 (Collective Bargaining Bill).
In response to a letter received from Iris Sankey, Chairperson of the San Diego County Energy Commission, Mr. Kornhauser asked that a brief statement be prepared stating that it is the intent of the Board to cooperate in every way possible to save energy; he asked that this statement be presented at the next meeting for approval.

Dr. Huber distributed copies of a statement prepared by the chairperson of the Budget Committee which notes the progress being made by the Committee and also recommends that the Deans confer with the departments and section heads to review proposed reductions. Concern expressed by Board members to the reference in the statement regarding budget reduction for the purpose of salary adjustment only was clarified.

Dr. Huber also noted that the Administration has been meeting to review the budget and will be analyzing the reductions made to date by the Budget Committee. The Administration will prepare a response to Mr. Kornhauser’s memorandum regarding budget priorities (Mr. Kornhauser’s memo, dated January 27, was addressed to administrators and Board members).

The proposed 1976-77 College Calendar was presented for approval. The Administration noted that calendar change (flexible calendar, ending Fall semester prior to Christmas vacation, etc.) will be a continuing study. The 1976-77 proposal represents a traditional calendar. It was

MSC Simson, Froehlich
RESOLUTION 75-5412

BE IT RESOLVED, That the 1976-77 College Calendar be approved.

The vote was unanimous.

MSC Bayne, Shadle
RESOLUTION 75-5413

BE IT RESOLVED, That payroll deductions be authorized for the purpose of purchasing tax sheltered annuities from Beneficial Life Insurance Company of Salt Lake, Salt Lake City, Utah.

The vote was unanimous.

MSC Bayne, Shadle
RESOLUTION 75-5414

BE IT RESOLVED, That the Governing Board authorize the County Auditor of San Diego to draw a new warrant in favor of Claudia A. Parrish, 885 Terrace Avenue, Escondido, California 92025; said warrant to be in the amount of $50.35 (original warrant void).

The vote was unanimous.

Mr. Shadle noted that the Board, at its meeting held January 13, authorized a payment of $76,251.84 to Paderewski, Dean and Associates for services performed through completion of working drawings and specifications for the Palomar College Educational Theatre and remodeling of Room P-33 (Drama Room). Mr. Shadle stated that he recalled the Administration reporting that the estimated expenditure, if the plans were approved, would be in the approximate amount of $48,000, half of which would be reimbursed by the State. He asked the Administration to determine if the cost of the plans were more than originally estimated and report at the next meeting.
MSC Bayne, Shadle

RESOLUTION 75-5415

BE IT RESOLVED, That in accordance with the terms of the Agreement dated May 23, 1974, the following payment be made to Paderewski, Dean and Associates for professional services performed on the Relocation of the Electric Power Station:

Architectural:
C. J. Paderewski
23 hrs @ $30.00 p/hr = $690.00
Employees:
38 hrs @ $18.00 p/hr = 684.00

Sub Total Architectural $1,374.00

Electrical Engineering at cost
Per attached RJM Assoc. invoice 210.00

Total $1,584.00

Recap of invoices:
Maximum fee per Agreement $5,000.00
Total invoiced:
December 20, 1974 $3,469.00
Current Invoice 1,584.00
5,073.00 OverCharge - 73.00

Total Fee Due $1,511.00

Printing Charges:
Bid sets - plans 25 @ 36c ea.: 9.00
Bid sets - specs. 25 @ $3.74 ea.: 93.50

Sub Total Printing 102.50

TOTAL DUE $1,513.50

The vote was unanimous.

The Board, by consensus, authorized the Administration to retain the services of Betty Ferguson, real estate broker, at the rate of $25.00 per day, to review the College lease agreements. It was

MSC Bayne, Froehlich

RESOLUTION 75-5416

BE IT RESOLVED, That the Lease Agreement between the Palomar Community College District and Edward McCabe, 3830 Linda Vista Drive, San Marcos, California, for rental of additional space (840 square feet) located at 1410 La Mirada Drive, San Marcos, California, for the purposes of instruction and demonstration of Auto Body and Fender painting and refinishing, at a rental fee of $125.00 per month; term of said Agreement shall be from February 1, 1976 to June 30, 1976, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5417

BE IT RESOLVED, That the Work-Study Program Agreement between the Palomar Community College District and the North County Health Project, in the amount of $670.00; term of said Agreement shall be from January 28, 1976 to June 11, 1976, be approved.

The vote was unanimous.
RESOLUTION 75-5418

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Fallbrook Union School District for use of facilities located at 321 North Iowa Street, Fallbrook, for the purpose of holding classes in English as a Second Language and Spanish as a Second Language, at the rate of $200.00 per month; term of this Agreement shall be from September 1, 1975 to June 30, 1976, be approved.

The vote was unanimous.

RESOLUTION 75-5419

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Vista Parks and Recreation Department for use of the Recreation Center for the purpose of holding classes in English as a Second Language, at the rate of $100.00 per semester; term of this Agreement shall be from February 9, 1976 to June 18, 1976, be approved.

The vote was unanimous.

RESOLUTION 75-5420

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Escondido Union School District for the use of Glen View School for the purpose of holding classes in Instructional Associate, at no charge; term of said Agreement shall be from February 9, 1976 to June 18, 1976, be approved.

The vote was unanimous.

RESOLUTION 75-5421

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Escondido Union School District for the use of Grant School for the purpose of holding classes in Child Development and Family Consumer Science, at the rate of $15.00 per use; term of said Agreement shall be from February 9, 1976 to June 18, 1976, be approved.

The vote was unanimous.
MSC Bayne, Froehlich

RESOLUTION 75-5422

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Vista Girls Club for use of facilities at the Club for the purpose of holding classes in Oil Painting, at the rate of $6.00 per session; term of said Agreement shall be from February 9, 1976 to June 18, 1976, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5423

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Fallbrook Union High School District for the use of Fallbrook High School for the purpose of holding classes in Continuing Education, at the rate of $2.50 per session; term of said Agreement shall be from February 9, 1976 to June 18, 1976, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5424

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Escondido Union High School District for the use of Orange Glen High School for the purpose of holding classes in Basic and Continuing Education, at the rate of $30.00 per ADA; term of said Agreement shall be from February 9, 1976 to June 18, 1976, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5425

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Escondido Union High School District for the use of San Marcos High School for the purpose of holding classes in Basic and Continuing Education, at the rate of $30.00 per ADA; term of said Agreement shall be from February 9, 1976 to June 18, 1976, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5426

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Escondido Union High School District for the use of Escondido High School for the purpose of holding classes in Continuing Education, at the rate of $30.00 per ADA; term of said Agreement shall be from February 9, 1976 to June 18, 1976, be approved.

The vote was unanimous.
BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (mileage), registration fee to attend Public Relations Workshop, Los Angeles, California, February 6, 1976, $35.52;

b. Transportation (mileage), meals, registration fee to attend Swimming Clinic, Anaheim, California, January 25, 1976, $31.00;

c. Transportation (air fare), meals, lodging, registration fee, to attend California Association for the Education of Young Children Annual Conference, Sacramento, California, March 12-14, 1976, $161.10;

d. Transportation (mileage), meals, registration fee - visitation to UCLA Lab School, Los Angeles, California, February 27, 1976, $35.50;

e. Transportation (air fare), meals, lodging, registration fee, to attend National Education Association Conference, San Francisco, California, October 10-12, 1975, $194.13.

The vote was unanimous.

Dr. Huber explained that Palomar College is entitled for funds under the Indochinese Refugee Act, Public Law 94-23. Approximately $50 - $75 will be made available for each Vietnamese student registered; at present, approximately 250 Vietnamese students are enrolled. He noted that these funds will only be available during the 1975-76 academic year and will be used to assist in the cost of educating the Vietnamese students.

The vote was unanimous.

MSC Shadle, Simson

RESOLUTION 75-5428

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the acceptance of funds under the Indochinese Refugee Act, Public Law 94-23.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5429

BE IT RESOLVED, That the Interdistrict Agreement for Joint Sharing of Instructional Costs between the Palomar Community College District and the Fallbrook Union School District for the purpose of Palomar offering an Instructional Associate course in Fallbrook; Fallbrook Union School District shall reimburse Palomar in the amount of $300.00 (due at the end of the 1976 Spring Semester); term of said Agreement shall be from February 9, 1976 to June 16, 1976, be approved.

The vote was unanimous.
Dr. Huber reminded the Board that when it approved of the establishment of the Children's Center there were three sources of funds: (1) actual fees charged to those using it; (2) funding by ROP; and (3) the possibility of State funding. A project has been submitted to the State and approved. Each month, based on enrollment, a check will be sent to the State for which the College will receive in return approximately three times the College contribution. These funds will help alleviate District costs and supplement fees.

It was noted that Gene Jackson will present a detailed report on the success of the Children's Center at a future Board meeting.

MSC Shadle, Simson

RESOLUTION 75-5430

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve participation in the State-funded Campus Child Development Program for the remainder of the 1975-76 fiscal year, under AB 229, Chapter 1012, Statutes of 1975.

The vote was unanimous.

MSC Simson, Froehlich

RESOLUTION 75-5431

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic events:

Varsity Archery (ten events) . . . . . . . . . $1,467.12

The vote was unanimous.

The following Financial Reports were reviewed:


2. Report of Collections Deposited in the County Treasury during the month of January 1976

3. Report of Use of Facilities by Outside Organizations during the month of January 1976

4. Income Statement, January 31, 1976

MSC Bayne, Froehlich

RESOLUTION 75-5432

BE IT RESOLVED, That the Report of Expenditures, Revolving Cash Fund, Check numbers 6288 through 6395, in the amount of $1,987.78, be approved.

The vote was unanimous.
MSC Bayne, Froehlich

RESOLUTION 75-5433


The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5434

BE IT RESOLVED, That expense Warrants numbered 876390 through 876794, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5435

BE IT RESOLVED, That Purchase Orders numbered 4287 through 4647, except for those marked "reserved", be approved.

The vote was unanimous.

MSC Froehlich, Shadle

RESOLUTION 75-5436

BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period January 14, 1976 to February 10, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.

There were no Operational Reports to present.

There was no Curricular Report to present.

There was no request for an Executive Session.

MSC Bayne, Simson

RESOLUTION 75-5437

BE IT RESOLVED, That the resignation of Janet Lee Otis, Secretary I, Art Department, effective February 6, 1976, be accepted.

The vote was unanimous.

MSC Bayne, Simson

RESOLUTION 75-5438

BE IT RESOLVED, That the employment of Betteann Van Sciver as Clerk-Typist II, Cooperative Education, Salary Class No. 23-A, at a salary of $617.00 per month, Classification No. 718.11, Budget Class JARI, effective February 1, 1976, be approved (replacement/twelve month contract).

The vote was unanimous.
BE IT RESOLVED, That Norman E. Gaskins, Instructor, Speech/Theatre Arts Department, be granted a Leave of Absence, without compensation, for the 1976 Spring Semester.

The vote was unanimous.

BE IT RESOLVED, That J. Ben Lucero be appointed Chairperson, American Indian Studies Department, Salary Step C-10, at present salary plus $498.50 department chairperson stipend, for the 1976 Spring Semester.

The vote was unanimous.

BE IT RESOLVED, That the employment of the following Instructors, at the hourly rate indicated, for the 1976 Spring Semester (day and/or evening), be approved.

David Silva, Apprenticeship Program, $11.72
Stephen Drew, Fire Science Program, $11.72
Hugh W. Fleming, Fire Science Program, $11.72
Michael Olesiuk, Mathematics Department, $11.72
Wendell T. Stoye, Supervision Program, $11.72

The vote was unanimous.

BE IT RESOLVED, That the employment of the following persons, as listed on Page 11 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Dr. Huber noted that no further information is available relative to the purchase of property east of the campus. A letter has been written to the McKeens' lawyer and the Administration is awaiting a response.

Faculty evaluation reports for first and second year staff will be presented to the Board at its next meeting.

Dr. Huber reported that the first five accreditation subcommittee draft reports will be ready for review by the Board before the next meeting. The remaining four reports should be ready in approximately ten days. The Accrediting Commission has notified the College that the validation session will be held on May 20, 1976. Three members of the Commission will be on campus that day.
Dr. Huber noted that the Board, at its last meeting, asked the Administration to ascertain the status of the proposed radio station on campus and future plans for such a facility. He noted that it is planned that the station will be on-campus only and that students operating the station will be from a regularly scheduled class in Communications. There are no plans at the present time for expansion of the radio station beyond the campus until such time it is determined that it is appropriate for such an activity to take place. Funds are available from the Speech-Theatre Arts Department ($2,000); and the Student Government has allocated $1,500 for the project. This project will be in operation for the 1976 Spring Semester.

Spring Semester enrollment, as of February 9, totaled 12,430. This represents an approximate 7 percent increase over 1975 Fall Semester.

Mr. Kornhauser stated that he felt there was a need for better lighting at the main entrance to the campus. He suggested that the Safety Committee consider this matter.

Mrs. Bayne inquired about AB 1821 which will require the establishment of area planning councils to review State-supported adult and vocational programs offered by high schools and community colleges. Dr. Kilman stated that he and Dean Brown have been attending meetings regarding this bill; regulations will be published on April 1, 1976 at which time the Board will receive this information.

Mrs. Bayne requested that the faculty travel reports, which are presented to the Board for review, be submitted in type-written form.

Mrs. Bayne also commented on her attendance at the opening of the Bilingual Education Satellite Program held at the Hidden Valley Church (this program was formerly operated at the First Methodist Church). Mrs. Bayne stated that she was very impressed with the program and the new facilities. Mr. Kornhauser, who was also in attendance, concurred.

Dr. Huber stated that the Annual Palomar/MiraCosta Baseball Tournament will begin on Thursday, February 12 at which time the baseball field will be dedicated in honor of Rusty Myers.

Palomar College is also hosting the State dual finals in wrestling on Saturday, February 14, followed by a basketball game.

Dr. Huber also noted that for the second year in a row the Palomar College Forensic Team has won the Governor’s Trophy in competition held in Sacramento.

The meeting was adjourned at 8:55 p.m.
Minutes of the Regular Meeting
Governing Board, Palomar College
Palomar Community College District
Administration Building, College Campus
February 24, 1976, 7:30 p.m.

The Governing Board of the Palomar Community College District
met in the Board Room of the Palomar College Campus, San Marcos,
California, having received written notice as prescribed by law.

The meeting was called to order by the President,
Mr. Richard J. Kornhauser.

Members present:
Mrs. Lucy Bayne
Mr. William Froehlich, Secretary
Mr. Richard J. Kornhauser, President
Mr. Milo E. Shadle
Dr. Anton K. Simson, Vice President

Administration present:
Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Student Personnel
Mr. Howard Brubec, Assistant Dean of Instruction
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. Gene M. Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction

Guests:
Mr. Robert Kuretich, Director, Cooperative Education
Mr. Ron Page, President, C.S.E.A.
Mr. Robert Smith, Personnel Manager
Mr. Mark Good, President, Associated Students
Mr. Ray O’Brien, Student Legislature, Associated Students.
Mr. J. D. Hodges, Escondido
Mr. Tony Lynds, Chairman, Physical Education Department
Ms. Pat Hazard, Cardiff
Mrs. Kay Burkhalter, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Mr. Kornhauser declared
a quorum present and the meeting proceeded with the order of business.

It was

MSC Froehlich, Simson

resolution 75-5411

be it resolved, That the Minutes of the Regular Meeting
held January 27, 1976, be approved.

The vote was unanimous.

There was no representative present to report for the Faculty.

There was no representative present to report for the Faculty Senate.

There was no representative present to report for the Patrons of
Palomar.

Mr. Mark Good, President of the Associated Students, indicated
that there was no report to present to the Board at this time.

Mr. Ron Page, President of the C.S.E.A., noted that there was
no report to present to the Board at this time.
Ms. Patricia Hazard spoke to the problem of finding a place to park just prior to a Board meeting. She stated that she would submit in writing her suggestions for a solution to this problem to the members of the Board at the next meeting.

The Board discussed the following communications:

1. Letter from Mayor Lionel G. Burton, City of San Marcos, regarding the "severe traffic problem created by students attending the College" and suggesting that perhaps the new North County Transit District and the Board could work out a busing system which may alleviate some of the traffic problem within the city and the parking problem on campus.

2. A letter from the North San Diego County Transit Development Board requesting that a meeting be held with College representatives to discuss the possibility of a bus riding incentive program at Palomar College.

3. A letter from William Bradley, City Manager, City of San Marcos, regarding the improvement of Mission Road. Mr. Bradley indicated in his letter that the City has been successful in obtaining some County funds to help widen Mission Road and suggests that the College participate in an assessment district to help complete this project.

4. The Board was also informed that a developer plans to extend Las Posas Road which would allow an entry to the College parking lot on the west side.

The Administration reported that the College is encouraging students to use the bus system and the President of the Associated Students has had considerable contact with various agencies in the North County regarding a bus riding incentive program. Dr. Huber stated that the College would be happy to work with the transit district staff and the City of San Marcos in seeking solutions. Mark Good, President of the Associated Students, was asked to chair an ad hoc Committee on Transportation, composed of students and staff, to determine the needs and work with the North County transit authorities.

Considerable discussion was also held regarding the proposed widening of Mission Road and the College's participation in that activity. The College is very much concerned about the loss of property with the widening of Mission Road as well as the cost of relocating most of the utilities. It was the consensus of the Board that the City of San Marcos and the College should seek congressional action, if necessary, to utilize property south of Mission Road, specifically land owned by the Santa Fe Railroad, for the purpose of widening.

Regarding the extension of Las Posas Road, the Governing Board endorsed this proposal which would allow entry to the west parking lot of the College.

Dr. Huber outlined the bases on which the proposed 1976-77 budget is being developed both from income and expenditure levels. Dr. Huber stated that the College has acted in the following ways to alleviate some of the effects of present economic restraints (i.e., shifting of the financial burden from the State to the local districts):

1. A 12 percent growth in ADA over 1975-76 (minimum growth expected).

2. Ten percent growth in State support per ADA, which is five percent cap this year plus the five percent cap the coming year.

3. The finance formula (SB 6) which is based on revenue limit, assessed valuation, and a 5.88 percent for inflation, will generate a limited increase in State income for the District, and the growth that was demonstrated this year and next year will cause the tax rate to increase in 1976-77.
The expenditure budget at present is based on the following factors:

1. Maintain present programs with some reduction in adult programs or increase in self-support of the programs.

2. No new certificated or classified staff with a close examination of all replacements.

3. An increase on the average of 12 percent for hourly personnel.

4. An increase of 12 percent in most non-staff accounts except where specific information indicates different percent change, i.e., fringe benefits, utilities.

5. Adjustment in salary to counteract the effects of inflation.

6. A contingency budget maintained at a safe level.

Dr. Huber noted that the proposed budget will be continually reviewed and a progress report will be presented at each Board meeting.

Palomar and MiraCosta officials met on Tuesday afternoon, February 24, and agreed that two minor changes should be made to the Interdistrict Attendance Agreement. Item 3 of the proposal will be changed to read: "It may terminate this agreement by notice of termination given to the other party not less than five months prior to the first day of any new fiscal year. . . ." The reason for this change is because it is very difficult to obtain the information on the first period apportionment before February 1. Item 5 of the proposal will be changed to read: "Each student covered by this agreement shall be eligible to participate in athletics at the college he or she is attending, subject to the approval of the State Athletic Committee." Following brief discussion, it was

MSC Bayne, Froehlich

RESOLUTION 75-5412

BE IT RESOLVED, That the Interdistrict Attendance Agreement between the Palomar Community College District and the MiraCosta Community College District, as amended, be approved (copy attached to Legal Minutes).

The vote was unanimous.

Dr. Huber reported that the Handball/Racquetball Courts are completed and ready to operate. He presented the proposed Policy and Procedures for the use of the courts, noting that this was developed by the Physical Education Department and approved by the Administrative Council.

It was noted that the facilities will be heavily used by the community and the staff and the operating expenses would include an attendant or two present at all times during use.

The proposed fee schedule would be $2.00 per court per hour and $1.00 per court per hour for College employees and students with ASG cards. Concern was expressed by members of the Board about the reduced fee being limited to only those students holding ASG cards. Following discussion, the Board indicated that it would be satisfactory for the Administration to proceed with the proposed policy; however, the Administration was requested to review the policy in light of the Board's concern and present a report at the March 9 meeting. The Board did indicate that it was not necessary for it to approve of the policy and procedures.
MSC Shadle, Froehlich

RESOLUTION 75-5413

BE IT RESOLVED, That the gift of a 1959 Studebaker to the Palomar College Automotive Technology Department from Mr. Allan Boyd, 327 West 15th Street, No. 17, Escondido, California 92025; said donation valued at $150.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5414

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic events:

- Men's Tennis (eleven events) .......... $1,590.00
- Wrestling (one event) ................. 120.00

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5415

BE IT RESOLVED, That in accordance with the terms of the contract dated April 22, 1975, Payment No. 9, David R. Madison Construction Company, Ramona, California, for work completed on the Shower/Locker Facilities and Handball Courts, be approved in the amount of $24,807.34 (net amount after ten percent retention).

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5416

BE IT RESOLVED, That in accordance with the terms of the contract dated January 13, 1976, Payment No. 1, K. L. Wessel Construction Company, Escondido, California, for work completed on the Palomar College Staff Office Building Wings #3 and #4, be approved in the amount of $16,258.00 and that a ten percent retention be made with a net payment approved of $14,530.40.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 75-5417

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (air fare), meals, lodging, registration fee, to attend Western College Reading Association 1976 Convention, Tucson, Arizona, April 8-10, 1976, $194.00;

b. Transportation (mileage), meals, to attend Data Processing Management Association, San Diego, California, March 16, 1976, $13.84;

c. Meals, registration fee, to attend California Industrial Education Association Convention, Long Beach, California: March 3-6, 1976, $76.00;
d. Transportation (air fare), meals, lodging, registration fee, to attend Conference of the California Association for the Education of Young Children, Sacramento, California, March 12-14, 1976, $775.00;

e. Transportation (air fare), registration fee, to attend San Francisco Museum of Modern Art, San Francisco, California, March 23-25, 1976, $144.00;

f. Transportation (College car), meals, lodging, registration fee, to attend Community College Social Sciences Association Bicentennial Conference, Anaheim, California, March 4-6, 1976, $400.00.

The vote was unanimous.

The following Financial Reports were reviewed:


MSC Bayne, Shadle

RESOLUTION 75-5418

BE IT RESOLVED, That the Report of Expenditures, Revolving Cash Fund, Check numbers 6396 through 6467, in the amount of $1,325.41, be approved.

The vote was unanimous.

Mr. Robert Umbewust, President of the Children's Center Advisory Board, commented on the excellence of the Center and its staff, particularly Barbara Peters the Director. He stated that the progress that the Center has made since its opening has been exceptional and the parents were extremely pleased. Dean Brown reported that representatives from the State visited the Center recently to evaluate its progress and they stated that Palomar's Center is one of the best that they have looked at in the State of California for the short period it has been operational.

Dean Jackson spoke to the Children's Center Progress Report, as prepared by Barbara Peters, noting that the Center is operating within its budget.

There was no Curricular Report to present at this time.

There was no request for an Executive Session.

Dr. Huber and Dean Bergman reviewed the evaluation procedures and the evaluations of contract (first and second year) instructors. Dr. Huber stated that recommendation for reemployment of certificated staff for 1976-77 will be presented at the March 9 Board meeting.

MSC Bayne, Froehlich

RESOLUTION 75-5419

BE IT RESOLVED, That the employment of Barbara M. McConnell as Secretary I, Art Department, Salary Class No. 27-B, at a salary of $716.00 per month, Classification No. 713.15, Budget Class JADA/TEDA, effective February 17, 1976, be approved (replacement/twelve month contract).

The vote was unanimous.
MSC Bayne, Froehlich

RESOLUTION 75-5420

BE IT RESOLVED, That the employment of Patricia A. Whatley as Secretary II, Cooperative Education, Salary Class No. 29-A, at a salary of $716.00 per month, Classification No. 711.8, Budget Class JAJA, effective February 23, 1976, be approved (replacement/twelve month contract).

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5421

BE IT RESOLVED, That the employment of the following instructor, at the hourly rate indicated, for the 1976 Spring Semester (day and/or evening), be approved:

Joan Osborne, Satellite Program (Be Alive As Long As You Live), $11.72

The vote was unanimous.

Dr. Huber noted that Mr. Paderewski, architect, will be present at the March 9 Board meeting to answer questions regarding the bids received on the solar heating system. The bids, opened on February 11, 1976, ranged from $86,314 to $110,746. The estimated cost of the system was approximately $40,000.

Dr. Huber also reported that contact has been made with Mrs. McKeen regarding the property. She had not talked to her attorney since the initial meeting was held. Dr. Huber stated that he urged her to do so as soon as possible so that the College can take appropriate action. Dr. Huber reminded the Board that Mr. Berner (who owns property adjacent to the McKeen property) has submitted a counteroffer to the Board, however, the Administration has indicated to him that it was awaiting word on the McKeen property before a response would be made. It was suggested that a real estate broker be retained on a contract basis to represent the Board in the negotiating process. The Board asked that this matter be placed on the agenda for further report at its next meeting.

Dr. Huber noted that a statement on Palomar's conservation of resources and energy was forwarded to Ms. Iris Sankey as requested.

Mrs. Bayne commented on the excellent reports submitted by the faculty on the various meetings and events they have attended.

Mr. Shadle stated that he read that the federal government is increasing its aid to education quite considerably in the next fiscal year and he questioned whether or not it would be possible for Palomar to seek aid for its program at Camp Pendleton. Dr. Huber stated that he would investigate this and report to the Board at a future meeting.

Mr. Shadle also inquired about the status of the position of Affirmative Action Officer. Dr. Huber reported that the job description for this position is being prepared by the Affirmative Action Committee; this position is in the budget, and as soon as the Administration has the job description the position will be advertised.
The Board asked that the Administration investigate the Committee's action in this matter and report at the next meeting.

The meeting was adjourned at 9:20 p.m.

(ADJOURNMENT

____________________  ________________________
President                 Secretary
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Mr. Richard J. Kornhauser.

MEMBERS PRESENT: Mrs. Lucy Bayne
Mr. William Froehlich, Secretary
Mr. Richard J. Kornhauser, President
Mr. Milo E. Shadle
Dr. Anton K. Simson, Vice President

ADMINISTRATION PRESENT:
Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Student Personnel
Mr. Howard Brubeck, Assistant Dean of Instruction
Mr. Charles Coutts, Assistant Dean of Instruction
Dr. David A. Chappie, Assistant Dean of Student Personnel
Mr. Gene M. Jackson, Assistant Dean of Student Personnel
Dr. Theodore Killman, Assistant Dean of Instruction

GUESTS:
Mr. Richard Aufmann, President, Faculty Senate
Mrs. Ramona Colwell, President, The Faculty
Mr. Ron Page, President, C.S.E.A.
Mrs. Tilly Cheyney, Chairperson, Budget Committee
Mr. Robert Smith, Personnel Manager
Mrs. Charlotte Froehlich, Rancho Bernardo
Mr. C. J. Paderewski, Architect
Mr. George Dunn, Consultant, Paderewski, Dean & Associates
Mr. Ray O'Brien, Student Legislature, Associated Students
Mr. Mark Good, President, Associated Students
Mr. Sweed Swanson, Oceanside
Mr. Tom Good, San Marcos
Mr. Robert Kuretich, Director, Cooperative Education
Mrs. Kay Burkhalter, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Mr. Kornhauser declared a quorum present and the meeting proceeded with the order of business.

MSC Froehlich, Simson

RESOLUTION 75-5422

BE IT RESOLVED, That the Minutes of the Regular Meeting held February 24, 1976, be approved.

The vote was unanimous.

Mrs. Ramona Colwell stated that she had nothing to report from The Faculty other than the motions which were passed (the Board members had received copies of the motions with their material).

Mr. Aufmann was not present (at this time) to report for the Faculty Senate.

There was no representative present to report for the Patrons of Palomar.

Mr. Mark Good, President of the Associated Students, indicated that there was no report to present at this time.
Mr. Ron Page, President of the C.S.E.A., stated that there was no report to present to the Board at this time.

Mr. Kornhauser stated that the Board offers clear channels of communication to the various segments of the College community and in many instances these various segments are not taking advantage of this opportunity. Mr. Kornhauser stated that the Board would encourage reports being presented from time to time by these representatives.

Dr. Huber noted the accomplishments of the Speech Team and pointed out that Mr. Ray Dahl, Chairman of the Speech/Theatre Arts Department, has been selected "Forensics Coach of the Decade" at the recent Governor's Cup Invitational in Sacramento.

The Board reviewed letters from Lester Knapp and Candice Francis, instructors, Life Science Department, expressing their concern about the hazardous effects of smoking and the poor working conditions that exist in the Staff Office Building #2 because of smoking and inadequate ventilation.

Dr. Huber stated that a "courtesy" statement was issued by the Administration which encouraged staff members to reduce smoking to a minimum in offices and conference rooms. Dr. Huber also stated that it is expected that this issue will again be reviewed by the Administrative Council, Faculty Senate and The Faculty. He also stated that the Administration will ask the architect/engineer to review the air conditioning system in the Staff Office buildings.

The Board suggested that the Administration consider designating "smoking areas" rather than "non-smoking areas" and submit a recommendation. Dr. Huber stated that the Administration has already considered designating one of the new staff office buildings (Wing 3 or 4) as a non-smoking area. He stated that the Administration will review this issue and present a recommendation. The Board asked that the matter be placed on the agenda for further discussion at its next meeting.

Dr. Huber stated that there was no specific report to present relative to the proposed 1976-77 budget. The Budget Committee is in the process of hearing reports from the members of the administrative staff following their conferences with department chairpersons.

Mr. Paderewski, College architect, and Mr. George Dunn, Consultant to Paderewski, Dean and Associates, reviewed the status of the solar heating system for the Wallace Memorial Pool. The Board was reminded that eleven bids were received and opened on February 11, 1976. The base bids ranged from $86,314 to $110,746. (The architect's estimated cost, based on quotations from Fafo -- a manufacturer of "solar collectors", was $42,000). Mr. Paderewski reviewed his letter which detailed the reasons for the increased cost.

Mr. Paderewski and Mr. Dunn discussed in detail the use of an improved solar heating system using a "focusing type" solar collection which was not available at the time the Palomar College solar system was designed. Mr. Dunn stated that this collector has the capability of adjusting its position with respect to the sun's rays for maximum efficiency every month of the year.

Because this system will be less costly, more efficient and with a longer life cycle, Mr. Paderewski recommended that the Governing Board reject all bids and, Paderewski, Dean and Associates, together with Dunn-Lee-Smith-Klein and Associates, will assume the responsibility of re-designing the solar system and request new bids when the drawings are completed; this will be done at no additional cost to the College. The re-designed system will be presented to the Board for review prior to bids being requested. It was
MSC Simson, Froehlich

RESOLUTION 75-5423

BE IT RESOLVED, That the Governing Board reject all bids received on February 11, 1976 for the construction of a solar heating system for the Wallace Memorial Pool.

The vote was unanimous.

Dr. Huber noted that the Board, at its last meeting, requested that the Administration provide an explanation of the payment of over $100,000 which has been made to Paderewski, Dean and Associates for preliminary plans and working drawings for the Educational Theatre (the original cost in 1974 was indicated to be $49,000). Dr. Huber reminded the Board that the District will be reimbursed by the State for 50 to 60 percent of the actual cost, and that the figure of $49,000 was represented as the cost of working drawings (4 percent of $1,250,000 estimated cost of construction in 1974). Dr. Huber reported that the State now estimates the construction cost of the Educational Theatre to be $1,884,191.

Mr. Paderewski reviewed two letters which he had prepared at the request of the Administration, which outlined the basis for architectural/engineering services for the preliminary and working drawings.

Concern was expressed by members of the Board that the payments made to Paderewski, Dean and Associates exceeded that which the Board understood to be paid.

Dr. Schettler noted that the standard contract for architectural services is 8 percent: 2 percent for preliminary drawings; 4 percent for preliminary plans and working drawings, and 2 percent at the completion of construction. To date, 8 percent of the total construction cost has been paid to the architect.

It was also noted that the Board in 1973 authorized Paderewski, Dean and Associates to prepare schematic drawings for the Educational Theatre, in an amount not to exceed $5,000 (this payment was made following completion of those drawings).

The Board reviewed the changes made in the plans for the Educational Theatre (as outlined in Mr. Paderewski's letters) that were required by the State and requirements indicated by staff members during conferences and questioned the Administration as to why the Board was not informed of the revisions and subsequent additional costs. The Administration noted that the changes referred to in Mr. Paderewski's letter would not necessarily require additional cost and were merely the detailed requirements for working drawings. Dr. Schettler explained that the Educational Theatre has been a part of the Master Plan for the last ten years and the Board has reviewed, each year, all facilities and supportive material proposed in that Plan.

Following lengthy discussion, the Board asked that further investigation be made regarding the payments made to Paderewski, Dean and Associates (relative to the Educational Theatre) and a report presented at the next Board meeting. Mr. Shadle (who had requested and received detailed information including a verbatim transcript of the discussion at the August 6, 1974 meeting) asked that all documents related to this issue be forwarded to the other members of the Board.
Dr. Huber reported that the attorney for the McKeens has indicated that he will review the property next week to determine if the appraisal price is reasonable. He also indicated that the McKeens are willing to sell the property and that he would contact the College probably the week of March 15.

The Administration recommended approval of the proposed calendar for the 1976 Summer Session.

MSC Simson, Froehlich

RESOLUTION 75-5424

BE IT RESOLVED, That the 1976 Summer Session Calendar be approved (copy attached to Legal Minutes).

The vote was unanimous.

The Administration recommended that the Board authorize the County Department of Education to provide for the annual audit of District funds for the 1975-76 fiscal year, noting that the cost for said audit would be approximately $2,000. It was

MSC Shadle, Simson

RESOLUTION 75-5425

BE IT RESOLVED, That the Governing Board authorize the Administration to notify the Department of Education, San Diego County, to provide for the annual audit of District funds for the 1975-76 fiscal year.

The vote was unanimous.

MSC Simson, Shadle

RESOLUTION 75-5426

BE IT RESOLVED, That the Governing Board authorize the County Auditor of San Diego to draw a new warrant in favor of Newport Financial Corporation, Post Office Box 387, Costa Mesa, California 92627; said warrant to be in the amount of $57.24 (original warrant void).

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5427

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic events:

Soccer (five events) . . . . . . . . . . . . . . . . . . $340.00

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5428

BE IT RESOLVED, That the Assistant Superintendent/Business be authorized to call for bids for the purchase of Radio/Television Instructional equipment.

The vote was unanimous.
MSC Simson, Shadle

RESOLUTION 75-5429

BE IT RESOLVED, That the Governing Board approve Rodbusters, 2516 Cypress, Santa Ana, California, as reinforcing steel subcontractor for Wessel Construction Company (Staff Office Building Wings #3 and #4) under the terms of the contract agreed upon by the Governing Board and Wessel Construction Company dated January 13, 1976.

The vote was unanimous.

Dr. Huber reminded the Board that it is necessary, by formal resolution, to establish at Palomar College a Campus Patrol Program so that the individuals involved with issuing citations will be officially recognized by the Sheriff's Department and the courts. The Administration recommended approval, noting that the Program is a pilot program for one semester and an evaluation will be made and presented to the Board. It was

MSC Froehlich, Bayne

RESOLUTION 75-5430

IN ACCORDANCE with Education Code Section 25429, the Palomar Community College District hereby establishes a Campus Patrol Program.

The vote was 4 - 1 (Dr. Simson voted no).

MSC Froehlich, Bayne

RESOLUTION 75-5431

BE IT RESOLVED, That in accordance with the terms of the contract dated March 5, 1975, Payment No. 8A, Fischbach & Moore, San Diego, California, for work completed on the relocation of the electric power station, be approved in the amount of $526.50 (net amount after ten percent retainage).

The vote was unanimous.

MSC Froehlich, Simson

RESOLUTION 75-5432

BE IT RESOLVED, That the Governing Board of the Palomar Community College District accept the work of Fischbach & Moore, San Diego, California, on the relocation of the electric power station as completed, that the total amount of the contract after change orders is $102,199.34, with a retained amount of $10,219.93; and that the retained amount be paid in accordance with the terms of the contract between the Palomar Community College District and Fischbach & Moore Electrical Contractors;

BE IT FURTHER RESOLVED, That the Superintendent of the Palomar Community College District, Dr. Frederick R. Huber, be directed to file a Notice of Completion on the relocation of the electric power station and on the contract with Fischbach & Moore Electrical Contractors.

The vote was unanimous.
MSC Simson, Shadle

RESOLUTION 75-5433

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Pala Band of Mission Indians for the use of the Culture Building for the purpose of holding classes in English, Physical Anthropology, Introduction to Criminal Justice and Indian Studies; at the rate of $75.00 per month (this fee includes all utilities except telephone); terms of this Agreement shall be renewable on a month to month basis through June 30, 1975, be approved.

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5434

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the County of San Diego for the 1976 Spring Semester;

b. Transportation (mileage), meals to attend National Conference of Community Services Educators, San Diego, California, March 3-5, 1976, $40.00;

c. Transportation (air fare), meals, to attend California Community and Junior College Association Organizational Meeting, 1976 Community College Construction Program Bond Act, San Francisco, California, February 24, 1976, $70.00;

d. Transportation (mileage), meals, registration fee, to attend Community College Social Science Association Bicentennial Conference, Anaheim, California, March 12, 1976, $44.40;

e. Transportation (mileage), registration fee, to attend Consumer and Home Economics Conference, San Diego, California, April 2, 1976, $13.20;

f. Transportation (mileage), registration fee, to attend Inservice Education Workshops for Consumer and Home-making Education Teachers, San Diego, California, March 18, 1976, $13.20;

g. Transportation (air fare), meals, lodging, registration fee, to attend Western Political Science Association Annual Meeting, San Francisco, California, April 1-3, 1976, $264.00;

h. Lodging, to attend National Collegiate Athletics Association National Wrestling Tournament, Tucson, Arizona, March 11-13, 1976, $40.00;

i. Transportation (mileage), meals, to attend Southern Section Meeting of the Academic Senate of the California Community Colleges, Newport Beach, California, March 12, 1976, $25.00;

j. Transportation (air fare), meals, lodging, registration fee, to attend Spring Meeting of the Academic Senate of the California Community Colleges, Oakland, California, April 1-2, 1976, $135.00;
k. Transportation (mileage), lodging, registration fee, to attend meeting of Association of Humanistic Psychologists, San Diego, California, March 19-21, 1976, $103.00;

l. Transportation (air fare), meals, lodging, registration fee, to attend National Invitational Conference - Educational Needs Assessment, Oakland, California, April 7-9, 1976, $165.00;

m. Transportation (air fare), lodging, registration fee, to attend Training Course in Clinical Biofeedback, Oakland, California, March 26-28, 1976, $367.00;


The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Budgetary Balances as of February 29, 1976. The Administration requested that the Report of Budgetary Balances be submitted at the second meeting of each month (rather than the first meeting) due to the fact that the necessary information needed to compile the report cannot be obtained from the County until the early part of each month. The Board agreed with the understanding that if any unusual imbalance should become apparent the Board will be notified immediately.

2. Report of Collections Deposited in the County Treasury during the month of February 1976

3. Report of Use of Facilities by Outside Organizations during the month of February 1976

4. Income Statement, February 29, 1976

MSC Shadle, Simson

RESOLUTION 75-5435

BE IT RESOLVED, That the Report of Expenditures Revolving Cash Fund, Check numbers 6468 through 6599, in the amount of $2,646.73, be approved.

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5436


The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5437

BE IT RESOLVED, That Expense Warrants numbered 676795 through 677435, be approved.

The vote was unanimous.
MSC Simson, Froehlich

RESOLUTION 75-5438

BE IT RESOLVED, That Purchase Orders numbered 4648 through 4993, except for those marked "reserved", be approved.

The vote was unanimous.

MSC Simson, Froehlich

RESOLUTION 75-5439

BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period February 11, 1976 to March 9, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.

Dr. Huber reported that the Handball/Racquetball Court Policy and Procedures was reviewed by the Administrative Council at its meeting held March 4, and the Council had no further recommendation to make. The Administration will continue to monitor the Policy and Procedures and report to the Governing Board periodically.

Dr. Huber noted that discussion on possible fees for various programs will be held at a future meeting.

Mr. Kornhauser asked that the Safety and Security Committee investigate the possibility of better lighting at all entrances to the College campus.

Dean Bergman stated that there was no Curricular Report to present; however, he noted that the Curriculum Committee will meet Wednesday, March 10, to firm up guidelines in view of the 5 percent cap and other items related to programs and courses.

There was no request for an Executive Session.

MSC Froehlich, Simson

RESOLUTION 75-5440

BE IT RESOLVED, That the resignation of Margaret J. Wininger, Librarian, effective June 19, 1976, be accepted.

The vote was unanimous.

The Board noted the significant contributions that have been made by Dr. Mahan to Palomar College during his tenure. Mr. Kornhauser asked the Administration to prepare a letter on behalf of the Board thanking Dr. Mahan for his 19 years of service and dedication to the College.

MSC Froehlich, Simson

RESOLUTION 75-5441

BE IT RESOLVED, That the retirement resignation of Dr. Harry C. Mahan, Instructor, Behavioral Sciences Department, effective June 19, 1976, be accepted with regret.

The vote was unanimous.
MSC Froehlich, Simson

RESOLUTION 75-5442

BE IT RESOLVED, That the reemployment of the Certificated Staff, as listed on Page 12 of the Legal Minutes, for the 1976-77 Academic Year, be approved.

The vote was unanimous.

The Board requested the Administration to indicate when recommending the hiring of hourly instructors, whether these people are new employees or replacements. The Board further suggested that this also be indicated on the listing of Supplemental Staff (students and extra-clerical) recommended for employment.

MSC Froehlich, Simson

RESOLUTION 75-5443

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the 1976 Spring Semester (day and/or evening), be approved:

Mable A. Dalrymple, Institutional Food Services Program, $11.72
George E. Woodworth, Supervision Program, $11.72
Ted R. Young, Traffic Control Coordinator, $11.72

The vote was unanimous.

MSC Froehlich, Simson

RESOLUTION 75-5444

BE IT RESOLVED, That the employment of the following persons, as listed on Page 13 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Dr. Huber reported that a dilemma exists regarding the position of an Affirmative Action Officer. He stated that the present budget contains the funds for one half-time person. The Affirmative Action Committee has developed a job description which the Administration is reviewing. However, the Budget Committee has deleted all aspects of the position from the 1976-77 budget, including secretary and supplies. The Faculty, at its meeting held March 1, adopted a resolution recommending that the Board not hire an Affirmative Action Officer; that they felt the Affirmative Action Committee could carry on this job. The Administration does not agree with this position, nor does the Affirmative Action Committee. The Board asked that the pros and cons of hiring an Affirmative Action Officer, as well as the Budget Committee's rationale for deleting the position from the 1976-77 budget, be presented at the next meeting.

Dr. Huber noted that Mr. Angelo Carli, Coordinator of Veterans Education, is investigating the possibility of funding for the program offered at Camp Pendleton. It was noted that the military is paying for everything except the instructor and under the PREP Program, all expenses are paid.

Dr. Huber noted that The Faculty, at its meeting held March 1, adopted a resolution asking for an explanation as to why "the Board hired a person to teach cheerleaders how to cheer when the Budget Committee recommended against the hiring of such a person." Dr. Huber noted that the Administration at that time did not concur with the Budget Committee's action (i.e., deletion of the hourly position), and the person was hired within the amount budgeted to carry out these duties.
Dean Jackson explained that some of the athletic accounts in the 1975-76 budget cover instructional aides; along with other accounts in that area they were cut by the Budget Committee. He explained that the cheerleader position was removed; however, the instructional aide account was not eliminated. Dean Jackson stated that as long as an attempt was made to stay within the amount allocated to the instructional aide account, the person could be hired to fulfill the duties as assigned. The Budget Committee was aware of the Administration's action. (Total cost to date for this position is $400.00.)

Mr. Shadle stated that he felt the Faculty should know that the Board did not knowingly hire a person to teach the cheerleaders when that position had been taken out of the budget.

Mr. Aufmann stated that the intent of the Budget Committee is not to restrict department autonomy. He stated that it is impossible for the members of the Budget Committee to know what is best for a department and very few "line items" are deleted from accounts; on some occasions, when this happens, items are reinstated by departments to the exclusion of others as long as the department stays within the amount budgeted. This response was presented to the Faculty Senate by Dean Jackson and that is why the Senate did not take action on this matter.

Dr. Huber stated that the Board may wish to identify management, supervisory and confidential personnel as defined in SB 160, the Collective Bargaining Bill. The Administration is reviewing a list of both classified and certificated positions and will have a tentative recommendation to submit to the Board at its next meeting.

Mr. Shadle stated that the Administration is recommending that the Board take some steps which seem to be preliminary towards collective bargaining and he questioned whether there has been any indication from the Faculty or classified staff that they expect to be exercising their rights under the Rodda Act (SB 160). Mr. Shadle stated that if there has been then perhaps these designations would have to be made; however, if this is not the case, he would question whether or not the Board should take "the first step towards collective bargaining".

Mr. Shadle stated that he would rather not take the first step with the hope that it may never be necessary. Mr. Shadle stated that he has read the information received from County Counsel recommending that these designations be made; however, if this is not essential he suggested that the Board not do it.

Mr. Richard Aufmann, President of the Faculty Senate, stated that he has also reviewed the material received from County Counsel and it was his impression that the Board is not required to designate "supervisory" personnel, only "management" people. Mr. Aufmann stated that if the Board is going to make designations he would strongly urge that the Board only deal with management people and not supervisory personnel. Mr. Aufmann agreed with Mr. Shadle's comments, suggesting that perhaps the Board should not take action since "unit determination" is the responsibility of the employee's association.

Mr. Ron Page, President of C.S.E.A., stated that the Palomar College Chapter of C.S.E.A. will, at the Board's meeting subsequent to April 1, file a petition with the Board asking for voluntary recognition as an exclusive representative under the provision of SB 160. However, Mr. Page emphasized that the filing of this petition should not be interpreted by the Board as a change in the mutual cooperation that has existed between the Board and the C.S.E.A. in past years.
Members of the Board felt that it should be noted that the Board is neither promoting nor opposing collective bargaining. It was the consensus of the Board that unit determination should be presented first by the employee organizations and it was suggested that the Administration check with County Counsel regarding whether the Board must designate "management" people prior to April 1. The Board expressed the hope that if collective bargaining did become a reality on the Palomar campus, that it could be done in such a way that an adversary situation is not created, rather a climate of mutual employee-employer cooperation as has existed in the past.

The meeting was adjourned at 10:20 p.m. (ADJOURNMENT)

______________________________    ______________________________
President                              Secretary
MINUTES OF THE SPECIAL MEETING
GOVERNING BOARD, PALOMAR COLLEGE
PALOMAR COMMUNITY COLLEGE DISTRICT
ADMINISTRATION BUILDING, COLLEGE CAMPUS
March 30, 1976, 7:30 p.m.

The Governing Board of the Palomar Community College District
met in the Board Room of the Palomar College Campus, San Marcos,
California, having received written notice as prescribed by law.

The meeting was called to order by the President,
Mr. Richard J. Kornhauser.

(CALL TO ORDER)

MEMBERS PRESENT: Mrs. Lucy Bayne
Mr. Richard J. Kornhauser, President
Mr. Milo E. Shadle
Dr. Anton K. Simson, Vice President

(ROLL CALL)

ABSENT: Mr. William L. Froehlich, Secretary

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Student Personnel
Mr. Howard Brubeck, Assistant Dean of Instruction
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. David A. Chapple, Assistant Dean of Student Personnel
Mr. Gene M. Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS: Mr. Ron Page, President, C.S.E.A.
Mr. Robert Smith, Personnel Manager
Ms. Ann Larson, Chairperson, Faculty Salary & Benefits Committee
Mr. Mark Good, President, Associated Students
Mr. Ray O'Brien, Student legislature, Associated Students
Mrs. Edna Pulver, Patrons of Palomar
Mr. J.D. Hodges, Escondido
Mr. Joseph Farrelly, Instructor, Business Education Department
Ms. Candice Francis, Instructor, Life Sciences Department
Mr. Lester Knapp, Instructor, Life Sciences Department
Mrs. Ramona Colwell, President, The Faculty
Mr. Richard Aufmann, President, Faculty Senate
Mrs. Kay Burkhalter, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Mr. Kornhauser declared
a quorum present and the meeting proceeded with the order of business.

