A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ROBERT FREDERICK, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS – There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:01 p.m., to discuss:


2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.


4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.


6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:

   a. Discussion of potential sites in the southern portion of the District.
CC. RECONVENED TO OPEN SESSION

The meeting reconvened to Open Session at 5 p.m.

QUORUM ESTABLISHED

Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

STAFF PRESENT:

Dr. Carlos von Son, PFF Co-President, Part-Time Faculty, Multicultural Studies
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Laura Gropen, President, Administrative Association; Manager of Marketing Services, EDUCTV
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

After the pledge of allegiance to the flag, Board President Nancy Chadwick reported the following action which took place in closed session:

Based upon prior notice to the employee, the Governing Board voted unanimously in closed session to take action to suspend a faculty employee, #000084076, for a period of one calendar year without pay, effective February 12, 2009, and directs the Assistant Superintendent/Vice President of Human Resource Services to send the employee the appropriate notices.

A TAPE RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS – There were none.

E. APPROVAL OF MINUTES

MSC Nelson/McMullen

1. The Governing Board approved the Minutes of the Regular Meeting of December 9, 2008.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

EE. Item taken out of business order.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Change item under NEW BUSINESS as follows:

4. RECOMMENDATION: ACTION - REVIEW AND APPROVE NON-RESIDENT TUITION AND CAPITAL OUTLAY FEES

The Governing Board hereby reviews and approves the adoption of $189/unit $190/unit for non-resident tuition and a capital outlay fee of $6/unit.

EXHIBIT N-4
G. REPORTS/PRESENTATIONS

1. Audit Report – Phoebe McCutcheon

Dr. Dowd introduced Phoebe M. McCutcheon, Auditor, Vicenti, Lloyd, Stutzman, LLP, who reviewed with the Board the results of an independent audit for year ending June 30, 2008. Ms. McCutcheon answered various questions from Governing Board members regarding the findings of the audit report.

2. Status of Prop M Funds/Projects – Mike Ellis, Director/Facilities; Phyllis Laderman, Director/Fiscal Services

Phyllis Laderman, Director, Fiscal Services, reported on the status of Prop M budget. She distributed a detailed budget expenditure report, which included all expenditures and unexpended budget.

Mike Ellis, Director, Facilities, reported on the status of projects funded with Prop M funds. He distributed a report detailing all projects, along with a list of approved Prop M vendors, architects, and engineers.

At this time, Board President Chadwick reported mistakenly passing over item EE.

EE. RECOMMENDATION: IMPOSE DISCIPLINE AS RECOMMENDED


Board President Chadwick reported this matter was discussed and acted upon in closed session. No further action needed.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick reported that SDICCCA met and discussed the Legislative Conference which will be held end of January. Legislators will be attending a meeting on a rotated schedule to discuss community college issues with conference attendees. SDICCCA will be having its annual dinner in February where Senator Ducheny will be the featured speaker.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson – No report.

Trustee Mark Evilsizer attended the Nurse Pinning ceremony in Escondido. He announced that Dr. Carlos von Son had been selected to go to Oxford College in March. He is going to speak about his involvement in the educational community in North County and particularly working with Latino boys. Fund raisers will be held to help with the travel expenses for Dr. von Son.

Trustee Darrell McMullen - No report

Trustee Rose Marie Dishman thanked Mike Ellis for conducting a tour of the Fallbrook site, the Escondido Center, and the San Marcos campus.

Student Trustee Robert Frederick updated the Board on the status of Claudia Duran, ASG Vice President. He reported on his attendance at the Police Academy graduation in December.
I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan announced the death of a former student who was the very first graduate of Palomar College. Ms. Margaret Alexander, formerly known as Margaret Dornan, along with two other students, were the first graduating class of Palomar College in 1947. He also announced that the inauguration of President Obama will be broadcast in SU-204 for students to view this historical event. President Deegan reported that the budget situation remains uncertain at this time and thanked everyone in the college for working with the limited resources available. He pointed out to the Governing Board that the Palomar College Fact Book has been published and contains detailed up to date information about Palomar College. He thanked Michelle Barton, Director of Institutional Research & Development, her staff, and all those involved on this publication.

1. Report of Vice President for Instruction

Vice President Berta Cuaron announced the date of the memorial service for Professor Suzanna Grenz, who passed away in December. She also reported that Channel 10 news was on campus interviewing staff and students regarding enrollment. Vice President Cuaron said an orientation will be held for new full time faculty to talk about expectations for the classroom, their responsibilities in and out of the classroom, tenure and evaluation process, professional development, and an overview of Palomar College. On Thursday evening the part time faculty plenary will be held.

a. Accreditation Self-Study Progress Report – Berta Cuaron

Vice President Cuaron announced that the final copy of the self study will be sent to AAAJCC. Dr. Steven Kinsella is the chair of the team. He will have a pre-visit in early February. At this time the composition of the team membership is unknown. Preliminary work remains to be done making sure all of the evidence links, and agendas and minutes are currently posted.

2. Report of Vice President for Student Services - no report

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd gave a brief explanation for the change to item N-4. She reported on her attendance at the joint meeting of ACCA Executive Board and ACBO Executive Board regarding the budget situation. She also attended the statewide budget workshop which is a post comprehensive analysis to date as far as the Governor's recommendation on the budget.

4. Report of Vice President for Human Resource Services – no report
J. APPROVAL OF CONSENT CALENDAR ITEMS

TRAVEL

1. APPROVED TRAVEL EXPENSES

MSC McMullen/Nelson

The Governing Board approved/ratified travel expenses for the following persons:

a. Board Member  
   Advanced Funds?  Yes  
   For:  Transportation, mileage, meals, lodging, registration, etc.  
   To attend: CCLC Trustees Conference/Annual Legislative Conference  
   Location: Sacramento, California  
   Date: January 23, 2009 – January 25, 2009  
   Amount: $1,877.70  
   Budget No.: 575200-11-111100-66100-10-2009-000000

b. Board Member  
   Advanced Funds?  Yes  
   For:  Transportation, mileage, meals, lodging, registration, etc.  
   To attend: CCLC Trustees Conference/Annual Legislative Conference  
   Location: Sacramento, California  
   Date: January 23, 2009 – January 25, 2009  
   Amount: $1,445.28  
   Budget No.: 575200-11-111100-66100-10-2009-000000

c. Board Member  
   Advanced Funds?  Yes  
   For:  Transportation, mileage, meals, lodging, registration, etc.  
   To attend: CCLC Trustees Conference/Annual Legislative Conference  
   Location: Sacramento, California  
   Date: January 23, 2009 – January 26, 2009  
   Amount: $1,707.85  
   Budget No.: 575200-11-111100-66100-10-2009-000000

The Vote was unanimous.  
Student Trustee Advisory Vote:  Aye

REPLACEMENT OF WARRANTS

2. APPROVED DRAWING NEW WARRANTS

MSC McMullen/Nelson

The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

a. Warrant #77-113705, dated February 20, 2008, in the amount of $204.48, payable to Diane M. Geller, 5704 Camino Del Cielo, Bonsall, CA 92003. Void due to stale date.
b. Warrant #77-115286, dated March 31, 2008, in the amount of $365.00, payable to Christopher G. Zamora, 31271 Gabriel Mesu Street, Winchester, CA 92596. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

3. RATIFIED CORRECTIONS TO ACADEMIC CONTRACTS

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the corrections to the following academic contracts:

a. Name: LAWRENCE L. LAWSON
Position: Assistant Professor
Department: English as a Second Language
Degrees: M.A., TESOL
B.A., English
Minimum qualifications satisfied via equivalency
Position #: 5122
New: Yes
Remarks: Increased grade and step placement due to verification of additional education and related teaching and occupational experience.
Sal Rng/Stp: C/4
Salary: $6,163.81/month
% of Position: 100%
# Mos: 10
Effective: January 20, 2009
Account #(s): A-111000-325200-4930V-0000000/100%

b. Name: JULIA E. ROBINSON
Position: Assistant Professor, Nursing (Obstetrics and Medical-Surgical Nursing)
Department: Nursing Education
Degrees: M.S., Nursing
B.S., Nursing
Position #: 5281
New: No
Remarks: Increased step placement due to verification of related occupational experience.
Sal Rng/Stp: C/8
Salary: $7,116.14/month
% of Position: 100%
# Mos: 10
Effective: January 20, 2009
Account #(s): K-111000-348200-12300-1612186/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
4. **RATIFIED CHANGES TO ASSIGNED TIME TO ACADEMIC CONTRACT**

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **changes to assigned time** for faculty for Spring 2009:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment/Department</th>
<th>Assigned Time</th>
<th>Monthly Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faulkner, Molly</td>
<td>Co-Chair, Performing Arts</td>
<td>40% of 60%*</td>
<td>$390.75</td>
</tr>
<tr>
<td>Valdez, John</td>
<td>Chair, Multicultural Studies</td>
<td>20%</td>
<td>$488.44</td>
</tr>
</tbody>
</table>

**Name** | **Assignment** | **Assigned Time**
-----------------|-----------------|-------------------|
Cassoni, Mary    | Learning Outcomes Council, Steering Committee Member | 20%            |
Hogan Egkan, Theresa | HSI Grant – Freshman Experience Coordinator | 80%**          |
Japtok, Martin   | HSI Grant – Professional Development Activities | 20%**          |
Wilson, Judy     | Service Learning Coordinator (redirecting the use of NCHEA Director assigned time) | 40%***         |

* Total 60% assigned time and monthly stipend directed 40% to Molly Faulkner and 20% to Ellen Weller (Board ratified 8/12/08)
** New assigned time
*** 20% Fall, 2008 and 20% Spring, 2009 combined

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **GRANT EQUIVALENCY FOR DISCIPLINE**

MSC McMullen/Nelson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board grants the following individual equivalency to minimum qualifications for the disciplines listed:

Jaime M. Arroyo        | Cheerleading  |
Christopher P. Bowden  | Fire Technology  |
Shanon L. Dreyer      | Administration of Justice  |
James A. Fent          | Alcohol & Other Drug Studies  |
Karen Hamilton        | ESL  |
Nathan Hubbard        | Entertainment Technology  |
Carole T. Mellich      | French  |
Mio Sekiguchi         | Japanese  |

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
6. **RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

### SPRING 2009

**BEHAVIORAL SCIENCES**

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Degree(s)</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Álvarez, Rebecca L.</td>
<td>Sociology M.A., Sociology</td>
<td>$52.55</td>
</tr>
<tr>
<td>Bento, Gustavo L.</td>
<td>Psychology M.A., Psychology M.Ed., Education B.A., Psychology</td>
<td>$55.80</td>
</tr>
<tr>
<td>Chhuon, Ny S.</td>
<td>Sociology M.A., Sociological Practice</td>
<td>$52.55</td>
</tr>
<tr>
<td>Fent, James A.</td>
<td>Alcohol &amp; Other Drug Studies M.S., Marriage, Family &amp; Child Therapy B.S., Physical Therapy Eminence in the Field</td>
<td>$52.55</td>
</tr>
</tbody>
</table>

**COMMUNICATIONS**

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Degree(s)</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drexler, David</td>
<td>Radio &amp; Television B.S., Radio-Television 2+ Years Experience</td>
<td>$51.30</td>
</tr>
</tbody>
</table>

**COMPUTER SCIENCE/INFORMATION SYSTEMS**

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Degree(s)</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roush, William M.</td>
<td>CSIS M.S., Software Engineering</td>
<td>$52.55</td>
</tr>
<tr>
<td>Shah, Nimesh</td>
<td>CSIS M.S., Telecommunication Networks B.S., Computer Engineering Technology</td>
<td>$52.55</td>
</tr>
</tbody>
</table>

**COUNSELING SERVICES**

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Degree(s)</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dominguez, Ladylyn F.</td>
<td>Counseling M.S., Educational Counseling B.S., Business Administration</td>
<td>$52.55</td>
</tr>
</tbody>
</table>

**ECONOMICS, HISTORY & POLITICAL SCIENCE**

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Degree(s)</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gonzales, Johnny</td>
<td>History M.A., History</td>
<td>$52.55</td>
</tr>
<tr>
<td>McMullen, Kenneth W.</td>
<td>History M.A., History B.A., Political Science</td>
<td>$52.55</td>
</tr>
<tr>
<td>Department</td>
<td>Name</td>
<td>Specialty</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-----------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>ENGLISH AS A SECOND LANGUAGE</td>
<td>Corte, Garzé T.</td>
<td>ESL M.S., TESOL</td>
</tr>
<tr>
<td></td>
<td>Hamilton, Karen</td>
<td>ESL B.A., Language &amp; Identity Eminence in the Field</td>
</tr>
<tr>
<td>FOREIGN LANGUAGES</td>
<td>Mellich, Carole T.</td>
<td>French B.A., Jewish History &amp; French Language &amp; Literature Eminence in the Field</td>
</tr>
<tr>
<td>LIFE SCIENCES</td>
<td>Cunningham, Justine J.</td>
<td>Zoology Ph.D., Anatomy</td>
</tr>
<tr>
<td></td>
<td>Modi, William S.</td>
<td>Biology Ph.D., Biology</td>
</tr>
<tr>
<td>OCCUPATIONAL &amp; NONCREDIT PROGRAMS</td>
<td>Kent, Christine</td>
<td>Health &amp; Safety Education A.S., Nursing 6+ Years Experience</td>
</tr>
<tr>
<td></td>
<td>Wegand, Joseph N.</td>
<td>Water Technology Education A.A., Water Technology Education 6+ Years Experience</td>
</tr>
<tr>
<td>PERFORMING ARTS</td>
<td>Hubbard, Nathan</td>
<td>Entertainment Technology Eminence in the Field</td>
</tr>
<tr>
<td>PHYSICAL EDUCATION</td>
<td>Arroyo, Jaime M.</td>
<td>Cheerleading B.A., History A.A., Liberal Arts Eminence in the Field</td>
</tr>
<tr>
<td>PUBLIC SAFETY</td>
<td>Bowden, Christopher P.</td>
<td>Fire Technology Eminence in the Field</td>
</tr>
<tr>
<td></td>
<td>Dreyer, Shanon L. (CAST)</td>
<td>Administration of Justice Eminence in the Field</td>
</tr>
<tr>
<td>REGIONAL OCCUPATIONAL PROGRAMS</td>
<td>Navarrete, Robert</td>
<td>Culinary Arts B.S., Food Service Management A.S., Culinary Arts 2+ Years Experience</td>
</tr>
</tbody>
</table>
**SPEECH COMMUNICATION/FORENSICS/AMERICAN SIGN LANGUAGE**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Sal Grade/Stp</th>
<th>Salary</th>
<th>% of Position</th>
<th># Mos</th>
<th>Effective Date</th>
<th>Account #(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Milz, Robert</td>
<td>Speech Communication MA,</td>
<td>Communication Studies</td>
<td>20/1</td>
<td>$3,387.17/month</td>
<td>100%</td>
<td>12</td>
<td>January 13, 2009</td>
<td>A-212200-423100-64800-000000/100%</td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **RATIFIED CLASSIFIED EMPLOYMENT**

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

a. Name: **MARK W. MINKLER**
   Position: Financial Assistance Specialist
   Department: Financial Aid, Veterans' & Scholarship Services
   Position #: 5559  New?: No
   Remarks: Replacement for Julie Snowdy
   Sal Grade/Stp: 20/1  Salary: $3,387.17/month
   % of Position: 100%  # Mos: 12
   Effective: February 2, 2009
   Account #(s): A-212200-423100-64800-000000/100%

   Normal Work Schedule: Monday – Thursday, 10:30 am – 7:30 pm; Friday, 7:30 am – 4:30 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.

b. Name: **CHAD A. OHLHEISER**
   Position: Audio Production Coordinator
   Department: Performing Arts
   Position #: 5158  New?: No
   Remarks: Replacement for Mark Lee
   Sal Grade/Stp: 25/1  Salary: $3,825.92/month
   % of Position: 100%  # Mos: 11
   Effective: January 14, 2009
   Account #(s): A-212200-327100-60910-000000/100%

   Promotion for Ms. Martinez Pantoja.

c. Name: **CELIA MARTINEZ PANTOJA**
   Position: GEAR UP Outreach Coordinator
   Department: GFSSP/GEAR UP
   Position #: 6380  New?: No
   Remarks: Replacement for Guadalupe Martinez; funded – GEAR UP.
   Sal Grade/Stp: 20/1  Salary: $3,387.17/month
   % of Position: 100%  # Mos: 12
   Effective: January 14, 2009
   Account #(s): K-212200-471200-64990-1112320/100%

   Promotion for Ms. Martinez Pantoja.

d. Name: **NELIDA MARTINEZ PANTOJA**
   Position: Upward Bound Outreach Coordinator
   Department: GFSSP/TRIO/Upward Bound
   Position #: 6365  New?: No
   Remarks: Replacement for Oscar Otañez; funded – Upward Bound; promotion for Ms. Martinez Pantoja.
   Sal Grade/Stp: 20/1  Salary: $3,387.17/month
   % of Position: 100%  # Mos: 12
   Effective: January 14, 2009
   Account #(s): K-212200-471400-64300-1112310/100%
The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVED PERSONNEL ACTIONS/HISTORY**

MSC McMullen/Nelson

The Governing Board approved the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of December, 2008, and short-term employees for the month of January, 2009. EXHIBIT J-8

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **RATIFIED LEAVES OF ABSENCE**

MSC McMullen/Nelson

a. The Governing Board ratified the recommendation of the Superintendent/President granting a 15% **Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2009, through May 19, 2009, to **Gregory Baker**, Instructional Support Assistant IV, Communications, to teach.

b. The Governing Board ratified the recommendation of the Superintendent/President granting a 12.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective January 2, 2009, through January 16, 2009, to **Marcela Gomez**, ESL Student Specialist, English as a Second Language, to counsel.

c. The Governing Board ratified the recommendation of the Superintendent/President granting a 7.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2009, through May 22, 2009, to **Marcela Gomez**, ESL Student Specialist, English as a Second Language, to counsel. (This leave is in addition to the 7.5% Personal Leave ratified 12/9/08 for a total 15% leave to teach/counsel).

d. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% **Medical Leave of Absence with no effect on benefits**, effective November 15, 2008, through December 21, 2008, to **Jerry L. Houser**, Professor, Earth, Space and Aviation Sciences.

e. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% **Family Medical Leave of Absence with no effect on benefits**, effective January 20, 2009, through April 13, 2009; and an additional 100% **Medical Leave of Absence with no effect on benefits**, effective April 14, 2009, through June 1, 2009, to **Christine Oatman**, Professor, Art.
palomar community college district

f. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective December 15, 2008, through January 2, 2009, to Suzanne A. Szames, Lead Programmer Analyst, Information Services.

g. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective December 15, 2008, through January 4, 2009, to Laura M. Wiese, Teacher II, Child Development Center.

h. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective November 17, 2008, through February 8, 2009, to Stephanie B. Zimmerman, Administrative Coordinator, CCC Confer/3C Media Solutions.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. RATIFIED RESIGNATION

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President to accept the resignation of the following employee:

a. James A. Williams, Custodian I, Facilities/Custodial Services, effective January 9, 2009 (last day of employment January 8, 2009).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR - There were none.

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate - absent

2. INFORMATION

Report of the Palomar Faculty Federation

Dr. Carlos Von Son - no report

3. INFORMATION

Report of the Administrative Association

Laura Gropen, Administrative Association President, highlighted the career of Espy Flores, Payroll Manager. She announced that the Administrative Association web site has more information.

4. INFORMATION

Report of the Confidential and Supervisory Team - no report
5. **INFORMATION**

Report of the CCE/AFT – no report

6. **INFORMATION**

Report of the Associated Student Government

ASG President, Rob Frederick, reported on several campus events - Discover Palomar, President Inauguration. He informed the Board that a student advocacy trip is scheduled to travel to Washington DC to lobby congressional and state representatives.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **REVIEWED AND APPROVED PURCHASES**

MSC Evilsizer/McMullen

The Governing Board reviewed and approved all purchases transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget:

<table>
<thead>
<tr>
<th>Purchase Order Time Period: 11/25/08-12/22/08</th>
<th>$8,564,988.03</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Card Due to Abbreviated Time Frame</td>
<td>Information will be provided next month</td>
</tr>
</tbody>
</table>

**EXHIBIT N-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **REVIEWED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS: OCTOBER 16, 2008 – DECEMBER 15, 2008**

MSC Evilsizer/Nelson

The Governing Board ratified and approved all contracts and agreements for the period October 16, 2008, through December 15, 2008, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
3. **ACCEPTED AUDIT REPORT OF THE PALOMAR COMMUNITY COLLEGE DISTRICT AND FINANCIAL AND PERFORMANCE AUDIT FOR THE PROPOSITION M BOND PROGRAM**

MSC McMullen/Nelson

**RESOLUTION NO. 09-20989**

The Governing Board accepted the Audit Report of the Palomar Community College District, as well as both the Financial Audit and Performance Audit for the Proposition M Bond Program, year ended June 30, 2008, as prepared by Vicenti, Lloyd, Stutzman LLP, 2210 East Route 66, Glendora, CA 91740

A representative from Vicenti, Lloyd Stutzman LLP, will be present to answer questions.

**EXHIBIT N-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **REVIEWED AND APPROVED NON-RESIDENT TUITION AND CAPITAL OUTLAY FEES**

MSC Evilsizer/Nelson

The Governing Board reviewed and approved the adoption of $190/unit for non-resident tuition and a capital outlay fee of $6/unit.

**EXHIBIT N-4**

Discussion ensued with Trustee Evilsizer expressing his concern about the timing of increasing fees during this drastic global economy. Student Trustee Frederick also expressed his concerns about increasing fees to students.

The Vote: 4 Ayes 1 Nay (Evilsizer)
Student Trustee Advisory Vote: Nay

5. **APPROVED CHILD DEVELOPMENT SERVICES CONTRACT CIMS-8522 INSTRUCTIONAL MATERIALS PROJECT #37-6827-00-8; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Nelson/Evilsizer

**RESOLUTION NO. 09-20990**

The Governing Board approved Child Development Services Contract # CIMS-8522 – Instructional Materials, between California Department of Education and Palomar Community College District, effective July 1, 2008, through June 30, 2009. The Governing Board accepted funding in the amount of $2,186.00 and authorized Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
6. **APPROVED FIELD COURSE TO SANTA CATALINA ISLAND FOR SPRING 2009, AND AUTHORIZATION TO CONTRACT WITH VENDORS**

MSC Nelson/Evilsizer

The Governing Board approved a field course to Santa Catalina Island on March 21, 2009, through March 24, 2009. The field course is sponsored by the Life Science & Earth, Space & Aviation Sciences departments. The following courses shall be offered during the field course: (a) Biology 195A, Field Studies in Natural History, 1 unit; and GEOG 195, Regional field Studies in Geography, 1 unit.

All agreements and contracts necessary to carry out this spring field course to Santa Catalina Island are authorized between the District and the following vendors: (a) Catalina Express (b) Two Harbors Cabins (c) Two Harbors Dive & Recreation Center and (d) Safari Bus. Advance deposits, if necessary, by these vendors are authorized. The estimated cost per student is $180.00. **EXHIBIT N-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVED ACCEPTANCE OF MINI-GRANT FROM REGION 10 CONSORTIUM**

MSC Nelson/Evilsizer

The Governing Board accepted a VTEA and Economic and Workforce Development mini­grant from Region 10 Consortium in the amount of $4,720.00. The funds will be used in coordination with Southwestern College to develop, input and pilot test 50 standardized cardiac simulations specific to San Diego County for paramedic training. **EXHIBIT N-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVED NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL**

MSC Nelson/Evilsizer

The Governing Board approved the following new classes, agreements, and personnel for providing Community Services classes.

**Venture Program Spring 2009**

**Class and Service Provider**

a. Name: Trisha Hakola  
   Name of Class: Quickbook, Beginning & Intermediate  
   Effective: Spring 2009  
   Instructor Rate: 30% of fees collected for students instructed  
   Fees to Student: $90.00

**Class and Independent Contractor**

b. Name: Yara Bertran  
   Name of Class: Cake Design I & II – En Espanol  
   Effective: Spring 2009  
   Instructor Rate: 20% of fees collected for students instructed  
   Fees to Student: $125.00
Independent Contractor
c. Name: Christina DeSanto
   College for Kids Coordinator
   Effective: Jan 5 – June 30, 2009
   Instructor Rate: 200 hours @ $40.00/hour - $8,000.00

Class
d. Name: Venture Staff
   Name of Class: Huntington Library Excursion
   Effective: February 21, 2009
   Instructor Rate: N/A
   Fees to Student: $110.00

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. APPROVED CONSULTANT AGREEMENT WITH SKJEI TELECOM, INC., IN SUPPORT OF 3-C MEDIA SOLUTIONS

MSC Evisizer/Nelson

The Governing Board approved a consultant agreement with Skjei Telecom, Inc., Falls Church, VA, to perform engineering and cost analysis of distribution alternative in support of the California Community Colleges (CCC) Video Broadcast Satellite System, administered through 3C Media Solutions. The total cost of project not to exceed $30,000.00 and will be paid through 3C Media Solutions grant funds. EXHIBIT N-9

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. APPROVED CHANGE ORDERS; ACCEPT AS FINAL AND COMPLETE, BID NO. 105-09 AIR BLOWN FIBER (ABF) INFRASTRUCTURE RELOCATION; AUTHORIZE RELEASE OF RETENTION TO T & D COMMUNICATIONS, INC., IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

MSC McMullen/Nelson

RESOLUTION NO. 09-20991

The Governing Board approved Change Orders 1, 3, 4, 5, 6, 7, and 8 in the amount of $7,465.52, as described in Exhibit N-10; accepted Bid #105-09 as complete and final; and authorized the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The contracted amount being $78,300.91, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to T & D Communications Inc., 500 Harrington Street, C-2 Corona, CA 92880, provided no liens are filed within this period. EXHIBIT N-10

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
11. **ADOPTED REVISED PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 7 – HUMAN RESOURCES**

MSC Nelson/Evilsizer

**RESOLUTION NO. 09-20992**

The Governing Board of the Palomar Community College District adopts the following Board Policies included in Chapter 7 – Human Resources:

- BP 7230  Classified Employees
- BP 7260  Classified Supervisors and Managers
- BP 7270  Student Workers
- BP 7335  Health Examinations
- BP 7340  Leaves
- BP 7385  Salary Deductions

**EXHIBIT N-11**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **BOARD NOMINATED TRUSTEE TO BE A CANDIDATE FOR THE CCCT BOARD**

MSC McMullen/Nelson

The Governing Board of the Palomar Community College District nominated **NANCY CHADWICK** to be a candidate for the CCCT Board.

The Vote: 4 Ayes 1 Abstention (Chadwick)  
Student Trustee Advisory Vote: Aye

13. **GOVERNING BOARD COMMITTEE APPOINTMENTS**

MSC Evilsizer/Nelson

The Governing Board President made the following committee appointments:


The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

14. **SCHEDULE SPECIAL MEETING**

MSC McMullen/Evilsizer

The Governing Board of the Palomar Community College District hereby schedules a Special Meeting on Tuesday, January 27, 2009, at 4:00 p.m.

After a brief discussion, the Board requested to schedule the Special Meeting for a Board workshop in February instead of January because of the scheduling of the CCLC/Legislative Conference.

The Vote: Aye 0; Nay (5)
O. **BOARD REQUESTS FOR REPORTS** – There were none requested.

P. **RECESS TO CLOSED SESSION** – No additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 6:58 p.m.

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Nancy Chadwick, President

Mark Evilsizer, Secretary
A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ROBERT FREDERICK, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS – There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:


2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.


4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.


6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
   a. Discussion of potential sites in the southern portion of the District.

7. Consider granting honorary degree, pursuant to Ed. Code §72122.
CC. RECONVENED TO OPEN SESSION

The meeting reconvened to Open Session at 5:10 p.m. Board President Chadwick reported the following:

Approve Settlement Agreement: The Governing Board voted in closed session to approve a settlement agreement for resignation, between the District and employee #007093810.

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Theo Brockett, Vice President, Administrative Association; Manager, Escondido Center
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President McMullen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT’S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

1. Scott Cathcart – WBCA Pink Zone (breast cancer awareness)
2. Don Betts – Repair of Chamness Gardens artwork

E. APPROVAL OF MINUTES

MSC Evilsizer/Nelson


The Vote was unanimous.

Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick reported on her attendance at the Part-Time Faculty Plenary, the memorial service for Bill Bedford, and at the Palomar College Foundation meeting.

H. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson reported on her attendance at the CCLC (Community College League of California) Annual Trustees Conference in Sacramento. She commended the entire college community for an outstanding job in serving the students.
Trustee Mark Evilsizer reported on his attendance at the CCLC Legislative Conference in Sacramento, where the trustees from the Inland Valley Trustees Association set up morning meeting times with various legislators who spoke to the group and answered numerous questions. Trustee Evilsizer said many districts throughout the state are reporting growth in enrollment, which was communicated to the legislators. If community colleges were eligible to access a fair share of federal funds, colleges would be able to maintain enrollment for the current unfunded students and add an additional 20,000 next year. Student demand is at an all time high for community colleges, but state funding does not match the enrollment demand. Trustee Evilsizer urged everyone to contact their legislators to support language to allow community colleges to receive a fair share of state funds for education fiscal stabilization to fund rapidly increasing enrollment. Lastly, he attended the memorial service for Bill Bedford, whom he states was a very unique individual.

Trustee Darrell McMullen reported on his attendance at the SDICCCA (San Diego Imperial Valley California Community College Association) Annual Trustees Dinner, where Senator Ducheny was the highlighted speaker. She spoke about the status of the state budget and the various budget cuts being considered. Trustee McMullen commented on an article from the North County Times entitled, Recession Sending More Students to Community Colleges. This was a nationwide article which originally came from Concord, New Hampshire. It portrays that community colleges throughout the United States are experiencing record enrollment in light of the economy.

Trustee Rose Marie Dishman reported on her attendance at the SDICCCA Annual Trustee Dinner and at the CCLC Trustees Conference and Legislative Conference. She said the legislators were reassuring because everybody supports community colleges.

Student Trustee Rob Frederick reported on his attendance at the SDICCCA Annual Trustees Dinner and said it was insightful to listen to Senator Ducheny, who is a real advocate for community colleges.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan reported on his attendance at the memorial service and celebration of life for Bill Bedford. President Deegan attended the CCLC Legislative Conference and commended the Governing Board for their work on behalf of the District attending various meetings and conferences on the weekend, and advocating on behalf of community colleges. President Deegan thanked Melinda Finn for taking the lead for SDICCCA at the Legislative Conference, getting representation from all of the community colleges in San Diego and Imperial Counties. The Trustees do a wonderful job in letting the legislators know that community colleges are the solution to the problem that California is facing. President Deegan reported that the SDICCCA Annual Dinner is a time to bring the colleges together, the trustees, the CEOs and others, to chat about what is going on in their colleges. Senator Ducheny gave her perspective on what is going on with the state fiscal matters. President Deegan reported that enrollment at Palomar for the spring semester is up 4% compared to Spring, 2008, with the second 8-week classes yet to be offered and also intersession classes. The District is projected to be over CAP about 100-200 FTES, but this is in the best interest of our students. It is hopeful that the District will receive full funding for the growth from the state. Lastly, President Deegan thanked the Communications Department and Institutional Research and Development for putting together the 2007-08 Annual Report.

1. Report of Vice President for Instruction

Vice President Berta Cuaron thanked division deans, department chairs, and the faculty for putting together not only the spring semester schedule, but the entire year. Next year the schedule will be very similar as to the same level of sections unless things change drastically with the budget, but it does come with the expense of the part-time faculty. She acknowledged their hard work throughout the year.
a. **Accreditation Self-Study Progress Report – Berta Cuaron**

Vice President Cuaron informed the Board that in four weeks, the Accreditation Site Team will be on campus. The planning and preparation continues with weekly updates to the college community. Dr. Kinsella and his assistant were on campus last week to do a preliminary visit of the site team working room and accommodations. She encouraged everyone to keep reading the self study as much as possible and to be ready, visible, and accessible. The Team will be on campus the week of the Governing Board meeting and most likely the team will attend the Board meeting. The exit report is scheduled on March 12, at the Howard Brubeck Theatre.

2. **Report of Vice President for Student Services**

Vice President Joe Madrigal announced that Palomar women’s basketball coach, Sheri Jennum, will be inducted into the California Community College Women’s Basketball Coaches Association Hall of Fame. Sheri Jennum began her playing career at the University of Nevada, Las Vegas, before transferring to play her sophomore season at Fullerton College. She then moved on to play at Cal Poly Pomona, where she was captain of the team capturing the Division II National Championship. During the run to the final four, she was named West Regional Valuable Player and was selected to the Final Four All-Tournament team.

Upon finishing her playing career, she returned to Fullerton to work as an assistant coach with Coach Riley. She left community college coaching to attend law school. While attending law school full time, she assisted at Rancho Buena Vista High School helping the Longhorns capture their first and only CIF title. She earned her Juris Doctorate Degree in Law and was an associate for a law firm in San Diego. After four years, she opened her own law practice and returned to coaching. She coached at Fullerton then came to Palomar College. This past season, Palomar set a school record for wins and advanced to post season play.

3. **Report of Vice President for Finance and Administrative Services**

Vice President Bonnie Dowd announced that San Diego Gas & Electric has once again alerted the District that Palomar is getting an award on the design of the Multidisciplinary Instructional Building for the incentive program in the amount of $129,000, and if LEED certification is obtained, then Palomar would be eligible for the maximum award of $150,000. The money would go into an energy fund and it has been discussed using some of those energy funds towards the LEED certification process. LPA, District architects, has offered to help in that process by submitting the original paperwork on the LEED certification. Discussions with Carrier Johnson, architects for the Health Sciences building, whether it is possible to do the same with that building and they believe it could be LEED certified. Vice President Dowd also informed the Board on the workshop that was held inviting all contractors regarding doing business with Palomar.

Resumption of
REGULAR AGENDA

J. APPROVAL OF CONSENT CALENDAR ITEMS

REPLACEMENT OF WARRANT

1. APPROVED DRAWING NEW WARRANT

MSC McMullen/Evilsizer

The Governing Board authorized the Disbursing Officer to draw a new warrant as follows:

a. Warrant #76-166115, dated May 31 2007, in the amount of $80.00, to Courtney B. Johnson, P.O. Box 68, La Mesa, CA 91944. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

2. RATIFIED MEMORANDUM OF UNDERSTANDING WITH THE PALOMAR FACULTY FEDERATION/AFT LOCAL 6161 FOR PAY PRACTICES FOR ALL PROBATIONARY AND TENURED FACULTY MEMBERS IN THE COUNSELING DEPARTMENT

MSC McMullen/Evilsizer

The Governing Board ratified the memorandum of understanding with the Palomar Faculty Federation/AFT Local 6161 for Pay Practices for All Probationary and Tenured Faculty Members in the Counseling Department. EXHIBIT J-2

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. RATIFIED MEMORANDUM OF UNDERSTANDING WITH THE PALOMAR FACULTY FEDERATION/AFT LOCAL 6161 GRANTING A 24/7 AVAILABILITY STIPEND TO THE DIRECTOR, DENTAL ASSISTING PROGRAM POSITION

MSC McMullen/Evilsizer

The Governing Board ratified the memorandum of understanding with the Palomar Faculty Federation/AFT Local 6161 granting a 24/7 Availability Stipend to the Director, Dental Assisting Program position. EXHIBIT J-3

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
4. **RATIFIED CORRECTION TO ACADEMIC CONTRACT**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the correction to the following academic contract:

a. Name: JULIANE P. VAN HOUTEN  
   Position: Assistant Professor, Nursing (Medical-Surgical Nursing)  
   Department: Nursing Education  
   Degrees: M.S., Nursing (Nursing Systems Administration)  
           B.S., Nursing  
   Position #: 5289  
   New: No  
   Remarks: Increased step placement due to verification of related occupational experience.  
   Sal Rng/Step: C/8  
   Salary: $7,116.14/month  
   % of Position: 100%  
   # Mos: 10  
   Effective: January 20, 2009  
   Account #(s): A-111000-348200-12300-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **GRANTED EQUIVALENCY FOR DISCIPLINE**

MSC McMullen/Evilsizer

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individual equivalency to minimum qualifications for the disciplines listed:

- Anthony B.S.E. Jones  
  Water Technology Education  
- Juan C. Moraga Vidal  
  Spanish  
- Steven J. Sacco  
  Italian  
- Matthew C. Taylor  
  Geology

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**SPRING 2009**

**BEHAVIORAL SCIENCES**

- Jackson, Jenee J.  
  Psychology  
  M.A., Psychology  
  B.A., Psychology  
  $54.30

- Thompson, Bruce E.R.  
  Philosophy  
  Ph.D., Philosophy  
  M.A., Philosophy  
  M.S., Library Science  
  $55.80
COUNSELING
Carter, Donna
Counseling
M.S., Counseling
B.A., English

Iliscupidez, Marissa J.
Counseling
M.A., Counseling, College
Counseling & Student Services
B.A., Psychology

Moore, Sara A.
Counseling
M.A., Counseling, College
Counseling & Student Services
B.A., Psychology

Roberson, Debra A.
Counseling
M.A., Career Development &
Community Counseling

EARTH, SPACE & AVIATION SCIENCES
Taylor, Matthew C.
Geology
B.A., Geology
Eminence in the Field

ENGLISH
McGuinness, John M.
English
M.A., Literature & Writing Studies

FOREIGN LANGUAGES
Moraga Vidal, Juan C.
Spanish
Eminence in the Field

Sacco, Steven
Italian
Ph.D., Foreign Language Education
M.A., French
Eminence in the Field

NURSING EDUCATION
Herrscher, Pamela R.
Clinical Nursing
B.S., Nursing
2+ Years Experience

Kendall, Lindsey N.
Clinical Nursing
B.S., Nursing
2+ Years Experience

Mata, Peggy D.
Nursing
M.S., Nursing
B.S., Nursing

OCCUPATIONAL & NONCREDIT PROGRAMS
Jones, Anthony B.S.E.
Water Technology Education
Eminence in the Field

PERFORMING ARTS
Filijan, Karin G.
Theatre Arts
M.F.A., Theatre
B.A., Theatre
PUBLIC SAFETY PROGRAMS
Gain, Dale W. Fire Technology $51.30
B.S., Business Management 2+ Years Experience

REGIONAL OCCUPATIONAL PROGRAMS
Hakola, Trisha A. CSIS (QuickBooks) $51.30
B.S., Biology 2+ Years Experience

Rolon, Michael J. Culinary Arts $51.30
A.A., Culinary Arts 6+ Years Experience

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. APPROVED REIMBURSEMENT OF CANDIDATE FOR INTERVIEW EXPENSES

The Governing Board approved reimbursement of travel expenses for interviews for the following candidate:

a. SPINTZ S. HARRISON
For: Hotel and meals
To Attend: Second-level interview for the position of Assistant Professor, American Indian Studies
Location: Albuquerque, NM, to San Marcos, CA
Date: November 4, 2008
Remarks: Adjustment to prior reimbursement item approved 12/9/08.
Amount: $64.44
Account #: 575400-11-611100-66600-10-2008-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFIED TITLE CHANGE TO ADMINISTRATIVE POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the title change to the following administrative position:

a. Position: Director, Communications, Marketing, and Public Affairs
Name: Vacant
Department: Communications/Marketing
Position #: 6277
New?: No
Remarks: Position was Director, Communications
Sal Grade/Stp: 57/1 Salary: $5,995.28/month
% of Position: 100% # Mos: 12
Effective: February 11, 2009
Account #: A-212600-212200-67120-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
9. **RATIFIED ADMINISTRATIVE EMPLOYMENT**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following administrative employee:

a. Name: **LAURA A. GROPEN**
   Position: Interim Director, Communications, Marketing, and Public Affairs
   Department: Communications/Marketing
   Position #: 6277   New?: No
   Remarks: Interim replacement for Mark Oggel; change to position title approved 2/10/09.
   Sal Grade/Stip: 57/11   Salary: $7,753.01/month
   % of Position: 100%   # Mos: 12
   Effective: February 17, 2009
   Account # (s): A-212600-212200-67120-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. Removed from Consent Calendar.

11. **RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President granting the bilingual stipend for the following employees who are designated bilingual interpreters:


The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **RATIFIED LEAVES OF ABSENCE**

MSC McMullen/Evilsizer

a. The Governing Board ratified the recommendation of the Superintendent/President granting a **17.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2009, through May 22, 2009, to **James E. Cooper**, Instructional Support Assistant III, Performing Arts, to teach.

b. The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective February 21, 2009, through March 14, 2009, to **Monika A. Forest**, Police Officer I, Palomar College Police Department, to teach.

c. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Military Leave of Absence with pay and with no effect on benefits**, effective January 29, 2009, through February 13, 2009, to **Michael M. Harun**, Police Officer I, Palomar College Police Department.
d. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Medical Leave of Absence with no effect on benefits, effective January 20, 2009, through May 22, 2009, to Nimoli Madan, Associate Professor/Coordinator, English as a Second Language. (This leave includes Maternity Leave and Family Medical Leave).

e. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective January 19, 2009, through February 2, 2009, to Molly L. Nelson, Teacher I, Child Development Center.

f. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective January 12, 2009, through April 3, 2009, to Devonay I. Olson, American Sign Language/English Interpreter, Disability Resource Center.

g. The Governing Board ratified the recommendation of the Superintendent/President granting a 7.5% Personal Leave of Absence without pay and with no effect on benefits, effective January 20, 2009, through May 22, 2009, to Kelly Patrick, Library Media Technician III, Library, to teach.

h. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Medical Leave of Absence with no effect on benefits, effective December 5, 2008, through May 21, 2009, to Michelle J. Tucker, Staff Assistant, Extended Opportunity Programs and Services. (This leave includes Maternity Leave and Family Medical Leave).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. INFORMATION - RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

a. Theo M. Brockett, Manager, Education Center, Escondido Center, effective July 1, 2009. She has served Palomar College for 20 years from September 12, 1988, to June 30, 2009.

14. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a $500 annual stipend, prorated on a monthly basis, effective February 1, 2009:

Employee Name: Carrie J. Jack
Position: Sr. Counseling Support Specialist
Department: Counseling
Course of Study: Job Related
In accordance with the Professional Growth Program for Classified Employee, the following employee is granted a one-time lump sum stipend of $2,000 effective February 1, 2009, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Patricia A. Roberts
Position: Articulation & Project ASSIST System Specialist
Department: Counseling
Course of Study: Job Related

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

10. APPROVED PERSONNEL ACTIONS/HISTORY

MSC McMullen/Nelson

The Governing Board approved the Personnel Actions/History report, which included hires and pay rate changes for student employees for the month of January, 2009, and short-term employees for the month of February, 2009. EXHIBIT J-10

CCE/AFT President, Neill Kovrig, expressed concerns regarding the temporary short-term position of Student Activities Coordinator. After a brief discussion, Vice President Tortarolo assured the CCE that this position is temporary and will be filled as soon as the Classification Study has been finalized.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Faculty Senate President, Monika Brannick, reported her attendance at the memorial service for Professor Bill Bedford. He was instrumental in writing the Faculty Manual and for creating the Faculty Senate at Palomar. Professor Brannick commented that the Faculty Senate is following the proper protocol to change the name of the Faculty Center to the Bill Bedford Senate Room, in his honor.
Ms. Brannick said the Faculty Senate approved the following statement that will be distributed to all employees at Palomar:

"A member of the Palomar College community recently received several very disturbing messages through the mail. These messages contained sexually explicit language and were suggestive of hate mail. Due to this incident, which is not the first of this kind or only one, we are compelled to make the following statement.

We at Palomar celebrate diversity in people, philosophies, cultures, and beliefs. We emphasize this value in our Mission Statement. We want to add, clearly and strongly, that we also respect and honor each individual’s sexual orientation. We embrace the civil rights of all members of our community and condemn the abuse of those who are lesbian, gay, bisexual, or transgender.

A group of faculty and students have come together to form a committee, and this committee will work actively to promote tolerance and acceptance of all. We shall assure that each and every one of us is safe as possible on our campus. We no longer shall stand by when any of us is being targeted because of her/his sexual orientation. We urge all of you to become a part of this change.

You’ll hear back from us soon about ways to become involved."

2. INFORMATION

Report of the Palomar Faculty Federation

Palomar Faculty Federation President, Shannon Lienhart, commented that not only was Bill Bedford instrumental in starting the Faculty Senate, but was one of the faculty leaders on campus that started the faculty union and was very active on the executive board. Ms. Lienhart announced that PFF elections are underway and will be naming delegates to attend the CFT convention. She said Dr. von Son attended the CFT Leadership Conference and spoke to Lt. Governor John Garamendi regarding the part-time faculty issues. She thanked Vice President Cuaron for acknowledging the plight of the part-timers.