It was

MS Simson, Bayne

BE IT RESOLVED, That the Minutes of the Regular
Meetings held March 9, 1976 and March 23, 1976, be
approved.

Discussion followed.
MSC Shadle, Bayne

TO AMEND the Minutes of March 9 as follows:

Page 3, second paragraph (additions underlined):

"... (the original estimated cost in 1974 was indicated to be approximately $49,000)."

"... (4 percent of $1/306,000 $1,256,000 estimated cost of construction in 1974)."

Page 3, paragraph 5, DELETE the following paragraph:

"It was reiterated that the Board, at a special meeting held August 6, 1974, authorized the Administration to enter into a contract for the preparation of preliminary plans and working drawings; however, members of the Board indicated that it was their understanding at that time that the amount to be expended would be approximately $49,000."

The vote on the amended motion was 3 - 1 (Dr. Simson voted no).

MSC Simson, Shadle

RESOLUTION 75-5445

BE IT RESOLVED, That the Minutes of the Regular Meeting held March 9, 1975 as amended, and the Minutes of the Regular Meeting held March 23, 1976, be approved.

The vote was unanimous.

Mrs. Ramona Colwell, President of The Faculty, stated that The Faculty has not had a meeting since the last Board meeting.

Mr. Richard Aufmann, President of the Faculty Senate, reported that the only thing that the Senate would like to present to the Board is to urge the Board to take some action relative to the smoking in Staff Office Building Wing #2. Mr. Kornhauser noted that that matter was an agenda item and would be considered later in the meeting.

Mrs. Edna Pulver, Patrons of Palomar, reported that the Nominating Committee is working on new directors and she noted that items are needed for the annual Pink Elephant Sale, scheduled for Friday, April 30, and Saturday, May 1.

Mr. Ron Page, President of the C.S.E.A., presented the following report:

"The following is an effort to bring the Board up to date on developments pertinent to Collective Bargaining on the Palomar College campus:

"The Palomar College Chapter 402 of the California School Employees Association has distributed petitions among the classified staff requesting signatures in an effort to gain voluntary recognition by the District Board as the Exclusive Representative, pursuant to provisions included in S.B. 160.

"To date sufficient signatures have been obtained to warrant petitioning the Board of Trustees for voluntary recognition, which the chapter will do subsequent to April 1." Mr. Page noted that that figure at this point is in excess of 75 percent of the total classified staff.

"As regards the question of unit determination, California School Employees Association is developing a list of employees which it feels comprise an appropriate unit."
"While we are developing this list in consultation with the administration, we have not been able to determine the District's position. The problem stems from the language of the Rodda Bill, which specifies the District Board, or its representative, as the Public School Employer with whom the Employee Representative must deal. At this time I would ask the Board to appoint such a representative to facilitate a dialogue.

"Of further interest to the Board, and consistent with the expressed intent of both the Palomar College Classified Staff and the District, the California School Employees Association Executive Council passed resolutions on March 17, 1976 which were ratified by the members present at the General Meeting on March 24, 1976, as follows:

"First: That California School Employees Association petition the Board for voluntary recognition as the exclusive representative for purposes of S.B. 160.

"Further, That California School Employees Association engage in Collective Bargaining with the District; and, perhaps of greatest interest,

"The Executive Council and the members present at the current General Meeting voted unanimously to, at the present time, forego a written contract per se, (which we feel would create an artificial and adversary relationship, one which both the classified staff and the Board have expressed a desire to avoid). In lieu of such a contract, it is the intent of Chapter 402 to rely on Board Policy and/or resolution.

"It is hoped that meaningful dialogue on those matters which are within the scope of representation as set forth in the Rodda Bill, will result in Board Policy which is in the best interest of both the classified staff and the District.

"Implicit in this position on collective bargaining is the desire to maintain open lines of communication, both with the administration and the Board, and through continued substantial involvement in the committee process as practiced by all segments of the college community.

"In closing, it is my personal hope, and I believe that of the majority of the classified staff, that this position will prove effective, and contribute to the spirit of cooperation which has marked our relations in the past."

Mr. Kornhauser stated that the Board would like to deal with the staff directly and not through hired representatives or professional negotiators and he stated that he assumed from Mr. Page's statement that this was also his feeling.

Discussion was held regarding the appointment by the Board of a representative to consult with C.S.E.A. representatives relative to the designation of management, supervisory, and confidential employees -- as defined in S.B. 160 -- and the development of an appropriate list of employees that the Board would accept as being an appropriate unit for representation.

Dr. Huber suggested that the C.S.E.A. develop a list and submit it to the Board for information, and, at the same time, the Administration could review the list and if there is disagreement, then perhaps a conference could be held with C.S.E.A., and representatives from the Administration and Board.

Mr. Shadle suggested that Mr. Page and Mr. Smith, Personnel Manager, each submit a list to Dr. Huber and either Dr. Huber or his designated representative attempt to reach an agreement by consultation between Mr. Smith and Mr. Page prior to a list being submitted to the Board. The Board, by consensus, agreed. Mr. Page urged that such a meeting take place as soon as possible. Mr. Shadle stated that he hoped it could be done before the next Board meeting.
Mr. Shadle also stated that he would hope that the Administration would take as liberal a policy as possible; that is, exclude as few people as possible from the bargaining unit. He stated that he felt the Administration should only exclude those that it feels are absolutely essential.

Mr. Mark Good reported that the students are in the process of electing new officers for the 1976-77 year. At the present time there are two people running for President, three for Vice President, one for Treasurer, and 18 for the legislature. The election will be held April 5 - 9, 1976.

Mr. Good reported that the radio station is tentatively scheduled to begin operation April 4. He also announced that the Student Help Center is sponsoring a Human Awareness Week, April 5 - 9, 1976.

Dr. Schettler read the following letter received from the Palomar Cactus and Succulent Society:

"The Palomar Cactus and Succulent Society has, for the past thirteen years, planted, developed, and maintained the Cactus and Succulent Garden on the Palomar College Campus. We now have cause for great concern for the future growth, welfare and value of this unique plant collection. The escalation of vandalism, plant damage and wholesale thievery makes the continued enlargement of a rare plant collection a matter of much consideration.

"This Garden stands alone in Southern California as the only one of such magnitude south of the Huntington Gardens, an endowed Foundation, that is open to the public. The Palomar Garden has been planted and is maintained, except for water and the use of land, at no cost to Palomar College or the people of San Diego County. Nowhere is there a more comprehensive collection of succulent plants native to San Diego County. Many of these species are fast becoming extinct in habitat.

"However, this past year, we have become most discouraged. People -- adults and children -- seem to get pleasure in racing through the Gardens, poking holes through the Opuntia pads, taking baseball bats to the tall columnar Cactus, or riding motor bikes through the Euphorbia beds. And outright thievery has decimated certain plant collections.

"To which end, our Society, which has spent the bulk of its treasury on this College Garden, now asks the cooperation of the Palomar College Trustees in the preservation of this Garden. The installation of a chain link fence, as high as feasible, with suitable gates, around the Garden area would help immeasurable to stop this continuing and thoughtless vandalism."

Dr. Schettler continued, briefing the letter, "... the value of the collection is very high and increases yearly as the plants get larger and more specimens are added. The community at large and Palomar students in particular benefit from this exceptional example of plant genera and species. The Gardens are used constantly by Botanical, Photographic, Writing and Art classes, as well as elementary grades, high school classes and garden clubs.

"Just a year ago an International Convention of Cactus and Succulent plant specialists, visited the garden as a place of major interest to them. Dr. George Lindsay, Director of the California Academy of Sciences, San Francisco, said that Palomar College was to be congratulated on having a cactus and succulent garden of such great diversity, rarity and excellent condition. He was amazed that no public funds were involved in the development and maintenance. Dr. Myron Kimnack, of the Huntington Gardens, remarked that many of the specimens were comparable to, or surpassed, those of the Huntington collections. Representatives of the Boyce-Thompson Arboretum near Superior, Arizona, were fascinated by the fact that our Garden had large, mature specimens of plants that they had not been able to either acquire or maintain."
"The Palomar Cactus and Succulent Society would hope that the Palomar College Trustees will look favorably on this request to install a fence which would definitely aid in preserving this Garden which has so much of teaching value for the Palomar College Staff; a Garden that is of interest, pleasure and education to the student and public-at-large." The letter is signed by Mrs. Elizabeth M. Wolrich, President.

Dr. Schettler stated that the estimated cost of a six-foot chain link fence is about $2,500. This quote includes installation of the fence.

The question was raised as to whether a chain link fence would destroy the aesthetics of the garden, and Mrs. Wolrich, appearing before the Board on behalf of the Society, stated that the fence would be covered with something suitable; she stated that it was her feeling that the preservation of the garden was of much more importance.

Following discussion, the Board acknowledged the need for a fence being installed around the garden. The Board asked the Administration to identify the source of funds and to determine the actual cost of the installation of a fence and present a recommendation to the Board for action at its next meeting.

Dr. Schettler distributed copies of two articles which were published in the State Energy Commission Bulletin, March 1976. He noted that one article related to the natural gas supply in California and the second article deals with building standards; what the College is about to face in terms of architectural/engineering problems in building.

Dr. Schettler also reported that he has received from the Planning Commission, City of San Marcos, a notice of a proposed zone reclassification. The Commission will consider the reclassification of property at the corner of Las Posas and Mission Road from R-1 Residential to R-3 Medium Density Residential and R-1 Residential to C or C-1 Commercial. The public hearing will be on Monday, April 5, 1976.

Following discussion, the Board, by consensus, opposed any reclassification of that property to medium density residential and/or to C or C-1 Commercial. The Board also expressed that any further commercial zoning on Mission Road or Las Posas north of the railroad track should not be condoned until such time that these streets have been sufficiently widened to provide for proper flow of traffic. The Board asked the Administration to relay its feeling to the Planning Commission.

Mr. Shadle stated that he felt perhaps someone in the Administration should be designated as a liaison between the College and the City of San Marcos to keep closely informed on all such matters; there will be more and more of these things coming up as time goes on.

Dr. Huber reported that the Budget Committee met twice last week and has been hearing the presentations from the various deans as to staffing, particularly as it relates to replacements for retirements, leaves of absence, and sabbatical leaves. Dr. Huber stated that the Committee, in a short period of time, will be ready to meet with the Administration to work out whatever differences that may exist regarding the proposed 1976-77 budget.

Mr. Kornhauser stated that the Board has asked to be kept informed as to the progress of the Budget Committee and to date no report has been received. He stated that he would like the Board to get involved earlier than it has in the past.
Mrs. Cheyney, Chairperson of the Budget Committee, stated that it was her understanding that the Board representatives to the Budget Committee, Dr. Simson and Mr. Froehlich, would provide the Board with information. These representatives have been sent all information presented to the Budget Committee. Dr. Simson stated that he would prepare a brief report and submit it to the Board at the next meeting. Mrs. Cheyney stated that in approximately two weeks the Budget Committee should be ready to present a summary of actions for the Board's information.

Mr. Kornhauser made the following statement regarding the matter of architect's fees for the educational theatre:

"I am tabling this item for discussion until a later date when more facts have become available. This is a situation which has developed in a very complex manner and which requires the analysis of various positions which have been stated previously.

"I am appointing Dr. Simson and Dr. Schettler to work with me on an ad hoc fact-finding committee which will have three purposes:

1. To negotiate a settlement with the architect.
2. To identify the process by which assumptions rather than facts were accepted by the Administration and the Board.
3. To recommend procedures which will prevent occurrences of this nature in the future."

Dr. Huber noted that he was in receipt of two petitions; one relating to non-smoking in Staff Office Building Wing #2, and the second is an analysis of that area. Dr. Huber stated that Dean Bergman has surveyed Staff Office Building Wing #2, where the complaint about the smoking initially came. Secondly, the Administration did conduct an on-site tour of both Wing #1 and Wing #2 to determine if the air-conditioning unit was operating properly.

Dean Bergman stated that he received today a petition from eight non-smoking members whose offices are located in Staff Office Building Wing #2; there are seventeen offices in Wing #2. There has been no complaint filed from anyone whose office is located in Wing #1.

Dr. Huber noted that the Administration has designated Staff Office Building Wings #3 and #4 as a smoking area. Dr. Huber cited the problem of relocating people to other offices. He stated that he was hopeful that the air-conditioning unit in Staff Office Building Wing #2 could be corrected which would alleviate some of the problem, and secondly, it is hoped that when Wings #3 and #4 are completed, appropriate reassignment could be made. Dr. Huber noted that the Board does have the authority to designate areas as smoking or non-smoking.

Mr. Kornhauser stated that there is no longer any question about the hazards of smoking and it is certainly disagreeable to people who do not smoke who are in the majority. He stated that he would like to see the Board declare all buildings as non-smoking areas.

Dr. Simson suggested that the Board designate a smoking building rather than eliminating smoking in all buildings on campus.

Dean Bergman stated that nobody in Wing #1 wants to relocate; and there is presently no place to relocate the eight people who object to smoking until such time Staff Office Building Wings #3 and #4 are completed.
Lester Knapp, Instructor, Life Sciences Department, whose office is located in Staff Office Building Wing #2, distributed copies of the County Board of Supervisors Ordinance No. 4556, Section 32, 807, which charges educational bodies in establishing local operating procedures to cooperate with this particular chapter and it does include school district and community colleges within the County. He also pointed out that there is an initiative in the State of California that is an anti-smoking measure and would provide fines for willful violators of anti-smoking bans in health, theatre, restaurants, businesses, elevators, transportation, educational and government and other facilities.

Mr. Kornhauser reiterated that he would suggest an agenda item which recommends that all buildings are non-smoking except such areas that are specifically designated.

Mr. Aufmann, President of the Faculty Senate, stated that the Senate had the wisdom not to take a position on this matter; he stated that he felt this was an issue that would not be resolved to anyone's satisfaction.

Mr. Shadle stated that he felt the banning of smoking in every building is not going to work; it will create more problems than it would solve. He stated that he felt the Administration ought to be looking more seriously at segregating areas or buildings for smokers and non-smokers.

Ms. Candice Francis, Instructor, Life Sciences Department, whose office is also located in Staff Office Building Wing #2, stated that she felt the problem is unique to these particular buildings because of the design of the ventilation system; regardless of the filtering systems that we have she did not believe that it would eliminate the really harmful substances such as carbon monoxide. As far as relocating people from Wing #1 to Wing #2, she stated that at this point she felt it would be self-defeating, and she stated that she would be willing to wait for one of the new offices; however, she stated that the Board should consider any future design of buildings which incorporate this type of an air ventilation or lack of ventilation system.

The Board asked the Administration to take into consideration all the comments and to present a recommendation at the next meeting.

Dr. Huber reported that the attorney for the McKeens has asked the College to consider the following:

1. 9.5 acres, east of the temporary road, fronting on Mission Road and adjacent to the Church, be excluded from the purchase.

2. The College consider a three-way exchange. The McKeens would like to identify some property away from the campus. The College would purchase that property; however, in the negotiating process the College would trade that property for the McKeen property and the seller of this property would receive cash and the McKeens would receive the property identified by them. Dr. Huber stated that he has asked County Counsel to research the legality of this type of exchange; County Counsel has not responded to date.

3. The attorney did suggest the process of condemnation.

Dr. Huber stated that he indicated to the attorney that he would report the Board's reaction to this proposal.

Following discussion, the Board agreed to wait for the County Counsel opinion on the legality of an exchange and asked the Administration to ascertain if there is any advantage to the College to enter into an exchange versus condemnation.
Ms. Bonnie Smith, Chairperson of the Affirmative Action Committee, addressed the Board regarding its request for "pros and cons" relative to the employment of an Affirmative Action Coordinator. Members of the Committee responded and the packets were mailed to the Board. She stated that the primary emphasis from the Committee is that an Affirmative Action Coordinator is needed in order to implement the Affirmative Action Program. She stated that the Committee was formed and designated to write a program; not to implement the program as such. It has, over the past years, served on a volunteer basis on interview committees and as advisor to groups and individuals on campus. She cited a number of reasons why the Committee members cannot continue to serve in this capacity, noting that one of the most important functions is the interview process and when committee members are continually changed there could be a lack of consistency in relating the correct laws and information regarding the implementation of the guidelines.

Mr. Kornhauser pointed out that in effect the Board has approved the hiring of a Coordinator because it approved of the 1975-76 budget which included funds for this purpose. The Administration has recommended the employment of a Coordinator, as has the Affirmative Action Committee.

Ms. Smith stated that a job description has been submitted to Dr. Huber and Mr. Smith, Personnel Manager. She noted, however, that the Budget Committee has eliminated the position from the proposed 1976-77 budget.

Dr. Huber stated that the Administration is prepared to go ahead with the submission of the job requirements and the other aspects of the position and the Budget Committee should be so apprised.

Mr. Kornhauser stated that he personally felt it was unreasonable to expect people who already have a full time job to devote the necessary time to carry out the functions of the Affirmative Action Program.

The Board asked the Administration to encourage staff members to present their views regarding the hiring of an Affirmative Action Coordinator and to present a recommendation at the next meeting.

Mrs. Cheyney, Chairperson of the Budget Committee, stated that the job description for the position of the Affirmative Action Coordinator has not been provided to the Committee. The Budget Committee has eliminated the position from the 1976-77 budget; however, it has requested that upon final approval by the Board of the Affirmative Action Program that the Administration resubmit their request for the Affirmative Action Coordinator and staff. At that time, the Budget Committee will reconsider the matter. Mrs. Cheyney stated that the Budget Committee is not adamant against the position; the Committee felt that it has not received enough information and therefore could not put it into the budget.

Mrs. Smith stated that the job description for the Affirmative Action Coordinator has been a part of the proposed Affirmative Action Program from the very beginning.

Mr. Kornhauser asked the Administration to review this matter completely and present a recommendation to the Board.

Dr. Schettler distributed three documents; one on projected space and land needs; one related to the State projects now in the hands of the legislature; and the third, a document on Master Planning in the State of California.

Dr. Schettler stated that what he was doing is leading up to a proposal to be presented at the next Board meeting that the Board authorize the employment of the services of an architect/engineer to assist the Administration in getting started in this planning so that by the Fall of 1977 we can begin to occupy some of the facilities that we have discussed earlier.
Dr. Schettler reminded the Board that the District expects to receive, in the fiscal year 1976-77, about $1.4 million from the State -- a one time only payment for non-district students being educated in this District during 1975-76. The Master Planning Committee proposes that most of this money be devoted to the acquisition of relocatable buildings to be installed in the upper part of the campus. He stated that relocatables must be designed and fitted into the entire utility system of the campus through architectural/engineering services.

Dr. Schettler reviewed the supportive documents relative to the proposal of the Master Planning Committee.

Dr. Simson raised the question of the feasibility of relocatable buildings versus permanent construction. Dr. Schettler stated the only way such a study could be done objectively is through the expertise of architectural/engineering services. Dr. Schettler stated that his office is not qualified to give the Board cost estimates on either relocatables or permanent buildings that would be of such soundness that the Board would want to use to make its decision.

Mr. Shadle inquired if the Administration has ever considered the possibility of "employing our own architect -- as a staff member." He stated that if the College is embarking on a long-term building program it may be less expensive to employ such a person. Dr. Schettler stated that he felt it would be too expensive for the College to employ such a person: no other community college in the State has such a position.

Mr. Kornhauser asked that the Administration present specifics: an analysis of the estimated costs of the proposals, and methods of financing.

Dr. Huber stated that he felt the Board was asking whether the Administration should attempt to at least meet some immediate needs to take care of increasing enrollment for 1976-77 and how this can best be accomplished.

Mr. Kornhauser stated that the Board should perhaps develop a policy for the expansion of the College.

Dr. Huber stated that the summary -- items 1 - 10 -- as presented to the Board, are Administrative recommendations relative to meeting the immediate needs of the College. The question that has been raised is whether the $1.4 million is going to be used for permanent facilities or relocatables. To determine this, the Administration feels that some architectural/engineering services are needed.

Mr. Shadle stated that he felt that one of the things that must be clarified before the Board proceeds with the employment of an architect is the question of the Educational Theatre fee. He stated that he would hope that a report from the committee could be made within the next two weeks. Mr. Shadle stated that he also questioned the desirability of relocatables; maybe in the posture of the District's finances that is the only way we can go; we must get some housing on campus as quickly as possible and perhaps that's the only alternative. However, he stated that he felt the Board should have some comparables for permanent buildings so that the Board can make an intelligent decision as to which way we should go.

Mrs. Bayne stated that she did not like the idea of more relocatable buildings: she stated that she would like to see the Board concentrate on the permanent buildings and consider multi-storied buildings.

The Board indicated its interest in accomplishing items 1 - 10 as listed in the summary presented by the Administration and asked that this matter be placed on the agenda for further discussion.

Dr. Huber noted that the Board was in receipt of copies of the Professional Growth Criteria for Classified Employees. The Board noted the additions to the policy and the Administration indicated that this would be placed on the agenda for action at the next meeting.
The Board recessed the meeting for five minutes.

The meeting was called to order at 9:30 p.m.

The Administration recommended that the next regular meeting of the Board, April 13, 1976, be designated as the Annual Organizational Meeting. It was

MSC Shadle, Simson

RESOLUTION 75-5446

BE IT RESOLVED, That the Annual Organizational Meeting of the Governing Board of the Palomar Community College District be held Tuesday, April 13, 1976, 7:30 p.m., Administration Building, Palomar College.

The vote was unanimous.

MSC Simson, Bayne

RESOLUTION 75-5447

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Vista Unified School District for the use of Vista/Lincoln Jr. High School for the purpose of holding classes in Basic and Continuing Education, at the rate of $4.00 per classroom use; term of said Agreement shall be from February 9, 1976 to June 18, 1976, be approved.

The vote was unanimous.

MSC Shadle, Simson

RESOLUTION 75-5448

BE IT RESOLVED, That in accordance with the terms of the contract dated January 13, 1976, Payment No. 2, K.L. Wessel Construction Company, Escondido, California, for work completed on the Palomar College Staff Office Building Wings #3 and #4, be approved in the amount of $7,352.55 (net amount after ten percent retainage).

The vote was unanimous.

MSC Shadle, Simson

RESOLUTION 75-5449

BE IT RESOLVED, That persons authorized to sign checks disbursing funds for the Palomar College Student Athletic Association effective immediately are as follows:

Students:  Bob Anderson or
Mark F. Patterson

and

Administration:  John D. Schettler or
Ruth M. Serr

The vote was unanimous.
Dr. Schettler reported that bids were opened today on television studio equipment; eight bid specifications were mailed, three were received. Dr. Schettler noted that this is purchase of equipment using an equal match of District funds and HEW Title VI-A Grant funds. The Administration recommended acceptance of the following:

<table>
<thead>
<tr>
<th>Item</th>
<th>TV Studio Equipment</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item V</td>
<td>Voice and Video, San Diego</td>
<td>$26,268.40</td>
</tr>
<tr>
<td>Item II</td>
<td>A-VID Electronics, Long Beach</td>
<td>$5,630.00</td>
</tr>
</tbody>
</table>

$31,898.40

Dr. Schettler stated that the above recommendations are the low bids meeting the specifications of the items. Dr. Schettler noted that the other items are similar in nature but are lower quality lenses. The bids were set up in such a way that the College could get firm pricing on varying quality equipment and get a figure that would compare with available revenue. Mr. Shadle noted that we would be taking the highest bid based on the highest quality. He asked if the College had any legal requirement to take the low bid. Dr. Schettler replied that we did not since these were set up as separate items. He stated that we are accepting Item V for one and Item II for another and rejecting the bids on the other three items. Dr. Kilman stated that the recommendations are for higher quality equipment, and the lenses have a greater range and depth for Palomar's utilization.

MSC Simson, Bayne

**RESOLUTION 75-5450**

BE IT RESOLVED, That contracts for the purchase of television equipment be awarded to Voice and Video, San Diego, California in the amount of $26,268.40 and A-VID Electronics, Long Beach, California in the amount of $5,630.00, being certified as the low bidders meeting specifications.

The vote was unanimous.

MSC Bayne, Shadle

**RESOLUTION 75-5451**

BE IT RESOLVED, That the gift of a violin, bow and case to the Palomar College Music Department from Mr. Howard R. Brubeck, 2362 Royal Crest Drive, Escondido, California 92025; said donation valued at $250.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Bayne, Shadle

**RESOLUTION 75-5452**

BE IT RESOLVED, That the gift of five (5) motorcycles to the Palomar College motorcycle technology program from Honda Encinitas in behalf of Pauline Reed, 5119 Verna Way, La Mesa, California 92041; said donation valued at $575.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.
Mr. Shadle and Mrs. Bayne indicated that they would be attending the Sixth Annual Conference of the California Community College Trustees, May 14 - 16, 1976. It was noted that the registration fee is $58.00 per person. It was

MSC Shadle, Simson

RESOLUTION 75-5453

BE IT RESOLVED, That advanced registration fee be authorized for members of the Governing Board to attend the Sixth Annual Conference, California Community College Trustees, Monterey, California, May 14 - 16, 1976; advanced fee to be in the amount of $116.00.

The vote was unanimous.

Dr. Schettler stated that the Administration is asking for a transfer of money because the money for payment to lifeguards was erroneously budgeted under Contracted Services instead of Salary Hourly Students and only the Governing Board can authorize transfers of this kind. It was

MSC Simson, Bayne

RESOLUTION 75-5454

BE IT RESOLVED AND ORDERED by the Governing Board that pursuant to Education Code Section 20951, the following transfers of appropriations be made (hourly employee salary adjustments and supplies):

<table>
<thead>
<tr>
<th>FROM Account Number</th>
<th>Amount (Debit)</th>
<th>TO Account Number</th>
<th>Amount (Credit)</th>
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<tbody>
<tr>
<td>01000</td>
<td>3,930</td>
<td>02000</td>
<td>15,230</td>
</tr>
<tr>
<td>04000</td>
<td>2,100</td>
<td>06000</td>
<td>800</td>
</tr>
<tr>
<td>65000</td>
<td>10,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5455

BE IT RESOLVED, That travel expenses for the following persons approved/ratified:

a. Transportation (mileage/College car), registration fee to attend Fifth Annual Community College Office Personnel Seminar, San Diego, California, April 14, 1976, $260.00;

b. Transportation (mileage), meals, lodging, registration fee, to attend California Community and Junior College Association Public Relations Conference, Newport, California, April 7 - 8, 1976, $71.40;

c. Transportation (mileage), to attend Health Services Association of the California Community Colleges Workshop, Los Angeles, California, March 25, 1976, $30.00;

d. Transportation (mileage), meals, lodging, registration fee, to attend Annual Convention, Association for Educational Communications and Technology, Anaheim, California, March 30 - April 1, 1976, $110.00;
e. Transportation (mileage), meals, lodging, registration fee, to attend National Business Education Association Convention, San Francisco, California, April 14 - 17, 1976, $125.00;

f. Transportation (mileage), meals, registration fee, to attend Society for California Archaeology Conference, San Diego, California, April 8 - 10, 1976, $38.40;

g. Transportation (mileage), registration fee, to attend Educational Development Laboratory/McGraw Hill Instrument Repair and Maintenance Workshop, San Diego, California, March 25 - 26, 1976, $84.60 (reimbursable);

h. Meals, lodging, registration fee, to attend Southern California Association of Community Colleges & Military Educators Annual Conference, Palm Springs, California, April 22 - 23, 1976, $130.00 (reimbursable);

i. Transportation (air fare), meals, to attend Conference/Tour Grace Flandra Planetarium, University of Arizona, Tucson, Arizona, April 8, 1976, $173.00;

j. Transportation (air fare), meals, lodging, to attend Workshop of Expanded Duties for Dental Assisting, Chicago, Illinois, March 30 - April 3, 1976, $450.23;

k. Transportation (College car), meals, registration fee, to attend Servicemen's Opportunity College Conference, Los Angeles, California, March 28, 1976, $15.00 (reimbursable);

l. Transportation (air fare), meals, lodging, registration fee, to attend Multicultural Studies National Conference, San Francisco, California, April 1 - 2, 1976, $194.74;

m. Transportation (air fare), meals, lodging, registration fee, to attend State Meeting of the Academic Senate of the California Community Colleges, Oakland, California, April 1 - 2, 1976, $140.00;

n. Meals, registration fee, to attend Philosophical Assumptions of Psychology and Anthropology Workshop, Claremont, California, March 3, 1976, $26.00;

o. Transportation (mileage), meals, registration fee, to attend California Association of Work Experience Education-Southern College Workshop, Torrance, California, March 24, 1976, $37.50;

p. Transportation (air fare), meals, lodging, registration fee, to attend California Association of Health, Physical Education, and Recreation (CAHPER) Conference, Sacramento, California, April 9 - 11, 1976, $208.00;

q. Transportation (mileage), meals, lodging, registration fee, to attend National Association of Geology Teachers Conference, Walnut, California, April 3 - 4, 1976, $48.00;

r. Transportation (mileage), meals, lodging, to attend Filmex Film Festival, Los Angeles, California, April 2 - 3, 1976, $64.00;
s. Transportation (mileage), meals, registration fee, to attend Multicultural Education: The Interdisciplinary Approach, San Diego, California, April 1 - 3, 1976, $74.20;

 t. Transportation (College car), meals, Historical Geology Field Trip, Mojave Desert-Providence Mountains, April 2 - 5, 1976, $36.00;

 u. Transportation (College car), meals, lodging, entrance fee (Yosemite), Geology and Geography Field Trip, Mono Basin, Yosemite National Park, May 21 - 24, 1976, $38.00;

 v. Transportation (mileage), meals, lodging, registration fee, to attend National Business Education Association Convention, San Francisco, California, April 14 - 17, 1976, $125.00;

 w. Transportation (mileage), registration fee, to attend California Education Computing Consortium, San Diego, California, April 7 - 9, 1976, $55.12.

The vote was unanimous.

The Associated Students of Palomar College Comparative Statement of Income and Expenses, February 29, 1976, was reviewed.

MSC Shadle, Simson

RESOLUTION 75-5456

BE IT RESOLVED, That the Report of Expenditures, Revolving Cash Fund, Check numbers 6600 through 6662, in the amount of $1,242.98, be approved.

The vote was unanimous.

MSC Shadle, Simson

RESOLUTION 75-5457

BE IT RESOLVED, That the Report of Expenditures, Revolving Cash Fund, Check numbers 6663 through 6744, in the amount of $1,491.55, be approved.

The vote was unanimous.

Dr. Huber noted that the Accreditation Report will be delivered by April 1 to the Western Association of Schools and Colleges Commission. He reminded the Board that the accreditation visit is scheduled for May 20, 1976. Mr. Shadle commended the Accreditation Committee for the thoroughness of its evaluation of Palomar College.

Dean Bergman presented a progress report concerning the new Archaeology Certification Program which is under the direction of Dr. Dennis O'Neill, a member of the Behavioral Sciences Department. Mr. Shadle suggested that an annual report similar to the report presented would be helpful in keeping the Board informed as to what is going on.

There was no request for an Executive Session.
MSC Shadle, Bayne

RESOLUTION 75-5458

BE IT RESOLVED, That the employment of Laurel White, Library Clerk, be terminated effective March 31, 1976.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5459

BE IT RESOLVED, That the resignation of Carrie M. Carnahan, Secretary III, Assistant Dean of Instruction, Humanities, effective April 30, 1976, be accepted.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5460

BE IT RESOLVED, That the resignation of Linda Dennis, Secretary II, Counseling Department, effective March 4, 1976, be accepted.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5461

BE IT RESOLVED, That the retirement resignation of Mary Fulton, Instructor, Nursing Education Department, effective June 19, 1976, be accepted with regret.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5462

BE IT RESOLVED, That the resignation of Patricia Schmidt, Instructor, Nursing Education Department, effective June 19, 1976, be accepted.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5463

BE IT RESOLVED, That Mary P. Anderson, Instructor, Business Education Department, be granted a Leave of Absence, without compensation, for the 1976-77 Academic Year.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5464

BE IT RESOLVED, That the employment of Rita Sinatra as Music Activities Assistant, Music Department, Salary Class No. 27-A, at a salary of $681.00 per month, Classification No. 815.1, Budget Class JAVE, effective March 16, 1976, be approved (new position/ten month contract).

The vote was unanimous.
MSC Shadle, Bayne

RESOLUTION 75-5465

BE IT RESOLVED, That the transfer of Patricia A. Wagner from the position of Cook/Baker, Cafeteria, to the position of Library Clerk, Salary Class No. 23-D, at a salary of $550.50 (30 hours per week), Classification No. 719.8, Budget Class JIDA, effective March 29, 1976, be approved (replacement/ten month contract).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5466

BE IT RESOLVED, That the employment of Betty J. Peabody as Clerk-Typist II, Children's Center, Salary Class No. 23-A, at a salary of $617.00 per month, Classification No. 718.28, Budget Class AIPA, effective April 1, 1976, be approved (change of position from half-time to full-time/ten month contract).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5467

BE IT RESOLVED, That the employment of Roseanne Burchett Newman as Assistant II, Children's Center, Salary Class No. 27-A, at a salary of $681.00 per month, Classification No. 817.4, Budget Class AIMA/AIME, effective April 1, 1976, be approved (new position/ten month contract).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5468

BE IT RESOLVED, That the employment of the following Instructors, at the hourly rate indicated, for the 1976 Spring Semester (day and/or evening), be approved:

Robert A. Garrow, Bilingual Education Department, $12.23
Ronald E. Barry, Criminal Justice Program, $11.72
Anthony Muoci, Criminal Justice Program, $11.72

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5469

BE IT RESOLVED, That the employment of the following persons, as listed on Page 19 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

The Board noted with sadness the passing away of Norman Gaskins and asked the Administration to write a letter of sympathy to his family.
Dr. Huber reported on the Ivie Frances Wickam Scholarship Trust Fund. The Scholarship specifically applies to needy girl students; graduates of Escondido High School and Palomar College. The Scholarship Committee is composed of Dr. Huber; Mr. G.W. Quade, Superintendent, Escondido Union High School District; Mr. Robert Gilson, Chairperson, Music Department, Palomar College; Mr. Sid Colquitt, Manager, Security Pacific National Bank, Escondido; and Mr. Jerry Word, Manager, Bank of America, Escondido. Ex-officio members are Mr. John Kessler, Trust Officer, Bank of America, and Mr. Ivan Finegold, attorney for the estate.

The Committee met on March 26 and agreed to the following:

1. The Committee appointed Dr. Huber as its chairman.

2. The Committee recommended that scholarship information be made available to the students of Palomar College and Escondido High School utilizing such scholarship applications as are presently available at the two institutions.

   Announcements will include appropriate publicity to incorporate a statement to the effect that funds will be available up to a full scholarship depending on the institution selected by the applicant.

   The deadline for submission of applications will be April 23, 1976.

3. The next meeting of the Scholarship Committee will be on Friday, April 30, 1976, at which time applications received will be reviewed.

Dr. Huber noted that the Board was in receipt of material regarding a proposed transfer of approximately 1,102 acres from the San Diego Unified School District and the San Diego Community College District to the Poway Unified School District and the Palomar Community College District. Dr. Schettler has investigated the proposed transfer and the Administration finds no problem with this suggested transfer. When the "official copy" of the petition is sent to the District this matter will appear on the agenda for action.

Mr. Kornhauser stated that he understood that this decision had been rescinded and he asked the Administration to ascertain if that in fact had occurred.

It was noted that the property is primarily vacant at this time; however, there are extensive development plans for that area. It was reported by Dr. Schettler that this area is readily serviceable from the Poway District side but not from the San Diego side.

Mr. Charles Coutts, Chairman of the Safety and Security Committee, distributed a diagram of present and proposed light fixtures at the entrances to the campus. Mr. Coutts stated that it appears that the situation could be somewhat better by installing light standards on either side of the west road and both sides of the east road, and providing a series of reflectors on posts around each corner -- east road, center, and west road. The estimated cost of the light standards is $900 each for four. The estimated cost of the posts and the reflectors around the corners -- of which there are thirty-five -- is about $10.00 a piece. Total cost is $4,000. Installation would be done by College personnel.

In response to a question regarding additional lighting at the center entrance, Dr. Schettler reported that there are dual lights at that entrance; however, only one has been lighted for the last two years because of the "energy crunch". The other light will be turned on.

By consensus, the Board agreed with the recommendation as presented by Dean Coutts.
Dr. Huber reported that Mr. Duncan McGillvray, Instructor, Social Sciences Department, has been approved by the Department of Health, Education and Welfare, for an exchange with an instructor from the United Kingdom.

Dr. Huber noted that the College is presently engaged in developing plans for implementation of Title IX regulations which eliminates sex discrimination in educational programs. Dr. Huber stated that most of the publicity related to Title IX has primarily dealt with athletic programs; however, the regulations apply to all programs.

Dr. Huber stated that in accordance with Title IX, Mr. Gene Jackson has been appointed as the Compliance Officer.

Mr. Jackson told the Board that the law concerning Title IX went into effect last July 21 and there are a number of things that must be done prior to July 21, 1976. First, is the appointment of a Compliance Officer, as noted in Dr. Huber's statement. This statement must appear in all College publications; specifically, announcements, bulletin, catalog, application form, etc. He stated that someone must be responsible for this; we have to have a grievance procedure; we have to have a self-evaluation and all of this must be accomplished prior to July 21.

Mr. Jackson stated that he felt that the statement prepared by Dr. Huber represented what he would hope would be the Board's position in relation to Title IX. There will be no budget impact with the implementation of Title IX regulations as they apply to athletic programs, because Palomar has already instituted such things as a women's athletic director, a separate athletic budget for women, and all the physical education classes have been co-ed for a number of years.

Mr. Shadle inquired if any problem existed at the present time. Dr. Huber stated that he was not aware of any on the campus. Mr. Jackson noted that the self-evaluation will evaluate areas of admission, counseling, instructional program -- very similar to an accreditation report.

The Administration indicated that the Board would be kept informed as the self-evaluation progresses.

Dr. Huber reminded the Board that he, Mr. Froehlich, and Mrs. Bayne attended the Annual Convention of the American Association of Community and Junior Colleges. He distributed a brief report to the members of the Board.

The meeting was adjourned at 10:40 p.m.
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the Acting Chairman, Dr. Frederick R. Huber.

MEMBERS PRESENT: Mr. William L. Froehlich (arrived at 7:55 p.m.)
Mr. Richard J. Kornhauser
Mr. Milo E. Shadle
Dr. Anton K. Simson

ABSENT: Mrs. Lucy Bayne

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Bruback, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS: Mrs. William Froehlich, Rancho Bernardo
Mr. Ron Page, President, C.S.E.A.
Mrs. Virginia Rife, Escondido
Mrs. Elizabeth Wolrich, Carlsbad
Mrs. Mildred B. Gregory, Oceanside
Mrs. Kay Burkhalter, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Dr. Huber declared a quorum present and the meeting proceeded with the order of business.

The first item of business being the election of officers of the Governing Board, Dr. Huber declared the nominations open for the office of President of the Board.

MSC Shadle, Kornhauser

RESOLUTION 75-5470
BE IT RESOLVED, That Dr. Anton K. Simson be elected President of the Governing Board of the Palomar Community College District, April 13, 1976 through April 1, 1977.

The vote was unanimous.

Dr. Simson called for the nominations for Vice President.

MSC Kornhauser, Shadle

RESOLUTION 75-5471
BE IT RESOLVED, That William L. Froehlich be elected Vice President of the Governing Board of the Palomar Community College District, April 13, 1976 through April 1, 1977.

The vote was unanimous.
MSC Kornhauser, Shadle

RESOLUTION 75-5472

BE IT RESOLVED, That Lucy Bayne be elected Secretary of the Governing Board of the Palomar Community College District, April 13, 1976 through April 1, 1977.

The vote was unanimous.

MSC Kornhauser, Shadle

RESOLUTION 75-5473

BE IT RESOLVED, That Dr. Frederick R. Huber, Superintendent/President, be appointed as the Secretary to the Governing Board of the Palomar Community College District, April 13, 1976 through April 1, 1977.

The vote was unanimous.

MSC Kornhauser, Shadle

RESOLUTION 75-5474

BE IT RESOLVED, That the Regular Meetings of the Governing Board of the Palomar Community College District be held on the second and fourth Tuesday of each month, at 7:30 p.m., in the Administration Building, Conference Room, College Campus, April 13, 1976 through April 1, 1977.

The vote was unanimous.

Dr. Simson declared the Organizational Meeting adjourned and proceeded with the Regular Meeting.

There was no representative present to report for The Faculty.

There was no representative present to report for the Faculty Senate.

There was no representative present to report for the Patrons of Palomar College.

Mr. Gene Jackson, Dean of Student Affairs, reported that newly-elected officers of the Associated Students are G. "Swed" Swanson, President; Barbara Parton, Vice President; and Erin Thien, Treasurer.

Mr. Ron Page, President of the C.S.E.A., reported that a meeting was held with Mr. Smith, Personnel Manager and Dr. Huber; and a tentative agreement has been reached, subject to Board approval, on a comprehensive unit excluding only those who in the Administration's opinion qualify as "confidential" employees.

Dr. Huber distributed copies of the Conflict of Interest Code, received from the Clerk of the Board of Supervisors.

Dr. Huber read the following statement from the Board of Registered Nursing, noting that the team visited the campus April 6 - 8:

"The Administration appears to be sensitive to the needs of the community by expanding the nursing program, responsive to the requests of the students by seeking National League for Nursing accreditation, and responsive to the faculty needs by making it possible for the faculty to attend workshops, meetings and other faculty development programs.
"The Administrators are interested in the Program, and it is evident that they make a positive effort to keep well informed about its progress. The communication between Administration and the Department appears to be open and direct; this pattern seems to include the faculty and students.

"Under the leadership and example of the Chairperson, this faculty appears to be highly motivated, and seems to appreciate working with each other. Each has stated goals for self-improvement and strives to maintain clinical expertise in more than one specialty. Consequently the faculty is well respected by and in the health agencies.

"Students are carefully selected and appear to be highly motivated. They are articulate, poised and well informed about their program. Other departments on campus express their pleasure in teaching them. They are readily accepted by the health facilities. Those graduates who seek employment in the community have all been placed; many have developed into excellent nurses; many hold leadership positions.

"The faculty has adopted LEGS (Learning Experience Guides for Students) and are continuously adapting LEGS to the individual needs of Palomar. They are in the process of refining the grading policy and the curriculum plan. They appear to have excellent supporting services, the Library and the Learning Resources. They are also aware of the need for more classroom space.

"Commendations: To the Administration for the commitment which evidently contributes to such high morale in the Nursing Program.

"To the faculty which is dedicated to excellence in teaching and nursing practice.

"Recommendations: That the faculty progresses as planned in their curriculum revisions, and that the faculty continue to provide and collaborate with the health agencies in meeting the needs for Registered Nurses for re-licensure.

Regarding the request of the Palomar Cactus and Succulent Society to fence the cactus garden, Dr. Schettler reported that about 1,000 feet is needed and a six-foot galvanized chain-link fence, with posts included, would cost $2,500. A green plastic covered chain link fence would cost approximately $3,000. Discussion followed, and it was agreed that a green plastic covered fence was not desirable. Mrs. Wollrich, President of the Society, stated that bushes and vines will be planted to cover the fence. Dr. Schettler noted that the $2,500 price included installation. The Board, by consensus, authorized the Administration to proceed with the installation of the fence at the cost of $2,500.

Dr. Huber presented the revised Professional Growth Criteria for Classified Employees, noting that the Board reviewed the changes at its last meeting. The Administration recommended approval. It was

MSC Kornhauser, Shadle

RESOLUTION 75-5475

BE IT RESOLVED, That the Professional Growth Criteria for Classified Employees be approved.

The vote was unanimous.
MSC Shadle, Kornhauser

RESOLUTION 75-5476

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Escondido Union School District for the use of Felicita School for the purpose of holding classes in Bilingual Linguistics, at no charge; term of said Agreement shall be from February 10, 1976 to June 15, 1976, be approved.

The vote was unanimous.

MSC Shadle, Kornhauser

RESOLUTION 75-5477

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic events:

Women's Softball (six events) . . . . . . . . . . . $336.00

The vote was unanimous.

MSC Shadle, Kornhauser

RESOLUTION 75-5478

IN ACCORDANCE WITH Education Code Section 16402, the Governing Board of the Palomar Community College District finds that a Friden Varityper, property of the District, does not exceed in value the sum of five hundred dollars ($500.00), and authorizes the Assistant Superintendent/Business Services to sell this item.

The vote was unanimous.

MSC Kornhauser, Shadle

RESOLUTION 75-5479

BE IT RESOLVED, That in accordance with the terms of the contract dated January 13, 1976, Payment No. 3, K. L. Wessel Construction Company, Escondido, California, for work completed on the Palomar College Staff Office Building Wings #3 and #4, be approved in the amount of $16,630.02 (net amount after ten percent retainage).

The vote was unanimous.

MSC Shadle, Kornhauser

RESOLUTION 75-5490

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the County of San Diego for the remainder of the 1976 Spring Semester;

b. Transportation (mileage), registration fee to attend Fifth Annual Community College Office Personnel Seminar, Mesa College, San Diego, California, April 14, 1976, $27.66;

The vote was unanimous.

MSC Shadle, Kornhauser

RESOLUTION 75-5480

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the County of San Diego for the remainder of the 1976 Spring Semester;

b. Transportation (mileage), registration fee to attend Fifth Annual Community College Office Personnel Seminar, Mesa College, San Diego, California, April 14, 1976, $27.66;

The vote was unanimous.
c. Transportation (mileage), meals, lodging, to attend Jazz Festival, Reno, Nevada, April 8 - 10, 1976, $111.80;

d. Meals, lodging, Tour of Chamber Singers and Jazz Vocal, Northern and Central California, April 24 - 29, 1976, $310.00;

e. Meals, lodging, Spring Stage Band Tour, Arizona, New Mexico, Oklahoma, Kansas, April 20 - 28, 1976, $190.00;

f. Transportation (mileage), to attend The Peoples and Culture of the Middle East Conference, Los Angeles, California, May 1, May 8, May 15, and May 22, 1976, $30.00;

g. Transportation (air fare), lodging, Veterans Cost of Instruction Program, Squaw Valley, California, April 27 - 30, 1976, $133.80 (reimbursable);

h. Transportation (mileage), meals, registration fee, to attend 1976 Western Regional Conference of the Association for Humanistic Psychology, San Diego, California, May 28 - 31, 1976, $256.00;

i. Transportation (air fare), meals, lodging, registration fee, to attend Institute of Aerobic Research, Dallas, Texas, June 9 - 13, 1976, $542.00;

j. Transportation (air fare), meals, lodging, registration fee, to attend U.S. National Championships, Chicago, Illinois, April 14 - 19, 1976, $2,868.00;

k. Transportation, meals, lodging, registration fee, to attend 1976 Conference of the California Teachers of English to Speakers of other Languages (CATESOL), Sacramento, California, April 2 - 4, 1976, $388.00;

l. Meals, lodging, to attend California Parks and Recreation Society Convention, Sacramento, California, February 27 - March 1, 1976, $96.00;

m. Transportation (mileage), Field Trip - Biology 4, Anza-Borrego Desert, April 23 - 25, 1976, $39.00;

n. Transportation (mileage), Field Trip - Biology 8, Sea World, San Diego, California, May 1, 1976, $7.20;

o. Transportation (mileage), Field Trip - Biology 4, Idyllwild Wilderness Area, May 21 - 23, 1976, $30.00;

p. Transportation (air fare), meals, lodging, registration fee, to attend Astronomical Society of the Pacific - Symposium, Berkeley, California, May 22, 1976, $424.00;

q. Transportation (mileage), meals, registration fee, to attend California Association of Post-Secondary Educators of the Disabled Workshop, San Diego, California, April 29 - 30, 1976, $80.10.

The vote was unanimous.
Mr. Froehlich arrived at 7:55 p.m.

The Report of Use of Facilities by Outside Organizations during the month of March 1976 was reviewed.

MSC Kornhauser, Shadle

RESOLUTION 75-5481
BE IT RESOLVED, That the Report of Expenditures, Revolving Cash Fund, Check numbers 6745 through 6860, in the amount of $2,097.60, be approved.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5482
BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period March 10 to April 13, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.

Dr. Schettler reported that lights will be installed at the east and west entrances to the campus as soon as they can be obtained. The main entrance presently has dual lights, only one of which is burning. This will be repaired.

Mr. Kornhauser asked the Administration to determine the cost of obtaining new "Palomar College" letters at the main entrance and present this information to the Board.

Dr. Huber reported that the new traffic and parking plan will go into effect Monday, April 19. He indicated that the Administration will present progress reports on its operation.

Dr. Huber stated that the air-conditioning system in Staff Office Building Wing #2 has been improved; the Dean of Instruction is making a survey of Staff Office Building Wing #1.

Dr. Huber informed the Board that a letter was presented to the Planning Commission regarding the proposed rezoning of property at the corner of Las Posas and Mission Roads. The Planning Commission denied the rezoning. The person who filed the petition has indicated that he will be appealing the decision of the Planning Commission to the City Counsel. This hearing will be held on Tuesday, April 27, 7:30 p.m. The Board, by consensus, asked the Administration to continue to oppose the rezoning of the property from Residential to Commercial and to so indicate to the San Marcos City Council.

Dr. Schettler reported that the proposal to widen Mission Road seems to be developing satisfactorily. The College property has been surveyed and all costs involving relocation of plants, fence, water meters, sewer lines, pipes, etc., will become part of the cost of the improvement act project of widening the street. Dr. Schettler stated that this will be a 1911 or 1913 Improvement District project which is an assessment against those whose property abuts Mission Road. Dr. Schettler also stated that City officials feel that there is a good possibility of obtaining some right of way of the Santa Fe Railroad for the widening.
The Board reviewed a list of personnel, both certificated and classified, which represents the recommendation of the Administration for staffing for the academic year 1976-77. Dean Bergman stated that the philosophy of adding virtually no new personnel during 1976-77 has been adhered to in this recommendation.

Dr. Huber noted that the Administration will seek replacements for those people indicated on the list, unless the Board has further questions.

Dean Bergman noted that position announcements are now being written for those positions that must go through the affirmative action procedure.

Mr. Shadle inquired whether hourly instructors are required to go through the affirmative action process. Mr. Bergman replied that they were not. Dean Bergman stated that County Counsel has indicated that in cases where instructors are teaching hourly that that person does not have to go through the process. Mr. Shadle stated that he felt this could be an evasion of affirmative action. It was also expressed that perhaps the Administration and staff were not completely committed to affirmative action. It was noted that statistics do not bear out this position.

Discussion followed regarding the principle and philosophy of the affirmative action process being applied to hourly as well as contract instructors.

Dr. Simson recommended that the Administration review the employment process, as it relates to hourly personnel, to see if there is something that we should do to improve our activity in this area so that we are not using this hiring process -- or be accused of using this -- as a "way around" affirmative action philosophy and implementation. It was noted that when time permits rather complete hiring practices are utilized.

The Board asked the Administration to ascertain the number of people who have been employed on an hourly basis and are now on a contract basis and to present this information to the Board at a future meeting. The Board also requested County Counsel opinion regarding why hourly personnel do not have to go through the affirmative action procedures. The Board further requested a report on the status of the position of Affirmative Action Officer. The Administration indicated that this will be presented at the next Board meeting.

There was no request for an Executive Session.

MSC Kornhauser, Froehlich

RESOLUTION 75-5483

BE IT RESOLVED, That the transfer of Linda Zagarino from the position of Clerk-Typist I, Counseling Office, to the position of Counselor Assistant, Counseling Office, Salary Class No. 28-A, at a salary of $699.00 per month, Classification No. 813.6, Budget Class J/EVE, effective April 1, 1976, be approved (eleven month contract/new position).

The vote was unanimous.
BE IT RESOLVED, That the following Sabbatical Leave requests be approved:

Mr. Lester V. Knapp, 1976-77 Academic Year
Mr. Wayne P. Armstrong, 1976 Fall Semester
Mr. Howard R. Brubeck, 1976 Fall Semester
Mr. Angelo Carli, 1976 Fall Semester
Mr. James G. Clayton, 1976 Fall Semester
Dr. Robert F. Coleman, 1976 Fall Semester
Dr. Raymond Dahlin, 1977 Spring Semester
Mr. Robert R. Ebert, 1977 Spring Semester
Mr. Thomas Humphrey, 1977 Spring Semester
Mr. Duncan D. McGilvray, 1977 Spring Semester
Mr. Jack C. Quintero, 1977 Spring Semester
Mr. Joseph Willis, 1977 Spring Semester
Dr. Robert M. Woodward, 1977 Spring Semester

The vote was unanimous.

Dr. Huber stated that there was nothing further to present under the Report of Superintendent.

Dr. Simson commended the past officers of the Board, particularly Mr. Kornhauser for his leadership during the past year.

The meeting was adjourned at 8:40 p.m.
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the Vice President, Mr. William L. Froehlich.

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
Mr. William L. Froehlich, Vice President
Mr. Richard J. Kornhauser
Mr. Milo E. Shadle (arrived at 7:34 p.m.)

ABSENT: Dr. Anton K. Simson, President

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Student Personnel
Mr. Howard Bruebeck, Assistant Dean of Instruction
Dr. David Chappie, Assistant Dean of Student Personnel
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Killman, Assistant Dean of Instruction

GUESTS: Mrs. Janet Hafner, Chairperson, Bilingual Education Department
Ms. Coy Salzano, Instructional Aide, Bilingual Education
Mrs. Ramona Colwell, President, The Faculty
Mr. Richard Aufmann, President, Faculty Senate
Mr. Ron Page, President, C.S.E.A.
Mrs. Charlotte Froehlich, Rancho Bernardo
Mr. Robert Smith, Personnel Manager
Mrs. Virginia Rickabaugh, Accountant
Mr. Sweed Swanson, President-elect, Associated Students
Mr. Mark Good, President, Associated Students
Mr. Ray O'Brien, Student Legislature
Mrs. Ann Larson, Chairperson, Faculty Salary & Benefits Committee
Mrs. Ruth Murphy, Instructor, Nursing Education
Mrs. Bonnie Smith, Chairperson, Affirmative Action Committee
Mrs. Tilly Cheyney, Chairperson, Budget Committee
Ms. Kathryn Russell, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Mr. Froehlich declared a quorum present and the meeting proceeded with the order of business.

Mr. Froehlich requested that a moment of silence be observed in memory of Dr. Richard Loomis who passed away April 15, 1976.

Mr. Froehlich called for approval of the minutes. It was

MSC Kornhauser, Froehlich

RESOLUTION 75-5485

BE IT RESOLVED, That the Minutes of the Special Meeting held March 30, 1976 and the Organizational and Regular Meeting held April 13, 1976, be approved.

The vote was unanimous.

Mrs. Ramona Colwell reported that there will be a meeting of the Faculty on Monday, May 3, 1976, at which time the election of Faculty Senate members will be held.
Mr. Richard Aufmann, President of the Faculty Senate, stated that there was no report to present to the Board at this time. He noted that the Senate will be reorganizing and the new President will be attending the next Board meeting.

There was no representative present to report for the Patrons of Palomar. Dr. Huber reminded the Board that the Annual Pink Elephant Sale will be held April 30 and May 1.

Mr. Mark Good announced that the Annual Associated Students Awards Banquet will be held Wednesday, May 5, at 8:00 p.m., in the Student Union. Mr. Good also introduced Mr. Sweed Swanson, President-elect, who will be installed at the Awards Banquet.

Mr. Ron Page, President of the C.S.E.A., indicated that there was no report to present to the Board at this time.

Ms. Janet Hafner, Chairperson of the Bilingual Education Department, presented an audio-visual program on the development and growth of the Bilingual Education Program.

Dr. Huber announced that the Annual Meeting of the San Diego County School Boards Association will be held Wednesday, May 12, 1976, in San Diego. Mr. Froehlich indicated that he would attend.

Dr. Huber read a letter received from the First Baptist Church of San Marcos requesting permission "to utilize a small portion of your facilities on Sundays. Because of the church's present position of expansion our present facilities are inadequate. Therefore, until the opportunity presents itself for us to purchase permanent properties, we desire to use the school on a very temporary basis." Dr. Huber noted that church officials have filled out a College application for the use of facilities and they will be charged $25.00 per week. Unless these were objections, Dr. Huber stated that the Administration would grant the request. The Board concurred.

Mrs. Tilly Cheyney presented the latest print-out of the proposed 1976-77 budget and related material. Dr. Huber asked the members of the Board to thoroughly review the budget material and noted that time will be allocated at the next three or four Board meetings to review the budget in detail.

Dr. Huber stated that the Board has received the "position announcement" relative to the Affirmative Action Coordinator, and provided that the Board has no objections, that announcement will be sent out. Dean Bergman also provided the Board with a break-down of new hires during the period 1973 through 1976 which reflects the College's hiring practices. Dr. Huber also noted that the Board is in receipt of the proposed Affirmative Action Program.

It was reported that the Budget Committee has approved of the Affirmative Action Coordinator position to be included in the 1976-77 budget.

Dr. Huber noted the following amendments to the job description (under Qualifications):

"... such eligibility to be determined at the time of application."

"... Knowledge of ..."

Dr. Huber stated that the job description as amended did not need Board approval; however, the proposed Affirmative Action Program would need approval. It was...
MSC Kornhauser, Bayne

RESOLUTION 75-5486

BE IT RESOLVED, That the Affirmative Action Program be approved with the understanding that if Dr. Simson has any suggested changes that the matter be placed on the agenda for further consideration at the next meeting.

The vote was unanimous.

Mr. Shadle stated that he felt the Affirmative Action Committee has done its job extremely well; the document is very well prepared.

Mr. Froehlich stated that he has been informed that negotiations are still in progress relative to the matter of the educational theatre. Mr. Kornhauser suggested that the matter be carried over to the next Board meeting.

Dr. Huber reported that he talked with the attorney for the McKeen's this afternoon, and the attorney stated that within a week he will submit a dollar amount which he feels is appropriate for the purchase of the property. Dr. Huber informed the Board that because of the complications involved with a property exchange County Counsel advised that such a transaction would be inappropriate for the District.

Dean Bergman reviewed a summary of items regarding physical facilities for 1976-77. He stated that if the proposal is accepted, it would resolve the current problem of insufficient space for housing current programs; however, it does not preclude the recognition of permanent facilities in long-range planning. Dean Bergman reviewed the uses for the proposed relocatable buildings outlining the secondary effects which would allow areas that are presently overcrowded to expand and move into those permanent facilities that would be vacated with the installation of the relocatable buildings.

Dr. Huber reminded the Board that the funds for the projects as described would come from the county tax for those students attending Palomar from out of district.

Dr. Huber stated that the Administration would like to know if the Board agreed with the idea of relocatables as described; the Administration would like to present at the next meeting a specific proposal for the Board's consideration. The Board indicated its tentative agreement with the Administration's proposal and asked that specifics be presented at the next meeting.

The Board reviewed proposed changes in the Academic Regulations concerning Probation and Disqualification. Dean Burton explained that the proposal represented a plan to eliminate an excessive amount of 'W' grades being accumulated by a student during a semester. The proposal has been approved by the Faculty Senate, Curriculum Committee and the Administrative Council.

Mark Good, President of the Associated Students, and Sweed Swanson, President-elect, spoke in opposition to the proposed changes indicating that there are legitimate exceptions when a student would have to drop a number of classes and thus, the lack of progress would appear on the student's permanent record.

Mr. Ray O'Brien, a member of the student legislature and Curriculum Committee, spoke in favor of the proposal. He noted that all the community colleges in San Diego County, except for Palomar and MiraCosta, have a policy similar to this and it seems to be working well as a deterrent not so much to penalize the student but to keep them from getting into that situation in the first place. Mr. Aufmann spoke in support of the proposed policy as presented.
The Board asked the Administration to review the proposal with the view toward possibly making some provisions that would cover unusual situations.

MSC Shadle, Bayne

RESOLUTION 75-5487

BE IT RESOLVED, That persons authorized to sign checks disbursement funds for the Associated Students for the 1976-77 College year, are as follows:

Students: G. Sweed Swanson, President, effective May 5, 1976 or Erin Thien, Treasurer, effective April 10, 1976

and

Administration: Frederick R. Huber or John D. Schettler or Ruth M. Serr

The vote was unanimous.

MSC Kornhauser, Shadle

RESOLUTION 75-5488

BE IT RESOLVED, That the gift of two oil paintings by John Baldessari to the Palomar College Boehm Gallery and Art Department from Mr. Robert E. Matheny, 3062 Poinsettia Drive, San Diego, California; said donation valued at $5,000.00 ($2,500 per painting), be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Bayne, Kornhauser

RESOLUTION 75-5489

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic event:

Bowling (one event) . . . . . . . . . $60.00

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 75-5490

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (mileage), registration fee to attend "Changing Human Behavior - A New Analysis", San Diego, California, April 24, 1976, $19.00;

b. Transportation (air fare), meals, lodging, registration fee, to attend Annual Conference - Glass Art Society, Corning, New York, May 12 - 16, 1976, $302.00;

c. Transportation (mileage), meals, lodging, registration fee, to attend VideoShow, Los Angeles, California, April 29 - 30, 1976, $124.00;
d. Transportation (air fare), meals, to deliver Accreditation Report to Accrediting Commission, Modesto, California, March 31, 1976, $90.60;

e. Transportation (mileage), meals, to attend Equal Employment/Affirmative Action Conference for North County Employees, Oceanside, California, April 5-8, 1976, $17.20;

f. Transportation (air fare), meals, lodging, registration fee, to attend Plate Tectonics - LAGEOS Conference, Santa Maria, California, May 3-4, 1976, $164.00;

g. Transportation (mileage), meals, to attend American Association for Affirmative Action Conference, San Diego, California, April 21, 1976, $34.40 (reimbursable);

h. Transportation (air fare), meals, to attend Eighth Annual Conference of the Western Association of Student Financial Aid Administrators, Lake Tahoe, California, April 12-13, 1976, $86.40 (reimbursable).

The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Budgetary Balances as of March 31, 1976

2. Report of Collections Deposited in the County Treasury during the month of March 1976

3. Income Statement, March 31, 1976

4. Palomar College Cafeteria Balance Sheet, March 31, 1976. Mr. Froehlich questioned whether there was an increase in the cost of sales as a percentage and some increase in the cost of total expenses as a percentage of sales over the last report presented to the Board. The Administration indicated that a comparison would be made and a report presented at the next meeting.

5. Palomar College Bookstore Balance Sheet, March 31, 1976

6. Associated Students of Palomar College, Comparative Statement of Income and Expenses, March 31, 1976


8. Palomar College Student Athletic Association Financial Statement, March 31, 1976

MSC Shadle, Bayne

RESOLUTION 75-5491

BE IT RESOLVED, That the Report of Expenditures, Revolving Cash Fund, Check numbers 6861 through 6993, in the amount of $3,108.78, be approved.

The vote was unanimous.
MSC Bayne, Kornhauser

RESOLUTION 75-5492


The vote was unanimous.

MSC Bayne, Kornhauser

RESOLUTION 75-5493

BE IT RESOLVED, That Expense Warrants numbered 577436 through 678881, be approved.

The vote was unanimous.

MSC Kornhauser, Shadle

RESOLUTION 75-5494

BE IT RESOLVED, That Purchase Orders numbered 4994 through 5501, except for those marked "reserved", be approved.

The vote was unanimous.

Dean Bergman presented a Report of Certificated Applicant Flow, 1975-76, as requested by the Board in light of its discussion on affirmative action held at the last meeting.

Dr. Huber reported on the progress of the parking plan, noting that warning citations will be issued this week. The one-way traffic plan seems to be progressing satisfactorily; the City is marking Mission Road and Sheriff's officers have been directing traffic during this transitional period. Some complaints have been received and they are being submitted to Mr. Robert Jackson, Supervisor of the Program, for evaluation and recommendation.

There was no request for an Executive Session.

MSC Bayne, Shadle

RESOLUTION 75-5495

BE IT RESOLVED, That the resignation of Carrie M. Carnahan, Secretary III, Assistant Dean of Instruction, Humanities, BE RESCINDED (Resolution 75-5459, March 30, 1976) and a Leave of Absence, without compensation, be granted effective April 23, 1976 to July 28, 1976.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 75-5496

BE IT RESOLVED, That the employment of the following Instructor, at the hourly rate indicated, for the 1976 Spring Semester (day and/or evening), be approved:

Mr. Jerome Evelyn, Jr., Counseling (Camp Pendleton), $11.72 (new position)

The vote was unanimous.
BE IT RESOLVED, That in accordance with the Professional Growth Program for Classified Employees, the following persons be granted a $250.00 annual increment:

Gay Gilchrist, effective February 1, 1976
James Kelly, effective February 1, 1976
Ronna Mahan, effective February 1, 1976
Barbara McConnell, effective February 1, 1976
Frank Mendez, effective February 1, 1976
Hope Nelson, effective February 1, 1976
Petra Reyes, effective February 1, 1976
Rebecca White, effective February 1, 1976

The vote was unanimous.

BE IT RESOLVED, That the employment of the following persons, as listed on Page 8 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Dr. Huber announced that the Annual Spring Pottery and Glass Sale will be held May 6, 7, 8.

He also noted that Ann Ovesen, a freshman in the Nursing Education Program, will be competing in the Bank of America Awards Program, to be held April 28, in Los Angeles.

Dr. Huber reminded the Board that Commencement is scheduled for Saturday, June 19, 1976. He asked that two Board representatives be appointed to the Committee for the Associate Degree in Humane Arts. Mr. Froehlich and Mrs. Bayne were asked to serve on this Committee.

Dr. Huber announced that the Palomar College Speech Team is the National Champion and members of the squad will be present at the May 11 meeting to be introduced to the members of the Board. Mr. Shadle asked that the Administration relay the Board's commendation to Dr. Dahlin, the coaches, and the entire team for the great honors they have brought to Palomar College.

Mr. Froehlich asked that the Board be informed at least 4 to 6 weeks prior to the expiration of the College's liability insurance policy so that competitive quotes could be obtained.

The meeting was adjourned at 9:25 p.m.
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Anton K. Simson.

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
Mr. William L. Froehlich, Vice President
Mr. Milo E. Shadle
Dr. Anton K. Simson, President

ABSENT: Mr. Richard J. Kornhauser

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Student Personnel
Mr. Howard Brubeck, Assistant Dean of Instruction
Dr. David Chappie, Assistant Dean of Student Personnel
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction
Mrs. Esther Nesbin, Assistant Dean of Instruction

GUESTS: Mr. Ron Page, President, C.S.E.A.
Mrs. Ramona Colwell, President, The Faculty
Mrs. Tilly Cheyney, Chairperson, Budget Committee
Mrs. Charlotte Froehlich, Rancho Bernardo
Mrs. Virginia Dower, Bookstore Manager
Mr. Robert Smith, Personnel Manager
Mr. Ray O'Brien, Student Legislature
Mr. Sweed Swanson, President, Associated Students
Mr. Richard Aufmann, President, Faculty Senate
Mrs. Kay Burkharter, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Dr. Simson declared a quorum present and the meeting proceeded with the order of business.

MSC Froehlich, Shadle

RESOLUTION 75-5499
BE IT RESOLVED, That the Minutes of the Regular Meeting held April 27, 1976, be approved.

The vote was unanimous.

Mrs. Ramona Colwell reported that The Faculty met on Monday, May 3, and elected 12 new senators. The Faculty also plans to have a picnic in honor of the ADDCP-MADDOP students.

Mr. Richard Aufmann reported that new Senate officers were elected; they are: Barbara Hinkley, President; Jim Bowen, Vice President; and Joe Farrelly, Secretary.

There was no representative to report for the Patrons of Palomar; however, Dr. Huber noted that the Patrons raised $4,133 from the Pink Elephant Sale.

Mr. Sweed Swanson reported that the new Legislature is functioning and its first regular meeting will be held Thursday, May 13. Mr. Swanson introduced Mr. John Couture, Chairperson of the Student Legislature.
Mr. Ron Page, President of the C.S.E.A., noted that he had no report to present to the Board at this time.

Dr. Huber introduced Mr. Pat Schwerdtfeger, Instructor, Speech/Theatre Arts Department and coach of the Forensics Team, who in turn introduced members of the Palomar College National Championship Speech Team. The Board commended the Team and coaches for their accomplishments during the year.

Mrs. Tilly Cheyney, Chairperson of the Budget Committee, presented the proposed 1976-77 budget, totaling $18,415,608. The budget as presented contains salary requests for both classified (8 percent) and certificated (12 percent). Mrs. Cheyney briefly reviewed the process used by the Committee in its development of the budget, noting that the Committee has based the proposed budget on a 12 percent growth factor. Three projects — addition to Life Sciences Building, addition to Art/Music Building, and Industrial Technology Building — will be eligible for matching State funds if Proposition 4 is successful on June 8, and the tax rate for 1976-77 will be dependent upon the Board approving of local matching funds to construct these facilities. Salary adjustments for 1976-77 will also affect the tax rate. Approximate tax rate figures were presented during discussions. The Board did ask for further clarification of income and its variables and a more specific determination of the effect the proposed budget would have on the 1976-77 tax rate.

Dr. Huber reported that the attorney for the McKee family has not responded regarding acceptance or rejection of the appraisal price of property east of the College. The Board asked the Administration to contact County Counsel regarding the preparation of a resolution for condemnation of the property.

Dr. Huber reported that the proposed Probation and Disqualification Policy was reviewed by the Administrative Council at its May 4 meeting. The Administrative Council approved of an addition under Lack of Progress Probation as follows (addition underlined):

"If it is necessary for a student to withdraw from classes or from college under circumstances which warrant an exception to the above regulations, the student may petition the Academic Review Committee in advance of the recording of the probation."

The concern expressed by students at the last Board meeting was that they have the opportunity to review an unusual situation prior to it being recorded on their record.

Mr. Swanson expressed concern that there be a method whereby "probation" could be eliminated and not placed on the final transcript if in fact academic progress can be shown. Mr. Swanson indicated that he did agree with the amendment to the policy as approved by the Administrative Council. The Administration indicated that if academic progress is achieved the term "probation" is eliminated from the transcript. The Board suggested that the policy be approved and if the students find there is a problem as stated by Mr. Swanson that the policy again be presented to the Board for review. It was

MSC Bayne, Froehlich

RESOLUTION 75-5500

BE IT RESOLVED, That the Probation and Disqualification Policy be approved.

The vote was unanimous.
The Administration presented a revised Tuition and Fees Schedule, noting that this proposal was being presented to the Board for information at this time. The proposal will be reviewed by the Administrative Council, Faculty Senate and Associated Students prior to it being submitted to the Board for approval.

The Governing Board Policy Manual for 1976-77 was presented. Dr. Simson, as requested by the Board, did review the draft form of the Manual. The Board suggested that approval be deferred until the next meeting allowing time for members to thoroughly review the Manual.

MSC Shadle, Froehlich
RESOLUTION 75-5501
BE IT RESOLVED, That the Governing Board authorize the District Superintendent to call for bids for the purchase of the following:
   a. Milk and Milk Products
   b. Guard Service

The vote was unanimous.

MSC Froehlich, Shadle
RESOLUTION 75-5502
BE IT RESOLVED, That payroll deductions be authorized for the purpose of purchasing tax sheltered annuities from Congress Life Insurance Company, 2100 North Broadway, Santa Ana, California 92711.

The vote was unanimous.

MSC Bayne, Shadle
RESOLUTION 75-5503
BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic event:
   Bowling (one event) ................ $48.00

The vote was unanimous.

MSC Froehlich, Shadle
RESOLUTION 75-5504
BE IT RESOLVED, That the Agreement for Community College Districts' Media Collection and Services, effective May 12, 1976, be approved.

The vote was unanimous.

MSC Froehlich, Shadle
RESOLUTION 75-5505
BE IT RESOLVED, That in accordance with the terms of the contract dated January 13, 1976, Payment No. 4, K.L. Wessel Construction Company, Escondido, California, for work completed on the Palomar College Staff Office Building Wings #3 and #4, be approved in the amount of $33,945.03 (net amount after ten percent retainage).

The vote was unanimous.
BE IT RESOLVED, That the Governing Board of the Palomar Community College District accept the work of David R. Madison Construction Company, Ramona, California, on the Palomar College Shower/Locker Facilities and Handball Courts as completed; that the total amount of this contract is $400,131.13, and that the retained amount of $40,033.11 be paid to David R. Madison Construction Company in accordance with the terms of the contract dated April 22, 1975.

The vote was unanimous.

BE IT RESOLVED, That the Superintendent of the Palomar Community College District, Dr. Frederick R. Huber, be directed to file a Notice of Completion on the construction of the Palomar College Shower/Locker Facilities and Handball Courts and on the contract with David R. Madison Construction Company, Ramona, California.

FURTHER, That the Superintendent notify the San Marcos Fire Protection District that all chain-link gates will be locked in the open position.

The vote was unanimous.

BE IT RESOLVED, That the Governing Board of the Palomar Community College District supports Proposition 4, The 1975 Community College Construction Program Bond Act.

The vote was unanimous.

BE IT RESOLVED, That pursuant to Section 16029, Title V, the Governing Board of the Palomar Community College District authorize the Superintendent, or his designee, to submit the following records to the State Historian, State Archives, for approval for destruction:

- Spring 1972 Students' Official Study Programs
- Summer 1972 Students' Official Study Programs
- Fall 1972 Students' Official Study Programs
- Spring 1973 Applications for Admission
- Spring 1973 Students' Official Study Programs

The vote was unanimous.

BE IT RESOLVED, That the following new courses be approved:

- Art 46 Advanced Foundry Techniques in Sculpture (3)
- Bus 26 Loan Officer Development (2)
- Bus 46 Beginning Shorthand (Century 21) (3)
- Bus 47 Intermediate Shorthand (Century 21) (3)
- Bus 88 Introduction to Property Management (3)
- Preschool Directors Certificate Program (21)
- TRRT 20 Advanced Technical Operations for Broadcasting (4)

The vote was unanimous.
BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Registration fee, to attend National Society Public Relations Association Workshop/Meeting, San Diego, California, May 7, 1976, $8.00;

b. Transportation (mileage), meals, lodging, to attend Inservice Professional Growth Workshop, La Jolla, California, April 30 - May 1, 1976, $461.00;

c. Meals, registration fee, to attend San Diego Mathematics Council Meeting, San Diego, California, April 30 - May 1, 1976, $14.00;

d. Transportation (air fare), meals, lodging, registration fee, to attend Division/Department Chairperson Workshop, Phoenix, Arizona, June 7-9, 1976, $738.00;

e. Transportation (mileage), meals, registration fee, to attend Medalist World of Basketball Clinic, San Diego, California, May 14-16, 1976, $58.00;

f. Transportation (air fare), meals, lodging, car rental, registration fee, to attend Western Association of Art Museums Meeting, Eugene, Oregon, $331.50;

g. Transportation (mileage), meals, lodging, Botany 2 Field Trip, Grand Canyon, Arizona, May 13-16, 1976, $196.84;

h. Transportation (air fare), meals, lodging, registration fee, to attend Western Association of Student Financial Aids Administrators' Conference, Lake Tahoe, Nevada, April 10-13, 1976, $164.40;

i. Transportation (air fare), meals, lodging, registration fee, to attend Astronomical Society of the Pacific Symposium, Berkeley, California, May 21-22, 1976, $86.00;

j. Transportation (mileage), registration fee, to attend Conference in Bilingual Education, San Diego, California, March 12-13, 1976, $30.80;

k. Transportation (mileage), meals, to attend Student Day Conference, University of California San Diego, April 22, 1976, $12.56;

l. Transportation (mileage), meals, registration fee, to attend Computer Caravan '76, Los Angeles, California, May 4-5, 1976, $114.80.

The vote was unanimous.
The following Financial Reports were reviewed:

1. Report of Collections Deposited in the County Treasury during the month of April 1976
2. Report of Use of Facilities by Outside Organizations during the month of April 1976
3. Income Statement, April 30, 1976

MSC Bayne, Froehlich

RESOLUTION 75-5512

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check numbers 6994 through 7124, in the amount of $2,972.30, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 75-5513


The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5514

BE IT RESOLVED, That Expense Warrants numbered 678882 through 679115, be approved.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5515

BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period April 14 to May 11, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.

There were no Operational Reports to present at this time.

Dean Bergman reported that Tom Humphrey, Chairman of the Business Education Department, and LaVerne Campbell, Secretarial Science Instructor, have proposed a program for Secretarial Science students beginning Fall 1976. The Humphrey/Campbell Enterprises, now called "Camphrey", is an attempt to make available to our Secretarial Science students a simulated office experience that will be as near to an actual situation as possible. Dean Bergman noted that this effort is aimed at an original and innovative approach to teaching the various aspects of Secretarial Science.
There was no request for an Executive Session.

MSC Froehlich, Bayne

RESOLUTION 75-5516

BE IT RESOLVED, That the resignation of Catherine I. Long, Secretary II, President's Office, effective June 30, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5517

BE IT RESOLVED, That the employment of Iris Kohler as Instructor, Business Education Department, Salary Step E-7, $18,003.00, for the 1976-77 Academic Year, be approved (Leave of Absence replacement/ten month contract).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5518

BE IT RESOLVED, That the employment of Judy Cater as Librarian, Salary Step C-3, $13,848.00, for the 1976-77 Academic Year, be approved (replacement/ten-month contract).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5519

BE IT RESOLVED, That the employment of the following Instructor, at the hourly rate indicated, for the 1976 Spring Semester (day and/or evening), be approved:

Frank C. Munden, P.E. 22, Emergency Medical Training (teacher of record; to be paid by United States Marine Corps)

The vote was unanimous.

Dr. Huber reported that the Validation Team, composed of the following three persons, will be on campus Thursday, May 20:

Mrs. Janet Matsuyama, who was a member of the 1970 Accreditation Team, is a Business Education Instructor at Fullerton College. She is also a member of the Accrediting Commission.

Dr. Thomas Clements, Dean of Students, De Anza College

Dr. Harry Wiser, Executive Director, Accrediting Commission

Dr. Huber urged members of the Board to meet with the Team on that day. He noted that the Team will be headquartered in the Conference Room.

Dr. Huber stated that County Counsel has informed him that all public bodies, including school boards, must file by July 1, a conflict of interest statement and adopt a conflict of interest code. Dr. Huber stated that he will obtain specific information and present this to the Board at its next meeting.

Dr. Simson noted that the Association of Community College Trustees (ACCT) has sent notification that the Board is entitled to one voting delegate during its Seventh Annual Convention. The Board appointed Mrs. Bayne as its voting delegate and Mr. Froehlich as alternate.
The meeting was adjourned at 9:25 p.m.
MINUTES OF THE REGULAR MEETING
GOVERNING BOARD, PALOMAR COLLEGE
PALOMAR COMMUNITY COLLEGE DISTRICT
ADMINISTRATION BUILDING, COLLEGE CAMPUS
May 25, 1976, 7:30 p.m.

The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the Vice President, Mr. William L. Froehlich.

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
Mr. William L. Froehlich, Vice President
Mr. Richard J. Kornhauser
Mr. Milo E. Shadle
Dr. Anton K. Simson, President (arrived 8:35 p.m.)

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Student Personnel
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Brubeck, Assistant Dean of Instruction
Dr. David Chappie, Assistant Dean of Student Personnel
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS: Mr. Ron Page, President, C.S.E.A.
Mrs. Ann Larson, Chairperson, Classified Salary and Benefits Committee
Mrs. Virginia Dower, Bookstore Manager
Mrs. Virginia Rickabaugh, Accountant
Mr. Robert Smith, Personnel Manager
Mr. J.D. Hodges, Escondido
Mrs. Barbara Hinkley, President, Faculty Senate
Mr. Peter J. Aretakis, Coordinator, Education Satellite Center, Veterans Education

Following the pledge of allegiance to the flag, Mr. Froehlich declared a quorum present and the meeting proceeded with the order of business.

MSC Shadle, Bayne

RESOLUTION 75-5520

BE IT RESOLVED, That the Minutes of the Regular Meeting held May 11, 1976, be approved.

The vote was unanimous.

There was no report to present from The Faculty.

Mrs. Barbara Hinkley stated that there was no report to present from the Faculty Senate at this time.

There was no representative present to report for the Patrons of Palomar.
Mr. John Couture, Chairperson, Student Legislature, informed the
Board that the Associated Students have received a petition to ask
for a student opinion on the traffic plan. He also stated that there
has been a great deal of concern regarding smoking in the Student
Union; i.e., should there be designated areas. The Student
Legislature is researching the matter of smoking in the Student
Union and a report will be presented to the Board at a future
meeting. (Last year's Student Legislature did designate
areas
in the Student Union as non-smoking areas, but enforcement was
voluntary.)

It was noted that the Administrative Council will be reviewing the
traffic and parking plan and will consider the Associated Students
recommendation at that time and report its evaluation to the
Governing Board.

Dr. Huber stated the Salary and Benefits Committees for both the
classified and certificated would like to make a formal presentation
to the Board relative to their respective requests. Dr. Huber
stated that these two requests are included in the proposed
1976-77 budget.

Mr. Bill Baldwin, Chairperson of the Classified Salary and Benefits
Committee, and Mr. Ron Page, President of C.S.E.A., presented the
following request:

In its meetings relative to Salary and Benefits negotiations for the 1976-77
school year, the Classified Employees have considered several major points.
First the cost of maintaining the quality of instruction available to the
community, as well as the effects of Senate Bill 6, and the Governor's 5 percent
cap on Community College growth.

With these in mind the Classified Salary and Benefits Committee polled the
entire classified staff regarding salary and benefits proposals.

After tabulating the questionnaire results and considering the fiscal
restraints placed upon the District, the Classified Employees' Salary and
Benefits Committee is proposing the following for inclusion in total 1976-77
school year budget:

Item 1: 8% across-the-board salary adjustment to reflect Cost-of-Living increase.

Comment: Any institution faces the yearly problem of inflation/Cost of Living
versus the budget. It seems that the two never reach parity. The 8% requested
in this proposal is intended to narrow the gap between the two items.

Item 2: Revision of the current vacation schedule as follows:

Proposed: Present: (from Classified Handbook, pg. 32)

<table>
<thead>
<tr>
<th>Service</th>
<th>Vacation Schedule</th>
<th>Current Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-5 yrs.</td>
<td>1 day/mo.</td>
<td>For first five years: 1 .0460</td>
</tr>
<tr>
<td>6-10 yrs.</td>
<td>1 1/2 days/mo.</td>
<td>For sixth year: 1 1/12 .0498</td>
</tr>
<tr>
<td>11-15 yrs.</td>
<td>3/4 days/mo.</td>
<td>For seventh year: 1 1/6 .0537</td>
</tr>
<tr>
<td>16 yrs. &amp; over</td>
<td>2 days/mo.</td>
<td>For eighth year: 1 1/4 .0575</td>
</tr>
</tbody>
</table>

Number of persons immediately affected:

<table>
<thead>
<tr>
<th>Service</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-5 years</td>
<td>185</td>
</tr>
<tr>
<td>6-10 years</td>
<td>29</td>
</tr>
<tr>
<td>11-15 years</td>
<td>14</td>
</tr>
<tr>
<td>16 yrs. &amp; over</td>
<td>6</td>
</tr>
<tr>
<td>Total</td>
<td>234</td>
</tr>
</tbody>
</table>

Comment: Each classified employee works on a five year, five step salary
schedule. After the fifth year there is no scheduled upward mobility until
the employee reaches longevity I or the seventh year. The same is true for
the time period following longevity II at 10 years of service.
Discussion was held regarding the classified salary request versus the cost-of-living index. The Board also discussed the C.S.E.A.'s rationale for the proposed revision to the current vacation schedule and expressed concern on the proposed five week vacation period.

Mrs. Ann Larson, Chairperson of the Faculty Salary and Benefits Committee, and Mr. Jim Felton, member of the Salary Committee and Budget Committee, distributed a revised 1976-77 Salary and Benefits Proposal.

Holdover Items from 1975-76 Proposal:

1. 7 1/2 percent increase in certificated hourly rate.

Mrs. Larson commented that this is not in addition to any across-the-board salary increase that the Board may grant to certificated staff.

2. "F" column added to salary schedule.

1976-77 New Proposal Items:

1. Multiphasic screening added to basic Blue Cross program for all employees.

2. Twelve (12) percent salary increase across-the-board for all certificated faculty.

Mrs. Larson reviewed the document which detailed the Committee's rationale for its request, noting that the total proposal has been approved by the Faculty Senate, The Faculty and the Budget Committee.

Mr. Felton spoke to the hourly request, emphasizing that the 7 1/2 percent proposed increase is not in addition to the 12 percent request; the hourly personnel would only receive the 7 1/2 percent because if they were granted 12 percent this would put a burden of another $150,000 to $200,000 in the proposed budget.

Considerable discussion was held about the proposal on the hourly wage and whether it would be an equitable plan for the part-time employee. The Board also requested more information as to what the proposed change in fringe benefits would mean in terms of actual monies paid out by the District to the employee. It was noted that there have been many fringe benefits granted over the past few years that are not reflected in either the certificated or classified proposals but are reflected in the budget and the tax rate. There was also discussion about whether the annual increment was to be considered a part of salary adjustments, and discussion relative to the change in determining salary adjustments, for example, consumer price index versus Palomar's salary placement among the 32 community college districts in the southern section. The Governing Board has traditionally not equated the annual increment with the salary adjustment although it has been a discussion item.

It was suggested that perhaps both the classified and the certificated committees consider substituting a gradual advancement on the salary schedule rather than using the current plateau method for longevity increments.

The Board asked that the classified and certificated representatives review their proposals in light of the discussion and present further information at the next meeting.

Dr. Huber reported that he has not heard from the attorney for the McKeens; however, County Counsel has recommended that the Board adopt a notice of intent to acquire by eminent domain certain real property for school expansion. The Administration recommended that such a resolution be adopted.

It was
MSC Shadle, Kornhauser

RESOLUTION 75-5521

BE IT RESOLVED, That the Governing Board of the Palomar Community College District direct the Superintendent to contact San Diego County Counsel to determine and initiate necessary steps and conditions precedent to Board adoption of Resolution of Intention to acquire by Eminent Domain certain real property for school expansion.

The vote was unanimous.

Dr. Simson arrived at 8:35 p.m.

MSC Froehlich, Bayne

RESOLUTION 75-5522

BE IT RESOLVED, That the 1976-77 Governing Board Policy Manual be approved.

The vote was unanimous.

Dr. Huber reminded the Board that the Palomar College Chapter #402 of the California School Employees Association did file a letter with the Board at its meeting held April 27 requesting recognition as the exclusive representative of the classified unit. There is no written contract as requested by the C.S.E.A. The Administration is satisfied that C.S.E.A. does have majority support; the notice was posted for 30 calendar days, as required by SB 160; no other organization has intervened, and there is no need for the Board to call for an election. The Administration recommended adoption of the resolution. It was

MSC Kornhauser, Froehlich

RESOLUTION 75-5523

BE IT RESOLVED, That the Palomar College Chapter 402 of the California School Employees Association (C.S.E.A.) be recognized as the exclusive representative of the Classified Staff for purposes of SB 160.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5524

BE IT RESOLVED, That the Governing Board authorize the County Auditor of San Diego to draw a new warrant in favor of Roger D. Abrahams, Trustee for the estate of Mary R. Abrahams, Austin, Texas 78712; said warrant to be in the amount of $220.19 (original warrant void).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5525

BE IT RESOLVED, That the reappointment of Lionel Burton, M.D., as College Physician for the 1976-77 Academic Year, at a yearly salary of $900.00, be approved.

The vote was unanimous.
MSC Froehlich, Kornhauser

RESOLUTION 75-5526

BE IT RESOLVED, That the Palomar Community College District Plan for Cooperative Work Experience Education, effective July 1, 1976, be approved.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5527

IN ACCORDANCE with the provisions of AB 1821, the Palomar Community College District resolves to become a member of the Palomar Regional Adult and Vocational Education District. FURTHER, the members representing the Palomar Community College District are:

Walter Brown, Assistant Dean of Instruction
Janet Hafner, Chairperson, Bilingual Education Department
Robert Kuretich, Director, Cooperative Education
Theodore Kilman, Assistant Dean of Instruction

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5528

BE IT RESOLVED AND ORDERED by the Governing Board that, pursuant to Education Code Section 20952, the Superintendent of Schools, Department of Education, San Diego County, make such transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classification for the budget of the District for the college year 1975-76 as are necessary to permit the payment of obligations of the District incurred during said college year.

AYES: Bayne, Shadle, Kornhauser, Froehlich, Simson

NOES: None

ABSENT: None

MSC Bayne, Froehlich

RESOLUTION 75-5529

BE IT RESOLVED, That the following new courses be approved:

CHDV 2. Observation Methods (3)
Engl 45. Report Writing (3)
Gero 12. Application of Principles (1)
Gero 13. Independent Study (1-2-3)
Music 83. Harpsichord (1)
POSC 11. California Government (1)

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 75-5530

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Registration fee to attend ACCA Audit Workshop, San Diego, California, May 21, 1976, $44.00;

b. Transportation (mileage), registration fee to attend Regional Conference for Association for Humanistic Psychology, San Diego, California, May 28 - 31, 1976, $220.80;

c. Transportation (mileage), meals, to attend Health Services Association Meeting, Los Angeles, California, May 13, 1976, $27.00;

d. Transportation (mileage), meals, registration fee, to attend National Critical Care Institute - Continuing Education and the Law, Anaheim, California, May 22, 1976, $38.00;

The vote was unanimous.

The Report of Budgetary Balances as of April 30, 1976, was reviewed.

MSC Froehlich, Bayne

RESOLUTION 75-5531

BE IT RESOLVED, That the Report of Expenditures, Revolving Cash Fund, Check numbers 7125 through 7258, in the amount of $3,407.96, be approved.

The vote was unanimous.

Dr. Huber presented an analysis, prepared by Margaret E. Ferguson, real estate broker, of the District's existing use of facilities and lease agreements. The report indicated general satisfaction with present procedure. Dr. Huber noted that renewal of lease agreements will be presented to the Board at a future meeting.

There was no Curricular Report to present at this time.

Dr. Simson stated that there has been a request for an Executive Session to discuss personnel; however, those personnel items that appear on the agenda will be considered prior to the Board convening in Executive Session. It was

MSC Kornhauser, Froehlich

RESOLUTION 75-5532

BE IT RESOLVED, That the resignation of Judy M. Sullins, Secretary II, Counseling Office, effective May 21, 1976, be accepted.

The vote was unanimous.
BE IT RESOLVED, That Mary E. Schrudder, Clerk-Typist II, Communications/Foreign Languages/Speech-Theatre Arts Departments, be granted a Leave of Absence, without compensation, effective May 28, 1976 through November 28, 1976.

The vote was unanimous.

BE IT RESOLVED, That the employment of Marilyn F. Rogers as Clerk-Typist I, Counseling Office, Salary Class No. 21-A, at a salary of $588.00 per month, Classification No. 721.5, Budget Class JEVE, effective May 24, 1976, be approved (replacement/twelve month contract).

The vote was unanimous.

BE IT RESOLVED, That the employment of Letty B. Brewster as Graphic Arts Technician/Typesetter, Communications Department, Salary Class No. 29-A, at a salary of $716.00 per month, Classification No. 818.1, Budget Class TEDY, effective July 1, 1976, be approved (new position/twelve month contract).

The vote was unanimous.

BE IT RESOLVED, That the employment of Ronald R. Haines as Counselor for the Handicapped, Salary Step E-2, $7,997.00, for the 1976-77 Academic Year, be approved (new half-time position/eleven month contract/reimbursable).

The vote was unanimous.

BE IT RESOLVED, That the employment of Hallie Barton as Instructor, Mathematics Department, Salary Step D-10, $11,632.80, for the 1976-77 Academic Year, be approved (60 percent contract/ten month contract).

The vote was unanimous.

BE IT RESOLVED, That the employment of Martha Evans as Instructor, Bilingual Education Department, Salary Step C-7, $16,618.00, for the 1976-77 Academic Year, be approved (ten month contract).

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 75-5539

BE IT RESOLVED, That the employment of Katheryn Garlow as Instructor, Bilingual Education Department, Salary Step B-5, $14,540.00, for the 1976-77 Academic Year, be approved (ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5540

BE IT RESOLVED, That the employment of Willie Golden as Instructor, Industrial Technology Department, Salary Step B-8, $16,618.00, for the 1976-77 Academic Year, be approved (ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5541

BE IT RESOLVED, That the employment of Carlos Gomez as Instructor, Bilingual Education Department, Salary Step A-8, $15,925.00, for the 1976-77 Academic Year, be approved (ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5542

BE IT RESOLVED, That the employment of Stan Levy as Reading Specialist, Salary Step B-5, $14,540.00, for the 1976-77 Academic Year, be approved (ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5543

BE IT RESOLVED, That the employment of Joe Schaeffer as Instructor, R.O.P. Diesel Mechanics, Salary Step B-7, $15,925.00, for the 1976-77 Academic Year, be approved (ten month contract).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 75-5544

BE IT RESOLVED, That the employment of the following Instructor, at the hourly rate indicated, for the 1976 Spring Semester (day and/or evening), be approved:

Dr. James H. Phelan, Emergency Medical Care, $11.72

The vote was unanimous.
BE IT RESOLVED, That the employment of the following persons, as listed on Page 10 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Dr. Huber reported that Summer Session enrollment, as of Monday, May 24, was 2,285. Classes begin July 6.

The Committee for the Associate Degree in Humane Arts (Honorary Degree) has met and determined that there will be five recipients designated this year; three have already been selected for presentation to the Board, the other two will be determined after additional information is received. A confidential report will be presented to the Board at its next meeting.

Dr. Huber reminded the members of the Board that Commencement will be held Saturday, June 19, at 10:00 a.m., in the Dome. There will not be a speaker this year; instead a special Bicentennial program will be presented, and the ADCOP/MADCOP students will be honored.

Dr. Huber reported that the District's liability insurance policy covers a three year period; however, there is a yearly evaluation and the District has been asked to provide information relative to any new additions such as the Handball Courts and Shower/Locker facilities. Dr. Huber stated that Mr. Richard Nissen, representing the North County Insurance Associates, has indicated his willingness to appear before the Board to explain the process followed in an attempt to get the District the best possible coverage at a reasonable premium. The Board indicated its interest in seeking an outside agency to review the current policy and asked that a report be made at the next meeting.

Dr. Huber noted that at the last Board meeting a statement was made that the Art and Music addition was a part of the June 8 election. Dr. Huber stated that that is incorrect; if Proposition 4 is approved on June 8 funds would only be available for the Industrial Technology Building and the addition to the Life Sciences Building. However, Dr. Huber stated that he has been notified that the Assembly Ways and Means Committee has augmented our projects already approved to include working drawings for the Library and the Art/Music additions. If the June 8 bond election does not pass, the Hays and Means Committee is recommending that the monies come from Capital Outlay Fund for Public Higher Education (COPHE) for the working drawings.

Dr. Huber reported that the Validation (accreditation) Team was on campus, Thursday, May 20. The Team's informal report is being typed and will be presented to the Board as soon as it is available. Dr. Huber stated that he expects to receive the formal report sometime during the summer.

Dr. Huber reported that the Board of Supervisors has extended the deadline for filing Conflict of Interest papers to October 1, 1976. A workshop is planned and members of the Board will be informed of the date as soon as this information is received.

At 9:30 p.m., the Governing Board convened in Executive Session to discuss items of personnel.

The Governing Board reconvened in Regular Session at 10:15 p.m. and adjourned the meeting.
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Anton K. Simson.