3. INFORMATION

Report of the Administrative Association

Administrative Association President, Theo Brocket, introduced herself and said she will be replacing Laura Gropen as the President of the Administrative Association. Ms. Gropen has accepted the position of interim Communications Director. Ms. Brocket highlighted the career of Phil Cerda, Manager, 3C Media Solutions. He manages the satellite and video conferencing for the whole state of California community colleges. For more information regarding Mr. Cerda, see the Administrative Association web site.

4. INFORMATION

5. INFORMATION

Report of the CCE/AFT

CCE/AFT President, Neill Kovrig, announced that he, along with other members of CCE/AFT, will be attending an informal hearing at the PERB office regarding CCE’s first unfair labor practice charge that was filed last year. He also reported that elections to fill several positions on the CCE Board will be taking place. CCE delegates will be attending the Paraprofessional and School Related Personnel Conference in Baltimore. Lastly, the CCE is drafting a Code of Ethics in compliance with accreditation standard which was presented to CCE in the Planning Agendas.

6. INFORMATION

Report of the Associated Student Government

ASG President, Rob Frederick, reported that ASG is getting the students involved in a letter writing campaign on the statewide budget issues. ASG passed three resolutions: Snack expansion; class cancellation home page link; student government table as an outreach to students.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

1. REVIEWED AND APPROVED PURCHASES

MSC Nelson/Evilsizer

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District. All purchases listed herein are made against the 2008-2009 fiscal year budget:

<table>
<thead>
<tr>
<th>Purchase Order</th>
<th>Time Period: 12/22/08-1/29/09</th>
<th>$3,582,409.41</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Card</td>
<td>Time Period: 12/22/08-1/29/09</td>
<td>$110,762.60</td>
</tr>
</tbody>
</table>

EXHIBIT N-1

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVED QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

MSC McMullen/Nelson

The Governing Board approved the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of December 31, 2008. EXHIBIT N-2

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
3. **APPROVED CALIFORNIA COMMUNITY COLLEGE QUARTERLY FINANCIAL STATUS REPORT**

MSC Nelson/Evilsizer

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending December 31, 2008.

**EXHIBIT N-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **ADOPTED RESOLUTION TO DISCONTINUE CERTAIN ROP PROGRAMS FOR THE 2009-2010 ACADEMIC YEAR AND TO GIVE NOTICES AS REQUIRED BY ED CODE TO ACADEMIC EMPLOYEES WHO MAY BE REASSIGNED OR LAID OFF AS A RESULT OF REDUCTION OF PROGRAMS**

MSC McMullen/Evilsizer

**RESOLUTION NO. 09-20993**

RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT

WHEREAS, the District has operated a Regional Occupation Program ("ROP") under contract with the San Diego County of Superintendent of Schools pursuant to Education Code sections 52300 and 52301;

WHEREAS, the District has been notified by the San Diego County of Superintendent of Schools that certain ROP Programs will be discontinued for the 2009-2010 academic year and will no longer be provided under contract;

WHEREAS, the District, as a result, will no longer be offering those programs;

WHEREAS, the District does not have the financial resources to independently offer the programs given the current economic difficulties faced by the State of California and Community College Districts throughout the State;

WHEREAS, the elimination of the programs will result in the laying off of academic employees;

WHEREAS, the employees providing these programs are temporary employees pursuant to Education Code sections 87470 and 87471; and

WHEREAS, some of these employees may claim status other than temporary employment status and to the extent that such employment status may be established, they would be entitled to Notice of Lay-off as a result of the elimination or reduction of services in accordance with the Education Code.
NOW, THEREFORE, be it resolved that the District eliminate and/or reduce the following services or programs:

<table>
<thead>
<tr>
<th>COURSE OFFERINGS/ INSTRUCTIONAL PROGRAMS</th>
<th>FACULTY FULL-TIME EQUIVALENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROP Computer Science and Information Systems (RCSIS); ROP Computer Technology (Repair)</td>
<td>1</td>
</tr>
<tr>
<td>ROP Air-conditioning, Heating and Refrigeration (HVAC)</td>
<td>1</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the Superintendent/President of the District or his designee give written notices as required by the Education Code to academic employees who may be reassigned or laid off as a result of the reduction of the academic positions set forth in this resolution.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVED FIELD TRIP FOR SPEECH 290 CLASS TO TRAVEL TO CERRITOS COLLEGE FOR STUDENT PARTICIPATION IN THE TABOR-VENITSKY INVITATIONAL SPEECH AND DEBATE TOURNAMENT, FEBRUARY 13-14, 2009**

MSC Evilsizer/McMullen

The Governing Board approved Speech 290 class to travel to Cerritos College, Norwalk, CA, for students to participate in the Tabor-Venitsky Invitational Speech and Debate Tournament on February 13-14, 2009. Students will be responsible for providing their own transportation. EXHIBIT N-5

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVED PLANS AND SPECIFICATIONS FOR PALOMAR COLLEGE NS-BUILDING MISCELLANEOUS MODIFICATIONS PROJECT AND AUTHORIZE NOTICE CALLING FOR BIDS TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE APPROVED PLANS**

MSC McMullen/Evilsizer

The Governing Board approved the plans and specifications prepared by Marlene Imirzian & Associates for the Palomar College NS-Building Miscellaneous Modifications Project (hereinafter the "Project") and authorizes notice calling for bids pursuant to California Education Code § 81641 to construct the Project in accordance with the plans and specifications approved herein. EXHIBIT N-6

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
7. **APPROVED MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO WORKFORCE INVESTMENT BOARD FOR A “ONE STOP” CAREER CENTER PARTNERSHIP**

MSC Nelson/Evilsizer

The Palomar Community College District approved a Memorandum of Understanding ("MOU") with the San Diego Workforce Investment Board effective July 1, 2008, and ending June 30, 2010, for the purpose of maintaining a "One Stop" Career Center partnership under the Workforce Investment Act (WIA) of 1998 and the Carl D. Perkins Career Technical Education Act of 2006. **EXHIBIT N-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVED INDEPENDENT CONTRACTOR AGREEMENTS WITH DR. PHYLLIS SENSENIG, PROGRAM DEVELOPMENT SERVICES, FOR TITLE 5 EVALUATION MID-TERM 2008-2009 AND TITLE 5 EVALUATION YEAR-END 2009-2010**

MSC McMullen/Nelson

The Governing Board approved an agreement between Palomar Community College District and Dr. Phyllis Sensenig ("Contractor"), Program Development Services, to conduct a mid-term evaluation of year 1 of the Title V project April/May 2009. Contractor shall commence providing services under this agreement on December 15, 2008, and will complete performance of services by June 30, 2009. Contractor shall be paid the fee of $3,750.00.

Furthermore, the Governing Board approved an agreement between Palomar Community College District and Dr. Phyllis Sensenig ("Contractor"), Program Development Services, to conduct an end-of-the-year evaluation of year 1 of the Title V project in October/November 2009. Contractor shall commence providing services under this agreement on July 1, 2009, and will complete performance of services by December 31, 2009. Contractor shall be paid the fee of $3,750.00. **EXHIBIT N-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **ACCEPTED FUNDS FROM CALIFORNIA DEPARTMENT OF EDUCATION AND APPROVED AGREEMENT WITH GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT AUXILIARY ORGANIZATION FOR PARTICIPATION IN THE TECH PREP REGIONAL CONSORTIA GRANT**

MSC Evisizer/Nelson

The Governing Board accepted funding in the amount of $39,000.00 from the California Department of Education and approved an agreement between Palomar Community College District (District) and Grossmont-Cuyamaca Community College District Auxiliary Organization for the District to provide services in support of the Tech Prep Regional Consortia Grant with focus on the Fashion and Interior Design industry cluster. **EXHIBIT N-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
10. **APPROVED AMENDMENT 01 TO CHILD DEVELOPMENT SERVICES CONTRACT CPRE-8312 STATE PRESCHOOL PROJECT #37-6827-00-8; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Evilsizer/Nelson

**RESOLUTION NO. 09-20994**

The Governing Board approved Amendment 01 to the Child Development Services Contract #CPRE-8312 – State Preschool, between California Department of Education and Palomar Community College District, effective July 1, 2008, through June 30, 2009. The Governing Board accepted additional funding in the amount of $3,052.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services.  **EXHIBIT N-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **REJECTED ALL BIDS RECEIVED FOR BID #104-09 S-BUILDING REPLACEMENT PROJECT AND AUTHORIZATION TO RE-BID PROJECT**

MSC McMullen/Evilsizer

The Governing Board rejected all bids received on December 15, 2008, related to Bid No. 104-09 S-Building Replacement Project, due to inconsistencies in the interpretation of RFI #00031 in Addendum 4 of the bid specifications.

Furthermore, the Governing Board authorized the District to prepare design modifications and scope revisions and rebid the project as a multi-prime contractor delivery method.  **EXHIBIT N-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVED AMENDMENT TO EXISTING AGREEMENT WITH SWINERTON MANAGEMENT AND CONSULTING FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE S-BUILDING REPLACEMENT PROJECT**

MSC Evilsizer/Nelson

The Governing Board approved an amendment to the existing construction management service agreement with Swinerton Management & Consulting, Inc., to provide construction management services under the Multi-Prime Contractor delivery method for the S-Building Replacement Project. Cost proposal for services is estimated at $1,278,427.00. There is no anticipated increase to the project cost as these fees are in place of a General Contractor's fee. **EXHIBIT N-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
13. RATIFIED CONTRACT WITH MOUNTAIN MOVERS ENGINEERING CONTRACTORS, INC., FOR BID CM-04-09-MIB EARTHWORK AND BLASTING, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Mountain Movers Engineering Contractors, Inc., ("Contractor") in the amount of $724,000.00. Contractor responded to the District's request for bids for Project # CM-04-09-MIB Earthwork and Blasting for the construction of the MIB and was found to be the lowest responsive bidder. EXHIBIT N-13

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. RATIFIED CONTRACT WITH JG TATE FIRE PROTECTION, FOR BID CM-19-09-MIB FIRE PROTECTION, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and J G Tate Fire Protection Systems, Inc., ("Contractor") in the amount of $363,111.00. Contractor responded to the District's request for bids for Project #CM-19-09-MIB Fire Protection for the construction of the MIB and was found to be the lowest responsive bidder. EXHIBIT N-14

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. RATIFIED CONTRACT WITH PELTZER PLUMBING, INC., FOR BID CM-18-09-MIB PLUMBING AND SITE UTILITIES, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Peltzer Plumbing, Inc. ("Contractor"), in the amount of $1,231,517.00. Contractor responded to the District's request for bids for Project # CM-18-09-MIB Plumbing and Site Utilities for the construction of the MIB and was found to be the lowest responsive bidder. EXHIBIT N-15

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
16. **RATIFIED CONTRACT WITH A. O. REED & COMPANY, FOR BID CM-20-09-MIB HVAC, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and A. O. Reed & Company ("Contractor"), in the amount of $3,628,000.00. Contractor responded to the District's request for bids for Project # CM-20-09-MIB HVAC for the construction of the MIB and was found to be the lowest responsive bidder.  

**EXHIBIT N-16**

The Vote was unanimous.  
Student Trustee Advisory Vote:  Aye

17. **RATIFIED CONTRACT WITH ARTIMEX IRON CO., FOR BID CM-07-09-MIB STRUCTURAL STEEL AND METAL DECKING, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Artimex Iron Co. ("Contractor"), in the amount of $6,462,000.00. Contractor responded to the District's request for bids for Project # CM-07-09-MIB Structural Steel and Metal Decking for the construction of the MIB and was found to be the lowest responsive bidder.  

**EXHIBIT N-17**

The Vote was unanimous.  
Student Trustee Advisory Vote:  Aye

18. **RATIFIED CONTRACT WITH SATURN ELECTRIC, INC., FOR BID CM-21-09-MIB ELECTRIC, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Saturn Electric, Inc. ("Contractor"), in the amount of $3,916,670.00. Contractor responded to the District's request for bids for Project # CM-21-09-MIB Electric for the construction of the MIB and was found to be the lowest responsive bidder.  

**EXHIBIT N-18**

The Vote was unanimous.  
Student Trustee Advisory Vote:  Aye
19. **RATIFIED CONTRACT WITH COMMERCIAL & INDUSTRIAL ROOFING COMPANY, INC., FOR BID CM-11-09-MIB ROOFING AND WATERPROOFING, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Commercial & Industrial Roofing Company, Inc. ("Contractor"), in the amount of $579,238.00. Contractor responded to the District's request for bids for Project # CM-11-09-MIB Roofing and Waterproofing for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-19**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

20. **RATIFIED CONTRACT WITH NEW ERA TILE & STONE, INC., FOR BID CM-13-09-MIB CERAMIC TILE, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and New Era Tile & Stone, Inc. ("Contractor"), in the amount of $128,899.00. Contractor responded to the District’s request for bids for Project # CM-13-09-MIB Ceramic Tile for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-20**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

21. **RATIFIED CONTRACT WITH AMERICAN SHEET METAL, INC., FOR BID CM-10-09-MIB SHEET METAL, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and American Sheet Metal, Inc. ("Contractor"), in the amount of $1,171,000.00. Contractor responded to the District's request for bids for Project # CM-10-09-MIB Sheet Metal for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-21**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
22. **APPROVED AMENDMENT TO EXISTING AGREEMENT WITH C. W. DRIVER TO PROVIDE SURVEYING SERVICES AND TEMPORARY POWER SUPPLY FOR THE CONSTRUCTION OF THE MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Nelson/Evilsizer

The Governing Board approved an amendment to the existing MIB Construction Management Services Agreement with C. W. Driver, to provide construction surveying services for the duration of the MIB project at an additional cost of $102,850.00 and provide temporary power for the MIB project at an additional cost of $180,995.00.  

**EXHIBIT N-22**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

23. **APPROVED AMENDMENT TO AGREEMENT WITH NINYO & MOORE. TO PROVIDE DSA MATERIALS TESTING, LABORATORY SERVICES AND SPECIAL INSPECTION SERVICES FOR THE MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB) AND S-BUILDING REPLACEMENT PROJECTS**

MSC Evilsizer/McMullen

The Governing Board approved an amendment to the existing Material Testing Lab Agreement with Ninyo & Moore to provide DSA material testing, laboratory services & special inspection services for the Multi-Disciplinary Instructional Building (MIB) and the S-Building Replacement Projects. Cost proposal for services on the MIB project is estimated at $255,310.00 and cost proposal for services on the S-Building Replacement Project is $112,221.60.  

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

24. **APPROVED CHANGE ORDER 1; ACCEPT AS FINAL & COMPLETE, BID NO. 103-09 HVAC MECHANICAL AND REPLACEMENT PROJECT: SAN MARCOS CAMPUS AND ESCONDIDO CENTER; AUTHORIZE RELEASE OF RETENTION TO LEMON GROVE SHEET METAL WORKS, INC., IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION**

MSC McMullen/Evilsizer

**RESOLUTION NO. 09-20995**

The Governing Board approved Change Order #1 in the amount of $1,543.00, as described in Exhibit N-24; accepts Bid #103-09 as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The contracted amount being $663,000.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid. Following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Lemon Grove Sheet Metal Works, Inc., 3485 Olive Street, Lemon Grove, CA 91945, provided no liens are filed within this period.  

**EXHIBIT N-24**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye
25. **AUTHORIZATION TO IMPLEMENT A PRE-QUALIFICATION PROCEDURE OF PROSPECTIVE BIDDERS FOR DISTRICT-FUNDED AND PROP M PUBLIC WORKS PROJECTS AT PALOMAR COMMUNITY COLLEGE DISTRICT**

MSC Nelson/Evilsizer

The Governing Board authorized the District to implement a pre-qualification procedure for prospective bidders on District-funded and Prop M "public works" projects. This program will be implemented in accordance with Public Contract Code Section 20101 which allows community college districts to require licensed contractors to "pre-qualify" for the right to bid on public work projects. The purpose of pre-qualification is to ensure that all prospective bidders have the appropriate construction experience and financial capacity. **EXHIBIT N-25**

The Vote was unanimous.
Student Trustee Advisory Vote:  Aye

26. **APPROVED PLANS AND SPECIFICATIONS FOR PALOMAR COLLEGE/ESCONDIDO CENTER - ALTERATION TO LEARNING CENTER BUILDING PROJECT AND AUTHORIZE NOTICE CALLING FOR BIDS TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE APPROVED PLANS**

MSC Evilsizer/Nelson

The Governing Board approved the plans and specifications prepared by GKK Works for the Palomar College/Escondido Center Alterations to Learning Center Building Project (hereinafter the "Project") and authorizes notice calling for bids pursuant to California Education Code §81641 to construct the Project in accordance with the plans and specifications approved herein. **EXHIBIT N-26**

The Vote was unanimous.
Student Trustee Advisory Vote:  Aye

27. **APPROVED PLANS AND SPECIFICATIONS FOR PALOMAR COLLEGE/ESCONDIDO CENTER CHILD DEVELOPMENT CENTER - CONSTRUCTION OF SITEWORK/LANDSCAPING PROJECT AND AUTHORIZE NOTICE CALLING FOR BIDS TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE APPROVED PLANS**

MSC McMullen/Nelson

The Governing Board approved the plans and specifications prepared by Davy Architecture for the Palomar College/Escondido Center Child Development Center - Construction of Sitework/Landscaping (hereinafter the "Project") and authorizes notice calling for bids pursuant to California Education Code §81641 to construct the Project in accordance with the plans and specifications approved herein. **EXHIBIT N-27**

The Vote was unanimous.
Student Trustee Advisory Vote:  Aye
28. APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT

MSC Evilsizer/Nelson

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

a. Name: Rita Stansel  
   Name of Class: Smog Update Training 2009 course  
   Effective: Spring 2009 (February 13-28, 2009)  
   Instructor Rate: 45% of fees collected for students instructed  
   Fees to Student: $295.00

b. Name: Rita Stansel  
   Name of Class: Level I Smog Citation Course  
   Effective: Spring 2009 (March 17-14, 2009)  
   Instructor Rate: 45% of fees collected for students instructed  
   Fees to Student: $400.00

c. Name: Rita Stansel  
   Name of Class: Smog Update Training 2009 course  
   Effective: Spring 2009 (March 20-28, 2009)  
   Instructor Rate: 45% of fees collected for students instructed  
   Fees to Student: $295.00

d. Name: Rita Stansel  
   Name of Class: Level I Smog Citation Course  
   Effective: Spring 2009 (April 18-25, 2009)  
   Instructor Rate: 45% of fees collected for students instructed  
   Fees to Student: $400.00

e. Name: Rita Stansel  
   Name of Class: Level I Smog Citation Course  
   Effective: Spring 2009 (May 9-16, 2009)  
   Instructor Rate: 45% of fees collected for students instructed  
   Fees to Student: $400.00

f. Name: Joe Schaeffer  
   Name of Class: California's Heavy Duty Vehicle Inspection Program (HDVIP) and Periodic Smoke  
   Effective: Spring 2009 (March 13, 2009)  
   Instructor Rate: 45% of fees collected for students instructed  
   Fees to Student: $175.00

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye
29. APPROVED NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL

MSC Evilsizer/Nelson

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing Community Development classes.

Summer 2009 - College For Kids Program (All instructor rates include class materials.)

<table>
<thead>
<tr>
<th>Class and Independent Contractor</th>
<th>Name:</th>
<th>Website Design</th>
<th>July 6 - July 31, 2009</th>
<th>David Harrington</th>
<th>$65/student</th>
<th>$165.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td></td>
<td>Science Adventure</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Gizmo Robotics</td>
<td></td>
<td></td>
<td>$120/student</td>
<td>$200.00</td>
</tr>
<tr>
<td>b.</td>
<td></td>
<td>Eco-Defenders</td>
<td></td>
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<tr>
<td>c.</td>
<td></td>
<td>Fabulous Physics</td>
<td></td>
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<tr>
<td>d.</td>
<td></td>
<td>Space &amp; Rocketry</td>
<td></td>
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<tr>
<td>e.</td>
<td></td>
<td>Basic Guitar &amp; Advanced Guitar</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f.</td>
<td>Robert Balch</td>
<td>Camp Millionaire*</td>
<td></td>
<td></td>
<td>$125/student</td>
<td>$350.00</td>
</tr>
<tr>
<td>g.</td>
<td>Steve Beyer</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
h. Name: City of Escondido  
   Name of Class: Skateboarding  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $100/hour facility fee & $20-30/hour instructor fee  
   Fees to Student: $175.00

i. Name: City of Escondido  
   Name of Class: Indoor Hockey  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $100/hour facility fee & $20-30/hour instructor fee  
   Fees to Student: $175.00

j. Name: Richard Dale  
   Name of Class: Magic - Beginning  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $60/student  
   Fees to Student: $150.00

k. Name: Richard Dale  
   Name of Class: Magic - Advanced  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $65/student  
   Fees to Student: $150.00

l. Name: Shirley Devera  
   Name of Class: Vet Tech  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $125/student  
   Fees to Student: $225.00

m. Name: Art Through The Ages  
   Name of Class: Lisa Eshelman  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $105/student  
   Fees to Student: $200.00

n. Name: Lotions & Potions  
   Name of Class: Lisa Eshelman  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $140/student  
   Fees to Student: $225.00

o. Name: Jewelry Jubilee  
   Name of Class: Lisa Eshelman  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $110/student  
   Fees to Student: $200.00

p. Name: Surfin' Fire staff  
   Name of Class: Surfin' Fire*  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $300/student  
   Fees to Student: $500.00
q. Name: Ko Kishimoto  
   Name of Class: California Ambassador Academy*  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: no instructor fees, Transportation, lunch and all park fees will be paid  
   Fees to Student: $500.00  

r. Name: Robert Lewis  
   Name of Class: Sports of All Sorts  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $120/student  
   Fees to Student: $185.00  

s. Name: Dr. Ralph Muncaster  
   Name of Class: Sculpting  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $95/student  
   Fees to Student: $200.00  

t. Name: Kristin Nugent  
   Name of Class: Art - African Safari  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $95/student  
   Fees to Student: $200.00  

u. Name: Kristen Nugent  
   Name of Class: Art - Underwater Adventures  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $95/student  
   Fees to Student: $200.00  

v. Name: Kristen Nugent  
   Name of Class: Artists' Workshop  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $95/student  
   Fees to Student: $200.00  

w. Name: Mad Science  
   Name of Class: Checkmate Chess  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $105/student  
   Fees to Student: $185.00  

x. Name: Mad Science  
   Name of Class: Jr. Detective  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $105/student  
   Fees to Student: $185.00  

y. Name: Mad Science  
   Name of Class: Science All Stars  
   Effective: July 6 - July 31, 2009  
   Instructor Rate: $105/student  
   Fees to Student: $185.00
z. Name: Mad Science
   Name of Class: Robots & Reactions
   Effective: July 6 - July 31, 2009
   Instructor Rate: $125/student
   Fees to Student: $200.00

aa. Name: Elaine Swann
   Name of Class: Becoming the Best You
   Effective: July 6 - July 31, 2009
   Instructor Rate: $85/student
   Fees to Student: $175.00

bb. Name: Susan Taylor
   Name of Class: Video Game Making & Advanced Video Game Making
   Effective: July 6 - July 31, 2009
   Instructor Rate: $65/hour
   Fees to Student: $165.00

c. Name: Play Well Teknologies
   Name of Class: Lego Engineering
   Effective: July 6 - July 31, 2009
   Instructor Rate: $125/student
   Fees to Student: $250.00

dd. Name: Play Well Teknologies
   Name of Class: Junkyard Challenge
   Effective: July 6 - July 31, 2009
   Instructor Rate: $125/student
   Fees to Student: $225.00

e. Name: Carol Thompson
   Name of Class: Swim Lessons
   Effective: July 6 - July 31, 2009
   Instructor Rate: $75/student
   Fees to Student: $150.00

ff. Name: Carol Thompson
   Name of Class: Water Sports
   Effective: July 6 - July 31, 2009
   Instructor Rate: $75/student
   Fees to Student: $150.00

gg. Name: Carol Thompson
   Name of Class: Water Fun
   Effective: July 6 - July 31, 2009
   Instructor Rate: $75/student
   Fees to Student: $150.00

hh. Name: Martha Velasco
   Name of Class: Spanish I & II
   Effective: July 6 - July 31, 2009
   Instructor Rate: $75/hour
   Fees to Student: $200.00
<table>
<thead>
<tr>
<th></th>
<th>Name:</th>
<th>Name of Class:</th>
<th>Effective:</th>
<th>Instructor Rate:</th>
<th>Fees to Student:</th>
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</thead>
<tbody>
<tr>
<td>ii.</td>
<td>Bill Williams</td>
<td>Digital Photography</td>
<td>July 6 - July 31, 2009</td>
<td>$60/student</td>
<td>$175.00</td>
</tr>
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<td>jj.</td>
<td>Joanne Yan</td>
<td>Green Chemistry</td>
<td>July 6 - July 31, 2009</td>
<td>$75/student</td>
<td>$200.00</td>
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<td>kk.</td>
<td>Rosanne Zinniger</td>
<td>Sweet Shop</td>
<td>July 6 - July 31, 2009</td>
<td>$95/student</td>
<td>$200.00</td>
</tr>
<tr>
<td>ll.</td>
<td>Rosanne Zinniger</td>
<td>Cooking Academy</td>
<td>July 6 - July 31, 2009</td>
<td>$95/student</td>
<td>$200.00</td>
</tr>
<tr>
<td>mm.</td>
<td>WSI Camp Counselor</td>
<td>Swim at Lunch Club</td>
<td>July 6 - July 31, 2009</td>
<td>$10-$12 hour</td>
<td>$25.00</td>
</tr>
<tr>
<td>nn.</td>
<td>Registration Fee</td>
<td>College For Kids</td>
<td>July 6 - July 31, 2009</td>
<td></td>
<td>$10.00</td>
</tr>
</tbody>
</table>

*All day camps

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
30. **APPROVED CORRECTION TO THE ACADEMIC CALENDAR FOR 2009-2010**

MSC Evisizer/Nelson

The Governing Board approved the **correction** to the Academic Calendar for 2009-2010.
31. **SCHEDULED SPECIAL MEETING/BOARD WORKSHOP**

MSC Evilsizer/Nelson

The Governing Board of the Palomar Community College District scheduled a Special Meeting/Board Workshop on **Tuesday, February 24, 2009,** at **4:00 p.m.**, in the President’s Conference room (LL-204), for the purpose of reviewing progress on Board goals.

The Vote was unanimous.
Student Trustee Advisory Vote:  Aye

32. **INFORMATION: NEW DATES FOR APPROVED FIELD COURSE TO SANTA CATALINA ISLAND**

The Life Science & Earth, Space & Aviation Sciences Department revised the previously approved dates for the field course to Santa Catalina Island. The revised field course dates are March 22, 2009, through March 25, 2009.

33. **INFORMATION: CHANGE OF OWNERSHIP TO EXISTING TELEPHONE MAINTENANCE CONTRACT**

Quintron Systems, Inc., sold its San Diego telephone systems operation to Digital Telecommunications Corporation (DTC). Effective January 1, 2009, the servicing of our telephone system under the existing contract will be transferred to Digital Telecommunication Corporation for the duration of the contract.

O. **BOARD REQUESTS FOR REPORTS**

Trustee Dishman requested a report on financial aid programs available to students, i.e., Cal Grant B, etc.

P. **RECESS TO CLOSED SESSION** – No additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 6:51 p.m.

Nancy C. Chadwick, President

Mark Evilsizer, Secretary
I. CALL MEETING TO ORDER

Board President Nancy Chadwick called the meeting to order at 4:00 p.m.

II. ROLL CALL

TRUSTEES PRESENT:
NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE

TRUSTEE ABSENT:
MICHELE T. NELSON, PH.D., VICE PRESIDENT

EXECUTIVE ADMINISTRATORS PRESENT:
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services

STAFF PRESENT:
Michelle Barton, Director, Institutional Research & Planning
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

III. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS – There were none.
IV. NEW BUSINESS

1. APPROVED TRAVEL EXPENSES

MSC McMullen/Evilsizer

The Governing Board approved/ratified travel expenses for the following persons:

a. Board Member: DARRELL L. MC MULLEN
   Advanced Funds?: Yes
   For: Mileage, registration, etc.
   To attend: ANNUAL SDICCCA DINNER
   Location: Del Mar, California
   Date: February 5, 2009
   Amount: $105.47
   Budget No.: 575200-11-111100-66100-10-2009-0000000

b. Board Member: ROSE MARIE DISHMAN
   Advanced Funds?: Yes
   For: Mileage, registration, etc.
   To attend: ANNUAL SDICCCA DINNER
   Location: Del Mar, California
   Date: February 5, 2009
   Amount: $91.36
   Budget No.: 575200-11-111100-66100-10-2009-0000000

c. Board Member: MARK EVILSIZER
   Advanced Funds?: Yes
   For: Mileage, registration, etc.
   To attend: ANNUAL SDICCCA DINNER
   Location: Del Mar, California
   Date: February 5, 2009
   Amount: $108.72
   Budget No.: 575200-11-111100-66100-10-2009-0000000

The Vote was unanimous.

2. APPROVED AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS – TUTOR CONNECTION PROGRAM

MSC Evilsizer/McMullen

The Governing Board approved an agreement between San Diego Superintendent of Schools and Palomar Community College District to provide tutoring to youths in out-of-home care, receiving services from Child Welfare Services. The students ("Tutors") enrolled in Behavioral Sciences Psychology/Sociology class shall gain practical hands-on teaching experience with the youths. This contract is needed for students to be able to complete service-learning hours, which are part of an assignment in the Psychology/Sociology class. EXHIBIT IV-2

The Vote was unanimous.
3. **APPROVED AGREEMENT WITH CUSHMAN & WAKEFIELD, INC., TO ACT AS SOLE AGENT ON DISTRICT’S BEHALF FOR PURCHASE OF REAL PROPERTY.**

MSC Evilsizer/McMullen

The Governing Board approved an agreement between Palomar Community College District ("District") and Cushman & Wakefield, Inc. (Contractor). Contractor will assist District in locating appropriate real estate and in negotiations for the acquisition of a site to accommodate District’s requirement to develop an education center in the southern part of the District in accordance with 2022 Master Plan. **EXHIBIT IV-3**

The Vote was unanimous.

V. **BOARD WORKSHOP**

1. **Review and discuss BP 2715 Code of Ethics/Standards of Conduct.**

The Board reviewed and discussed BP 2715 Code of Ethics/Standards of Conduct. It was determined that this policy is up-to-date and contains procedures that will be taken should a Board member violate the Code of Ethics.

2. **Discuss Mid-Year Check-in Report (Review goals; discuss related activities that are planned and/or completed)**

At this time Ms. Michelle Barton, Director of Institutional Research and Planning, reviewed the Board’s Effectiveness and Review Cycle. Ms. Barton explained that the review cycle begins with the Board establishing new goals and finalizing their year-end goals. As the Board continues through the cycle, the Board is becoming informed and aware of progress through a series of Board workshops. As part of the cycle, the Board spends time reviewing Institutional Effectiveness Indicators, Student Outcomes, and the Accountability Report for the Community Colleges (ARCC – AB 1417).

The Board reviewed and discussed the mid-year check-in report which reflected progress on related activities completed by the Board to date, ongoing activities, and activities completed by the institution in support of the Board’s goals.

VI. **ADJOURNMENT**

The meeting was adjourned at 6:15 p.m.

Nancy C. Chadwick, President

Mark Evilsizer, Secretary
A. **CALL TO ORDER**

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. **ROLL CALL**

**TRUSTEES PRESENT:**

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT  
MICHELE T. NELSON, PH.D., VICE PRESIDENT  
MARK R. EVILSIZER, M.A., SECRETARY  
DARRELL L. MC MULLEN, M.B.A., TRUSTEE  
ROSE MARIE DISHMAN, PH.D., TRUSTEE  
ROBERT FREDERICK, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. **PUBLIC COMMENTS** – There were none.

C. **RECESS TO CLOSED SESSION**

The Board went into Closed Session at 4:02 p.m., to discuss:

2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
   a. Discussion of potential sites in the southern portion of the District.
7. Consider granting honorary degree, pursuant to Ed. Code §72122.
CC. RECONVENED TO OPEN SESSION

The meeting reconvened to Open Session at 5:02 p.m.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

Board President Chadwick reported the following:

The Governing Board voted unanimously in closed session not to re-employ an educational administrator, employee number 004201989, for the 2010-2011 academic year and directs the Assistant Superintendent/Vice President for Human Resource Services to send the appropriate notice.

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Jayne Conway, Educational Administrative Representative/Administrative Association; Director, Student Health Services
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT’S OFFICE FOR TWO YEARS FROM THE MEETING DATE.


In compliance with Palomar Community College District AP 2610-Presentation of Initial Collective Bargaining Proposals, the Governing Board of the Palomar Community College District will hold a public hearing on April 14, 2009, so that representatives of the public in this District may have an opportunity to express themselves to the Board regarding the Palomar Faculty Federation’s proposal for negotiations for academic years 2009-2010, 2010-2011, and 2011-2012. The Palomar Faculty Federation’s proposal is available for reviewed in the Human Resource Services office. EXHIBIT D

DD. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

Dr. Steven Kinsella, Superintendent/President, Gavilan College, and Accreditation Site Team Chair, introduced Dr. Doug Houston, Team Assistant - Superintendent/President, Lassen College, and Suzanne Bullé, Executive Assistant at Gavilan College.
E. APPROVAL OF MINUTES

MSC Evilsizer/Nelson

2. The Governing Board approved the Minutes of the Special Meeting of February 24, 2009.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Change the following items under NEW BUSINESS:

N.33. An item will appear on the agenda for the March 10, 2009 April 14, 2009, meeting.

N.35. An item will appear on the agenda for the April 14, 2009, meeting requesting the Governing Board to vote for nine seven candidates for the CCCT Board.

G. REPORTS/PRESENTATIONS

1. Early Acceptance Program – Lynda Halttunen, Dean of Counseling; Richard Borden, Research Analyst, Institutional Research & Planning

Dean Halttunen gave an update on the Early Acceptance Program (EAP), which has been in existence for two years and currently planning its third year. She shared a video highlighting last year's event. Dr. Borden presented data on the EAP student enrollment behaviors and outcomes which were tracked and monitored over time.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick announced that the Legislative Analyst's office is looking closely at the impact of the federal stimulus which is known as the American Recovery and Reinvestment Act. There is some concern regarding raising fees in community colleges. She urged everyone to stay informed in what is being discussed in terms of budget implications. Trustee Chadwick reported that SDICCCA will be listening to what the various campuses are doing regarding going green and sustainability. She also mentioned that the reauthorization of the Higher Education Act has a provision to fund pilot programs for textbook rentals across the country. It will be an opportunity for many campuses across the country to apply for these funds to begin a textbook rental program. Trustee Chadwick said she attended the State of the County Address as well as the State of the City Address in San Marcos. She, along with Superintendent/President Deegan, attended a meeting of the South Poway Residents Association where there is an overwhelming interest in attaining a south campus. She also attended the retirement of Omero Suarez who was the Superintendent/President of Grossmont-Cuyamaca Community College District, and who was very instrumental in establishing the Board Alliance of SDICCCA.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Rose Marie Dishman attended the local production of Boy Gets Girl at the Howard Brubeck Theatre. She commented that it was an excellent production and looked forward to attending others.

Trustee Darrell McMullen commented on an article in the North County Times regarding the March 15th notices issued to employees in the K-12 school system. He expressed his appreciation of Palomar College employees and understands that it has been a joint effort on everyone's behalf to keep the campus going with the current budget issues.
Trustee Mark Evilsizer announced that he met the new President of Mira Costa College, Dr. Francisco Rodriguez, and said Dr. Rodriguez is interested in working collaboratively with Palomar and to meet the needs of students of North County. Trustee Evisizer was invited to join the Executive Board of the California Association of Latino Community College Trustees. The group will be instrumental in helping to shape policy among the community colleges within the state and address the growing demographic of Latino students in the state. Trustee Evilsizer also announced that the Encuentros Leadership of North County San Diego will be presenting a leadership speaker series, which will be held at Mira Costa College.

Trustee Michele Nelson commented that she is involved with a shelter at her church where there was a 21-year-old young man who was homeless. She brought him to Palomar College Escondido Center and turned him over to the wonderful staff for assistance. She expressed her deep gratitude to the staff and knows Palomar will make a difference in this young man’s life.

Student Trustee Rob Frederick announced that ASG elections will be held in May and expressed his appreciation of working with the administration, faculty, and staff during his term as Student Trustee/ASG President. He announced that he was asked by the Student Trustee Association for California Community Colleges to write a statement in a pamphlet that will be included in an orientation packet to new student trustees.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan reported on another Palomar College student success story: Serigio Ita attended Palomar in the Bridges Program, transferred to CSUSM, and now has been accepted at Harvard University to pursue his Ph.D. President Deegan announced that Palomar will be participating in the 2nd Annual San Marcos Education Summit which also involves participation of the Superintendent from San Marcos Unified School District, the President from CA State University, San Marcos, and the Mayor of the City of San Marcos getting together talking about educational issues in the City. President Deegan reported that the Rotary Club from Camp Pendleton has committed $100,000 donation from their gala fundraising event to help with the Heroes Fund. The Heroes Fund is set up to assist the men and women, and their families, who are coming back from the Middle East and to augment beyond what they get in GI benefits. He thanked the members of the Foundation for supporting the College in so many areas, particularly during these hard times.

President Deegan thanked Professor Brannick for taking the lead in setting up the vigil, which was an opportunity for members of the lesbian, gay, bisexual, transgender community to talk about their experience on campus. He is committed to making Palomar College a safe place for students and staff, free from any type of discrimination. President Deegan read the following letter which will be distributed to the college community:

Dear Palomar Community:

Over the past several months, two of our faculty members received disturbing messages through the mail referencing hateful and threatening language. One of these messages targeted members of the gay community.

I want to make clear that Palomar College strongly supports our lesbian, gay, bisexual, and transgender (LGBT) faculty, staff, and students. We will protect their right of freedom of expression and will continue to celebrate the diversity of the entire campus community.

We believe that a college should be a safe place for its faculty, staff, students, and the public, in every sense of the word -- safe physically, emotionally, academically, and intellectually for every individual who seeks, provides, or supports public education. We believe that Palomar College should be a beacon in the community for tolerance and acceptance where -- to paraphrase Dr. Martin Luther King Jr. -- one is judged by the quality of his or her character.

The Palomar College administration calls on all members of our college and the public to promote, foster, and support the tolerance, understanding, and acceptance of everyone in our
community, in an ongoing commitment to embrace diversity as an essential element of our growth as a college and a society. Palomar College rejects all acts of intolerance and discrimination based on race, ethnicity, disability, sexual orientation, gender, age, religion, and political beliefs.

Please join me in supporting our commitment to acceptance and tolerance for all individuals. We at Palomar College value each member of our community for his or her unique talents and contributions. We are committed to supporting an environment where we can learn and work together in an atmosphere of respect for diversity and differences of opinion.

With respect,

Robert P. Deegan
Superintendent/President

1. Report of Vice President for Instruction

   a. Accreditation Self-Study Progress Report – Berta Cuaron

   **Vice President Berta Cuaron** commented that it has been a very busy week with the accreditation team site visit underway. The Team has been busy conducting a number of interviews with both individuals as well as groups. They have also attended some college governance committees. She encouraged everyone to attend one of the college forums scheduled; it is an opportunity for the college community, faculty, staff, students, and administrators to make comments to the team members. The exit report is scheduled on Thursday at 2:00 p.m. in the Howard Brubeck Theatre.

   Vice President Cuaron commented that Denise Rudy, Dental Assisting Program, reported on student passing rates in the Dental Assisting Program. They have had a passing rate of 95.5% up from last year which was at 87.5%. Palomar had 21 students who took the exam in 2008 and 14 students in 2007, so not only are there more students taking that exam, but succeeding at a much better passing rate. She commended the faculty and the staff for continuing improving student success. Vice President Cuaron attended the vigil on Thursday evening and commented that we need to look at our campus climate and ensure that we embrace any and all who come to Palomar College as a faculty member, staff, student, or administrator. We must also ensure that everyone feels safe when they walk on this campus and in the classroom.

2. Report of Vice President for Student Services

   **Vice President Joe Madrigal** announced two special recognitions. One is an example of student success and the second presentation will be recognition of one of our faculty/coach accomplishments. He introduced Acting Chief Tony Cruz who recognized a former Palomar student, Officer Gilberto Ontiveros. Officer Ontiveros began his adult life by serving his country in the U.S. Air Force. After his four years of honorable and faithful service in the Air Force, he came to Palomar College to pursue his college education. He attended Palomar College and received an AA Degree in Administration of Justice, Law Enforcement, and an AA Degree in Liberal Arts & Sciences. He made the Dean's list every semester. While at Palomar, Officer Ontiveros was employed at the Palomar College Police Department starting as an intern under mentorship of Professor Kevin Barrett. He did an exceptional job and was hired on as a Community Service Officer after completion of his internship. During this time he also worked as a substitute teacher for the San Marcos Unified School District. After completion of his academic work at Palomar, he transferred to CSUSM earning a BA Degree in Criminology and Justice Studies and graduated magna cum laude. In January, 2009, Officer Ontiveros graduated from the California Highway Patrol academy. He is a living testament of a young person who took advantage of the outstanding curriculum and programs at Palomar College; embraced all the opportunities and utilized all of the resources provided by Palomar to achieve student success. Officer Ontiveros thanked the Board for the recognition.
Scott Cathcart, Athletic Director, recognized head baseball coach, Cord Buck Taylor. This past January, Coach Taylor was the first ever in the state of California to be named the California Community College Baseball Coaches Association Coach of the Year. This happened at the American Baseball Coaches Association National Meeting that was held on the flight deck of the USS Midway. He is in his ninth year with the Palomar College baseball program; his first five years was as assistant coach to Bob Vetter who held the position for 25 years. He is in his fourth year as head coach. In his first year as head coach he lead his team to the Pacific Coast Conference Championship and became the first coach ever to be named the Pacific Coast Conference Coach of the Year in his first year as head coach. Buck is a local product from Carlsbad High School; he attended Mira Costa College and went on to play baseball at San Francisco State University. He earned his MA at Azusa Pacific. Coach Taylor thanked the Board for the recognition and said Palomar College has transferred 51 student athletes which is 100% of their athletes. He will be travelling with the U.S. Military All Stars as a coach of the baseball team this summer.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd updated the Board on budget issues. She reported that the quarterly meeting of the ICOC which took place last week. Laura Gropen, Interim Director of Communications, put together a draft of the annual report for the ICOC which was given to them at the meeting for input. It is anticipated that the report will be published and a Board report will be held sometime in June or July. Vice President Dowd announced that there will be three vacancies on the ICOC which will be advertised and recommendations will be brought to the Board for action.

4. Report of Vice President for Human Resource Services - no report

Resumption of Regular Agenda

J. APPROVAL OF CONSENT CALENDAR ITEMS

REPLACEMENT OF WARRANT

1. APPROVED DRAWING NEW WARRANT

MSC Evans/McMullen

The Governing Board authorized the Disbursing Officer to draw a new warrant as follows:

a. Warrant #76-111983, dated January 22, 2004, in the amount of $54.00, to Christian C. Kliebenstein, 1212 S. Pacific Street #3, Oceanside, CA 92054. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
DESTRUCTION OF RECORDS

2. CONFIRM CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE; AND AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §16023, CALIFORNIA ADMINISTRATIVE CODE

MSC Evilsizer/McMullen

The Governing Board approved the records identified below, which have been certified by the Director of Enrollment Services, as designee of the Superintendent of the District, as accurate in detail; and approved that the following records are hereby confirmed to be Class 3-Disposable, and may be destroyed in accordance with Article 2, Sections 16023 through 16028, of Article 5, California Administrative Code.