MEMBERS PRESENT:  Mr. William L. Froehlich, Secretary  
Mr. Richard J. Kornhauser  
Mr. Milo E. Shadle  
Dr. Anton K. Simson, President

ABSENT:  Mrs. Lucy Bayne, Secretary

ADMINISTRATION PRESENT:  Dr. Frederick R. Huber, Superintendent/President  
Mr. John D. Schettler, Assistant Superintendent/Business  
Mr. Virgil L. Bergman, Dean of Instruction  
Mr. Robert Burton, Dean of Student Personnel  
Mr. Howard Bruback, Assistant Dean of Instruction  
Dr. David Chapple, Assistant Dean of Student Personnel  
Mr. Charles Coult, Assistant Dean of Instruction  
Mr. Gene Jackson, Assistant Dean of Student Personnel  
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS:  Ms. Barbara Parton, Vice President, Associated Students  
Mr. Sweed Swanson, President, Associated Students  
Mrs. Charlotte Froehlich, Rancho Bernardo  
Mrs. Barbara Hinkley, President, Faculty Senate  
Mrs. Ramona Colwell, President, The Faculty  
Mr. Peter J. Aretakis, Coordinator, Education Satellite Center, Veterans Education  
Mr. Bill Baldwin, Chairperson, Classified Salary & Benefits Committee  
Mr. Ron Page, President, CSEA  
Mr. Robert Smith, Personnel Manager  
Mr. Richard Nissen, Palomar Insurance Agents Association  
Dr. Dan Pratola, Faculty Salary & Benefits Committee  
Ms. Ann Larson, Chairperson, Faculty Salary & Benefits Committee  
Mr. Jim Felton, Faculty Salary & Benefits Committee  
Mr. Chris Pagaklis, Faculty Salary & Benefits Committee  
Dr. Pat Archer, Faculty Senate  
Mrs. Virginia Dower, Bookstore Manager  
Ms. Liz Callison, Public Information  
Mrs. Kay Burkhalter, Escondido Times-Advocate

Following the pledge of allegiance to the flag, Dr. Simson declared a quorum present and the meeting proceeded with the order of business.

MSC Froehlich, Shadle

RESOLUTION 75-5546

BE IT RESOLVED, That the Minutes of the Regular Meeting held May 25, 1976, be approved.

The vote was unanimous.

Mrs. Ramona Colwell reported that The Faculty, at its meeting held Monday, June 7, granted emeritus status to Mary Fulton, Dr. Harry Mahan, and Mr. James Keesee.

Mrs. Barbara Hinkley reported that there was no report to present from the Faculty Senate at this time.

There was no representative present to report for the Patrons of Palomar.
Mr. Ron Page noted that there was no report to present from the C.S.E.A. at this time.

Mr. Sweed Swanson, President of the Associated Students, and Ms. Barbara Parton, Vice President, presented the proposed 1976-77 Associated Students budget, which was approved by the Student Legislature at its meeting held Monday, June 7. The student officers reviewed the major changes being made in the proposed budget, noting that the emphasis of student government for next year will be to become more active for the large group of students. Dr. Huber stated that the proposed budget will be reviewed by the Administrative Council at its meeting June 15 and a recommendation will be presented to the Board.

Mr. Richard Nissen, representing Palomar Insurance Agents Association, addressed the Board regarding the organization's history, stating that it has been in existence for twenty years and is made up of insurance agents within the boundaries of the College District. Mr. Nissen, secretary of the Association, stated that it represents the College in the purchase of the various types of fire and liability insurance. He stated that school insurance is very scarce and expensive; there are very few insurance companies that are willing to write insurance on schools, particularly liability insurance.

As reported to the Board at an earlier meeting, the College's fire and liability insurance policy has an anniversary date of July 1; the Association is currently seeking quotes for the Board's consideration, and this information will be presented at the next meeting.

The Board expressed concern about not having the quotations at least 30 days prior to the anniversary date of the policy. Mr. Nissen noted that part of the delay was getting the questionnaire answered and then submitting this information to the various insurance companies; also companies are unwilling to commit themselves too far in advance. In response to an inquiry, Mr. Nissen stated that the Association covers 13 insurance agencies, which represents between 75 - 125 companies.

The Board reiterated its request for receiving the insurance data as soon as possible, and expressed interest in exploring any other options, such as direct riders. It was also suggested that Mr. Nissen explore the possibility of a deductible on the College's liability insurance policy.

Dr. Huber stated that the Board at its last meeting asked the representatives of the salary and benefits committees, particularly certificated, to review the discussion and to return at this meeting and indicate their reactions. Since that time, the Faculty Salary and Benefits Committee met with Mr. Froehlich and Dr. Simson and did indicate that they would identify a priority list, copies of which have been distributed to the Board. The Classified Salary and Benefits Committee has not met with the Board representatives since the previous meeting.

Mr. Bill Baldwin, Chairperson of the Classified Salary and Benefits Committee, stated that the Committee is computing data relative to the proposed vacation schedule. This information will be presented to the Board at its next meeting.

Ms. Ann Larson and Mr. Jim Felton appeared before the Board on behalf of the Faculty Salary and Benefits Committee.

The Board received material relative to certificated and classified salary comparison; cost of fringe benefits per employee, and a breakdown of the cost of medical (Blue Cross) and dental coverage per employee.
The Faculty Salary and Benefits priority list of items are as follows:

1. 12 percent salary increase across the board for all certificated faculty.

2. Multiphasic screening added to basic Blue Cross coverage.

3. 7½ percent increase in certificated hourly.

4. F column added to salary schedule.

Dr. Huber noted that the proposed 1976-77 Preliminary Budget will be presented to the Board for adoption at its next meeting, the Administration plans to make a recommendation on certificated and classified salary proposals at that time.

Following discussion, the Board asked the Administration to present data which would provide a comparison of total compensation -- including benefits and retirement -- for the five year period 1970-71 and 1975-76 for three representative employees and/or positions to assist in determining whether or not Palomar College has kept up with the increase in the cost of living. The Board asked that the faculty and classified representatives be consulted regarding which three representative employees and/or positions are used in this example.

Mr. Shadle and Mr. Kornhauser commented that they felt the certificated hourly proposal should be substantially the same or identical to whatever increase the contract certificated receive. Mr. Felton stated that if the 12 percent was granted, the committee would support that position.

Dr. Huber reported that he has received a reply from the attorney for the McKeens regarding the College's appraisal of the 25 acre parcel east of the campus. The attorney indicated that they have obtained their own independent opinions as to the value of the parcel and believe that Palomar's appraiser's valuation of $134,000 is unrealistically low. The attorney asked the Board to consider a value of about $152,000 for the parcel.

Dr. Huber stated that this information has been forwarded to Palomar's appraiser who indicates that since the original appraisal was made in August 1975, property valuations have gone up. Following discussion, the Board appointed Milo Shadle as its representative to meet with the Administration, the McKeens attorney, and County Counsel for the purpose of negotiating the purchase price and place this matter on the agenda for action at the Board's next meeting.

Dr. Huber presented the Tuition and Fees Schedule for the 1976-77 College Year, noting that the Administrative Council and Faculty Senate have approved of the proposal. Following discussion of the proposed charge $15.00 for the "defined adult" (students over 21 years of age enrolled in less than 10 class hours per week), it was

MSC Shadle, Froehlich

RESOLUTION 75-5547

BE IT RESOLVED, That the Tuition and Fees Schedule for the 1976-77 College Year, be approved (copy attached to Legal Minutes).

The vote was unanimous.

The Administration presented a policy procedure for contracting for architectural services. It was suggested that the wording under item 1 - e be changed to indicate that "the final payment constituting the final 2 percent of the 8 percent is the only payment which will be based on the total cost of construction."
Dr. Schettler stated that there have been occasions where that clause would be a disadvantage to the College. Mr. Kornhauser stated that what the Board would like to avoid is picking up the difference of what has been paid and 8 percent on the final payment. Following discussion, the Board referred the proposed policy to the Administration for clarification and wording of the final sentence in item 1-e of the proposal. Mr. Shadle questioned whether any of the percentages should be based on cost of construction, stating that he felt an architect could present an estimated cost of a project and a contract be drawn on that basis. Dr. Schettler stated that he would explore the matter and present alternatives at the next meeting.

The Board considered a revision to the architect's contract for the educational theater. Mr. Shadle stated that he has come to the conclusion that Mr. Paderewski is completely innocent of any wrongdoing at all in the entire matter and that his offer of $19,767.18 is a gift from him to us in hopes that he will receive consideration for future contracts.

The following amendments were made to the contract:

Page 1, third paragraph -- to read as follows:
"WHEREAS, a question has arisen as to the validity of the former contract and whether all parties have fulfilled their obligations as prescribed."

Page 1, item 1 -- insert the figure $99,178.18.

Page 1, item 2 -- to read as follows:
"Architect shall deduct the sum of $19,767.18 from the first and, if necessary, subsequent future billings to District for future architectural services to be performed for District on the Educational Theater or other District projects."

Add the following: "and all other clauses of the previous contract that are not in conflict with these are revalidated. It was

MSC Kornhauser, Froehlich

RESOLUTION 75-5548

BE IT RESOLVED, That the modification of the Architect's Contract for the Educational Theater, as amended, be approved (copy attached to the Legal Minutes).

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5549

BE IT RESOLVED, That the gift of an Electric Kiln to the Palomar College Art Department from Susanne Stevenson, 4016 Isle Drive, Carlsbad, California; said donation valued at $1,500.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5550

BE IT RESOLVED, That the gift of a 1967 Ford to the Palomar College Industrial Technology Department from Gary Gleckman, 2737 Jefferson, #H, Carlsbad, California; said donation valued at $300.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.
MSC Kornhauser, Shadle

RESOLUTION 75-5551

BE IT RESOLVED, That Dr. John D. Schettler, Assistant Superintendent/Business, be authorized to prepare and submit final reports and claims under the Vocational Education Act (VEA), the National Defense Education Act (NDEA), Public Law 874 (Federal Impact Law), and all other project reports for the College Year 1975-76, and to prepare applications under same for the College Year 1976-77.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5552

BE IT RESOLVED, That in accordance with the terms of the contract dated January 13, 1976, Payment No. 5, K.L. Wessel Construction Company, Escondido, California, for work completed on the Palomar College Staff Office Building Wings #3 and #4, be approved in the amount of $48,747.75 (net amount after ten percent retainage).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5553

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (mileage), meals, to attend Board Meeting, Health Services Association, California Community Colleges, Los Angeles, California, June 10, 1976, $34.20;

b. Transportation (mileage), meals, lodging, registration fee, to attend Senior Swimming Olympics, Malibu, California, June 12-13, 1976, $105.40;

c. Transportation (air fare), to attend Moog Training School for Teachers, St. Louis, Missouri, June 28-July 2, 1976, $250.00;

d. Transportation (mileage), meals, lodging, to attend Data Base and Educational Systems Seminar, Newport Beach, California, June 20-22, 1976, $105.80.

The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Collections Deposited in the County Treasury during the month of May 1976

2. Report of Use of Facilities by Outside Organizations during the month of May 1976


4. Associated Students of Palomar College, Comparative Statement of Income and Expense, April 30, 1976

The vote was unanimous.
MSC Froehlich, Kornhauser

RESOLUTION 75-5554

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check numbers 7259 through 7365, in the amount of $1,844.90, be approved.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5555

BE IT RESOLVED, That Purchase Orders numbered 5502 through 6102, except for those marked "reserved", be approved.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5556


The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5557

BE IT RESOLVED, That Expense Warrants numbered 679117 through 679704, be approved.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 75-5558

BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period May 12 to June 8, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.

Dr. Huber stated that the Administration has had a request to offer an off-campus equestrian workshop at a fee of $60.00 per person, which would make the course self-supporting. Following discussion, the Board by consensus, indicated that this type of recreational course would not be appropriate for the College to offer.

The Administration informed the Board that the Bookstore is interested in allowing the use of Mastercharge/Bankamerica card for purchases noting that it is anticipated that this would increase sales by approximately 10 percent and reduce the number of bad checks. It was reported that there is a 3 percent service charge for handling Mastercharge/Bankamerica card. The Administration recommended that this procedure be initiated. The Board indicated agreement and stated that this was an administrative decision and no action was necessary.

Dean Bergman noted that the Board was in receipt of a brief Curricular Report on the Curriculum Committee.

There was no request for an Executive Session.
MSC Froehlich, Kornhauser

RESOLUTION 75-5559

BE IT RESOLVED, That the resignation of Barbara McConnell, Secretary I, Art Department, effective June 30, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5560

BE IT RESOLVED, That the resignation of Betteann Van Sciver, Clerk-Typist II, Cooperative Education/Apprenticeship Program, effective June 10, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5561

BE IT RESOLVED, That the resignation of Cristina Villalpando, Instructional Aide II, Bilingual Education Department, effective June 17, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5562

BE IT RESOLVED, That the retirement resignation of Hattie M. Paxton, Cook-Baker, Cafeteria, effective June 30, 1976, be accepted with regret.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5563

BE IT RESOLVED, That the retirement resignation of Margaret C. Parry, Records Evaluator, Admissions/Records Office, effective June 30, 1976, be accepted with regret.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5564

BE IT RESOLVED, That the employment of the following Instructors, at the hourly rate indicated, for the 1976 Summer Session (day and/or evening), be approved:

Mr. Zachary Seech, Behavioral Sciences Department, $11.72
Ms. Marta Sanchez, Multicultural Studies Department, $11.72

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5565

BE IT RESOLVED, That the reemployment of the following Classified personnel, as listed on Page 9 of the Legal Minutes, for the 1976-77 College Year, be approved.

The vote was unanimous.
Dr. Huber reported that the County Department of Education held a conflict of interest workshop on Monday, June 7; Mr. Froehlich and Dr. Huber were in attendance. Highlights of the meeting are as follows:

1. The Governing Board has until October 1, 1976 to submit to the Board of Supervisors a conflict of interest code adopted by this Board. The code must identify those persons who are to file disclosure papers.

2. The code will not be effective until the Board of Supervisors has approved of it and then 30 days after that date disclosures must be made.

3. The Board of Supervisors will distribute a disclosure form to all agencies.

4. The areas of disclosure are:
   a. Investments which would be relevant to the work carried out by the school district;
   b. Real property within the school district or within two miles of the boundary of the school district;
   c. Sources of income.

Public hearings on the Governing Board’s conflict on interest code must be held and this must be reported to the Board of Supervisors.

The Administration will meet with County Counsel and present recommendations on a proposed guidelines/code in the near future.

The Board received a copy of an article on part-time teachers which appeared in the Los Angeles Times and an analysis prepared by Dean Bergman on Palomar’s part-time staff.

Dr. Huber reminded the Board that Commencement will be held on Saturday, June 19, at 10:00 a.m. in the Dome. Special recognition will be made to the ADCOP/MADCOP students and a presentation will be made by the Forensics Team. The Committee on the Associate in Humane Arts Degree has met and five honorary degrees will be awarded. Members of the Board have received information on the five nominees.

The meeting was adjourned at 10:00 p.m.
MINUTES OF THE REGULAR MEETING
GOVERNING BOARD, PALOMAR COLLEGE
PALOMAR COMMUNITY COLLEGE DISTRICT
ADMINISTRATION BUILDING, COLLEGE CAMPUS
June 22, 1976, 7:30 p.m.

The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Anton K. Simson.

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
Mr. William L. Froehlich, Vice President
Mr. Richard J. Kornhauser
Mr. Milo E. Shadle
Dr. Anton K. Simson, President

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert Burton, Dean of Student Personnel
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Brubeck, Assistant Dean of Instruction
Dr. David A. Chappie, Assistant Dean of Student Personnel
Mr. Charles Coutts, Assistant Dean of instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS: Mr. Ron Page, President, C.S.E.A.
Mr. Bill Baldwin, Chairperson, Classified Salary & Benefits Committee
Mrs. Virginia Dower, Bookstore Manager
Mrs. Ruth Serr, Purchasing Officer
Mr. Robert Lent, Instructor, Business Education Department
Mrs. Charlotte Froehlich, Rancho Bernardo
Mrs. Tilly Cheyney, Chairperson, Budget Committee
Mrs. Virginia Rickabaugh, Accountant
Mrs. Ann Larson, Chairperson, Faculty Salary & Benefits Committee
Mrs. Virginia Rife, Escondido
Mr. Chris Pagakis, Member, Faculty Salary & Benefits Committee
Mr. Sweed Swanson, President, Associated Students
Mrs. Barbara Hinkley, President, Faculty Senate
Mr. Richard Aufmann, Faculty Senate
Mr. William Eddy, Superintendent of Buildings & Grounds
Mrs. Cathy Garvin, Vista
Mrs. Kay Burkhalter, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Dr. Simson declared a quorum present and the meeting proceeded with the order of business.

MSC Kornhauser, Froehlich

RESOLUTION 75-5566

BE IT RESOLVED, That the Minutes of the Regular Meeting held June 8, 1976, be approved.

The vote was unanimous.
There was no representative present to report for the Faculty.

Mrs. Barbara Hinkley reported that the Senate has adjourned for the summer. Mrs. Hinkley noted that the Department/Division Reorganization Committee has recommended changes for the future and although there are no changes planned at present, the Faculty Senate has requested participation in any administrative reorganization.

There was no representative present to report for the Patrons of Palomar.

Mr. Sweed Swanson reported that the Student Legislature has adjourned for the summer, however, an ad hoc committee will be in force during the summer. He reported that the Student Help Center will be building a student information center in the Student Union.

Mr. Swanson also reported that he attended a meeting of the California Community and Junior College Association (CCJCA) on June 21 and found that it is currently studying "Project Renewal" which is a proposed reorganization of the CCJCA. Mr. Swanson expressed concern about the proposal stating that it would reduce the number of students involved to a minimal number and would eliminate the present structure of regions within the State and establish a delegate assembly format with a board of directors. If Project Renewal is adopted, Mr. Swanson stated that the students would attempt to abstain from this organization. Mr. Shadle stated it might be appropriate for the Board to go on record, either formally or informally, in opposition to diminishing the student voice in CCJCA. The Board asked that this matter be placed on the next agenda for discussion.

Mr. Ron Page, President of C.S.E.A., stated that there was no report to present at this time.

The following Policy Procedures for Contracting for Architectural Services was presented by the Administration and amended upon suggestions by members of the Board (amendments underlined):

1. Any changes requested by the College or stipulated by outside agencies would require Board approval.*
   a. There would be no blanket authorization for services, but each contract shall carefully delineate the scope of work to be performed.
   b. There would be a separate contract for each project.
   c. All contracts would have the signature of the President or Secretary of the Board as well as the Superintendent.
   d. A specific period of time for the contract would be designated and agreed upon between Administration and architect and any delay or uncertainty in completing the project would be a basis for renegotiating the contract at any time.
e. The percentage rate of payment to the architect would also be subject to negotiation dependent upon the contemplated construction period of the project. There must be an agreed upon cost for the contract in determining payment to the architect for preliminary and working drawings and supervision of construction.

2. Payments to the architect or requests for payments submitted to the Governing Board for approval must show original amount of contract, amount paid to date, payment now due and balance due after payment.

3. The architectural firm under contract with the College shall make a monthly report in writing to the Governing Board, indicating progress on each contract, and providing any other pertinent information on the projects under way.

*The change and the rationale for it will be submitted to the President's Office. If the need is approved the architect will be requested to estimate and furnish in writing the cost of the proposed change. If the need is established and the cost is acceptable to both the Administration and the Board, a change order covering the change will be issued to the architect. No payment will be made to the architect for any changes requested by any of the Palomar staff except against the signed change order.

MSC Froehlich, Bayne

RESOLUTION 75-5567

BE IT RESOLVED, That the Policy Procedures for Contracting for Architectural Services, as amended, be approved.

The vote was unanimous.

Dr. Schettler presented the following insurance report:

1. All members of the Palomar Insurance Association have been contacted again, and report no other companies care to quote on the College insurance program - fire, liability, extended coverage - for the coming year.

a. INA (Insurance Company of North America) stated that they would look into their rejection again but no reply has been received to date.

2. The present carrier of the insurance program - United Reliance - will check with its home office to see if a deductible on liability insurance - possibly $100,000 - can be offered.*

3. The deposit premium last year on the insurance program was $65,000, which will be followed soon by an audit premium based on the actual ADA of 1975-76 and ins-and-outs of vehicles.

4. The deposit premium for 1976-77 will be $75,000 based on 13 percent growth in property value, 13 percent growth in attendance.
1975-76 Property valuation  $10,500,000
1976-77 Property valuation  11,863,194

New buildings have been added, and increases in estimated replacement costs of present buildings account for difference.

*Dr. Schettler recommended against the inclusion of a deductible in the liability insurance coverage. If a claim were made against the College, the insurance carrier would evaluate it, and perhaps offer a proposed settlement to the claimant. Under a $100,000 deductible, the College would have to pay out of its own funds the first $100,000 of proposed settlements. Such a possibility would have to be planned in the budget, for part of all of such possible situations. The insurance adjusters may well propose settlements which would be more lenient than if their money - the first $100,000 - were involved. An alternate step for the District would be to turn down any proposed settlement which the insurance company might propose, with the probability that some of these claims would end up in court. It would be possible for the District to find itself in a series of court cases, some small, some large, without the legal defense of the insurance company supporting the District because of the deductible.

It was noted by Dr. Huber that the insurance agency contacted separately (Industrial Indemnity) did not respond to the request for bid.

Mr. Froehlich stated that he had contacted several people regarding insurance coverage for the College; at this time no one is interested in submitting a quotation because it is much too close to the renewal period. Mr. Froehlich stated that one broker recommended that the College leave the insurance as it is now and some time in the future consider calling in three to five individual brokers and have them make a presentation as to what their service will do for us.

The Board asked that the matter of College insurance be placed on the agenda for consideration in November 1976. The Board agreed that a deductible in the liability insurance coverage would not be desirable.

It was noted that there is an automatic renewal on the current insurance policy with an increase in premium, effective July 1, 1976, and it is not necessary for the Board to take action.

Dr. Huber submitted the following proposal for the Board’s consideration:

"The Governing Board of the Palomar Community College District does hereby intend to purchase 25.6 acres of real property (identified as Tax Assessors Parcel No. 220-021-14 and 19, being portions of Section 10 and Section 3 of Township 12 South, Range 3, West San Bernardino Meridian in the City of San Marcos, County of San Diego, State of California) owned by H. B. McKeen and Emma Jo McKeen, in the amount of $143,500. Further, That the Governing Board authorize the Administration to take the necessary steps with County Counsel approval to conclude the sale of the property."
Dr. Huber noted that the Board is in receipt of a letter from the College appraiser stating that his original appraisal was based on a date of August 22, 1975; "since that time the general market has increased in value. Approximately 3/4 of a year has gone by, and at an annual increase of 10 percent, this would mean 7 1/2 percent." The appraiser further states in his letter "that I have not made a new study of the subject property or the current market in the San Marcos area, however, based on the trend of the County, I would say that a 7 1/2 percent increase in my appraised amount would be reasonable."

It was noted that the 25.6 acres does include the frontage property - there was some discussion at one time that this would be excluded; however, the attorney for the owners has made no further statements regarding it. Terms of the sale would be approved by County Counsel. It was

MSC Shadle, Froehlich

RESOLUTION 75-5568

BE IT RESOLVED, That the Governing Board of the Palomar Community College District does hereby intend to purchase 25.6 acres of real property (identified as Tax Assessors Parcel No. 220-021-14 and 19, being portions of Section 10 and Section 3 of Township 12 South, Range 3, West San Bernardino Meridian in the City of San Marcos, County of San Diego, State of California) owned by H. B. McKeen and Emma Jo McKeen, in the amount of $143,500. FURTHER, That the Governing Board authorize the Administration to take the necessary steps with County Counsel approval to conclude the sale of the property. The vote was unanimous.

Dr. Huber noted that contact has been made with Mr. Carroll Berner who owns approximately 20 acres of land contiguous to the McKeen property and he has indicated a desire to meet with representatives of the College. A report will be made at the next meeting.

In response to an inquiry from Mr. Robert Lent, Instructor, Business Education Department, Dr. Schettler reported that special reserve fund monies will be used to pay for the property. Dr. Schettler noted that the source of these monies will be the funds which the College will receive in lieu of the county-wide tax for out-of-district attendance. Dr. Simson stated that he felt the Board's position has been that since this money will be a one time allocation only, it should be placed in a capital account and used only for capital expenditures.

Prior to salary presentations being made, Mr. Kornhauser read the following statement:

"I've always supported the faculty and the classified and I recognize their importance in building this College. I've always supported the concept of adequate salaries. Now I'm very pleased that the faculty has decided to address itself directly to the Board and the classified the same, as we have always done in the past. I believe that it is one of the most important things that we do."
"But I would like to ask if we can not dispense with the charade in which we indulge annually in which the faculty and the classified request frequently an unrealistic figure, the Board counters with one unrealistically low and through a dickering process we arrive at a realistic figure. I well remember the Frank Martinie show which was presented annually and I suggest that we have all outgrown that. I think this type of haggling between friendly entities diminishes the dignity of both parties. I would strongly urge that the faculty and classified, who through the Budget Committee well know the financial and priority situation of the College, propose at the outset a realistic figure which the Board can accept."

Mr. Bill Baldwin, Chairman of the Classified Salary and Benefits Committee, reminded the Board that on May 25 the Committee presented two requests:

1. An 8 percent across the board salary adjustment to reflect cost of living increase.

2. A revision in the current vacation schedule.

Mr. Baldwin stated that based on comments made at the May 25 meeting, the Classified Salary and Benefits Committee is resubmitting its proposal with a revision to item 2 as follows:

Revision of current vacation schedule as follows:

Proposed:  
- 0 - 5 years service  1 day per month  
- 6 - 10 years service  1 1/3 day per month  
- 11 - 15 years service  1 1/2 day per month  
- 16 & over years service  1 3/4 day per month

Mr. Baldwin presented supportive material regarding the vacation proposal as compared with vacation policies of community colleges within San Diego County.

Following discussion regarding the cost to the District for the proposed revision to the classified vacation schedule and the requested salary increase, it was

MSW Kornhauser, Bayne

To approve the request of the Classified Salary and Benefits Committee

Discussion followed regarding the advisability of hearing both the classified and certificated proposals prior to voting; the motion was withdrawn.

The classified representatives indicated that they would prefer to see their request acted on independently. It was

M Bayne

To approve the request of the Classified Salary and Benefits Committee.

The motion died for lack of a second.
Mrs. Ann Larson, Chairperson, and Mr. Chris Pagakis, member, addressed the Board regarding the Faculty Salary and Benefits Committee's original request.

Discussion was held regarding the feasibility of taking action on the salary requests at this time or waiting until more information becomes available regarding the financial situation of the District. The Administration strongly recommended that the Board take action at this meeting rather than waiting until later in the year. It was

M Kornhauser

That an 8 percent salary increase be granted to both certificated and classified.

The motion died for lack of a second.

It was pointed out that there are a number of items involved in the Faculty Salary and Benefits Committee request and it was suggested that these items be dealt with separately.

The Faculty Salary and Benefits Committee priority list of items are as follows:

1. 12 percent salary increase across the board for all faculty.
2. Multiphasic screening added to the basic Blue Cross coverage for all employees.
3. 7 1/2 percent increase in certificated hourly.
4. F column added to salary schedule.

The Board discussed item 4 - F column added to salary schedule - and it was the consensus that the certificated salary schedule should remain as is and that there be more study regarding the proposed F column, such as, a flat amount be given on a one-time basis only.

It was the consensus of the Board that the salary increase for the certificated hourly should be the same as for the full-time certificated.

Discussion was held regarding the multiphasic screening being added to the Blue Cross coverage and alternative plans were reviewed. Bob Lent and Chris Pagakis spoke in support of this additional coverage.

MS Kornhauser, Shadle

That an 8 percent across the board salary increase be granted to classified, certificated and part-time certificated, effective July 1, 1976.

MSF Froehlich, Simson

To amend the motion that a 6 percent across the board salary increase be granted to classified, certificated, and part-time certificated, effective July 1, 1976.

The motion to amend failed by a vote of 3 - 2 (Mrs. Bayne, Mr. Shadle and Mr. Kornhauser voted no).
The chair called for the question on the original motion.

MSC Kornhauser, Shadle

**RESOLUTION 75-5569**

BE IT RESOLVED, That an 8 percent across the board salary increase be granted to classified, certificated and part-time certificated, effective July 1, 1976.

The motion carried by a vote of 3 - 2 (Mr. Froehlich and Dr. Simson voted no).

MSC Froehlich, Kornhauser

**RESOLUTION 75-5570**

BE IT RESOLVED, That the revision to the Classified vacation schedule be approved.

The vote was unanimous.

MSC Bayne, Shadle

That multiphasic screening be added to the basic Blue Cross coverage for all employees.

The motion failed by a vote of 3 - 2 (Mr. Kornhauser, Mr. Froehlich and Dr. Simson voted no).

Members of the Board expressed the opinion that perhaps a new approach to the question of fringe benefits should be studied for future consideration and suggested that the faculty review the various health and benefits plans with the idea of developing a broader program.

At 9:30 p.m., the meeting was recessed. Dr. Simson reconvened the meeting at 9:40 p.m.

The proposed 1976-77 Preliminary Budget was presented with Dr. Schettler recommending that $375,000 be added to the contingency account. The proposed budget would total $18,480,196 which would include, if approved by the Board as recommended, a non-restricted contingency account of $1,469,000. The Administration noted that the budget contains approximately $1,000,000 for matching funds for the construction of the Industrial Technology Building and addition to the Life Science Building. If matching funds do not become available from the State during 1976-77, the money will be set aside and carried in future budgets; the law prohibits the use of these funds for purposes other than construction. It was
MSC Shadle, Froehlich

RESOLUTION 75-5571

BE IT RESOLVED, That the 1976-77 Preliminary Budget totaling $18,480,196, including a non-restricted contingency account of $1,469,000, be approved.

The vote was unanimous.

M Shadle

That the salary schedules set forth herein are interim salary schedules setting the minimum salaries to be paid during 1976-77 school year which will be increased subject to conditions hereinafter stated, effective July 1, 1976 by such amounts as are fixed by the Governing Board as the result of a salary study now in progress provided that not later than February 1, 1977 the Governing Board determines that sufficient funds have been made available to permit payment of such increases is included in the District's budget for 1976-77 school year as finally approved by the Governing Board.

The motion died for lack of a second.

MSC Bayne, Shadle

RESOLUTION 75-5572

BE IT RESOLVED, That Institutional Membership during 1976-77 be approved for the following organizations:

Association of Community College Trustees - $ 725.00
California Community College Trustees, CSBA - 2,874.00

The vote was 4 - 1 (Mr. Kornhauser voted no).

MSC Froehlich, Bayne

RESOLUTION 75-5573

BE IT RESOLVED, That the 1976-77 Associated Students Preliminary Budget, be approved (copy attached to Legal Minutes).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5574

BE IT RESOLVED, That voluntary payroll deductions be authorized for the Association of California Community College Administrators, 21250 Stevens Creek Blvd., Cupertino, California 95014.

The vote was unanimous.
BE IT RESOLVED, That the Petition for Transfer of the following Uninhabited Territory, be approved:

a. Approximately 1,102 acres from San Diego Unified District to Poway Unified and Palomar Community College District;

b. Approximately 1,014 acres from Del Mar Union School District to San Diego Unified School District;

c. Approximately 77 acres from San Diego Unified School District to Del Mar Union School District.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5576

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Meadow Lake Country Club, Inc., for the use of the Meadow Lake Golf Course by the Palomar College Golf Team, in the prepaid amount of $850.00; term of said Agreement shall be from July 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5577

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Lake Bernardo Mobile Estates - Recreation Room - for the purpose of holding classes in Painting, at no charge to the District; term of said Agreement shall be from July 6, 1976 to August 13, 1976, be approved.

The vote was unanimous.
MSC Kornhauser, Bayne

RESOLUTION 75-5578

BE IT RESOLVED, That the Superintendent/President of the Palomar Community College District be authorized to sign a contract with the County Superintendent of Schools, Department of Education, for the operation and maintenance of the following Regional Occupational Programs:

Audio-Video Technician
Auto Body and Fender
Closed Circuit Television Technician
Diesel Mechanic
Electronic Computer Programming
Food Services
North County Adult Career Counseling Center
North County Area Registration Bank and Placement Center

Term of the Agreement shall be from July 1, 1976 to June 30, 1977.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 75-5579

BE IT RESOLVED, That the renewal of the Lease Agreement between the Palomar Community College District and M. R. Devine Construction Company, Inc., for the rental of facilities - Unit No. 16, 1,500 sq. ft. - located at 1320 Grand Avenue, San Marcos, California, for the purpose of instruction and demonstration of Lens Grinding, at a rental fee of $240.00 per month, effective July 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 75-5580

BE IT RESOLVED, That the renewal of the Lease Agreement between the Palomar Community College District and Jean H. Stewart, agent for Mission Professional Buildings, P. O. Box 338, Rancho Santa Fe, California, for the rental of facilities - Suites 1, 2, and 3; 2,520 sq. ft. - located at 1605 Mission Road, San Marcos, Calif., for the purposes of Regional Occupational Program Counseling, Registration, Placement, and Testing, at a rental fee of $907.20 per month, effective July 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.
MSC Bayne, Shadle

RESOLUTION 75-5581

BE IT RESOLVED, That the renewal of the Lease Agreement between the Palomar Community College District and Jean H. Stewart, agent for Mission Professional Buildings, P. O. Box 338, Rancho Santa Fe, California, for the rental of facilities - Suites 4 and 5; 1,680 sq. ft. - located at 1605 Mission Road, San Marcos, Calif., for the purpose of instruction and demonstration of Family and Consumer Science Program, at a rental fee of $604.80 per month, effective July 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 75-5582

BE IT RESOLVED, That the renewal of the Lease Agreement between the Palomar Community College District and Edward McCabe, 3830 Linda Vista Drive, San Marcos, California, for the rental of facilities - 4,320 sq. ft. - located at 1410 La Mirada, San Marcos, Calif., for the purpose of instruction and demonstration of the ROP Diesel Mechanics Program, at a rental fee of $518.40 per month, effective July 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 75-5583

BE IT RESOLVED, That the renewal of the Lease Agreement between the Palomar Community College District and Edward McCabe, 3830 Linda Vista Drive, San Marcos, California, for the rental of facilities - 3,720 sq. ft. - located at 1410 La Mirada, San Marcos, Calif., for the purpose of instruction and demonstration of the ROP Auto Body and Fender Program, at a rental fee of $520.60 per month, effective July 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 75-5584

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic event:

Archery (one event) . . . . . . . . . . $155.00

The vote was unanimous.
MSC Froehlich, Kornhauser

RESOLUTION 75-5585

BE IT RESOLVED, That pursuant to Section 1701 of the Education Code, the cost of maintenance of physical plant used in connection with Food Services, the cost of replacement of equipment, and the cost of telephone charges, water, electricity, gas, and garbage disposal shall be and are hereby made a charge against the funds of the District for the 1976-77 College Year. FURTHER, pursuant to the provisions of Section 17103 of the Education Code, the cost of wages, salaries, and benefits including District retirement contributions for all Food Services personnel shall be paid from the General Fund. The cost of wages, salaries, and District retirement shall be reimbursed to the General Fund from the Cafeteria Account for the 1976-77 College Year.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 75-5586

BE IT RESOLVED, That the Assistant Superintendent/Business Services and the Bookstore Manager of the Palomar Community College District (any one acting alone), are hereby authorized and empowered for and on behalf of the Palomar Community College District to (1) execute and deliver to Security Pacific National Bank the Bank's Master Charge Participation Agreement, together with such amendments and supplements thereto as the Bank may, from time to time, require; (2) sell, transfer, endorse and deliver to Bank such sales drafts as may be generated by Palomar College in connection with Bank's Master Charge Plan; and (3) perform all acts and execute and deliver all written instruments or documents which the Bank may deem necessary to carry out the purposes of the Agreement. This Resolution shall continue in full force and effect until Bank shall receive written notice from the Palomar Community College District of the revocation thereof by a duly adopted Resolution of the Governing Board.

The vote was unanimous.

MSC Froehlich, Shadle

RESOLUTION 75-5587

BE IT RESOLVED, That the Interdistrict Attendance Agreement between the Palomar Community College District and the San Diego Community College District for the 1976-77 Academic Year, be approved.

The vote was unanimous.
MSC Bayne, Froehlich

RESOLUTION 75-5588

BE IT RESOLVED, That the following new courses be approved:

CS 57 Mexican and Chicano Ballet Folklorico - Intermediate (3)
CS 58 Mexican and Chicano Ballet Folklorico - Advanced (3)
CHDV 74 Motor Development for Young Children (3)
Pre-School Aid (Associate in Arts Degree/Certificate Program (20)
Instructional Associate for Special Education (Associate in Arts Degree/Certificate Program ) (33)

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 75-5589

BE IT RESOLVED, That the renewal of the Lease Agreement between the Palomar Community College District and Mission Center Joint Venture, 235 North Rancho Santa Fe Road, San Marcos, California, for the rental of the following facilities:

Suite 101 - 900 sq. ft. @ $324.00 per month
Suite 102 - 1,000 sq. ft. @ $350.00 per month
Suite 103 - 830 sq. ft. @ $298.80 per month
Suite 104 - 816 sq. ft. @ $293.76 per month
Suite 105 - 700 sq. ft. @ $252.00 per month
Suite 106 - 630 sq. ft. @ $226.80 per month

located at 245 North Rancho Santa Fe Road, San Marcos, California, for the purpose of housing PREP Program, at a total rental fee of $1,755.36 per month, effective July 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 75-5590

BE IT RESOLVED, That the renewal of the Lease Agreement between the Palomar Community College District and Mission Center Joint Venture, 235 North Rancho Santa Fe Road, San Marcos, California, for the rental of facilities - Suite 207, 600 sq. ft. - located at 245 North Rancho Santa Fe Road, San Marcos, California, for the purpose of housing the Outreach Program, Veterans Education, at a rental fee of $215.00 per month, effective July 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.
MSC Shadle, Bayne

RESOLUTION 75-5591

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (mileage), meals, registration fee, to attend 69th Annual Meeting of the Pacific Coast Branch of the American Historical Association, La Jolla, California, August 17-19, 1976, $34.30;

b. Transportation (mileage), meals, lodging, to attend Johnson - O'Malley Conference, Warner Springs, California, June 18-20, 1976, $72.00;

c. Transportation (mileage), to attend Video filming for Course of our Times, San Diego, California, February 17, 1976 and April 29, 1976, $18.00;

d. Transportation (air fare), lodging, registration fee, to attend Training Course in Clinical Biofeedback, Oakland, California, June 4-6, 1976, $367.00;

e. Transportation (mileage), registration fee, to attend 176th Annual Congress of the California Association for Maternal and Child Health, San Diego, California, June 15-18, 1976, $36.60;

f. Meals, registration fee, to attend Workshop - Quality Infant Care for Summer 1976, Berkeley, California, July 12-16, 1976, $220.00;

g. Transportation (mileage), meals, to attend Eligibility and Athletic Director's Secretaries Workshop, Chaffey College, Alta Loma, California, September 2, 1976, $55.00;

h. Transportation (mileage), meals, lodging, to attend Johnson - O'Malley Workshop, Warner Springs, California, June 18-19, 1976, $118.28 (reimbursable).

The vote was unanimous.
RESOLUTION 75-5592

BE IT RESOLVED, That travel expenses for the following persons, for the purpose of conducting College business and within the areas designated, for the 1976-77 Academic Year, be approved:

a. San Diego County:

Anderson, Gail
Aretakis, Peter
Beard, Janet
Blair, Cheryl
Blanks, Robert
Bowen, James
Breen, Mary
Callison, Liz
Casey, Donna
Chase, Lee
Cheyney, Tilly
Clissold, Rosemary
Cooper, Alyce
Deuel, Charrie
Duff, Robert A.
Fredericks, Ruth
Garvin, Catherine
Gibbs, O. Byron
Gilchrist, Gay
Gunter, Margaret
Greene, Donna
Hammond, James

b. Travel within San Diego, Orange, Riverside, and Los Angeles counties:

Thornley, John D.

All necessary travel in connection with Student Activities within the State of California:

Ashbrook, Vernon
Ayers, Mildred
Barnhart, Frank
Burton, Robert L.
Carlovsky, Jeff
Chappie, David A.
Clayton, James
Cnossen, Jon
Crouch, Stan
Curran, Michael
Dahlin, Raymond
Dedic, William
Disney, Richard
Eldridge, Mark
Ellison, Vern
Gilmour, Andrew
Gilson, Robert
Gilson, Sue
Haugen, Nan
Hanks, Clarice
Harlan, Betty
Hawkes, Dana
Hedrick, Joseph
Hendren, Doris
Heltzel, Eleanor
Hickethier, Barbara
Immer, Mary
Larson, Ann
Mahoney, Joan
Miller, James
Normura, Linda
O'Neil, Dennis
Page, Ron
Peters, Melana
Rickabaugh, Virginia
Ritter, Robert
Sexton, Karl
Snowder, John
Taylor, Anne
Whatley, Patricia
Winters, Marilyn
Hubbard, Donald
Hutchings, Billie
Jeffrey, Viola
Lusky, Robert
Lynds, Arthur J.
Marrin, Doc
Mendez, Mario
McFarland, Terri
McFarland, Duncan
Pagakis, Chris
Pine, Kathy
Ridlon, Walt
Schwedtfefer, Patrick
Smith, Brian
Stephens, Ray
Thien, Glae
Wiebe, Mack
Wiland, Jack
Woods, John
d. All necessary travel in connection with Student Activities outside the State of California:

Ayers, Mildred
Clayton, James
Crouch, Stan
Dahlin, Raymond

Dedic, William
Gilmour, Andrew
Jeffrey, Viola
Schwerdtfeger, Patrick

e. All necessary travel within the State of California:

Members of the Governing Board
Ashbrook, Vernon
Baldwin, Russell
Berard, Suzanne
Bergman, Virgil L.
Bowman, Robert
Brown, Walter F. L.
Brubeck, Howard R.
Burton, Robert L.
Carli, Angelo
Chappie, David A.
Clothier, Ruth
Coutts, Charles A.
Dolan, Thomas
Disparti, Nicholas
Eddy, William
Estell, Robert
Franz, Joan
Gunther, Margaret
Hafner, Janet
Hankin, Frank
Huber, Frederick R.
Humphrey, Thomas
Iserman, Carl
Jackson, Gene M.
Jackson, Robert
Jackson, Russell

Kilman, Theodore
King, George
Kuretich, Robert
Landmesser, Jean
Lachman, Millard
Latulippe, Jerry
Leach, Earl
Lee, Herman
Lucero, Ben
McDonough, Bruce
Murphy, Ruth
Nesbin, Esther
Peters, Barbara
Rose, Thomas
Sanders, Val
Serr, Ruth
Schettler, John D.
Smith, Eileen
Smith, Robert
Swanson, Beverly
Valdez, Thomas
Walker, Donald
Wildenberg, Joseph
Zevin, Eugene
Zevin, Patricia

f. All necessary travel outside the State of California:

Members of the Governing Board
Bergman, Virgil L.
Brown, Walter F. L.
Brubeck, Howard R.
Burton, Robert L.

Coutts, Charles
Huber, Frederick R.
Kilman, Theodore
Schettler, John D.

g. Mileage at $.14 per mile to be allowed on all travel authorized when the individual concerned furnishes his/her own automobile.

The vote was unanimous.
MSC Shadle, Froehlich

RESOLUTION 75-5593

BE IT RESOLVED, That the Claim for Personal Injuries filed by Edna K. Grettenberger against the Palomar Community College District be denied and referred to the District's liability insurance carrier.

The vote was unanimous.

MSC Kornhauser, Shadle

RESOLUTION 75-5594

BE IT RESOLVED AND ORDERED by the Governing Board of the Palomar Community College District, that the following business procedures be authorized, effective July 1, 1976 through June 30, 1977:

a. Person to whom mail from Accounting Section is to be addressed:
   Dr. John D. Schettler

b. Person(s) authorized to pick up warrants from the County Office (other than the mail addressee):
   Ruth M. Serr
   William Kahl

c. Person(s) authorized to sign any and all school orders in the name of the District, drawn on the funds of the District:
   Dr. John D. Schettler
   Dr. Frederick R. Huber

d. Person(s) authorized to sign the certificate on Form 119, Collection Advice, requesting M. Ted Dixon, County Superintendent, to prepare deposit permits for the District:
   Dr. John D. Schettler
   Dr. Frederick R. Huber

e. Person(s) designated to ascertain and certify that each employee of the District has taken the oath of allegiance required by Government Code Sections 3100-3109:
   Doris L. Hendren
   Gay Gilchrist

f. Person(s) authorized to sign Payroll Payment Order Form (A-70088):
   Doris L. Hendren
   Dr. John D. Schettler
   Dr. Frederick R. Huber
g. Person(s) authorized to sign Payroll Master File Control (A-70069):

Doris L. Hendren
Dr. John D. Schettler
Dr. Frederick R. Huber

The vote was unanimous.

Dr. Schettler noted that the necessary figures for the following resolution would be computed and filled in following the meeting; however, the amount would not exceed 85 percent of the taxes accruing to the District. It was

MSC Froehlich, Shadle

RESOLUTION 75-5595

WHEREAS, The California Constitution, Article XVI, Section 6 provides that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfers from the funds in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing body of the County directing the Treasurer of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85 percent of the taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 22, 1976, this Governing Board did adopt a Preliminary Budget for this District for the fiscal year 1976-77 pursuant to the provisions of the Education Code, Section 20501 et seq., and secured taxes accruing to the district for said fiscal year are estimated to be $6,304,785.00 and 85 percent of said taxes is $5,359,067.00; and

WHEREAS, secured taxes received by this District during the 1975-76 fiscal year were $4,036,030.00; and

WHEREAS, it is necessary to provide funds for meeting the obligations incurred for maintenance purposes by this District; AND NOW THEREFORE

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, as follows:
1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this District during the 1976-77 fiscal year to meet obligations incurred for maintenance purposes in the amount of:

   (a) $____-0____ for the period from July 1 until the final budget is adopted. (Not applicable after August 15.)

   (b) $5,359,067.00 after the final budget is adopted but not to exceed 85 percent of secured taxes accruing to the District.

2. If directed by the Board of Supervisors, funds will be transferred to this District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the District not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.

3. The Clerk of this Board is directed to file a copy of this resolution with the Treasurer of the County of San Diego, the Board of Supervisors of the County of San Diego, and the County Superintendent of Schools and the County Auditor and Controller.

AYES: Bayne, Shadle, Kornhauser, Froehlich, Simson

NOES: None

ABSENT: None

The following Financial Reports were reviewed:


   Mr. Shadle commented on the Child Care Center budget, noting that he was under the impression that the Center would be self-supporting after its first year of operation.

   Mr. Jackson stated that he did not recall indicating that there would be no continuing necessity for District funds and noted that the 1976-77 Child Care Center budget totaled $122,000:

   $56,000 in local tax support - versus $59,000 last year;

   $41,000 from ROP (for salaries for the training portion of the program and the building); and

   $25,000 from classroom fees.

   The Board asked the Administration to research this matter and present additional information - including the original Child Care Center budget - at the next meeting.

2. Associated Students of Palomar College Comparative Statement of Income and Expense, May 31, 1976

   (FINANCIAL REPORTS:
   (BUDGETARY
   (BALANCES
   (ASSOCIATED STUDENTS
   (STATEMENT OF
   (INCOME AND EXPENSE
MSC Bayne, Shadle

RESOLUTION 75-5596

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check numbers 7366 through 7453, in the amount of $2,446.17, be approved.

The vote was unanimous.

The Administration presented a report from the Safety and Security Committee. The recommendations, which have been approved by the Administrative Council, are:

1. Continuation of the one-way traffic plan on campus.
2. The Administration is examining and will continue to monitor the staff parking areas, particularly those that have shown lack of utilization.
3. With the use of some staff parking areas, it is felt that there will be sufficient parking spaces to take care of the students next year.
4. The Administration is recommending that the program continue and that the campus patrol has performed in an outstanding manner and will continue.