SPRING, SUMMER, AND FALL 2004
Applications
Course Request – Add/Drop forms
Drop Rosters and Cards
Attendance Rosters
Noncredit Applications

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

3. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC Evilsizer/McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individual equivalency to minimum qualifications for the disciplines listed:

Victor Serrano         Automotive Technology

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring & Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

SPRING 2009

BEHAVIORAL SCIENCES
O'Brien, Matthew          Psychology       $52.55
                          M.A., Psychology
                          B.A., Psychology

TRADE & INDUSTRY
Serrano, Victor           Automotive Technology $51.30
                          Eminence in the Field
FALL 2009

ATHLETICS
Campbell, Pamela K. Athletics & Competitive Sports $51.30
B.S., Kinesiology
2+ Years Experience

FOREIGN LANGUAGES
Brown, Joan E. French $54.30
M.A., French
B.A., French

OCCUPATIONAL & NONCREDIT PROGRAMS
Melton, William J. Construction Inspection $51.30
B.S., Civil Engineering
2+ Years Experience

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. RATIFIED REHIRING OF PROBATIONARY FACULTY

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the rehiring for the 2009-2010 academic year of the following as second year probationary faculty members:

Harry J. Baker Library
Lisa Bertotti Nursing Education
Lesley E. Blankenship-Williams Life Sciences
Kenneth J. Dodson Graphic Communications
Marlene G. Forney Library
Gene A. Gushansky Life Sciences
Sergio H. Hernandez Trade and Industry
Lori E. Meyers Disability Resource Center/EOP&S
Samantha N. Sangsano Nursing Education
Geoffrey L. Schroder Nursing Education
Jonathan P. Smith Economics, History & Political Science

The Governing Board ratified the recommendation of the Superintendent/President regarding the rehiring for the 2009-2010/2010-2011 academic years of the following as third/fourth-year probationary faculty members:

Carol M. Bruton Business Administration
Wing H. Cheung Earth, Space, and Aviation Sciences
James D. Elghmey Behavioral Sciences
Hope R. Farquharson Nursing Education
Craig A. Forney Behavioral Sciences
Erin M. Hiro Communications
Kimberly M. Marshall Life Sciences

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
6. **RATIFIED GRANTING OF TENURE**

   MSC Evilsizer/McMullen

   The Governing Board ratified the recommendation of the Superintendent/President regarding the **granting of tenure** effective for the **2009-2010 academic year** to the following faculty members:

   - Anna V. Aguilera
   - Mary J. Cassoni
   - Ryan D. Emerick
   - Matthew T. Estes
   - Tracy L. Fung
   - Kathleen A. Grove
   - Carlton J. Lofthouse
   - Russell C. McDonald
   - Linda D. Morrow
   - Henry P. Ordille
   - Jose Carlos Pedroza
   - Ellen B. Weller
   - Brandan F. Whearty

   **Extended Opportunity Programs & Services**
   **Business Administration**
   **Behavioral Sciences**
   **Economics, History & Political Science**
   **English as a Second Language**
   **Behavioral Sciences**
   **Public Safety Programs**
   **Financial Aid, Veterans’ & Scholarship Services**
   **Library**
   **Emergency Medical Education**
   **Foreign Languages**
   **Performing Arts**
   **Speech Communication/Forensics/ASL**

   The Vote was unanimous.
   Student Trustee Advisory Vote: Aye

7. **RATIFIED CLASSIFIED EMPLOYMENT**

   MSC Evilsizer/McMullen

   The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

   a. Name: **RONALD A. SCHROEDER**
   Position: Skilled Maintenance Technician
   Department: Facilities/Building Services
   Position #: 5652
   New?: No
   Remarks: Replacement for Harvey Adrian; transfer for Mr. Schroeder.
   Sal Grade/Stp: 17/4
   Salary: $3,642.33/month
   % of Position: 100%
   # Mos: 12
   Effective: March 11, 2009
   Account #(s): A-212200-542100-65100-0000000/100%

   The Vote was unanimous.
   Student Trustee Advisory Vote: Aye

8. **APPROVED PERSONNEL ACTIONS/HISTORY**

   MSC Evilsizer/McMullen

   The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **February, 2009** and **short-term employees** for the month of **March, 2009**. **EXHIBIT J-8**

   The Vote was unanimous.
   Student Trustee Advisory Vote: Aye
9. **RATIFIED LEAVES OF ABSENCE**

MSC Evilsizer/McMullen

a. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective February 3, 2009, through April 27, 2009, to Valarie R. Caromagno, Administrative Assistant, Finance and Administrative Services.

b. The Governing Board ratified the recommendation of the Superintendent/President granting an Intermittent Family Medical Leave of Absence with no effect on benefits, effective February 16, 2009, for a maximum of 480 hours, to Nicole L. Knotts, Site Supervisor, Child Development Center.

c. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective January 6, 2009, through January 25, 2009, to Lentonio D. Payton, Storekeeper, Business Support Services.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. **ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

L. **REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION**

   Report of the Faculty Senate – Faculty Senate President, Monika Brannick, recognized Claudia Duran, ASG Vice President, for her help in the preparations for the vigil. Ms. Brannick thanked the administration for their participation at the vigil. She reported that the Faculty Senate endorsed two resolutions brought forth by the Associated Student Government: 1) to create a link on the College home page notifying students when classes are canceled which will be most helpful for students who travel from far away; 2) the Senate endorsed in general the expansion of the snack shack. Ms. Brannick also said the Senate reviewed a few policies and Procedures from Chapter 4 – Instructional Services.

2. **INFORMATION**

   Report of the Palomar Faculty Federation – Shannon Lienhart, PFF Co-President, thanked the administration for working with PFF to help resolve some very difficult personnel issues and to help some faculty transition into retirement. She announced that the first meeting for negotiations was held last week to discuss ground rules. The lead negotiator is Dr. Rocco Versaci.

3. **INFORMATION**

   Report of the Administrative Association – Jayne Conway, Educational Administrative Representative to the Executive Council/Administrative Association, reported on a training session hosted by Palomar College for supervisors and administrators which is part of a continuing series. She thanked 3C Media for telecasting the training throughout the state community colleges.
4. **INFORMATION**

Report of the Confidential and Supervisory Team – No report.

5. **INFORMATION**

Report of the CCE/AFT – Neill Kovrig, CCE President, reported that CCE is working on a resolution on tolerance and Code of Ethics. He commented that members of CCE will be travelling to Los Angeles regarding the first unfair labor charge which was filed with PERB. He invited everyone to attend Classified Staff Development Day which will be held March 25. Lastly, Elections for CCE President and Vice President will be held in May.

6. **INFORMATION**

Report of the Associated Student Government

Rob Frederick, Associated Student Government President, reported that two resolutions were forwarded to the Faculty Senate for endorsement and also reported on several student events scheduled to take place on campus.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **REVIEWED AND APPROVED PURCHASES**

MSC McMullen/Evisizer

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget: EXHIBIT N-1

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<th>Purchase Orders</th>
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye


MSC Evisizer/Nelson

The Governing Board ratified and approved all contracts and agreements for the period December 15, 2008, through February 16, 2009 and entered into on behalf of the Palomar Community College District. EXHIBIT N-2

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
3. **APPROVED RESOLUTION RENDERING ZONING ORDINANCES INAPPLICABLE TO CLASSROOM FACILITY AND ANCILLARY USES FOR THE PALOMAR COMMUNITY COLLEGE-NORTH EDUCATION CENTER PROJECT**

MSC Evilsizer/Nelson

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**RESOLUTION NO. 09-20996**

**WHEREAS,** California Government Code section 53094 authorizes the governing board of a school district, by vote of two-thirds of its members, to render a county's zoning ordinance inapplicable to a proposed use of property by the school district for classroom facilities; and

**WHEREAS,** the Governing Board (the "Board") of the Palomar Community College District (the "District") deems it necessary and advisable to develop the Palomar Community College-North Education Center Project ("Project") on approximately 85-acres of real property located northeast of the intersection of State Route 76 and Interstate 15 ("Property") within the County of San Diego, for community college classroom facilities and related purposes; and

**WHEREAS,** the Property is located within the S90 (Holding Area) zone of the County of San Diego; and

**WHEREAS,** the District deems it necessary and desirable to develop the Property for classroom uses and related facilities, and exercises its statutory right of exemption from local zoning ordinances applicable to the Property.

**NOW, THEREFORE, THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT FINDS, DECLARES, AND RESOLVES AS FOLLOWS:**

1. Any and all zoning ordinances of the County of San Diego otherwise applicable to the Property and the District's proposed use of said Property for classroom and related facilities are hereby declared to be inapplicable.

2. The Board shall notify the County of San Diego of its Resolution to render inapplicable the zoning ordinances for purposes of classroom facilities at the Property within ten (10) days of this Resolution.

The foregoing Resolution No. 09-20996 was adopted by the Governing Board of the Palomar Community College District at a meeting of the Board held on March 10, 2009, by the following vote:

| AYES | 5 |
| NOES | 0 |
| ABSENT | 0 |
| ABSTAIN | 0 |

Attest:

**President, Governing Board**

Palomar Community College District

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

Secretary of the Governing Board

Palomar Community College District
4. APPROVED RESOLUTION OVERRULING COUNTY OF SAN DIEGO FINDING THAT THE PALOMAR COMMUNITY COLLEGE-NORTH EDUCATION CENTER PROJECT IS INCONSISTENT WITH THE SAN DIEGO COUNTY GENERAL PLAN

MSC Evilsizer/Nelson

PALOMAR COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 09-20997

WHEREAS, the Palomar Community College District ("District") has approved development of the Palomar Community College-North Education Center Project ("Project") which is located within the County of San Diego; and

WHEREAS, the Project proposes development of portions of Horse Ranch Creek Road and Pankey Road located outside the District's jurisdiction and therefore subject to the County of San Diego ("County") General Plan ("General Plan"). In addition, the Project proposes development of classroom and related facilities which are within the District's jurisdiction and therefore are not subject to the General Plan; and

WHEREAS, Government Code section 65402 sections (a) and (c) provides that no local agency may acquire real property for street or other public purposes, or construct or authorize a public building or structure in any county which has adopted a general plan which general plan or part thereof is applicable to such real property or public building or structure, without first requesting a report as to the conformity with said general plan; and

WHEREAS, the District requested that the County provide a report regarding the Project's conformance with the County's General Plan by letter dated July 23, 2008; and

WHEREAS, on August 22, 2008, the County Planning Commission found that the Project does not conform to the General Plan because it is inconsistent with the Campus Park Specific Plan (SP 83-01) and the Circulation Element as it fails to accommodate Pankey Road/SC 260.2 through the Project site and because it proposes to construct Horse Ranch Creek Road as a new Circulation Element road; and

WHEREAS, pursuant to Government Codes section 65402(c), the District is authorized to overrule the County's finding that the Project is inconsistent with the General Plan.

NOW, THEREFORE, THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT FINDS, DECLARES, AND RESOLVES AS FOLLOWS:

1. The Project is consistent with the County's General Plan, notwithstanding the County's finding to the contrary. The Project site is designated under the General Plan as a Special Study Area ("SSA"). Areas designated SSA are not subject to any specific land use plan, but instead contemplate that future development would be subject to future studies to determine appropriate land uses and necessary infrastructure prior to development. As such, the General Plan identifies no specific land use for the Project site and, therefore, the Project does not conflict with the General Plan. Further, the District has performed the additional studies required by the SSA designation and determined that the Project is an appropriate land use. The County concluded the Project is inconsistent with the General Plan because it is inconsistent with the Campus Park Specific Plan. This is not a finding relative to the General Plan. Therefore, the County exceeded its authority in finding the Project not in conformance with the General Plan pursuant to Government Code section 65402 on this basis.
The foregoing Resolution No. 09-20997 was adopted by the Governing Board of the Palomar Community College District at a meeting of the Board held on March 10, 2009, by the following vote:

AYES: 5
NOES: 0
ABSENT: 0
ABSTAIN: 0

Attest:

Secretary of the Governing Board
Palomar Community College District

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. APPROVED PRE-QUALIFICATION OF BIDDERS QUESTIONNAIRE PACKAGE FOR FORTHCOMING DISTRICT-FUNDED AND PROP M PUBLIC WORKS PROJECT BIDS

MSC Evilsizer/Nelson

The Governing Board approved the Pre-Qualification Questionnaire Package and authorizes the District to proceed with the Pre-Qualification bidding process. EXHIBIT N-5

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. APPROVED LICENSE AGREEMENT WITH SAN DIEGO HABITAT CONSERVANCY FOR ACCESS TO BIOLOGICAL OPEN SPACE EASEMENT – SAN MARCOS CAMPUS

MSC McMullen/Evilsizer

The Governing Board approved a license agreement with San Diego Habitat Conservancy ("Conservancy") to grant the Conservancy the right to access the District's property, in order to gain access to the natural open space easement the Conservancy controls on the east side of the San Marcos campus, as shown in Exhibit D of the Agreement, herewith attached. This is a revocable License Agreement and the District can terminate agreement upon a 30-day written notice. EXHIBIT N-6

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
7. **APPROVED MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO COUNTY HEALTH & HUMAN SERVICES AGENCY FOR CALWIN WEB INQUIRY ACCESS (CalWORKS PROGRAM)**

MSC Evilsizer/Nelson

The Governing Board approved a Memorandum of Understanding (MOU) between Palomar Community College District (District), the Health and Human Services Agency (HHSA), and Strategic Planning & Operational Support (SPOS) for the purpose of allowing District’s staff access to certain CalWIN Web Inquiry Application files in order to verify the student’s participation in CalWorks, as required by Title 5 guidelines. This MOU shall be in effect continuously unless terminated by mutual agreement and/or by state and/or federal directive and/or breach of confidentiality. There is no charge for the services. **EXHIBIT N-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVED AGREEMENT WITH UNIVERSITY OF CALIFORNIA SAN DIEGO (UCSD) FOR THE GEAR UP PARTNERSHIP PROGRAM’S SUMMER CAMP AT UNIVERSITY OF CALIFORNIA SAN DIEGO (UCSD) AUGUST 2-9, 2009.**

MSC Evilsizer/McMullen

The Governing Board approved a conference agreement between the Regents of the University of California, referred to as “UC San Diego” on behalf of the University of California and Palomar Community College District in order for the Gear-Up Partnership Program to host a summer camp for 174 Gear-Up high school students and 26 staff at UCSD August 2 – 9, 2009. The camp will include structured learning as well as field trips focused on health science careers. Total cost, including room and board for staff and students is calculated at $77,115.72 and shall be paid through Grant Funded Student Programs (Gear-Up).

Furthermore, the Governing Board authorizes the non-refundable deposit of $6,000.00 be made payable to the UC Regents and pre-payment of the balance due of $71,115.72 be made payable prior to the due date of July 6, 2009. **EXHIBIT N-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVED AGREEMENT WITH CALIFORNIA STATE UNIVERSITY – FULLERTON DEPARTMENT OF NURSING FOR STUDENT CLINICAL PLACEMENT**

MSC Evilsizer/Nelson

The Governing Board approved an agreement between Palomar Community College District (District) and California State University – Fullerton (University) for the District’s Health Services’ department to provide clinical experience and mentoring to University’s students enrolled in Nursing. This agreement shall be in effect upon execution and continue until terminated by either party after giving the other party 30 days advance notice. **EXHIBIT N-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
10. **APPROVED FIELD TRIP TO DEATH VALLEY, FOR PHOT 212 LANDSCAPE PHOTOGRAPHY CLASS ON APRIL 2-5, 2009**

MSC McMullen/Nelson

The Governing Board approved a field trip to Death Valley, CA, on April 2, 2009, through April 5, 2009, for PHOT 212 Landscape Photography class. Class will photograph well-known landscape and historic locations. Students will be responsible for providing their own transportation and lodging. **EXHIBIT N-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVED FIELD TRIP FOR SPEECH 290 CLASS TO TRAVEL TO WOODLAND HILLS CENTER MARRIOTT FOR STUDENT PARTICIPATION IN THE CA COMMUNITY COLLEGE FORENSIC ASSOCIATION (CCCFA) SPEECH & DEBATE TOURNAMENT, MARCH 17-22, 2009**

MSC McMullen/Nelson

The Governing Board approved Speech 290 class to travel to Woodland Hills Center Marriott, Woodland Hills, CA, for students to participate in the CA Community College Forensic Association (CCCFA) Speech & Debate Tournament, March 17-22, 2009. **EXHIBIT N-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVED FIELD TRIP FOR SPEECH 290 CLASS TO TRAVEL TO THE UNIVERSITY OF THE PACIFIC FOR STUDENT PARTICIPATION IN THE NATIONAL PARLIAMENTARY DEBATE ASSOCIATION CHAMPIONSHIPS, HELD MARCH 27 – 30, 2009**

MSC McMullen/Nelson

The Governing Board approved Speech 290 class to travel to the University of the Pacific, Stockton, CA, for students to participate in the National Parliamentary Debate Association Championships, March 27-30, 2009. **EXHIBIT N-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVED FIELD TRIP FOR SPEECH 290 CLASS TO TRAVEL TO PORTLAND OREGON FOR STUDENT PARTICIPATION IN THE PHI RHO PI NATIONAL SPEECH AND DEBATE TOURNAMENT AND CONFERENCE, APRIL 3 – 12, 2009**

MSC McMullen/Nelson

The Governing Board approved Speech 290 class to travel to Portland Marriott Downtown Waterfront Hotel, Portland, OR, for students to participate in the Phi Rho Pi National Speech & Debate Tournament and Conference, April 3 – 12, 2009. **EXHIBIT N-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
14. APPROVED FIELD TRIP TO SACRAMENTO, CA. TO ATTEND THE JOURNALISM ASSOCIATION OF COMMUNITY COLLEGES STATE CONVENTION, MARCH 26-29, 2009

MSC McMullen/Nelson

The Governing Board approved an extended field trip for instructors and 7 students enrolled in Journalist 105, 205, 210, 215 and 295 to attend the Journalism Association of Community Colleges State Convention, March 26-29, 2009. EXHIBIT N-14

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. APPROVED FIELD TRIP TO PHOENIX, AZ, TO ATTEND THE NATIONAL COUNCIL ON EDUCATION FOR THE CERAMIC ARTS (NCECA) ANNUAL CONFERENCE, APRIL 8-11, 2009

MSC McMullen/Nelson

The Governing Board approved an extended field trip for instructor and (4) students enrolled in Art 295 & Art 197D to attend the National Council on Education for the Ceramic Arts (NCECA) Annual Conference in Phoenix, AZ, April 8-11, 2009. EXHIBIT N-15

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. APPROVED STUDY ABROAD PROGRAM AND AGREEMENT WITH ESTUDIO SAMPERE INTERNACIONAL TO OFFER SPANISH CLASSES IN SPAIN, SPRING 2009

MSC Evilsizer/Nelson

The Governing Board approved an agreement between the Palomar Community College District and Estudio Sampere Internacional, Madrid, Spain, for the purpose of allowing the District's Foreign Languages Department to conduct a Study Abroad Program in Spain from May 23, 2009, to June 21, 2009. Transfer level Spanish classes will be offered. Participants are responsible for paying for all fees including transportation, housing, insurance, books, materials, and personal expenses. EXHIBIT N-16

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. AUTHORIZATION TO EXECUTE CONTRACTS FOR FORTHCOMING BID # B-9003: ESCONDIDO CENTER T.L.C. (THE LEARNING CENTER) FURNITURE

MSC McMullen/Evilsizer

The Governing Board hereby authorizes Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business and Contract Services, to execute contracts, in a total amount not to exceed $150,000.00, to the lowest responsive bidders for forthcoming Bid # B-9003 for furniture for the Escondido Center TLC (The Learning Center). As further explained in Exhibit N-17, funding for the furniture will come from Basic Skills Funds which will revert back to the State if not totally spent by June 30, 2009. To allow vendors sufficient lead time to deliver the furniture by the deadline of June 30, 2009, contracts must be awarded promptly after bid opening. The contract awards will be
brought back to the Governing Board for ratification at a future Governing Board meeting.

**EXHIBIT N-17**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**18. ACCEPTED THE SELECTION OF COOK COATINGS, INC., AS THE LOWEST RESPONSIVE BIDDER, BID #107-09, REPAIR & RECOAT OF EXISTING POLYURETHANE FOAM ROOFS – SAN MARCOS CAMPUS**

MSC Evisizer/McMullen

The Governing Board accepted the bid of Cook Coatings, Inc., 33832 Zeiders Road, Menifee, CA 92584, as the lowest responsive bidder for Bid # 107-09: Repair and Recoat of Existing Polyurethane Foam Roofs – San Marcos campus.

Furthermore, the Governing Board approved a contract between Palomar Community College District and Cook Coatings, Inc., in the amount of $59,800 and Alternate 1: Building “F” Roof in the amount of $37,450.00 for a total contract price of $97,250.00 subject to receipt of all required bonds and insurance certificates.

**EXHIBIT N-18**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**19. RATIFIED CONTRACT WITH MURRAY CABINET & FIXTURE, INC., dba MURRAY CONSTRUCTION, FOR BID CM-10-09-MIB: CASEWORK - CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Nelson/Evisizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Murray Cabinet & Fixture, Inc., dba Murray Construction, ("Contractor") in the amount of $188,220.00. Contractor responded to the District's request for bids for Project # CM-10-09-MIB: Casework, for the construction of the MIB and was found to be the lowest responsive bidder as detailed in Exhibit N-19. **EXHIBIT N-19**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**20. RATIFIED CONTRACT WITH TOWER GLASS FOR BID CM-12-09-MIB: GLASS, GLAZING AND RAIN SCREEN SYSTEM - CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Nelson/Evisizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Tower Glass, ("Contractor") in the amount of $3,259,560.00. Contractor responded to the District's request for bids for Project #CM-12-09-MIB: Glass, Glazing & Rain Screen Systems, for the construction of the MIB and was found to be the lowest responsive bidder as detailed in Exhibit N-20. **EXHIBIT N-20**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
21. **RATIFIED CONTRACT WITH STANDARD DRYWALL, INC., FOR BID CM-09-09-MIB: METAL STUDS, DRYWALL, FIREPROOFING, DOORS AND HARDWARE, PLASTER, PAINTING AND FINAL CLEANING - CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Nelson/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Standard Drywall, Inc., ("Contractor") in the amount of $5,739,334.00. Contractor responded to the District's request for bids for Project # CM-09-09-MIB: Metal Studs, Drywall, Fireproofing, Doors & Hardware, Plaster, Painting & Final Cleaning, for the construction of the MIB and was found to be the lowest responsive bidder as detailed in Exhibit N-21. EXHIBIT N-21

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. **RATIFIED CONTRACT WITH INLAND BUILDING CONSTRUCTION COMPANIES, INC., FOR BID CM-16-09-MIB: SPECIALITIES - CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Nelson/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Inland Building Construction Companies, Inc., ("Contractor") in the amount of $639,800.00. Contractor responded to the District's request for bids for Project # CM-16-09-MIB: Specialties, for the construction of the MIB and was found to be the lowest responsive bidder as detailed in Exhibit N-22. EXHIBIT N-22

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

23. **RATIFIED CONTRACT WITH SHASTA LANDSCAPING, INC., FOR BID CM-05-09-MIB: LANDSCAPE AND IRRIGATION - CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Nelson/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Shasta Landscaping, Inc., ("Contractor") in the amount of $399,837.00. Contractor responded to the District's request for bids for Project # CM-05-09-MIB: Landscape and Irrigation, for the construction of the MIB and was found to be the lowest responsive bidder as detailed in Exhibit N-23. EXHIBIT N-23

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
24. **RATIFIED CONTRACT WITH EDGE DEVELOPMENT, INC., FOR BID CM-06-09-MIB: CONCRETE, PAVING AND SITE ENCLOSURES - CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Nelson/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and EDGE Development, Inc., ("Contractor") in the amount of $3,158,805.00. Contractor responded to the District's request for bids for Project # CM-06-09-MIB: Concrete, Paving and Site Enclosures for the construction of the MIB and was found to be the lowest responsive bidder as detailed in Exhibit N-24. EXHIBIT N-24

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

25. **RATIFIED CONTRACT WITH MITSUBISHI ELECTRIC & ELECTRONICS USA, INC., FOR BID CM-17-09-MIB: HYDRAULIC ELEVATORS - CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Nelson/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Mitsubishi Electric & Electronics USA, Inc., ("Contractor") in the amount of $350,000.00. Contractor responded to the District's request for bids for Project # CM-17-09-MIB: Hydraulic Elevators, for the construction of the MIB and was found to be the lowest responsive bidder as detailed in Exhibit N-25. EXHIBIT N-25

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

26. **APPROVED PLANS AND SPECIFICATIONS FOR SOCCER FIELD REPAIR – SAN MARCOS CAMPUS, AND AUTHORIZE NOTICE CALLING FOR BIDS IN ACCORDANCE WITH THE APPROVED PLANS AND SPECIFICATIONS**

MSC Evilsizer/Nelson

The Governing Board approved the plans and specifications prepared by Davy Architecture for the repair of the soccer field – San Marcos campus (hereinafter the “Project”), and authorize notice calling for bids pursuant to California Education Code §81641 to implement the Project in accordance with the plans & specifications approved herein.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
27. **APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Evilsizer/Nelson

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

**Contract Training**

a. **Company Name:** Bobcat Company  
   **Name of Class:** Air Conditioning Training  
   **Effective:** Spring 2009 (March 23-24, 2009)  
   **Classroom:** 16 hours @ $112.50 per hour for  
   **Instruction:** a total of $1800.00. (Paid to District)

b. **Company Name:** Bobcat Company  
   **Name of Class:** Hydraulics Level I Training  
   **Effective:** Summer 2009 (June 1 - 4, 2009)  
   **Classroom:** 32 hours @ $112.50 per hour for  
   **Instruction:** a total of $3600.00. (Paid to District)

c. **Company Name:** Bobcat Company  
   **Name of Class:** Electrical Level I & Level II Training  
   **Effective:** Summer 2009 (June 15-18, 2009)  
   **Classroom:** 32 hours @ $112.50 per hour for  
   **Instruction:** a total of $3600.00. (Paid to District)

**Class & Service Provider**

a. **Name:** Steve Bertram  
   **Name of Class:** Bobcat Air Conditioning Training  
   **Effective:** Spring 2009 (March 23-24, 2009)  
   **Instructor Rate:** $69.00 per hour

b. **Name:** Joe Schaeffer  
   **Name of Class:** Bobcat Hydraulics Level I Training  
   **Effective:** Summer 2009 (June 1-4, 2009)  
   **Instructor Rate:** $76.50 per hour

c. **Name:** Joe Schaeffer  
   **Name of Class:** Bobcat Electrical Level I & Level II Training  
   **Effective:** Summer 2009 (June 15-18, 2009)  
   **Instructor Rate:** $76.50 per hour

**Contract Training Program Spring 2009**

**Class & Service Provider**

a. **Name:** Jim Gohres  
   **Name of Class:** OSHA 8-hour Refresher Certification course  
   **Effective:** Spring 2009 (March 25, 2009)  
   **Instructor Rate:** 45% of fees collected for students instructed  
   **Fees to Student:** $125.00
**Contract Training Program Summer 2009**

**Class & Service Provider**

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<th>Name of Class</th>
<th>Effective</th>
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</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td>Rita Stansel</td>
<td>Smog Update Training 2009 course</td>
<td>Summer 2009 (May 21 – June 3, 2009)</td>
<td>45% of fees collected for students instructed</td>
<td>$295.00</td>
</tr>
<tr>
<td>b.</td>
<td>Rita Stansel</td>
<td>Level I Smog Citation course</td>
<td>Spring 2009 (June 13-30, 2009)</td>
<td>45% of fees collected for students instructed</td>
<td>$400.00</td>
</tr>
<tr>
<td>c.</td>
<td>Rita Stansel</td>
<td>Smog Update Training 2009 course</td>
<td>Summer 2009 (June 25 – July 9, 2009)</td>
<td>45% of fees collected for students instructed</td>
<td>$295.00</td>
</tr>
<tr>
<td>d.</td>
<td>Rita Stansel</td>
<td>Level I Smog Citation course</td>
<td>Summer 2009 (July 11-18, 2009)</td>
<td>45% of fees collected for students instructed</td>
<td>$400.00</td>
</tr>
<tr>
<td>e.</td>
<td>Rita Stansel</td>
<td>Smog Update Training 2009 course (FB0810328)</td>
<td>Summer 2009 (August 10 - 19, 2009)</td>
<td>45% of fees collected for students instructed</td>
<td>$295.00</td>
</tr>
<tr>
<td>f.</td>
<td>Rita Stansel</td>
<td>Level I Smog Citation Course (FB0810329)</td>
<td>Summer 2009 (August 1 - 15, 2009)</td>
<td>45% of fees collected for students instructed</td>
<td>$400.00</td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

28. **APPROVED AGREEMENT WITH DECARTE, INC., - DIRT BIKE PILOT PROGRAM THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Nelson/Evilsizer

The Governing Board approved an agreement between Palomar Community College District (hereinafter "District") and DECARTE, Inc., to provide a Dirt Bike School Pilot Program through the District's Workforce & Community Development department. Classes shall be held in Lot #9 on the San Marcos campus on Saturdays and Sundays, effective March 14, 2009, through February 28, 2010. **EXHIBIT N-28**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
29. **APPROVED HOLIDAY SCHEDULE FOR 2009-2010**

MSC McMullen/Nelson

The Governing Board approved the following schedule for 2009-2010:

<table>
<thead>
<tr>
<th>DATE</th>
<th>HOLIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, July 3</td>
<td>Independence Day (Observed)</td>
</tr>
<tr>
<td>Monday, September 7</td>
<td>Labor Day</td>
</tr>
<tr>
<td>Friday, November 13</td>
<td>Veterans' Day</td>
</tr>
<tr>
<td>Thursday, November 26</td>
<td>Thanksgiving Day</td>
</tr>
<tr>
<td>Friday, November 27</td>
<td>Local Holiday</td>
</tr>
<tr>
<td>Thursday, December 24</td>
<td>Local Holiday</td>
</tr>
<tr>
<td>Friday, December 25</td>
<td>Christmas Day</td>
</tr>
<tr>
<td>Monday, December 28</td>
<td>Admissions Day</td>
</tr>
<tr>
<td>Tuesday, December 29</td>
<td>Added Board Holiday</td>
</tr>
<tr>
<td>Wednesday, December 30</td>
<td>Added Board Holiday</td>
</tr>
<tr>
<td>Thursday, December 31</td>
<td>Local Holiday</td>
</tr>
<tr>
<td>Friday, January 1</td>
<td>New Year’s Day</td>
</tr>
<tr>
<td>Monday, January 18</td>
<td>Martin Luther King, Jr. Day</td>
</tr>
<tr>
<td>Friday, February 12</td>
<td>Lincoln's Day</td>
</tr>
<tr>
<td>Monday, February 15</td>
<td>Washington’s Day</td>
</tr>
<tr>
<td>Friday, March 26</td>
<td>Spring Holiday</td>
</tr>
<tr>
<td>Monday, May 31</td>
<td>Memorial Day</td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
30. **APPROVED WINTER HOLIDAY SCHEDULE FOR 2009-2010, 2010-2011, AND 2011-2012**

MSC Nelson/Evilsizer

The Governing Board approved the following winter holiday schedule for 2009-2010, 2010-2011, and 2011-2012:

**WINTER HOLIDAYS SCHEDULE FOR 2009-2010; 2010-2011; AND 2011-2012**

<table>
<thead>
<tr>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 13</td>
<td>December 14</td>
<td>December 15</td>
<td>December 16</td>
<td>December 17</td>
<td>December 18</td>
<td>December 19</td>
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<tr>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
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<tr>
<td>December 20</td>
<td>December 21</td>
<td>December 22</td>
<td>December 23</td>
<td>December 24</td>
<td>December 25</td>
<td>December 26</td>
</tr>
<tr>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Local Holiday</td>
<td>Christmas Day</td>
<td>Christmas Day</td>
<td>Christmas Day</td>
</tr>
<tr>
<td>December 27</td>
<td>December 28</td>
<td>December 29</td>
<td>December 30</td>
<td>December 31</td>
<td>January 1</td>
<td>January 2</td>
</tr>
<tr>
<td>Admissions Day</td>
<td>Added Bd. Holiday</td>
<td>Added Bd. Holiday</td>
<td>Local Holiday</td>
<td>New Year's Day</td>
<td>New Year's Day</td>
<td>New Year's Day</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
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<tr>
<td>December 12</td>
<td>December 13</td>
<td>December 14</td>
<td>December 15</td>
<td>December 16</td>
<td>December 17</td>
<td>December 18</td>
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<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
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<td>Work day</td>
<td>Work day</td>
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<td>December 19</td>
<td>December 20</td>
<td>December 21</td>
<td>December 22</td>
<td>December 23</td>
<td>December 24</td>
<td>December 25</td>
</tr>
<tr>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Christmas Day (Observed)</td>
<td>Christmas Day (Observed)</td>
<td>Christmas Day (Observed)</td>
</tr>
<tr>
<td>December 26</td>
<td>December 27</td>
<td>December 28</td>
<td>December 29</td>
<td>December 30</td>
<td>December 31</td>
<td>January 1</td>
</tr>
<tr>
<td>Admissions Day</td>
<td>Local Holiday</td>
<td>Local Holiday</td>
<td>Added Bd. Holiday</td>
<td>New Year's Day</td>
<td>New Year's Day</td>
<td>New Year's Day</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 18</td>
<td>December 19</td>
<td>December 20</td>
<td>December 21</td>
<td>December 22</td>
<td>December 23</td>
<td>December 24</td>
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<tr>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
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<td>December 25</td>
<td>December 26</td>
<td>December 27</td>
<td>December 28</td>
<td>December 29</td>
<td>December 30</td>
<td>December 31</td>
</tr>
<tr>
<td>Christmas Day (Observed)</td>
<td>Admissions Day</td>
<td>Local Holiday</td>
<td>Local Holiday</td>
<td>Added Bd. Holiday</td>
<td>Added Bd. Holiday</td>
<td>Added Bd. Holiday</td>
</tr>
<tr>
<td>January 1</td>
<td>January 2</td>
<td>January 3</td>
<td>January 4</td>
<td>January 5</td>
<td>January 6</td>
<td>January 7</td>
</tr>
<tr>
<td>New Year's Day (Observed)</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
<td>Work day</td>
</tr>
</tbody>
</table>

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye
31. APPROVED THE ACADEMIC CALENDAR FOR 2010-2011

MSC Evilsizer/McMullen

The Governing Board approved the Academic Calendar for 2010-2011:

2010-11

PALOMAR COLLEGE

ACADEMIC CALENDAR

SUMMER 2010

<table>
<thead>
<tr>
<th>MAY 2010</th>
<th>JUNE 2010</th>
<th>JULY 2010</th>
<th>AUGUST 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUN MON TUE WED THU FRI SAT</td>
<td>SUN MON TUE WED THU FRI SAT</td>
<td>SUN MON TUE WED THU FRI SAT</td>
<td>SUN MON TUE WED THU FRI SAT</td>
</tr>
<tr>
<td>1 2 3 4 5 6 7 8</td>
<td>1 2 3 4 5 6 7 8</td>
<td>1 2 3 4 5 6 7 8</td>
<td>1 2 3 4 5 6 7 8</td>
</tr>
<tr>
<td>9 10 11 12 13 14 15 16</td>
<td>9 10 11 12 13 14 15 16</td>
<td>9 10 11 12 13 14 15 16</td>
<td>9 10 11 12 13 14 15 16</td>
</tr>
<tr>
<td>29 30</td>
<td>31</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

JUNE 21-Aug 16

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
32. **TABLED: GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREE**

33. **INFORMATION: SABBATICAL LEAVES**

An item will appear on the agenda for the April 14, 2009, meeting, requesting the Governing Board to vote on the approval of sabbatical leaves for 2009-2010 for the following faculty members:

**FALL 2009**

Cynthia Anfinson, Mathematics Department  
Philip de Barros, Behavioral Sciences Department  
Jose Esteban, Economics, History & Political Science Department  
Karen Huffman, Behavioral Sciences Department  
Douglas Key, Earth, Space & Aviation Sciences Department  
Chantal Maher, Foreign Languages Department  
Martha Martinez, Mathematics Department  
Susan Miller, Behavioral Sciences Department  
Wendy Nelson, Communications Department  
Carlton Smith, English Department

**SPRING 2010**

Gary Alderson, Life Sciences Department  
Bruce Bishop, Speech Communications, ASL, Forensics Department  
Jim Gilardi, Life Sciences Department  
Brent Gowen, English Department  
William Jahnel, Economics, History & Political Science Department  
Anne-Marie Mobilia, Behavioral Sciences Department  
Kathleen Sheahan, Foreign Languages Department  
Debi Workman, Emergency Medical Education Department

**FULL YEAR 2009-2010**

Patricia Deen, Earth, Space & Aviation Sciences Department  
Wendy Metzger, Mathematics Department  
April Woods, Counseling Services Department

**EXHIBIT N-33**
34. **FIRST READING: REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 3 GENERAL INSTITUTION AND IN CHAPTER 7 - HUMAN RESOURCES**

This information item includes a proposal to revise the following Board Policies included in Chapter 3 - General Institution and in Chapter 7 - Human Resources. The Board will take action to adopt the following policies at its April 14, 2009, meeting:

- 3050 Institutional Code of Ethics
- 3200 Accreditation
- 3250 Institutional Planning
- 3280 Grants
- 3580 Animals on Campus
- 7175 District Awards
- 7210 Academic Employees
- 7250 Educational Administrators

The following Administrative Procedures are presented for information only:

- 7126 Applicant Background Checks
- 7127 Employment of Applicants With Criminal Records
- 7175 District Awards

These policies and procedures have gone through final reviewed through the shared governance process. EXHIBIT N-34

35. **INFORMATION: CCCT BOARD ELECTION - 2009**

An item will appear on the agenda for the April 14, 2009, meeting requesting the Governing Board to vote for seven candidates for the CCCT Board. EXHIBIT N-35

**O. BOARD REQUESTS FOR REPORTS**

1. Trustee Evilsizer – requested information on how the District handles vendors/suppliers who lose their state contractor's license while on contract with the District.

2. Trustee Chadwick – requested a report on LEEDS standards, certification, and costs.

**P. RECESS TO CLOSED SESSION** – No additional session needed.

**R. ADJOURNMENT**

The meeting was adjourned at 6:43 p.m.

Nancy Chadwick, Board President

Mark Evilsizer, Secretary of the Board
I. CALL MEETING TO ORDER

Board President Nancy Chadwick called the meeting to order at 4:00 p.m.

II. ROLL CALL

TRUSTEES PRESENT:
NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services

STAFF PRESENT:
Cheryl Ashour, Administrative Assistant, President’s Office

GUESTS:
Others present are listed on the sign-in sheets.

Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

III. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS – There were none.

Correction to Item IV-16 – change amount shown as follows: $1,100,400.00 should read $1,046,500.00

IV. NEW BUSINESS

1. ACCEPTED REQUEST TO WITHDRAW BID FROM BEST CONTRACTING SERVICES, INC., DUE TO CLERICAL ERROR IN THEIR BID SUBMITTAL ON BID #CM-29-09-BLDG. S - GLASS & GLAZING

MSC Nelson/McMullen

The Governing Board accepted the official request from BEST Contracting Services, Inc., to withdraw their bid #CM-29-09-Bldg. S - Glass & Glazing due to clerical errors per Public Contract Code Section 5103 and to forbid the company from participating further in the S-Building Project per Public Contract Code Section 5105. EXHIBIT IV.1

The Vote was unanimous.
2. APPROVED CONTRACT WITH AGAVE LANDFORMS, INC., FOR BID CM-22-09-BLDG. S: LANDSCAPE & SITE CONCRETE

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Agave Landforms, Inc., ("Contractor") in the amount of $185,202.00. Contractor responded to the District's request for bids for Project #CM-22-09-Bldg. S: Landscape & Site Concrete, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. EXHIBIT IV.2.

The Vote was unanimous.

3. APPROVED CONTRACT WITH EDGE DEVELOPMENT, INC., FOR BID CM-23-09-BLDG. S: STRUCTURAL CONCRETE

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Edge Development, Inc., ("Contractor") in the amount of $302,900.00. Contractor responded to the District's request for bids for Project # CM-23-09-S-Bldg: Structural Concrete, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. EXHIBIT IV.3.

The Vote was unanimous.

4. APPROVED CONTRACT WITH GBC CONCRETE & MASONRY CONSTRUCTION, INC., FOR BID CM-24-09-BLDG. S: MASONRY

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and GBC Concrete & Masonry Construction, Inc., ("Contractor") in the amount of $298,794.00. Contractor responded to the District's request for bids for Project # CM-24-09-S-Bldg: Masonry, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. EXHIBIT IV.4.

The Vote was unanimous.

5. APPROVED CONTRACT WITH RICHARDSON STEEL, INC., FOR BID CM-25-09-BLDG. S: STRUCTURAL STEEL & MISCELLANEOUS METALS

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Richardson Steel, Inc., ("Contractor") in the amount of $806,106.00. Contractor responded to the District's request for bids for Project # CM-25-09-S-Bldg: Structural Steel & Miscellaneous Metals, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. EXHIBIT IV.5.

The Vote was unanimous.
6. APPROVED CONTRACT WITH STOLO CABINETS, INC., FOR BID CM-26-09-BLDG. S: CASEWORK

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Stolo Cabinets, Inc., ("Contractor") in the amount of $151,000.00. Contractor responded to the District's request for bids for Project CM-26-09-S-Bldg: Casework, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. EXHIBIT IV.6.

The Vote was unanimous.

7. APPROVED CONTRACT WITH RICHARD & RICHARD CONSTRUCTION COMPANY, INC., FOR BID CM-27-09-BLDG. S: INTERIOR/EXTERIOR ASSEMBLIES

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Richard & Richard Construction, Inc., ("Contractor") in the amount of $836,711.00. Contractor responded to the District's request for bids for Project CM-27-09-S-Bldg: Interior/Exterior Assemblies, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. EXHIBIT IV.7.

The Vote was unanimous.

8. APPROVED CONTRACT WITH RICHARD & RICHARD CONSTRUCTION COMPANY, INC., FOR BID CM-28-09-BLDG. S: ROOFING & SHEET METAL

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Richard & Richard Construction, Inc., ("Contractor") in the amount of $281,107.00. Contractor responded to the District's request for bids for Project CM-28-09-S-Bldg: Roofing & Sheet Metal, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. EXHIBIT IV.8.

The Vote was unanimous.

9. APPROVED CONTRACT WITH CENTEX GLAZING, INC., FOR BID CM-29-09-BLDG. S: GLASS & GLAZING

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Centex Glazing, Inc., ("Contractor") in the amount of $650,807.00. Contractor responded to the District's request for bids for Project CM-29-09-S-Bldg: Glass & Glazing, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. EXHIBIT IV.9.

The Vote was unanimous.
10. **APPROVED CONTRACT WITH PACIFIC COAST COMMERCIAL FLOORING FOR BID CM-30-09-BLDG. S: FLOOR FINISHES**

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Pacific Coast Commercial Flooring, ("Contractor") in the amount of $191,715.00. Contractor responded to the District's request for bids for Project # CM-30-09-Bldg. S: Floor Finishes, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. **EXHIBIT IV.10.**

The Vote was unanimous.

11. **APPROVED CONTRACT WITH SIMMONS & WOOD, INC., FOR BID CM-31-09-BLDG. S: PAINTING**

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Simmons & Wood, Inc., ("Contractor") in the amount of $46,950.00. Contractor responded to the District's request for bids for Project # CM-31-09- Bldg. S: Painting, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. **EXHIBIT IV.11.**

The Vote was unanimous.

12. **APPROVED CONTRACT WITH RVH CONSTRUCTORS, INC., FOR BID CM-32-09-BLDG. S: MISCELLANEOUS SPECIALTIES**

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and RVH Constructors, Inc., ("Contractor") in the amount of $183,600.00. Contractor responded to the District’s request for bids for Project # CM-32-09- Bldg. S: Misc. Specialties, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. **EXHIBIT IV.12.**

The Vote was unanimous.

13. **APPROVED CONTRACT WITH INLAND EMPIRE ARCHITECTURAL SPECIALTIES, INC., FOR BID CM-33-09-BLDG. S: ELEVATOR**

MSC Evilsizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Inland Empire Architectural Specialties, Inc., ("Contractor") in the amount of $122,473.00. Contractor responded to the District’s request for bids for Project # CM-32-09- Bldg. S: Elevator, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. **EXHIBIT IV.13.**

The Vote was unanimous.
14. **APPROVED CONTRACT WITH J G TATE FIRE PROTECTION SYSTEMS, INC., FOR BID CM-34-09-BLDG. S: FIRE SPRINKLERS**

MSC Evisizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and JG Tate Fire Protection, Inc., ("Contractor") in the amount of $49,111.00. Contractor responded to the District's request for bids for Project # CM-34-09- Bldg. S: Fire Sprinklers, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. **EXHIBIT IV.14.**

The Vote was unanimous.

15. **APPROVED CONTRACT WITH ABLE HEATING & AIR CONDITIONING, INC., FOR BID CM-35-09-BLDG. S: HVAC, PLUMBING & SITE UTILITIES**

MSC Evisizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Able Heating & Air Conditioning, Inc., ("Contractor") in the amount of $1,078,500.00. Contractor responded to the District's request for bids for Project # CM-35-09-Bldg. S: HVAC, Plumbing & Site Utilities, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. **EXHIBIT IV.15.**

The Vote was unanimous.

16. **APPROVED CONTRACT WITH CONSTRUCTION ELECTRIC, INC., FOR BID CM-36-09-BLDG. S: ELECTRICAL, LOW VOLTAGE & DRY UTILITIES**

MSC Evisizer/Nelson

The Governing Board approved a contract between Palomar Community College District ("District") and Construction Electric, Inc., ("Contractor") in the amount of $1,046,500.00. Contractor responded to the District's request for bids for Project #CM-36-09-Bldg. S: Electrical, Low Voltage & Dry Utilities, for the construction of the Health Services Building (HS) and was found to be the lowest responsive bidder. **EXHIBIT IV.16.**

The Vote was unanimous.

17. **APPROVED HONORARY ASSOCIATE IN HUMANE ARTS DEGREE**

MSC Nelson/Dishman

The Governing Board conferred the degree of **Associate in Humane Arts** with all rights, benefits, and privileges appertaining thereto, in recognition of distinguished community service, upon **VIRGINIA DOWER.** The degree will be conferred at the commencement ceremony in May.

The Vote was unanimous.

V. **BOARD WORKSHOP - DISCUSSION**

1. Accreditation Team Site Visit recommendations.

Notes from the Accreditation Site Visit Exit Report were given to the Trustees. The recommendations were discussed in detail.
VI.  ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

Nancy Chadwick, Board President

Mark Evilsizer, Secretary of the Board
A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:
NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHÈLE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ROBERT FREDERICK, STUDENT TRUSTEE

TRUSTEE ABSENT:
DARRELL L. MC MULLEN, M.B.A., TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS – There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:


2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.


4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.


6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
   a. Discussion of potential sites in the southern portion of the District.
The meeting reconvened to Open Session at 5 p.m. Board President Chadwick reported the following:

The Governing Board voted unanimously in closed session to approve a settlement and release agreement between the District and employee #000132318.

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Theo Brockett, Vice President, Administrative Association; Manager, Escondido Center
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT’S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

1. Roy R. Archer – Dumbing down of Associate Degree
2. Linda Dudik – American History Requirement
3. Marilee Nebelsick-Tagg – Units of nursing curriculum
4. Kathy Clyne – NS Degree in Nursing
5. Irene Stiller – Nursing student in support of AS Degree
6. Lainee Marino – Nursing student in support of AS Degree
7. Melissa Parr – Nursing Program
8. Norm Achen – In support of American History
9. Tom Helmantoler – Nursing Degree
10. Judy Eckhart – AS and AA Nursing Degrees
11. Monika Brannick – AS and AA Nursing Degrees

At this time, Monika Brannick, Faculty Senate President and Curriculum Committee Co-Chair, requested the following statement be recorded in the minutes:

"ASN Riders

The Curriculum approves the Associate of Sciences, Nursing degree only because of the exceptional and emergency situation that threatens the Nursing Program’s accreditation. The creation of a Palomar College Associates degree that does not include the American History and Institutions requirement sets no precedent for any other degree and is only an extraordinary measure taken to preserve the Nursing Program’s national accreditation.

The Curriculum Committee reaffirms its enduring commitment to the American History and Institutions requirement as a fundamental component of the Associates Degree offered by Palomar College. The Curriculum Committee approves the Associate of Sciences Nursing degree based on its understanding that the Associate of Arts Nursing degree, inclusive of the
American History and Institutions requirement, will remain the primary and preferred degree offered by the Nursing Program.

The Curriculum Committee requests that the Faculty Senate and the Governing Board, in considering the ASN degree, make similar resolutions stating their commitment to the American History and Institutions requirement.”

"Minority Statement regarding the proposed A.S. Degree:

For decades the study of American history and government has been a requirement for all degrees granted by Palomar College. Some faculty members believe that, without exception, this should continue to be the case.

We request, therefore, that the proposed A.S. Degree in Nursing continue such a tradition. Failure to incorporate the study of United States history and government represents a radical departure from college tradition and from the values of the community we serve.

As the proposed degree was drafted, senior department members were not made aware of this omission through the appropriate administrative channels. In the last few weeks, some faculty offered more than one way to include the study of American history and government, but none of these possibilities were pursued. Discussions to incorporate some standard of American history and government can still take place before the proposed degree goes before the Governing Board for public discussion.

Members of the Department of Economics, History, and Political Sciences
March 3, 2009"

Ms. Brannick said the minority statement was contrary to what she said earlier in her statement. The issue has been discussed in the Curriculum Committee many times, discussed between the Nursing Department and the History, Economics, and Political Science Department. The Curriculum Committee approves the A.S. Degree in Nursing only with the understanding that this situation is exceptional and urgent situation that threatens the Nursing program’s accreditation. The creation of this Palomar College A.S.N. Degree that does not include the American History and Institutions requirement sets no precedent for any other degree and is only an extraordinary measure taken to preserve the Nursing program’s national accreditation. The Curriculum Committee reaffirms its enduring commitment to the American History and Institutions requirements as a fundamental component of the Associate’s degrees offered by Palomar College. The Curriculum Committee approves the A.S.N. degree based on its understanding that the Associate of Arts Nursing degree inclusive of the American History and Institutions requirement will remain the primary and preferred degree offered by the Nursing program. The Curriculum Committee requests that the Faculty Senate and the Governing Board make similar statements reconfirming their commitment to the American History and Institutions requirement. The A.S.N. degree was unanimously passed in the Curriculum Committee and it was unanimously passed based on that motion in the Faculty Senate.

DD. PUBLIC HEARING

1. OPENED PUBLIC HEARING

Board President Chadwick opened the public hearing at 5:50 p.m.
2. **PUBLIC HEARING – PALOMAR FACULTY FEDERATION PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR COMMUNITY COLLEGE DISTRICT FOR THE ACADEMIC YEARS 2009-2012**

In compliance with California Government Code, Section 3547(b), the Governing Board of the Palomar Community College District will hold a public hearing on April 14, 2009, so that representatives of the public in this District may have the opportunity to express themselves to the Board regarding the Palomar Faculty Federation's proposal for negotiations for the Academic Years 2009-2012. The Palomar Faculty Federation proposal is available for review in the Human Resource Services Office.

**EXHIBIT DD-2**

There were no comments.

3. **CLOSED PUBLIC HEARING**

Board President Chadwick closed the public hearing at 5:51 p.m.

**DDD. INFORMATION – PROPOSAL FOR NEGOTIATIONS**

1. **INFORMATION: DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR FACULTY FEDERATION FOR ACADEMIC YEARS 2009-2010, 2010-2011, AND 2011-2012**

In compliance with Palomar Community College District AP 2610-Presentation of Initial Collective Bargaining Proposals, the Governing Board of the Palomar Community College District will hold a public hearing on May 12, 2009, so that representatives of the public in this District may have an opportunity to express themselves to the Board regarding the District's proposal for negotiations for academic years 2009-2010, 2010-2011, and 2011-2012. The District's proposal is available for review in the Human Resource Services office. **EXHIBIT DDD-1**

2. **INFORMATION: DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE COUNCIL OF CLASSIFIED EMPLOYEES FOR A COLLECTIVE BARGAINING AGREEMENT**

In compliance with Palomar Community College District AP 2610-Presentation of Initial Collective Bargaining Proposals, the Governing Board of the Palomar Community College District will hold a public hearing on May 12, 2009, so that representatives of the public in this District may have an opportunity to express themselves to the Board regarding the District's proposal for negotiations for a collective bargaining agreement. The District's proposal is available for review in the Human Resource Services office. **EXHIBIT DDD-2**

**E. APPROVAL OF MINUTES**

MSC Nelson/Evilsizer

1. The Governing Board approved the Minutes of the Regular Meeting of March 10, 2009, with the following corrections under the report of Rob Frederick, Student Trustee:

   - ASG elections will be held in April-May
   - Student **Trustee** Association for California Community Colleges (STACCC)

2. The Governing Board approved the Minutes of the Special Meeting of March 24, 2009.

The Vote was unanimous of those present.

Student Trustee Advisory Vote: **Aye**
F. **CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA** - There were none.

G. **REPORTS/PRESENTATIONS**

1. **IT Building - Michael Beauregard and Stacey Strand, HMC Architects**

   Mr. Michael Beauregard, from HMC Architects, addressed the proposed design of the IT (Industrial Technology) Building, and answered various questions and concerns from the Trustees.

2. **Financial Aid Programs – Mary San Agustin, Director, Financial Aid, Veterans & Scholarship Services**

   Ms. Mary San Agustin gave a detailed presentation on the Title IV Federal Financial Assistance Program, which included information on Federal, State, and Institutional financial aid programs. She explained the application process and cost of attendance for students.

H. **REPORT OF THE GOVERNING BOARD PRESIDENT**

Board President Nancy Chadwick expressed her sympathies on the passing of long term mayor of Poway, Mickey Cafagna, who was a real advocate of Palomar College. Ms. Chadwick reported that SDICCCA is seeking support for Props 1A-E, which will be on the May 19th ballot. SDICCCA is also working on textbook costs, and green campuses and sustainability. Board President Chadwick participated on the Advisory Committee and on the Legislative Committee for the League. She attended and participated on a panel for the Status of Women event sponsored by the ASG. Lastly, Board President Chadwick attended the inaugural for the new president of Mira Costa College, Dr. Francisco Rodriguez.

HH. **REPORTS OF GOVERNING BOARD TRUSTEES**

Trustee Rose Marie Dishman attended the Accreditation Exit Report and the President's Associates reception.

Trustee Mark Evilsizer attended the inaugural for Dr. Francisco Rodriguez, the new President of Mira Costa College. He also attended the Classified Staff Appreciation Day. Trustee Evilsizer announced that the Encuentros Leadership is hosting a leadership series where several researchers will share the going demographics of the Latino population in the United States. He said he read about a faculty member, John Valdez, and his students who camped overnight on campus to express their solidarity and tribute to Caesar Chavez.

Trustee Michele Nelson echoed the comments made by Board President Chadwick on the Status of Women event. She also commented on the passing of Mayor Cafagna whom she felt was the most effective mayor Poway ever had.

Student Trustee Rob Frederick attended the Mira Costa Presidential inauguration and the President's Associates reception. He looked forward to attending the Health Sciences building groundbreaking.
I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan reported that the Accreditation Site Visit draft report has not been received to date. As soon as the District receives the report, a forum will be scheduled to discuss the contents. President Deegan announced that the Health Sciences building will hold a groundbreaking ceremony next week and said the building is the first building built using Prop M money. He reported on the nomination of Martha Kantar, Chancellor of Foothill-DeAnza Community College District, for the position of Undersecretary of Education. A public forum has been scheduled on May 7 on the Associate of Science in Nursing degree. At SDICCA, it was announced that some of the stimulus money will be filtering down to community colleges in San Diego. Each college has been asked to submit two proposals for programs designed to help people get back to work. He announced the appointment of Dr. Francisco Rodriguez as the President of Mira Costa College. President Rodriguez was invited to Palomar and was given a tour of the campus. Lastly, President Deegan announced the appointment of Pam Deegan as the Vice President of Instruction at Mira Costa College.

1. Report of Vice President for Instruction
   a. Accreditation Update – Berta Cuaron

   Vice President Cuaron reported that although the draft report has not been received, SPC has gone through all of the recommendations and planning agendas.

2. Report of Vice President for Student Services – no report

3. Report of Vice President for Finance and Administrative Services

   Vice President Dowd announced that Swinerton Consultant Management Company hired a Palomar student, Melissa Hurt, to get hands-on experience in construction management. In response to Trustee Evilsizer's question regarding what happens when a vendor has lost their license, Vice President Dowd introduced Ken Jay, Director of Business Services. At this time, Ken Jay explained the process on how the District selects replacements for vendors losing licenses, defaulted, or terminated agreements.

4. Report of Vice President for Human Resource Services

   Vice President John Tortarolo invited the Board members to the 5th Annual Unity and Diversity Program. The topic this year will be Gender Equity and More. He said the District's negotiating team and the CCE negotiating team will be attending a work on facilitated by a federal mediator. The program is titled, Breaking Down the Barriers.
J. APPROVAL OF CONSENT CALENDAR ITEMS

TRAVEL

1. APPROVED TRAVEL EXPENSES

MSC Nelson/Evilsizer

The Governing Board approved/ratifies travel expenses for the following persons:

a. Board Member: NANCY CHADWICK
   Advanced Funds?: Yes
   For: Transportation, mileage, meals, lodging, registration, etc.
   To attend: 2009 Annual Trustees Conference/Advisory Committee Legislation
   Location: Rohnert Park, California
   Date: April 30, 2009-May 3, 2009
   Amount: $1,480.76
   Budget No.: 575200-11-111100-66100-10-2009-0000000

   The Vote was unanimous of those present.
   Student Trustee Advisory Vote: Aye

2. APPROVED TRAVEL EXPENSES

MSC Nelson/Evilsizer

The Governing Board approved/ratifies travel expenses for the following persons:

a. Board Member: MARK EVILSIZER
   Advanced Funds?: Yes
   For: Transportation, mileage, meals, lodging, registration, etc.
   To attend: 2009 Annual Trustees Conference
   Location: Rohnert Park, California
   Date: May 1, 2009-May 3, 2009
   Amount: $1,446.74
   Budget No.: 575200-11-111100-66100-10-2009-0000000

   The Vote was unanimous of those present.
   Student Trustee Advisory Vote: Aye
3. **APPROVED TRAVEL EXPENSES**

MSC Nelson/Evlriser

The Governing Board approved/ratified travel expenses for the following persons:

a. Board Member: ROSE MARIE DISHM

   Advanced Funds? Yes
   For: Transportation, mileage, meals, lodging, registration, etc.
   To attend: 2009 Annual Trustees Conference
   Location: Rohnert Park, California
   Date: May 1, 2009-May 3, 2009
   Amount: $1,240.72
   Budget No.: 575200-11-111100-86100-10-2009-000000

   The Vote was unanimous of those present.
   Student Trustee Advisory Vote: Aye

**GIFTS**

4. **ACCEPTED GIFTS**

MSC Nelson/Evlriser

The Governing Board accepted the following gifts and directs that an appropriate letter of appreciation be sent to the donor:

a. Robotic Arm Assembly with Pick & Place Head, serial #AE001OE1; model #SD1AC LAR34 ($12,000); and Machine Vision Camera, serial #1039533, model #CS3150 ($3,000), donated by Ken and Joanne Gamble, 19510 Laurel Lane, Ramona, CA 92065. These items are to be used by students in the Engineering Club. Total cash value as estimated by donor is $15,000.00.

b. Georgian Oil paints, Galkyd Lite, and Cleaning Jar w/Coil donated by Tanya Januszko, 2891 Corte Morera, Carlsbad, CA 92009. These items are to be used by students in the Art Department. Total cash value as estimated by donor is $200.00.

c. Zoom Teeth Whitening System, serial #019974, donated by Sue Liethen, D.D.S., 1207 Carlsbad Village Drive, Carlsbad, CA 92008. The purpose of this donation is to teach dental students teeth whitening. Total cash value as estimated by donor is $1,500.00.

d. Two (2) S.S. White Abrasive Blasters including auxiliary equipment ($9,277.51) and a variety of art books ($86.51) donated by Linda Staechr, 1738 Mount Way, Vista, CA 92081. This equipment is to be used by art sandblasting students. Total cash value as estimated by donor is $9,364.03.

   The Vote was unanimous of those present.
   Student Trustee Advisory Vote: Aye
PERSONNEL

5. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC Nelson/Evilsizer

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby granted the following individual equivalency to minimum qualifications for the disciplines listed:

a. Ortiz, Rodney – Health & Safety Education

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

6. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring, Summer & Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

SPRING 2009

COUNSELING

Martinez, Cari
Counseling
M.S., Counseling: Student Development in Higher Education
B.A., Literature & Writing Studies

Morris, Katie K.
Counseling
M.S., Counseling
B.A., Sociology

OCCUPATIONAL & NONCREDIT PROGRAMS

Glynn, Sabrina
Disability Education
B.S., Physical Therapy
2 + Years Experience

Ortiz, Rodney
Health & Safety Education
Eminence in the Field

SUMMER 2009

LIBRARY

Nespeca, Sabrina W.
Library Technology
M.L.S., Library & Information Science

FALL 2009

EARTH, SPACE & AVIATION SCIENCES

Abbott, Patrick L.
Geography
Ph.D., Geology

$51.73
$51.73
$51.30
$51.30
$52.55
$55.80
TRADE & INDUSTRY
Castro, George J.  
Diesel Mechanics Technology  
Community College Credential:  
Automotive Mechanics & Related Technologies  
$51.30

The Vote was unanimous of those present.  
Student Trustee Advisory Vote:  Aye

7. RATIFIED NEW CLASSIFIED POSITIONS

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new classified positions:

<table>
<thead>
<tr>
<th>Position:</th>
<th>FINANCIAL ASSISTANCE SPECIALIST – BFAP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Vacant</td>
</tr>
<tr>
<td>Department:</td>
<td>Financial Aid, Veterans' &amp; Scholarship Services</td>
</tr>
</tbody>
</table>
| Position #: | 6434  
New: | Yes |
| Remarks: | Funded – BFAP |
| Sal Grade/Stp: | 20/1  
Salary: | $1,524.23/month |
| % of Position: | 45%  
# Mos.: | 12 |
| Effective: | April 15, 2009 |
| Account #: | K-212200-475100-64600-1612002/100% |

<table>
<thead>
<tr>
<th>Position:</th>
<th>TITLE V/HSI SPECIALIST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Vacant</td>
</tr>
<tr>
<td>Department:</td>
<td>Instructional Services</td>
</tr>
</tbody>
</table>
| Position #: | 6433  
New: | Yes |
| Remarks: | New classification; funded – Title V grant. |
| Sal Grade/Stp: | 28/1  
Salary: | $4,118.44/month |
| % of Position: | 100%  
# Mos.: | 12 |
| Effective: | April 15, 2009 |
| Account #: | K-212200-311100-60910-1112980/100% |

The Vote was unanimous of those present.  
Student Trustee Advisory Vote:  Aye

8. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Nelson/Evilsizer

The Governing Board approved the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of March, 2009, and short-term employees for the month of April, 2009. EXHIBIT J-8

The Vote was unanimous of those present.  
Student Trustee Advisory Vote:  Aye
9. **RATIFIED LEAVES OF ABSENCE**

MSC Nelson/Evilsizer

a. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence with no effect on benefits**, effective April 28, 2009, through June 30, 2009, to *Valarie R. Carlomagno*, Administrative Assistant, Finance and Administrative Services.

b. The Governing Board ratified the recommendation of the Superintendent/President granting an **80% Family Medical Leave of Absence with no effect on benefits**, effective March 30, 2009, through May 1, 2009, to *Carmelino Cruz*, GEAR UP Outreach Coordinator, Grant Funded Student Support Programs.

c. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Leave of Absence without pay and without benefits**, effective May 23, 2009, through May 21, 2010, to *Deborah W. Dozier*, Associate Professor, American Indian Studies.

d. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective March 23, 2009, through May 22, 2009, to *Tracy L. Fung*, Assistant Professor, English as a Second Language.

e. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective February 5, 2009, through April 29, 2009; and an additional **100% Medical Leave of Absence with no effect on benefits**, effective April 30, 2009, through June 30, 2009, to *Gloria J. Hilstad*, Custodian I, Facilities/Custodial Services.

f. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and without benefits**, effective June 1, 2009, through September 1, 2009, to *Carol A. Moore*, Staff Assistant, Counseling Services.

g. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective January 29, 2009, through April 6, 2009, to *Heather M. Murray*, Box Office/House Manager, Performing Arts.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

10. **RATIFIED RESIGNATION**

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President to accept the **resignation** of the following **employee**:

a. *Kimberly A. Simonds*, Buyer, Purchasing Services, effective March 27, 2009 (last day of employment was March 26, 2009).

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
11. INFORMATION – RETIREMENTS

On Behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:


b. Loren A. Lee, Professor, Economics, History and Political Science, effective June 2, 2009. He has served Palomar College for 29 years from September 2, 1980, to June 1, 2009.


On Behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

a. Bruce W. Gan, Assistant Professor, Regional Occupational Program, effective May 23, 2009. He has served Palomar College for 10 years from August 20, 1999, to May 22, 2009.


K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR – There were none.

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

   Report of the Faculty Senate

   Faculty Senate President, Monika Brannick, reported that the Faculty Senate unanimously approved the ASN degree. Further, the Faculty Senate is reviewing Chapter 4 of the policies and procedures, and sending recommendations to the Task Force. She said the PC Committee to Combat Hate was passed by SPC and is now official.

2. INFORMATION

   Report of the Palomar Faculty Federation – no report.

3. INFORMATION

4. INFORMATION


5. INFORMATION

Report of the CCE/AFT

CCE President, Neill Kovrig, announced that CCE understands the District's position in regards to funding, but is discouraged with another 45% position and layoffs for ROP. He reported that a small group of classified staff attended the Paraprofessional and School Related Personnel Conference in Baltimore hosted by the American Federation of Teachers, and came back with a lot of great information on negotiating, grievances, and issues that face unions and employees. Classified Staff Development day was a success and thanked members of the committee: Terry Amavisca, Terri Canela, Ana Hilton, Melissa Lopez, Becky McCluskey, Darla Mulder, Julie Thurston-Donoughy, Trish Yzerman, Denise Black, Lisa Galbreath, Glenda Gardner, Margie Adcock, all facilities and custodial staff who assisted, Kathy Stockton, Eddie Tubbs, Ana Maria Wright, Diane Lach, Lee Hoffman, and Debbie Allen. The Employee of the Year is Lucy Nelson. He read a resolution on Tolerance and Diversity at Palomar College which was going forward to the E-council.

6. INFORMATION

Report of the Associated Student Government

ASG President, Rob Frederick, reported on several events sponsored by ASG. He announced that ASG elections are approaching. Lastly, he expressed his concerns with the Telescope.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

1. REVIEWED AND APPROVED PURCHASES

MSC Nelson/Evilsizer

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget:

<table>
<thead>
<tr>
<th>Purchase Orders</th>
<th>Time Period: 02/26/09 - 04/02/09</th>
<th>$3,470,584.13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Card</td>
<td>Time Period: 01/23/09 - 02/22/09</td>
<td>$.151,790.24</td>
</tr>
</tbody>
</table>

EXHIBIT N-1

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
2. **ADOPTED RESOLUTION TO NOT RE-ELECT ACADEMIC EMPLOYEES FOR THE 2009-2010 SCHOOL YEAR**

MSC Evilsizer/Nelson

**RESOLUTION NO. 09-20998**

WHEREAS the District previously adopted Resolution 09-20993 which led to the elimination of specific ROP programs;

WHEREAS the effected academic employees were notified of such elimination of service and lay-off in accordance with the Resolution and the Education Code;

WHEREAS the notified employees failed to request a hearing;

WHEREAS the elimination of the ROP services as previously found by the Board is cause for the termination of those employees related solely to the welfare of the colleges and the students thereof;

NOW THEREFORE BE IT RESOLVED THAT employee #001083960 and employee #004206175 are not re-elected as academic employees for the 2009/2010 school year and that they be so notified by the Superintendent/President’s or his designee in writing prior to May 15, 2009.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

3. **ADOPTED RESOLUTION TO ELIMINATE OR REDUCE SERVICES PROVIDED BY CLASSIFIED EMPLOYEES DUE TO LACK OF FUNDING AND/OR LACK OF WORK**

MSC Evilsizer/Nelson

**RESOLUTION NO. 09-20999**

WHEREAS the District has operated a Regional Occupation Program ("ROP") under contract with the San Diego County Superintendent of Schools pursuant to Education Code sections 52300 and 52301;

WHEREAS the District has been notified by the San Diego County Superintendent of Schools that certain ROP programs will be discontinued and will no longer be provided under contract;

WHEREAS the District will no longer be offering these programs;

WHEREAS the District does not have the financial recourses to independently offer the programs given the current economic problems experienced by the State of California and community college districts throughout the State;

WHEREAS the elimination of the programs will result in a laying off of classified employees;
NOW THEREFORE BE IT RESOLVED THAT the District eliminate or reduce services provided by classified employees due to the lack of funding and/or lack of work as follows:

<table>
<thead>
<tr>
<th>Title</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Department Assistant (1.0 FTE)</td>
<td>Regional Occupational Programs</td>
</tr>
<tr>
<td>Instructional Computer Lab Technician (1.0 FTE)</td>
<td>Regional Occupational Programs</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED THAT the Superintendent/President of the District or his designee notify the appropriate employees that the employee services will no longer be needed because of this elimination or reduction of services and they will therefore be terminated at the end of this school year or forty-five (45) days after such notice, whichever is later, in accordance with the appropriate provisions of the California Education Code and any agreement between the District and the classified employees.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

4. APPROVED ADMINISTRATIVE CELL PHONE STIPEND

MSC Evilsizer/Nelson

The Governing Board authorized a stipend of the lesser of $50.00 per month or the cost of the employee's monthly plan for a cellular/mobile device, for administrators who require frequent use of a personal cellular/mobile device to conduct legitimate District Business in performance of their job duties. This stipend will be grossed up for taxes applicable to the amount of the stipend. Stipends shall be individually reviewed and approved by the appropriate Assistant Superintendent/Vice President.

The Governing Board authorized a stipend for the following administrators who are required to be on 24 hour, 7 day per week call in the performance of their assigned job duties. The stipend amount shall be a $100.00 one-time payment for purchase of a cellular/mobile device, and the lesser of $100.00 or the cost of the employee's monthly plan for a cellular/mobile device. These stipends will be grossed up for taxes applicable to the amount of the stipends.

- Assistant Superintendent/Vice President for Instruction
- Assistant Superintendent/Vice President for Student Services
- Assistant Superintendent/Vice President for Finance and Administrative Services
- Assistant Superintendent/Vice President for Human Resource Services
- Director, Facilities
- Chief of Police

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
5. **APPROVED MEMORANDUM OF UNDERSTANDING FOR FISCAL YEAR 2008-2009 WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR REGIONAL OCCUPATIONAL PROGRAMS (ROP) AND SERVICES FUNDED BY THE CARL D. PERKINS CAREER & TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006**

MSC Evilsizer/Nelson

The Governing Board approved the Memorandum of Understanding (MOU) between the San Diego County Superintendent of Schools (County) and the Palomar Community College District (District) for fiscal year 2008-2009, pursuant to which ROP programs and services will be provided by the District and funded through the County under the Carl D. Perkins Career & Technical Education Improvement Act of 2006. Total funds allocated to the District's ROP for 2008-09 is $76,148. **EXHIBIT N-5**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

6. **APPROVED ANNUAL CARL D. PERKINS APPLICATION AND ACCEPT INITIAL ALLOCATION OF FUNDS FOR FISCAL YEAR 2009-2010 WITH THE CALIFORNIA DEPARTMENT OF EDUCATION FOR REGIONAL OCCUPATIONAL PROGRAMS (ROP) AND SERVICES**

MSC Nelson/Evilsizer

The Governing Board approved the annual Carl D. Perkins application process and initial allocation of funds for fiscal year 2009-10 in the amount of $60,918.00 for ROP services. The funds originate from the California Department of Education and are allocated by the San Diego County Office of Education. **EXHIBIT N-6**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

7. **APPROVED AMENDMENT TO CHILD DEVELOPMENT SERVICES CONTRACT CCTR-8323 GENERAL CHILD CARE & DEVELOPMENT PROGRAMS PROJECT #37-6827-00-8 AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN AMENDMENT**

MSC Nelson/Evilsizer

**RESOLUTION NO. 09-21000**

The Governing Board approved Amendment 01 to Child Development Services Contract #CCTR-8323 - General Child Care & Development Programs, between California Department of Education and Palomar Community College District, effective July 1, 2008, through June 30, 2009, and authorized Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-7**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
8. **APPROVED CHILD DEVELOPMENT SERVICES CONTRACT CCAP-8323 INFANT TODDLER RESOURCE PROJECT #37-6827-00-8; AND ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION**

MSC Nelson/Evilsizer

**RESOLUTION NO. 09-21001**

The Governing Board approved Child Development Services Contract #CCAP-8323 – Infant Toddler Resource, Project #37-6827-00-8, between California Department of Education and Palomar Community College District, effective July 1, 2008, through June 30, 2009, and accepts funding in the amount of $2,299.00. **EXHIBIT N-8**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

9. **APPROVED CHILD DEVELOPMENT SERVICES CONTRACT CSCC-8273 CCDF SCHOOL AGE RESOURCE, PROJECT #37-6827-00-8; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION**

MSC Nelson/Evilsizer

The Governing Board approved Child Development Services Contract # CSCC-8273 – CCDF School Age Resource, Project #37-6827-00-8, between California Department of Education and Palomar Community College District, effective July 1, 2008, through June 30, 2009, and accepts funding in the amount of $2,000.00. **EXHIBIT N-9**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

10. **CONFIRMED CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE; AND AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §16023, CALIFORNIA ADMINISTRATIVE CODE**

MSC Evilsizer/Nelson

The Governing Board approved the records identified in Exhibit N-10, which have been certified by the Supervisor, Business Support Services, as designee of the Superintendent of the District, as accurate in detail; and approves that the following records are hereby confirmed to be Class 3-Disposable, and may be destroyed in accordance with Article 2, Sections 16023 through 16028, of Article 5, California Administrative Code. **EXHIBIT N-10**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
11. DECLARED MISCELLANEOUS EQUIPMENT SURPLUS AND AUTHORIZED PUBLIC SURPLUS TO CONDUCT AN AUCTION VIA WEBSITE

MSC Evilsizer/Nelson

The Governing Board hereby declared the list of items as described in the accompanying memorandum to this resolution, as surplus property and no longer of value or use to the District. The Governing Board approved items be sold at a web auction, conducted by Public Surplus, in accordance with California Education Code Section 81450(b). EXHIBIT N-11

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

12. APPROVED CONSULTANT AGREEMENT WITH MODA ARTIST MANAGEMENT FOR FASHION PROGRAM’S ANNUAL FASHION SHOW

MSC Evilsizer/Nelson

The Governing Board approved an agreement with MODA Artist Management (hereinafter MODA) for consulting services for Fashion Program's Annual Fashion Show scheduled on May 2, 2009. In exchange for services the District shall compensates MODA in the amount of $1,800.00, 15% management fee inclusive, with $900.00 paid upon signing the agreement and the balance to be paid at the end of the evening of May 2, 2009. EXHIBIT N-12

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

13. APPROVED INDEPENDENT CONTRACTOR AGREEMENT WITH ROBERT MIGLIO FOR SERVICES AS A FASHION INDUSTRY PARTNER

MSC Evilsizer/Nelson

The Governing Board approved an agreement with Robert Miglio to assist high school fashion teachers to align courses and skill sets in the fashion design program. Services are requested through the District's Career Technical & Extended Education Division. District shall compensate Robert Miglio for services in the amount of $1,500.00. Term of contract is effective April 15, 2009, through May 14, 2009. Funds will be paid from Region X Tech Prep Coordination Project Grant. EXHIBIT N-13

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

MSC Evilsizer/Nelson

The Governing Board of Palomar Community College District approved the Earth, Space and Aviation Department to offer a 1-unit field course to study the geology, climate, ecosystems, and general geography of this unique area of California on May 27, 2009, through May 30, 2009. Students must enroll in GEOG 195 or ES 195 to participate in field course study. Students will travel by their own personal vehicles. All participants will stay overnight in campgrounds along the way. Estimated costs per student for camping fees are $20.00, payable to Palomar College's Cashier office. All other costs are paid for directly by the students.  

EXHIBIT N-14

The Vote was unanimous of those present.  
Student Trustee Advisory Vote:  Aye

15. **APPROVED FIELD TRIP TO OCEANOGRAPHY LABORATORY AT THE OCEAN INSTITUTE, DANA POINT HARBOR, DANA POINT, CA, AND APPROVED AGREEMENT WITH OCEAN INSTITUTE – JULY 21, 2009**

MSC Evilsizer/Nelson

The Governing Board approved the Earth, Space and Aviation department to offer a field trip to the Ocean Institute at the Dana Point Harbor, Dana Point, CA, on July 21, 2009, for students enrolled in OCN 100 Lab, Section 51211, to participate in the Advance Floating Laboratory program offered by the Ocean Institute. Students will travel by their own personal vehicles. Cost for students to register for the Ocean Institute field study course is $40.00, payable to Palomar College's Cashier office.

Furthermore, the Governing Board approved an agreement with Ocean Institute in the amount of $1,200.00 for participation in the field study program, Advanced Floating Laboratory on July 21, 2009.  

EXHIBIT N-15

The Vote was unanimous of those present.  
Student Trustee Advisory Vote:  Aye

16. **APPROVED ADMINISTRATION OF JUSTICE FIELD STUDY TRIP TO NEW YORK, NY – JUNE 1, 2009, THROUGH JUNE 10, 2009**

MSC Evilsizer/Nelson

The Governing Board of Palomar Community College District approved the Public Safety department to offer a field study trip to New York, NY, for Administration of Justice students, June 1, 2009, through June 10, 2009. Students must be enrolled in AJ 140: Criminal Justice in the 21st Century – Class #50676, 1.5 units. An estimated cost per student is $1,200.00, which covers airfare, hotel accommodations, and other transportation costs.  

EXHIBIT N-16

The Vote was unanimous of those present.  
Student Trustee Advisory Vote:  Aye
17. APPROVED SABBATICAL LEAVES FOR 2009-2010

MSC Nelson/Evilsizer

The Governing Board of the Palomar Community College District approved sabbatical leaves for 2009-2010 for the following faculty members. EXHIBIT N-17

FALL 2009

Cynthia Anfinson, Mathematics Department
Philip de Barros, Behavioral Sciences Department
Jose Esteban, Economics, History & Political Science Department
Karen Huffman, Behavioral Sciences Department
Douglas Key, Earth, Space & Aviation Sciences Department
Chantal Maher, Foreign Languages Department
Martha Martinez, Mathematics Department
Susan Miller, Behavioral Sciences Department
Wendy Nelson, Communications Department
Carlton Smith, English Department

SPRING 2010

Gary Alderson, Life Sciences Department
Bruce Bishop, Speech Communications, ASL, Forensics Department
Jim Gilardi, Life Sciences Department
Brent Gowen, English Department
William Jahnel, Economics, History & Political Science Department
Anne-Marie Mobilia, Behavioral Sciences Department
Kathleen Sheahan, Foreign Languages Department
Debi Workman, Emergency Medical Education Department

FULL YEAR 2009-2010

Patricia Deen, Earth, Space & Aviation Sciences Department
Wendy Metzger, Mathematics Department
April Woods, Counseling Services Department

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

18. APPROVED COURSE TO MEET MULTICULTURAL COURSE REQUIREMENT - EFFECTIVE FALL 2009

MSC Nelson/Evilsizer

The Governing Board approved the following courses, which have been reviewed by the Curriculum Planning Subcommittee of the Curriculum Committee, to meet the Multicultural Course Requirement, effective Fall 2009:

a. Course Number and Title: AIS 104 The Music of Native America

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
19. **APPROVED COURSES FOR INCLUSION IN CURRICULUM – EFFECTIVE FALL 2009**

MSC Nelson/Evilsizer

The Governing Board approved the following courses which have been examined by the Curriculum Committee and are being recommended for inclusion in the Palomar College Curriculum, effective Fall 2009.

**NEW CREDIT COURSES**

a. Course Number and Title: AIS 104 The Music of Native America
   Discipline: American Indian Studies (AIS)
   Associate Degree General Education - C Humanities
   Associate Degree Multicultural Requirement - Yes
   CSU GE Area C. Arts, Literature, Philosophy and Foreign Languages - C1 - Arts, Dance, Music, Theater
   IGETC Area 3: Arts and Humanities - A. Fine Arts
   Distance Learning Offering(s): Video One Way, Telecourse, Online

b. Course Number and Title: ANTH 107 Language and Culture
   Discipline: Anthropology (ANTH)
   Course Included in the following programs:
   1. University Studies - Emphasis in Social Sciences, A.A. Degree Major
   2. University Studies - Emphasis in World Languages, A.A. Degree Major
   Associate Degree General Education - D Social and Behavioral Sciences
   CSU GE Area D: Social, Political, and Economic Institutions and Behavior, Historical - D1 - Anthropology and Archaeology
   IGETC Area 4: Social and Behavioral Sciences - A. Anthropology and Archaeology
   Distance Learning Offering(s): Online

c. Course Number and Title: AIS 207A / FL 207A Luiseno IIA
   Discipline: American Indian Studies (AIS) / Foreign Languages (FL)
   Recommended Prep: AIS 108B / FL 108B
   Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online
   Transfer Acceptability: CSU, UC (pending)

d. Course Number and Title: AIS 207B / FL 207B Luiseno IIB
   Discipline: American Indian Studies (AIS) / Foreign Languages (FL)
   Recommended Prep: AIS 207A / FL 207A
   Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online
   Transfer Acceptability: CSU, UC (pending)

e. Course Number and Title: AP C 261 Basic Wall Framing
   Discipline: AP Carpentry (AP C)
   Course Included in the following programs:
   1. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement
   Repeatability: May be taken 2 times.

f. Course Number and Title: AP C 262 Intermediate Stairs
   Discipline: AP Carpentry (AP C)
   Course Included in the following programs:
   1. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement
   Repeatability: May be taken 2 times.
g. Course Number and Title: AP C 263 Advanced Roof Framing  
   Discipline: AP Carpentry (AP C)  
   Course Included in the following programs:  
   1. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement  
   Repeatability: May be taken 2 times.

h. Course Number and Title: AP C 264 Abutments  
   Discipline: AP Carpentry (AP C)  
   Course Included in the following programs:  
   1. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement  
   Repeatability: May be taken 2 times.

i. Course Number and Title: AP C 265 Rigging  
   Discipline: AP Carpentry (AP C)  
   Course Included in the following programs:  
   1. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement  
   Repeatability: May be taken 2 times.

j. Course Number and Title: AP C 266 Solid Surface  
   Discipline: AP Carpentry (AP C)  
   Course Included in the following programs:  
   1. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement  
   Repeatability: May be taken 2 times.

k. Course Number and Title: AP C 267 Panelized Roof  
   Discipline: AP Carpentry (AP C)  
   Course Included in the following programs:  
   1. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement  
   Repeatability: May be taken 2 times.

l. Course Number and Title: AP C 268 Fitting Rooms/Partitions  
   Discipline: AP Carpentry (AP C)  
   Course Included in the following programs:  
   1. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement  
   Repeatability: May be taken 2 times.

m. Course Number and Title: AP C 269 Exit and Electrical Security Devices  
   Short Title: Exit/Electrical Security Devices  
   Discipline: AP Carpentry (AP C)  
   Course Included in the following programs:  
   1. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement  
   Repeatability: May be taken 2 times.

n. Course Number and Title: AP DL 223 Advanced Lathing  
   Discipline: AP Drywall/Lather (AP DL)  
   Course Included in the following programs:  
   1. Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement  
   Repeatability: May be taken 2 times.
o. Course Number and Title: AP DL 224 Ceiling and Soffit Finishing
   Discipline: AP Drywall/Lather (AP DL)
   Course Included in the following programs:
   1. Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of
      Achievement
   Repeatability: May be taken 2 times.

p. Course Number and Title: AP DL 225 Wet Wall Finishes
   Discipline: AP Drywall/Lather (AP DL)
   Course Included in the following programs:
   1. Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of
      Achievement
   Repeatability: May be taken 2 times.

q. Course Number and Title: AP DL 226 Reinforced Substrate Installations
   Short Title: Reinforced Substrate Install
   Discipline: AP Drywall/Lather (AP DL)
   Course Included in the following programs:
   1. Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of
      Achievement
   Repeatability: May be taken 2 times.

r. Course Number and Title: AP DL 227 Decorative Trims and Textures
   Discipline: AP Drywall/Lather (AP DL)
   Course Included in the following programs:
   1. Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of
      Achievement
   Repeatability: May be taken 2 times.

s. Course Number and Title: AP IW 125 Building Automation Systems
   Discipline: AP Inside Wireman (AP IW)
   Prerequisites: AP IW 106
   Course Included in the following programs:
   1. Apprenticeship-Inside Wireman, A.A. Degree Major or Certificate of
      Achievement
   Distance Learning Offering(s): Computer Assisted, Online
   Repeatability: May be taken 2 times.

t. Course Number and Title: AP IW 126 Electrical Construction Practices
   Short Title: Elec Construction Practices
   Discipline: AP Inside Wireman (AP IW)
   Prerequisites: AP IW 106
   Course Included in the following programs:
   1. Apprenticeship-Inside Wireman, A.A. Degree Major or Certificate of
      Achievement
   Distance Learning Offering(s): Computer Assisted, Online
   Repeatability: May be taken 2 times.

u. Course Number and Title: ART 106 Figure Painting
   Discipline: Art (ART)
v. Course Number and Title: AT 175 Automotive Computer Training Lab  
Short Title: Auto Computer Training Lab  
Discipline: Automotive Technology (AT)  
Course Included in the following programs:  
1. Auto Chassis and Drive Lines, A.A. Degree Major/Certificate of Achievement  
2. Electronic Tune-Up and Computer Control Systems, A.A. Degree Major/Certificate of Achievement  
Repeatability: May be taken 4 times

w. Course Number and Title: CFT 122 Cabinetmaking Construction Lab  
Discipline: Cabinet and Furniture Technology (CFT)  
Prerequisites: CFT 100  
Repeatability: May be taken 4 times.  
Proposed for inclusion:  
1. Cabinetmaking and Furniture Design, A.A. Degree Major or Certificate of Achievement  
2. Cabinet Making and Millwork, A.A. Degree Major or Certificate of Achievement  
3. Furniture Making, A.A. Degree Major or Certificate of Achievement

x. Course Number and Title: CFT 124 Chair and Table Construction Lab  
Short Title: Chair & Table Construction Lab  
Discipline: Cabinet and Furniture Technology (CFT)  
Prerequisites: CFT 100  
Course Included in the following programs:  
1. Cabinetmaking and Furniture Design, A.A. Degree Major or Certificate of Achievement  
2. Cabinet Making and Millwork, A.A. Degree Major or Certificate of Achievement  
3. Furniture Making, A.A. Degree Major or Certificate of Achievement  
Repeatability: May be taken 4 times.

y. Course Number and Title: CFT 128 Stringed Instruments Lab  
Discipline: Cabinet and Furniture Technology (CFT)  
Prerequisites: CFT 100  
Repeatability: May be taken 4 times.  
Proposed for inclusion:  
1. Cabinetmaking and Furniture Design, A.A. Degree Major or Certificate of Achievement  
2. Cabinet Making and Millwork, A.A. Degree Major or Certificate of Achievement  
3. Furniture Making, A.A. Degree Major or Certificate of Achievement

z. Course Number and Title: CFT 131 Stringed Instruments II  
Discipline: Cabinet and Furniture Technology (CFT)  
Prerequisites: CFT 100, CFT 130  
Repeatability: May be taken 4 times.  
Proposed for inclusion:  
1. Cabinetmaking and Furniture Design, A.A. Degree Major or Certificate of Achievement  
2. Cabinet Making and Millwork, A.A. Degree Major or Certificate of Achievement  
3. Furniture Making, A.A. Degree Major or Certificate of Achievement
aa. Course Number and Title: CFT 145 Advanced Manufacturing Production Techniques  
Short Title: Adv Mfg Production Techniques  
Discipline: Cabinet and Furniture Technology (CFT)  
Prerequisites: CFT 144  
Course Included in the following programs:  
1. Cabinetmaking and Furniture Design, A.A. Degree Major or Certificate of Achievement  
2. Cabinet Making and Millwork, A.A. Degree Major or Certificate of Achievement  
3. Furniture Making, A.A. Degree Major or Certificate of Achievement  
Repeatability: May be taken 4 times.

bb. Course Number and Title: CFT 148 Marquetry, Inlay and Veneering  
Discipline: Cabinet and Furniture Technology (CFT)  
Prerequisites: CFT 100, and CFT 151  
Course Included in the following programs:  
1. Cabinetmaking and Furniture Design, A.A. Degree Major or Certificate of Achievement  
2. Cabinet Making and Millwork, A.A. Degree Major or Certificate of Achievement  
3. Furniture Making, A.A. Degree Major or Certificate of Achievement  
Repeatability: May be taken 2 times.

c. Course Number and Title: CFT 173 Bamboo Fly Rod Building  
Discipline: Cabinet and Furniture Technology (CFT)  
Prerequisites: CFT 100  
Course Included in the following programs:  
1. Cabinetmaking and Furniture Design, A.A. Degree Major or Certificate of Achievement  
2. Cabinet Making and Millwork, A.A. Degree Major or Certificate of Achievement  
3. Furniture Making, A.A. Degree Major or Certificate of Achievement  
Repeatability: May be taken 4 times.

d. Course Number and Title: CFT 176 The Lathe - An Introduction to Woodturning  
Short Title: The Lathe-Intro to Woodturning  
Discipline: Cabinet and Furniture Technology (CFT)  
Prerequisites: A minimum grade of C in CFT 100  
Course Included in the following programs:  
1. Cabinetmaking and Furniture Design, A.A. Degree Major or Certificate of Achievement  
2. Cabinet Making and Millwork, A.A. Degree Major or Certificate of Achievement  
3. Furniture Making, A.A. Degree Major or Certificate of Achievement  
Repeatability: May be taken 2 times.