The Board asked for a follow-up report on the status of citations, i.e., how many issued and what has been the court action.

The Board noted the Curricular Report which cited the outstanding accomplishments of the Communications Department and Music Department during the 1975-76 academic year.

There was no request for an Executive Session.

MSC Froehlich, Kornhauser

RESOLUTION 75-5597

BE IT RESOLVED, That the resignation of Harriet P. Jones, Accompanist/Dance Level II, Speech/Theater Arts Department, effective June 30, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5598

BE IT RESOLVED, That the resignation of Rita L. Sinatra, Music Activities Assistant, Music Department, effective June 30, 1976, be accepted.

The vote was unanimous.
MSC Froehlich, Kornhauser

RESOLUTION 75-5599

BE IT RESOLVED, That the resignation of Carole E. Powers, Clerk-Typist II, R. O. P. / Vocational Education, effective June 30, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5600

BE IT RESOLVED, That Marilyn Crist, Instructor, Foreign Languages Department, be granted a Leave of Absence, without compensation, for the 1976-77 Academic Year.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5601

BE IT RESOLVED, That Linda Locklear, Instructor, American Indian Studies Department, be granted a half-time contract, Salary Step B-4, $6,924.00, for the 1976-77 Academic Year.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5602

BE IT RESOLVED, That the employment of Steven Crouthamel as Instructor, American Indian Studies Department, Salary Step D-2, $6,924.00, for the 1976-77 Academic Year, be approved (half-time ten month contract/replacement).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 75-5603

BE IT RESOLVED, That the employment of Jon Cnossen as Instructor, Physical Education Department, Salary Step B-2, $4,984.80, for the 1976 Fall Semester, be approved (4/5 contract/Sabbatical Leave replacement).

The vote was unanimous.
BE IT RESOLVED, That the employment of the following Instructors, at the hourly rate indicated, for the 1976 Summer Session (day and/or evening), be approved:

Andrea Carlton, Bilingual Education Department, $11.72
Alfonso W. Rodriguez, Child Development Program, $11.72
Alice M. Galvan, Health Services, $11.72
Brian T. Smith, Physical Education Department, $11.72
Mary C. Barry, Veterans Education, $11.72

The vote was unanimous.

BE IT RESOLVED, That the resignation of Karl Sexton, Cafeteria Manager, effective June 30, 1976, be accepted.

The vote was unanimous.

BE IT RESOLVED, That the employment of the following persons, as listed on Page 25, of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Dr. Huber noted that contact has been made with the architect regarding the proposed amendment to the contract for the educational theater. Mr. Paderewski has reminded the Administration that during discussion of this matter it was the general understanding that the following clause would apply:

"Any additional costs of design or specification required by legislation or regulation or by the College, occurring between this date and the completion of construction, will be paid to the Architect on an hourly basis agreeable to both parties."

The Board asked that this matter be placed on the next agenda for consideration.
Mrs. Bayne suggested that a standard letter of congratulations be adopted by the Board and sent to the departments when honors and awards are received by them.

Dr. Huber noted that the 1976-77 Preliminary Budget, as adopted by the Board, does contain the special reserve fund, the Cafeteria fund, Bookstore account, and the Child Care Center. The Bond Interest and Redemption portion of the 1976-77 budget will be presented to the Board in July.

The meeting was adjourned at 10:35 p.m. (ADJOURNMENT)

______________________________
President

______________________________
Secretary
THE REGULAR MEETING
GOVERNING BOARD, PALOMAR COLLEGE
PALOMAR COMMUNITY COLLEGE DISTRICT
ADMINISTRATION BUILDING, COLLEGE CAMPUS
July 13, 1976, 7:30 p.m.

The Governing Board of the Palomar Community College
District met in the Board Room of the Palomar College
Campus, San Marcos, California, having received written
notice as prescribed by law.

The meeting was called to order by the President,
Dr. Anton K. Simson.

MEMBERS PRESENT: Mr. William L. Froehlich, Vice President
Mr. Richard J. Kornhauser
Mr. Milo E. Shadle
Dr. Anton K. Simson, President

ABSENT: Mrs. Lucy Bayne, Secretary

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Busines
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert L. Burton, Dean of Student Personnel
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Brubeck, Assistant Dean of Instruction
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Mrs. Esther Nesbin, Assistant Dean of Instruction

GUESTS: Mr. Mark E. Good, Vista
Mrs. Ramona Colwell, The Faculty
Mrs. Tilly Cheyney, Chairperson, Budget Committee
Mrs. Virginia Dower, Bookstore Manager
Mrs. Betty Peabody, Children's Center
Mr. Ron Page, President, C.S.E.A.
Mr. Robert Smith, Personnel Manager
Mrs. JaDene Dugas, C.S.E.A.
Mr. Bruce McDonough, ROP Work Experience Coordinator
Mrs. Virginia Rife, Admissions & Records Office
Ms. Barbara Parton, Vice President, Associated Students
Mrs. Kay Burkhalter, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Dr. Simson
declared a quorum present and the meeting proceeded with the
order of business.

MSC Froehlich, Shadle

RESOLUTION 76-5607

BE IT RESOLVED, That the Minutes of the Regular Meeting
held June 22, 1976, be approved.

The vote was unanimous.
Mrs. Ramona Colwell stated that there was no report to present from The Faculty at this time.

There was no representative present to report for the Faculty Senate.

There was no representative present to report for the Patrons of Palomar.

Ms. Barbara Parton, Vice President, Associated Students, reported that a mobile student information booth is being constructed and will be used during Fall registration.

Dean Jackson reported on the status of CCJCA's Project Renewal noting that area representatives to CCJCA have met and basically concurred with a letter sent by Mr. Sweed Swanson requesting the districts to withdraw their support of the CCJCA if Project Renewal is adopted. This request is based on the fact that Project Renewal would reduce student involvement to one person appointed by the CCJCA Board of Directors rather than the existing equitable representation of students with faculty, administration and board.

The Board authorized the Administration to express its desire that student representation not be decreased from the present status of equality. The Board also asked that the Associated Students report its position at the next meeting and suggested that Region IX, which has taken a position in support of Project Renewal, be asked to review its decision.

Mr. Ron Page, President of the C.S.E.A., stated that there was no report to present at this time.

The Administration recommended that the Architect's Contract for the Educational Theater, approved by the Board June 8, 1976, be amended to include the following:

"Any additional costs of design or specification required by legislation or regulation or by the College, occurring between this date and the completion of construction, will be paid to the Architect on an hourly basis agreeable to both parties."

Mr. Kornhauser suggested that the contract also include the signature of the Board President or Secretary. The Board concurred. It was

MSC Shadle, Kornhauser

RESOLUTION 76-5608

BE IT RESOLVED, That the Architect's Contract for the Educational Theater, as amended, be approved (copy attached to Legal Minutes).

The vote was unanimous.
The Administration presented the proposed 1976-77 Publication Budget. Dr. Schettler reviewed the differences between the preliminary budget, adopted June 22, 1976, and the proposed publication budget, noting that the budget totals $18,551,016 and includes $2 1/2 million for construction, which will be partially supported by State funds, and a contingency fund of $1.5 million.

During review of the proposed 1976-77 Special Reserve Fund, the Board questioned the allocation of $25,000 for a Food Service - Bookstore outdoor deck proposed to be constructed on the Bookstore roof.

Considerable discussion was held regarding the desirability of developing the Bookstore roof as an open-air eating area. The Board questioned student usage of this area and agreed that the expenditure of $25,000 for the development of the roof deck would not be appropriate at this time. The Board suggested that the Administration explore the possibility of developing a ground level open-air eating area and to present this information at a future meeting.

The Board also reviewed the Children's Center budget as originally presented and adopted in 1975, and as included in the proposed 1976-77 budget.

Dr. Schettler commented that the State budget, which has been signed by the Governor, includes funds that will match local funds for working drawings and construction of a new Industrial Technology building and an addition to the Science Building. It is estimated that local matching funds will require an additional tax of 9.2 cents per $100 assessed valuation for 1976-77 only.

Mrs. Robert Higgins, a resident of Rancho Bernardo, asked the Board why the Electronics Program was dropped for the 1976 Fall Semester. Dean Coutts responded that the electronics instructor retired as of June 1976 and the Administration felt that the program needed revision. It was decided that a one semester moratorium would provide sufficient time to reorganize, evaluate, and revise the program. Those courses necessary for students who are presently in the program have been reinstated for the Fall Semester and those entering the electronics field are being asked to take one semester of Television Technology which will be an integral part of the future electronics program. Mr. Shadle suggested that Mrs. Higgins interest in the program might be utilized by the Electronics Advisory Committee. It was

MSC Shadle, Kornhauser

RESOLUTION 76-5609

BE IT RESOLVED, That the 1976-77 Publication Budget, with deletion of the $25,000 for the Food Service - Bookstore deck from the Special Reserve Fund and that amount added to the ending balance, be approved.

The vote was unanimous.

Dr. Schettler reported that seven bids were sent out for milk and milk products; five were received. The low bid was submitted by Hollandia Dairy, San Marcos, California, in the amount of $15,354.43. It was
MSC Froehlich, Kornhauser

RESOLUTION 76-5610

BE IT RESOLVED, That a contract for the purchase of Milk and Milk Products for the 1976-77 College Year be awarded to Hollandia Dairy, San Marcos, California; said contract to be in the amount of $15,354.43.

The vote was unanimous.

Dr. Schettler also reported that five bids were sent out for guard service for 1976-77 (during the evening hours and on weekends) and only one was returned. The Administration recommended that a contract be awarded to ABM Security Services (same company that the College had for 1975-76), at the hourly rate of $3.44. It was noted that if the minimum wage is increased 7.9 percent by the federal government, the hourly wage will increase to $3.71. It was

MSC Shadle, Froehlich

RESOLUTION 76-5611

BE IT RESOLVED, That a contract for Guard Service for the 1976-77 College Year be awarded to ABM Security Services, San Diego, California; said contract to be at the rate of $3.44 per hour.

The vote was unanimous.

The Administration recommended that authorization be given to call for bids for equipment/supplies and a book detection system for the Library. In response to questions regarding the book detection system, Mrs. Nesbin explained that all libraries are experiencing a great increase in loss of books and most libraries have installed such a system. The system is operated by an alternating electromagnetic field and a device is placed in each book; if the book is not desensitized, an alarm will be set off. Mrs. Nesbin estimated the library's losses at $5,000 to $10,000 per year and noted that the system will cost approximately $14,000. Concern was expressed that this system might be a form of constraint and it was suggested that alternative methods be explored. It was pointed out that this was only a request to call for bids and that a final decision could be made when the Board is asked to award a contract for the purchase of the system. It was
MSC Froehlich, Shadle

RESOLUTION 76-5612

BE IT RESOLVED, That the Governing Board authorize the Assistant Superintendent/Business Services to call for bids for the purchase of the following:

a. Equipment and Supplies
b. Book Detection System, Library

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 76-5613

BE IT RESOLVED, That in accordance with the terms of the contract dated January 13, 1976, Payment No. 6, K. L. Wessel Construction Company, Escondido, California, for work completed on the Palomar College Staff Office Building Wings #3 and #4, be approved in the amount of $28,188.97 (net amount after ten percent retainage).

The vote was unanimous.

MSC Froehlich, Shadle

RESOLUTION 76-5614

BE IT RESOLVED, That the proposed 1976-77 Budget be published in the Daily Times-Advocate, Escondido, California.

The vote was unanimous.

MSC Shadle, Kornhauser

RESOLUTION 76-5615

BE IT RESOLVED, That the Public Hearing on the proposed 1976-77 Budget be held Tuesday, August 3, 1976, 7:30 p.m., Administration Building, Palomar College.

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5616

BE IT RESOLVED, That in accordance with the terms of the Agreement dated September 19, 1974, the following final payment be made to Paderewski, Dean and Associates for architectural and engineering services performed through completion of construction on the Palomar College Shower/Locker Building:

Per Article 4(a)  
0.06 x 244,226.60  
$14,653.60

Deduct prior payments:

1/11/73  PPR Payment  
386.42

9/3/75  Invoice  
13,095.14  
13,481.56

BALANCE DUE  
$ 1,172.04

The vote was unanimous.

MSC Froehlich, Shadle

RESOLUTION 76-5617

BE IT RESOLVED, That the Governing Board authorize the County Auditor of San Diego to draw a new warrant in favor of the San Diego Gas & Electric Company, 101 Ash Street, San Diego, California; said warrant to be in the amount of $3,532.00 (original warrant void).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5618

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Vista Unified School District for the use of the Vista High School Football Field and other athletic facilities pertinent to the field; terms of this agreement shall be:

a. Four (4) home football games for the Fall season of 1976 on September 11, October 16, October 30 and November 20, at the cost of $450.00 per game;

b. One (1) scrimmage to be held September 4, 1976 at the cost of $25.00.

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5619

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Fallbrook Union School District for the use of facilities located at 321 Iowa Street (N), Fallbrook, for the purpose of holding classes in English - Spanish as A Second Language, at the rate of $200 per month; term of said Agreement shall be from July 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.

MSC Froehlich, Shadle

RESOLUTION 76-5620

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the State of California in connection with Student Activities during the 1976-77 Academic Year;

b. Travel within the County of San Diego during the 1976-77 Academic Year;

c. Transportation (air fare), registration fee to attend 49th Annual Vocational Conference, Las Vegas, Nevada, August 23-25, 1976, $120.00;

d. Transportation (mileage), meals, lodging, to attend Child Development Associate Training, Redlands, California, July 10-23, 1976, $92.20;

e. Transportation (mileage), meals, registration fee, to attend Seminar on Successful Supervision, Los Angeles, California, July 20, 1976, $81.00;

f. Transportation (air fare), meals, lodging, to attend Chancellor's Office Institute for Handicapped Studies, Fresno, California, $100.00.

The vote was unanimous.

The Administration recommended that the Governing Board adopt the resolution which is necessary to authorize payment of expenses for music and forensics programs. The present budget contains funds for travel expenses only. The Associated Students will fund meals and lodging. It was
RESOLUTION 76-5621

BE IT RESOLVED, That faculty members and students be authorized to participate in cocurricular activities as noted below held in conjunction with the educational program of the College, within or without the State and that payment of travel and other necessary expenses of participants in these activities be authorized from the General Fund, pursuant to the following rules and regulations adopted by the Governing Board of the College. Payments for meals, lodging and travel shall be a proper charge against District funds. These "cocurricular activities" shall mean those activities and events which are designed to complement the academic program of the community college and which meet all the following criteria:

a. Activities approved:
   (1) Intercollegiate speech or forensic events
   (2) Student performance groups of the Music Department

b. For students of the community college who are participating in the activity or event.

c. The activity or event is supported in part from nondistrict funds.

d. The activity or event is an extension of classroom instruction or related community college programs.

The vote was unanimous.

RESOLUTION 76-5622

BE IT RESOLVED, That the Governing Board of the Palomar Community College District seek approval from the Chancellor of the California Community Colleges to conduct Coordinated Instructional Systems Programs at Palomar College during the 1976-77 Academic Year.

The vote was unanimous.

Dr. Huber recommended that released time and travel expenses be authorized for two representatives of C.S.E.A. -- Ron Page and Ms. Eleanor Hauser -- to attend the 50th Annual Conference of the California School Employees Association, Sacramento, August 2-6, 1976. Dr. Huber also recommended that released time only be authorized for Mrs. Jadene Dugas, who will be serving as the chairperson of the Community College Committee during the Conference; her expenses will be paid by the C.S.E.A. Dr. Huber stated that the Board has authorized delegate expenses in previous years and the Administration feels that this is an appropriate expense for the District. The total cost was estimated at $545.00 for the two delegates - Ron Page and Eleanor Hauser -- to attend.

Questions were raised by members of the Board as to (1) since a dues structure exists, expenses should be borne by the association; and (2) the legality of the District paying such expenses.
It was pointed out to the Board that under SB 160 it would be legal to pay these expenses; that there were insufficient funds raised from dues to support delegates to such a meeting, and that the petition for recognition by the C.S.E.A. specified that it wished all conditions and relationships to remain as they have in the past.

**MSF Shadle, Kornhauser**

To authorize travel expenses for two C.S.E.A. representatives to attend the 50th Annual Conference of the California School Employees Association, Sacramento, California, August 2-6, 1976, $545.00.

The vote was 2 - 2 (Dr. Simson and Mr. Froehlich voted no). Motion failed for lack of majority vote.

Mr. Shadle requested that this item be placed on the next agenda when hopefully a full Board will be present.

**MSC Froehlich, Shadle**

**RESOLUTION 76-5623**

BE IT RESOLVED, That released time only be authorized for Ron Page, Eleanor Hauser and JaDene Dugas to attend the 50th Annual Conference of the California School Employees Association, Sacramento, California, August 2-6, 1976.

The vote was unanimous.

The Board received the proposed Palomar College Student Athletic Association 1976-77 Budget. Mr. Jackson briefly reviewed stating that it is basically the same as the 1975-76 budget. It was noted that the ratio of men and women athletes is four to one and, in accordance with Title IX, this is reflected in the proposed budget on an equitable basis. The Administration noted that the matter of adopting the proposed budget will be on the next agenda.

The following financial reports were reviewed:


MSC Kornhauser, Froehlich

RESOLUTION 76-5624

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check numbers 7454 through 7486, in the amount of $1,097.29, be approved.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5625

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check numbers 7487 through 7570, in the amount of $1,224.48, be approved.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5626

BE IT RESOLVED, That Purchase Orders numbered 6107 through 6286, except for those marked "reserved", be approved.

The vote was 3 - 0 - 1 abstention (Mr. Shadle abstained from voting because one of his clients was among those listed on the Purchase Orders).

MSC Kornhauser, Froehlich

RESOLUTION 76-5627


The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5628

BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period June 9 to July 13, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.
A "Feasibility Study for use of Solar Heating System" was distributed to members of the Board. Dr. Schettler stated that the report was prepared by Paderewski, Dean & Associates and was being distributed for information and study at this time and will be discussed at the August 3 meeting.

Dr. Schettler presented the following information on the improvement of Mission Road and Las Posas Street:

**Mission Road**

a. Aerial photography under way for engineering work.

b. City still trying to get title to nine foot strip on south side.

c. All cost to College related to moving water and gas lines, trees, fences, etc., will be part of the project. All costs prorated by footage on Mission Road.

d. Project would be under 1911 Improvement Act, with a tax levy of approximately 1 mill per $100 for each of five years.

**Las Posas Street**

a. Less information available, but costs would be distributed to beneficiaries on a basis yet to be established. Again, 1911 Improvement Act with approximately 1 mill per $100 for each five years.

Dr. Schettler also distributed a chart showing room usage during the 1976 Spring Semester.

Dr. Huber reviewed the Campus Patrol Program stating that during the period May through June 1976, 589 parking citations were issued. Thirty-nine were voided due to error; in effect 550 valid citations were issued for violations of (1) failure to display current parking permit; (2) parking in Staff Lot without staff permit; and (3) parking in red zone, not in authorized space, fire lane, etc.

As of June 28, 1976, 205 of the 550 citations issued have been disposed of through the Escondido Municipal Court, representing approximately $410 in revenue. The court procedure is to send a letter of intent to issue warrant approximately thirty days after the original ten day period prescribed on the citation to recipients who fail to appear. Once the notice of intent is mailed, the bail automatically increases from $4 to $8, and will be increased after the warrant is issued. One-half of the fines collected by the court are returned to Palomar College.

Dean Coutts reported that summer school enrollment is 4,600, with a number of short-term courses to begin in August. Mr. Coutts stated that the average class size is 32, with a heavier enrollment during the evening classes.
There was no request for an Executive Session.

MSC Kornhauser, Froehlich

RESOLUTION 76-5629

BE IT RESOLVED, That the resignation of Carrie M. Carnahan, Secretary III, Humanities Division, effective June 30, 1976, be accepted.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5630

BE IT RESOLVED, That the resignation of Gloria Chavez, Clerk-Typist II, Financial Aids Office, effective July 16, 1976, be accepted.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5631

BE IT RESOLVED, That the resignation of Lee Eddy, Warehouseman, Business Office, effective June 30, 1976, be accepted.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5632

BE IT RESOLVED, That the employment of Marjorie Mitchell as Clerk-Typist I, Admissions & Records Office, Salary Class No. 21-A, at a salary of $635.00 per month, Classification No. 721.10, Budget Class JIBA, effective July 6, 1976, be approved (new position/twelve month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5633

BE IT RESOLVED, That the transfer of Ruth T. Loughner from the position of Secretary II, Admissions & Records Office to the position of Evening Supervisor, Admissions & Records Office, Salary Class No. 33-B, at a salary of $896.00 per month, Classification No. 722.1, Budget Class JIBA, effective July 1, 1976, be approved (twelve month contract/new position).

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5634

BE IT RESOLVED, That the transfer of Margaret Blabac from the position of Clerk-Typist II, Business Office to the position of Secretary II, Counselling Office, Salary Class No. 29-A, at a salary of $773.00 per month, Classification No. 711.3, Budget Class JELA, effective July 19, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5635

BE IT RESOLVED, That the employment of Carol R. Brown as Secretary III, Humanities Division, Salary Class No. 33-A, at a salary of $854.00 per month, Classification No. 708.2, Budget Class JELA, effective July 1, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5636

BE IT RESOLVED, That the employment of Donna J. Davis as Clerk-Typist III, Cooperative Education, Salary Class No. 27-A, at a salary of $735.00 per month, Classification No. 712.6, Budget Class JELA, effective July 1, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5637

BE IT RESOLVED, That the employment of David H. Boyd as Instructor, Speech/Theater Arts Department, Salary Step C-6, $17,199.00, for the 1976-77 Academic Year, be approved (ten month contract/replacement).

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5638

BE IT RESOLVED, That the employment of John M. Kratt as Instructor, Criminal Justice Program, Salary Step C-6, $17,199.00, for the 1976-77 Academic Year, be approved (replacement of hourly position/ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5639

BE IT RESOLVED, That the employment of Teri L. Humphrey as Instructor, Behavioral Sciences Department, Salary Step C-3, $8,973.60, for the 1976-77 Academic Year, be approved (60 percent contract - replacement of hourly position/ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5640

BE IT RESOLVED, That the employment of Mark W. Vernoy, Ph.D., as Instructor, Behavioral Sciences Department, Salary Step E+3, $16,952.00, for the 1976-77 Academic Year, be approved (replacement/ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5641

BE IT RESOLVED, That the employment of Gary D. Alderson as Instructor, Life Sciences Department, Salary Step C-3, $14,956.00, for the 1976-77 Academic Year, be approved (Sabbatical Leave replacement/ten month contract).

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5642

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the 1976 summer session (day and/or evening), be approved:

Dr. Richard E. Lane, Speech/Theater Arts Department, $12.66
Mr. Perry A. Sites, Continuing Education (Children's Summer Theater Workshop), $12.66
Mrs. Gretchen A. MacDonald, Veteran's Education, $12.66
Mrs. Jane L. Mills, Handicapped Services - Speech Therapist, $12.66

The vote was unanimous.

Relative to the acquisition of property east of the campus, Dr. Huber reported that County Counsel has been advised by letter of the wishes of the attorney representing the McKeens in the sale of the property. The Administration is awaiting instructions from County Counsel. Regarding the property contiguous to the McKeen property, the owners have met with the Administration and indicated that they would like to have their own appraisal made of the property and asked that this be discussed prior to condemnation procedures being recommended. This appraisal should be ready within a week and a recommendation will be submitted to the Board at its August 3 meeting.

Dr. Huber stated that he has received notice that Palomar College has been granted full accreditation by the Western Association of Schools and Colleges. Under the new accreditation process this period is indefinite with periodic reports and a full team visit every ten years. The recommendations of the team will be reviewed and evaluated and a report will be presented to the Board at future meetings. The Governing Board commended the staff for the excellence of the self-study report and the resultant action of the Association.

Mr. Kornhauser requested that the Beautification Committee present a recommendation regarding what can be done to improve the entrance to the College.

Mr. Shadle requested that the Administration determine how the changes in State funding will affect the College, specifically as it relates to those "classes which shall not receive apportionment if such classes are not located in facilities clearly identified in such a manner as to insure that attendance is open to the general public."

Dr. Schettler will be attending a meeting in Sacramento on Wednesday, July 14 regarding the new legislation and a report will be presented at the next Board meeting.

Mr. Shadle inquired whether the Administration had investigated the possibility of securing federal assistance for educating the Marines at Camp Pendleton. Dr. Huber will report at the next meeting.

The meeting was adjourned at 9:35 p.m.

PRESIDENT

SECRETARY
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, on July 27, 1976, at 7:30 p.m., as prescribed by law.

In accordance with Government Code Section 54955, there being no quorum present, the meeting was adjourned.

President

Secretary
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Anton K. Simson.

CALL TO ORDER

ROLL CALL

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
               Mr. William L. Froehlich, Vice President
               Mr. Richard J. Kornhauser
               Mr. Milo E. Shadle
               Dr. Anton K. Simson, President

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
                       Dr. John D. Schettler, Assistant Superintendent/Business
                       Mr. Virgil L. Bergman, Dean of Instruction
                       Mr. Walter Brown, Assistant Dean of Instruction
                       Mr. Howard Brubeck, Assistant Dean of Instruction
                       Dr. David Chappie, Assistant Dean of Student Personnel
                       Mr. Charles Coutts, Assistant Dean of Instruction
                       Mr. Gene Jackson, Assistant Dean of Student Personnel
                       Dr. Theodore Kilman, Assistant Dean of Instruction
                       Mrs. Esther Nesbin, Assistant Dean of Instruction

GUESTS: Mr. J. A. Grisell, Vista
        Mr. R. K. Habel, Vista
        Mr. Peter J. Aretakis, Veteran's Education
        Mrs. Virginia Dower, Bookstore Manager
        Mrs. Betty Peabody, Children's Center
        Mr. M. Bressler, Solana Beach
        Mr. Bill Baldwin, C.S.E.A.
        Mrs. Elizabeth Kornhauser, Escondido
        Ms. Barbara Parton, Vice President, Associated Students
        Mr. Sweed Swanson, President, Associated Students
        Mrs. Tilly Cheyney, Budget Committee
        Mr. Robert Smith, Personnel Manager
        Ms. Martha Lehr, Counseling Department
        Mr. William Eddy, Superintendent of Buildings & Grounds
        Mr. Frank Hankin, Financial Aids Officer
        Mrs. Charlotte Froehlich, Rancho Bernardo
        Mr. George Dunn, San Diego
        Mrs. Virginia Rickabaugh, Accountant
        Mr. Earl Leach, Coordinator, ROP, Job Placement
        Mr. Carroll Berner, Bonita
        Mrs. Kay Burkhalter, Escondido Times-Advocate

Following the pledge of allegiance to the flag, Dr. Simson declared a quorum present and the meeting proceeded with the order of business.
The Administration distributed copies of the proposed 1976-77 budget, noting that it was published in the Escondido Times-Advocate on Friday, July 30, 1976.

Dr. Schettler stated that the budget presented lists the 1975-76 actual expenditures and the proposals for 1976-77 in the general fund, bond interest and redemption fund, special reserve fund, cafeteria account, bookstore fund and the child development fund. The budget totals $18,584,802.

Dr. Schettler noted that because of the annexation of Ramona, Julian and Borrego Springs, the District's tax base has been increased by about one-tenth. He stated that the formula presented by the new finance law, SB 1641, has turned out to be very favorable for the Palomar Community College District primarily because Palomar had a very large increase in enrollment during 1975-76. It appears that the total tax rate for all purposes for the 1976-77 fiscal year will be 56.48 cents. The 1975-76 tax rate was 57.03 cents. Dr. Schettler stated that there are certain factors within the proposed 1976-77 budget that are still estimations since the State of California has not yet released to the District the State secured tax base which includes pipelines, public utilities, San Onofre power plant, etc. However, he stated that whatever report is made by the State will not greatly affect the tax rate for 1976-77.

Dr. Simson asked if there were questions from the members of the Board on the presentation of the 1976-77 budget. There were none.

Dr. Simson asked if there were questions or comments from members of the audience.

Kay Burkhalter, a reporter from the Escondido Times-Advocate, asked if the tax rate quoted for 1976-77 (56.48 cents) included local matching funds for the construction projects discussed at previous meetings. Dr. Schettler stated that it did.

Ron Habel, a Vista resident, asked why there was such a large decrease in funds from the County this year. Dr. Schettler replied that until July 1, 1976, the Palomar Community College District served as an educational center for about 1,500 students who lived in territories not in any community college district, but within San Diego County. Most of those students came from the San Dieguito area; some came from Ramona, Julian and Borrego Springs. Dr. Schettler stated that Palomar was paid by a tax set by the County Board of Supervisors on the territory within San Diego County but not part of a community college district, and in previous years this has been a very large amount. As of July 1, 1976, these territories have been annexed either to MiraCosta Community College District or to Palomar and the money to support the students from these areas now appears in State income and to some extent in the interdistrict transfers.

There were no further comments or questions from the audience. It was
MSC Froehlich, Bayne

RESOLUTION 76-5643

BE IT RESOLVED, That the 1976-77 Budget for the Palomar Community College District be adopted.

The vote was unanimous.

Dr. Huber announced that the Palomar Community College District, as of July 1, 1976, has paid off the first bond issue of the District. This bond issue was voted in 1954 by the electorate of the District then known as the Northern San Diego County Junior College District, in an amount of $455,000. Funds were to be used to construct the first permanent buildings of the campus: the Library, Science building, Physical Education building and the Industrial Technology building.

The meeting was adjourned at 7:40 p.m.
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

Following adjournment of the Public Hearing on the 1976-77 Budget, Dr. Anton K. Simson, President, convened the Special Meeting at 7:40 p.m.

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
Mr. William L. Froehlich, Vice President
Mrs. Richard J. Kornhauser
Mr. Milo E. Shadle
Dr. Anton K. Simson, President

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Mr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Bruback, Assistant Dean of Instruction
Dr. David Chappie, Assistant Dean of Student Personnel
Mr. Charles Couts, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction
Mrs. Esther Nesbin, Assistant Dean of Instruction

GUESTS: Mr. J. A. Grisell, Vista
Mr. R. K. Habel, Vista
Mr. Peter J. Aretakis, Veterans Education
Mrs. Virginia Dower, Bookstore Manager
Mrs. Betty Peabody, Children's Center
Mr. M. Bressler, Solana Beach
Mr. Bill Baldwin, C.S.E.A.
Mrs. Elizabeth Kornhauser, Escondido
Ms. Barbara Parton, Vice President, Associated Students
Mr. Sweed Swanson, President, Associated Students
Mrs. Tilly Cheyney, Budget Committee
Mr. Robert Smith, Personnel Manager
Ms. Martha Lehr, Counseling Department
Mr. William Eddy, Supt. of Bldgs. and Grounds
Mr. Frank Hankin, Financial Aid Officer
Mrs. Charlotte Froehlich, Rancho Bernardo
Mr. George Dunn, San Diego
Mrs. Virginia Rickabaugh, Accountant
Mr. Earl Leach, Coordinator, ROP, Job Placement
Mr. Carroll Berner, Bonita
Ms. Aura Carlton, Instructor, English Department
Mrs. Kay Burkhelte, Escondido Times Advocate

The meeting proceeded with the order of business.

MSC Froehlich, Shadle

RESOLUTION 76-5644

BE IT RESOLVED, That the Minutes of the Regular Meetings held July 13, 1976 and July 27, 1976, be approved.

The vote was unanimous.

There was no representative present to report for the Faculty.

There was no representative present to report for the Faculty Senate.

There was no representative present to report for the Patrons of Palomar.
Mr. Sweed Swanson stated that the Associated Students government is preparing for registration and orientation. It is anticipated that the Student Information Center will be ready for orientation. Mr. Swanson also noted that the annual conference of the National Student Organization will be held in San Francisco, and a telephone answering device is being installed in the student government office to improve student communication.

Mr. Bill Baldwin stated that there was no report to present from the California School Employees Association at this time.

Dr. Huber noted that the Board will be periodically receiving information on nominees for membership in the California School Boards Association (CSBA) Delegate Assembly, Region 20. Two such letters were distributed to members of the Board.

The Board was presented with the following resolution adopted by the Associated Students of Palomar College:

"WHEREAS, the reorganization of CCJCA proposed in Project Renewal drastically diminishes student participation in that organization, and

WHEREAS, advocacy is identified as one of two major functions of CCJCA, and

WHEREAS, advocacy of a community college position without full student participation in identifying that position is unacceptable, therefore,

BE IT RESOLVED, that Area 1 of CCCSGA opposed the adoption of Project Renewal in its present form, or in any form which severely limits student participation in CCJCA, and be it further resolved that if Project Renewal is adopted in such form over the objections of students that student government urge their respective Board of Governors to withdraw from CCJCA."

Mr. Sweed Swanson informed the Board that the students' position had gained support from student government associations throughout the State. Mr. Swanson also told the Board that Mr. Bill Plosser from the California Community and Junior College Association had been in contact with him and said that it was unlikely that Project Renewal in its present form would be adopted by the Board of Directors. However, Mr. Swanson urged the Board to support the student resolution in order to insure a revision and restructuring of Project Renewal. Following discussion, it was

MS Kornhauser, Froehlich

That the Governing Board support the Associated Students resolution opposing the adoption of Project Renewal.

MSC Shadle, Bayne

TO AMEND the resolution as follows:

WHEREAS, the reorganization of CCJCA proposed in Project Renewal drastically diminishes student participation in that organization, and

WHEREAS, advocacy is identified as one of two major functions of CCJCA, and

WHEREAS, advocacy of a community college position without full student participation in identifying that position is unacceptable, therefore

BE IT RESOLVED, that the Governing Board of Palomar Community College District opposes the adoption of Project Renewal in its present form, or in any form which limits student participation in CCJCA.

The vote was unanimous.
Dr. Simson called for the question on the original motion as amended. It was

MSC, Kornhauser, Froehlich

RESOLUTION 76-5645

BE IT RESOLVED, That the Governing Board support the resolution, as amended, opposing the adoption of Project Renewal.

The vote was unanimous.

Dr. Huber reported that a meeting was held with Mr. Berner and Mr. Bressler regarding acquisition of their property. Mr. Berner and Mr. Bressler concluded that they should not accept the price offered by the College and indicated that they would seek their own appraisal. Dr. Huber stated that he has been notified by Mr. Berner that they did have their property appraised; it is a letter appraisal and it refers to two pieces of property adjacent to the campus, a 40 acre parcel which sold for $7,500 an acre, and a 100 acre parcel which sold for $5,170 an acre. Their appraiser has recommended a price of $7,000 per acre (for the 20 acre parcel) for a total amount of $140,000. The original price by the College appraiser was $4,600 per acre with a recommended inflationary increase of 7% percent since the original appraisal was made, or, approximately $5,000 per acre.

Dr. Huber also informed the Board that County Counsel has indicated that it will be necessary to obtain a survey of the McKeen property (25.6 acres contiguous to the campus) for legal purposes; once the survey is filed with the County Counsel, escrow proceedings will commence.

Dr. Huber stated that the Board, in seeking the Berner/Bressler property through eminent domain, must hold a public hearing and a notice sent to the owners. The Administration will ask County Counsel to prepare an appropriate document for a public hearing and this will be presented to the Board at its next meeting. The Board expressed concern about the considerable delay in County Counsel's action.

The Administration recommended approval of the proposed 1976-77 student Athletic Association Budget. It was

MSC Shadle, Froehlich

RESOLUTION 76-5646

BE IT RESOLVED, That the Palomar College Student Athletic Association 1976-77 Budget, be approved.

The vote was unanimous.

The Board received a written opinion from County Counsel regarding the legality of paying expenses for two CSEA representatives to attend the 50th Annual Conference of the California School Employees Association.

The Administration spoke in support of the request of the CSEA for payment of expenses.

County Counsel's opinion stated that "generally, payment of travel expenses of community college district employees is covered by Education Code Section 13002, which provides in part:

"The governing board of any school district shall provide for the payment of the actual and necessary expenses, including travel expenses, of any employee of the district incurred in the course of performing services for the district, whether within or outside the district, under the direction of governing board. . . . The governing board may direct any employee of the district to attend any convention or conference or to visit schools for the discussion or observation of any school matter appertaining to the duties of the employee or any question of interest to the school district."
an opinion further stated "although Education Code Section 7503.5 has broadened the power of District governing boards somewhat, we believe that Section 13002 quoted above is preemptive of the field of payment of employee travel expenses and therefore provides the exclusive power of a governing board in this area. Thus the question presented amounts to a factual question as to whether the proposed travel is necessitated in performing services for the district, or whether the convention attendance is for the discussion or observation of any school matter pertaining to the duties of the employee or any question of interest to the school district. The information furnished us indicates that the travel in question does not relate to these purposes, but rather is entirely for private organizational purposes."

The Governing Board took no action on the request.

Dr. Huber explained that a change in the finance legislation has eliminated the defined adult and therefore the schedule, adopted by the Board June 8, 1976, has been revised to comply with the new law. Until such time as the Chancellor informs the Administration of the criteria for courses which will not receive State support, no charge will be made except for special short-term adult courses. It was

MSC Shadle, Froehlich

RESOLUTION 76-5647

BE IT RESOLVED, That the revised 1976-77 Tuition and Fees Schedule, be approved.

The vote was unanimous.

Mr. Betran, representing Paderewski, Dean and Associates, and Mr. George Dunn, consulting engineer, addressed the Board regarding a proposal for solar heating for the Wallace Memorial Pool. Mr. Dunn viewed the technical aspects of the proposed solar heating system, and recommended the use of a pool cover with the system. It was noted that the pool cover is included in the estimated cost, however, it is not included in the specifications because it is felt that it can be obtained at a more reasonable price if purchased separately. It was

MSC Kornhauser, Froehlich

RESOLUTION 76-5648

BE IT RESOLVED, That the Governing Board of Palomar Community College District adopt the following:

WHEREAS, the contract documents, including plans, specifications and wage rates for the construction of a solar heating system for the Wallace Memorial Pool, Palomar College, San Marcos, California, were filed in the office of the Secretary of the Palomar Community College District on the 3rd day of August 1976; and

WHEREAS, said contract documents have been submitted to this Board for approval:

NOW, THEREFORE BE IT RESOLVED, by the Governing Board of the Palomar Community College District of San Diego County, California that the contract documents, including advertisement for bids, information for bidders, bid form, form of agreement, specifications, forms of bonds (together with plans), and wage rates for the construction of a solar heating system for the Wallace Memorial Pool, Palomar College, San Marcos, California be approved and the same are hereby approved.

IT IS FURTHER RESOLVED AND ORDERED, That the Secretary of the Board be and is hereby authorized and directed to cause to be published in accordance with law, notice to contractors calling for bids for the construction of said work in accordance with the contract documents above referred to.

The vote was unanimous.
The Administration distributed a proposed architect's contract, noting that the old form was out-dated and did not contain the appropriate information. The form will be sent to the architect and members of the Board were asked to relay their comments to the Administration. Dr. Schettler reviewed the need for architectural services for the following:

a. Industrial Technology Building
b. Addition of Life and Earth Sciences Building
c. Addition to Art, Business and Student Center
d. Relocatable Buildings

It was noted that approval of these services is pending Board review of the new contract form. This matter will be on the agenda for consideration at the Board's meeting in September.

MSC Froehlich, Bayne

RESOLUTION 76-5649

BE IT RESOLVED, That the Lease Agreement between the Palomar Community College District and Richard L. Read, owner (through D. L. Mason & Associates, 439 W. Mission Road, San Marcos, Ca.), for the rental of one office (860 sq. ft), located at 164 West Mission Road, San Marcos, for the purpose of holding classes in Bilingual Education, at a rental fee of $225.00 per month, effective August 1, 1976 through July 31, 1977 be approved.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5650

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Hidden Valley Christian Church for the use of church facilities located at 271 West Seventh Street, Escondido (Bldgs. 1 & 2, eighteen rooms) for the purpose of housing Palomar College Bilingual Education classes and Child Development Laboratory, at the rate of $250.00 per month, plus cost of utilities; term of this agreement shall be July 1, 1976 to July 30, 1977, be approved.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5651

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the San Marcos Unified School District for the use of San Marcos Junior High School for the purpose of holding classes in English as a Second Language, at the rate of $9.00 per classroom use, each use; term of said agreement shall be July 6, 1976 to August 13, 1976, be approved.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5652

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the San Marcos Unified School District for the use of San Marcos High School for the purpose of holding classes in Sewing, at the rate of $9.00 per classroom use, each use; term of said agreement shall be July 6, 1976 to July 29, 1976, be approved.

The vote was unanimous.
The Board asked that the Administration review the fee schedule for the use of the pool and College facilities and to present a recommendation at the September 14 meeting.

MSC Froehlich, Shadle

RESOLUTION 76-5653

BE IT RESOLVED, That the Agreement between the Palomar Community College District and the Escondido Union High School District for the use of the Wallace Memorial Pool, at a fee of $7.50 per hour of usage, with a minimum of two hours of usage in a day; term of said Agreement shall be from September 1, 1976 to September 30, 1976, be approved.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5654

BE IT RESOLVED, That the gift of a 1976 Chevrolet to the Palomar College Automotive Technology Department from Quality Chevrolet, Escondido, California; said donation valued at $4,161.00 be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

Upon questioning by Mr. Kornhauser relative to the District's participation in AB 229, Mr. Jackson explained how local funds are matched with the State's on a ratio of one to three thereby reducing the need for raising more local $. It was

MSC Froehlich, Kornhauser

RESOLUTION 76-5655

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve participation in the state-funded Campus Child Development Program for the 1976-77 fiscal year, under AB 229, Chapter 1012, Statutes of 1975.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5656

BE IT RESOLVED, That the Interdistrict Agreement for Joint Sharing of Instructional Costs between the Palomar Community College District for the purpose of Palomar offering one Instructional Associate course each semester in Fallbrook; Fallbrook Union School District shall reimburse Palomar in the amount of $600.00 (due June 1, 1977); term of said Agreement shall be from September 7, 1976 to June 17, 1977, be approved.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5657

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following Athletic events:

[APPROVE AGREEMENT FOR USE OF POOL:
(PALOMAR COMMUNITY COLLEGE DISTRICT)
(EXPENSES:
(PALOMAR COMMUNITY COLLEGE)
(FOR ACTIVITIES:
(PALOMAR COMMUNITY COLLEGE DISTRICT))
(RESOLUTION 76-5653)

(ACCENT GIFT;
(PALOMAR COLLEGE)
(1976 CHEVROLET)
(CAMPUS CHILD DEVELOPMENT PROGRAM)
(RESOLUTION 76-5654)

(APPROVE PARTICIPATION IN CAMPUS CHILD DEVELOPMENT PROGRAM:
(PALOMAR COMMUNITY COLLEGE DISTRICT)
(RESOLUTION 76-5655)

(APPROVE INTERDISTRICT AGREEMENT FOR JOINT SHARING OF INSTRUCTIONAL COSTS:
(PALOMAR COMMUNITY COLLEGE)
(RESOLUTION 76-5656)

(AUTHORIZE ADVANCED FUNDS:
(ATHLETIC EVENTS)
(RESOLUTION 76-5657)
Men's Basketball (16 events) .......... $3,828.00
Bowling, Coed (7 events) .......... 380.00
Cross Country (8 events) .......... 1,645.00
Field Hockey (7 events) .......... 770.00
Football (7 events) .......... 4,315.00
Water Polo (13 events) .......... 2,148.00
Women's Volley Ball (9 events) .......... 600.00
Wrestling (11 events) .......... 2,456.00

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5658

BE IT RESOLVED, That the Superintendent/President of the Palomar Community College District be authorized to sign a contract with the County Superintendent of Schools, Department of Education, for operation and maintenance of the following Regional Occupational Programs:

Auto Carburetion & Fuel Systems
Auto Front-End Alignment & Brakes
Auto Tune-Up & Engine Analysis
Automotive Machinist
Child Care Occupations
Optical Lab Technician

Term of the Agreement shall be from September 7, 1976 to June 30, 1977.

The vote was unanimous.

MSC Shadle, Kornhauser

RESOLUTION 76-5659

BE IT RESOLVED, That Change Order No. 1, K. L. Wessel Construction Company, Staff Office Building Wings #3 and #4 (contract date January 13, 1976), be approved as follows:

Original Contract Price $217,633.00
Change Order No. 1 Add 8,456.01
New Contract Price $226,089.01

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5660

BE IT RESOLVED, That in accordance with the terms of the contract dated January 13, 1976, Payment No. 7, K. L. Wessel Construction Company, Escondido, California for work completed on the Palomar College Staff Office Building, Wings #3 and #4, be approved in the amount of $27,914.22 (net amount after ten percent retainage).

The vote was unanimous.

Dr. Schettler reported that only one bid was received on the Phototypesetter Editing System; however, three sets of specifications were sent. The Administration recommended that the contract be awarded to Addressograph/Multigraph Corporation in the amount of $19,283.52. Following brief discussion, it was
RESOLUTION 76-5661

BE IT RESOLVED, That a contract for the purchase of a Phototypesetter Editing System with OCR Scanner be awarded to Addressograph/Multigraph Corporation, San Diego, California, being certified as the low bidder meeting specifications; said contract to be in the amount of $19,283.32.

The vote was unanimous.

Dr. Schettler also reported that bids were opened on August 2 for the purchase of a Library Book Detection System. Seven sets of specifications were mailed. Only two bids were received:

Knogo Corporation, Hicksville, N. Y. $17,400.00
Three M Company, San Diego, Calif. 19,180.00

Dr. Schettler stated that the specifications included the following "... that the entire system, sensing unit, detector post, hook check units and strips shall be UL listed as an anti-theft alarm and each bidder shall submit a copy of such listing with this bid."

Knogo Corporation did not mention the above in their bid and there was no enclosure of a UL listing, therefore, not meeting specifications. The Administration recommended that a contract be awarded to the Three M Company in an amount of $19,180.

There were questions raised at the last Board meeting regarding a system of this type and the Board, in its material mailed to each member, received a list of alternatives to an electronic detection system, advantages of the system, and an analysis of Palomar's book loss over a two year period.

Mr. Kornhauser stated that he opposed this type of a system and indicated a preference for the installation of a locking turnstile system as an alternative. Following discussion, it was

RESOLUTION 76-5662

BE IT RESOLVED, That a contract for the purchase of a Library Book Detection System be awarded to Three M Company, San Diego, California, being certified as the low bidder meeting specifications; said contract to be in the amount of $19,180.00.

The vote was 4-1 (Mr. Kornhauser voted no).

RESOLUTION 76-5663

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the State of California during the 1976-77 Academic Year;

b. Meals, rental of Conference Room, Meeting of Palomar College Department Chairpersons, Directors and Coordinators, Meadow Lake Country Club, Escondido, California, September 11, 1976, $105.00.

The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Budgetary Balances as of June 30, 1976
2. Report of Collections deposited in the County Treasury during the month of July 1976
Dr. Huber presented the following report on the Camp Pendleton Satellite Center:

In the Spring Semester of 1976 Palomar College offered 17 courses at its satellite center at Camp Pendleton. All courses were published in the Spring Bulletin and approximately 190 of the 525 students who enrolled in the program were non-Military. The classes were not closed in any sense of the word and students from off the base did not have any problems with access. Each semester the Provost Marshal provides temporary passes for all students which are deemed necessary. The cost to the College for this program is negligible. The Marine Corps furnishes the building, utilities and maintenance services. The College pays for the cost of construction. In computing the amount of ADA for both adults as well as regular students, the amount of money received was $71,000. The instructional cost amounted to $12,750. We also received a state impact fund of $2,400. The Emergency Medical Care course that was offered at Camp Pendleton was at no expense to the District whatsoever and we will not be receiving any state apportionment for this course in the future.

In addition to ADA apportionment money we also received monies through the Cranston fund and special military aid money for the PREP program. There are no other areas of income that can be forthcoming from the federal government or the state for this program at Camp Pendleton. However, the College will continue to receive sufficient funds from the sources identified to maintain the program at Camp Pendleton.
Dr. Schettler distributed a list of maintenance and small scale construction projects which are progressing during the summer months. It was the recommendation of the Administration that unless it was deemed necessary, the regular meetings scheduled for August 10 and August 24 would not be held.