e. Course Number and Title: EME 125 EMT Interface  
Discipline: Emergency Medical Education (EME)  
Prerequisite: Completion of or concurrent enrollment in EME 106 or completion of EMT Basic.  
Grading Basis: Pass/No Pass Only  
Proposed for inclusion in Paramedicine, AA Degree Major or Certificate of Achievement.
ff. Course Number and Title: ELTR 101 Introduction to the Electrical Trade and Industry and Construction Safety
   Short Title: Electrc Trade/Industry/Safety
   Discipline: Electrician Trainee (ELTR)
   Course Included in the following programs:
   1. Electrician Trainee, Certificate of Achievement
   Repeatability: May be taken 4 times.

gg. Course Number and Title: ELTR 102 Introduction to Electrical Theory, Basic Algebra Concepts, and the National Electric Code
   Short Title: Electrical Theory/Algebra/NEC
   Discipline: Electrician Trainee (ELTR)
   Course Included in the following programs:
   1. Electrician Trainee, Certificate of Achievement
   Repeatability: May be taken 4 times.

hh. Course Number and Title: ELTR 103 Advanced DC Circuit Concepts, Introduction to 3Ø Circuits, and National Electric Code Applications
   Short Title: Adv DC/Intro Circuits/NEC Appl
   Discipline: Electrician Trainee (ELTR)
   Recommended Prep: ELTR 102
   Course Included in the following programs:
   1. Electrician Trainee, Certificate of Achievement
   Repeatability: May be taken 4 times.

ii. Course Number and Title: ELTR 104 AC Circuit Concepts, Applied Electronics, and National Electric Code Applications
   Short Title: AC Circuits/Electronics/NEC
   Discipline: Electrician Trainee (ELTR)
   Recommended Prep: ELTR 103
   Course Included in the following programs:
   1. Electrician Trainee, Certificate of Achievement
   Repeatability: May be taken 4 times.

jj. Course Number and Title: ELTR 105 Digital Logic Circuits, Conductor Characteristics and Applications, and National Electric Code
   Short Title: Digital Circuit/Conductors/NEC
   Discipline: Electrician Trainee (ELTR)
   Recommended Prep: ELTR 104
   Course Included in the following programs:
   1. Electrician Trainee, Certificate of Achievement
   Repeatability: May be taken 4 times.

kk. Course Number and Title: ELTR 106 Overcurrent Protection, Lighting Systems, Basic Blueprints and Specifications, and National Electric Code
   Short Title: Overcurrent/Lighting/Blprnt/NEC
   Discipline: Electrician Trainee (ELTR)
   Recommended Prep: ELTR 105
   Course Included in the following programs:
   1. Electrician Trainee, Certificate of Achievement
   Repeatability: May be taken 4 times.
II. Course Number and Title: ELTR 107 Grounding Systems, Advanced Blueprints and Specifications, Motor Design and Installation, and National Electric Code
Short Title: Grndng/Blpnts/Specs/Motor/NEC
Discipline: Electrician Trainee (ELTR)
Recommended Prep: ELTR 106
Course Included in the following programs:
1. Electrician Trainee, Certificate of Achievement
Repeatability: May be taken 4 times.

mm. Course Number and Title: ELTR 108 Motor Control Principles, Generators and Power Supplies, and National Electric Code
Short Title: Motor Cntrl/Genertrs/Power/NEC
Discipline: Electrician Trainee (ELTR)
Recommended Prep: ELTR 107
Course Included in the following programs:
1. Electrician Trainee, Certificate of Achievement
Repeatability: May be taken 4 times.

nn. Course Number and Title: ELTR 109 Transformer Theory, Leadership and Management, and Test Equipment
Short Title: Transformers/Mgmt/Test Equipment
Discipline: Electrician Trainee (ELTR)
Recommended Prep: ELTR 108
Course Included in the following programs:
1. Electrician Trainee, Certificate of Achievement
Repeatability: May be taken 4 times.

oo. Course Number and Title: ELTR 110 Specialty Systems
Discipline: Electrician Trainee (ELTR)
Recommended Prep: ELTR 109
Course Included in the following programs:
1. Electrician Trainee, Certificate of Achievement
Repeatability: May be taken 4 times.

pp. Course Number and Title: FASH 93 Specification Packets/Technical Design
Short Title: Spec Packets/Technical Design
Discipline: Fashion (FASH)
Course Included in the following programs:
1. Fashion Design/Technical, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times.

qq. Course Number and Title: FASH 149 Fine Dressmaking
Discipline: Fashion (FASH)
Prerequisites: FASH 136
Co-requisites: FASH 165
Course Included in the following programs:
1. Fashion Design/Technical, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times.
rr. Course Number and Title: FASH 178 Fashion Career Portfolio  
Discipline: Fashion (FASH)  
Course included in the following programs:  
1. Fashion Design/Technical, A.A. Degree Major A.A. Degree Major or Certificate of Achievement  
2. Retail: Buying and Management, A.A. Degree Major or Certificate of Achievement  
Repeatability: May be taken 2 times.

ss. Course Number and Title: GC 102 History of the Book and Publishing: Papyrus to Pixels  
Short Title: History of the Book/Publishing  
Discipline: Graphic Communications (GC)  
Course Included in the following programs:  
2. Graphic Communications Emphasis in Management, A.A. Degree Major/Certificate of Achievement  
3. Graphic Communications Emphasis in Production, A.A. Degree Major/Certificate of Achievement  
Associate Degree General Education - C Humanities  
CSU GE Area C: Arts, Literature, Philosophy and Foreign Languages - C2-Humanities  
IGETC Area 3: Arts and Humanities - B. Humanities  
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online

tt. Course Number and Title: GCIP 255 Electronic Package Design  
Discipline: Graphic Communications - Imaging and Publishing (GCIP)  
Prerequisites: GCIP 152 / R GCIP 152, and/or GCIP 252  
Course Included in the following programs:  
1. Graphic Communications Emphasis in Electronic Publishing, A.A. Degree Major or Certificate of Achievement

uu. Course Number and Title: GCMW 100 History of Multimedia  
Discipline: Graphic Communications - Multimedia and Web (GCMW)  
Course Included in the following programs:  
1. A.A. Degree Major/Certificate of Achievement-Interactive Media Design--Emphasis in 3D Modeling and Animation  
2. A.A. Degree Major/Certificate of Achievement-Interactive Media Design--Emphasis in Multimedia Design  
3. A.A. Degree Major/Certificate of Achievement-Interactive Web Multimedia and Audio  
Associate Degree General Education - C Humanities  
CSU GE Area C: Arts, Literature, Philosophy and Foreign Languages - C1 - Arts, Dance, Music, Theater  
IGETC Area 3: Arts and Humanities - A. Fine Arts  
Distance Learning Offering(s): Telecourse, Online
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<tr>
<th>Course Number and Title</th>
<th>Discipline</th>
<th>Program Details</th>
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| GCMW 105 Web Page Layout with CMS               | Graphic Communications - Multimedia and Web (GCMW) | 1. New Media Compositing/Authoring/Distribution, A.A. Degree Major or Certificate of Achievement  
|                                                 |                                   | 2. Web Database Design, Certificate of Proficiency                               |
|                                                 |                                   | Distance Learning Offering(s): Computer Assisted, Video One Way, Telecourse, Online |
| GEOG 140 Introduction to Remote Sensing         | Geography (GEOG)                 | Recommended Prep: Basic familiarity with computers and the windows operating system. |
| GEOG 141 Transportation Systems Analysis        | Geography (GEOG)                 | Course Included in the following programs:                                      |
|                                                 |                                   | 1. Advanced Geographic Information Systems, A.A. Degree Major or Certificate of Achievement |
| GEOG 142 Environmental Applications of GIS      | Geography (GEOG)                 | Course Included in the following programs:                                      |
|                                                 |                                   | 1. Advanced Geographic Information Systems, A.A. Degree Major or Certificate of Achievement |
| MUS 223 Premier Chamber Ensembles               | Music (MUS)                      | Transfer Acceptability: UC, CSU                                                  |
|                                                 |                                   | Repeatability: May be taken 4 times.                                             |
| PHIL 250 Philosophy in Literature               | Philosophy (PHIL)                | Course Included in the following programs:                                      |
|                                                 |                                   | 1. General Studies - Emphasis in Arts and Humanities, A.A. Degree Major Associate Degree General Education - C Humanities  
|                                                 |                                   | CSU GE Area C: Arts, Literature, Philosophy and Foreign Languages - C2 - Humanities |
|                                                 |                                   | IGETC Area 3: Arts and Humanities - B. Humanities                               |
|                                                 |                                   | Repeatability: May be taken 2 times.                                             |
| PHOT 155 Digital Photography II                 | Photography (PHOT)               | Transfer Acceptability: CSU                                                      |
ccc. Course Number and Title: PHYS 197 Physics Topics
Discipline: Physics (PHYS)
Repeatability: May be taken 3 times.
Transferability: CSU/UC (pending)

ddd. Course Number and Title: RS 108 History of Christianity
Discipline: Religious Studies (RS)
Course Included in the following programs:
1. Emphasis in Social and Behavioral Science Associate Degree, A.A.
   Degree Major - General Studies
   General Education - D Social and Behavioral Sciences
   CSU GE Area D: Social, Political, and Economic Institutions and Behavior;
   Historical - D6 - History
   IGETC Area 4: Social and Behavioral Sciences - F. History

eee. Course Number and Title: TA 119 Voice and Speech
Discipline: Theatre Arts (TA)
Course Included in the following programs:
1. Theatre Arts, A.A. Degree Major
   Associate Degree General Education - C Humanities
   CSU GE Area C: Arts, Literature, Philosophy and Foreign Languages - C1 - Arts,
   Dance, Music, Theater
   Repeatability: May be taken 2 times.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

20. APPROVED PROGRAMS FOR INCLUSION IN CURRICULUM – EFFECTIVE FALL 2009

MSC Nelson/Evisizer

The Governing Board approved the following programs which have been examined by the
Curriculum Committee and are being recommended for inclusion in the Palomar College
Curriculum, effective Fall, 2009:

a. Program Title: Advanced Geographic Information Systems
   Discipline: Geography (GEOG)
   Award Type: A.A. Degree Major or Certificate of Achievement
   Total Units: 20.00

b. Program Title: Electrician Trainee
   Discipline: Electrician Trainee (ELTR)
   Award Type: Certificate of Achievement
   Total Units: 35

c. Program Title: Interactive Media Design--Emphasis in 3D Modeling and Animation
   Discipline: Graphic Communications - Multimedia and Web (GCMW)
   Award Type: A.A. Degree Major or Certificate of Achievement
   Total Units: 24.50 - 27.00

d. Program Title: Interactive Media Design--Emphasis in Multimedia Design
   Discipline: Graphic Communications - Multimedia and Web (GCMW)
   Award Type: A.A. Degree Major or Certificate of Achievement
   Total Units: 27
e. Program Title: Interactive Web Multimedia and Audio  
Discipline: Graphic Communications - Multimedia and Web (GCMW)  
Award Type: A.A. Degree Major or Certificate of Achievement  
Total Units: 30.00

f. Program Title: Maintenance Mechanic  
Discipline: Electro-Mechanical Equipment Technician (EMET)  
Award Type: Certificate of Proficiency  
Total Units: 6

g. Program Title: Spanish  
Discipline: Spanish (SPAN)  
Award Type: A.A. Degree Major or Certificate of Achievement  
Total Units: 18 – 20

h. Program Title: University Studies - Emphasis in Business  
Discipline: Counseling (COUN)  
Award Type: A.A. Degree Major  
Total Units: 18

i. Program Title: University Studies - Emphasis in Culture and Society  
Discipline: Counseling (COUN)  
Award Type: A.A. Degree Major  
Total Units: 18

j. Program Title: University Studies - Emphasis in Education  
Discipline: Counseling (COUN)  
Award Type: A.A. Degree Major  
Total Units: 18

k. Program Title: University Studies - Emphasis in Fine and Performing Arts  
Discipline: Counseling (COUN)  
Award Type: A.A. Degree Major  
Total Units: 18

l. Program Title: University Studies - Emphasis in Health and Fitness  
Discipline: Counseling (COUN)  
Award Type: A.A. Degree Major  
Total Units: 18

m. Program Title: University Studies - Emphasis in Humanities  
Discipline: Counseling (COUN)  
Award Type: A.A. Degree Major  
Total Units: 18

n. Program Title: University Studies - Emphasis in Mathematics and Science  
Discipline: Counseling (COUN)  
Award Type: A.A. Degree Major  
Total Units: 18

o. Program Title: University Studies - Emphasis in Media and Communication  
Discipline: Counseling (COUN)  
Award Type: A.A. Degree Major  
Total Units: 18
p. Program Title: University Studies - Emphasis in Social Sciences
   Discipline: Counseling (COUN)
   Award Type: A.A. Degree Major
   Total Units: 18

q. Program Title: University Studies - Emphasis in World Languages
   Discipline: Counseling (COUN)
   Award Type: A.A. Degree Major
   Total Units: 18

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

21. **APPROVED REMOVAL OF COURSES FROM CURRICULUM – EFFECTIVE FALL 2009**

MSC Nelson/Evilsizer

The Governing Board approved the removal of the courses which have been examined by the Curriculum Committee and are being recommended for removal from the Palomar College Curriculum, effective Fall, 2009:

**CREDIT COURSES**

a. Course Number and Title: ACCT 203 Survey of Accounting
   Discipline: Accounting (ACCT)
   Co-requisites: ACCT 204
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Telecourse, Online
   Reason for Deactivation: No longer transfers to Cal State San Marcos.

b. Course Number and Title: ACCT 204 Financial/Managerial Accounting Spreadsheet Lab
   Short Title: Financial/Mgr Acct Sprdsh Lab
   Discipline: Accounting (ACCT)
   Co-requisites: ACCT 203
   Transfer Acceptability: CSU
   Reason for Deactivation: No longer transfers to Cal State San Marcos.

c. Course Number and Title: AP C 220 Exterior Details II
   Discipline: AP Carpentry (AP C)
   Prerequisites: AP C 219
   Repeatability: May be taken 2 times
   No current program impacts.
   Reason for Deactivation: No longer a course in existing Carpentry Program.

d. Course Number and Title: ART 241 Computer Graphics
   Discipline: Art (ART)
   Recommended Prep: ARTD 150
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Computer Assisted, Telecourse, Online
   Repeatability: May be taken 2 times
e. Course Number and Title: ART 248 Character Animation  
Discipline: Art (ART)  
Transfer Acceptability: CSU  
Repeatability: May be taken 3 times  
Reason for Deactivation: Inactive. No plans to offer.

f. Course Number and Title: CT 97 Construction Technology Topics  
Discipline: Construction Technology (CT)  
Repeatability: May be taken 4 times. 
Reason for Deactivation: Construction Technology program cancelled.

g. Course Number and Title: ECHT 20 Supplemental Instruction for Electronics and Computer Hardware Technology  
Short Title: Supplemental Instruction/ECHT  
Discipline: Electronic and Computer Hardware Technology (ECHT)  
Repeatability: May be taken 4 times.  
Reason for Deactivation: Enrollment not sustainable.

h. Course Number and Title: ECHT 160 Electronics for Everyone  
Discipline: Electronic and Computer Hardware Technology (ECHT)  
Course Included in the following programs:  
1. Electro-Mechanical Drafting and Design, A.A. Degree Major or Certificate of Achievement  
Associate Degree General Education - E Integrated Self and Lifelong Learning  
Transfer Acceptability: CSU  
Reason for Deactivation: Enrollment not sustainable.

i. Course Number and Title: ECHT 162 Electronic Printed Circuit Board Assembly and Equipment Troubleshooting  
Short Title: Printed Circuit Board Assembly  
Discipline: Electronic and Computer Hardware Technology (ECHT)  
Co-requisites:  
Transfer Acceptability: CSU  
Repeatability: May be taken 4 times. 
Reason for Deactivation: Enrollment not sustainable.

j. Course Number and Title: ECHT 197 Electronics and Computer Hardware Technology Topics  
Short Title: Elec/Comp Hardware Tech Topics  
Discipline: Electronic and Computer Hardware Technology (ECHT)  
Transfer Acceptability: CSU  
Repeatability: May be taken 4 times.  
Reason for Deactivation: Enrollment not sustainable.

k. Course Number and Title: ECHT 204 Microcomputer Architecture and Interfacing  
Short Title: Microcomputer Architecture  
Discipline: Electronic and Computer Hardware Technology (ECHT)  
Prerequisites: ECHT 203  
Transfer Acceptability: CSU  
Reason for Deactivation: Enrollment not sustainable.

l. Course Number and Title: ECHT 205 Telecommunication Systems  
Discipline: Electronic and Computer Hardware Technology (ECHT)  
Recommended Prep: ECHT 102, and ECHT 203  
Transfer Acceptability: CSU  
Reason for Deactivation: Enrollment not sustainable.
m. Course Number and Title: ES 105 Earth System Science: Climate Change  
   Short Title: Earth Sys Science:Climate Chng  
   Discipline: Earth Sciences (ES)  
   Transfer Acceptability: UC, CSU  
   Distance Learning Offering(s): Online  
   Reason for Deactivation: Course no longer fits program goals.

n. Course Number and Title: FASH 196A Special Problems in Computer Aided Pattern Drafting  
   Short Title: Spec Prob/Comp Aid Pattrn Drft  
   Discipline: Fashion (FASH)  
   Transfer Acceptability: CSU  
   Repeatability: May be taken 4 times.  
   Reason for Deactivation: The course is outdated and we are not teaching it.

o. Course Number and Title: FCS 295 Directed Study in Family and Consumer Sciences  
   Short Title: Directed Study in FCS  
   Discipline: Family and Consumer Sciences (FCS)  
   Prerequisites: Approval of project or research by department chairperson/director  
   Course Included in the following programs:  
   1. Family and Consumer Science-General, A.A. Degree or Certificate of Achievement  
   Transfer Acceptability: CSU  
   Repeatability: May be taken 3 times.  
   Reason for Deactivation: Course is not being taught and hasn't been for several years.

p. Course Number and Title: HIST 110 History of the Modern Far East  
   Discipline: History (HIST)  
   Transfer Acceptability: UC, CSU  
   Reason for Deactivation: Course has not been taught for several semesters and there is no current instructor available to teach it.

q. Course Number and Title: HIST 114 American Military History  
   Discipline: History (HIST)  
   Transfer Acceptability: UC, CSU  
   Reason for Deactivation: The course has not been offered for a few years and there is currently no qualified instructor to teach it.

r. Course Number and Title: LS 150 / PLS 150 Legal  
   Discipline: Legal Studies (LS)/Paralegal Studies (PLS)  
   Course Included in the following programs:  
   1. Legal Studies, AA Degree Major  
   Recommended Prep: A minimum grade of C in ENG 100  
   Transfer Acceptability: CSU  
   Distance Learning Offering(s): Video Two Way  
   Reason for Deactivation: Cross-listed with PLS program which is being phased out.
s. Course Number and Title: LS 245 / PLS 245 Civil Litigation I  
   Discipline: Legal Studies (LS)/ Paralegal Studies (PLS)  
   Course Included in the following programs:  
   1. Legal Studies, AA Degree Major  
   2. OIS Legal Secretary, AA Degree Major or Certificate of Achievement  
   Prerequisites: LS 121 / PLS 121  
   Transfer Acceptability: CSU  
   Distance Learning Offering(s): Video Two Way, Video One Way, Telecourse  
   Reason for Deactivation: Cross-listed with PLS program which is being phased out.

t. Course Number and Title: OIS 146.1 Shorthand Skill Development I  
   Discipline: Office Information Systems (OIS)  
   Recommended Prep: A minimum grade of C in OIS 102, and minimum dictation speed of 60 wpm for three minutes  
   Reason for Deactivation: Course no longer necessary to the curriculum.

u. Course Number and Title: OIS 146.2 Shorthand Skill Development II  
   Discipline: Office Information Systems (OIS)  
   Recommended Prep: A minimum grade of C in OIS 146.1, and minimum dictation speed of 70 wpm for three minutes  
   Reason for Deactivation: Course no longer necessary to the curriculum.

v. Course Number and Title: OIS 146.3 Shorthand Skill Development III  
   Short Title: Shorthand Skill Dev III  
   Discipline: Office Information Systems (OIS)  
   Recommended Prep: A minimum grade of C in OIS 146.2, and minimum dictation speed of 80 wpm for three minutes  
   Reason for Deactivation: Course no longer necessary to the curriculum.

w. Course Number and Title: OIS 231.5 Medical Machine Transcription V  
   Short Title: Med Machine Transcription V  
   Discipline: Office Information Systems (OIS)  
   Recommended Prep: A minimum grade of C in OIS 231.4  
   Course Included in the following programs:  
   1. Medical Transcriptionist, A.A. Degree Major or Certificate of Achievement  
   Transfer Acceptability: CSU  
   Reason for Deactivation: Deactivated to address new Title 5 repeatability changes.

x. Course Number and Title: OIS 231.6 Medical Machine Transcription VI  
   Short Title: Med Machine Transcription VI  
   Discipline: Office Information Systems (OIS)  
   Recommended Prep: A minimum grade of C in OIS 231.5  
   Course Included in the following programs:  
   1. Medical Transcriptionist, A.A. Degree Major or Certificate of Achievement  
   Transfer Acceptability: CSU  
   Reason for Deactivation: Deactivated to address new Title 5 repeatability changes.

y. Course Number and Title: OIS 50 CAP Review I  
   Discipline: Office Information Systems (OIS)  
   Reason for Deactivation: Low Student Demand

z. Course Number and Title: OIS 51 CAP Review II  
   Discipline: Office Information Systems (OIS)  
   Reason for Deactivation: Low Student Demand
aa. Course Number and Title: PLS 120 Introduction to Paralegal Studies and Ethics  
   Short Title: INTRO PARALEGAL STUDIES/ETHICS  
   Discipline: Paralegal Studies (PLS)  
   Transfer Acceptability: CSU  
   Distance Learning Offering(s): Video Two Way, Telecourse, Online  
   Reason for Deactivation: Paralegal Studies being phased out.

bb. Course Number and Title: PLS 130 Client Interviewing and Investigations  
   Short Title: CLIENT INTERVIEWING/INVESTIGATION  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: A minimum grade of C in PLS 120,  
   Recommended Prep: A minimum grade of C in LS 121 / PLS 121  
   Transfer Acceptability: CSU  
   Reason for Deactivation: Paralegal Studies being phased out.

c. Course Number and Title: PLS 155 Legal Writing  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 150 / PLS 150, and ENG 100  
   Transfer Acceptability: CSU  
   Distance Learning Offering(s): Video Two Way  
   Reason for Deactivation: Paralegal Studies being phased out.

d. Course Number and Title: PLS 160 Computer Assisted Legal Research  
   Short Title: COMPTR ASSISTED LEGAL RESEARCH  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 155 / PLS 155,  
   Recommended Prep: PLS 110 / LS 110, or BUS 170, and BUS 171  
   Transfer Acceptability: CSU  
   Distance Learning Offering(s): Video Two Way, Online  
   Grading Basis: Pass/No Pass Only  
   Reason for Deactivation: Paralegal Studies being phased out.

e. Course Number and Title: PLS 246 Business Organizations  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121,  
   Recommended Prep: PLS 160  
   Transfer Acceptability: CSU  
   Distance Learning Offering(s): Video Two Way, Telecourse, Online  
   Grading Basis: Grade Only  
   Reason for Deactivation: Paralegal Studies being phased out.

f. Course Number and Title: PLS 251 Probate Law and Procedure  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121  
   Transfer Acceptability: CSU  
   Reason for Deactivation: Paralegal Studies being phased out.

g. Course Number and Title: PLS 255 Family Law and Procedure  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121  
   Transfer Acceptability: CSU  
   Reason for Deactivation: Paralegal Studies being phased out.

h. Course Number and Title: PLS 258 Bankruptcy Law and Procedure  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121  
   Transfer Acceptability: CSU  
   Reason for Deactivation: Paralegal Studies being phased out.
ii. Course Number and Title: PLS 259 Real Property Law and Procedure  
   Short Title: REAL PROPERTY LAW/PROCEDURE  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121  
   Transfer Acceptability: CSU  
   Reason for Deactivation: Paralegal Studies being phased out.

jj. Course Number and Title: PLS 263 Administrative Law and Procedure  
   Short Title: ADMINISTRATIVE LAW/PROCEDURE  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121,  
   Recommended Prep: PLS 160  
   Transfer Acceptability: CSU  
   Distance Learning Offering(s): Video Two Way, Telecourse, Online  
   Reason for Deactivation: Paralegal Studies being phased out.

kk. Course Number and Title: PLS 265 Criminal Law and Procedure  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121,  
   Recommended Prep: ENG 100, and LS 150 / PLS 150  
   Transfer Acceptability: CSU  
   Distance Learning Offering(s): Video Two Way  
   Reason for Deactivation: Paralegal Studies being phased out.

ll. Course Number and Title: PLS 271 Elder Law and Procedure  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121,  
   Recommended Prep: LS 150 / PLS 150, and LS 155 / PLS 155  
   Distance Learning Offering(s): Video Two Way  
   Reason for Deactivation: Paralegal Studies being phased out.

mm. Course Number and Title: PLS 273 Immigration Law and Procedure  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121,  
   Recommended Prep: PLS 160  
   Transfer Acceptability: CSU  
   Distance Learning Offering(s): Video Two Way, Telecourse, Online  
   Grading Basis: Grade Only  
   Reason for Deactivation: Paralegal Studies being phased out.

nn. Course Number and Title: PLS 275 Employment Law and Practice  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: LS 121 / PLS 121,  
   Recommended Prep: LS 150 / PLS 150, and LS 155 / PLS 155  
   Reason for Deactivation: Paralegal Studies being phased out.

oo. Course Number and Title: PLS 295 Directed Study in Paralegal Studies  
   Short Title: DIRECTED STUDY IN PARALEGAL  
   Discipline: Paralegal Studies (PLS)  
   Prerequisites: Approval of project or research by department chairperson  
   Transfer Acceptability: CSU  
   Repeatability: May be taken 2 times  
   Reason for Deactivation: Paralegal Studies being phased out.

pp. Course Number and Title: R ACR 50 Air Conditioning, Heating, and Refrigeration: Electrical  
   Short Title: A/C, HEAT, REFRIG: ELECTRICAL  
   Discipline: Air Conditioning/Heating/Refrigeration (R ACR)  
   Course Included in the following programs:  
   1. Air Conditioning/Heating/Refrigeration, Certificate of Proficiency
Grading Basis: Grade Only
Repeatability: May be taken 2 times.

qq. Course Number and Title: R ACR 55 Air Conditioning, Heating, and Refrigeration: Mechanical
Short Title: A/C HEAT/REFRIG: MECHANICAL
Discipline: Air Conditioning/Heating/Refrigeration (R ACR)
Course Included in the following programs:
1. Air Conditioning/Heating/Refrigeration, Certificate of Proficiency
Grading Basis: Grade Only.
Repeatability: May be taken 2 times.

rr. Course Number and Title: R CSIS 65 Help Desk Fundamentals
Discipline: Computer Science and Information Systems (R CSIS)
Recommended Prep: R CSIS 121, and R CSIS 172, or R CSIS 157, or R CSIS 158
Course Included in the following programs:
1. Computer Technology, A.A. Degree Major or Certificate of Achievement
2. Application Support Specialist, Certificate of Proficiency
Grading Basis: Grade Only

ss. Course Number and Title: R CSIS 97 Computer Science and Information Systems Topics
Short Title: COMPUTER SCIENCE/INFO TOPICS
Discipline: Computer Science and Information Systems (R CSIS)
Grading Basis: Grade Only
Repeatability: May be taken 4 times.

tt. Course Number and Title: R CSIS 140 Command Line Operations
Discipline: Computer Science and Information Systems (R CSIS)
Course Included in the following programs:
Computer Technology, A.A. Degree Major or Certificate of Achievement
Microcomputer Operating Systems, Certificate of Proficiency
Microcomputer Technology, Certificate of Proficiency
PC Support Technician, Certificate of Proficiency
Grading Basis: Grade Only

uu. Course Number and Title: R CSIS 145 Introduction to Linux
Discipline: Computer Science and Information Systems (R CSIS)
Course Included in the following programs:
1. Computer Technology, A.A. Degree Major or Certificate of Achievement
2. Computer Network Administration with Emphasis in Cisco and Linux Management, A.A. Degree Major or Certificate of Achievement
3. Computer Network Administration with Emphasis in Cisco and Microsoft Management, A.A. Degree Major or Certificate of Achievement
4. Computer Network Administration with Emphasis in Microsoft and Linux Management, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Grading Basis: Grade Only

vv. Course Number and Title: R CSIS 155 Computer Technology – Hardware
Discipline: Computer Science and Information Systems (R CSIS)
Course Included in the following programs:
1. Computer Technology, A.A. Degree Major or Certificate of Achievement
2. Computer Network Administration with Emphasis in Cisco and Linux Management, A.A. Degree Major or Certificate of Achievement
3. Computer Network Administration with Emphasis in Cisco and Microsoft Management, A.A. Degree Major or Certificate of Achievement
4. Computer Network Administration with Emphasis in Microsoft and Linux Management, A.A. Degree Major or Certificate of Achievement
5. Microcomputer Technology, Certificate of Proficiency
6. PC Support Technician, Certificate of Proficiency
   Grading Basis: Grade Only
   Repeatability: May be taken 2 times.

ww. Course Number and Title: R CSIS 156 Computer Technology – Software
Discipline: Computer Science and Information Systems (R CSIS)
Prerequisites: R CSIS 140
Course Included in the following programs:
1. Computer Technology, A.A. Degree Major or Certificate of Achievement
2. Microcomputer Technology, Certificate of Proficiency
3. PC Repair Technician, Certificate of Proficiency
   Grading Basis: Grade Only
   Repeatability: May be taken 2 times.

xx. Course Number and Title: R CSIS 157 Windows XP: Professional and Server
Short Title: WINDOWS XP: PROFESSIONAL/SERVER
Discipline: Computer Science and Information Systems (R CSIS)
Prerequisites: R CSIS 170
Course Included in the following programs:
1. Computer Technology, A.A. Degree Major or Certificate of Achievement
2. Computer Network Administration with Emphasis in Cisco and Linux Management, A.A. Degree Major or Certificate of Achievement
3. Computer Network Administration with Emphasis in Cisco and Microsoft Management, A.A. Degree Major or Certificate of Achievement
4. Computer Network Administration with Emphasis in Microsoft and Linux Management, A.A. Degree Major or Certificate of Achievement
5. Microcomputer Operating Systems, Certificate of Proficiency
6. Applications Support Specialist, Certificate of Proficiency
   Transfer Acceptability: CSU
   Grading Basis: Grade Only
   Repeatability: May be taken 2 times.
yy. Course Number and Title: R CSIS 158 Windows 2000
Discipline: Computer Science and Information Systems (R CSIS) Prerequisites: R CSIS 170
Course included in the following programs:
1. Applications Support Specialist, Certificate of Proficiency
2. Computer Technology, A.A. Degree Major or Certificate of Achievement
3. Microcomputer Operating Systems, Certificate of Proficiency
Transfer Acceptability: CSU
Grading Basis: Grade Only
Reason for Deactivation: ROP Computer Technology program ending Spring 2009

zz. Course Number and Title: R CSIS 159 Industry Certification: Review and Preparation
Short Title: INDUSTRY CERT: REVIEWED & PREP
Discipline: Computer Science and Information Systems (R CSIS)
Course Included in the following programs:
1. Computer Technology, A.A. Degree Major or Certificate of Achievement
2. PC Repair Technician, Certificate of Proficiency
Grading Basis: Grade Only
Repeatability: May be taken 2 times.

aaa. Course Number and Title: R CSIS 160 Introduction to Local Area Networking
Short Title: INTRO LOCAL AREA NETWORKING
Discipline: Computer Science and Information Systems (R CSIS)
Prerequisites: R CSIS 155, and R CSIS 156
Course Included in the following programs:
1. Computer Technology, A.A. Degree Major or Certificate of Achievement
2. Computer Network Administration with Emphasis in Cisco and Linux Management, A.A. Degree Major or Certificate of Achievement
3. Computer Network Administration with Emphasis in Cisco and Microsoft Management, A.A. Degree Major or Certificate of Achievement
4. Computer Network Administration with Emphasis in Microsoft and Linux Management, A.A. Degree Major or Certificate of Achievement
5. Microcomputer Technology, Certificate of Proficiency
Grading Basis: Grade Only
Repeatability: May be taken 2 times.

bbb. Course Number and Title: R CSIS 161 PC/Network Security
Discipline: Computer Science and Information Systems (R CSIS)
Recommended Prep: R CSIS 161
Course Included in the following programs:
1. Computer Technology, A.A. Degree Major or Certificate of Achievement
2. Computer Network Administration with Emphasis in Cisco and Linux Management, A.A. Degree Major or Certificate of Achievement
3. Computer Network Administration with Emphasis in Cisco and Microsoft Management, A.A. Degree Major or Certificate of Achievement
4. Computer Network Administration with Emphasis in Microsoft and Linux Management, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Grading Basis: Grade Only
Repeatability: May be taken 4 times.
ccc. Course Number and Title: R CSIS 169 Overview of Computer Forensics
   Discipline: Computer Science and Information Systems (R CSIS)
   Prerequisites: R CSIS 161
   Course included in the following programs:
   1. Computer Technology, A.A. Degree Major or Certificate of Achievement
   Grading Basis: Grade Only
   Reason for Deactivation: ROP Computer Technology program ending Spring 2009

ddd. Course Number and Title: R CSIS 172 Windows for Technicians
   Discipline: Computer Science and Information Systems (R CSIS)
   Prerequisites: R CSIS 170
   Course included in the following programs:
   1. Computer Technology, A.A. Degree Major or Certificate of Achievement
   2. Applications Support Specialist, Certificate of Proficiency
   3. Microcomputer Operating Systems, Certificate of Proficiency
   4. PC Repair Technician, Certificate of Proficiency
   Grading Basis: Grade Only
   Repeatability: May be taken 2 times.

eee. Course Number and Title: R CSIS 195 Vista Security
   Discipline: Computer Science and Information Systems (R CSIS)
   Prerequisites: A minimum grade of C in R CSIS 161
   Course included in the following programs:
   1. Computer Technology, A.A. Degree Major or Certificate of Achievement
   Repeatability: May be taken 4 times.

fff. Course Number and Title: R CSIS 196 Vista Basic
   Discipline: Computer Science and Information Systems (R CSIS)
   Course included in the following programs:
   1. Computer Technology, A.A. Degree Major or Certificate of Achievement
   2. Microcomputer Operating Systems, Certificate of Proficiency
   Grading Basis: Grade Only
   Repeatability: May be taken 4 times.

ggg. Course Number and Title: R OT 50 Optical Technology I
   Discipline: Optical Technology (R OT)
   Course included in the following programs:
   1. Optical Technology, Certificate of Proficiency
   Grading Basis: Grade Only
   Reason for Deactivation: ROP Optical Technology program ending Spring 2009.

hhh. Course Number and Title: R OT 55 Optical Technology II
   Discipline: Optical Technology (R OT)
   Course included in the following programs:
   1. Optical Technology, Certificate of Proficiency
   Prerequisites: R OT 50
   Grading Basis: Grade Only
   Reason for Deactivation: ROP Optical Technology program ending Spring 2009.
iii. Course Number and Title: R UP 75 Introduction to Upholstery
   Discipline: Upholstery (R UP)
   Grading Basis: Grade Only
   Reason for Deactivation: ROP Upholstery transitioning to Design and Consumer
   Education effective Fall 2009 and there is no need for this course.

jjj. Course Number and Title: SPCH 165 Leadership Communication
   Discipline: Speech (SPCH)
   Reason for Deactivation: Department states course is no longer necessary.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

22. APPROVED REMOVAL OF PROGRAMS FROM CURRICULUM – EFFECTIVE FALL 2009

MSC Nelson/Evilsizer

The Governing Board approved the removal of the following programs, which have been examined by the Curriculum Committee and are being recommended for removal from the Palomar College curriculum, effective Fall 2009:

CREDIT PROGRAMS

a. Program Title: Air Conditioning/Heating/Refrigeration
   Discipline: Air Conditioning/Heating/Refrigeration (R ACR)
   Award Type: Certificate of Proficiency
   Total Units: 13
   Reason for Deactivation: ROP Air Conditioning, Heating, and Refrigeration
   program ending Spring 2009.

b. Program Title: Automotive Upholstery
   Discipline: Upholstery (R UP)
   Award Type: Certificate of Proficiency
   Total Units: 8
   Reason for Deactivation: Duplication

c. Program Title: Computer Technology
   Discipline: Computer Science and Information Systems (R CSiS)
   Award Type: A.A. Degree Major or Certificate of Achievement
   Total Units: 32.00 - 35.00
   Reason for Deactivation: ROP Computer Technology program ending Spring
   2009.

d. Program Title: Fashion Merchandising Sales Associate
   Discipline: Fashion (FASH)
   Award Type: Certificate of Proficiency
   Total Units: 9
   Reason for Deactivation: Not enough interest; low completion rate.

e. Program Title: Medical Office Specialist
   Discipline: Office Information Systems (OIS)
   Award Type: A.A. Degree Major or Certificate of Achievement
   Total Units: 31 – 34
   Reason for Deactivation: Department has decided that the courses of this
   program are best placed in the Administrative Medical Assisting Certificate/AA
   program
f. Program Title: Microcomputer Operating Systems  
   Discipline: Computer Science and Information Systems (R CSIS)  
   Award Type: Certificate of Proficiency  
   Total Units: 15  

g. Program Title: Microcomputer Technology  
   Discipline: Computer Science and Information Systems (R CSIS)  
   Award Type: Certificate of Proficiency  
   Total Units: 12  

h. Program Title: Office Assistant  
   Discipline: Office Information Systems (OIS)  
   Award Type: Certificate of Proficiency  
   Total Units: 17  
   Reason for Deactivation: Low Student Demand

i. Program Title: Optical Technology  
   Discipline: Optical Technology (R OT)  
   Award Type: Certificate of Proficiency  
   Total Units: 16  
   Reason for Deactivation: ROP Optical Technology program ending Spring 2009.

j. Program Title: PC Repair Technician  
   Discipline: Computer Science and Information Systems (R CSIS)  
   Award Type: Certificate of Proficiency  
   Total Units: 6  

k. Program Title: PC Support Technician  
   Discipline: Computer Science and Information Systems (R CSIS)  
   Award Type: Certificate of Proficiency  
   Total Units: 6  

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

23. **APPROVED NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL**

MSC Nelson/Evilsizer

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing Community Development classes.

Summer 2009 – Workforce & Community Development Venture Program

Class and Independent Contractor  
a. Name: Adney, Curtis  
Name of Class: Natural "A's" in All of Your Classes  
Effective: 6/1/09 - 8/23/09  
Instructor Rate: 30% of registration fees  
Fees to Student: $50.00
Class and Independent Contractor
b. Name: Adney, Curtis
   Name of Class: What Were You Born To Do?
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 30% of registration fees
   Fees to Student: $60.00

Class and Independent Contractor
c. Name: Allen, Lewis
   Name of Class: Real Estate Appraisal Licensing School - Part 2
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $325.00

Class and Independent Contractor
d. Name: Bell, Phillip
   Name of Class: Financial Planning for College
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 30% of registration fees
   Fees to Student: $55.00

Class and Independent Contractor
e. Name: Bertran, Yara
   Name of Class: Cake Design I - En Espanol
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 30% of registration fees
   Fees to Student: $125.00

Class and Independent Contractor
f. Name: Bertran, Yara
   Name of Class: Cake Design II - En Espanol
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 30% of registration fees
   Fees to Student: $125.00

Class and Service Provider
g. Name: Boice, Tim
   Name of Class: Driver's Education
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: $32.00/hour
   Fees to Student: $85.00

Class and Service Provider
h. Name: Canfield, Brian
   Name of Class: Glass Fusing: Introduction
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: $51.30/hour
   Fees to Student: $110.00

Class and Service Provider
i. Name: Carrillo, Mel
   Name of Class: Dance - Swing, Ballroom (Beginning & Intermediate), Latin
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 30% of registration fees
   Fees to Student: $59.00
<table>
<thead>
<tr>
<th>Class and Service Provider</th>
<th>j. Name: Cortmyer, Mary</th>
<th>k. Name: Deriso, Vicki</th>
<th>l. Name: Doran, Wanda</th>
<th>m. Name: Doran, Wanda</th>
<th>n. Name: Gallegos, María</th>
<th>o. Name: Garlejo, Joel</th>
<th>p. Name: Green, Rand</th>
<th>q. Name: Hakola, Trisha</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructor Rate:</td>
<td>$57.31/hour</td>
<td>40% of registration fees</td>
<td>$60.33/hour</td>
<td>$60.33/hour</td>
<td>40% of registration fees</td>
<td>$30.00/hour</td>
<td>40% of registration fees</td>
<td>$30.00/hour</td>
</tr>
<tr>
<td>Fees to Student:</td>
<td>$149.00</td>
<td>$65.00</td>
<td>$49.00</td>
<td>$90.00</td>
<td>$35.00</td>
<td>$125.00</td>
<td>$90.00</td>
<td>$79.00</td>
</tr>
</tbody>
</table>
Class and Service Provider
r. Name: Hakola, Trisha
Name of Class: QuickBooks Pro (Beginning & Intermediate)
Effective: 6/1/09 - 8/23/09
Instructor Rate: $52.55/hour
Fees to Student: $90.00

Class and Service Provider
s. Name: Hakola, Trisha
Name of Class: QuickBooks For Accountants
Effective: 6/1/09 - 8/23/09
Instructor Rate: $52.55/hour
Fees to Student: $90.00

Class and Service Provider
t. Name: Handelsman, Sohaila
Name of Class: Belly Dancing for Every"Body"
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees or $51.30/hour (whichever is greater)
Fees to Student: $65.00

Class and Independent Contractor
u. Name: Harper, Debbi
Name of Class: The Brain Class - A Blueprint for Brain Fitness
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $39.00

Class and Independent Contractor
v. Name: Haupt, Sheryl
Name of Class: Pour It On Painting
Effective: 6/1/09 - 8/23/09
Instructor Rate: 30% of registration fees
Fees to Student: $45.00

Class and Independent Contractor
w. Name: Haupt, Sheryl
Name of Class: Wire Wrap Jewelry
Effective: 6/1/09 - 8/23/09
Instructor Rate: 30% of registration fees
Fees to Student: $40.00

Class and Independent Contractor
x. Name: Hertig, Holly
Name of Class: Oils Alive!
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $90.00

Class and Service Provider
y. Name: Hudson, Aaron
Name of Class: Computer Basics
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $90.00
Class and Independent Contractor

z. Name: Inc, Girls
   Name of Class: Growing Together
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 50% of registration fees
   Fees to Student: $40/parent, $15/child

Class and Independent Contractor

aa. Name: Jones, Jill Lesly
   Name of Class: 33 Ways to Make $$ with Your...
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $160.00

Class and Independent Contractor

bb. Name: Kart, Jason
   Name of Class: Your Guide to Healthy Hormones
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $49.00

Class and Service Provider

c. Name: Lasley, Tony
   Name of Class: Guitar - Beginning
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: $54.30/hour
   Fees to Student: $90.00

Class and Service Provider

dd. Name: Lasley, Tony
   Name of Class: Adobe InDesign
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: $54.30/hour
   Fees to Student: $90.00

Class and Service Provider

ee. Name: Lasley, Tony
   Name of Class: Adobe Premiere
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: $54.30/hour
   Fees to Student: $90.00

Class and Service Provider

ff. Name: Ludlow, Monet
   Name of Class: Hip Hop Dance
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 40% of registration fees or $54.30/hour (whichever is greater)
   Fees to Student: $65.00

Class and Service Provider

gg. Name: Mansfield, William
   Name of Class: Real Estate Appraisal, A New Career
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $59.00
Class and Service Provider

hh. Name: Mansfield, William
Name of Class: Real Estate Appraisal Licensing School - Part 1 & 3
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $800/Part 1, $650/Part 2

Class and Service Provider

ii. Name: Mansfield, William
Name of Class: Investing in & Managing Small Residential Properties
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $49.00

Class and Service Provider

jj. Name: Miller, James H.
Name of Class: Typography, Color & Page Layout in Graphic Design
Effective: 6/1/09 - 8/23/09
Instructor Rate: $60.33/hour
Fees to Student: $65.00

Class and Service Provider

kk. Name: Miller, Nancy
Name of Class: Clutterology How to Eliminate Clutter In Your Life
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $49.00

Class and Service Provider

ll. Name: Miller, Nancy
Name of Class: How To Become A Professional Organizer
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $49.00

Class and Service Provider

mm. Name: Moreno, Mineko
Name of Class: Sushi Making 101 & Summer Sushi Rolls
Effective: 6/1/09 - 8/23/09
Instructor Rate: $600 - 15+ people in class
$500 - 12-14 people in class
under 12 people - contract fee to be negotiated
Fees to Student: $65.00

Class and Independent Contractor

nn. Name: Nicholson, Kellie
Name of Class: Online Bartending Course
Effective: 6/1/09 - 8/23/09
Instructor Rate: $65.40/student
Fees to Student: $119.00

Class and Independent Contractor

oo. Name: Nicholson, Kellie
Name of Class: Online Bartending Management Course
Effective: 6/1/09 - 8/23/09
Instructor Rate: $129.50/student
Fees to Student: $248.00
Class and Independent Contractor

pp. Name: Otsubo, Lee
Name of Class: Digital SLR for New dSLR Owners - Webcast
Effective: 6/1/09 - 8/23/09
Instructor Rate: 35% of registration fees
Fees to Student: $69.00

Class and Independent Contractor

qq. Name: Otsubo, Lee
Name of Class: Digital SLR Hands On Photoshoot
Effective: 6/1/09 - 8/23/09
Instructor Rate: 35% of registration fees
Fees to Student: $80.00

Class and Independent Contractor

rr. Name: Otsubo, Lee
Name of Class: Photo Editing for Digital Photographers Webcast
Effective: 6/1/09 - 8/23/09
Instructor Rate: 35% of registration fees
Fees to Student: $49.00

Class and Independent Contractor

ss. Name: Patterson, Betty
Name of Class: Floral Design Classes
Effective: 6/1/09 - 8/23/09
Instructor Rate: $46.00/hour
Fees to Student: $89.00

Class and Independent Contractor

tt. Name: Patterson, Kris
Name of Class: Medical Insurance Billing - Intro
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $105.00

Class and Independent Contractor

uu. Name: Patterson, Kris
Name of Class: Medical Insurance Billing - Advanced
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $85.00

Class and Independent Contractor

vv. Name: Patterson, Kris
Name of Class: Medical Billing Service, Start a Home
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $65.00

Class and Independent Contractor

ww. Name: Patterson, Kris
Name of Class: Medical Insurance Billing Computerized at Home
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $25.00

Class and Independent Contractor

xx. Name: Patterson, Kris
Name of Class: Worker's Compensation & Personal Injury Billing
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $85.00

Class and Independent Contractor

yy. Name: Pellecchia, Gwen
Name of Class: Basic Mosaics
Effective: 6/1/09 - 8/23/09
Instructor Rate: 30% of registration fees
Fees to Student: $60.00

Class and Service Provider

zz. Name: Pourroy, John
Name of Class: Glass Fusing: Introduction
Effective: 6/1/09 - 8/23/09
Instructor Rate: $20.00/hour
Fees to Student: $110.00

Class and Service Provider

aaa. Name: Reynolds, Chuck
Name of Class: Canoeing The Russian River
Effective: 6/1/09 - 8/23/09
Instructor Rate: 47% of registration fees
Fees to Student: $110.00

Class and Independent Contractor

bbb. Name: Roberts, Barbara
Name of Class: Face Reading - How To Read Your Boss' Face
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $49.00

Class and Independent Contractor

ccc. Name: Rounds, Mike
Name of Class: Professional Speaking For The Clueless
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $49.00

Class and Independent Contractor

ddd. Name: Rounds, Mike
Name of Class: 99 Cent Gourmet
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $49.00

Class and Independent Contractor

eee. Name: Rowland, Sean
Name of Class: Identity Theft Safety
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $65.00

Class and Service Provider

fff. Name: Royal, Thomas
Name of Class: Adobe Illustrator: Combining Photos & Clip Art
Effective: 8/1/09 - 8/23/09
Instructor Rate: $60.33/hour
Fees to Student: $55.00
Class and Service Provider

Name: Royal, Thomas
Name of Class: Creating Slideshows with iPhoto
Effective: 6/1/09 - 8/23/09
Instructor Rate: $60.33/hour
Fees to Student: $65.00

Class and Independent Contractor

Name: Seminars, Notary Public
Name of Class: California State Notary, In One Day
Effective: 6/1/09 - 8/23/09
Instructor Rate: 43% of registration fees
Fees to Student: $99.00

Class and Independent Contractor

Name: Seminars, Notary Public
Name of Class: California Notary Refresher
Effective: 6/1/09 - 8/23/09
Instructor Rate: 43% of registration fees
Fees to Student: $50.00

Class and Independent Contractor

Name: Seminars, Notary Public
Name of Class: Notary Loan Signing Agent
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $100.00

Class and Independent Contractor

Name: Seminars, Notary Public
Name of Class: Become A Child Visitation Monitor
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $199.00

Class and Service Provider

Name: Smith, Archie
Name of Class: Ceramics - Wheel Throwing
Effective: 6/1/09 - 8/23/09
Instructor Rate: $52.05/hour
Fees to Student: $145.00

Class and Independent Contractor

Name: Tiedeman, Tom
Name of Class: Watercolor Fundamentals
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: $70.00

Class and Independent Contractor

Name: Unoura, Susan
Name of Class: Picture Framing (Beginning & Advanced)
Effective: 6/1/09 - 8/23/09
Instructor Rate: 30% of registration fees
Fees to Student: $55.00
Class and Service Provider

ooo. Name: Velasco, Martha
Name of Class: Community Conversational Spanish (Levels I & II)
Effective: 6/1/09 - 8/23/09
Instructor Rate: $61.83/hour
Fees to Student: $90.00

Class and Service Provider

ppp. Name: Ventimiglia, Tom
Name of Class: Emotional Freedom Technique
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees or $56.49/hour (whichever is greater)
Fees to Student: $49.00

Class and Service Provider

qqq. Name: Williams, Bill
Name of Class: Digital Photography
Effective: 6/1/09 - 8/23/09
Instructor Rate: $40.00/hour
Fees to Student: $65.00

Class and Independent Contractor

rrr. Name: Zinniger, Rosanne
Name of Class: Cake Design I - Intro to Cake
Effective: 6/1/09 - 8/23/09
Instructor Rate: 50% of registration fees
Fees to Student: $125.00

Class and Independent Contractor

sss. Name: Zinniger, Rosanne
Name of Class: Cake Design Workshops - Fondant
Effective: 6/1/09 - 8/23/09
Instructor Rate: 50% of registration fees
Fees to Student: $50.00

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

24. **APPROVED AGREEMENT WITH THE ESCONDIDO CLASSICAL ACADEMY FOR USE OF OFF-SITE FACILITY FOR WORKFORCE & COMMUNITY DEVELOPMENT PROGRAM**

MSC Nelson/Evilsizer

The Governing Board approved an agreement with Escondido Classical Academy for use of their facility located at 2950 South Bear Valley Parkway, Escondido, CA 92025, in order for the District's Workforce & Community Development Program to provide a summer youth program; College for Kids, for children in grades 2 through 8. Services shall commence on July 6, 2009, through July 31, 2009. Cost for use of the facility is $5,000.00. **EXHIBIT N-24**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
25. APPROVED INDEPENDENT CONTRACTOR AGREEMENT WITH DECART, INC. - CALIFORNIA MOTORCYCLE SAFETY PROGRAM ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT

MSC Evilsizer/Nelson

The Governing Board approved an Independent Contractor Agreement between Palomar Community College District (hereinafter “District”) and DECART, Inc., (hereinafter “DECART”) in order for DECART to instruct a California Motorcyclist Safety Program – Basic Experienced Rider Course, and maintenance on motorcycles through Workforce & Community Development. Term of the contract shall be July 1, 2009, through June 30, 2010. District shall pay DECART 50% of fees collected provided a minimum of 8 students are enrolled in the class. EXHIBIT N-25

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

26. ACCEPTED THE SELECTION OF PACIFIC BUILDING GROUP, AS THE LOWEST RESPONSIVE BIDDER, BID #109-09, ALTERATION TO TEACHER’S LEARNING CENTER (TLC) – ESCONDIDO CENTER

MSC Evilsizer/Nelson

The Governing Board accepted the bid of Pacific Building Group, as the lowest responsive bidder for Bid # 109-09: Alteration to Teacher's Learning Center (TLC) – Escondido Center.

Furthermore, the Governing Board approved a contract between Palomar Community College District and Pacific Building Group, Inc., in the amount of $447,281.00, subject to receipt of all required bonds and insurance certificates. EXHIBIT N-26

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

27. ACCEPTED THE SELECTION OF ASPHALT FABRIC & ENGINEERING, INC., dba CALIFORNIA ULTIMATE TURF, AS THE LOWEST RESPONSIVE BIDDER, BID #112-09, SOCCER FIELD REPAIRS

MSC Evilsizer/Nelson

The Governing Board accepted the bid of Asphalt, Fabric & Engineering, Inc., doing business as, California Ultimate Turf, as the lowest responsive bidder for Bid # 112-09: Soccer Field Repair.

Furthermore, the Governing Board approved a contract between Palomar Community College District and Asphalt, Fabric & Engineering, Inc., doing business as, California Ultimate Turf, in the amount of $51,607.00, subject to receipt of all required bonds and insurance certificates. EXHIBIT N-27

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
28. REJECTED BID OF K. DRURY AND SONS CONSTRUCTION, ON BID # 108-09
LEASE OF “DSA-APPROVED” RAMPS FOR MODULAR BUILDINGS

MSC Nelson/Evilsizer

The Governing Board rejected the sole bid received on March 19, 2009, by K. Drury and Sons Construction in the amount of $56,334.00, for the lease of DSA-Approved ramps for the modular buildings. The bid exceeded available funds for the project.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

29. APPROVED CHANGE ORDER 1; ACCEPTED AS FINAL AND COMPLETE, BID NO. 107-09 REPAIR & RECOAT OF EXISTING POLYURETHANE FOAM ROOFS
AUTHORIZE RELEASE OF RETENTION TO COOK COATINGS, INC., IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

MSC Nelson/Evilsizer

The Governing Board approved Change Order #1 in the amount of $2,500.00, as described in N-29; accepts Bid #107-09 as complete and final, and authorized the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The contracted amount being $97,250.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Cook Coatings, Inc., 33834 Zeiders Road, Menifee, CA 92584, provided no liens are filed within this period. EXHIBIT N-29

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

30. ACCEPT AS FINAL AND COMPLETE, BID NO. 103-08 NS BUILDING STAIR DRAINAGE; AUTHORIZED RELEASE OF RETENTION TO GEM INDUSTRIAL ELECTRIC, INC., IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

MSC Evilsizer/Nelson

The Governing Board hereby accepts Bid #103-08 as complete and final; and authorized the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The contracted amount being $84,680.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to GEM Industrial Electric, Inc., 16902 Rio Maria Road, Lakeside, CA 92040, provided no liens are filed within this period.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
31. **APPROVED AGREEMENT WITH JOHNSON CONSULTING ENGINEERS TO DESIGN AN UPGRADE FIRE ALARM SYSTEM INFRASTRUCTURE ON THE SAN MARCOS CAMPUS**

MSC Nelson/Evilsizer

The Governing Board approved an agreement with Johnson Consulting Engineers to design and upgrade the fire alarm system infrastructure on the San Marcos campus. Cost proposal for services is estimated at $52,800.00. **EXHIBIT N-31**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

32. **APPROVED AMENDMENT TO EXISTING AGREEMENT WITH SWINERTON MANAGEMENT & CONSULTING FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE BASEBALL FIELD PROJECT**

MSC Nelson/Evilsizer

The Governing Board approved an amendment to the existing construction management service agreement with Swinerton Management & Consulting, Inc., to provide construction management services for the Baseball Field Project. Cost proposal for services is estimated at $100,500. **EXHIBIT N-32**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

33. **APPROVED AMENDMENT TO EXISTING AGREEMENT WITH GILBANE BUILDING COMPANY FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE INDUSTRIAL TECHNOLOGY (IT) PROJECT**

MSC Nelson/Evilsizer

The Governing Board approved an amendment to the existing construction management service agreement with Gilbane Building Company, to provide construction management services for the Industrial Technology (IT) Project. Cost proposal for services is estimated at $404,480.00. **EXHIBIT N-33**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

34. **APPROVED AMENDMENT TO EXISTING AGREEMENT WITH BARNHART, INC., A HEERY INTERNATIONAL COMPANY, FORMALLY KNOWN AS DOUGLAS E. BARNHART, INC., FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE THEATRE ADDITION PROJECT**

MSC Nelson/Evilsizer

The Governing Board approved an amendment to the existing construction management service agreement with Barnhart, Inc., a Heery International Company, formally known as Douglas E. Barnhart, Inc., to provide construction management for the Theatre Addition Project. Cost proposal for services is estimated at $493,818.00. **EXHIBIT N-34**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
35. **RATIFIED CONTRACT WITH MOBILE CARPET CLUB, INC., dba CARPET CLUB, FOR BID CM-15-09-MIB: FLOORING – CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Evisizer/Nelson

The Governing Board ratified a contract between Palomar Community College District ("District") and Mobile Carpet Club, Inc., doing business as, Carpet Club ("Contractor") in the amount of $424,264.00. Contractor responded to the District's request for bids for Project # CM-15-09-MIB: Flooring, for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-35**

The Vote was unanimous of those present.
Student Trustee Advisory Vote:  Aye

36. **RATIFIED CONTRACT WITH GRANI INSTALLATION, INC., FOR BID CM-14-09-MIB: ACOUSTIC CEILING – CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Evisizer/Nelson

The Governing Board ratified a contract between Palomar Community College District ("District") and Grani Installation, Inc., ("Contractor") in the amount of $825,000.00. Contractor responded to the District's request for bids for Project # CM-14-09-MIB: Acoustic Ceiling, for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-36**

The Vote was unanimous of those present.
Student Trustee Advisory Vote:  Aye

37. **INFORMATION: ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION FOR EDGE DEVELOPMENT, INC., BID #CM-06-09 MIB: CONCRETE, PAVING & SITE ENCLOSURES – CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

Edge Development, Inc., Contractor, for the concrete, paving and site enclosures for the construction of the MIB, has requested the District to enter into an escrow agreement for security deposits in lieu of retention through Torrey Pines Bank, 4350 Executive Drive, Suite 130, San Diego, CA 92121. Under Section 22300 of the Public Contract Code of the State of California, the Contractor has the option to deposit securities with the Escrow Agent as a substitute for retention earnings required to be withheld by the District pursuant to the contract.

The Code allows the Escrow Holder to invest the retention in an interest bearing account, and pay the interest to the Contractor. The District can also withdraw monies from the account if the Contractor defaults in its obligations under the construction contract, in the same manner as if the District were still controlling the retention. The Escrow Holder cannot disburse any of the principal sums of retention to the Contractor, at any time, without prior approval of the District.
38. INFORMATION: ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION FOR SATURN ELECTRIC INC., BID # CM-21-09 MIB: ELECTRIC – CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)

Saturn Electric, Inc., Electrical Contractor for the construction of the MIB has requested the District to enter into an escrow agreement for security deposits in lieu of retention through California Bank & Trust, 5500 Grossmont Center Drive, Suite 408, La Mesa, CA 91942. Under Section 22300 of the Public Contract Code of the State of California, the Contractor has the option to deposit securities with the Escrow Agent as a substitute for retention earnings required to be withheld by the District pursuant to the contract.

The Code allows the Escrow Holder to invest the retention in an interest bearing account, and pay the interest to the Contractor. The District can also withdraw monies from the account if the Contractor defaults in its obligations under the construction contract, in the same manner as if the District were still controlling the retention. The Escrow Holder cannot disburse any of the principal sums of retention to the Contractor, at any time, without prior approval of the District.

39. ADOPTED REVISED PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 3 GENERAL INSTITUTION AND IN CHAPTER 7 – HUMAN RESOURCES

MSC Evilsizer/Nelson

The Governing Board of the Palomar Community College District adopted the following revised Board Policies included in Chapter 3 – General Institution and in Chapter 7 – Human Resources:

3050 Institutional Code of Ethics
3200 Accreditation
3250 Institutional Planning
3280 Grants
3580 Animals on Campus
7175 District Awards
7210 Academic Employees
7250 Educational Administrators

EXHIBIT N-39

Trustee Nelson recommended a change to BP 3280 Grants.

MSC Evilsizer/Nelson to adopt all policies except BP 3280, which will be brought back for Board approval when reviewed by the Policies & Procedures Task Force.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
40. **VOTED FOR UP TO SEVEN CANDIDATES FOR CCCT BOARD ELECTION – 2009**

MSC Nelson/Evilsizer

The Governing Board casted its vote for **up to seven** of the following candidates for the **CCCT Board**:

(List order based on Secretary of State’s February 17, 2009, random drawing.)

- Cy Gulassa, Peralta CCD
- Jacqueline Simon, Mira Costa CCD
- Janet Chaniot, Mendocino-Lake CCD
- Christopher Stampolis, West Valley-Mission CCD
- Nancy C. Chadwick, Palomar CCD
- Jeanette Mann, Pasadena Area CCD
- Marcia E. Zableckis, Barstow CCD
- Christopher Stampolis, West Valley-Mission CCD
- Jerry Hart, Imperial CCD
- Carmen Avalos, Cerritos CCD
- John Rodgers, Kern CCD
- Eva Kinsman, Copper Mountain CCD
- Douglas W. Otto, Long Beach CCD
- Bernard “Bee Jay” Jones, Allan Hancock Joint CCD
- Manny Ontiveros, North Orange County CCD

* Incumbent

The Vote was unanimous of those present.

Student Trustee Advisory Vote: Aye

41. **SET TERM OF OFFICE, SET COMPENSATION, AFFORD PRIVILEGE TO SECOND MOTIONS AND CAST ADVISORY VOTE FOR NON-VOTING STUDENT TRUSTEE FOR 2009-2010**

MSC Evilsizer/Nelson

The Governing Board, in accordance with Board Policy 11.1, set the **compensation** for the non-voting **Student Trustee for 2009-2010**, for a **one-year term**, at **$420.00 per month** and affords the Student Trustee the privilege to **second motions** and **cast an advisory vote**, although the vote shall not be included in determining the vote required to carry any measure before the Board.

The Vote was unanimous of those present.

Student Trustee Advisory Vote: Aye

42. **SCHEDULED SPECIAL MEETING/BOARD WORKSHOP**

MSC Nelson/Evilsizer

The Governing Board scheduled a **special meeting** on **April 28, 2009, at 4:00 p.m.**, at the San Marcos campus, Governing Board room, SSC-1.

Trustee Evilsizer inquired as to the topics of the special meeting. President Deegan said topics will include information/discussion on sustainability and on the Nursing Education Program Associate of Science Degree/accreditation requirements.

The Vote was unanimous of those present.

Student Trustee Advisory Vote: Aye
O. **BOARD REQUESTS FOR REPORTS** – There were none requested.

P. **RECESS TO CLOSED SESSION** – No additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 8:06 p.m.

______________________________  ________________________________
Nancy Chadwick, Board President  Mark Evilsizer, Secretary
I. CALL MEETING TO ORDER

Board President Nancy Chadwick called the meeting to order at 4:03 p.m.

II. ROLL CALL

TRUSTEES PRESENT:
NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MCMULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE

TRUSTEE ABSENT:
MICHELE T. NELSON, PH.D., VICE PRESIDENT

EXECUTIVE ADMINISTRATORS PRESENT:
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

STAFF PRESENT:
Josie Silva, Executive Assistant to the Superintendent and Governing Board

GUESTS:
Others present are listed on the sign-in sheets.

Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

III. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS – There were none.

IV. BOARD WORKSHOP – DISCUSSION

1. A.S. Degree – Nursing Education, Berta Cuaron, Vice President/Instruction

Vice President Cuaron thanked the Board for the opportunity to present information that will be helpful to the Board when making the important decision regarding the proposed Associate of Science Degree in Nursing. The goal was to provide information on the background, the process, and share data specifically designed to answer questions from various Trustees.

- Speakers in support of the A.S. in Nursing degree:
  Hope Farquharson, Faculty; Kathy Hawkins, Staff; Karen McGurk, Faculty
• Dr. Judy Eckhart, Director, Nursing Education, explained the specific requirements for the BRN and NLNAC accreditation, and addressed the proposed AS degree.

• Dr. Candi Francis, Dean/Mathematics and the Natural and Health Sciences; and Dr. Judy Eckhart, Director of Nursing Education; presented data and responded to questions.

• Gloria Kerkhoff, Professor/Articulation Officer, explained the Title 5 AA and AS degree requirements.

• Linda Dudik, Professor, Economics, History, and Political Science; and Mary Ann Drinan, Professor, Economics, History, and Political Science; gave their perspective on maintaining the American History and Institutions requirement in all degrees.

• Chris Johnson, Professor, Chair/Economics, History, and Political Science; Matthew Estes, Assistant Professor, Economics, History, and Political Science; and Peter Bowman, Assistant Professor, Economics, History, and Political Science; gave their perspective on the Associate of Arts Degree in Nursing and on the Associate of Science Degree in Nursing.

• Monika Brannick, President/Faculty Senate; Co-chair/Curriculum Committee, explained the curriculum process and the background that lead to the approval of the Associate of Science in Nursing degree.

• John Valdez, Professor, Multicultural Studies, gave his perspective on the American history requirement.

• Comments from students and staff were heard.

2. Sustainability/LEED Certification, Dr. Bonnie Ann Dowd, Vice President/Finance & Administrative Services.

Vice President Dowd introduced Glenn Carels, LPA, and announced that several representatives from Carrier Johnson and Swinerton Construction Management were present to answer questions from the Board.

Mr. Carels explained the approach to sustainability and gave an informational presentation on LEED (Leadership in Energy and Environmental Design) standards.

Board members asked questions from representatives of LPA, Carrier Johnson, and Swinerton Construction Management.

V. ADJOURNMENT

The meeting was adjourned at 7:25 p.m.

Nancy Chadwick, Board President

Mark Evisizer, Secretary
I. CALL MEETING TO ORDER

Board President Nancy Chadwick called the meeting to order at 5:00 p.m.

II. ROLL CALL

TRUSTEES PRESENT:
NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
ROSE MARIE DISHMAN, PH.D., TRUSTEE

TRUSTEE ABSENT:
DARRELL L. MCMULLEN, M.B.A., TRUSTEE
MICHELE NELSON, PH.D., VICE PRESIDENT

EXECUTIVE ADMINISTRATORS PRESENT:
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

STAFF PRESENT:
Josie Silva, Executive Assistant to the Superintendent and Governing Board

GUESTS:
Others present are listed on the sign-in sheets.

Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

III. PUBLIC FORUM

1. A.S. Degree – Nursing Education

Vice President Berta Cuaron facilitated the forum where numerous individuals gave their comments on the proposed A.S. Degree in Nursing.

V. ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

Nancy Chadwick, Board President
Mark Evilsizer, Secretary
A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ROBERT FREDERICK, STUDENT TRUSTEE

TRUSTEE ABSENT:
MICHELE T. NELSON, PH.D., VICE PRESIDENT

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS – There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:

2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
   a. Discussion of potential sites in the southern portion of the District.
RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5 p.m. There was no reportable action taken.

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics  
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics  
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual  
Theo Brockett, Vice President, Administrative Association; Manager, Escondido Center  
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center  
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

At this time, Board President Chadwick announced the removal of item EE from the agenda. This item will appear on next month's Governing Board meeting agenda for action.

COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

1. Linda Dudik, Honor of History – Palomar’s Associate Degrees  
2. Pat Drinan, Honor of History – Palomar’s Associate Degrees  
3. Mary Ann Drinan, Honor of History – Palomar’s Associate Degrees  
4. Genevieve M. Clabreul, R.N. – Nursing Accreditation  
5. Chris Edwards – Nursing Accreditation

PUBLIC HEARING

1. OPEN PUBLIC HEARING

Board President Chadwick opened the public hearing.


In compliance with California Government Code, §3547(b), the Governing Board of the Palomar Community College District is holding a public hearing on May 12, 2009, so that representatives of the public in this District may have an opportunity to express themselves to the Board regarding the Palomar Community College District’s proposal for negotiations for academic years 2009-2010, 2010-2011, and 2011-2012. The Palomar Community College District’s proposal has been available for review in the Human Resource Services office from April 14, 2009, through May 12, 2009. EXHIBIT DD-2

There were no comments.
3. **CLOSE PUBLIC HEARING**

Board President Chadwick closed the public hearing.

**DDD. PUBLIC HEARING**

1. **OPEN PUBLIC HEARING**

Board President Chadwick opened the public hearing.

2. **PUBLIC HEARING — PALOMAR COMMUNITY COLLEGE DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE COUNCIL OF CLASSIFIED EMPLOYEES FOR A COLLECTIVE BARGAINING AGREEMENT**

In compliance with California Government Code, §3547(b), the Governing Board of the Palomar Community College District is holding a public hearing on May 12, 2009, so that representatives of the public in this District may have an opportunity to express themselves to the Board regarding the Palomar Community College District's proposal for negotiations for academic years 2009-2010, 2010-2011, and 2011-2012. The Palomar Community College District's proposal has been available for review in the Human Resource Services office from April 14, 2009, through May 12, 2009. **EXHIBIT DDD-2**

CCE President, Neill Kovrig, expressed his dissatisfaction with the manner in which the District is pursuing negotiations.

3. **CLOSE PUBLIC HEARING**

Board President Chadwick closed the public hearing.

**E. APPROVAL OF MINUTES**

MSC Evilsizer/McMullen

1. The Governing Board approved the Minutes of the Regular Meeting of April 14, 2009.
2. The Governing Board approved the Minutes of the Special Meeting of April 28, 2009.

The Vote was unanimous of those present.

Student Trustee Advisory Vote: Aye

**EE. Item pulled from agenda.**

**F. CALLED FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**REMOVED** the following item from the May 12, 2009, agenda as follows:

**EE. RECOMMENDATION — ACTION: APPROVE PROGRAMS FOR INCLUSION IN CURRICULUM — EFFECTIVE FALL 2009**

The Governing Board hereby approves the following programs which have been examined by the Curriculum Committee and are being recommended for inclusion in the Palomar College Curriculum, effective Fall, 2009:

a. Program Title: Nursing – ADN
Discipline: Nursing (NURS)
Award Type: A.S. Degree Major
Total Units: 74
G. **ACKNOWLEDGEMENT OF RETIREMENTS**

(An opportunity for the Board of Trustees to express appreciation to employees who will retire with ten (10) or more years of service to the District)


   Department Chair, Professor Chris Johnson, commented on the career of Professor Yvonne Anderson who has been teaching at Palomar College for the past twenty years, first as a part time instructor teaching American History, then as a full time faculty member.

5. **Loren A. Lee**, Professor, Economics, History and Political Science. He has served Palomar College for 29 years from September 2, 1980, to June 1, 2009.

   Professor Teresa Laughlin commented on the career of Professor Loren Lee. Professor Lee has always taught with enthusiasm – students and co-workers have a high regard for him. He will be missed tremendously.


   Dean Mark Vernoy commented on the career of Professor Robert Miller whom he has known for almost thirty years, first as a student in Dean Vernoy’s statistics class, then as a full time faculty member. He earned his B.A. and M.A. Degrees from San Diego State. Dean Vernoy stated that Professor Miller is one of the best psychology professors he has known and is very saddened to see him leave.

2. **Bruce W. Gan**, Assistant Professor, Regional Occupational Program. He has served Palomar College for 10 years from August 20, 1999, to May 22, 2009.


   Vice President Cuaron announced that the Faculty Achievement Tea is scheduled on Thursday, May 14, where all faculty retirees will be honored, as well as those who have been granted tenure.

H. **REPORT OF THE GOVERNING BOARD PRESIDENT**

Board President Nancy Chadwick reported on her attendance at the Legislative Advisory Committee meeting, where discussion on bills not requiring funds took place. She attended SDICCCA where most of the discussion was on the May 19th election. She also attended the California Community College Trustees (CCCT) Conference in Northern California, where she attended a workshop on the League’s Energy Efficiency Program. Trustee Chadwick has been attending the Palomar Foundation meetings which have been engaged in planning several events. She attended the Health Sciences groundbreaking ceremony, the Fire Academy graduation, and the reception of the new Chancellor of Grossmont-Cuyamaca, Cindy Miles. She participated at the annual meeting of the Friends of the Arboretum and at a San Diego Taxpayers Association Dinner. Lastly, she urged everyone to vote at the May 19th election.
HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Rose Marie Dishman reported on her attendance at the Health Sciences building groundbreaking ceremony, the Diversity event, the Nursing Associate of Science Degree public forum, and at the art and ceramic sale.

Trustee Darrell McMullen read an article regarding the issues that teachers face on a daily basis.

Trustee Mark Evilsizer reported on his attendance at the Phi Theta Kappa event, the Arboretum Beautification Day, a welcome for Dr. Rodriguez, President of Mira Costa College, and at the Diversity Forum. He also reported that CCLC is establishing a liaison to work with the community colleges in California to work on solar energy projects, i.e., finding financing, pursuing rebates, help with purchasing. Trustee Evilsizer attended the welcome for the newly appointed Grossmont-Cuyamaca Community College District Chancellor, Cindy Miles. He attended the Palomar production, Angels in America, and applauded the actors and Professor Michael Mufson. Lastly, he said he was hoping to hear from more community members at the nursing forum, but nonetheless it was very informational.

Student Trustee Rob Frederick thanked the Board and the administration for working with him throughout the past year. He reported his attendance at the Diversity event, Phi Theta Kappa Induction, and at the Nursing Forum. He expressed his final thoughts as a Student Trustee.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Deegan reported on the death of faculty member Margie Ruzich, who passed away on May 10. He thanked the Governing Board members for attending all of the events in support of the students, faculty, and staff. While he was attending the CCLC Conference, he was notified of the closure of Mission Hills High School due to the Swine Flu. He was in constant communication with Vice President Joe Madrigal and Jane Conway, Director of Health Services, regarding this incident. He announced that Jayne Conway received a letter of commendation from the County of San Diego for the manner in which she handled the Swine Flu issue for the District. Lastly, he thanked the faculty and staff for the outstanding work they do throughout the year in support of students. He thanked those who worked on the preparation of the accreditation report, all those who participated on committees, especially the Policies and Procedures Review Task Force. He said the Task Force is one of the hardest working groups – they have been revamping the District’s policies and procedures. He acknowledged the work of Dr. Jane Wright, CCLC consultant, and Josie Silva, Executive Assistant to the Superintendent/Board, for their outstanding work throughout the year. Lastly, President Deegan congratulated Andrew Bissell as the new Student Trustee/ASG President, and Ann Hong, ASG Vice President, on their election.

1. Report of Vice President for Instruction

   a. Accreditation Update – Berta Cuaron

   Vice President Berta Cuaron reported that all factual corrections are currently being made to the Accreditation Report that was received by the District. She thanked the many people who worked hard on the self study, site visit, and the ending document.

   Vice President Cuaron announced the 2008-09 Bravura publication by Professors Rocco Versace and Carlton Smith, which is a collection of short stories, poetry, non-fiction commentary, essays, and literary works by students. She said Bravura is published each year at the conclusion of the spring semester. Lastly, Vice President Cuaron thanked the faculty leadership.
2. Report of Vice President for Student Services

Vice President Joe Madrigal reported on the Transfer Recognition event, and on the EOP&S, TRIO, and CalWORKs graduation ceremonies. He asked Scott Cathcart, Director of Athletics, to inform the Board regarding the baseball tournament event which will be held on campus.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd reported on the status of the Independent Citizens' Oversight Committee (ICOC) elections. Three vacancies will be filled and recommendations will be brought to the Board for approval. Vice President Dowd has been very involved in the state budget situation and acknowledged that next year will be very challenging for community colleges. Lastly, she commented on the passing of her mentor, colleague, and friend—Margie Ruzich.

4. Report of Vice President for Human Resource Services

Vice President John Tortarolo reported on the Diversity event and thanked the Equal Employment Opportunity (EEO) Advisory committee for the planning of the event. He said this event was very successful.

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J. APPROVAL OF CONSENT CALENDAR ITEMS

FISCAL

1. APPROVED SIGNATURES FOR COUNTY BUSINESS

MSC McMullen/Frederick

The Governing Board of Palomar Community College District approved the following business procedures be authorized effective July 1, 2009, through June 30, 2010:

a. Persons authorized, pursuant to the provisions of the Education Code Section 85232, to sign any and all school orders in the name of the District, drawn on the funds of the District:

   Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services,
   Phyllis Laderman, Director, Fiscal Services
   Ken Jay, Director, Business Services

b. Persons authorized to receive mail from the Accounting Section of the San Diego County Office of Education:

   Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services,
   Phyllis Laderman, Director, Fiscal Services
c. Persons authorized to designate employees that can initiate, authorize and process wire transfers with the County of San Diego:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services,
Phyllis Laderman, Director, Fiscal Services

EXHIBIT J-1

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

REPLACEMENT OF WARRANTS

2. APPROVED DRAWING NEW WARRANTS

MSC McMullen/Frederick

The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

a. Warrant #76-175913, dated April 3, 2008, in the amount of $85.85, to Ulises Nava, c/o Palomar College Financial Aid Department. Void due to stale date.

b. Warrant #76-176241, dated April 17, 2008, in the amount of $606.00, to Tara Ahmadi, 2230 Haste Street #304 Berkeley, CA 94704. Void due to stale date.

c. Warrant #76-181040, dated September 8, 2008, in the amount of $100.00, to Joyce Duncan, 1331 Laurel Tree Lane #230, Carlsbad, CA 92011. Void due to stale date.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

PERSONNEL

3. RATIFIED AMENDED MEMORANDUM OF UNDERSTANDING WITH THE PALOMAR FACULTY FEDERATION/AFT LOCAL 6161 FOR ROP FACULTY TRANSITION

MSC McMullen/Frederick

The Governing Board ratified the amended memorandum of understanding with the Palomar Faculty Federation/AFT Local 6161 for ROP Faculty Transition. EXHIBIT J-3

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
4. **RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC McMullen/Frederick

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring & Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**SPRING 2009**

<table>
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<tr>
<th>COUNSELING</th>
<th>Counselor</th>
<th>Rate</th>
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<tr>
<td>Flores, Rachelle N.</td>
<td>Counseling M.S., Counseling, College Counseling &amp; Student Services B.A., Psychology</td>
<td>$52.08</td>
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<tr>
<td>Pogue-Cely, Mary</td>
<td>Counseling M.S., Counseling, College Counseling &amp; Student Services B.A., Anthropology</td>
<td>$52.08</td>
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**FALL 2009**

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<th>COMMUNICATIONS</th>
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<td>Coddon, David L.</td>
<td>Journalism B.A., Journalism 2+ Years Experience</td>
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<tr>
<td>Whitesides, Barbara A.</td>
<td>Radio &amp; Television M.A., Organizational Management 2+ Years Experience</td>
<td>$52.90</td>
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<th>LIFE SCIENCES</th>
<th>Department</th>
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<tr>
<td>Tubbs, Christopher W.</td>
<td>Zoology Ph.D., Marine Science B.S., Zoology</td>
<td>$56.17</td>
</tr>
</tbody>
</table>

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

5. **Removed from Consent Calendar.**
6. **RATIFIED TEMPORARY ACADEMIC EMPLOYMENT**

MSC McMullen/Frederick

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following temporary academic employees:

a. **Leah Jackie Martin-Klement**
   - Position: Assistant Professor
   - Department: Regional Occupational Program
   - Position #: 5212
   - New: No
   - Remarks: Temporary specially funded position pursuant to Education Code Sections 87470 and 87471; funded- Regional Occupational Program.
   - Sal Rng/Stp: C/20
   - Salary: $8,926.14/month
   - % of Position: 100%
   - # Mos: 10
   - Effective: August 21, 2009 – May 21, 2010
   - Account #(s): K-111000-337100-07020-1812080/100%

b. **Anita Sugar**
   - Position: Assistant Professor
   - Department: Regional Occupational Program
   - Position #: 5211
   - New: No
   - Remarks: Temporary specially funded position pursuant to Education Code Sections 87470 and 87471; funded- Regional Occupational Program.
   - Sal Rng/Stp: E/26
   - Salary: $9,816.12/month
   - % of Position: 100%
   - # Mos: 10
   - Effective: August 21, 2009 – May 21, 2010
   - Account #(s): K-111000-337100-06140-1812080/100%

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

7. **RATIFIED NEW CLASSIFIED POSITION**

MSC McMullen/Frederick

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new classified position:

a. **HISPANIC SERVING INSTITUTION/TEACHING LEARNING CENTER INSTRUCTIONAL SUPPORT ASSISTANT I**
   - Name: Vacant
   - Department: Instructional Services
   - Position #: 6435
   - New: Yes
   - Remarks: New classification for TLC/Escondido Center; funded – Title V HSI grant.
   - Sal Grade/Stp: 16/1
   - Salary: $3,091.94/month
   - % of Position: 100%
   - # Mos.: 11
   - Effective: May 13, 2009
   - Account #: K-222000-311100-49300-1112980/100%

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
8. **RATIFIED CLASSIFIED EMPLOYMENT**

MSC McMullen/Frederick

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employee:

a. Name: DARREL E. ROMINE  
Position: Print Services Press Operator  
Department: Business Support Services  
Position #: 6423  
New?: No  
Remarks: Replacement for Jeffrey Tarr  
Sal Grade/Stp: 24/1  
Salary: $3,757.62/month  
% of Position: 100%  
# Mos: 12  
Effective: May 13, 2009  
Account #(s): A-2122200-534200-67750-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

9. **APPROVED PERSONNEL ACTIONS/HISTORY**

MSC McMullen/Frederick

The Governing Board approved the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of April, 2009, and short-term employees for the month of May, 2009. EXHIBIT J-9

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

10. **RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETER**

MSC McMullen/Frederick

The Governing Board ratified the recommendation of the Superintendent/President granting the bilingual stipend for the following employee who is a designated bilingual interpreter:

a. Lourdes M. Runk, Instructional Support Assistant II, Business Administration, effective May 1, 2009.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye
11. **RATIFIED LEAVES OF ABSENCE**

MSC McMullen/Frederick


b. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective April 10, 2009, through July 3, 2009; and an additional **100% Medical Leave of Absence with no effect on benefits**, effective July 4, 2009, through July 10, 2009, to Anne K. Stadler, Director, Extended Opportunity Programs & Services/Cooperative Agencies Resources for Education.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

12. **INFORMATION - RETIREMENTS**

On Behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:


GIFTS

13. ACCEPTED GIFTS

MSC McMullen/Frederick

The Governing Board accepted the following gifts and directs that an appropriate letter of appreciation be sent to the donor:

a. Portable IV pole ($51.00) and miscellaneous IV set ups ($500.00) donated by Rick Buchanon, 2045 Janet Circle, Oceanside, CA 92054. These items are to be used for instructional purposes by students in the Emergency Medical Education department. Total cash value as estimated by donor is $551.00.

b. Eighteen (18) Bamboo Skateboard Decks ($8/each) for Graphic Design donated by Ron Stebenne, 3025 Industry Street, Ste. B, Oceanside, CA 92054. These items are to be used by Graphic Communications students. Total cash value as estimated by donor is $144.00.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

Trustee Rose Marie Dishman asked for clarification on this item. Vice President Cuaron briefed the Board on the background of the ROP issue and consequently the approval of the position.

5. RATIFIED GRANTING OF TENURE

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the granting of tenure effective for the 2009-2010 academic year to the following faculty member:

a. James E. Duvall - Design and Consumer Education

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Monika Brannick, Faculty Senate President, commented on the passing of retired Professor Margie Ruzich. She reported that the Faculty Senate appointed a new TERB Coordinator—Barb Kelber, who will begin in the spring semester. The Senate approved the revision of the governance structure of the Student Learning Outcomes Council. The position of a Learning Outcomes Coordinator will be created to keep everyone on track. The Senate also granted Emeritus Status to the following: Maura Gage, Yvonne Anderson, Charles Kirk, Ann Maioroff, Robert Miller, Loren Lee, and Joe Farrelly. Lastly, Ms. Brannick said the Diversity event was very successful and she thanked all of the administrators for all of their support.
2. INFORMATION

Report of the Palomar Faculty Federation

PFF Co-President Shannon Lienhart commented on the passing of Margie Ruzich. She thanked Trustee McMullen for the article that he read during his report. PFF held e-Board elections – Shayla Sivert is the new e-Board member. PFF will begin negotiations soon. Ms. Lienhart attended the Annual Labor Council dinner and won a lunch with Congressman Filner.

3. INFORMATION

Report of the Administrative Association

Administrative Association (AA) President Theo Brocket reported that elections were held and the new officers will begin on July 1. The AA Retreat will be held on June 12. Lastly, she commented on the passing of Professor Margie Ruzich.

4. INFORMATION

Report of the Confidential and Supervisory Team

CAST President Leigh Hoffman reported that CAST has completed its Ethics statement and is due to be ratified by its constituents.

5. INFORMATION

Report of the CCE/AFT

CCE President Neill Kovrig reported that CCE elections were held and he will continue as President of CCE; Debbie Claypool, Sr. Vice President; Suzanne Szames, Secretary; Terri Canela, Assistant Grievance Officer; Terry Amavisca, Lisa Douglas, and Melissa Lopez are Stewards; Christine Wick, Assistant Vice President; Mike Dimmick, Treasurer. Representatives will be attending the ULI Leadership Institute for training. Mr. Kovrig further commented that he understands the difficulty with issues between the Telescope and ASG, but would like to congratulate the new ASG President and Vice President, and recognized Claudia Duran for her service as the outgoing ASG Vice President and for all of the work she performed on the various committees.

6. INFORMATION

Report of the Associated Student Government

ASG President Rob Frederick congratulated Andrew Bissell and Ann Hong on their election. He reported on several campus events sponsored by the ASG. He commended Sherry Titus for her work on commencement and as Student Affairs Director. Mr. Frederick reported that ASG will be reviewing its Ethics statement. He further stated that eleven members of ASG are transferring to various universities. He reported on various events that he attended. Lastly, he hopes that items that were left uncompleted during his tenure as ASG President will be reviewed and approved in the future, i.e., class cancellation link, FAFSA resolution, enrollment management to diversity, budget, concert series on campus, and snack shack. He thanked everyone for their support during the past year.
M. **UNFINISHED BUSINESS** – There was none.

Board President Chadwick called a recess at 6:48 p.m. The meeting reconvened at 7:00 p.m.

N. **NEW BUSINESS**

1. Item moved to EE.

2. **APPROVED REMOVAL OF COURSES FROM CURRICULUM – EFFECTIVE FALL 2009**

MSC Dishman/McMullen

The Governing Board approved the removal of the courses which have been examined by the Curriculum Committee and are being recommended for removal from the Palomar College Curriculum, effective Fall, 2009:

**CREDIT COURSES**

a. Course Number and Title: AP C 238 Wood/Metal Jambs and Pre-hung Doors  
Short Title: Wood/Metal Jambs/Prehung Doors  
Discipline: AP Carpentry (AP C)  
Course included in the following programs:  
A. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement  
Repeatability: May be taken 2 times.  
Reason for Deactivation: No longer offered at Carpentry Training Center.

b. Course Number and Title: AP C 240 Cylindrical and Mortise Locksets  
Short Title: Cylindrical/Mortise Locksets  
Discipline: AP Carpentry (AP C)  
Course included in the following programs:  
A. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement  
Repeatability: May be taken 2 times.  
Reason for Deactivation: No longer offered at Carpentry Training Center.

c. Course Number and Title: R ACR 56 Advanced Air Conditioning, Heating and Refrigeration  
Short Title: ADV AIR COND, HEATING, REFRIG  
Discipline: Air Conditioning/Heating/Refrigeration (R ACR)  
Prerequisites: R ACR 50, and R ACR 55  
Course included in the following programs:  
A. Air Conditioning/Heating/Refrigeration, Certificate of Proficiency  
Grading Basis: Grade Only  
Repeatability: May be taken 2 times.  

d. Course Number and Title: R ACR 58 Refrigerant Recovery  
Discipline: Air Conditioning/Heating/Refrigeration (R ACR)  
Course included in the following programs:  
A. Air Conditioning/Heating/Refrigeration, Certificate of Proficiency  
Grading Basis: Grade Only  
Repeatability: May be taken 2 times.  
e. Course Number and Title: R ACR 97 Air Conditioning, Heating, and Refrigeration Topics  
   Short Title: AIR COND/HEATING/REFRIG TOPICS  
   Discipline: Air Conditioning/Heating/Refrigeration (R ACR)  
   Course Included in the following programs:  
   A. Air Conditioning/Heating/Refrigeration, Certificate of Proficiency  
   Grading Basis: Grade Only  
   Repeatability: May be taken 4 times.  