Dean Coutts, Director of the Summer Session, reported that enrollment to date totaled 4,914.

Dr. Simson announced that there has been a request for an Executive Session to discuss personnel; however, all but one personnel item will be considered prior to the Board convening in Executive Session. It was

MSC Kornhauser, Froehlich

RESOLUTION 76-5668

BE IT RESOLVED, That in accordance with the Professional Growth Program for Classified Employees, the following employees be granted a $250.00 (annual) increment;

Lei Ayala, effective July 1, 1976
Patrick Burchett, effective July 1, 1976
Mary Conner, effective July 1, 1976
John George, effective July 1, 1976
Dee Lewbel, effective July 1, 1976
Mary McClain, effective July 1, 1976
Ron Page, effective July 1, 1976
Michael Schaeffer, effective July 1, 1976
Louise See, effective July 1, 1976
Carolyn Williams, effective July 1, 1976

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5669

BE IT RESOLVED, That the Transfer of Mary A. Immer from the position of Clerk-Typist II, Regional Occupational Program, to the position of Counselor Assistant, Regional Occupational Program, Salary Class No. 28-B, at a salary of $793.00 per month, Classification No. 813.2, Budget Class JARI, effective September 1, 1976, be approved (eleven month contract/new position).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5670

BE IT RESOLVED, That the transfer of Petra Reyes from the position of Secretary I, President's Office, to the position of Secretary II, Admissions & Records Office, Salary Class No. 29-E, at a salary of $942.00 per month, Classification No. 711.7, Budget Class JIBA, effective August 1, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5671

BE IT RESOLVED, That the employment of Marcella L. Gaskins as Clerk-Typist II, Business Office, Salary Class No. 23-A, at a salary of $666.00 per month, Classification No. 718.1, Budget Class BAPA, effective July 16, 1976, be approved (twelve month/contract replacement).

The vote was unanimous.
BE IT RESOLVED, That the employment of Don E. Skelton as Warehouse Clerk, Business Office, Salary Class No. 23-A, at a salary of $666.00 per month, Classification No. 619.1, Budget Class QOBA, effective August 1, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

BE IT RESOLVED, That the employment of Enid L. Brown as Secretary II, Office of the Superintendent, Salary Class No. 29-A, at a salary of $773.00 per month, Classification No. 611.6, Budget Class SAGA, effective July 15, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

BE IT RESOLVED, That the employment of Gary A. Cohen as Graphic Arts Technician/Printer, Communications Department, Salary Class No. 29-A, at a salary of $386.50 per month (20 hours per week), Classification No. 818.2, Budget Class TEDY, effective August 1, 1976, be approved (twelve month contract/new position).

The vote was unanimous.

MSC Kornhauser, Froehlich

BE IT RESOLVED, That the employment of Mary C. Richtmyer as Records Evaluator, Admission and Records Office, Salary Class No. 32-A, at a salary of $833.00 per month, Classification No. 707.2, Budget Class JIBA, effective July 26, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

BE IT RESOLVED, That the employment of Donna N. Tabler as Computer Programmer II, Data Processing, Salary Class No. 39-A, at a salary of $989.00 per month, Classification No. 305.4, Budget Class JIBE, effective August 1, 1976, be approved.

The vote was unanimous.

MSC Kornhauser, Froehlich

BE IT RESOLVED, That the employment of Peter A. Durst as Computer Programmer II, Data Processing, Salary Class No. 39-A, at a salary of $989.00 per month, Classification No. 305.2, Budget Class JIBE, effective August 1, 1976, be approved (twelve month contract/new position).

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5678

BE IT RESOLVED, That the employment of Phillip L. Folse as Computer Programmer II, Data Processing, Salary Class No. 39-A, at a salary of $989.00 per month, Classification No. 305.3, Budget Class JIBE, effective August 1, 1976, be approved (twelve month contract/new position).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5679

BE IT RESOLVED, That the employment of Terry J. Robl as Food Services Supervisor, Salary Class No. 37-A, at a salary of $942.00 per month, Classification No. 105.1, Budget Class SUBA, effective August 1, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5680

BE IT RESOLVED, That the employment of Irma Lou Thacker as Clerk Typist II, Financial Aids Office, Salary Class No. 23-A, at a salary of $666.00 per month, Classification No. 718.7, Budget Class JEWE, effective August 16, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5681

BE IT RESOLVED, That Betty Harlan, College Nurse, be granted a four-fifths contract, Salary Step B-7, $13,759.20 for the 1976-77 Academic Year.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5682

BE IT RESOLVED, That the employment of Andrea Taupier as Instructor, Life Sciences Department, Salary Step A-6, $9,421.80, for the 1976-77 Academic Year, be approved (60 percent contract/replacement of hourly position).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5683

BE IT RESOLVED, That the employment of Mark Edelstein as Instructor, English Department, Salary Step E-4, $17,199.00, for the 1976-77 Academic Year, be approved (Sabbatical Leave replacement).

The vote was unanimous.
RESOLUTION 76-5684

BE IT RESOLVED, That Martha Lehr be appointed Chairperson, Counseling Department, Salary Step 0-14, $25,498.00, plus $1,250.70 department chairperson stipend, for the 1976-77 Academic Year.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5685

BE IT RESOLVED, That Patricia Dixon be appointed Chairperson, American Indian Studies Department, Salary Step C-6, $17,199.00, plus $1,077.00 department Chairperson stipend, for the 1976-77 Academic Year.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5686

BE IT RESOLVED, That the employment of the following instructors, at the hourly rate indicated, for the 1976 Summer Session (day and/or evening), be approved.

Ernest Bond, Fire Science Program, $12.66
James E. Huie, Fire Science Program, $12.66
Stanley Smith, Satellite Program, $12.66

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5687

BE IT RESOLVED, That the employment of the following instructors, as listed on Page 15, of the Legal Minutes, at the hourly rate indicated, for the 1976 Fall Semester (day and/or evening), be approved.

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5688

BE IT RESOLVED, That the employment of the following persons, as listed on Page 16, of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Dr. Huber noted that the invitational premiere for "Jack the Ripper" will be held August 10, at 7:30 p.m. Board members were asked to notify Dr. Huber if they plan to attend.

Dr. Huber distributed copies of the 1975-77 College Catalog and copies of the 1976 Fall Bulletin.

It was noted that school board elections will be held in March 1977. Palomar Board members whose office terminates March 31, 1977 are Milo Shaul and Richard J. Kornhauser.
Mr. Shadle stated that he had received a number of calls regarding the inability of students to enter the Nursing Education Program and he asked if thought had been given to increasing the staff to accommodate the need.

The Administration explained that it was well aware of the situation regarding the Nursing Education Program; that there were many more applicants than there were openings and that the lack of additional facilities was also creating severe problems. It was also reported to the Board that recent surveys of the San Diego area demonstrated that the need for nurses was being met and that expansion was not necessarily indicated. However, Palomar College is working closely with an advisory committee and it is expected that the peak enrollment for nurses will be 150 and as soon as facilities are available additional staff will be employed.

Mr. Shadle further commented that he felt the library hours were somewhat restricted, particularly during the summer months. The Board asked for comments and suggestions from the Associated Students regarding this matter.

At 10:05 p.m., the Governing Board recessed for 15 minutes then reconvened in Executive Session to discuss personnel.

The Board reconvened in Regular Session at 11:40 p.m. It was

MSC Kornhauser, Froehlich

RESOLUTION 76-5689

BE IT RESOLVED, That the employment of Esther Kronovet as Affirmative Action Coordinator, Salary Step E-6, $11,620.47, for the 1976-77 Academic Year, effective August 4, 1976, be approved (50 percent contract - twelve month contract/new position).

The vote was unanimous.

The meeting was adjourned at 11:41 p.m.

President

Secretary
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, on August 10, 1976, at 7:30 p.m., as prescribed by law.

In accordance with Government Code Section 54955, there being no quorum present, the meeting was adjourned.

(ADJOURNMENT)

_________________________________  ____________________________
President                           Secretary
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, on August 24, 1976, at 7:30 p.m., as prescribed by law.

In accordance with Government Code Section 54955, there being no quorum present, the meeting was adjourned.
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Anton K. Simson.

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary  
Mr. William L. Froehlich, Vice President  
Mr. Richard J. Kornhauser  
Mr. Milo E. Shadle  
Dr. Anton K. Simson, President

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President  
Dr. John D. Schettler, Assistant Superintendent/Business  
Mr. Virgil L. Bergman, Dean of Instruction  
Mr. Robert L. Burton, Dean of Student Personnel  
Mr. Walter Brown, Assistant Dean of Instruction  
Mr. Charles Coutts, Assistant Dean of Instruction  
Mr. Gene Jackson, Assistant Dean of Student Personnel  
Dr. David A. Chappie, Assistant Dean of Student Personnel  
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS: Mrs. Ramona Colwell, The Faculty  
Mr. Ron Page, President, C.S.E.A.  
Mrs. Barbara Hinkley, Faculty Senate  
Mr. Robert Smith, Personnel Manager  
Mrs. Tilly Cheyney, Chairperson, Budget Committee  
Mrs. Virginia Rife, Admissions and Records Office  
Ms. Barbara Parton, Vice Pres., Associated Students  
Mrs. Kay Burkharter, Escondido Times Advocate  
Ms. Liz Callison, Public Information  
Mrs. Virginia Rife, Bookstore Manager  
Mrs. Elizabeth Kornhauser  
Mr. John Couture, Chairman, Student Legislature  
Mrs. Grace Burns, President, Patrons of Palomar College  
Mr. C. J. Paderewski, Architect  
Mr. George Markle, Architect  
Mr. and Mrs. S. L. Smith, Vista, Ca.  
Mrs. Daisy Johnson  
Mr. Sweed Swanson, President, Associated Students  
Mrs. Ruth Clothier, Child Development Coordinator

Following the pledge of allegiance to the flag, Dr. Simson declared a quorum present and the meeting proceeded with the order of business.

MSC Kornhauser, Bayne

RESOLUTION 76-5690

BE IT RESOLVED, That the Minutes of the following meetings be approved:

b. Special Meeting, August 3, 1976  
c. Regular Meeting, August 10, 1976  
d. Regular Meeting, August 24, 1976

The vote was unanimous.
Mrs. Ramona Colwell reported that the Faculty had its first meeting of the year on Monday, September 13, and there will be an election of Budget Committee members before the October meeting when they will be ratified.

Mrs. Barbara Hinkley had no report as the Faculty Senate had not met as yet.

Mrs. Grace Burns, President, reported the Patrons are in the midst of annual membership enrollment and that nearly half of their board is new. The Patrons will sponsor the book sale again in December. Within 3 years they plan to have paid for the clock tower.

Mr. Sweed Swanson, President of the Associated Students, reported they had not met for six weeks. Card sales are up some and the Book Swap is underway.

Mr. Swanson attended the National Student Assoc. Congress in San Francisco. Problems of most Junior and Community colleges throughout the U.S. do not exist here (at least 95% of them do not).

Project Renewal - The CCJCA Region IX Chairman has indicated it will not take place this year.

Student Information Booth - Plans should be ready soon for the builder (to be built sometime this year).

Ms. Barbara Parton, Vice President of the Associated Students, is working on night communications and projects. By the end of this year, AS hope to institute either a night legislature or night panel.

There was no report.

None.

Mrs. Daisy Johnson, who teaches a writing class at Travel Lodge Mobile Park, reported 37 were enrolled in her class for the third semester.

Mr. Al Tyler, one of her pupils, has just written a book entitled "My 64 Year Search for Truth," which will be published by the Douglas West Publishing Co. Mr. Tyler, age 73, wrote the book in the first six weeks of the course.

Mrs. Johnson said another student, on his first attempt, will have a poem published in the October issue of the Saturday Evening Post.

The members of the Board agreed they should be commended for their accomplishments.

Dr. Schettler reported escrow had been entered with the SAFECO Title Company on the McKeen property. County Counsel will be advising us on the Berner property. It will be necessary to determine if the McKeen property must be obtained before acquisition of the Berner property in order for it to be contiguous. After this is determined a Notice of Hearing of Necessity (approximately 15 days notice) must be sent to the owners of the property by the Governing Board. Before this is done environmental planning reports must be filed. At the next Board meeting this should be adopted if the necessary information is available.

Decision was deferred pending review of the preliminary study and cost estimates. An Ad Hoc committee consisting of Mr. Shadle and Mr. Froehlich will review the contract with regard to its form. The report will be submitted at the next meeting of the Board. Because Mr. Shadle would be out of town, Mr. Kornhauser will serve on the Ad Hoc committee.
Mr. Froehlich asked for a comparison of charges for facilities from previous years and current charges. After review of charges in the Board Policy Manual, it was

MSC Froehlich, Shadle

RESOLUTION 76-5691

BE IT RESOLVED, that the Fee Schedule, with the addition of the Baseball Field, at a rate of $30.00/day, be adopted. (A copy of the fee schedule is attached to the Legal Minutes).

The vote was unanimous.

Following discussion of the status of Child Care programs in the District and the various needs that exist, it was the opinion of the Governing Board that Palomar College should not become the applicant agency for off-campus Child Care programs. It was the consensus of the Board that off-campus Child Care programs presented potential liability problems and that the College should not be directly involved.

If an individual staff member was invited to provide assistance in the development of such programs it should be clearly understood by the public agency that the staff member was not representing the College and that this assistance was being given on the person's own time.

The Board denied officially the local newspaper article (Times Advocate) that reported Palomar College was co-sponsoring the Child Care Center in Escondido. The newspaper representative at the Board meeting indicated that this would be corrected in the next day's paper. It was suggested by Mr. Shadle that perhaps the Board Policy Manual should be reviewed to make sure that there were appropriate safeguards for future involvement of the College in these matters. Dr. Simson agreed and asked the Administration to develop guidelines to be presented to the Board as an agenda item at a future meeting.

Nominations were made by the Board members as follows:

Bob Prescott, Mrs. Portia Good, Mr. Dan Grady, and Mr. Henry Dawkins

MSC Simson, Kornhauser

RESOLUTION 76-5692

BE IT RESOLVED, that the nominees for the California Board Association Election (Region 20) are as follows: Mr. Bob Prescott, Mrs. Portia Good, Mr. Dan Grady and Mr. Henry Dawkins

The vote was unanimous.

Dr. Huber said that Mr. Froehlich and he plan to attend the ACCT Convention. It was

MSC Kornhauser, Bayne

RESOLUTION 76-5693

BE IT RESOLVED, that advanced registration fee be authorized for members of the Governing Board and Administration to attend the 7th Annual Convention of the Association of Community College Trustees, St. Louis, Missouri, September 29 - October 2, 1976; advanced fee to be in the amount of $80.00 each.

The vote was unanimous.
MSC Kornhauser, Shadle

RESOLUTION 76-5694

BE IT RESOLVED AND ORDERED by the Governing Board of the Palomar Community College District, that the following business procedure be authorized, effective September 1, 1976 through June 30, 1977:

Person(s) authorized to pick up warrants from the County Office (other than the mail addressee); said authorization in addition to those persons authorized June 22, 1976:

Clotilde M. Cheyney
Gay Gilchrist.

The vote was unanimous.

Dr. Huber said this Resolution should read rather than 6 positions "a number of positions". Mr. Kornhauser suggested the term "various" be substituted. It was

MSC Kornhauser, Bayne

RESOLUTION 76-5695

BE IT RESOLVED, That the Superintendent be authorized to enter into an Agreement with the California State Personnel Board to survey various positions for the purpose of reclassification; amount of contract not to exceed $500.00.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5696

BE IT RESOLVED, That the gift of an Ampex Stereo Tape Recorder, microphone and tapes to the Palomar College Learning Resources Center from Mrs. Robert Rush, 1781 San Pablo Drive, San Marcos, Calif., 92069; said donation valued at $500.00 be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

Dr. Schettler explained that the work on office buildings' #3 and #4 is completed and Final Notice of Completion was necessary. It was

MSC Bayne, Froehlich

RESOLUTION 76-5697

BE IT RESOLVED, That in accordance with the terms of the contract dated January 13, 1976, Payment No. 8, K. L. Wessel Construction Company, Escondido, California, for work completed on the Palomar College Staff Office Building Wings #3 and #4, be approved in the amount of $26,071.17 (net amount after ten percent retainage).

The vote was unanimous.
RESOLUTION 76-5698

BE IT RESOLVED, That the Governing Board of the Palomar Community College District accept the work of K. L. Wessel Construction Company, Escondido, California, on the Palomar College Staff Office Building Wings #3 and #4 as completed; that the total amount of this contract is $226,089.01, and that the retained amount of $22,608.90 be paid to K. L. Wessel Construction Company in accordance with the terms of the contract dated January 13, 1976.

The vote was unanimous.

RESOLUTION 76-5699

BE IT RESOLVED, That the Superintendent of the Palomar Community College District, Dr. Frederick R. Huber, be directed to file a Notice of Completion on the construction of the Palomar College Staff Office Building Wings #3 and #4, and on the contract with K. L. Wessel Construction Company, Escondido, California.

The vote was unanimous.

Dr. Schettler reported that a total of seven bids were received and the Architect had reviewed the three lowest. Mr. Paderewski said the low bidder was investigated and Southwest Air Conditioning, Inc. had stated they would follow specifications and drawings without changes. Mr. Paderewski said the Bid would be accepted contingent upon approval of the Office of the State Architect of Reynolds Aluminum Company's (the subcontractor) specifications for building of supports for the collectors on the roof, and any changes necessary would be made at cost of contractor. It was

RESOLUTION 76-5700

BE IT RESOLVED, That a contract for the construction of a solar heating system for the Wallace Memorial Pool be awarded to Southwest Air Conditioning, Inc., San Diego, California, being certified as the low bidder meeting specifications; said contract to be in the amount of $49,500.00.

The vote was unanimous.

RESOLUTION 76-5701

BE IT RESOLVED, That contracts for the purchase of custodial supplies be awarded to the following vendors, in the amount indicated, being certified as low bidders meeting specifications:

a. San Diego Janitor Supply, $9,986.39
b. Mission Chemical, $3,540.75

The vote was unanimous.
RESOLUTION 76-5702

BE IT RESOLVED, That contracts for the purchase of athletic and physical education supplies be awarded to the following vendors, in the amount indicated, being certified as the low bidders meeting specifications:

a. Crosthwaite Sporting Goods, $798.04
b. Bill Smith Sporting Goods, $2,928.16
c. Champion Products, $592.80
d. Stanley Andrews Sports Outfitters, $9,712.30
e. School Health Supply, $4.25

The vote was unanimous.

This equipment is for TV Instruction and Production Department. Only one bid was received. It was

MSC Kornhauser, Bayne

RESOLUTION 76-5703

BE IT RESOLVED, That a contract for the purchase of television equipment be awarded to Datatron, Inc. Santa Ana, California, being certified as the low bidder meeting specifications; said contract to be in the amount of $8,000.00.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5704

BE IT RESOLVED, That the Governing Board of the Palomar Community College District finds that the value of each of the following items is less than $200.00, that the College has no further use for these items, and hereby authorizes the items to be sold through the Palomar College Bookstore, with 90 percent of the amount of sales to be returned to the General Fund and 10 percent of the amount of sales to be retained by the Palomar College Bookstore:

24 ea. Microscopes

The vote was unanimous.

Dr. Schettler said the District must be able to award the contract and get the work started within 90 days from receipt of approval. It was

MSC Shadle, Bayne

RESOLUTION 76-5705

BE IT RESOLVED, That the Palomar Community College District, through the Administration, prepare an application for construction funds under provisions of Federal law, "Local Public Works Capital Improvement and Investment Act of 1976", for the construction and equipping of the Educational Theater, including its secondary effects.

The vote was unanimous.
MSC Kornhauser, Bayne

RESOLUTION 5706

BE IT RESOLVED, That Paderewski, Dean and Associates be employed at hourly rates to assist in the preparation of cost estimates and drawings required for submittal of applications to the State of California for 1977 Project Plan Packages for the (a) Library Building, (b) Addition to Art/Music Building, and (c) Educational Theater: principal architect - $35.00 per hour; design architect - $30.00 per hour; assistant designer - $25.00 per hour; and drafting and clerical - $15.00 per hour. FURTHER, That the claim for services shall separate the amounts by the three named projects.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 5707

BE IT RESOLVED, That applications are approved for submission to California Community Colleges, Chancellor's Office, under authority of the Community College Construction Act of 1967, for the following projects which are part of the Five-Year Construction Plan of Palomar College:

1. Project Plan Package: Educational Theater - construction
2. Project Plan Package: Library - working drawings
3. Project Plan Package: Addition to Art/Music - working drawings and construction

BE IT FURTHER RESOLVED, That the following assurances are given:

1. Pursuant to the provisions of Section 20052 of the Education Code no part of this application includes a request for funding the planning or construction of dormitories, stadia, the improvement of sites for student or staff-parking, single-purpose auditoriums or student centers other than cafeterias. The facilities included in the proposed projects will be used for one or more of the purposes authorized in Section 20052 of the Education Code.

2. Any state funds received pursuant to this application shall be used solely for defraying the development costs of the proposed project.

   If the application is approved, the construction covered by the application shall be undertaken in an economical manner and will not be of elaborate or extravagant design or materials.

3. Pursuant to the provisions of Sections 15302 and 15409 of the Education Code, approval of the final plans and specifications for construction will be obtained from both the Board of Governors of the California Community Colleges and the Department of General Services, Office of State Architecture and Construction before any contract is let for the construction.

4. No changes in construction plans or specifications made after approval of final plans which would alter the scope of work, function, assignable and/or gross areas, utilities, or safety of the facility will be made without prior approval of the Board of Governors of the California Community Colleges and the Department of General Services, Office of State Architecture and Construction.
5. Pursuant to the provisions of Section 20058 of the Education Code, an adequate and separate accounting and fiscal records and accounts of all funds received from any source to pay the cost of the proposed construction will be maintained, and audit of such records and accounts will be permitted at any reasonable time, during the project, at the completion of the project, or both.

6. Architectural or engineering supervision and inspection will be provided at the construction site to insure that the work was completed in compliance with the provisions of Section 15451 of the Education Code and that it conforms with the approved plans and specifications.

7. Pursuant to the provisions of Section 8 of the Budget Act, no contract will be awarded prior to the approval of the Public Works Board, unless excepted by the conditions of Section 20084 of the Education Code.

8. It is understood by the applicant that:
   a. No claim against any funds awarded on this application shall be approved which is for work or materials not a part of the project presented in this application as it will be finally approved by the Public Works Board.
   b. The failure to abide by each of the assurances made herein entitles the Board of Governors of the California Community Colleges to withhold all or some portion of any funds awarded on this application.
   c. Any fraudulent statement which materially affects any substantial portion of the project presented in this application, as it may be finally approved, entitles the Board of Governors of the California Community Colleges to terminate this application or payment of any funds awarded on the project presented in this application.

9. It is further understood that:
   a. The appropriation which may be made for the project presented in this application does not make an absolute grant of that amount to the applicant.
   b. The appropriation is made only to fund the project presented in this application, as it is finally approved, regardless of whether the actual cost is less than or equals the appropriation.
   c. A reduction in the scope of the project or assignable areas shall result in a proportionate reduction in the funds available from the appropriation.

The vote was unanimous.

Dr. Schettler explained the Architect will proceed with preparation of preliminary studies and develop cost estimates for each project. The costs for these services will be deducted from full contract price when the contract is signed with the architect.
Mr. Kornhauser asked that in the last sentence the word "be" be omitted. It was

MSC Kornhauser, Froehlich

RESOLUTION 76-5708

BE IT RESOLVED, That Paderewski, Dean and Associates be employed at hourly rates for the preparation of preliminary studies which would develop cost estimations for each of the following projects, at these rates: principal architect - $35.00 per hour; design architect - $30.00 per hour; assistant designer - $25.00 per hour; drafting and clerical - $15.00 per hour, and that the claim for services shall separate the cost amounts by each project:

1. Addition to Art Building - 2 rooms
2. Addition to Business Building - 2 rooms
3. Remodeling restroom area, Student Union
4. Relocatable Buildings:
   a. Speech Facility, 3,000 OGSF est.
   b. Reading Laboratory, 1,800 OGSF est.
   c. Graphic Arts/Journalism Facility, 4,800 OGSF est.
   d. Audio-Visual Center, 3,600 OGSF est.
   e. Nursing Education Center, 6,000 OGSF est.
   f. EOPS Center, 1,800 OGSF est.

The Swine Flu Vaccination Project has been submitted to the Palomar College Liability Insurance carriers and they responded with the request that the District ask the County Department of Public Health to add the Palomar College District and its employees as additional insureds on their liability insurance policy. Dr. Schettler said a letter had been sent to the Director of Public Health in the County.

Mr. Froehlich asked if it would place a strain on Palomar's facilities. Dr. Schettler said it could be handled with proper scheduling. Mr. Shadle asked if it were limited to Palomar staff and families, and students and families. Dr. Schettler replied that it would. It was

MSC Bayne, Kornhauser

RESOLUTION 76-5709

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize a Public Health physician(s) and Public Health nurse(s) to use the College Health Center facilities to administer swine flu vaccine to students, staff members, and families of students and staff members.

FURTHER, That the College Nurses are authorized to promote and coordinate said vaccination program, that non-professional volunteers (nurses and student nurses) are authorized to participate under the direction and supervision of the College Nurses.

FURTHER, That the effect of this resolution is contingent on the receipt in writing from the San Diego County Department of Public Health stating that the Palomar Community College District and its employees are named as additional insureds on the liability insurance policy of the San Diego County Department of Public Health. 

The vote was unanimous.
MSC Bayne, Shadle

RESOLUTION 76-5710

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic events:

Soccer (six events) ................................ $432.00

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5711

BE IT RESOLVED, That persons authorized to sign checks disbursing funds for the Palomar College Student Athletic Association effective immediately are as follows:

Students: Bob Anderson or Tab Yetzer

Administration: John D. Schettler or Ruth M. Serr

(This authorization supercedes Resolution 75-5449 approved March 30, 1976).

The vote was unanimous.

MSC Shadle, Kornhauser

RESOLUTION 76-5712

BE IT RESOLVED, That the Agreement between the Palomar Community College District and the State of California, Department of Real Estate, in the amount of $1,100.00; said amount to be used in partial support of the Real Estate Education Program during the 1976-77 College Year, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 76-5713

BE IT RESOLVED, That the Lease Agreement between the Palomar Community College District and Edward McCabe, 3830 Linda Vista Drive, San Marcos, California, for the rental of facilities - 5,760 square feet - located at 1410 La Mirada, San Marcos, California, for the purpose of instruction and demonstration of the ROP Auto Body and Fender Program, at a rental fee of $691.20 per month, effective September 1, 1976 to June 30, 1977, be approved.

The vote was unanimous.

Following discussion on the various rental agreements, it was recommended by members of the Board that agenda items which involve renewal of lease agreements should indicate if the renewal rate is the same and if there is an increase or decrease in the cost of the rent and the amount involved. It was
MSC Kornhauser, Bayne

RESOLUTION 76-5714

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Fifth Avenue Financial Group, Escondido, California, for the use of facilities located at 446 South Escondido Boulevard, Escondido, California, for the purpose of holding classes in Business Education/Vocational Education, at the rate of $307.00 per month, plus utilities (878 sw. ft. @ .35¢ per sq. ft.); term of said Agreement shall be from September 13, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5715

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Madrid Manor Mobile Home Park for the use of the Park Classroom for the purpose of holding classes in Water Color, at no charge to the District; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5716

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Fallbrook Union High School District for the use of Fallbrook High School for the purpose of holding classes in Continuing Education/General Education, at the rate of $2.50 per session; term of this Agreement shall be from September 7, 1976 to January 28, 1976, be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5717

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Methodist Church, Vista, California, for the use of the church hall and nursery for the purpose of holding classes in Child Development, at the rate of $3.50 per session; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5718

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the San Marcos Unified School District for the use of San Marcos High School for the purpose of holding classes in General Education/Vocational Education, at the rate of $9.00 per classroom, per use; terms of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.
MSC Kornhauser, Bayne

RESOLUTION 76-5719

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the San Marcos Unified School District for the use of San Marcos Junior High School for the purpose of holding classes in Bilingual Education, at the rate of $9.00 per classroom, per use; term of said Agreement shall be from September 7, 1976 to January 28, 1977.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5720

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Lake Bernardo Mobile Home Park for the use of the Park Classroom: for the purpose of holding classes in Portrait Painting, at no charge to the District; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5721

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Santa Fe Montessori School for the use of the school classrooms for the purpose of holding classes in Child Development, at no charge to the District; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 76-5722

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the County of San Diego for the 1976-77 College Year.

b. Travel within the County of San Diego during the 1976 Spring Semester, $85.40

c. Travel within the State of California for the 1976-77 College Year;

d. Transportation (air fare), meals, lodging, to attend football game, Monterey Peninsula College, Monterey, California, September 25, 1976, $250.00

e. Transportation (air fare); meals, lodging, to attend California Community and Junior College Association Meeting on Veterans Administration Problems, Oakland, California, August 19, 1976, $78.50

The vote was unanimous.
f. Transportation (air fare), meals, lodging, registration fee, to attend Office Simulation Methods Workshop, Utah State University, Logan, Utah, August 16-20, 1976, $220.00.

g. Transportation (Mileage), meals, lodging, to attend Operator Training Conference, Imperial Valley College, Imperial California, September 1-3, 1976, $85.00;

h. Transportation (air fare), meals, lodging, to attend Bureau of Indian Affairs - Johnson O'Malley Conference, Sacramento, California, September 18-19, 1976, $286.10 (reimbursable).

MSC Kornhauser, Bayne

RESOLUTION 76-5723

BE IT RESOLVED, That the Report of Petty Cash Expenditures, Check numbers 7732 through 7887, in the amount of $3,403.95, be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5724

BE IT RESOLVED, That Purchase Orders numbered 6487 through 6918, except for those marked "reserved", be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5725

BE IT RESOLVED, That Warrants covered in Salary Payroll No. 3, dated 8/10/76, and Salary Payroll No. 4, dated 8/31/76, be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5726

BE IT RESOLVED, That Expense Warrants numbered 682014 through 682437, be approved.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5727

BE IT RESOLVED, That acquisitions by donations and purchases as reported by the Librarian for the period August 4, 1976 to September 14, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous. 
Mr. Coutts reported that enrollment as of Monday, September 13, 1976, was 13,175 and had increased approximately 350 Tuesday, September 14. We are approximately 7% ahead of Fall 1975 in enrollment and approximately 25% of Spring 1976. Student contact hours are holding up very well. The enrollment at census week, Sept. 27, is expected to be approximately 14,500.

There is a campus patrol operating every morning. Somewhere between 50-100 spaces are available at peak times. Tickets will be issued on Monday, September 21, for illegal parking. Warnings are being given now. The City of San Marcos has cooperated with Palomar by not ticketing automobiles parked on Mission but will begin to issue citations this week.

MSC Froehlich, Kornhauser

RESOLUTION 76-5728

BE IT RESOLVED, That the resignation of Maxine K. Brewer, Clerk Typist II, Regional Occupational Program/Vocational Education, effective September 10, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5729

BE IT RESOLVED, That the resignation of Donna Faye Hale, Admissions/Records Clerk, effective September 3, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5730

BE IT RESOLVED, That the resignation of Rena V. Stevens, Clerk-Typist II, Business Department, effective August 31, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5731

BE IT RESOLVED, That the employment of Joanne Lesser as Clerk-Typist II, Business Education Department, Salary Class No. 23-A, at a salary of $666.00 per month, Classification No. 718.32, Budget Class JAKA, effective September 15, 1976, be approved (replacement/eleven month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5732

BE IT RESOLVED, That the employment of Phillip J. Morgan, as Food Services Custodian, Salary Class No. 27-A, at a salary of $735.00 per month, Classification No. 621.1, Budget Class SUSA, effective September 1, 1976, be approved (replacement/twelve month contract).

The vote was unanimous.
MSC Froehlich, Kornhauser

RESOLUTION 76-5733

BE IT RESOLVED, That the employment of Julie L. Shufeldt as Clerk-Typist II, Cooperative Education, Salary Class 23-A, at a salary of $666.00 per month, Classification No. 718.9, Budget Class JAJA, effective September 1, 1976, be approved (replacement/twelve month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5734

BE IT RESOLVED, That the transfer of Leslie F. Vance from the position of Food Services Custodian to the position of Custodial Crew Chief, Salary Class No. 30-A, at a salary of $793.00 per month, Classification No.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5735

BE IT RESOLVED, That the transfer of Joyce E. Harris from the position of Secretary I, Music Department, to the position of Secretary I, Speech Theater Arts Department, Salary Class No. 27-B, at a salary of $713.00 per month, Classification No. 713.23, Budget Class JEGA, Effective September 1, 1976, be approved (new position/eleven month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5736

BE IT RESOLVED, That the transfer of Regina Gregory from the position of Clerk-Typist II, Cooperative Education to the position of Clerk-Typist II, Regional Occupational Program, Salary Class No. 23-B, at a salary of $701.00 per month, Classification No. 718.12, Budget Class JARI, effective September 1, 1976, be approved (replacement/twelve month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5737

BE IT RESOLVED, That the employment of Keith B. Limberg as Dance Accompanist - Level II, Speech/Theater Arts Department, Salary Class No. 35-A, at a salary of $572.00 per month (30 hours per week), Classification No. 635.1, Budget Class JAFY, effective September 3, 1976, be approved (replacement/ten month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5738

BE IT RESOLVED, That the employment of Nydia D. Abney as Instructional Aide II, Bilingual Education, Salary Class No. 27-A, at a salary of $367.50 per month (20 hours per week), Classification No. 502.9, Budget Class JEGA, effective September 1, 1976, be approved (replacement/eleven month contract).

The vote was unanimous.
MSC Froehlich, Kornhauser

RESOLUTION 76-5739

BE IT RESOLVED, That the employment of Lorna K. Tefft as Secretary I, Life Science/Earth Science/Chemistry Departments, Salary Class No. 27-E, at a salary of $896.00 per month, Classification No. 713.24, Budget Class JEBA-JAPA-JARA, effective September 1, 1976, be approved (new position/twelve month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5740

BE IT RESOLVED, That the employment of Jose R. Castro as Laboratory Technician I, Chemistry Department, Salary Class 33-A, at a salary of $854.00 per month, Classification No. 622.1, Budget Class JAPE, effective September 1, 1976, be approved (new position/eleven month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5741

BE IT RESOLVED, That the employment of Penny T. Hill as Music Activities Assistant, Music Department, Salary Class No. 27-A, at a salary of $735.00 per month, Classification No. 815.1, Budget Class JAVE, effective September 1, 1976, be approved (replacement/ten month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5742

BE IT RESOLVED, That the employment of Sebelle G. Deese as Instructional Aide I, Business Education Department, Salary Class No. 19-A, at a salary of $604.00 per month, Classification No. 503.10, Budget Class JAKA, effective September 1, 1976, be approved (new position/ten month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5743

BE IT RESOLVED, That the employment of Nancy J. Mayer as Secretary I, Music Department, Salary Class No. 27-A, at a salary of $735.00 per month, Classification No. 713.8, Budget Class JAVE, effective September 7, 1976, be approved (replacement/twelve month contract).

The vote was unanimous.
MSC Froehlich, Kornhauser

RESOLUTION 76-5744

BE IT RESOLVED, That Luz Garzon, Instructor, Multicultural Studies Department, be granted a Leave of Absence, without compensation, for the 1976 Fall Semester.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5745

BE IT RESOLVED, That Patricia Ann Fiorello's employment as Instructor, Nursing Education Department, Salary Step C-4, $15,703.00, for the 1976-77 Academic Year, be approved (replacement/ten month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5746

BE IT RESOLVED, That the employment of Dorothy L. Franz, as Instructor, Nursing Education Department, Salary Step D-6, $17,947.00, for the 1976-77 Academic Year, be approved (replacement/ten month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5747

BE IT RESOLVED, That the employment of Howard A. Neiman, as Instructor, Regional Occupational Program (Auto Body), Salary Step A-6, $16,703.00, for the 1976-77 Academic Year be approved (new position/ten month contract).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5748

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby certifies to the Chancellor of the California Community Colleges that the Board, the faculty of the related department or division and the Administration of the College have concurred that a need exists in the subject matter field of Filmmaking and that Michael Warshaw is eminent in accordance with the criteria for determining eminence as established by the Board of Governors of the California Community Colleges.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5749

BE IT RESOLVED, That the employment of the following Instructors, at the hourly rate indicated, for the 1976 Fall Semester (day and/or evening), be approved:

(See list attached to the Legal Minutes)

It was unanimous.
RESOLUTION 76-5750

BE IT RESOLVED, That the employment of the following persons as Supplemental Staff (students and extra-clerical) be approved:

(See list attached to the Legal Minutes)

Dr. Simson said he thought the changes made at the cafeteria were commendable.

Dr. Schettler asked if it were possible for the Ad Hoc Committee members to meet with him this Friday, September 17, 1976.

After a short recess, the Board went into Executive Session at 9:45 p.m.
Board reconvened in regular session at 10:55 p.m.

MSC Bayne, Froehlich

RESOLUTION 76-5751

BE IT RESOLVED, That the present contract of employment of Dr. Frederick R. Huber, Superintendent/President of Palomar Community College District be amended to change the salary for the year 1976-77 as follows: from July 1, 1976 to September 13, 1976 at the annual rate of $39,000 and from September 14, 1976 to June 30, 1977 at the annual rate of $41,000, for a total of $40,624.77 for the 1976-77 Fiscal Year. (Amending Resolution No. 73-4454) plus $150 per month for each of the twelve months for transportation.

BE IT FURTHER RESOLVED, That a contract be approved for the employment of Dr. Frederick R. Huber, as Superintendent/President of Palomar Community College District for 1977-78 with a salary of $41,000, plus $150 per month for transportation.

The vote was 4-1 (Mr. Shadle voted "No").

The meeting was adjourned at 11:00 p.m.

______________________________  ______________________________
President                           Secretary
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Anton K. Simson.

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
Mr. Milo E. Shadle
Dr. Anton K. Simson, President

ABSENT: Mr. William L. Froehlich, Vice President
Mr. Richard J. Kornhauser

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert L. Burton, Dean of Student Personnel
Mr. Howard Brubeck, Assistant Dean of Instruction
Dr. David A. Chappie, Assistant Dean of Student Personnel
Mr. Charles Coutts, Assistant Dean of Instruction
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS: Mrs. Tilly Cheyney, Chairperson, Budget Committee
Mr. Robert Smith, Personnel Manager
Mr. Ron Page, President, C.S.E.A.
Mrs. Barbara Hinkley, President, Faculty Senate
Ms. Barbara Parton, Vice President, Associated Students
Mrs. Clarice Hankins, College Nurse
Mr. Mike Holmgren, Public Health Educator
Mrs. Carol Weaver, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Dr. Simson declared a quorum present and the meeting proceeded with the order of business.

MSC Shadle, Bayne

RESOLUTION 76-5752

BE IT RESOLVED, That the Minutes of the Regular Meeting held September 14, 1976, be approved.

The vote was unanimous.

There was no representative present to report for The Faculty.

Mrs. Barbara Hinkley stated that there was no report from the Faculty Senate at this time.

There was no representative present to report for the Patrons of Palomar.
Ms. Barbara Parton distributed copies of the 1976-77 Student Handbook and stated that the first edition of The Telescope carried an article about the functions of the Associated Students. Ms. Parton briefly reported on the summer activities of the Associated Students and noted that the Student Cabinet has been organized into committees -- Legislative Committee, Administrative Committee, Facilities Committee and Student Communications Committee -- to provide student input and involvement with campus activities.

Mr. Ron Page stated that there was no report other than to note that the Board was in receipt of an additional two reports on the recent C.S.E.A. Conference.

There were no Communications to present.

It was reported that one of the necessary steps in acquiring the two parcels of property - McKeen and Berner/Bressler - is that the Board adopt a Negative Declaration of Environmental Impact. Following adoption, the notice will be posted in public places and filed with the County Board of Supervisors. The Administration so recommended.

MSC Shadle, Bayne

RESOLUTION 76-5753

BE IT RESOLVED, That the Governing Board of the Palomar Community College District proposes to purchase land adjacent to the Palomar College campus on which to develop or construct classroom and laboratory buildings, streets and parking facilities, other facilities related to the instructional programs of the College, and utility services.

In conformance with the provisions of Section 15083, Title 14, California Administrative Code, implementing the California Environmental Quality Act of 1970 the Governing Board, upon review of the proposal, finds:

1. That the proposed purchase of land and its development will have a beneficial impact on the environment by providing improved access to the College campus and by providing space for development of the College in future years.

2. That no adverse impacts are foreseen in the use and development of the land.

3. That there are no unusual circumstances which render an environmental impact report necessary.

BE IT FURTHER RESOLVED, That the Negative Declaration of Environmental Impact regarding the proposed purchase of land, the McKeen property and the Berner/Bressler property, be approved.

The vote was unanimous.
It was further reported that SAFCO (escrow company) has mailed to the
McKeens attorney the necessary documents for signature. The closing
date of escrow is not known at this time.

Regarding the Berner/Bressler property, the Administration reported that
it was awaiting instructions from the Planning Commission, City of
San Marcos, regarding special requirements for seeking eminent domain.

The Board, at its meeting held September 14, 1976, adopted a resolution
contingent upon receipt of a statement from the Department of Public
Health that Palomar College and its employees are named as additional
insureds on the liability insurance policy of the San Diego County
Department of Public Health. The Department of Public Health has
indicated that there is no liability insurance policy to which Palomar College
could be attached as an additional insured. Thus, it is technically impossible
for the College District to conform to the resolution and have the swine flu
vaccine program on campus unless the resolution is rescinded or revised.

Following discussion, it was the consensus of the Board that since the
vaccine will be made readily available throughout the County by the
Department of Public Health, including in San Marcos at "William's Barn",
149 San Marcos Boulevard, on October 29, 1976, from 3:00 to 5:00 p.m.,
that the College should not accept potential liability by instituting its own
program. It was

MSC Bayne, Shadle

RESOLUTION 76-5754

BE IT RESOLVED, That Resolution No. 76-5709, adopted
at the Regular Meeting held September 14, 1976, be
rescinded.

The vote was unanimous.

The Administration stated that it was necessary to obtain official
Board permission to file for equipment for the Industrial Technology
Building and Addition to the Science Building which are to be
built during 1976-77 with State assistance (matching funds). The
proposed Project Plan Packages should be approved by the Board
so that in 1977-78 the State will help provide the equipment necessary
for the buildings constructed this year. It was

MSC Shadle, Bayne

RESOLUTION 76-5755

BE IT RESOLVED, That Resolution No. 76-5707, approved
at the Regular Meeting held September 14, 1976, be
amended to include the following:

4. Project Plan Package: Industrial Technology Building - equipment
5. Project Plan Package: Addition to Science Building - equipment

The vote was unanimous.
The Administration reviewed proposed amendments to the Agreement with Sperry-Rand Corporation which would provide the District with a more powerful computer unit at no additional cost to the District. The amendments have been approved as to form and legality by County Counsel. It was also reported by the Administration that it is the opinion of County Counsel that the recommended equipment fully satisfies all specifications in the original request for bids. Following discussion, it was

MSC Bayne, Shadle

RESOLUTION 76-5756
BE IT RESOLVED, That Agreement No. 6550966 between Sperry-Rand Corporation and the Palomar Community College District be amended in accordance with the attached agreement and supplemental schedule of equipment, the net sum of the rental and monthly maintenance charge to remain as in the original agreement approved by the Palomar College Governing Board on January 14, 1975, Resolution No. 74-4825.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5757
BE IT RESOLVED, That the gift of a violin, case, two bows, and sheet music to the Palomar College Music Department from Mr. James Barth, 1286-53 Discovery Street, San Marcos, California 92069; said donation valued at $320.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 76-5758
BE IT RESOLVED, That membership dues for the school year 1976-77 to the San Diego County School Boards Association in the amount of $125.59, be approved.

The vote was unanimous.
The Board reviewed a comparsion of fees for those off-campus facilities being recommended for approval. The Administration indicated that a fee comparsion for all off-campus agreements would be presented at the end of each semester. It was

MSC Bayne, Shadle

RESOLUTION 76-5759

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Vista Unified School District for the use of Lincoln Junior High School and Grapevine School for the purpose of holding classes in General Education/Continuing Education and Child Development, at the rate of $7.00 per classroom use; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 76-5760

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the San Marcos Unified School District for the use of San Marcos Junior High School (addition of one classroom) for the purpose of holding classes in Bilingual Education, at the rate of $9.00 per classroom per use; term of said Agreement shall be from September 13, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 76-5761

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the San Marcos Unified School District for the purpose of holding classes in Child Development/Motor Development, at the rate of $4.50 per classroom per use; term of said Agreement shall be from September 20, 1976 to January 24, 1977, be approved.

The vote was unanimous.
RESOLUTION 76-5762

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Valley Center Union School District for the use of the Elementary School for the purpose of holding classes in Instructional Associate, at no charge to the District; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

RESOLUTION 76-5763

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Vista Parks and Recreation Department for the use of the Vista Recreation Center for the purpose of holding classes in English as a Second Language, at the rate of $150.00 per semester; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

RESOLUTION 76-5764

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Vista Parks and Recreation Department for the use of the Vista Recreation Center for the purpose of holding Satellite Classes, at no charge to the District; term of said Agreement shall be from September 1976 to January 28, 1977, be approved.

The vote was unanimous.

RESOLUTION 76-5765

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Vista Girl's Club for the purpose of holding classes in Oil Painting, at the rate of $5.00 per session; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.
MSC Bayne, Shadle

RESOLUTION 76-5766.

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Escondido Union High School District for the use of Escondido High School for the purpose of holding classes in Citizenship/Continuing Education, at the rate of $30.00 per A.D.A.; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 76-5767

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Escondido Union High School District for the use of Orange Glen High School for the purpose of holding classes in Vocational Education, at the rate of $30.00 per A.D.A.; term of said Agreement shall be from September 25, 1976 to January 28, 1977, be approved.

The vote was unanimous.

Dr. Schettler stated that following final adoption of the 1976-77 budget and computation of contract salaries it was discovered that certain transfers from one budget account to another were necessary. The proposed transfers - amount debited and amount credited - are equal and there is no reduction of the undistributed reserve represented in the transfers. The budget accounts affected are:

<table>
<thead>
<tr>
<th>Object Number</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>01000</td>
<td>Certificated Salaries</td>
<td>$3,259.00</td>
</tr>
<tr>
<td>02000</td>
<td>Classified Salaries</td>
<td>135.00</td>
</tr>
<tr>
<td>04000</td>
<td>Supplies</td>
<td>6,166.00</td>
</tr>
<tr>
<td>05000</td>
<td>Contracted Services</td>
<td>$9,170.00</td>
</tr>
<tr>
<td>06000</td>
<td>Equipment</td>
<td>390.00</td>
</tr>
</tbody>
</table>

The Administration recommended approval. It was

MSC Shadle, Bayne

RESOLUTION 76-5768

BE IT RESOLVED AND ORDERED by the Governing Board that, pursuant to Education Code Section 20951, the following transfers of appropriations be made:

<table>
<thead>
<tr>
<th>From Object Number</th>
<th>Amount Debit</th>
<th>To Object Number</th>
<th>Amount Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>01000</td>
<td>$3,259.00</td>
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<tr>
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<tr>
<td>06000</td>
<td>390.00</td>
<td>06000</td>
<td>390.00</td>
</tr>
</tbody>
</table>

The vote was unanimous.
RESOLUTION 76-5769

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Registration fee, to attend Library Collections Meeting, Sherman Oaks, California, October 7, 1976, $15.25;

b. Meals, registration fee, to attend 78th Annual Conference, California Library Association, Los Angeles, California, December 2-3, 1976, $40.00;

c. Transportation (College car), meals, registration fee, to attend Music Association Conference, California Community Colleges, Los Angeles, California, October 8, 1976, $16.00;

d. Transportation (air fare), to attend American Musicological Society National Meeting, Washington, D.C., November 3-8, 1976, $174.70;

e. Transportation (mileage), meals, registration fee, to attend Inservice Individualized Instruction Meeting, San Diego, California, October 20-23, 1976, $49.20;

f. Transportation (mileage), meals, lodging, to attend Univac Training School, Los Angeles, California, September 20-24, 1976, $213.60;

g. Transportation (mileage), meals, lodging to attend La Raza Faculty Association Conference, California Community Colleges, San Bruno, California, October 9, 1976, $107.50;

h. Meals, to attend San Diego Area Community Colleges Learning Resources Meeting, San Marcos, California, September 20, 1976, $2.00;

i. Transportation (mileage), meals, to attend Symposium on the Responsibility of the University, UCSD, San Diego, California, September 17, 1976, $14.75;

j. Transportation (mileage), meals, lodging, advanced registration fee, to attend Sixth Annual Conference of the Western Educational Society for Telecommunications, Anaheim, California, October 13-15, 1976, $217.00;

k. Transportation (air fare), meals, lodging, to attend Computer Center Meeting, Eastern Washington State College, Cheyney, Washington, September 24-26, 1976, $224.00;

APPROVE (TRAVEL EXPENSES; JUDY CATER (ALEXIS CIURCZAK)

CAROL GREEN (BRENDA MONTIEL)

BONNIE SMITH (JACK PRANTER)

R. ANTHONY GUERRA (ESTHER NESBIN)

PHILIP FOLSE (ESTHER NESBIN)

RONALD PAGE (THEODORE KILMAN)

JACK PRANTER
1. Transportation (air fare), registration fee, to attend
RAZA Administrators and Counselors in High Education
Conference, Monterey, California, September 26-28, 1976,
$274.80;

m. Transportation (mileage), meals, lodging, registration fee,
to attend La Raza Faculty Association Conference, California
Community Colleges, San Bruno, California, October 9, 1976,
$102.50.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5770

BE IT RESOLVED, That the Report of Petty Cash Expenditures,
Check numbers 7838 through 8072, in the amount of $2,914.66,
be approved.