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

3. **APPROVED REMOVAL OF PROGRAMS FROM CURRICULUM – EFFECTIVE FALL 2009**

MSC Evilsizer/McMullen

The Governing Board approved the removal of the following programs, which have been examined by the Curriculum Committee and are being recommended for removal from the Palomar College curriculum, effective Fall 2009:  

**CREDIT PROGRAMS**

a. Program Title: Applications Support Specialist  
   Discipline: Computer Science and Information Systems (R CSIS)  
   Award Type: Certificate of Proficiency  
   Total Units: 13.00  

b. Program Title: Fashion Merchandising/Entry-Level  
   Discipline: Fashion (FASH)  
   Award Type: Certificate of Achievement  
   Total Units: 25 – 26  
   Reason for Deactivation: Streamlining programs in the Fashion area.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye


MSC Evilsizer/McMullen

The Governing Board ratified and approved all contracts and agreements for the period February 16, 2009, through April 15, 2009, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-4**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye
5. **REVIEWED AND APPROVED PURCHASES**

MSC Evilsizer/McMullen

The Governing Board reviews and approves all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget: **EXHIBIT N-5**

<table>
<thead>
<tr>
<th>Purchase Orders</th>
<th>Time Period: 04/02/09 – 04/29/09</th>
<th>$ 2,430,527.24</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Card</td>
<td>Time Period: 02/23/09 – 03/22/09</td>
<td>$ 153,379.54</td>
</tr>
</tbody>
</table>

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

6. **APPROVED QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR**

MSC Evilsizer/McMullen

The Governing Board approved the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of March 31, 2009. **EXHIBIT N-6**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

7. **APPROVED CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT**

MSC McMullen/Evilsizer

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending March 31, 2009. **EXHIBIT N-7**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
8. RESOLUTION OF GOVERNING BOARD OF PALOMAR COMMUNITY COLLEGE DISTRICT REQUESTING TEMPORARY TRANSFER OF FUNDS

MSC McMullen/Evilsizer

RESOLUTION NO. 09-21002

WHEREAS, the California Constitution, Article XVI, Section 6, and Education Code Section 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 9, 2009, the Governing Board will:

[XXX] Adopt a tentative budget

[ ] Adopt its final budget

for this district for the fiscal year 2009-2010 pursuant to the provisions of the Education Code Sections 70901, and taxes accruing to the district for said fiscal year are estimated to be $56,368,722 and 85% of said taxes is $47,913,414; and

WHEREAS, taxes accrued to this district during the 2008-2009 fiscal year are projected to be $55,263,453; and

WHEREAS, it is necessary to provide funds for meeting the obligations incurred for maintenance purposes by this district;

AND NOW THEREFORE

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code Section 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this district during the 2009-2010 fiscal year to meet obligations incurred for maintenance purposes in the amount of:

   (a) $8,145,280 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.

   (b) $47,913,414 after August 31 but not to exceed a total of 85% of taxes accruing to the district. This amount represents the total available temporary transfer approved by the governing board for the 2009-2010 fiscal year inclusive of the 17% shown in (a) above.

2. If directed by the Board of Supervisors, funds will be transferred to this district by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
3. The Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this 12th day of May, 2009 by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO

I, Mr. Mark Evilsizer, Secretary of the Board of the Palomar Community College District, County of San Diego, State of California, do certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

________________________________________________________________________
Date Secretary of the Board

EXHIBIT N-8

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

9. REJECTED CLAIM

MSC Evilsizer/McMullen

BE IT RESOLVED, That the Governing Board of the Palomar Community College District rejected the claim for indemnity, comparative contribution and declaratory relief filed by Jeffry P. Wade, Jr., Esq., Stutz Artiano Shinoff & Holtz on behalf of his clients San Diego and Imperial County Fringe Benefits Consortium and Victoria De La Torre and refers it to the District’s Claim Administrator for handling.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

10. REJECTED CLAIM

MSC Evilsizer/McMullen

BE IT RESOLVED, That the Governing Board of the Palomar Community College District rejected the claim for damages resulting from a failure to exercise a duty to act and breach of contractual obligation filed by Brian D. Harrison, Esq., Sedgwick, Detert, Moran & Arnold LLP on behalf of his client Hartford Life Group Insurance Company and refers it to the District’s Claim Administrator for handling.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
11. APPROVED ACCEPTANCE OF FUNDS FOR CAREER TECHNICAL EDUCATION COMMUNITY COLLABORATIVE PROGRAMS – GRANT AGREEMENT NO. 08-140

MSC Evilsizer/McMullen

The Governing Board approved the acceptance of a collaborative grant with Mira Costa College in the amount of $92,000.00 to complete the Governor’s Career Technical Education initiative. Mira Costa College will be the fiscal agent. EXHIBIT N-11

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

12. APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT

MSC Evilsizer/McMullen

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

Contract Training Program Spring 2009

Class & Service Provider

a. Name: Jay Miller
   Don Peterson
   Name of Class: Welder Certification course
   Effective: May 18-19, 2009
   Instructor Rate: 20% of registration fee
   Fees to Student: $50.00

b. Name: Julie Graboi
   Name of Class: English as a Second Language Training
   Effective: May 19 - July 7, 2009
   Instructor Rate: $50.00 per hour

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

13. APPROVED INDEPENDENT CONTRACTOR AGREEMENT WITH ENRICO BUTTA – CASINO DEALER SCHOOL – HOUSE OF GAMES ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT

MSC McMullen/Evilsizer

The Governing Board approved an Independent Contractor Agreement between Palomar Community College District (hereinafter "District") and Enrico Butta, (hereinafter "Contractor") to teach Casino Dealer School – House Games through Workforce & Community Development. Term of the contract shall be July 1, 2009, through June 30, 2010. District shall pay Contractor $3,328 per session provided a minimum of 10 students are enrolled in the class. EXHIBIT N-13

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
14. **APPROVED INDEPENDENT CONTRACTOR AGREEMENT WITH DAVID MULL – CASINO DEALER SCHOOL – POKER GAMES ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC McMullen/Evilsizer

The Governing Board approved an Independent Contractor Agreement between Palomar Community College District (hereinafter "District") and David Mull, (hereinafter "Contractor") to teach Casino Dealer School – Poker Games through Workforce & Community Development. Term of the contract shall be July 1, 2009, through June 30, 2010. District shall pay Contractor $3,328 per session provided a minimum of 10 students are enrolled in the class. EXHIBIT N-14

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

15. **APPROVED INDEPENDENT CONTRACTOR AGREEMENT WITH KRIS PATTERSON – MEDICAL INSURANCE BILLING ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC McMullen/Evilsizer

The Governing Board approved an Independent Contractor Agreement between Palomar Community College District (hereinafter "District") and Kris Patterson,(hereinafter "Contractor") to teach Medical Insurance Billing classes through Workforce & Community Development. Services will be performed July 13 – 16, 2009 and August 3 – 6, 2009. District shall pay Contractor 50% of registration fees collected from students for instructional services, provided a minimum of 10 students are enrolled in the class. EXHIBIT N-15

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

16. **APPROVED EDUCATIONAL SERVICES AGREEMENT (CE0609301) WITH TWO DIRECTIONS ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Evisizer/Dishman

The Governing Board approved an Educational Services Agreement between Palomar Community College District (District) and Two Directions (Agency), to provide instruction in 8 hours of not-for-credit instruction – Automotive Technology Training through Workforce & Community Development. Classes are scheduled for June 17-18, 2009. In consideration of the instructional and related services provided by District, the Agency agrees to pay a flat fee of $960.00. EXHIBIT N-16

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
17. **APPROVED EDUCATIONAL SERVICES AGREEMENT (CE0709301) WITH TWO DIRECTIONS ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Evilsizer/Dishman

The Governing Board approved an Educational Services Agreement between Palomar Community College District (District) and Two Directions (Agency), to provide instruction in 32 hours of not-for-credit instruction – Medical Insurance Billing Training through Workforce & Community Development. Classes are scheduled July 13-16, 2009 and August 3-6, 2009. In consideration of the instructional and related services provided by District, the Agency agrees to pay $399.00 per student instructed (10 student minimum) for a total of $3,990.00. **EXHIBIT N-17**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

18. **APPROVED EDUCATIONAL SERVICES AGREEMENT (CE0509332) WITH HARRAH'S RINCON ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Evilsizer/Dishman

The Governing Board approved an Educational Services Agreement between Palomar Community College District (District) and Harrah's Rincon, (Agency) to provide instruction in customized Beginning & Intermediate/Advanced Level English at Workplace - English as a Second Language Training from the Hospitality Communications I and II curriculum. Classes are scheduled May 19 – July 7, 2009. In consideration of the instructional and related services provided by District, the Agency agrees to pay a total amount $4,760.00. **EXHIBIT N-18**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

19. **APPROVED AGREEMENT WITH AMERICAN HEART ASSOCIATION FOR AUTHORIZATION OF EMERGENCY MEDICAL EDUCATION TO OPERATE AS A TRAINING CENTER**

MSC McMullen/Evilsizer

The Governing Board approved an agreement with American Heart Association (AHA) for the purpose of authorizing the Emergency Medical Education (EME) department to operate as a Training Center for the AHA. This agreement will authorize the EME department to conduct courses, certify instructors and issue CPR cards in accordance with AHA standards. Term of the agreement is an initial one-year term and if the partnership is successful, it will be renewed in two-year increments. **EXHIBIT N-19**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
20. **APPROVED USE OF FACILITIES AGREEMENT WITH CALIFORNIA STATE UNIVERSITY – SAN MARCOS TO HOLD COMMUNITY EMERGENCY RESPONSE TRAINING CLASSES**

MSC McMullen/Evilsizer

The Governing Board approved a Use of Facility agreement between California State University – San Marcos (CSUSM) and Palomar Community College District (District) for the purpose of the District holding Community Education NHSED 901, Community Emergency Response Training (CERT) classes for the general public. The term of the agreement shall be effective May 12, 2009, and shall be automatically renewed each year, July 1st, for a period of one (1) fiscal year, unless terminated in writing by either party prior to April 1st before the desired June 30th termination date. The District shall pay CSUSM at the rate of One Dollar ($1.00) per year. EXHIBIT N-20

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

21. **APPROVED END USER LICENSE AGREEMENT WITH FINANCIAL AID TV TO PROVIDE ON-LINE STUDENT ORIENTATION**

MSC Evilsizer/Dishman

The Governing Board approved an agreement with Financial Aid TV to provide software and maintenance of online videos to assist financial aid students in understanding their financial aid rights and responsibilities. Total cost for services is $35,000.00 for a 3 year period, effective May 12, 2009. EXHIBIT N-21

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

22. **APPROVED AMENDMENT TO EXISTING AGREEMENT WITH PAYPHONE STATIONS INNOVATIONS (PSI) TO EXTEND TERM OF AGREEMENT**

MSC McMullen/Evilsizer

The Governing Board approved an amendment to the existing agreement with Payphone Stations, Inc., to extend the term of the agreement for two (2) additional years at the current rate of $400.00 per month for the installation, maintenance and operation of pay telephones at the San Marcos campus and Escondido Center. EXHIBIT N-22

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
23. DECLARED A SET OF FOUR TIMPANI FROM PERFORMING ARTS DEPARTMENT SURPLUS AND OF INSUFFICIENT VALUE FOR AUCTION, AND DONATE PROPERTY TO CIVIC YOUTH ORCHESTRA, ESCONDIDO, CA (UNANIMOUS CONSENT REQUIRED)

MSC Evilsizer/McMullen

The Governing Board finds one set of four (4) timpani used by the Performing Arts Department surplus, no longer needed for District purposes, and of insufficient value to defray the costs of arranging a sale, all in accordance with District Procedure 552; and, that the set of four timpani shall be donated to Civic Youth Orchestra, Escondido, CA, as pursuant to California Education Code Section 81452. (unanimous consent required)

The Vote was unanimous of those present (Nelson: Absent)
Student Trustee Advisory Vote: Aye

24. DECLARE MISCELLANEOUS EQUIPMENT SURPLUS AND AUTHORIZE PUBLIC SURPLUS TO CONDUCT AN AUCTION VIA WEBSITE

MSC McMullen/Frederick

The Governing Board declares the list of items as described in the accompanying memorandum to this resolution, as surplus property and no longer of value or use to the District. The Governing Board approved items be sold at a web auction, conducted by Public Surplus, in accordance with California Education Code Section 81450(b). EXHIBIT N-24

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

25. APPROVED AGREEMENT WITH RIVERSIDE-SAN BERNARDINO JOINT ELECTRICAL APPRENTICESHIP TRAINING PROGRAM

MSC Evilsizer/McMullen

The Governing Board approved the renewal of an agreement with the Riverside/San Bernardino Joint Electrical Apprenticeship Training for the continued educational support for their Apprenticeship Program. EXHIBIT N-25

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
26. **APPROVED SUBSTITUTION OF SHEET METAL SUB-CONTRACTOR ON BID # CM-28-09-BLDG. S - ROOFING & SHEET METAL – SAN MARCOS CAMPUS**

MSC McMullen/Evilsizer

The Governing Board approved the request by Richard & Richard, contractor for the roofing & sheet metal of Building S, to substitute Ehmke Sheet Metal as its sheet metal sub-contractor for Challenger Sheet Metal as authorized under Public Contract Code § 4107 et. al, on the grounds that Richard & Richard and Challenger Sheet Metal were unable to negotiate a contract. The notice and opportunity to object required under § 4107 (a) (9) has been waived by Challenger Sheet Metal in writing as detailed in EXHIBIT N-26.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

27. **ACCEPTED AND APPROVED CHANGE ORDER #2 FOR BID NO. B-007 NS BUILDING ADA RAMP PROJECT - RANDALL CONSTRUCTION**

MSC McMullen/Evilsizer

The Governing Board accepted and approves Change Order #2 in the amount of $2,500.00 pertaining to Bid B-007 NS Building ADA Ramp Project; original contract approved by the Governing Board on May, 19, 2008, as detailed on the accompanying memorandum in support hereof. EXHIBIT N-27

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

28. **ACCEPTED AND APPROVED CHANGE ORDER #1 FOR BID NO. 112-09 SOCCER FIELD REPAIRS**

MSC McMullen/Evilsizer

The Governing Board accepted and approves Change Order #1 pertaining to Bid # 112-09 Soccer Field Repairs; original contract approved by the Governing Board on April 14, 2009, as detailed on the accompanying memorandum in support hereof. EXHIBIT N-28

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

29. **APPROVED REQUEST TO REDUCE RETENTION HELD ON BID # CM-04-09 MIB: EARTHWORK & BLASTING PROJECT FROM 10% TO 5%**

MSC McMullen/Evilsizer

The Governing Board approved reduction of the percentage of the retention held on Bid # CM-04-09 MIB: Earthwork & Blasting Project with Mountain Movers, Inc., from 10% to 5% based on over 95% of the project work has been successfully completed. The total contract amount for the project is $724,000.00. EXHIBIT N-29

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye
30. **ACCEPTED THE BID OF GEARY FLOORS, AS THE LOWEST RESPONSIVE BIDDER, FOR BID #110-09: GYMNASIUM FLOOR RESURFACING/SAN MARCOS CAMPUS**

MSC McMullen/Evilsizer

The Governing Board accepted the bid of Geary Floors, 1060 Rippey Street, El Cajon, CA 92020, as the lowest responsive bidder for Bid # 110-09: Gymnasium Floor Resurfacing/San Marcos campus.

Furthermore, the Governing Board approved a contract between Palomar Community College District and Geary Flooring, in the amount of $18,290.00 and Additive 1: Annual Maintenance (to provide surface touch-up and refinishing each year for up to five [5] years) in the amount of $6,600.00 per year. **EXHIBIT N-30**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

31. **ACCEPTED THE BID OF LEDCOR CONSTRUCTION, INC., AS THE LOWEST RESPONSIVE BIDDER, FOR BID #111-09: CHILD DEVELOPMENT CENTER (CDC) REMODEL/ESCONDIDO CENTER**

MSC McMullen/Evilsizer

The Governing Board accepted the bid of Ledcor Construction, Inc., 6405 Mira Mesa Boulevard, #100, San Diego, CA 92121, as the lowest responsive bidder for Bid # 111-09: Child Development Center (CDC) Remodel/Escondido Center.

Furthermore, the Governing Board approved a contract between Palomar Community College District and Ledcor Construction, Inc., in the amount of $58,399.00, subject to receipt of all required bonds and insurance certificates. **EXHIBIT N-31**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

32. **ACCEPTED PROPOSAL AND APPROVED AGREEMENT WITH FOLLETT HIGHER EDUCATION GROUP, INC., FOR BOOKSTORE MANAGEMENT & OPERATION**

MSC McMullen/Evilsizer

The Governing Board accepted the proposal of Follett Higher Education Group, Inc. dated April 28, 2009 to operate and manage the Palomar College Bookstore operation, pursuant to which proposal Follett guarantees the District a minimum of $2,875,000 over five years, or a percentage of gross revenues generated from all sales based on the following schedule, whichever is greater:

- 11.25% of all gross revenue up to $6,000,000
- 12.25% of all gross revenue greater than $6,000,000

In addition, Follett Higher Education Group, Inc. will invest $200,000 to remodel the Palomar College Bookstore, spend $9,000 in marketing and advertising campaigns, provide $25,000 in general scholarships and $25,000 in textbook scholarships.
Furthermore, the Governing Board approved a five year agreement between Palomar Community College District and Follett Higher Education Group, Inc. for the management and operation of the Palomar College Bookstore, including all existing and future bookstore operations conducted on the San Marcos campus and at off-site locations, effective November 1, 2009 based upon the terms of the proposal stated above, and upon such other terms and conditions as may be agreed to by the District and Follett Higher Education Group, Inc. with specific reference to the requirements of the Request for Proposal issued by the District on or about March 26, 2009. **EXHIBIT N-32**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

33. **EXCUSE ABSENCE OF TRUSTEE**

MSC Evilsizer/Dishman

In accordance with Section 72425(c) of the CA Education Code, the Governing Board finds that the absence of Trustee Michele Nelson from the Special Meeting of the Governing Board held April 28, 2009, is **excused** due to personal necessity.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

34. **EXCUSE ABSENCE OF TRUSTEE**

MSC Evilsizer/Dishman

In accordance with Section 72425(c) of the CA Education Code, the Governing Board finds that the absence of Trustee Darrell McMullen from the regular meeting of the Governing Board held April 14, 2009, is **excused** due to personal necessity.

The Vote: 3 Ayes 1 Abstention (McMullen)
Student Trustee Advisory Vote: Aye

**INFORMATION ONLY**

33. **INFORMATION: SUPPLEMENTAL INFORMATION FOR STUDY ABROAD PROGRAM TO SALAMANCA, SPAIN, MAY 23, 2009, THROUGH JUNE 21, 2009, APPROVED BY GOVERNING BOARD ON MARCH 10, 2009**

At its regular board meeting of March 10, 2009, the Governing Board of Palomar Community College District approved the Foreign Languages Department to conduct a Study Abroad Program in Salamanca, Spain, from May 23, 2009, to June 21, 2009. Attached is supplemental information on the study abroad program in accordance with the District’s study abroad course regulations. **EXHIBIT N-33**

34. **INFORMATION: ASSIGNMENT OF LABOR COMPLIANCE PROGRAM AGREEMENT FROM KEENAN & ASSOCIATES TO SCHOOL CONSTRUCTION COMPLIANCE, LLC**

Keenan & Associates (Keenan) had discontinued its Labor Compliance Program (LCP) and have assigned the existing LCP agreement between Keenan and Palomar Community College District (District) to School Construction Compliance, LLC (SCC), 20 Pacifica, Suite 960, Irvine, CA 92618. Effective March 1, 2009, SCC will assume all rights and obligations of Keenan under the current LCP agreement and Keenan shall have no further responsibility to provide services to the District under the current LCP Agreement.
35. **INFORMATION: ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION FOR STANDARD DRYWALL, INC., BID # CM-09-09 MIB: METAL STUDS, DRYWALL, FIREPROOFING, DOORS & HARDWARE, PLASTER, PAINTING & FINAL CLEANING – CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

Standard Drywall, Inc., Contractor, for the metal studs, drywall, fireproofing, doors and hardware, plaster, painting and final cleaning for the construction of the MIB, has requested the District to enter into an escrow agreement for security deposits in lieu of retention through California Bank & Trust, 2250 Alpine Blvd., Alpine, CA 91901. Under Section 22300 of the Public Contract Code of the State of California, the Contractor has the option to deposit securities with the Escrow Agent as a substitute for retention earnings required to be withheld by the District pursuant to the contract.

The Code allows the Escrow Holder to invest the retention in an interest bearing account, and pay the interest to the Contractor. The District can also withdraw monies from the account if the Contractor defaults in its obligations under the construction contract, in the same manner as if the District were still controlling the retention. The Escrow Holder cannot disburse any of the principal sums of retention to the Contractor, at any time, without prior approval of the District.

36. **FIRST READING: REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 1 – THE DISTRICT; CHAPTER 3 GENERAL INSTITUTION; CHAPTER 4 INSTRUCTIONAL SERVICES**

This information item includes a proposal to revise the following Board Policies included in Chapter 1 – The District, Chapter 3 – General Institution, and Chapter 4 – Instructional Services. The Board will take action to adopt the following policies at its June 9, 2009, meeting:

BP 1200 Mission Statement
BP 3100 Organizational Structure
BP 3510 Workplace Violence Plan
BP 3515 Reporting of Crimes
BP 3520 Local Law Enforcement
BP 3810 Claims Against the District
BP 4030 Academic Freedom
BP 4290 Academic Honesty
BP 4650 Final Examinations
BP 3280 Grants
BP 3500 Campus Safety
BP 4020 Program, Curriculum and Course Development
BP 4021 Discontinuance of Career-Technical Program
BP 4022 Curricular Matters
BP 4045 Tutorial Services Programs
BP 4103 Cooperative Work Experience Education
BP 4230 Grading and Academic Record Symbols
BP 4250 Probation, Dismissal, and Readmission
BP 4260 Pre-requisites, Co-requisites, and Advisories
The following Administrative Procedures are for **INFORMATION ONLY**:

- AP 3100  Organizational Structure
- AP 3200  Accreditation
- AP 3516  Registered Sex Offender Information
- AP 3810  Claims Against the District
- AP 4020  Program, Curriculum, and Course Development
- AP 4022  Curricular Matters
- AP 4103  Cooperative Work Experience Education
- AP 4250  Probation, Dismissal, and Readmission

**O. BOARD REQUESTS FOR REPORTS** – There were none requested.

**P. RECESS TO CLOSED SESSION** – No additional session needed.

**R. ADJOURNMENT**

The meeting was adjourned at 7:35 p.m.

\[Signature\]  
Nancy Chadwick, Board President

\[Signature\]  
Mark Evilsizer, Secretary
A. **CALL TO ORDER**

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. **ROLL CALL**

**TRUSTEES PRESENT:**

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT  
MICHELE T. NELSON, PH.D., VICE PRESIDENT  
MARK R. EVILSIZER, M.A., SECRETARY  
DARRELL L. MC MULLEN, M.B.A., TRUSTEE  
ROSE MARIE DISHMAN, PH.D., TRUSTEE  
ANDREW BISSELL, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. **PUBLIC COMMENTS** — There were none.

C. **RECESS TO CLOSED SESSION**

The Board went into Closed Session at 4:02 p.m., to discuss:


2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.


4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.


6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
   a. Discussion of potential sites in the southern portion of the District.
The meeting reconvened to Open Session at 5:04 p.m. Board President Chadwick reported the following:

The Board took action in closed session to terminate a permanent classified employee, #006590760, effective June 10, 2009.

STAFF PRESENT:

Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Jayne Conway, Educational Administrators Rep/Administrative Association; Director, Health Services
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPE RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE

Board President Chadwick administered the Oath of Office to Andrew Bissell, Student Trustee.

COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

Dr. Carlos Von Son – Part time faculty budget
Armando Telles – Budget cuts for faculty and staff

APPROVAL OF MINUTES

MSC Evisizer/McMullen

1. The Governing Board approved the Minutes of the Special Meeting of May 7, 2009.
2. The Governing Board approved the Minutes of the Regular Meeting of May 12, 2009.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
EE. APPROVED PROGRAM FOR INCLUSION IN CURRICULUM – EFFECTIVE FALL 2009

MSC Nelson/McMullen

The Governing Board hereby approves the following program which had been examined by the Curriculum Committee and is being recommended for inclusion in the Palomar College Curriculum, effective Fall, 2009:

a. Program Title: Nursing – ADN
   Discipline: Nursing (NURS)
   Award Type: A.S. Degree Major
   Total Units: 74

Comments were received from numerous individuals. It was agreed that this issue will continue to be addressed with the review of History & American Institutions requirement in the Curriculum Committee. After a lengthy discussion, a roll call vote was called as follows:

Student Trustee, Andrew Bissell: Aye
Trustee Rose Marie Dishman: Aye
Trustee Mark Evilsizer: Oppose
Trustee Darrell McMullen: Aye
Trustee Michele Nelson: Aye
Board President Nancy Chadwick: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Change item under NEW BUSINESS as follows:

NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT DOES HEREBY APPOINT THE FOLLOWING INDIVIDUALS UNDER THE CATEGORIES SPECIFIED ALONG WITH THE NAME OF THE AFFILIATED ORGANIZATION FOR A TWO-YEAR TERM BEGINNING FY 2009-10:

<table>
<thead>
<tr>
<th>NAME</th>
<th>CATEGORY</th>
</tr>
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<tbody>
<tr>
<td>1.</td>
<td>One (1) member active in a bona-fide taxpayers association.</td>
</tr>
<tr>
<td>2.</td>
<td>One (1) member active in a support organization for Palomar College, such as a foundation or advisory council.</td>
</tr>
<tr>
<td>3.</td>
<td>Community At-Large</td>
</tr>
<tr>
<td>4.</td>
<td>Community At-Large One (1) member active in a business organization representing the business community located in the District.</td>
</tr>
</tbody>
</table>
G. **ACKNOWLEDGEMENT OF RETIREMENTS**

[An opportunity for the Board of Trustees to express appreciation to employees who will retire with ten (10) or more years of service to the District]

1. **Theo M. Brockett**, Manager, Education Center, Escondido Center. She has served Palomar College for 20 years from September 12, 1988, to June 30, 2009.

Dean Wilma Owens commented on the career and accomplishments of Theo Brockett at Palomar College. Ms. Brockett began her career at Palomar College as Manager/Director of the Venture Program, she worked as the Interim Manager of Human Resource Services, and then as Assistant Manager of the Escondido Center. She has been very active in the Administrative Association.

2. **Linda Dudik**, Professor, Economics, History and Political Science. She has served Palomar College for 34 years from September 8, 1975, to May 22, 2009.

Dean Mark Vernoy has known Professor Dudik for 33 years and has been a good colleague and friend. She was instrumental in the Women’s Studies program, she started the Vietnam class, and most recently very involved with the World War II class. She started the project of documenting the statements that were made by Pearl Harbor survivors and commenced the digitizing these documents for historical purposes. Assistant Professor Peter Bowman, Professor John Valdez, Dean Wilma Owens, and Neill Kovrig also offered their comments.


President Deegan said Vice President Joe Madrigal was born in Chamaucaro, Guanajuato, Mexico. His family came to the United States in 1954 and settled in Fort Bragg, CA. He graduated from Chico State University with a Bachelor of Arts degree and a secondary teaching credential. Vice President Madrigal attended Harvard University and received his Master of Arts degree in Education, specializing in curriculum development. He began his community college career at Hartnell College, from there he went to Mendocino College, and lastly he came to Palomar College. Vice President Madrigal has always been complimentary to his staff. He thanked Vice President Madrigal for his service to Palomar College.

Comments were heard from various individuals commemorating Vice President Madrigal’s career at Palomar College. Lastly, Vice President Madrigal commended the Student Services staff and said he will have many fond memories.


Vice President Madrigal commented on Jean Ruff’s 30 years of service to Palomar College. Neill Kovrig presented Jean with a plaque from the CCE/AFT for her service to the union.


Vice President Cuaron acknowledged the retirement of Professor John Tagg and wished him well.
GG. REPORTS/PRESENTATIONS

2. Presentation of the Prop M Independent Citizens' Oversight Committee (ICOC) FY 2007-08 Annual Report – Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services

Mrs. Virginia McDonald, chair of the ICOC, introduced members of the ICOC who were present. She gave the background on Proposition M and the requirement to create the ICOC. The committee includes representatives from taxpayer groups, business and industry, senior citizens organizations, and students. Mrs. McDonald said the committee was pleased to report full compliance with all Prop M requirements as described in Article 13(a) of the California State Constitution. The annual report of the ICOC ensures the community that Prop M expenditures have been issued properly and only for projects identified in the bond measure and that no measures or monies were unlawfully used for teachers and administrators salaries. A copy of the full financial and performance audit report is available on the ICOC website.

At this time, Vice President Bonnie Ann Dowd gave a demonstration of the ICOC website.

1. FY 2009-10 Tentative Budget Presentation – Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services

Vice President Dowd gave a PowerPoint presentation on the current state fiscal crisis affecting the 2008-09 budget and the projected 2009-2010 tentative budget. She emphasized that changes will most likely occur.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick announced the death of the husband of past Student Trustee Michelle Eichelberger and offered her condolences to the family. Board President Chadwick reported on her attendance at the Transfer Recognition event, the Faculty Achievement Tea, the ASG Dinner, EOP&S/CARE/CalWORKs graduation, the Latino graduation, the nursing graduation, the Palomar Scholarship Honors night, commencement, and at the Palomar woodworking cabinetry program awards. She also reported that SDICCCA is sending a letter to all of the elected officials in the area urging them to consider proportionality in terms of budget cuts. Board President Chadwick acknowledged the work of the Foundation; the latest event raised $100,000 which will go towards student scholarships. Lastly, she met with the auditors and looked forward to their report.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Rose Marie Dishman reported on her attendance at several year-end events. She commented that she would like to see double the graduates at next year's commencement. Lastly, she was pleased to see how many people came out to express their opinions over the last few months regarding the nursing degree.

Trustee Darrell McMullen – no report

Trustee Mark Evilsizer reported on his attendance at the Transfer Recognition ceremony, the ASG dinner, baseball tournament against Mt. Sac, EOP&S/CARE/CalWORKs graduations, the Bravura Awards where Dean McDonald shared one of his literary pieces, the paramedic graduation, Honors Night, the Latino Graduation ceremony, and commencement. He was glad to see Police Cadets working at commencement. He welcomed new Student Trustee, Andrew Bissell, to the Board. Lastly, Trustee Evilsizer commented on the budget situation.

Trustee Michele Nelson thanked the faculty for attending the commencement ceremony as a unit and expressed her appreciation. She acknowledged the work of the Cabinet and Furniture Technology woodworkers who are participating at the fair and is confident they will return home winners as usual.
Student Trustee Andrew Bissell commented that he was happy to be here and to learn.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan welcomed Student Trustee, Andrew Bissell, and said he looks forward to working with him during the year. He expressed his condolences to Michelle Eichelberger and family on the loss of Michelle’s husband. She was very instrumental in the passage of the smoking policy. President Deegan thanked Theo Brockett for her service and wished her well on a full recovery. He commented that this year’s commencement ceremony was one of the best, and thanked Sherry Titus and all those individuals associated with commencement; 2,783 students received degrees or certificates. President Deegan commented on the California budget crisis and said it is his commitment to do everything possible to save jobs on this campus. The Strategic Planning Council will be holding a meeting to talk about the budget projections and cuts. He commented on the agenda item on administrative contracts and said this item was approved last year and there was no indication on budget cuts in March to the extent that we see now. An All-College Forum is scheduled the following week to inform everyone about the current budget issues. He thanked the Foundation for raising $100,000 which goes to students through scholarships, book grants, etc. The District will do its best to maintain the same level of service and will work together with all constituent groups.

1. Report of Vice President for Instruction

Vice President Cuaron thanked the Board for passing the nursing degree, it has been a very long journey and she assured the Board that she will work with the chairs of the departments to look at options to see if there is any way to revisit the American institutions as an option in that degree. She commented that commencement is always a great reminder of the great work that is done at Palomar College and thanked the faculty, staff, and administrators for the tremendous work they do to serve the students through their educational career paths.

a. Accreditation Self-Study Progress Report – Berta Cuaron

The Commission is in possession of the District's final report and the College was given the opportunity to submit a letter in response to those recommendations. She, along with President Deegan and Michelle Barton, attended a meeting of the Accreditation Commission yesterday where President Deegan spoke to those same recommendations. We responded to questions from one of the three commissioners who had read the report. The Commission’s recommendations should be received by the District no later than June 30, 2009.

2. Report of Vice President for Student Services

Vice President Joe Madrigal reported that a total of 43 Palomar College student athletes representing the institution’s nine spring sport programs have qualified for All-Pacific Coast Conference academic honors based upon their in-season grade performances. Minimum qualifications for the award include active participation on an intercollegiate athletic team, successful completion of 12 semester units, and achievement of a 3.0 grade-point average on a 4.0 scale. Over the entire year, 97 student athletes performed at that level for both semesters. Dr. Vernoy has been meeting with Student Services cabinet members to try to provide a smooth transition in Student Services. Vice President Madrigal announced that his 13 years at Palomar College have been most enjoyable. He has worked in Central California, Northern California, and in Southern California - three colleges have given him a very nice impression and a feel for the community college system in the State of California. He plans to do volunteer work with the Encuentros program.
3. Report of Vice President for Finance and Administrative Services - no report
4. Report of Vice President for Human Resource Services

Vice President John Tortarolo wished Theo Brocket a happy retirement and a speedy recovery. She has gone above and beyond as President of the Administrative Association replacing Laura Gropen. He wished Jean Ruff a happy retirement and thanked her for her membership on the Benefits Committee. He acknowledged Vice President Madrigal on his retirement and wished him well.

RESUMPTION OF
REGULAR AGENDA

J. APPROVAL OF CONSENT CALENDAR ITEMS

FISCAL SERVICES

1. APPROVED BANK SIGNATURE AUTHORIZATIONS FOR PERIOD JULY 1, 2009, THROUGH JUNE 30, 2010

MSC McMullen/Evilsizer

The Governing Board authorized the following to deposit/withdraw funds currently deposited to the Palomar Community College District Financial Aid, Federal Account in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services, or
Robert P. Deegan, Superintendent/President, or
Phyllis Laderman, Director, Fiscal Services

The Governing Board authorized the following to deposit/withdraw funds currently deposited to the Palomar Community College Transfer Account deposited in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services, or
Robert P. Deegan, Superintendent/President, or
Phyllis Laderman, Director, Fiscal Services

The Governing Board authorized the following to deposit/withdraw funds currently deposited to the Palomar Community College Revolving Cash Fund in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services, or
Robert P. Deegan, Superintendent/President, or
Phyllis Laderman, Director, Fiscal Services
The Governing Board authorized the following to deposit/withdraw funds currently deposited to the Palomar Community College District Associated Students of Palomar College in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services, or
Robert P. Deegan, Superintendent/President, or
Phyllis Laderman, Director, Fiscal Services

and

Andrew Bissell, President, Associated Student Government
or
Ji-hye Ann Hong, Vice President, Associated Student Government

The Governing Board authorized the following to deposit/withdraw funds deposited to the Palomar Community College, State of California—Cal Grant Account in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services, or
Robert P. Deegan, Superintendent/President, or
Phyllis Laderman, Director, Fiscal Services

The Governing Board authorized two of the following to deposit/withdraw funds currently deposited to the Palomar College Payroll Account (automatic payroll deposit and electronic funds transfer for state and federal taxes) in Wells Fargo Bank:

Robert P. Deegan, Superintendent/President
Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services,
Phyllis Laderman, Director, Fiscal Services
Esperanza Flores, Manager, Payroll Services
Janien A. Lau-Thompson, Systems Module Functional Specialist
Cynthia Battaglia, Payroll Assistant

The Governing Board authorized the following to deposit/withdraw funds deposited to the Palomar Community College District EOPS Emergency Loan Fund in California Bank & Trust, San Marcos, California:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services or
Robert P. Deegan, Superintendent/President, or
Phyllis Laderman, Director, Fiscal Services

The Governing Board authorized the following to deposit/withdraw funds deposited to the Palomar Community College in the San Diego County Treasury:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services or
Robert P. Deegan, Superintendent/President, or
Phyllis Laderman, Director, Fiscal Services

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

2.   Pulled from Consent Calendar.
REPLACEMENT OF WARRANTS

3. **APPROVED DRAWING NEW WARRANTS**

MSC McMullen/Evilsizer

The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

a. Warrant #76-174369, dated February 21, 2008, in the amount of $118.02, to Kimberly Edgar, 1228 Warmlands Avenue, Vista, CA 92084. Void due to stale date.

b. Warrant #76-162214, dated February 1, 2007, in the amount of $62.00, to Chad M. Lee, 1222 S. Ditmar Street, Oceanside, CA 92054. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

4. **GRANT EQUVALENcy FOR DISCIPLINE**

MSC McMullen/Evilsizer

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individual equivalency to minimum qualifications for the disciplines listed:

Campbell, Pamela  
Physical Education

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Summer and Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**SUMMER 2009**

Physical Education  
Campbell, Pamela  
Physical Education  
B.S., Kinesiology/Physical Education  
Eminence in the Field  
$51.64

**FALL 2009**

Behavioral Sciences  
McKendricks, Bryan J.  
Anthropology  
M.A., Anthropology  
M.A., Education  
B.A., Anthropology  
$56.17
6. **RATIFIED CHANGE TO ASSIGNED POSITION**

MSC McMullen/Evisizer

The Governing Board ratified the recommendation of the Superintendent/ President regarding the assignment change of the following classified employee:

a. **Name:** JOHN DIAZ  
   **Position:** Instructional Computer Lab Technician  
   **Department:** Foreign Languages  
   **Position #:** 5143  
   **New?:** No  
   **Remarks:** New assignment as a result of layoff.  
   **Sal Grade/Stp:** 25/11  
   **Salary:** $4,988.76/month  
   **% of Position:** 100%  
   **# Mos:** 12  
   **Effective:** July 1, 2009  
   **Account #**(s): A-221000-328200-4930T-0000000/50%  
   A-222000-326100-11011-0000000/50%

The Vote was unanimous.  
**Student Trustee Advisory Vote:** Aye
7. RATIFIED ADMINISTRATIVE EMPLOYMENT

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following administrative employee:

a. Name: MARK W. VERNONY
   Position: Interim Assistant Superintendent/Vice President, Student Services
   Department: Student Services
   Position #: 5455  New?: No
   Remarks: Interim replacement for Joseph Madrigal
   Sal Grade/Stp: 79/7  Salary: $12,909.52/month, plus $1,282.73 annual stipend for doctorate
   % of Position: 100%  # Mos: 12
   Effective: July 1, 2009
   Account #: A-121000-411100-66400-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. Pulled from Consent Calendar.
9. Pulled from Consent Calendar.
10. Pulled from Consent Calendar.
11. Pulled from Consent Calendar.

12. RATIFIED CLASSIFIED EMPLOYMENT

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

a. Name: CALVIN W. LEW
   Position: Hispanic Serving Institution/Teaching Learning Center Instructional Support Assistant I
   Department: Instructional Services
   Position #: 6435  New?: Yes
   Remarks: Position approved 5/13/09; displaced and appointed to new position (no previous seniority).
   Funded - Title V HSI grant.
   Sal Grade/Stp: 16/9  Salary: $3,940.90/month
   % of Position: 100%  # Mos: 11
   Effective: July 1, 2009
   Account #: K-222000-311100-49300-1112980/100%
b. Name: BRIAN G. ENGLEMAN
Position: Extended Opportunity Programs & Services/ Cooperative Agencies Resources for Education Staff Assistant
Department: EOP&S/CARE
Position #: 5555
Remarks: New assignment into vacant position as a result of layoff. Funded – 75% EOP&S and 25% CARE.
Sal Grade/Stp: 23/10 Salary: $4,717.78/month
% of Position: 100% #Mos: 12
Effective: July 1, 2009
Account #(#s): K-212200-473100-64300-1612060/75%
K-212200-473100-64300-1612050/25%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. RATIFIED PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST

MSC McMullen/Evilsizer

a. The Governing Board ratified the recommendation of the Superintendent/ President placing Mr. Calvin W. Lew on a 39-month re-employment list, effective July 1, 2009, through September 30, 2012. Mr. Lew has an additional 24 months re-employment eligibility (through September 30, 2014) in accordance with Education Code Section 88117.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. APPROVED HOURLY RATES OF PAY FOR TEMPORARY AND STUDENT EMPLOYEES

MSC McMullen/Evilsizer

The Governing Board approved the proposed hourly rates of pay for temporary and student employees as shown in EXHIBIT J-14.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. Pulled from Consent Calendar.

16. INFORMATION - RETIREMENTS

On Behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

a. Linda Dudik, Professor, Economics, History and Political Science, effective May 23, 2009. She has served Palomar College for 34 years from September 8, 1975, to May 22, 2009.

17. **RATIFIED RESIGNATIONS**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President to accept the **resignations** of the following **employees**:

- **a. Leslie A. Myers**, Legal Coordinator, 3C Media Solutions, effective April 1, 2009 (last day of employment was March 31, 2009).

- **b. Samantha N. Sangsanoi**, Assistant Professor, Nursing Education (Medical-Surgical Nursing), effective May 23, 2009 (last day of employment was May 22, 2009).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **RATIFIED LEAVES OF ABSENCE**

MSC McMullen/Evilsizer

- **a.** The Governing Board ratified the recommendation of the Superintendent/President granting a **50% Personal Leave of Absence without pay and with no effect on benefits**, effective August 20, 2010, through May 20, 2011, to **Patricia A. Deen**, Professor, Earth, Space, and Aviation Sciences.

- **b.** The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Military Leave of Absence with pay and with no effect on benefits**, effective June 6, 2009, through June 19, 2009, to **Christopher W. Dillard**, Police Officer I, Palomar College Police Department.

- **c.** The Governing Board ratified the recommendation of the Superintendent/President granting a **15% Personal Leave of Absence without pay and with no effect on benefits**, effective May 26, 2009, through June 19, 2009, to **Marcela Gomez**, English as a Second Language Student Specialist, English as a Second Language, to counsel.

- **d.** The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective June 22, 2009, through August 12, 2009, to **Flecicia D. Heise**, Athletic Trainer, Athletics, to teach.

- **e.** The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective April 14, 2009, through May 31, 2009, to **René V. Muscarella**, Master Teacher I, Child Development Center.

- **f.** The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective May 11, 2009, through May 22, 2009, to **Gilbert F. Noble**, Professor, Business Administration.

- **g.** The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective June 22, 2009, through August 14, 2009, to **Kelly Patrick**, Library Media Technician III, Library, to teach.
h. The Governing Board ratified the recommendation of the Superintendent/President granting a 7.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective August 24, 2009, through December 18, 2009, to **Kelly Patrick**, Library Media Technician III, Library, to teach.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**GIFTS**

19. **ACCEPTED GIFTS**

MSC McMullen/Evilsizer

The Governing Board accepted the following gifts and directs that an appropriate letter of appreciation be sent to the donor:

a. Approximately **800 pounds of art glass and containers**, donated by **Mike and Sandra McManus**, 12869 Camino de la Breccia, San Diego, CA 92128. This donation is to be used for instructional purposes by students in the Art Department. Total cash value as estimated by donor is **$800.00**.

b. Catering **deposit of $2,900** for the EOP&S/CARE/CalWORKs/TRIO Graduation/Transfer Recognition Dinner, donated by **Cocina Del Charro**, 1020 West San Marcos Boulevard, Ste. 110, San Marcos, CA 92078. Total cash value as estimated by donor is **$2,900.00**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

2. **APPROVED TRAVEL EXPENSES**

MSC Evilsizer/Nelson

The Governing Board approved/ratified travel expenses for the following persons:

a. | Board Member | Advanced Funds? | For | To attend | Location | Date | Amount | Budget No. |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>NANCY CHADWICK</td>
<td>Yes</td>
<td>Transportation, mileage, meals.</td>
<td>Committee on Legislation (ACL)</td>
<td>Sacramento, California</td>
<td>March 13, 2009</td>
<td>$303.00</td>
<td>575200-11-111100-66100-10-2009-0000000</td>
</tr>
</tbody>
</table>
b. Board Member: NANCY CHADWICK
   Advanced Funds?: Yes
   For: Transportation, mileage, meals.
   To attend: Committee on Legislation (ACL)
   Location: Sacramento, California
   Date: June 12, 2009
   Amount: $459.00
   Budget No.: 575200-11-111100-66100-10-2009-000000

Trustee Evilsizer asked for clarification on the legislative group.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. BOARD FAILED TO APPROVE CONTRACTS FOR ASSISTANT SUPERINTENDENTS/VICE PRESIDENTS

Numerous individuals commented against approving two-year administrator contracts. President Deegan and Vice President Tortarolo explained that the practice of approving two-year contracts for vice presidents has been an on-going practice for the past twenty years and has always been approved by the Board. Last year the Board voted to approve two-year contracts for administrators in the Administrative Association. After a lengthy discussion ensued, the motion and second were withdrawn (MSC McMullen/Nelson).

Result: No motion on the floor existed -- this item failed.