The vote was unanimous.

Dr. Kilman informed the Board of the possibility of establishing a
Learning Disability Center on campus. He stated that recent legislation,
AB 77, provides for the establishment and total State funding for learning
disability programs in the community college. The College has reading
laboratories and math tutorial centers which are assisting the student who
needs additional basic work before the student continues successfully at
the College level. With these funds - AB 77 - there would be the possibility
of enhancing these types of programs as well as establishing a Learning
Disability Program.

Dr. Kilman further reported that with the increase of learning disability
programs in K - 12 schools during the past two years, it is estimated
by the State that at least 3 percent of community college students will
require disability attention. An eligible student meets these criteria:

1. Specific learning disability problems involved in understanding or use of
spoken or written language.

2. A significant discrepancy between ability and accomplishment and can
benefit from a specific program.

The Administration indicated that it would like to notify the State that the
College is interested in the program and obtain further information regarding
how many students at Palomar would benefit from such a program. This would
mean gathering data and preparing a project. It was reiterated
that this program would augment the existing remedial program and perhaps
enlarge it. Discussion followed regarding the type of student - the developmentally
disabled student - that would benefit from this type of a program. The Board
concurred that the Administration should pursue this matter with the State; however,
the Board is to be kept closely informed of developments in this area.
Dr. Schettler distributed a revised draft of the architect's contract. The revisions were made following a meeting of the ad hoc committee with the architect. It was recommended that the Board review the proposed contract and it will be placed on the Board's agenda for approval at its October 12 meeting. Mr. Shadle felt that it should be noted that the proposed contract does increase the amount of payment to the architect for small jobs and decreases it for large jobs.

The Board heard a report from Dean Brubeck on the status of the District's application for federal funding for the construction of the Educational Theater under the Public Works Employment Act of 1976. The legislation, which will provide $2.5 billion, does establish a priority system with local and municipal governments having highest priority. However, according to the Administration, the Educational Theater project has a very good chance of being accepted since working drawings are already completed (the legislation requires that construction begin within 90 days following approval). The Administration recommended that the Board employ a Mr. Robert Poolman, Facilities Planner, to assist in the preparation of the application, at the rate of $28.00 per hour; not to exceed a total of $1,500. The Board concurred that the employment of such a person would be desirable since time is critical in submitting the application. The Administration noted that the Board will be asked to add Mr. Poolman's name to the Supplemental Staff listing for approval.

Dean Bergman noted that the Curriculum Committee will be meeting on Wednesday, September 29, at 3:00 p.m. He also reported that enrollment as of census week totaled 15,018.

There was no request for an Executive Session.

MSC Shadle, Bayne

RESOLUTION 76-5771

BE IT RESOLVED, That in accordance with the Professional Growth Program for Classified Employees, the following employee be granted a $250.00 (annual) increment:

Mary Immer, effective September 1, 1976

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5772

BE IT RESOLVED, That the retirement resignation of Louise Diener, Student Job Placement Manager, effective September 20, 1976, be accepted with regret.

The vote was unanimous.
MSC Shadle, Bayne

RESOLUTION 76-5773

BE IT RESOLVED, That the employment of John Ferrante as Custodian, Veterans Education, Salary Class No. 25-A, at a salary of $701.00 per month, Classification No. 617.1, Budget Class TENU, effective October 1, 1976, be approved (twelve month contract/half-time to full-time contract).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5774

BE IT RESOLVED, That the employment of Nancy L. Ditmyer as Clerk-Typist II, Student Activities/Women’s Athletics, Salary Class No. 23-A, at a salary of $666.00 per month, Classification No. 718.22, Budget Class JEXA/JAGI, effective October 1, 1976, be approved (eleven month contract/replacement).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5775

BE IT RESOLVED, That the employment of Paula D. Withrow as Clerk-Typist II, Foreign Language/Communications Departments, Salary Class No. 23-A, at a salary of $666.00 per month, Classification No. 718.19, Budget Class JAZA/JAQA, effective October 1, 1976, be approved (eleven month contract/replacement).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5776

BE IT RESOLVED, That the employment of Adele C. West as Secretary I, Affirmative Action, Salary Class No. 27-A, at a salary of $367.50 per month (20 hours per week), Classification No. 713.19, Budget Class BAME, effective September 20, 1976, be approved (twelve month contract/new position).

The vote was unanimous.
RESOLUTION 76-5777

BE IT RESOLVED, That the employment of the following Instructors, as listed on Page 13 of the Legal Minutes, at the hourly rate indicated, for the 1976 Fall Semester (day and/or evening), be approved.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5778

BE IT RESOLVED, That the employment of the following persons, as listed on Page 14 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5779

BE IT RESOLVED, That the retirement resignation of William A. Kahl, Maintenance Supervisor, effective December 31, 1976, be accepted with regret.

The vote was unanimous.

Dr. Huber reported that the Palomar College Development Foundation has been meeting regularly during the past year. At its last meeting, Mr. Charles Salter was elected President to fill the vacancy created by the resignation of Mrs. Iris Sankey who has been appointed to the State Board of Equalization (Mrs. Sankey will remain on the Board as a member). Mrs. Marjorie Cosh was elected Vice President. The Foundation Board has expressed interest in establishing liaison with the Governing Board and would like to meet with the Board at a future time to discuss and determine potential needs of the College. The Board expressed its willingness to meet with the Foundation Board at its convenience.

Brief discussion was held regarding the resignation of Dr. Sidney Brossman, Chancellor of the California Community Colleges. It was agreed that Mr. Shadle would prepare a letter expressing the Board's regret over the resignation and reminding the State Board of Governors that the legislation which established that body states that local autonomy of the community colleges shall be maintained. The Board agreed that the members of the State Board as well as our State assemblymen, senators, and Governor Brown should be repeatedly reminded of this fact so that local control is not eroded.

The meeting was adjourned at 8:46 p.m.
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Anton K. Simson.

MEMBERS PRESENT:
Mrs. Lucy Bayne, Secretary
Mr. William L. Froehlich, Vice President
Mr. Milo E. Shadle
Dr. Anton K. Simson, President

ABSENT:
Mr. Richard J. Kornhauser

ADMINISTRATION PRESENT:
Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert L. Burton, Dean of Student Personnel
Mr. Howard Brubeck, Assistant Dean of Instruction
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS:
Mr. Sweed Swanson, President, Associated Students
Ms. Barbara Parton, Vice President, Associated Students
Mr. Robert Smith, Personnel Manager
Mr. Ron Page, President, C. S. E. A.
Mr. C. J. Paderewski, Architect
Mr. George Markle, Business Manager, Paderewski, Dean & Associates
Mrs. Ramona Colwell, The Faculty
Mrs. Barbara Hinkley, Faculty Senate
Mrs. Charlotte Froehlich, Rancho Bernardo
Mrs. Virginia Dower, Bookstore Manager
Mr. Robert Kuretich, Director, Cooperative Education Program
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Dr. Simson declared a quorum present and the meeting proceeded with the order of business.

MSC Shadle, Bayne

RESOLUTION 76-5780

BE IT RESOLVED, That the Minutes of the Regular Meeting held September 28, 1976, be approved.

The vote was unanimous.

Mrs. Ramona Colwell stated that there was no report to present from The Faculty.

Mrs. Barbara Hinkley stated that there was no report to present from the Faculty Senate.
There was no representative present to report for the Patrons of Palomar. Dr. Huber noted that the Patrons are currently working on its membership drive.

Ms. Barbara Parton reported that a plan has been presented to her for a spiral staircase to the roof of the Bookstore which would meet handicapped regulations; estimated cost $20,000. She stated that student reaction to the idea of an outdoor eating area on the roof of the Bookstore has been very favorable and if the Board wished more information about the proposal she would be happy to present it.

Ms. Parton also reported that October 25 - 30 has been scheduled as Homecoming Week. She noted the various events scheduled during that week, including Faculty Senate support for time-out from classes on Wednesday, October 27, from 10:00 a.m. to 12:00 noon and 6:00 p.m. to 7:30 p.m., and on Thursday, October 28, from 11:00 a.m. to 12:30 p.m. Election for student government offices will also be held during October 25 - 30.

It was announced that Mr. Sweed Swanson, President of the Associated Students, has been elected as the Region IX student representative to the California Community and Junior College Association. Mr. Swanson stated that a revised version of Project Renewal will be voted on at the Annual Conference of the CCJCA.

It was noted that there was no report to present from the C.S.E.A. at this time.

Dr. Huber noted that preregistration forms for the Annual Conference of the California Community and Junior College Association were mailed to the members of the Board. The Board will be asked at its October 26 meeting to authorize attendance of representatives from faculty, students and Administration to the Conference.

Dr. Huber noted that Sweed Swanson and Barbara Parton have requested to be included for payment of registration fee, meals, and lodging. County Counsel is reviewing the matter of District funds being expended on student expenses since specific criteria must be met before such authorization can be given by the Board. Mr. Swanson noted that because of his election as Region IX student representative to CCJCA, his expenses will be paid by CCJCA. Mr. Shadle and Mrs. Bayne said they would be attending the Conference.

Dr. Schettler distributed copies of a letter from County Counsel addressed to Safeco Title Insurance Company. The letter points out some needed amendments to the escrow instructions relative to the acquisition of the McKeen property. Dr. Schettler also reported that the District is prepared to file its request for a Special Use Permit for both the McKeen and the Berner/Bressler parcels with the City of San Marcos. In order to determine if such a permit should be issued it will be necessary to hold public hearings before the City Planning Commission. The Board suggested that Dr. Huber, Dr. Schettler and County Counsel represent it before the Commission.
The final draft of the proposed Architect's Contract, as approved by the ad hoc Committee and County Counsel, was presented to the Board. The Administration recommended approval. It was MSC Froehlich, Bayne

RESOLUTION 76-5781

BE IT RESOLVED, That Form P.C. A-1, Architect's Contract, including Appendix A, be adopted as the contract form for architect's services (copy attached to Legal Minutes).

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 76-5782

BE IT RESOLVED, That the following policies be adopted to guide the District in the authorization of architectural/engineering services:

1. There shall be no blanket authorization of architectural/engineering services.

2. Each project shall be developed under a separate contract for architectural/engineering services.
   a. A project may include more than one item, but the scope of the project shall be clearly defined.

3. Each contract for architectural/engineering services shall be signed by the President or Secretary of the Governing Board and by the Superintendent.

4. A specific period of time for concluding the services called for in the architectural/engineering services contract shall be designated. Any delay in completing the work related to the project would be the basis for renegotiating the contract at any time.

5. There shall be an agreed upon cost or an agreed upon method of computing the cost of preliminary plans and studies needed to establish the estimated cost of the project.

6. The percentage rate of payment to the architectural/engineering firm shall be subject to negotiation dependent upon the contemplated period needed for completing the project.

7. Requests for payments to Architect must show the original amount of the construction estimation or contract, the amount of the approved change orders in the construction contract, the payment now due, and the actual or estimated balance due after the payment.

The vote was unanimous.
Dr. Schettler reported that the proposed resolution would transfer the intent of the Board's employment of Mr. Robert Poolman to a contract for professional services (the Board employed Mr. Poolman on an hourly basis at its September 28 meeting). Dr. Schettler stated that a contractual arrangement would be a more appropriate relationship between the District and Mr. Poolman. The rates, as approved by the Board September 28, would remain the same; the limitation would remain the same, and written cancellation of the contract could be made at any time. Mr. Poolman will assist in the preparation of the application for federal funds to construct the Educational Theater. All payments to Poolman & Associates will be submitted to the Board for approval. It was

MSC Bayne, Shadle

RESOLUTION 76-5783

BE IT RESOLVED, That the services of Robert C. Poolman and Associates, a California corporation, be contracted as facilities consultant for the preparation of an application for federal grant under the Economic Development Administration, P.L. 94-369, as set forth in the attached agreement.

The vote was unanimous.

Dean Brubeck made a brief progress report on the status of the project application for the Educational Theater indicating that a notice of intent to submit the formal application has been filed by Mr. Poolman.

The Administration recommended that the Board authorize the hourly employment of Paderewski, Dean and Associates for preparation of work in connection with the construction of the Industrial Technology Building and Earth/Life Science Building.

Mr. Paderewski noted that authorization is needed for the preparation of preliminary drawings, not working drawings as stated in the proposed resolution. The preliminary drawings are necessary to comply with the terms of the recently adopted Architect's Contract and to develop cost estimations. The cost estimations will then be presented to the Board for consideration. At that time the Board would make its decision as to whether a contract would be prepared.

Mr. Paderewski further stated that the proposed resolution should also be amended to include: drafting - $18.00 per hour; clerical - $15.00 per hour, and consulting engineers at cost. All hourly costs for each project would be deducted from any future contract with Paderewski, Dean and Associates. The Board concurred with the amendments as outlined by Mr. Paderewski. It was
MSC Froehlich, Bayne

RESOLUTION 76-5784

BE IT RESOLVED, That Paderewski, Dean and Associates
be employed at hourly rates for the preparation of preliminary
drawings which would include cost estimations for each of the
following projects, at these rates: principal architect - $35.00 per hour;
design architect - $30.00 per hour; assistant designer - $25.00 per hour;
drafting - $18.00 per hour; clerical - $15.00 per hour, and consulting
engineers at cost, and that the claim for services shall separate the
cost amounts by each project:

1. Industrial Technology Building
2. Addition to Life and Earth Science Building

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5785

IN ACCORDANCE WITH Education Code Section 16402, the Governing
Board of the Palomar Community College District finds that scuba
diving equipment, property of the District, does not exceed in value
the sum of five hundred dollars ($500.00) per unit, and authorizes
the Assistant Superintendent/Business Services to sell this equipment.

FURTHER, The scuba diving equipment sold by Palomar Community
College District is in the condition as is. The purchaser waives all
warranty implied in law. The purchaser has the sole responsibility
for latent or patent conditions. The Palomar Community College
District assumes no responsibility for death, injury, or damage
resulting from the equipment sold.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5786

BE IT RESOLVED, That the gift of art work to the Palomar
College Boehm Gallery and Art Department from
Ms. Faiya Fredman, 121 - 27th Street, Del Mar, California 92014;
said donation valued at $300.00, be accepted and that an
appropriate letter of appreciation be sent.

The vote was unanimous.
Dr. Schettler presented revisions to the proposed resolution regarding a budget transfer of funds for a restricted income project under State law AB 309. The amount placed in the budget for this project was $58,804; a letter of encumbrance from the State indicates a total of $40,822.00 will actually be received. Dr. Kilman noted that the State funds ($40,822.00) will assist the Bilingual Education Department in developing a video tape library demonstrating ESL and Adult Basic Education (ABE) classroom strategies. The Administration recommended approval of the budget modification. It was

MSC Shadle, Froehlich

RESOLUTION 76-5787

BE IT RESOLVED AND ORDERED by the Governing Board that, pursuant to Education Code Section 20951, the following transfers of appropriations be made:

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<th>FROM ACCOUNT NUMBER</th>
<th>AMOUNT DEBIT</th>
<th>TO ACCOUNT NUMBER</th>
<th>AMOUNT CREDIT</th>
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</table>

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 76-5788

BE IT RESOLVED, That the Agreement between the Palomar Community College District and Palomar Air Service for rental of facilities located at Palomar Airport, 2386 Palomar Airport Road, Carlsbad, California 92008 (lecture room and hangar facilities), for the purpose of holding classes in Air Transportation Technology, at a rental fee of $500.00 per semester payable in advance at the beginning of each semester, effective September 1, 1976 and ending June 30, 1977, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 76-5789

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the United Methodist Church of San Marcos, 800 West Mission Road, San Marcos, California, for the rental of church facilities for the purpose of holding a Counseling class, at the rate of $6.00 per session; term of said Agreement shall be from October 11, 1976 through January 17, 1977, be approved.

The vote was unanimous.
BE IT RESOLVED, That a facility of permanent construction to be used as an Educational Theater is planned and approved by the Governing Board of the Palomar Community College District.

Pursuant to the provisions of Section 15083, Title 14, California Administrative Code, pertaining to the procedures and guidelines implementing the Environmental Quality Act of 1970, the project has been evaluated by the Governing Board of the Palomar Community College District and the following finding is made:

It is a finding of fact that the proposed Educational Theater facility is an expansion of the College which will increase the capacity less than 25 percent and will provide less than 6 additional classrooms and is thus categorically exempt from the requirements of said law or regulations.

The vote was unanimous.

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the State of California for the 1976-77 Academic Year;

b. Transportation (mileage), meals, lodging, registration fee, to attend National Association of Biology Teachers National Convention, Denver, Colorado, October 14-17, 1976, $180.00;

c. Registration fee, In-Service Workshop, Afro-American and African Studies, Palomar College, San Marcos, Calif., October 16, 1976, $300.00;

d. Transportation (air fare), meals, lodging, registration fee, to attend Data Processing Management Association International Information Exposition, Las Vegas, Nevada, October 24-27, 1976, $120.00;

e. Meals, lodging, registration fee, to attend State Meeting, Academic Senate of the California Community Colleges, San Diego, California, October 28-29, 1976, $65.00;

f. Transportation (mileage), registration fee, to attend Albert Ellis Workshop, Los Angeles and Riverside, California, October 2, October 6-7, 1976, $60.00;

g. Transportation (air fare), meals, lodging, registration fee, to attend meeting of the California Reading Association, Sacramento, California, November 4-5, 1976, $119.00;
h. Transportation (College car), meals, lodging, to attend Woodworking Machinery Equipment Auction, Fresno, California, October 13-15, 1976, $76.00;  

(PATRICIA A. DIXON)

(i. Transportation (air fare), meals, lodging, registration fee, to attend Western History Association’s Sixteenth Annual Conference, Denver, Colorado, October 13-16, 1976, $324.75;

(SUSAN ISAACS)

j. Transportation (mileage), meals, registration fee, to attend Quality Group Infant Care Conference, Oakland, California, October 8-9, 1976, $137.80;

(KATHY PINE)

k. Transportation (mileage), meals, to attend Self Defense Clinic, Los Angeles, California, October 8, 1976, $24.20;

(G. SWEED SWANSON)

l. Meals, lodging, to attend California Community College Student Government Association Conference, Los Angeles, California, November 11-14, 1976, $94.00;

(RUTH LOUGHERN)

m. Registration fee, to attend Admissions and Records Workshop, Golden West College, Huntington Beach, California, October 29, 1976, $15.00;

(PHYLLIS WILSON)

n. Transportation (mileage), registration fee, to attend California Association of Educational Office Employees In-Service Education Institute, San Diego, California, October 9, 1976, $20.40;

(E. JEAN HUSTON)

o. Transportation (mileage), meals, to attend General Membership Meeting of Health Services Association, California Community Colleges, El Camino College, Torrance, California, October 9, 1976, $27.95;

(CLARICE HANKINS)

p. Registration fee, to attend 1976 Public Service Seminar, San Diego, California, October 14, 1976, $6.00;

(LIZ CALLISON)

q. Meals, lodging, registration fee, to attend 1976 Conference, Extended Opportunity Program and Services Association, California Community Colleges, Long Beach, California, October 27-30, 1976, $585.00 (reimbursable);

(AMIEL JARAMILLO)

r. Transportation (mileage), advanced registration fee, to attend Immero Fiorentino Association (IFA) Television Lighting and Staging Seminar, San Diego, California, October 26-27, 1976, $461.20.

(DANA HAWKES)

The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Collections Deposited in the County Treasury during the month of September 1976

(FINANCIAL REPORTS)

2. Report of Use of Facilities by Outside Organizations during the month of September 1976

(FINANCIAL REPORTS)
3. Income Statement, September 30, 1976

During discussion of the Income Statement, Dr. Schettler reported that there will be a delay in the payment of funds - $129,000.00 - from MiraCosta Community College District for those students attending Palomar College during 1975-76 who are residents of the MiraCosta District. The reason for the delay, as indicated by Dr. McDonald, is that he feels there are a number of students attending Palomar College who are listed as residents of MiraCosta District but who are, according to MiraCosta's records, non-resident students. MiraCosta has asked that Palomar furnish it with a complete list of resident statements for those students who attended Palomar from MiraCosta District during 1975-76. It was noted by the Administration that this could cause considerable delay in payment from MiraCosta, and further, if MiraCosta choses to examine every record for the 1976-77 college year - there are approximately 3,300 students attending Palomar from MiraCosta - it will cause an even greater delay. Representatives from both Admissions and Records staff have been meeting to review resident statements and other related matters to resolve the situation.

MSC Shadle, Bayne

RESOLUTION 76-5792

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check numbers 8073 through 8178, in the amount of $1,882.76, be approved.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5793

BE IT RESOLVED, That Purchase Orders numbered 6919 through 7422, except for those marked "reserved", be approved.

The vote was 3 - 0 - 1 abstention (Mr. Shadle abstained from voting because several of his clients were among those listed on the Purchase Order list).

MSC Bayne, Froehlich

RESOLUTION 76-5794


The vote was unanimous.
MSC Bayne, Froehlich

RESOLUTION 76-5795

BE IT RESOLVED, That Expense Warrants numbered 682438 through 682957, be approved.

The vote was unanimous.

MSC Bayne, Froehlich

RESOLUTION 76-5796

BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period September 15 to October 12, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.

There were no Operational Reports to present.

Dean Bergman noted that the Board was in receipt of a report on the Bilingual Education Department/Staff Development project. Dean Bergman stated that more and more departments are becoming involved in staff development (in-service training) and the Administration will continue to urge departments to participate in this type of activity.

Dr. Kilman informed the Board of a proposal from Anthony Guerra, Instructor, Multicultural Studies Department, to take a class to Mexico for two weeks during Christmas vacation. The class would be a course offered for credit and would be presented to the Curriculum Committee for approval. The students would pay for their expenses, as would the instructor. Members of the Board expressed support of such a class; however, before any commitments are made, the Board asked that specific information be presented regarding the proposal.

There was no request for an Executive Session.

MSC Shadle, Bayne

RESOLUTION 76-5797

BE IT RESOLVED, That the resignation of Earlyne Buckley, Clerk-Typist II, Child Development, effective September 30, 1976, be accepted.

The vote was unanimous.
MSC Shadle, Bayne

RESOLUTION 76-5798

BE IT RESOLVED, That the resignation of Carolyn La Rocque,
Counselor Assistant, Counseling Department, effective
September 30, 1976, be accepted.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5799

BE IT RESOLVED, That the employment of Linda D. White
as Clerk-Typist II, American Indian Studies, Salary Class
No. 23-A, at a salary of $333.00 per month (20 hours per week),
Classification No. 718.38, Budget Class JEFO (CETA employee),
effective October 1, 1976, be approved (eleven month contract/
new position).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5800

BE IT RESOLVED, That the employment of Binda N. Loneray
as Clerk-Typist II, ROP Placement Office, Salary Class
No. 23-A, at a salary of $666.00 per month, Classification
No. 718.13, Budget Class JEFY, effective October 13, 1976,
be approved (twelve month contract/half-time to full-time
contract).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5801

BE IT RESOLVED, That the employment of Marilyn F. Rogers
as Admission and Records Clerk, Admissions Office, Salary
Class No. 25-A, at a salary of $701.00 per month, Classification
No. 715.2, Budget Class JIBA, effective October 4, 1976,
be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5802

BE IT RESOLVED, That the employment of Janice I. Kuretich
as Clerk-Typist II, ROP, Salary Class No. 23-A, at a salary
of $333.00 per month (20 hours per week), Classification No. 718.3,
Budget Class JEQA, effective October 1, 1976, be approved
(twelve month contract/replacement).

The vote was unanimous.
BE IT RESOLVED, That the employment of Gloria J. deNevers as Clerk-Typist II, President's Office, Salary Class No. 23-A, at a salary of $666.00 per month, Classification No. 718.37, Budget Class BAGA, effective October 6, 1976, be approved (twelve-month contract/replacement).

The vote was unanimous.

BE IT RESOLVED, That the employment of the following Instructors, at the hourly rate indicated, for the 1976 Fall Semester (day and/or evening), be approved:

Mary Hubbard, Child Development Program, $12.66
Lia Anna Mori, Satellite Program, $12.66

The vote was unanimous.

BE IT RESOLVED, That the employment of the following persons, as listed on Page 14 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

The Board requested that its letter which was sent to the Board of Governors of the California Community Colleges regarding the resignation of Chancellor Brossman and future direction of the State Board, also be sent to all community college districts in California.

Dr. Huber noted that Board members and administrative representatives from the San Diego County/Imperial Community Colleges Association will have an opportunity to meet with Lloyd Messersmith, Executive Director of the California Community and Junior College Association prior to the Annual Conference of the CCJCA. Board members will be informed of the date, time and place as soon as this information has been confirmed.

NOTE: The meeting has been rescheduled for November 18, 1976. Information will be sent to members of the Board.
Dr. Huber reported that The Faculty and the Administration will begin to study a proposal for the reorganization of the administrative structure. Board members will be apprised of meetings and are invited to participate. The Administration will keep the Board informed of developments.

The meeting was adjourned at 8:45 p.m. (ADJOURNMENT)

__________________________
President

__________________________
Secretary
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the President, Dr. Anton K. Simson.

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
Mr. William L. Froehlich, Vice President
Mr. Richard J. Kornhauser
Mr. Milo E. Shadle
Dr. Anton K. Simson, President

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert L. Burton, Dean of Student Personnel
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Brubeck, Assistant Dean of Instruction
Dr. David Chappie, Assistant Dean of Student Personnel
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction

GUESTS: Mrs. Tilly Cheyney, Chairperson, Budget Committee
Mr. Sued Swanson, President, Associated Students
Ms. Barbara Parton, Vice President, Associated Students
Mrs. Barbara Hinkley, President, Faculty Senate
Mrs. Ramona Colwell, President, The Faculty
Mr. Ron Page, President, C.S.E.A.
Mrs. Charlotte Froehlich, Rancho Bernardo
Mr. Robert Smith, Personnel Manager
Mrs. Peggy Simson, Poway
Mr. Bruce McDonough, Coordinator, Work Experience
Mrs. Carol Weaver, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Dr. Simson declared a quorum present and the meeting proceeded with the order of business.

MSC Bayne, Shadle

RESOLUTION 76-5806

BE IT RESOLVED, That the Minutes of the Regular Meeting held October 12, 1976, be approved.

The vote was unanimous.

Mrs. Ramona Colwell stated that there was no report to present from The Faculty.
Mrs. Barbara Hinkle stated that there was no report to present from the Faculty Senate. Mrs. Hinkle explained that the reason the Senate has not been reporting to the Board is because it feels that it has been successful in directing its concerns towards the Administrative Council. Mrs. Hinkle noted that the Senate is trying to establish an order of priority dealing with those issues that are of concern to the faculty. A poll, listing possible issues the Senate might deal with this year, is being sent to all faculty in an attempt to establish priorities.

There was no representative present to report for the Patrons of Palomar.

Ms. Barbara Parton stated that the Associated Students is also attempting to establish goals and a survey will be conducted during the assemblies scheduled for October 27 and 28. Ms. Parton told the Board that she is currently conducting a survey of evening students asking what services they feel are needed.

Ms. Parton asked the Board to reconsider the matter of providing access to the roof of the Bookstore for an outdoor eating area. She suggested that the Board authorize the architect to proceed with plans for this project to include a spiral ramp as specified by handicapped codes, as well as a regular staircase for other students. She asked if this project could be attached to the present Art/Music/Business building contract so that some architectural costs could be saved. Ms. Parton noted that she felt it would also be necessary to install lights on the roof in order to accommodate evening students.

Discussion followed. Mrs. Ramona Colwell stated that there are several buildings on campus that do not have restroom facilities and it was her opinion that this should have priority over the construction of a staircase and roof top eating area. She also stated that she felt additional library space was of more importance than a staircase.

Following further discussion, the Board asked the Administration to present a cost analysis and schematic drawings for the proposed roof top eating area/staircase and what priority this project would have over other College needs. The Board further requested that a cost comparison for the construction of a ground level eating area also be presented.

Mr. Ron Page reported that Mrs. Tilly Cheyne was re-elected to a two-year term on the Budget Committee. The Board noted Mr. Page's appointment to a community college committee of the C.S.E.A.

Dr. Huber reported that the following persons have indicated that they will be attending the Annual Conference of the California Community and Junior College Association, Palm Springs, California, November 7-9, 1976:

Milo E. Shadle
Richard J. Kornhauser
Frederick R. Huber
Virgil L. Bergman
Theodore Kilman

Gene M. Jackson
Tom Rose, Chairman of CCJCA Research Committee
Charles Hanlen
Ramona Colwell
Barbara Parton, Associated Students representative

The Administration recommended approval of attendance and expenses to the Conference. It was
BE IT RESOLVED, That advanced registration fee be authorized for members of the Governing Board and Administration; and advanced registration fee, meals, and lodging for faculty representatives and one student representative to attend the Annual Conference of the California Community and Junior College Association, Palm Springs, California, November 7-9, 1976; advanced fee to be in the amount of $267.50.

The vote was unanimous.

Mr. Charles Coutts, Chairman of the Safety and Security Committee, noted that the Board was in receipt of the minutes of the Committee's meeting held October 14, 1976. At that meeting, the Committee was informed that the yellow painted curbs on campus cannot be considered official loading zones, and thus enforced as such, unless the Governing Board so designated. Dean Coutts requested Board approval of this recommendation.

Dr. Simson noted that the minutes of that meeting also reflected a recommendation "that adequate lighting on the campus be installed without delay." Dr. Simson inquired as to the status of that recommendation. Dean Coutts replied that the Committee felt that adequate lighting, particularly in the parking lots, was of extreme importance; however, this would be handled administratively and Board action was not requested. Following brief discussion, it was the consensus of the Board that proper campus lighting for personal safety should have priority over energy conservation at this time. It was

BE IT RESOLVED, That all necessary loading zones on campus be painted yellow and so designated and enforced.

The vote was unanimous.

Mr. Swed Swanson presented the final 1976-77 Associated Students budget. He noted that the only difference between the proposed budget and the budget approved last Spring is the category entitled "Dances and other Fund Raising Events" has been lowered from $3,000 to $2,000 and the $1,000 placed in the Student Emergency Fund. The Administration stated that the proposed budget will be on the agenda for action at the Board's next meeting.
MSC Froehlich, Kornhauser

RESOLUTION 76-5809

BE IT RESOLVED, That the gift of chemical supplies to the Palomar College Chemistry Department from Miss C. Yarber, 13328 Frame Road, Poway, California 92064; said donation valued at $73.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Froehlich, Shadle

RESOLUTION 76-5810

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic events:

- Baseball (seventeen events) ........................................... $4,774.00
- Golf (fifteen events) ....................................................... 2,151.00
- Tennis (thirteen events) .................................................... 1,683.00
- Track (seventeen events) .................................................. 5,997.00
- Swimming (thirteen events) ............................................. 2,004.00

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 76-5811

BE IT RESOLVED, That in accordance with the terms of the Agreement dated March 11, 1976, the following final payment be made to Paderewski, Dean and Associates for architectural/engineering services performed through completion of Staff Office Buildings #3 and #4:

Per Article 4(e):
$226,089.01 \times 0.08 = $18,087.12
Deduct prior payments 15,339.30
$2,747.82

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5812

BE IT RESOLVED, That the Superintendent be authorized to call for bids on the paving of the parking lots.

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5813

BE IT RESOLVED AND ORDERED by the Governing Board that, pursuant to Education Code Section 20951, the following transfers of appropriations be made:

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The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5814

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within San Diego County for the 1976-77 Academic Year;

b. Meals, registration fee, to attend National Association of College Auxiliary Services Workshop on Food Services Operations, Los Angeles, California, December 1, 1976, $60.00;

c. Transportation, meals, registration fee, to attend American Humanistic Psychological Association Conference, San Diego, California, October 27-30, 1976, $247.20;

d. Transportation (mileage), meals, lodging, registration fee, to attend National Association for the Education of Young Children, Anaheim, California, November 11-14, 1976, $371.00;

e. Transportation (mileage), registration fee, to attend Seminar - Successful Supervision, California State University, Los Angeles, November 16, 1976, $60.00;

f. Transportation (air fare), meals, lodging, registration fee, to attend Conference for English and Humanities Chairpersons, San Francisco, California, November 12-13, 1976, $163.50;
g. Transportation (mileage), meals, lodging, registration fee, to attend National Association for the Education of Young Children Annual Conference, Anaheim, California, November 11-14, 1976, $434.00;

h. Transportation (mileage), meals, registration fee, to attend State Meeting, Academic Senate of the California Community Colleges, San Diego, California, October 28-29, 1976, $36.00;

i. Transportation (air fare), meals, lodging, registration fee, to attend Tri-Regional Emergency Medical Services Workshop, Reno, Nevada, November 3-5, 1976, $244.62;

j. Transportation (mileage), lodging, registration fee, to attend Behavior Modification Conference, Los Angeles, California, October 22-24, 1976, $148.00.

The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Budgetary Balances as of September 30, 1976


MSC Kornhauser, Bayne

RESOLUTION 76-5815

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check numbers 8179 through 8283, in the amount of $2,013.64, be approved.

The vote was unanimous.
Dr. Huber reported that the Administration was now considering approaches for future directions. He stated that the Administration was of the opinion that an aggressive, imaginative, and creative program should be developed and implemented during the next five years. Briefly summarized, Dr. Huber presented the following factors in establishing new directions and asked for Board comments or suggestions:

1. The Curriculum Committee lift the moratorium on new classes and programs.
2. Activation of the interdisciplinary committee's recommendations with a view of new alliances, new courses, and new funding.
3. Extending the scope of summer session programs.
4. Research analysis within the community for new clients, new programs and/or new courses.
5. Meeting the needs of new students: adjustment of class schedules, weekend college, encouragement of high school junior and senior students to attend.
6. Administrative reorganization which is already under study.
7. Establishment of reading and developmental centers.
8. Satellite campus program; expansion in Ramona, Julian and Borrego Springs.
9. Continuing review of courses, basic academic and vocational programs, and student services.

Dr. Huber stated that it was felt that there will be a gradual attrition of students from the MiraCosta Community College District. Evidence also points to a reduction in the rate of increase of student WSCC in the next five to ten years. Dr. Huber noted that the Administration will develop any or all of these factors in conjunction with faculty, students and staff.

Discussion followed. Mrs. Bayne requested a list of those items outlined by Dr. Huber.

Mr. Kornhauser stated that he felt the Administration should also present an intensive study on these important matters, including discussion on the philosophy of the College. He also suggested that a special meeting might be held solely for the purpose of discussion of these matters.

Dr. Simson noted that he felt that Dr. Huber's presentation was in fact opening up a dialogue with the Board for the purpose of formulating future plans for the College.
Mr. Shadle commented that perhaps an all day session with faculty, Administration and Board should be considered. He said that this type of a meeting had been held in the past, and in his opinion, proved to be very valuable. Mr. Shadle further stated that he felt the following factors must be considered when thinking of new courses or programs:

1. Is it of benefit to the students?  
2. Is it of benefit to the community?  
3. What are the needs and priorities of the College?  
4. What are the costs?

The Board agreed that the Administration should present a list of those items presented by Dr. Huber, including an indepth study of each issue, for consideration and discussion at future meetings.

There was no Curricular Report to present.

There was no request for an Executive Session.

MSC Froehlich, Bayne

RESOLUTION 76-5816

BE IT RESOLVED, That the resignation of Carol J. Presnell, Clerk-Typist II, Earth/Life Sciences Department, effective December 31, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5817

BE IT RESOLVED, That the employment of Doreine M. Phillips as Clerk-Typist II, Child Development, Salary Class No. 23-A, at a salary of $666.00 per month, Classification No. 718.30, Budget Class JESA, effective October 15, 1976, be approved (eleven month contract/replacement).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5818

BE IT RESOLVED, That the employment of Joyce L. Rodgers as Instructional Aide II, Bilingual Education, Salary Class No. 27-C, at a salary of $405.50 (20 hours per week), Classification No. 502.7, Budget Class JEJA, effective September 20, 1976, be approved (ten month contract/reduction from full-time to half-time).

The vote was unanimous.
MSC Froehlich, Bayne

RESOLUTION 76-5819

BE IT RESOLVED, That the employment of the following Instructors, at the hourly rate indicated, for the 1976 Fall Semester (day and/or evening), be approved:

Constance Netzley, Health Services, $12.66
Chester Hawkins, Regional Occupational Program, $12.66

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5820

BE IT RESOLVED, That the employment of the following persons, as listed on Page 10 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Dr. Huber noted that the residency statements, as requested by MiraCosta College, will be delivered this week along with a letter stressing the importance of resolving this matter as quickly as possible.

Dr. Schettler informed the Board that there have been delays in obtaining approval from the State Architect for the construction of the solar heating system for the Wallace Memorial Pool. However, a letter received today from the State indicated that the plans will be approved by October 27.

Dr. Schettler also reported that Palomar's application for federal funds to construct the Educational Theater was delivered to Sacramento, Friday, October 22. The College has since been informed that its project will be one of 13 submitted by the Chancellor's Office. The College should know in approximately two months whether or not its project will be approved for funding under the Public Works Employment Act of 1976.

The meeting was adjourned at 9:00 p.m.

President

Secretary
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, having received written notice as prescribed by law.

The meeting was called to order by the Vice President, Mr. William L. Froehlich.

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
Mr. William L. Froehlich, Vice President
Mr. Richard J. Kornhauser
Mr. Milo E. Shadle
Dr. Anton K. Simson, President (arrived 8:15 p.m.)

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Robert L. Burton, Dean of Student Personnel
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Brubeck, Assistant Dean of Instruction
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction
Mrs. Esther Nesbin, Assistant Dean of Instruction

GUESTS: Mr. D. L. Mason, San Marcos
Mr. C. J. Paderewski, Architect
Mrs. Charlotte Froehlich, Rancho Bernardo
Mrs. Elizabeth Kornhauser, Escondido
Mr. Richard Nissen, Escondido
Mrs. Barbara Parton, Vice President, Associated Students
Mrs. Barbara Hinkley, President, Faculty Senate
Mr. Stan Levy, Instructor, Reading Program
Mrs. Grace Burns, President, Patrons of Palomar
Mrs. Kathleen Ryan, Vice President, Patrons of Palomar
Mr. Keith Hansen, Learning Resources Specialist
Mr. Bill Baldwin, C.S.E.A.
Mr. Earl Leach, Coordinator, ROP, Job Placement
Mr. Shu Marshall, Fallbrook
Mr. Lloyd D. Tracy, Vista
Mr. Charles Barnett, Escondido
Mr. John Marken, Escondido
Mr. William Eddy, Superintendent of Buildings & Grounds
Mrs. Carol Weaver, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Mr. Froehlich declared a quorum present and the meeting proceeded with the order of business.
MSC Shadle, Kornhauser

RESOLUTION 76-5821

BE IT RESOLVED, That the Minutes of the Regular Meeting held October 26, 1976, be approved.

The vote was unanimous.

There was no representative present to report for the Faculty.

Mrs. Barbara Hinkley stated that there was no report to present to the Board from the Senate.

Mrs. Grace Burns reported that the Patrons of Palomar is currently conducting its membership campaign and a complete report will be presented in December. Mrs. Kathleen Ryan, Vice President and co-chairman of the Book Sale, reported that this year's Book Sale will be held in the Student Union, December 1, 2, and 3. She stated that approximately 1,800 books have been packaged, many of them antiques.

Ms. Barbara Parton, Vice President, reported briefly on the CCJCA Annual Conference, noting that Project Renewal was approved with changes in representation. She also reported on her attendance at the Registrar's Convention, held in San Diego. At this convention Ms. Parton participated as a student representative on two panels; Title IX and Student Records.

Mr. Bill Baldwin reported that elections for C.S.E.A. officers are being held; results will be known next week.

Mr. Kornhauser made a statement regarding what he felt was a very dangerous tendency evidencing itself on the part of the State Department of Finance and the Governor's Office. That is, to erode the degree of local control that the community colleges have enjoyed and thrived under. Mr. Kornhauser urged the members of the Board to meet with Senator John Stull and Assemblyman Bill Craven for discussion of this subject as well as other State matters. The Board agreed that such a meeting would be desirable and directed Dr. Huber to proceed with the necessary arrangements. It was suggested that perhaps a Special Meeting of the Board would be appropriate.

Dr. Huber read a letter received from Mr. Verne Orr, member of the Board of Governors, California Community Colleges. Mr. Orr's letter was written in response to a letter sent to the Board of Governors by Dr. Simson on behalf of the Governing Board.

Mr. Shadle requested that the minutes and agenda of the Board of Governor's meetings be sent to members of the Board.

Regarding the matter of property acquisition, Dr. Schettler reported that the City of San Marcos has sent to his office a filing form for a special use permit and a check list of items that should be on the plot plan. The City in its letter also reminded the College that the Planning Commission is very concerned with the traffic movement through the City of San Marcos and that increased enrollment of Palomar College has greatly contributed to the traffic problem within the City.
The Board was reminded that special use permits are public hearing before the Planning Commission and the Commission's decision is appealable to the City Council. Normal processing time is 40 days from the date of submittal of the application until the hearing before the Commission. Dr. Schettler stated that he would file the application for both the McKeen and Berner/Bressler parcels. Dr. Schettler, Dr. Huber and County Counsel will represent the District before the Planning Commission. Dr. Schettler noted that the McKeen property is in a six-month escrow; however, no progress has been made on the condemnation of the Berner/Bressler property.

The Administration recommended approval of the final 1976-77 Associated Students Budget. It was

MSC Shadle, Bayne

RESOLUTION 76-5822

BE IT RESOLVED, That the final 1976-77 Associated Students Budget be approved.

The vote was unanimous.

Dr. Schettler reminded the Board that last May when the Board was discussing the renewal of liability and general insurance policies, it was suggested that the Palomar Insurance Agent's Association make a presentation regarding its services rendered to the District.

Mr. Richard Nissen, Executive Secretary of the Palomar Insurance Agent's Association, introduced Mr. Stu Marshall, who addressed the Board on behalf of the Association.

Mr. Marshall informed the Board that the purpose of the Palomar Insurance Agent's Association, established in 1951, was to try to develop an orderly and sensible market to place the District's insurance. During the twenty-five years of service the Association has had only two secretaries; Mr. Charles E. Crabtree, now retired from the insurance business, and Mr. Richard Nissen, since 1968. The members of the Association, collectively, represent approximately thirty-four (34) companies plus brokerage facilities with other insurance carriers.

Mr. Marshall briefly described the current climate of the insurance business, noting that what has happened to medical malpractice insurance has, to a lesser extent, happened to general or public liability insurance. Because of social and economic attitudes and because of the problem of inflation, commercial insurance rates have increased anywhere from 30 to 300 percent. Mr. Marshall stated that insurance companies will not bid public business in general, they will, however, provide a quote. He expressed confidence that the Association will be able to continue to write and place the District's insurance at reasonable rates within the industry. Mr. Marshall stated that he felt insurance rates would continue to increase, however, it was his feeling that "the worst was over." He stated that as soon as the insurance companies start to make money they will begin to get competitive again.

Mr. Froehlich requested that the Board be presented with information regarding renewal of policies and anticipated rate increases at least four (4) weeks prior to the expiration of current policies. Mr. Marshall replied that this could be done.

(Dr. Simson arrived at 8:15 p.m.)
Discussion was held regarding the College participating in a "risk management" program, with areas being identified that present considerable risk and steps taken to correct any such situation. Mr. Froehlich suggested that perhaps an insurance representative could meet with the Safety and Security Committee to discuss what kinds of losses the College has experienced, where they have occurred, and what the Safety and Security Committee might do to assist in eliminating risk areas.

The Annual Audit for Fiscal Year ended June 30, 1976, was reviewed by the Board. Dr. Huber stated that there were no recommendations from the auditor except to indicate that all records and accountings were in proper order. The Board commended the Business Office for the excellent report.

Mr. Paderewski presented the Board with information on the possible use of the Bookstore roof top as an outdoor eating area. He stated that a major expense was attempting to provide access to the area for the physically handicapped, as required by law. The two proposals are:

One stairway and a ramp system -- estimated cost $42,480

Two stairways and an elevator -- estimated cost $68,000

Mr. Paderewski stated that a spiral ramp, as suggested at a previous meeting, would not be feasible because of the size that would be needed to meet handicapped regulations.

Dr. Huber stated that he felt the money could be better utilized in expansion of the Student Union, and so recommended to the Board. The Board agreed that the cost of the project was prohibitive.

Mr. Kornhauser suggested that the architect design appropriate benches that could be placed on the lawn in front of the Student Union and present this information at a future meeting. The Board concurred with Mr. Kornhauser's suggestion.

Mr. Paderewski presented sketches for an off-the-road bus loading zone with a covered waiting station. The Board asked Mr. Paderewski to further develop such a plan for presentation at a future meeting. The Board further requested that the study be reviewed by the Safety and Security Committee to determine if it would fit in with the traffic flow plan and what priority this project would have. The Board also asked that the Safety and Security Committee investigate the possibility of a pedestrian crosswalk being installed across Mission Road.

The Board was presented with working drawings for additions to the Art Building (2 classrooms/laboratories) and the Business Building (4 classrooms).

Estimated construction cost for the Art Building - $210,000

($42.30 square footage cost).

Estimated construction cost for the Business Building - $148,000

($39.30 square footage cost).
The Board reviewed the floor plans for both projects and discussed the method of financing the construction. It was noted that payments made to Paderewski, Dean and Associates for services performed on an hourly basis for these projects would be deducted from the total contract. It was

MSC Froehlich, Bayne

RESOLUTION 76-5823

BE IT RESOLVED, That the Architect's Contract between the Palomar Community College District and Paderewski Dean and Associates for architectural and engineering services to complete the working drawings for the addition to the Art Building - estimated construction cost $210,000, and the Business Education Building - estimated construction cost $148,000, in accordance with the policy as recommended by the Administration, be approved.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5824

BE IT RESOLVED, That in accordance with the terms of the Contract dated June 15, 1975, the following payment be made to Paderewski, Dean and Associates for architectural/engineering services performed through completion of working drawings - Solar Heating Project:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Per Article 4 (a) 2% x $49,500,00</td>
<td>$ 990.00</td>
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<tr>
<td>Per Article 4 (b) 4% x $49,500,00</td>
<td>1,980.00</td>
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<tr>
<td>Sub Total Services</td>
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Printing: First Bid:

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<td>Drawings: 32 charge sets @ $1.44 ea.</td>
<td>$ 46.08</td>
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<tr>
<td>Specifications: 32 charge sets @ $3.25</td>
<td>104.00</td>
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<th>Amount</th>
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<tbody>
<tr>
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<tr>
<td>Specifications: 34 charge sets @ $3.65</td>
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Sub Total Printing charges 306.82

TOTAL DUE $3,276.82

The vote was unanimous.
MSC Froehlich, Bayne

RESOLUTION 76-5825

BE IT RESOLVED, That in accordance with the terms of the Contract dated October 12, 1976, the following payment be made to Robert C. Poolman and Associates, Facilities Consultants, for professional services rendered during October 1976:

FEE:
- Public Works Application: 49 hours @ $28 = $1,372.00

REIMBURSEMENTS:
- Campus Travel: 10/5 & 10/22: 2 @ $75 = $150.00
- Sacramento Travel: 10/22 = 53.00
- Sacramento Expense = 30.00
- Seattle Travel: 10/31 - 11/1 = $190/5 = 38.00
- Seattle Expense: $63.35/5 = 12.71

Sub Total = $283.71

Guaranteed Maximum Cost/TOTAL DUE = $1,500.00

The vote was unanimous.

The Board was informed that the Administration has been approached by two community college districts asking if Palomar College's plans for the Educational Theater would be available for purchase. Following brief discussion, the Board instructed the Administration to inform the persons inquiring that the plans were not for sale.

MSC Kornhauser, Froehlich

RESOLUTION 76-5826

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic events:

- Basketball - Women's (eleven events) = $1,365.00
- Soccer (one event) = 160.00
- Swimming - Women's (seven events) = 992.00

The vote was unanimous.

Dr. Schettler reported that bids were scheduled to be opened on November 3 for the purchase of a color television camera and accessories; however, no bids were received. The Administration requested Board authorization to readvertise for bids for the purchase of this equipment. The Board concurred and indicated to the Administration that a formal resolution authorizing the Assistant Superintendent to call for bids on instructional equipment/instructional supplies was only required on a yearly basis.
The Administration recommended that the Board authorize the employment of Paderewski, Dean and Associates, on an hourly basis, for the preparation of preliminary drawings and cost estimations for relocatable buildings for the following:

1. Speech Facility
2. Graphic Arts/Journalism Facility
3. Reading Laboratory
4. Audio Visual Center Facility
5. Nursing Education Facility
6. EOPS Center Facility

Dr. Schettler noted that the Administration proposes to purchase some of the relocatables outright; others will be proposed on a lease-to-purchase plan.

Dr. Simson requested at a "current value analysis" of the total cost of installation of a relocatable building versus permanent construction be made.

During discussion, Dr. Schettler reminded the Board that if it decides to construct a permanent building it must provide cash; with the relocatable buildings the District can enter into a lease-to-purchase agreement for up to seven years, thus, spreading the impact to the budget over that length of time. Dr. Schettler stated that there are so many needs for space that the only way the Administration and the Master Planning Committee could give the Board some idea as to how to meet the most essential ones was to recommend a combination of permanent construction, i.e., Art/Business, and relocatables. Dr. Schettler stated that there are two permanent buildings proposed to be constructed in the near future with State assistance -- the addition of the Life/Earth Science Building and the Industrial Technology Building. Following discussion, it was

MSC Froehlich, Shadle

RESOLUTION 76-5827

BE IT RESOLVED, That Paderewski, Dean and Associates be employed at hourly rates for the preparation of preliminary drawings which would include cost estimations for each of the following projects, at these rates: principal architect - $35.00 per hour; design architect - $30.00 per hour; assistant designer - $25.00 per hour; drafting - $18.00 per hour; clerical - $15.00 per hour, and consulting engineers at cost, and that the claim for services shall separate the cost amounts by each project:

1. Speech Facility
2. Graphic Arts/Journalism Facility
3. Reading Laboratory
4. Audio Visual Center Facility
5. Nursing Education Facility
6. EOPS Center Facility

The vote was unanimous.
Mr. Earl Leach, Coordinator, ROP, informed the Board of the need for additional computer terminals to provide better facilities for instruction of ROP classes. He stated that the equipment will be of great assistance in preparing students for employment. The Administration recommended approval.

It was

MSC Bayne, Froehlich

RESOLUTION 76-5828

BE IT RESOLVED, That the Lease Agreement between the Palomar Community College District and Financial Lease and Industrial Rentals (FLAIR), 17941-C Skypark Circle, Irvine, California 92714, for the rental of three (3) computer terminals and six (6) modems, at a fee of $480.00 per month, plus $50.00 installation fee; term of said Agreement shall be from November 1976 through June 30, 1977, be approved (Regional Occupational Program - reimbursable).

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5829

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Poway Unified School District for the use of Mt. Carmel High School for the purpose of holding classes in General Education, at the rate of $30.00 per a.d.a.; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5830

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Poway Unified School District for the use of Poway High School for the purpose of holding classes in Physics, at the rate of $30.00 per a.d.a.; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.
MSC Froehlich, Kornhauser

RESOLUTION 76-5831

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Poway Unified School District for the use of Valley School for the purpose of holding classes in Child Development, at no charge to the District; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5832

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Poway Unified School District for the use of Tierra Bonita School for the purpose of holding classes in Child Development/Instructional Associate, at no charge to the District; term of said Agreement shall be from September 7, 1976 to January 28, 1977, be approved.

The vote was unanimous.

Mr. Shadle noted that among the materials distributed at the CCJCA Conference was a report from the Chancellor's Office citing how many off campus facilities are being used throughout the State. Mr. Shadle further commented that the report indicated that approximately four-fifths of those facilities, most of them other schools, were provided on a rent free basis.

Dr. Kilman pointed out to the Board that since the passage of AB 1821, the high schools in the District have indicated that they wish to charge at a rate commensurate with the amount of A.D.A. being received by the College District. Therefore, newer data indicates fewer schools are offered on a rent free basis.

Dr. Kilman further explained that the primary objective of AB 1821, which establishes Regional Adult and Vocational Education Councils, is to eliminate unnecessary duplication of adult and vocational education courses and programs. In order to accomplish this objective, it will be necessary for councils to inventory and review each course comprising the entire adult and vocational program offered within council boundaries. (The Palomar Regional Adult & Vocational Education Council - PRAVEC - encompasses the boundaries of the Palomar Community College District with representatives from San Marcos, Vista, Fallbrook, Ramona, Julian, Borrego Springs, Poway, Escondido and Palomar College.) Dr. Kilman will be presenting to the Governing Board at a later date a "delineation of function" as developed by PRAVEC.

Dr. Kilman stated that school districts are beginning to expand their adult education programs under AB 1821. He noted possible affects this will have on the College's Adult Education Program (non-credit courses), stating that over a two year period the responsibility of adult education will gradually shift from the community college to the high school districts.
Dr. Huber stated that he has asked Dr. Kilman to provide an analysis of off campus rental to determine if it would be beneficial for the District to establish satellite sites.

The Board requested copies of the minutes of the PRAVEC meetings.

MSC Bayne, Froehlich

RESOLUTION 76-5833

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within San Diego County for the 1976-77 Academic Year:

b. Meals, lodging, registration fee, to attend Far West Tennis Clinic, Los Angeles, California, November 19-20, 1976, $65.00;

c. Transportation (mileage), meals, registration fee, to attend American Association of Medical Assistants Symposium, San Diego, California, November 6, 1976, $30.50;

d. Transportation (mileage), meals, lodging, registration fee, to attend California Mathematics Council Annual Conference, Anaheim, California, November 5-7, 1976, $80.20;

e. Transportation (mileage), registration fee, to attend Academic Advising Workshop, University of California, Irvine, November 13, 1976, $28.40;

f. Lodging, registration fee, to attend Annual Conference of the National Association for the Education of Young Children, November 11-14, 1976, $72.93;

g. Transportation (College car), meals, lodging, registration fee, to attend Mexican Folkloric Dances Workshop, Sacramento, California, November 6-8, 1976, $90.00;

h. Transportation (mileage), meals, registration fee, to attend Pacific Coast College Health Association Annual Meeting, Newport Beach, California, November 21-24, 1976, $123.00;

i. Transportation (College car), meals, Death Valley Field Trip, Death Valley, California, December 3-7, 1976, $40.00.

The vote was unanimous.
MSC Kornhauser, Bayne

RESOLUTION 76-5834

BE IT RESOLVED AND ORDERED by the Governing Board that, pursuant to Education Code Section 20951, the following transfers of appropriations be made (rescinds Resolution 76-5787, approved October 12, 1976):

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<th>FROM ACCOUNT NUMBER</th>
<th>AMOUNT</th>
<th>TO ACCOUNT NUMBER</th>
<th>AMOUNT</th>
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</thead>
<tbody>
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<td>$1,614.00</td>
<td>1000</td>
<td>$6,600.00</td>
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<tr>
<td>7900</td>
<td>7,086.00</td>
<td>4000</td>
<td>2,100.00</td>
</tr>
</tbody>
</table>

The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Collections Deposited in the County Treasury during the month of October 1976
2. Report of Use of Facilities by Outside Organizations during the month of October 1976
3. Income Statement, October 31, 1976

The Board suggested that the Administration contact MiraCosta College and request 80 percent payment of the non-resident tuition fee for Spring 1976. The remaining amount could be adjusted when the final determination has been made relative to those residency statements in question.

MSC Froehlich, Kornhauser

RESOLUTION 76-5835

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check number 8284 through 8422, in the amount of $3,524.58, be approved.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5836

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check number 8423 through 8474, in the amount of $1,403.18, be approved.

The vote was unanimous.
MSC Froehlich, Bayne

RESOLUTION 76-5837

BE IT RESOLVED, That Purchase Orders numbered 7423 through 7905, except for those marked "reserved", be approved.

The vote was 4 - 0 - 1 abstention (Mr. Shadle abstained from voting because several of his clients were among those listed on the Purchase Order list).

MSC Bayne, Kornhauser

RESOLUTION 76-5838


The vote was unanimous.

MSC Bayne, Kornhauser

RESOLUTION 76-5839

BE IT RESOLVED, That Expense Warrants numbered 682959 through 683687, be approved.

The vote was unanimous.

MSC Bayne, Kornhauser

RESOLUTION 76-5840

BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period October 13 to November 9, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.

Dr. Schettler presented a brief report on the District utility costs, noting that during the first three month of the fiscal year (July, August, September) - as compared to the first three months of the prior fiscal year - the electrical bill is up 50 percent; gas bill up 9 percent. Dr. Schettler explained that the addition of the new staff office buildings and unseasonably hot weather contributed to the increase in electrical usage.

Dr. Kilman briefly reviewed a Project Status Summary and explained the methods used by the College in submitting applications for grants and in making determinations as to what grants are available.

Dr. Huber distributed a special report on a presentation made by Dr. Edmund Gleazer at the Annual Conference of the CCJCA. Dr. Huber stated that he felt Dr. Gleazer's comments tied in with the Board discussion regarding new directions for Palomar College.
The Board agreed that a Special Meeting will be held on Tuesday, November 23, at 3:30 p.m., for the purpose of discussing new directions of the College with the Administration, faculty, classified and students. The Board encouraged staff participation at this meeting.

Dean Bergman recommended that the Board approve the creation of three new departments: Dental Assisting, Cooperative Education, and Child Development. Dean Bergman explained that the criteria used by the Division/Department Subcommittee in making its recommendation dealt largely with the evaluation process and budget making. It was the opinion of the Committee that when an academic discipline has reached a point where it needs to evaluate its own personnel and make its own budget, rather than depending on the Division Dean to do it, it is time to formalize a department.

Dean Bergman noted that the recommendation of the creation of these departments has been approved by the Faculty Senate and the Administrative Council. Dean Bergman stated that if the Board concurred with the recommendation, he would direct the three areas to follow the established procedure for the selection of a department chairperson.

Following discussion, the Board indicated concurrence with the recommendation.

Dean Bergman also reviewed a report on the success of early morning, Friday evening and Saturday classes.

There was no request for an Executive Session.

MSC Shadle, Bayne

RESOLUTION 76-5841

BE IT RESOLVED, That the resignation of Mamie S. Smith, Office Aide, Regional Occupational Program, effective October 20, 1976, be accepted.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5842

BE IT RESOLVED, That the employment of Margaret M. Duggan, as Clerk-Typist I, Counseling Department, Salary Class No. 21-A, at a salary of $635.00 per month, Classification No. 721.5, Budget Class JEVE, effective November 8, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.
BE IT RESOLVED, That the employment of Mary Anderson, as Instructor, Business Education Department, Salary Step E-12, $6,417.04, for the remainder of the 1976 Fall Semester (effective November 1, 1976), be approved (replacement).

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5844

BE IT RESOLVED, That the employment of the following Instructors, at the hourly rate indicated, for the 1976 Fall Semester (day and/or evening), be approved:

- Buddy L. Roseberry, Apprenticeship Program, $12.66
- John S. Hayward, Criminal Justice Program, $12.66
- Fred J. Lee, Criminal Justice Program, $12.66
- William C. Strojny, Criminal Justice Program, $12.66

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5845

BE IT RESOLVED, That the employment of the following persons, as listed on Page 16 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Dr. Huber announced that a memorial service for Ed Stroot will be held on Tuesday, November 16, at 10:00 a.m., in the outdoor classroom area near the Hubbell sculpture. The Board asked that Dr. Huber express its sympathy to the family of Mr. Stroot.

Dr. Huber stated that the San Diego County Community College Association will be hosting a dinner meeting on November 18. Members of the Governing Board are invited to attend this meeting; Mr. Froehlich and Mr. Kornhauser indicated that they will attend.

The preliminary draft of the 1977 - 1982 California Community College Five Year Plan was discussed briefly. Future growth of Palomar College will be one of the topics discussed at the Board's Special Meeting, November 23.
Mr. Shadle inquired if the College had any liaison with the Department of Welfare for the purpose of providing training assistance. The Administration responded that the Vocational Education Office as well as the Regional Occupational Program maintained a direct liaison with various County agencies, including the Department of Welfare.

The meeting was adjourned at 10:30 p.m. (ADJOURNMENT)

________________________________________
President

________________________________________
Secretary
MINUTES OF THE SPECIAL MEETING
GOVERNING BOARD, PALOMAR COLLEGE
PALOMAR COMMUNITY COLLEGE DISTRICT
ADMINISTRATION BUILDING, COLLEGE CAMPUS
November 23, 1976, 3:30 p.m.

The Governing Board of the Palomar Community College
District met in the Board Room of the Palomar College
Campus, San Marcos, California, having received written
notice as prescribed by law.

The meeting was called to order by the President,
Dr. Anton K. Simson. (CALL TO ORDER

MEMBERS PRESENT: Mrs. Lucy Bayne, Secretary
Mr. William L. Froehlich, Vice President
Mr. Richard J. Kornhauser
Mr. Milo E. Shadle (arrived 4:00 p.m.)
Dr. Anton K. Simson, President

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Walter Brown, Assistant Dean of Instruction
Mr. Howard Brubek, Assistant Dean of Instruction
Dr. David A. Chappie, Assistant Dean of Student Personnel
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction
Mrs. Esther Nesbin, Assistant Dean of Instruction

GUESTS: Mrs. Grace Burns, Patrons of Palomar
Mr. Robert Smith, Personnel Manager
Mr. Pete Arekakis, Coordinator, Educational Satellite Center
Mr. R. Anthony Guerra, Instructor, Chicano Studies
Mr. Bill Baldwin, President-elect, C.S.E.A.
Mr. Earl Leach, Coordinator, R.O.P.
Mr. Robert Lent, Instructor, Business Education Department
Mr. Ron Page, President, C.S.E.A.
Mr. Bill Bedford, Instructor, Physics and Engineering Department
Ms. Venita Garcia, Bilingual Education
Ms. Lupe Martinez, Bilingual Education
Mrs. Rita White, Chairperson, Art Department
Mrs. Patricia Zevin, Instructor, Bilingual Education Department
Miss Esther Kronovet, Affirmative Action Officer
Mr. Stan Levy, Instructor, Reading Program
Mrs. Ann Larson, Instructor, Nursing Education Department
Mrs. Ramona Colwell, President, The Faculty
Mrs. Edna Pulver, Patrons of Palomar
Mr. Charles Hanlen, Vice President, The Faculty
Mr. Jerry Jones, Vista
Mrs. Barbara Hinckley, President, Faculty Senate
Mr. Joel Rivera, Bilingual Education
Mrs. Tilly Cheyney, Chairperson, Budget Committee
Mr. Chris Pagakis, Instructor, Physical Education Department
Ms. Billie Hutchings, Instructor, Speech/Theater Arts Department
Mrs. Ruth Clothier, Instructor, Child Development
Ms. Barbara Parton, Vice President, Associated Students
Ms. Martha Lehr, Chairperson, Counseling Department
Mrs. Carol Weaver, Escondido Times-Advocate
Ms. Liz Callison, Public Information
Following the pledge of allegiance to the flag, Dr. Simson declared a quorum present and the meeting proceeded with the order of business. The agenda was suspended for the purpose of holding an informal discussion on new directions of the College.

The Board held a two hour dialogue with members of the Administration, faculty, classified, students and community members. The discussion centered around a list of proposed approaches to new directions, as prepared by the Administration. Briefly summarized, the following items were discussed:

--- Curriculum Committee: The Administration has received a recommendation from that Committee to lift the moratorium on new classes and programs.

--- Summer Session: Dean Brubeck, Director of the 1977 Summer Session, informed the Board that he was in the process of developing ideas for the 1977 Session, and also developing a questionnaire to try to assess responses to these ideas. The difference between previous summers and what is being speculated would be a more extensive use of that period between the end of the Spring Semester and the beginning of the Fall Semester.

--- A re-examination of the early calendar and its impact on the educational program.

--- Reactivating the Interdisciplinary Committee's recommendations.

--- An intensive research analysis made with an emphasis on identifying programs, courses, and who are the clients and what are their needs.

Mr. Robert Lent noted that one of the items rated highly by the faculty in its survey of goals and priorities was that "a survey be taken of the community, including prospective employers, to ascertain if the proliferation of speciality training at the community college is justified in view of budget and space limitations."

--- Meeting the needs of high school junior and senior students and encouraging their attendance at Palomar College.

--- Administrative Reorganization. The Division/Department Reorganization Committee, after a year-long study, has submitted its recommendation to the Administrative Council, The Faculty, and Faculty Senate. The proposal is currently under study by a special committee of the Senate and by an Administrative Council committee. The Board requested copies of the minutes of the Division/Department meetings and the proposed administrative chart with a comparable chart of the present structure, identifying names where possible.

It was suggested by Mr. Lent, again citing the faculty survey, that the Board seek an outside consultant to assist with the reorganization process. The Board indicated that it felt the College should attempt to resolve its own problems before considering an outside consultant. The Board did suggest that perhaps assistance could be obtained from consultant services offered through the various institutional organizations that the College belongs to such as the California Community and Junior College Association.
--- Analysis of the Satellite Campus Program. The research study should determine the needs of those students from Ramona, Julian, and Borrego Springs as well as present centers.

--- Continuing review of courses, academic and vocational programs, student services, and counseling.

--- Reading and Developmental Centers. Bringing together all of the necessary materials to work with the student who needs additional information - primarily remedial, and identifying the student who needs assistance to succeed in college.

Barbara Hinkley reported on the results of a "broad based questionnaire" sent to all faculty for the purpose of establishing goals and priorities for consideration by the Faculty Senate. Preliminary results show the following areas receiving highest priority:

1. The need for additional classrooms and office space.
2. Academic standards.
3. Greater faculty input in the hiring process.

Because so many of the questions on the survey were closely related, the questionnaire will be returned to the Senate's ad hoc Committee with the idea of clustering together those items pertaining to the same subject. A summary of the survey will then be presented to the Board at a later meeting.

Barbara Parton, Vice President, Associated Students, reported that the following items are of concern to the students:

1. Child Care Center opened for night students.
2. Equal consideration of all College services extended to night students.
3. Communication.

Mr. Robert Lent noted that the faculty rated sixth in its priorities the following: "Ascertain remedies for the growing drift between day and night faculty; standards of teaching; salaries and course offerings."

Mr. Ron Page, President, C.S.E.A., commented that the reorganization of the administrative structure was of greatest concern to the classified staff.

Dr. Simson commented that he felt all of the items discussed could be structured into the following areas:

1. Objectives
2. Curriculum
3. Staff
4. Facilities
5. Financial Plan
6. Administration
7. Student
The Board suggested that the Administration gather any additional input from interested parties and draw it together into the categories outlined by Dr. Simson in an attempt to establish priorities. It was suggested that the College's philosophy and goals be reviewed in light of any new directions that are developed.

The importance of the Board receiving minutes of all College meetings was emphasized. The possibility of formalizing afternoon Board meetings, perhaps twice a year, will also be considered with the hope of improving communication with faculty, classified, students, and community members. The Faculty Senate's development of the survey was commended and the Board expressed a desire for continuing input from all groups.

The meeting was recessed at 5:50 p.m. The meeting reconvened at 5:35 p.m. It was

MSC Froehlich, Shadle

RESOLUTION 76-5846

BE IT RESOLVED, That the Minutes of the Regular Meeting held November 9, 1976, be approved.

The vote was unanimous.

There was no additional report to present from The Faculty.

There was no additional report to present from the Faculty Senate.

Mrs. Grace Burns reminded the Board that the Patrons Annual Book Sale will be held on Wednesday, December 1, 4:00 p.m. to 9:00 p.m. and on Thursday and Friday, December 2 and 3, from 7:30 a.m. to 9:00 p.m. She stated that profits from the Book Sale are returned to Palomar College in the form of scholarships and other benefits.

Mrs. Barbara Parton stated that there was no additional report to present from the Associated Students.

Mr. Ron Page reported on the results of the election of officers for the C.S.E.A.:

Bill Baldwin, President
Evelyn Dallas, Vice President
Louise Ries, Treasurer
Wyn Knopf, Secretary
Lou Thacker/Paul Simmons, Reporter/Co-Reporter of the Classified Clues

Mr. Page expressed his appreciation to the Administration and the Board for their concern for the Classified Staff.

Dr. Huber noted that Assemblyman Bill Craven and Senator John Stull have been invited to attend the Board meeting to be held December 14. If they are unable to attend this meeting a special meeting will be arranged.
MSC Shadle, Bayne

RESOLUTION 76-5847

BE IT RESOLVED, That the Governing Board authorize the Assistant Superintendent/Business Services to call for bids for the purchase of dairy products.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5848

BE IT RESOLVED, That payroll deductions be authorized for the purpose of purchasing tax sheltered annuities from Federal Kemper Life Assurance Company, Long Grove, Illinois 60047.

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5849

BE IT RESOLVED, That the gift of television equipment to the Palomar College Television Program from KFMB Television, Channel 8, Post Office Box 1071, San Diego, California 92111; said donation valued at $5,850.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.

MSC Kornhauser, Bayne

RESOLUTION 76-5850

BE IT RESOLVED, That approval be given for advanced funds for meals and lodging for the following athletic events:

Archery (thirteen events) . . . . . . . . . . . . . . . . . . . . $2,445.00
Women's Tennis (twelve events) . . . . . . . . . . . . . 1,431.00

The vote was unanimous.
Following discussion and clarification relative to the fee to be paid to the Architect under the contract, it was

MSC Froehlich, Kornhauser

**RESOLUTION 76-5851**

BE IT RESOLVED, That a contract be entered into between the Palomar Community College District and Paderewski, Dean and Associates, A.I.A., for architectural and engineering services for a project covering an addition to the Art Building and an addition to the Business Building, estimated construction costs respectively $210,000 and $148,000, said contract to include the method for computing the Architect's fee as outlined in Section II, A, 1, a, (1) of the standard contract form. Schematic documents and preliminary documents of this project are hereby approved.

The vote was unanimous.

MSC Kornhauser, Bayne

**RESOLUTION 76-5852**

BE IT RESOLVED, That in accordance with the terms of the Agreement dated September 19, 1976, the following payment be made to Paderewski, Dean and Associates for architectural/engineering services performed through completion of preliminary drawings - Addition to Business Building:

- **Principal Architect** 7.5 hrs @ $35 $262.50
- **Design Architect** 19 hrs @ $30 $570.00
- **Assistant Design Architect** 31.5 hrs @ $25 $787.50
- **Drafting** 9 hrs @ $15 $135.00

Sub-total Architectural Services: $1,755.00

Cost estimate per Construction Services Invoice dated 11/3/76 $225.00

Structural Engineering per Invoice dated 11/18/76 $382.50

Mechanical/Engineering per Invoice dated 10/31/76 $495.00

TOTAL DUE $2,857.50

The vote was unanimous.
MSC Kornhauser, Bayne

RESOLUTION 76-5853

BE IT RESOLVED, That in accordance with the terms of the Agreement dated September 19, 1976, the following payment be made to Paderewski, Dean and Associates for architectural/engineering services performed through completion of preliminary drawings - Addition to Art Building:

- Principal Architect: 19 hrs @ $35 = $665.00
- Design Architect: 48 hrs @ $30 = 1,440.00
- Assistant Design Architect: 59.5 hrs @ $25 = 1,487.50
- Drafting: 5 hrs @ $15 = 75.00

Sub-total Architectural Services: $3,667.50

Cost estimate per Construction Services Invoice dated 11/3/76 = 400.00

Structural Engineering per Invoice dated 11/18/76 = 339.75

Mechanical/Engineering per Invoice dated 10/31/76 = 527.50

TOTAL DUE = $4,934.75

The vote was unanimous.

MSC Bayne, Shadle

RESOLUTION 76-5854

BE IT RESOLVED, That the following new courses be approved:

- CHDV 71 Physical Education in Elementary Schools (3)
- Geog 42 Special Problems in Oceanography (1-2-3)
- Gero 14 Confronting the Unexpected (3)
- TA 8 Survey of Technical Theater (3)

The vote was unanimous.

MSC Shadle, Bayne

RESOLUTION 76-5855

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Travel within the State of California for the 1976-77 Academic Year:

b. Travel within the State of California for the 1976-77 Academic Year:

(APPROVE PAYMENT: PATRICIA FIORELLO
AND ASSOCIATES DOROTHY FRANZ
 Пре APPROVE TRAVEL AMIEL JARAMILLO
EXPENSES: 11/3376)
c. Transportation (mileage), registration fee to attend Southern California School Public Relations Association Fall Workshop, Buena Park, California, November 5, 1976, $34.79;

(LIZ CALLISON)

d. Transportation (air fare), meals, lodging, registration fee, to attend Western Speech Communication Association National Convention, San Francisco, California, November 21-24, 1976, $200.00;

(RAY DAHLIN)

e. Transportation (mileage), meals, to attend Lecture and Seminar on California Land Policy, University of California, San Diego, November 15-16, 1976, $32.80;

CHARLES HANLEN

(JOHN TANNER)

f. Transportation (mileage), meals, registration fee, to attend California Library Association Conference, Los Angeles, California, December 2-5, 1976, $106.00;

(MYRA IERMAN)

(CAROLYN WOOD)

g. Transportation (air fare), meals, lodging, registration fee, to attend California Community College Tutorial Association Conference, Sacramento, California, December 2-3, 1976, $140.50;

(KEITH HANSSON)

h. Transportation (air fare), meals, lodging, registration fee, to attend Western Association of Cooperative and Work Experience Educators Conference, Las Vegas, Nevada, February 5-6, 1977, $219.00;

(ROBERT KURETICH)

i. Transportation (mileage), meals, registration fee, to attend Support Systems Workshop, California State University, Long Beach, January 21-22, 1977, $110.00;

(JOAN MAHONEY)

j. Transportation (air fare), meals, lodging, registration fee, to attend California Community College Tutorial Association Conference, Sacramento, California, December 2-3, 1976, $256.00;

(ALBA-MARIE ARMISTEAD)

(ELIZABETH EVANS)

The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Budgetary Balances as of October 31, 1976

(FINANCIAL REPORTS:)

(BUDGETARY BALANCES)


(ASSOCIATED STUDENTS)

MSC Froehlich, Bayne

RESOLUTION 76-5856

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check number 8475 through 8527, in the amount of $1,380.80, be approved.

(APPROVE PETTY)

(CASH FUND)

(EXPENDITURES)

The vote was unanimous.
Dr. Schettler distributed copies of a Summary of the 1976 Fall Census Week (day and evening) Report.

There was no additional Curricular Report to present (this item was discussed earlier in the meeting).

There was no request for an Executive Session.

MSC Froehlich, Bayne

RESOLUTION 76-5857

BE IT RESOLVED, That in accordance with the Professional Growth Program for Classified Employees, the following persons be granted a $250.00 (annual) increment:

Bertha Jaekle, effective July 1, 1976
Regina Gregory, effective July 1, 1976

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5858

BE IT RESOLVED, That the resignation of Mary C. Conner, Secretary I, EOPS Program, effective November 30, 1976, be accepted.

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5859

BE IT RESOLVED, That the employment of Robert F. Pater as Counselor Assistant, Counseling Department, Salary Class No. 28-A, at a salary of $755.00 per month, Classification No. 813.5, Budget Class JEVE, effective November 8, 1976, be approved (eleven month contract/replacement).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5860

BE IT RESOLVED, That the employment of Ronald J. Jordan as Student Placement Manager, Student Personnel Services, Salary Class No. 37-B, at a salary of $989.00 per month, Classification No. 703.1, Budget Class JEWA, effective December 1, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.
MSC Froehlich, Bayne

RESOLUTION 76-5861

BE IT RESOLVED, That the employment of Starla Hollins
as Counselor, EOPS Program, half-time contract, Salary
Step C-5, $5,622.87, effective December 1, 1976 through
June 18, 1977, be approved (new position/ten month contract/
reimbursable).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5862

BE IT RESOLVED, That the employment of Joel Rivera
as Instructor/Coordinator, Bilingual Education
Department, Salary Step C-7, $12,268.85, effective
December 1, 1976 through June 18, 1977, be approved
(new position/ten month contract/reimbursable).

The vote was unanimous.

MSC Froehlich, Bayne

RESOLUTION 76-5863

BE IT RESOLVED, That the employment of the following
persons, as listed on Page 12 of the Legal Minutes, as
Supplemental Staff (students and extra-clerical), be
approved.

The vote was unanimous.

The Board received notice from the Registrar of Voters that
an election will be held in the Palomar Community College
District on March 8, 1977 for the purpose of electing
two (2) members to the Governing Board. Forms for
declaring candidacy for the election will be available beginning
December 9, 1976 from the Office of the Registrar of Voters,
5555 Overland Avenue, San Diego. Declarations of candidacy
must be filed with the Registrar of Voters not later than

Dr. Huber noted that the Annual Football Banquet will be held
Tuesday, November 30, at the Elk's Club in Escondido.
The Board was informed that conflict of interest forms were available; The Board of Supervisors will be developing such a form and County Counsel has indicated that they will not be available until late Spring 1977.

The meeting was adjourned at 6:10 p.m.  

(ADJOURNMENT)

__________________________  __________________________
President  

Secretary
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, on November 23, 1976, at 7:30 p.m., as prescribed by law.

In accordance with Government Code Section 54955, there being no quorum present, the meeting was adjourned.

President

Secretary
MINUTES OF THE REGULAR MEETING
GOVERNING BOARD, PALOMAR COLLEGE
PALOMAR COMMUNITY COLLEGE DISTRICT
ADMINISTRATION BUILDING, COLLEGE CAMPUS
December 14, 1976, 7:30 p.m.

The Governing Board of the Palomar Community College District
met in the Board Room of the Palomar College Campus, San Marcos,
California, having received written notice as prescribed by law.

The meeting was called to order by the President,
Dr. Anton K. Simson.

MEMBERS PRESENT: Mr. William L. Froehlich, Vice President
Mr. Richard J. Kornhauser
Mr. Milo E. Shadle
Dr. Anton K. Simson, President

ABSENT: Mrs. Lucy Bayne, Secretary

ADMINISTRATION PRESENT: Dr. Frederick R. Huber, Superintendent/President
Dr. John D. Schettler, Assistant Superintendent/Business
Mr. Virgil L. Bergman, Dean of Instruction
Mr. Walter Brown, Assistant Dean of Instruction
Dr. David A. Chappie, Assistant Dean of Student Personnel
Mr. Charles Coutts, Assistant Dean of Instruction
Mr. Gene Jackson, Assistant Dean of Student Personnel
Dr. Theodore Kilman, Assistant Dean of Instruction
Mrs. Esther Nesbin, Assistant Dean of Instruction

GUESTS: Mr. Pete Aretakis, Coordinator, Educational Satellite Center
Mrs. Lil Kornhauser, League of Women Voters
Mrs. Elizabeth Sullivan, Escondido
Mrs. Catherine Howe, Patrons of Palomar
Mrs. Melva Belzer, Patrons of Palomar
Mr. Jerry Jones, Vista
Mr. Bill Baldwin, President, C.S.E.A.
Mr. William Eddy, Superintendent of Buildings and Grounds
Mrs. Carol Weaver, Escondido Times-Advocate
Ms. Liz Callison, Public Information

Following the pledge of allegiance to the flag, Dr. Simson declared a
quorum present and the meeting proceeded with the order of business.

MSC Froehlich, Kornhauser

RESOLUTION 76-5864

BE IT RESOLVED, That the Minutes of the following
meetings be approved:

a. Special Meeting, November 23, 1976
b. Regular Meeting, November 23, 1976

The vote was unanimous.
Mrs. Ramona Colwell reported that new faculty officers are: Charles Hanlen, President, and Robert Grider, Vice President. Two new senators were also elected; they are Bruce McDonough and Selma Zarakov.

Mrs. Barbara Hinkley distributed copies of the summary of the faculty priority poll. She stated that the top ten items will appear on the Senate agenda for consideration and action where possible. Dr. Simson stated that the Board will review the priority list and the matter will be discussed by the Board early in the year.

Mrs. Catherine Howe, Treasurer of the Patrons of Palomar, reported that profits from the recent Book Sale totaled $1,520.00.

Ms. Barbara Parton reported that the Student Legislature has discussed the faculty survey results, particularly those items pertaining to students. A summary of how these items were rated by the Student Legislature will be presented to the Board in January.

Mr. Bill Baldwin, President, C.S.E.A., reiterated some of the philosophies of the classified staff and he emphasized his goal of maintaining an open line of communication with the Administration and Board. Mr. Baldwin extended his appreciation to Mr. Ron Page, outgoing C.S.E.A. President, for his efforts during the past two years on behalf of the classified staff.

Dr. Huber read a letter received from Walter L. Camp, President, Board of Trustees, Mendocino College. The letter requests that the Board contact its legislators in an effort to have the present Conflict of Interest Code revised.

There were no items of Old Business to consider.

Dr. Schettler, Chairperson, Master Plan Committee, reviewed the proposed 1978-82 Five Year Capital Construction Master Plan. He explained that the main difficulties in creating this plan result from the extraordinary growth which the District has experienced in the past three years, and the projection of the State Department of Finance on enrollments of the future. At the present time 24 percent of the weekly student contact hours at Palomar result from attendance of students who are residents of MiraCosta Community College District. The projections for growth currently established by the Department of Finance are slightly lower than the projections established one year ago. However, they indicate that the Fall Day Enrollment will increase by 38 percent over Fall 1976. Dr. Schettler stated that the proposal includes the continuation of all projects which were listed in the Master Plan of Fall 1975, with the following new projects:

a. Modular Building, Behavioral Sciences
b. Addition to Staff Building, upper level
c. Improvement to present track facility
d. Engineering and site work for new track
e. Family Studies Facility for Family and Consumer Sciences, Institutional Food Services, and Child Development
Dr. Schettler reviewed the District order of priority of the projects listed in the 1978-82 Master Plan:

<table>
<thead>
<tr>
<th>Project</th>
<th>Source of Funding</th>
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<tbody>
<tr>
<td>1. Industrial Technology Building</td>
<td>State/Local</td>
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<tr>
<td>2. Addition to Life/Earth Science Building</td>
<td>State/Local</td>
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<tr>
<td>3. Educational Theater</td>
<td>State/Local</td>
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<tr>
<td>4. Addition to Art/Music Building</td>
<td>State/Local</td>
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<tr>
<td>5. Library Building</td>
<td>State/Local</td>
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<tr>
<td>6. General Instruction Building</td>
<td>State/Local</td>
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<tr>
<td>7. Radio-Cinema Center</td>
<td>State/Local</td>
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<tr>
<td>8. Family Studies Building</td>
<td>State/Local</td>
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<tr>
<td>9. Addition to Art Building</td>
<td>State/Local</td>
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<tr>
<td>5a. Conversion of present Library</td>
<td>State/Local</td>
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<tr>
<td>5b. Conversion of Administration Building</td>
<td>Local</td>
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<tr>
<td>10. Modular Building, Nursing Education</td>
<td>Local</td>
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<td>11. Modular Building, Learning Center</td>
<td>Local</td>
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<td>12. Modular Building, Reading Center</td>
<td>Local</td>
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<td>13. Modular Building, Graphic Arts</td>
<td>Local</td>
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<tr>
<td>14. Modular Building, Restrooms</td>
<td>Local</td>
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<tr>
<td>15. Modular Building, Speech</td>
<td>Local</td>
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<tr>
<td>16. Modular Building, Behavioral Sciences</td>
<td>Local</td>
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<tr>
<td>17. Modular Building, Tutorial - A, EOPS</td>
<td>Local</td>
</tr>
<tr>
<td>18. Modular Building, Tutorial - B, EOPS</td>
<td>Local</td>
</tr>
<tr>
<td>19. Addition to Business Building</td>
<td>Local</td>
</tr>
<tr>
<td>20. Addition to Art Building</td>
<td>Local</td>
</tr>
<tr>
<td>21. Staff Building, Upper Level</td>
<td>Local</td>
</tr>
<tr>
<td>22. Improvement to Track</td>
<td>Local</td>
</tr>
<tr>
<td>23. Conversion F Building</td>
<td>Local</td>
</tr>
<tr>
<td>24. Conversion R Building</td>
<td>Local</td>
</tr>
<tr>
<td>25. Conversion Q Building</td>
<td>Local</td>
</tr>
<tr>
<td>26. Conversion Drama Lab</td>
<td>Local</td>
</tr>
<tr>
<td>27. Addition to Student Union</td>
<td>Local</td>
</tr>
<tr>
<td>28. Site Preparation Playing Field</td>
<td>Local</td>
</tr>
</tbody>
</table>

MSC Shadle, Froehlich

RESOLUTION 76-5865

BE IT RESOLVED, That the Master Plan, 1978-82, (APPROVE 1978-82 be approved.

(MASTER PLAN)

The vote was unanimous.
BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and the Fallbrook Union High School District for the use of Potter Junior High School for the purpose of holding classes in Spanish as a Second Language, at no charge to the District, term of said Agreement shall be from September 7, 1976 to August 9, 1977, be approved.

The vote was unanimous.

MSC Froehlich, Shadle

RESOLUTION 76-5867

BE IT RESOLVED, That the Lease Agreement between the Palomar Community College District and Lee Bartell, 1660 Hotel Circle North, San Diego, California, Morris Simms, Marc Morasy, for the rental of facilities - 11,200 square feet, located between West Mission Road and Capalina Street, City of San Marcos, for the purpose of student parking for classes held at 1605 West Mission Road, San Marcos, at a rental fee of $1.00 per term of lease - December 1, 1976 through June 30, 1977, be approved.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 76-5868

BE IT RESOLVED, That the Grant Deed dated October 26, 1976, conveying interest in real property from H. Brunson McKeen and Emma Jo McKeen, for portions of Sections 3 and 10 in Township 12 South, Range J West, San Bernardino Meridian in the City of San Marcos, set forth in Exhibit "A" of the Grant Deed, be accepted. The Grantee consents to its recordation.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 76-5869

BE IT RESOLVED, That the Assistant Superintendent, Business Services, be authorized to call for bids for the publication of the 1977-78 College Catalog.

The vote was unanimous.
MSC Froehlich, Shadle

RESOLUTION 76-5870

BE IT RESOLVED, That payroll deductions be authorized for the purpose of purchasing tax sheltered annuities from Jefferson National Life Insurance Company, One Virginia Avenue, Indianapolis, Indiana 46204.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 76-5871

BE IT RESOLVED, That the Governing Board of the Palomar Community College District, after computing the current costs and average daily attendance in grades 13 and 14 in the preceding year, has determined that, in accordance with the Education Code Section 25505.8, non-resident tuition fee for non-resident students in 1977-78 shall be as follows:

1. The full-time non-resident tuition fee adopted for 1977-78 is $555.00

2. Non-resident students enrolled for six units or less will be assessed a per-unit charge of 37.00

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5872

BE IT RESOLVED, That the donation of automobile parts to the Palomar College Auto Shop from Bonded Engine Company, 140 West Vista Way, Vista, California; said donation valued at $818.00, be accepted and that an appropriate letter of appreciation be sent.

The vote was unanimous.
Following brief discussion, it was the consensus that the signature of the President or Secretary of the Board should appear on all contracts entered into by the District.

MSC Shadle, Froehlich

RESOLUTION 76-5873

BE IT RESOLVED, That in accordance with the terms of the contract dated September 14, 1976, payment for work completed by Southwest Air Conditioning Company from November 1, 1976 through December 1, 1976, for Solar Heating of the Swimming Pool, be approved in the amount of $5,247.00. Contract price - $49,500; percentage of work completed - 12 percent.

The vote was unanimous.

MSC Shadle, Froehlich

RESOLUTION 76-5874

BE IT RESOLVED, That a contract be entered into between Palomar Community College District and the California State Personnel Board for the purpose of conducting a survey of Food Service Personnel. Amount of said contract not to exceed $250.00.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5875

BE IT RESOLVED, That the Agreement for Use of Facilities between the Palomar Community College District and Palomar Lanes, 511 North Escondido Boulevard, Escondido, Calif., for four lanes per week, 16 weeks per semester, Academic Year 1976-77 (two semesters), to terminate on June 30, 1977, at the rate of $105.60 per semester, said amount payable at the end of each semester (total amount of $211.20) be approved. This is for members of the Palomar College Bowling Team's practice.

The vote was unanimous.
MSC Shadle, Kornhauser

RESOLUTION 76-5876

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. Transportation (College car), meals, lodging, for Chamber Singers Tour, Huntington Beach and Riverside, November 30 and December 1, 1976, $24.49;

b. Registration fee, Weekend Screenwriting Seminar, Lake Arrowhead, California, December 10-12, 1976, $100.00;

c. Transportation (mileage), meals, lodging, registration fee, to attend Health Education Media Association Meeting, Anaheim, California, January 14-16, 1977, $184.72 (reimbursable);

d. Lodging, to attend American Football Coaches Association Convention, North Hollywood, Florida, Professional Growth, January 10-13, 1977, $60.00;

e. Transportation (mileage), registration fee, membership fee, to attend Western Society of Physical Education for College Women, Rancho Bernardo, California, November 11 - 14, 1976, $60.00.

The vote was unanimous.

The following Financial Reports were reviewed:

1. Report of Collections Deposited in the County Treasury during the month of November 1976
2. Report of Use of Facilities by Outside Organizations during the month of November 1976
3. Income Statement, November 30, 1976

MSC Kornhauser, Froehlich

RESOLUTION 76-5877

BE IT RESOLVED, That the Report of Petty Cash Fund Expenditures, Check No. 8528 through 8697, in the amount of $2,785.24, be approved.

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5878
BE IT RESOLVED, That Purchase Orders numbered 7906 through 8392, except for those marked "reserved", be approved.

The vote was 3 - 0 - 1 abstention (Mr. Shadle abstained from voting because one of his clients was listed on the Purchase Orders.)

MSC Kornhauser, Froehlich

RESOLUTION 76-5879

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5880
BE IT RESOLVED, That Expense Warrants numbered 683688 through 684494, be approved.

The vote was unanimous.

MSC Froehlich, Kornhauser

RESOLUTION 76-5881
BE IT RESOLVED, That acquisitions by donations and purchase as reported by the Librarian for the period November 10 to December 14, 1976, be approved and that letters of appreciation be sent to all donors.

The vote was unanimous.

There was no request for an Executive Session.

MSC Kornhauser, Froehlich

RESOLUTION 76-5882
BE IT RESOLVED, That the resignation of Enid Brown, Secretary II, President's Office, effective December 31, 1976, be accepted.

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5883

BE IT RESOLVED, That the employment of Demetria L. Allen as Secretary I, EOPS Office, Salary Class No. 27-A, at a salary of $357.40 per month (20 hours per week), Classification No. 713.25, Budget Class JEGY, effective November 23, 1976, be approved (ten month contract/new position).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5884

BE IT RESOLVED, That the employment of Antoinette A. Baasch as Secretary I, Bilingual Education Department, Bilingual Bicultural Studies, Salary Class No. 27-A, at a salary of $735.00 per month, Budget Class JEJY, effective December 1, 1976, be approved (ten month contract/new position).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5885

BE IT RESOLVED, That the employment of Thomas J. Knox, as Maintenance Supervisor, Maintenance and Operations Department, Salary Class L-1 37, Budget Class QYBA, at a salary of $1,175.00 per month, effective December 1, 1976, be approved (twelve month contract/replacement).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5886

BE IT RESOLVED, That the retirement resignation of Mrs. Mary Anderson, Instructor, Business Education Department, effective January 28, 1977, be accepted with regret.

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5887

BE IT RESOLVED, That the employment of Marilynne Hudgens, as Instructor, Business Education Department, Salary Step D-6, $8,973.50, effective February 7, 1977 through June 18, 1977, be approved (Sabbatical Leave replacement/ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5888

BE IT RESOLVED, That the employment of Joseph R. Farrelly as Department Chairperson, Business Education Department, Salary Step D-6, $18,515.50, effective February 7, 1977 through June 18, 1977, be approved (Sabbatical Leave replacement/ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5889

BE IT RESOLVED, That the employment of A. Dana Hawkes, as Department Chairperson, Speech/Theatre Arts Department, Salary Step E-9, $21,537.00, effective February 7, 1977 through June 18, 1977, be approved (Sabbatical Leave replacement/ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5890

BE IT RESOLVED, That the employment of Suzanne Berard as Department Chairperson, Dental Assisting Department, Salary Step C-11, $23,571.40, effective February 7, 1977 through June 18, 1977, be approved (new department/eleven month contract).

The vote was unanimous.
MSC Kornhauser, Froehlich

RESOLUTION 76-5891

BE IT RESOLVED, That the employment of Ruth E. Clothier, as Department Chairperson, Child Development Department, Salary Step D-11, $24,423.15, effective February 7, 1977 through June 18, 1977, be approved (new department/eleven month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5892

BE IT RESOLVED, That the employment of Bruce A. McDonough as Department Chairperson, Cooperative Education Department, Salary Step D-8, $20,011.50, effective February 7, 1977 through June 18, 1977, be approved (new department/ten month contract).

The vote was unanimous.

MSC Kornhauser, Froehlich

RESOLUTION 76-5893

BE IT RESOLVED, That the employment of the following persons, as listed on Page 13 of the Legal Minutes, as Supplemental Staff (students and extra-clerical), be approved.

The vote was unanimous.

Pete Aretakis, Coordinator of the Camp Pendleton Satellite Center, discussed problems inherent in recent legislation, with which the College must comply by December 20 in order to certify veterans for the Spring Semester. Under this legislation, if the number of students receiving VA and other federal benefits exceeds 85 percent in any College program, no new veterans can be certified to receive VA benefits. Veterans must specify a major in order to be certified, other students are not required to indicate a program of study; therefore, the ratio of veteran students to non-veterans could be statistically higher than 15 percent.
It was reported that Senator John Stull and Assembly William Craven would not be able to meet with the Board until after the first of the year. A special meeting will be arranged for a Friday afternoon and appropriate notice will be sent.

The meeting was adjourned at 9:04 p.m. (ADJOURNMENT)
The Governing Board of the Palomar Community College District met in the Board Room of the Palomar College Campus, San Marcos, California, on December 28, 1976, at 7:30 p.m., as prescribed by law.

In accordance with Government Code Section 54955, there being no quorum present, the meeting was adjourned.

President

Secretary