9. APPROVED CONTRACT FOR INTERIM ASSISTANT SUPERINTENDENT/VICE PRESIDENT

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment contract for the following Interim Assistant Superintendent/Visc President effective July 1, 2009, through June 30, 2010:

Vernoy, Mark W.
Interim Assistant Superintendent/Visc President, Student Services

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

President Deegan congratulated Dr. Vernoy as the interim Assistant Superintendent/Visc President.
11. **APPROVED CONTRACTS FOR EDUCATIONAL AND CLASSIFIED ADMINISTRATORS**

MSC Evilsizer/Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment contracts for the following administrators effective July 1, 2009, through June 30, 2010:

**One-year Contracts for Educational and Classified Administrators**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelly, Paul W.</td>
<td>Director, Regional Occupational Program (60%)</td>
</tr>
<tr>
<td>Gropen, Laura A.</td>
<td>Interim Director, Communications, Marketing, and Public Affairs</td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVED PERSONNEL ACTIONS/HISTORY**

MSC Evilsizer/Nelson

The Governing Board approved the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of May, 2009, and short-term employees for the month of June, 2009. EXHIBIT J-15

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **AGENDA ITEM WAS BROUGHT TO THE FLOOR, BUT FAILED FOR LACK OF A MOTION: BOARD FAILED TO APPROVE CONTRACTS FOR EDUCATIONAL AND CLASSIFIED ADMINISTRATORS**

L. **REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION**

Report of the Faculty Senate – no report

2. **INFORMATION**

Report of the Palomar Faculty Federation

Shannon Lienhart, Co-President, PFF/AFT, reported that at the state level, CFT/CTA, and the independent unions are very angry with WASC and she will be working with CFT to follow suit in conducting a no confidence vote for WASC. She also said that the faculty union is very cognizant of the financial crisis, and understands how important it is that everyone pull together to preserve the programs for students.
3. INFORMATION

Report of the Administrative Association

Jayne Conway, Administrative Association, Educational Administrators Representative, reported that the Administrative Association Retreat will be held on Friday and they will be honoring members with years of service and recognition, as well as announcing the employee of the year. A new executive council has been elected: Phill Cerda, President; Kathryn Gannet, Vice President; Brandi Taveuveu, Secretary; Anthony Cruz, Classified Administrators Representative; and Jayne Conway, Educational Administrators Representative. She congratulated Dr. Vernoy as the interim Vice President of Student Service. Ms. Conway acknowledged Theo Brocket and wished her a speedy recovery. She recognized Theo for her years of service to the college. Lastly, she acknowledged the retirement of Vice President Madrigal and said he has been a part of the meet and confer process for many years.

4. INFORMATION

Report of the Confidential and Supervisory Team – no report

5. INFORMATION

Report of the CCE/AFT

Neill Kovrig, CCE President, reported that the morale level among the classified staff is at an all time low. The budget crisis has been very difficult and everyone is very worried about their jobs. The CCE looks forward to working the District to address all of the possibilities when it comes to ensuring that each classified staff member maintains his/her job. He welcomed newly appointed Student Trustee, Andrew Bissell.

6. INFORMATION

Report of the Associated Student Government

Andrew Bissell, ASG President, announced that commencement ran very smoothly. He thanked all those who attended the end of year ASG Dinner. Lastly, Student Trustee Bissell commented that all of the past ASG Senators graduated in May, so he will need to work on replenishing the ASG cabinet.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

1. APPROVED TENTATIVE BUDGET

MSC McMullen/Evilsizer

The Governing Board approved the 2009-2010 Tentative Budget for the Palomar Community College District. EXHIBIT N-1

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
2. **APPROVED BUDGET ADJUSTMENTS AND YEAR END TRANSFERS**

MSC Nelson/Evilsizer

The Governing Board of Palomar Community College District approved the budget transfers and adjustments of Fiscal Year 2008-09 from October 3, 2008, through May 26, 2009, and the revised budgets as of May 26, 2009. The Governing Board of Palomar Community College District also authorized Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services, to make any year end transfers as are necessary to assist with the close of the books for the fiscal year. This report shows adjustments made to the budget as of May 26, 2009, and the revised budgets as of May 26, 2009. **EXHIBIT N-2**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **REVIEWED AND APPROVED PURCHASES**

MSC Nelson/McMullen

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget:

- **Purchase Orders**
  - Time Period: 04/29/09 – 05/28/09
  - Total: $22,204,773.50

- **Procurement Card**
  - Time Period: 02/23/09 – 03/22/09
  - Total: $162,811.74

**EXHIBIT N-3**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **ADOPTED NOTICE OF PUBLIC HEARING FOR THE 2009-2010 ADOPTED BUDGET AND CONDUCT PUBLIC HEARING ON THE ANNUAL FINANCIAL AND BUDGET REPORT**

MSC Nelson/Evilsizer

The Governing Board approved that the proposed 2009-2010 Adopted Budget for the Palomar Community College District will be on display and available for public inspection on Tuesday, September 1, 2009, through Monday, September 7, 2009, 8:00 a.m. to 5:00 p.m., Fiscal Services, Room A-2 Administration Building, Palomar College.

**FURTHER,** The Governing Board of the Palomar Community College District will conduct a Public Hearing on the Annual Financial and Budget Report at a meeting of the Governing Board on Tuesday, September 8, 2009, 5:00 p.m., Governing Board Room, Palomar College. Said Notice of Public Hearing is to be published by the North County Times on August 7, August 10, or August 11, 2009. **EXHIBIT N-4**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye
5. **APPROVED 2009-2010 GANN AMENDMENT LIMIT**

MSC Nelson/Evilsizer

WHEREAS, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment; and

WHEREAS, The provisions of that amendment establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, The District must establish a Gann Limit for the 2009-2010 fiscal year in accordance with the provisions of the Gann Amendment and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, That this Board does provide public notice that the attached calculations and documentation of the 2009-2010 Gann Limit are made in accord with applicable constitutional and statutory law and that this Board does hereby declare that the appropriations in the 2009-2010 budget do not exceed the limitations imposed by the Gann Amendment;

AND BE IT FURTHER RESOLVED, That the Superintendent/President provide copies of this resolution along with appropriate attachments to interested citizens of this District.

Attachment: California Community Colleges 2009-2010 Gann Limit Worksheet showing 2009-2010 Appropriations Limit of $123,946,678 and a 2009-2010 Appropriations Subject to Limit of $88,363,050. **EXHIBIT N-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVED APPOINTMENT OF MEMBERS TO THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE (ICOC)**

MSC Nelson/Evilsizer

**RESOLUTION NO. 09-21003**

WHEREAS, the Governing Board of the Palomar Community College District (the "Board") previously adopted a resolution requesting San Diego County (the "County") to call an election for general obligation bonds (the "Bond Election") to be held on November 7, 2006; and

WHEREAS, on November 7, 2006, the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of $694,000,000 (the "Measure M"); and

WHEREAS, at such election, Measure M received the affirmative vote of more than fifty-five percent of the voters of the District voting on the proposition as certified by the Registrar of Voters of San Diego County in the official canvassing of votes, and

WHEREAS, the Governing Board of the Palomar Community College District approved a resolution establishing an Independent Citizens' Oversight Committee (the "ICOC"), Resolution No. 06-20893, on September 26, 2006; and

WHEREAS, each member shall serve a term of two (2) years and no member may serve more than two (2) consecutive terms; and
NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT DOES HEREBY APPOINT THE FOLLOWING INDIVIDUALS UNDER THE CATEGORIES SPECIFIED ALONG WITH THE NAME OF THE AFFILIATED ORGANIZATION FOR A TWO-YEAR TERM BEGINNING FY 2009-10:

<table>
<thead>
<tr>
<th>NAME</th>
<th>CATEGORY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Michael McDowell</td>
<td>One (1) member active in a bona-fide taxpayers association.</td>
</tr>
<tr>
<td>2. Richard Borevitz</td>
<td>One (1) member active in a support organization for Palomar College, such as a foundation or advisory council.</td>
</tr>
<tr>
<td>3. John Nabors, Jr.</td>
<td>Community At-Large</td>
</tr>
<tr>
<td>4. George Weiner</td>
<td>One (1) member active in a business organization representing the business community located in the District.</td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. APPROVED YEAR 4 OF 5 YEAR AGREEMENT WITH STRATA INFORMATION GROUP (SIG) FOR MANAGEMENT SERVICES FOR DISTRICT'S INFORMATION SERVICES

MSC Nelson/McMullen

The Governing Board of the Palomar Community College District (District) approved a management services agreement with Strata Information Group (SIG) in accordance with California Government Code Section 53060, effective July 1, 2006, through June 30, 2007, subject to renewal for up to four (4) additional years at a monthly consideration of $19,800.00, including all normal and customary travel and expenses. The District seeks to exercise their option and extend the agreement for an additional year.

The Governing Board authorized Palomar Community College District to renew Year 4 of the original agreement effective July 1, 2009, through June 30, 2010 for a monthly consideration of $19,800.00, including all normal and customary travel and expenses. This agreement is to be funded from the Information Services Department budget, including the vacant Director position.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
8. **APPROVED AMENDMENT TO AGREEMENT WITH DISTRICT ARCHITECT, LPA, INC., TO UPDATE EDUCATIONAL MASTER PLAN**

MSC Evilsizer/Nelson

**RESOLUTION NO. 09-21004**

The Governing Board approved an amendment to the existing agreement with LPA, Inc., as the District's Architect, for the update and refinement of the Palomar Community College's Educational Master Plan, a component of the Palomar Community College District Master Plan 2022. In consideration of these services, as defined in Exhibit N-8, herewith attached, the District shall compensate LPA in an amount estimated at $161,680.00. The approved services are only for the update of the educational portion of the Master Plan 2022. The District shall seek additional approval for the update of the facilities portion of the Master Plan 2022 once the educational component has been completed. **EXHIBIT N-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVED USE AGREEMENT WITH INTELECOM INTELLIGENT COMMUNICATIONS FOR PARTNER DISTRICTS OF THE SOUTHERN CALIFORNIA CONSORTIUM FOR COMMUNITY COLLEGE TELEVISION**

MSC Evilsizer/Nelson

The Governing Board approved an Instructional Materials Utilization Agreement between INTELECOM Intelligent Communications and Palomar Community College District for the right to use telecourses produced, owned, or otherwise acquired by INTELECOM. The District shall pay an annual maintenance fee in the amount of $1500.00 and an enrollment fee is assessed at $5.69 per unit, per three unit course. The Maintenance and Enrollment fees are paid in advance for the 2009-10 academic year. **EXHIBIT N-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVED FIVE-YEAR CONSTRUCTION PLAN**

MSC McMullen/Nelson

**RESOLUTION NO. 09-21005**

The Governing Board approved the Palomar Community College District Five-Year Construction Plan. The Five-Year Construction Plan is consistent with the proposed Facilities Master Plan, which was originally approved by the Governing Board on August 26, 2003. **EXHIBIT N-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
11. **ACCEPTED THE SELECTION OF RICHARD & RICHARD CONSTRUCTION COMPANY, INC., AS THE LOWEST RESPONSIVE BIDDER, BID #CM-37-09-NS NATURAL SCIENCES BUILDING MISCELLANEOUS MODIFICATIONS**

MSC Evilsizer/Nelson

The Governing Board hereby accepts the bid of Richard & Richard Construction Company, Inc., as the lowest responsive bidder for Bid # CM-37-09-NS: Natural Sciences Building Miscellaneous Modifications

Furthermore, the Governing Board approved a contract between Palomar Community College District and Richard & Richard Construction Company, Inc., in the amount of $599,000.00, subject to receipt of all required bonds and insurance certificates. **EXHIBIT N-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVED CHANGE ORDER 2: ACCEPT AS FINAL AND COMPLETE, BID NO. 112-09: SOCCER FIELD REPAIRS, AUTHORIZE RELEASE OF RETENTION TO ASPHALT, FABRIC & ENGINEERING INC., DOING BUSINESS AS (DBA) CALIFORNIA ULTIMATE TURF IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION**

MSC Nelson/McMullen

The Governing Board approved Change Order #2 in the total deduct amount of $(16,049.00), as described in exhibit N-12; accepts Bid #112-09 as complete and final; and authorized the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contracted amount being $51,607.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Asphalt, Fabric & Engineering, dba: California Ultimate Turf, 2883 Lime Avenue, Signal Hill, CA 90755, provided no liens are filed within this period. **EXHIBIT N-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **ACCEPTED AND APPROVED CHANGE ORDER #1 FOR BID # CM-18-09-MIB: PLUMBING AND SITE UTILITIES, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Evilsizer/McMullen

The Governing Board accepted and approved Change Order #1, in the total amount of $2,080.12, pertaining to Bid # CM-18-09 MIB, Plumbing & Site Utilities, Multi-Disciplinary Instructional Building Project; original contract awarded to Peltzer Plumbing, Inc., and ratified by the Governing Board on February 10, 2009, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
14. **ACCEPTED AND APPROVED CHANGE ORDER #1 FOR BID # CM-21-09-MIB: ELECTRIC, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Evilsizer/McMullen

The Governing Board accepted and approved Change Order #1, in the total amount of $25,210.88, pertaining to Bid # CM-21-09 MIB: Electric, Multi-Disciplinary Instructional Building Project; original contract awarded to Saturn Electric, Inc., and ratified by the Governing Board on February 10, 2009, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-14**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **ACCEPTED AND APPROVED CHANGE ORDER #1 FOR BID # 109-09: ALTERATIONS TO THE TEACHING AND LEARNING CENTER (TLC) ESCONDIDO CENTER**

MSC Evilsizer/McMullen

The Governing Board accepted and approved Change Order #1, in the total amount of $31,399.00, pertaining to Bid # 109-09: Alterations to the Teaching and Learning Center (TLC) Project, Escondido Center; original contract awarded to Pacific Building Group, Inc., and approved by the Governing Board on April 14, 2009, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-15**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **DECLARED COMPUTERS SURPLUS AND APPROVED DONATION TO ESCONDIDO UNION HIGH SCHOOL DISTRICT**

MSC Nelson/Evilsizer

The Governing Board declared the computers identified in Exhibit N-16, and incorporated herein by this reference, surplus, and no longer needed for District use. The Governing Board by a unanimous vote approved the computers to be donated to Escondido Union High School District pursuant to California Education Code Section 81452(a). **(UNANIMOUS CONSENT REQUIRED) EXHIBIT N-16**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
17. **APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Nelson/Evilsizer

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

**SUMMER 2009 – Venture Program**

**Class & Independent Contractor**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Christina DeSanto</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class:</td>
<td>College for Kids Program Coordinator</td>
</tr>
<tr>
<td>Effective:</td>
<td>07-01-09 to 08-07-09</td>
</tr>
<tr>
<td>Instructor Rate:</td>
<td>$40.00 per hour</td>
</tr>
<tr>
<td>Total Hours:</td>
<td>200 hours of coordination</td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **ADOPTED REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 1 – THE DISTRICT; CHAPTER 3 GENERAL INSTITUTION; AND CHAPTER 4 INSTRUCTIONAL SERVICES**

MSC McMullen/Nelson

The Governing Board of the Palomar Community College District adopted the following Board Policies included in Chapter 1 – The District; Chapter 3 – General Institution; and Chapter 4 – Instructional Services:

- BP 1200 Mission Statement
- BP 3100 Organizational Structure
- BP 3510 Workplace Violence Plan
- BP 3515 Reporting of Crimes
- BP 3520 Local Law Enforcement
- BP 3810 Claims Against the District
- BP 4030 Academic Freedom
- BP 4290 Academic Honesty
- BP 4650 Final Examinations
- BP 3280 Grants
- BP 3500 Campus Safety
- BP 4020 Program, Curriculum and Course Development
- BP 4021 Discontinuance of Career-Technical Program
- BP 4022 Curricular Matters
- BP 4045 Tutorial Services Programs
- BP 4103 Cooperative Work Experience Education
- BP 4230 Grading and Academic Record Symbols
- BP 4250 Probation, Dismissal, and Readmission
- BP 4260 Pre-Requisites, Co-Requisites, and Advisories

**EXHIBIT N-18**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
19. SCHEDULED SPECIAL MEETINGS/WORKSHOPS

MSC McMullen/Nelson

The Governing Board of the Palomar Community College District hereby schedules the following Special Meetings/Board Workshops: **June 23, 2009; June 29, 2009; July 28, 2009; and August 25, 2009**-topics and location to be determined.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

20. EXCUSED ABSENCE OF TRUSTEE

MSC McMullen/Evilsizer

In accordance with Section 72425(c) of the CA Education Code, the Governing Board finds that the absence of Trustee Michele Nelson from the Special Meeting of the Governing Board held May 7, 2009, and the Regular meeting held May 12, 2009, is excused due to personal necessity.

The Vote: 4 Ayes 1 Abstention (Nelson)
Student Trustee Advisory Vote: Aye

21. INFORMATION: ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION FOR EDGE DEVELOPMENT, INC., BID # CM-23-09 S-BUILDING REPLACEMENT PROJECT

Edge Development, Inc., Contractor, for the structural concrete for the construction of the new Health Sciences (HS) Building, has requested the District to enter into an escrow agreement for security deposits in lieu of retention through Torrey Pines Bank, 4350 Executive Dr., Suite 130, San Diego, CA 92121. Under Section 22300 of the Public Contract Code of the State of California, the Contractor has the option to deposit securities with the Escrow Agent as a substitute for retention earnings required to be withheld by the District pursuant to the contract.

The Code allows the Escrow Holder to invest the retention in an interest bearing account, and pay the interest to the Contractor. The District can also withdraw monies from the account if the Contractor defaults in its obligations under the construction contract, in the same manner as if the District were still controlling the retention. The Escrow Holder cannot disburse any of the principal sums of retention to the Contractor, at any time, without prior approval of the District.

O. BOARD REQUESTS FOR REPORTS – There were none requested.

P. RECESS TO CLOSED SESSION – No additional session needed.

R. ADJOURNMENT

The meeting was adjourned at 9:25 p.m.

________________________
Nancy Chadwick, Board President

________________________
Mark Evilsizer, Secretary of the Board
I. CALL MEETING TO ORDER

Board Vice President Michele Nelson called the meeting to order at 5:00 p.m.

II. ROLL CALL

TRUSTEES PRESENT:
Michele T. Nelson, Ph.D., Vice President
Mark R. Evilsizer, M.A., Secretary
Darrell L. Mc Mullen, M.B.A., Trustee
Rose Marie Dishman, Ph.D., Trustee
Andrew BisSELL, Student Trustee

TRUSTEE ABSENT:
Nancy C. Chadwick, M.S.W., M.P.A., President

EXECUTIVE ADMINISTRATORS PRESENT:
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

STAFF PRESENT:
Mike Ellis, Director, Facilities
Kelley Hudson Macisaac, Manager, Facility Planning/Environmental Health & Safety
Mark Vernoy, Dean, Social & Behavioral Sciences
Josie Silva, Executive Assistant to the Superintendent and Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

Board Vice President Nelson declared a quorum present, and the meeting proceeded with the order of business.

III. BOARD WORKSHOP

A. Review of the San Marcos Campus Proposed Program EIR Process and Findings

The Governing Board reviewed the San Marcos campus proposed Program Environmental Impact Report (PEIR) which consisted of the following:

- CEQA Overview
- EIR Status
- Key Environmental Issues
- Next Steps

IV. ADJOURNMENT – The meeting was adjourned at 4:54 p.m.
I. CALL MEETING TO ORDER

Board President Nancy Chadwick called the meeting to order at 4:00 p.m.

II. ROLL CALL

TRUSTEES PRESENT:
NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ANDREW BISSELL, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Mark Vernoy, Ph.D., Dean, Social & Behavioral Sciences

STAFF PRESENT:
Michelle Barton, Director, Institutional Research & Planning
Josie Silva, Executive Assistant to the Superintendent and Governing Board

Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

III. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS – There were none.

IV. BOARD WORKSHOP

Ms. Michelle Barton, Director, Institutional Research & Planning, gave an overview of the workshop. She explained that the Board will discuss the value and purpose of tracking institutional effectiveness; she will present highlights of the ARCC statewide measures; the Board will review institutional effectiveness indicators by college goal including ARCC college measures, peer comparisons, and self assessment; and lastly, the Board will review and discuss its self-evaluations.

A. Annual Institutional Effectiveness Review and B. 2009 ARCC (Accountability Reporting for the Community Colleges) Report

- **History**
  - Developed measures of Institutional Effectiveness with first strategic plan as a way of tracking and evaluating progress
  - Continued to monitor and review annually these measures with the Board
  - Integrated ARCC college measures as part of the process

- **Purpose and Value**
  - Serves as “dashboard” indicators (gives us the opportunity to look into certain areas with more detail)
  - Facilitates discussion on continuous improvement.
ARCC – Statewide Highlights

Accountability Reporting for the Community Colleges (ARCC) was created as part of legislation AB 1417

The model has two levels of indicators – systemwide (7) and college level (8)

Four categories that these measures fall under (they speak to the college Mission):
- Student Progress and Achievement: Degree/Certificate/Transfer
- Student Progress and Achievement: Vocational/Occupational/Workforce Development
- Pre-Collegiate Improvement – Basic Skills and ESL
- Participation Rates

Ms. Barton explained to the Board that college self-assessments are included in final report to the state in November. The District is given an opportunity to make corrections to the data, then in January the final data is released and the college is given 30 days to prepare a response requesting the college’s interpretation and an analysis and assessment of the data in the report. Ms. Barton distributed copies of the ARCC Report dated March 31, 2009.

Ms. Barton reviewed with the Board the ARCC Statewide Measures Highlights as follows:
- The annual percentage of CSU and UC Baccalaureate students who attended a CCC was 45%.
- 106,000 CCC students transferred to a CSU, UC, ISP, or OOS in 2007-08.
- The order of receiving universities by volume of transfer: CSU, ISP, UC, OOS
- The transfer rate of CCC students is 40%.
- There were 8,264 nursing awards received by CCC students in 2007-08.
- The CA median household income in 2006 was $55,000; the CCC certificate earner’s median income in 2006 was $55,828.
- The increase in CCC participation rates from 2006-07 to 2007-08 went from 71.9 to 74.9.

Institutional Effectiveness and College-level ARCC Indicators

Ms. Barton said the focus should be on Palomar College Institutional Effectiveness and ARCC College-level indicators:

The following measures are included in tracking Institutional Effectiveness (they are organized by Strategic Goal). If there is an asterisk, it is also an ARCC indicator.

Student Success
- Student Progress and Achievement* Indicators
- Success after Palomar – how are they doing at the CSUs or in the business community
- Persistence* - looking at how students are progressing and coming back term-after-term
- Access – looking at our participation rates

Teaching and Learning
- Successful course completion* - tracking course success rate of transfer courses in addition to the ARCC course success rates for basic skills and CTE courses
- Pre-collegiate improvement*
- Course flow – tracking students through course sequences in English and mathematics
- Student engagement – are students actively engaged with instructional activities on campus
• ESL improvement*
• Career Development and College Preparation* (in non-credit courses)

**Professional and Organizational Development**
• Organizational communication
• Full-time faculty obligation
• Training assessment and satisfaction

**Resource Management and Facilities Improvement**
• Enrollment Load
• WSCH per FTEF
• Facilities Utilization
• Alternative Funding
• Facilities master planning and bond

As part of the ARCC Report, colleges must review their indicators and complete a self-assessment. Additional analysis must be completed by examining trends, comparing the ARCC indicators to college peers, and consider other factors that are influencing the indicators (college specific factors), and lastly describe what the college is doing to address identified areas of improvement.

Ms. Barton focused on Palomar’s self-assessment using the following indicators:

**Student Progress and Achievement Rate**
% of Students Who Earned at Least 30 Units
Persistence Rate
Successful Course Completion Rate: Voc Ed
Successful Course Completion Rate: Basic Skills
Improvement Rate Credit Basic Skills
Improvement Rate Credit ESL

The data were reviewed and discussed among Faculty Senate representatives, Vice President Cuaron, and Ms. Barton. This group created and completed Palomar’s self-assessment including the following information.

The self assessment regarding the College’s Progress and Achievement Rates highlighted the following:

**Progress and Achievement Rate**
• Length of time to completion
• Capacity
• Scheduling

The self assessment regarding the college’s Voc Ed and Basic Skills Completion Rates highlighted the following:

**Voc Ed and Basic Skills Completion Rates**
• Introduction of a new grade symbol into the success rates by the Chancellor’s Office
• Concern regarding the Basic Skills course success rate

The self assessment regarding Persistence, Basic Skills, and ESL Improvement and CDCP highlighted the following:

**Persistence, Basic Skills, and ESL Improvement and CDCP**
• Title V and Basic Skills Initiative to support Basic Skills and ESL student success
• ESL Coding
Accreditation Self Study Planning Agendas related to Institutional Effectiveness

Ms. Barton stated that as the college prepares its next Strategic Plan meeting in the fall, these Institutional Effectiveness Indicators will be reviewed, further analyzed, and discussed. The Strategic Planning Process will be revised and improved to ensure monitoring, discussing, and assessing of institutional effectiveness is strengthened and clearly identified as a significant component of the process.

C. Review of Governing Board Self-Evaluation

The self-evaluation survey includes 55 items and addresses the following areas: Board Organization/Leadership; Policy; Community Relations/Advocating for the District; Board/Superintendent/President Relations; Standards for District and College Operations and Performance; and Board Education. In addition, the evaluation survey form includes space for Board members to identify their greatest strength; areas for major accomplishments; as well as areas for improvement. The Board engages in a cycle of ongoing reflection and improvement, and when the Board sets its goals, activities are carried out to address those goals. Along the way, the Board spends time on evaluating progress on each goal. All of the information the Board is provided, gives the Board the opportunity to reconfirm its goals, revise, update, and modify them as needed. Ms. Barton asked the Board to think about what the Board took away from Institutional Effectiveness Indicators and to consider its self-evaluation as they prepare to formulate their goals for the upcoming year in August.

Results of the Self Evaluation

Major Accomplishments
- Revision and update of board policies
- The Board’s goal setting and review cycle
- Follow through on Proposition M and the Facilities Master Planning through major projects such as the MIB and Health Sciences building.

Board Strengths
- Focus on students
- Board organization and leadership, including a focus on policy
- Relationship with the Superintendent/President
- Board relations focusing on collegiality, consensus building, and constructive engagement

Areas of Opportunity
- Continue efforts to strengthen the Board and college’s relationships with its K-12 and community partnerships
- Identification of ways to support the College’s efforts to link planning and budget and implementation of Student Learning Outcomes and Assessment Cycles.

V. ADJOURNMENT – The meeting was adjourned at 7:24 p.m.

Nancy Chadwick, Board President
Mark Evisizer, Secretary of the Board
A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
 MICHELE T. NELSON, PH.D., VICE PRESIDENT
 MARK R. EVILSIZER, M.A., SECRETARY
 ROSE MARIE DISHMAN, PH.D., TRUSTEE
 ANDREW BISSELL, STUDENT TRUSTEE

TRUSTEE ABSENT:

DARRELL L. MC MULLEN, M.B.A., TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Mark Vernoy, Ph.D., Interim Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS – There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:


2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.


4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.


6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:

   a. Discussion of potential sites in the southern portion of the District.
The meeting reconvened to Open Session at 5:27 p.m. Board President Chadwick reported the following:

In closed session, the Governing Board designated David Hart as the hearing officer to conduct an evidentiary hearing on a proposed employee disciplinary action.

**STAFF PRESENT:**

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Phill Cerda, President, Administrative Association; Manager, Broadcast Operations
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

**GUESTS:**

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPE RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

**D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS** – one comment

**E. APPROVAL OF MINUTES**

MSC Nelson/Evilsizer

2. The Governing Board approved the Minutes of the Special Meeting of June 23, 2009.
3. The Governing Board approved the Minutes of the Special Meeting of June 29, 2009.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

**F. CALLED FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**GG. REPORTS/PRESENTATIONS**

1. **Building Projects** – Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services
   
   a. Industrial Technology (IT) Center Update – HMC Architects

   Stacy Strand, Mike Beauregard, Tom Angelwitz, and Janet Schultz, HMC Architects, presented a follow up to the initial IT Center presentation. The presentation addressed the Board's concerns regarding access and aesthetics.
b. Planetarium – tBP Architects

Matt Sommers and Gary Moon, tBP Architects, presented the proposed design plans for the planetarium. The planetarium will be built between the Natural Science building and the current library building. The Board addressed a few concerns regarding aesthetics of the building.

G. ACKNOWLEDGEMENT OF RETIREMENTS

[An opportunity for the Board of Trustees to express appreciation to employees who will retire with ten (10) or more years of service to the District]


Vice President Dowd commented that Jackie Wood has worked at Palomar College since 1995, beginning as a temporary employee until she was hired full time. She has been an outstanding employee in the Payroll Office and will be greatly missed.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick attended the final meeting of the Legislative Committee where most of the time was spent on reviewing bills and talking about budget issues. She attended the Palomar Forum, which was jointly sponsored by the San Marcos Chamber and the Palomar Foundation, and hopes this will be an annual event. Board President Chadwick commented on President Obama’s announcement regarding the 12 million dollar community college initiative, of which 9 million will be awarded through grants. The community colleges’ role is rapidly evolving.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson acknowledged the announcement made by President Obama regarding the community college initiative. She said it was long overdue that community colleges are being recognized as a major engine for economic development. Trustee Nelson commended the Foundation for the professional job that was done with the North County Business Forum which was held on campus. She, too, is hopeful it will be an annual event.

Trustee Mark Evilsizer commented that in addition to President Obama’s announcement regarding community colleges, Time Magazine wrote a piece on community colleges. He read the article in its entirety and said he is hopeful community colleges will get the recognition that is deserved, and most importantly the resources for community colleges to help sustain the mission to help communities and students.

Trustee Rose Marie Dishman commented on a newspaper article regarding the San Diego Unified School District Board’s decision to require students to take UC pre-requisites. She said the ACLU has been very instrumental in this and wants the schools to have the same standards, which should bring in better prepared students to community colleges.

Student Trustee Andrew Bissell commented that he also read the Time Magazine article and the President’s message, and is hopeful there will be better budgets in the future.
I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan welcomed Dr. Mark Vernoy as the new interim Vice President of Student Services. He reported that summer enrollment is up 6% than reported last year. The Fall semester enrollment is up over 16% over last year at the same time period. He commented on ACCJC's recommendations and commendations that were received and is moving forward and addressing the issues. President Deegan recognized the outstanding teaching and learning that occurs at Palomar College, the record enrollment, and the record number of degrees and certificates.

1. Report of Vice President for Instruction
   a. Accreditation Update – Berta Cuaron

   Vice President Berta Cuaron thanked those involved with the planning and design of the new buildings and moving the college forward with the facilities. She commented on the recommendations from the Commission and said that with the leadership of Dr. Gowen, Tom Medel, Glynda Knighten, and herself, groups have convened to move forward on the recommendations. The Board will be informed monthly on the status of the workgroups.

   Vice President Cuaron shared the Instructional Services highlights. Department chairs, directors, and division deans were asked to share their division's achievements during the academic year.

2. Report of Vice President for Student Services

   Vice President Mark Vernoy expressed his appreciation for being able to actually work side-by-side with people that he has talked to on the phone in his 30 years at Palomar College. He reported record enrollments and acknowledged the staff of professionals working in Student Services and the services they provide to students.

3. Report of Vice President for Finance and Administrative Services

   Vice President Bonnie Ann Dowd reported that the Chief Business Officers were scheduled to meet, but because of the Chancellor's Office staff being on furlough three Fridays a month, the meeting was canceled. She announced that the auditors will be on campus in mid-October to review general internal control issues. Lastly, she attended the North County Economic Development Annual Dinner and commented she was amazed on the things this group is doing in regards to the economic future of San Diego.

### APPROVAL OF CONSENT CALENDAR ITEMS

#### REPLACEMENT OF WARRANT

1. **APPROVED DRAWING NEW WARRANT**

   MSC Evilsizer/Nelson

   The Governing Board authorized the Disbursing Officer to draw a new warrant as follows:

   a. Warrant #76-177783, dated June 5, 2008, in the amount of $25.00, to Elvia Nunez-Riebel, c/o Palomar College Financial Aid Department. Void due to stale date.

   The Vote was unanimous of those present.
   Student Trustee Vote: Aye

### PERSONNEL

2. **RATIFIED ACADEMIC EMPLOYMENT**

   MSC Evilsizer/Nelson

   The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following academic employees:

   a. **MARY M. KEENAN**
      - **Position:** Assistant Professor, Nursing (Medical-Surgical and Geriatrics Nursing)
      - **Department:** Nursing Education
      - **Degrees:** M.S.N., Nursing (Specialization in Nursing/Health Care Education) B.S.N., Nursing
      - **Position #:** 6411
      - **New?:** No
      - **Remarks:** Replacement for Samantha Sangsanoi
      - **Sal Rng/Stp:** C/8
      - **Salary:** $7,163.89/month
      - **% of Position:** 100%
      - **# Mos.:** 10
      - **Effective:** August 21, 2009
      - **Account #(#s):** A-111000-348200-12300-000000/100%
b. Name: KAREN M. DONOVAN
   Position: Assistant Professor, Nursing (Medical-Surgical and Geriatrics Nursing)
   Department: Nursing Education
   Degrees: M.S.N., Nursing; Gerontology Clinical
            B.S.N., Nursing
            A.A., Nursing
            A.A., General Studies
   Position #: 5296     New?: No
   Remarks: Replacement for Barbara Servatka
   Sal Rng/Stp: C/8     Salary: $7,163.89/month
   % of Position: 100%   # Mos.: 10
   Effective: August 21, 2009
   Account #: A-111000-348200-12300-000000/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye

3. RATIFIED CORRECTION TO ACADEMIC CONTRACT

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the correction to the following academic contract:

a. Name: ALAN LECHUSZA AQUALLO
   Position: Assistant Professor
   Department: American Indian Studies
   Degrees: M.F.A., Music
            B.A., Music – Performance
            Minimum qualifications satisfied via equivalency
   Position #: 6420     New?: Yes
   Remarks: Increased step placement due to verification of related teaching and occupational experience.
   Sal Rng/Stp: F/6     Salary: $7,424.91/month
   % of Position: 100%   # Mos.: 10
   Effective: January 20, 2009
   Account #: A-111000-362200-22010-000000/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye
4. **RATIFIED CHANGE TO ACADEMIC ASSIGNMENT**

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the assignment change of the following academic employee:

a. Name: JAMES E. DUVALL  
Position: Professor, Upholstery  
Department: Design and Consumer Education  
Position #: 6439  
New?: Yes  
Remarks: New assignment as a result of memorandum of understanding approved 11/11/08 between the District and the Palomar Faculty Federation/AFT Local 6161 for ROP Faculty Transition.

Sal Grade/Stp: B/28  
Salary: $9,115.35/month  
% of Position: 100%  
# Mos.: 10  
Effective: August 21, 2009  
Account #: A-111000-335500-13020-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Vote: Aye

5. **GRANTED EQUIVALENCY FOR DISCIPLINE**

MSC Evilsizer/Nelson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

a. Coddon, David L.  
   Journalism
b. Fleming, Jonathan W.  
   Golf

The Vote was unanimous of those present.  
Student Trustee Vote: Aye
6. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Summer & Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

SUMMER 2009

PHYSICAL EDUCATION
Fleming, Jonathan W.  Golf  $51.64
B.S., Social Sciences
Eminence in the Field

FALL 2009

COMMUNICATIONS
Coddon, David L.  Journalism  $51.64
B.A., Journalism
Eminence in the Field

DESIGN & CONSUMER EDUCATION
Brown, Edward A.  Interior Design  $52.90
M.A., Architecture
B.F.A., Interior Design
2+ Years Experience

ECONOMICS, HISTORY & POLITICAL SCIENCE
Aischtbach, Matthew J.  History  $52.90
M.S., History
B.A., History

Munteanu, Radu  Economics  $56.17
Ph.D., Economics

FOREIGN LANGUAGES
Macdonald, Bruce R.  German  $56.17
Ph.D., Comparative Literature
M.A., German

GRAPHIC COMMUNICATIONS
Brown, Cameron S.  Graphic Communication-Multimedia & Web  $51.64
B.A., Interdisciplinary Computing & the Arts
2+ Years Experience

NURSING EDUCATION
Benjamin, Alice  Nursing  $52.90
M.S.N., Nursing
B.S., Nursing/Psychology
OCCUPATIONAL & NONCREDIT PROGRAMS
Perry, Thomas          Public Works Management $56.17
                      J.D., Law
                      B.S., Engineering
                      2+ Years Experience

The Vote was unanimous of those present.
Student Trustee Vote: Aye

7. RATIFIED APPRENTICESHIP INSTRUCTOR CERTIFICATION

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the Certification of the following apprenticeship instructor, for Summer, 2009 (day and/or evening); said instructor is employed by the respective Program Sponsor:

OCCUPATIONAL & NONCREDIT PROGRAMS
Wallace, David E.          Apprenticeship – Electrical
                          Eminence in the Field
                          3+ Years Experience
                          Coursework

Paid by sponsor: San Diego Electrical Training

The Vote was unanimous of those present.
Student Trustee Vote: Aye

8. RATIFIED NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new Confidential and Supervisory Team position:

a. Position: TITLE V/HISPANIC SERVING INSTITUTION PROJECT SUPERVISOR
Name:    Vacant
Department: Instructional Services
Position #: 6437 New?: Yes
Remarks: New classification; funded – Title V grant. Continuation of position is dependent on continuation of funding.
Sal Grade/Stp: 45/1 Salary: $4,488.96/month
% of Position: 100% # Mos.: 12
Effective:    July 15, 2009
Account #: K-212100-311100-60910-1112980/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye
9. **RATIFIED NEW CLASSIFIED POSITION**

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new classified position:

**a.**
- **Title:** TITLE V/HISPANIC SERVING INSTITUTION TEACHING LEARNING CENTER TUTORIAL SPECIALIST
- **Name:** Vacant
- **Department:** Instructional Services
- **Position #:** 6438
- **New?:** Yes
- **Remarks:** New classification; funded – Title V grant. Continuation of position is dependent on continuation of funding.
- **Sal Grade/Stp:** 22/1
- **Salary:** $3,580.62/month
- **% of Position:** 100%
- **Effective:** July 15, 2009
- **Account #:** K-212200-311100-61110-1112980/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye

10. **RATIFIED CLASSIFIED EMPLOYMENT**

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employee:

**a.**
- **Name:** TERRI L. WALLACE
- **Position:** Title V/Hispanic Serving Institution Specialist
- **Department:** Instructional Services
- **Position #:** 6433
- **New?:** Yes
- **Remarks:** Position approved 4/14/09; promotion for Ms. Wallace; funded – Title V grant; continuation of position is dependent on continuation of funding.
- **Sal Grade/Stp:** 28/5
- **Salary:** $5,037.32/month
- **% of Position:** 100%
- **Effective:** July 15, 2009
- **Account #:** K-212200-311100-60910-1112980/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye

11. **APPROVED PERSONNEL ACTIONS/HISTORY**

MSC Evilsizer/Nelson

The Governing Board approved the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of June, 2009, and temporary employees for the month of July, 2009. EXHIBIT J-11

The Vote was unanimous of those present.
Student Trustee Vote: Aye
12. **RATIFIED LEAVES OF ABSENCE**

MSC Evilsizer/Nelson

a. The Governing Board ratified the recommendation of the Superintendent/President granting an *Intermittent Family Medical Leave of Absence with no effect on benefits*, effective July 1, 2009 for a maximum of 480 hours, to **Julie A. Anguiano**, Instructional Support Assistant II, Reading Services.

b. The Governing Board ratified the recommendation of the Superintendent/President granting an *Intermittent Family Medical Leave of Absence with no effect on benefits*, effective July 1, 2009 for a maximum of 480 hours, to **Jeffery P. Bennett**, Masonry and Concrete Skilled Maintenance Mechanic, Facilities/Grounds Services.

c. The Governing Board ratified the recommendation of the Superintendent/President granting an *Intermittent Family Medical Leave of Absence with no effect on benefits*, effective June 30, 2009 for a maximum of 480 hours, to **Lerina Chmura**, Proposition M Construction Accountant, Facilities.

d. The Governing Board ratified the recommendation of the Superintendent/President granting a *17.5% Personal Leave of Absence without pay and with no effect on benefits*, effective August 24, 2009, through December 19, 2009, to **James E. Cooper**, Instructional Support Assistant III, Performing Arts, to teach.

e. The Governing Board ratified the recommendation of the Superintendent/President granting an *Intermittent Family Medical Leave of Absence with no effect on benefits*, effective July 1, 2009, for a maximum of 480 hours, to **Janeen Y. Johnson-Foster**, GEAR UP Program Research Specialist, Grant Funded Student Support Programs/GEAR UP.

f. The Governing Board ratified the recommendation of the Superintendent/President granting a *100% Family Medical Leave of Absence with no effect on benefits*, effective June 9, 2009, through June 14, 2009, to **Peggy J. Richardson**, Library Public Services Supervisor, Library.

g. The Governing Board ratified the recommendation of the Superintendent/President granting a *100% Family Medical Leave of Absence with no effect on benefits*, effective July 1, 2009, through September 22, 2009; and an additional *100% Medical Leave of Absence with no effect on benefits*, effective September 23, 2009, through October 1, 2009, to **Anne K. Stadler**, Director, Extended Opportunity Programs & Services/Cooperative Agencies Resources for Education.

h. The Governing Board ratified the recommendation of the Superintendent/President granting a *100% Family Medical Leave of Absence with no effect on benefits*, effective June 29, 2009, through July 10, 2009, to **Suzanne A. Szames**, Lead Programmer Analyst, Information Services.

The Vote was unanimous of those present.
Student Trustee Vote: Aye
13. **RATIFIED RESIGNATIONS**

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President to accept the resignations of the following employees:

b. **Rene V. Muscarella**, Master Teacher I, Child Development Center, effective July 1, 2009 (last day of employment was June 30, 2009).

c. **Matthew S. Wettlaufer**, Instructional Support Assistant I, Computer Science and Information Systems, effective June 10, 2009 (last day of employment was June 9, 2009).

The Vote was unanimous of those present.

Student Trustee Vote: Aye

14. **APPROVED AMENDMENTS TO CCE/AFT AGREEMENT B.P. CCE/AFT – 14 LEAVES OF ABSENCE**

MSC Evilsizer/Nelson

The Governing Board approved the amendments to the CCE/AFT Agreement section B.P. CCE/AFT - 14 Leaves of Absence. EXHIBIT J-14

The Vote was unanimous of those present.

Student Trustee Vote: Aye

15. **INFORMATION: RETIREMENT**

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

a. **Jacqueline S. Wood**, Payroll Technician, Payroll, effective August 1, 2009. She has served Palomar College for 12 years from April 9, 1997 to July 31, 2009.
16. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a $500 annual stipend, prorated on a monthly basis, effective July 1, 2008:

Employee Name: Melinda Finn
Position: Photographer/Communications Specialist
Department: Communications/Marketing
Course of Study: Job Related

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a $500 annual stipend, prorated on a monthly basis, effective July 1, 2009:

Employee Name: Mihail Cuibus
Position: Library Media Technician III
Department: Library
Course of Study: Job Related

Employee Name: Cheryl D. DeLoatch-Lane
Position: Administrative Technician - Curriculum
Department: Instruction Office
Course of Study: A.A. Degree

Employee Name: Anne G. Stephan
Position: Library Media Technician III
Department: Library
Course of Study: M.A. Degree

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a one-time lump sum stipend of $2,000 effective July 1, 2009, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Eillen D. Waller
Position: Payroll Technician
Department: Payroll
Course of Study: Job Related

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. Report of the Faculty Senate

Monika Brannick, Faculty Senate President, reported that before finals week, the Senate passed a motion to discontinue the evaluation of senior administrators, which was one of the recommendations from ACCJC. She will be working diligently with Vice President Tortarolo to come up with a new procedure.

2. Report of the Palomar Faculty Federation -- absent
3. **Report of the Administrative Association**

Phill Cerda, Administrative Association President, reported on the group's annual retreat where employees who received service pins were recognized: Berta Cuaron, Blaine Morrow, Candi Francis, Diane Veach, and Theo Brockett. Also recognized were those nominated for Employee of the Year: Jayne Conway, Tony Cruz, Ken Jay, and Calvin One Deer Gavin. The Administrative Association’s Employee of the Year is Ken Jay.

4. **Report of the Confidential and Supervisory Team** - absent

5. **Report of the CCE/AFT**

Neill Kovrig, CCE President, reported that the appeals process in the classification study has been the subject of debate between the CCE and the District, however, a meeting has been scheduled to resolve the issues. He thanked Debbie Allen and Abby Corona for meeting with CCE in formulating the seniority list. Mr. Kovrig acknowledged Jackie Wood on her retirement and said she has always been very helpful and friendly.


Andrew Bissell, ASG President, said he is working on recruiting members for the Senate.

**M. UNFINISHED BUSINESS** – There was none.

**N. NEW BUSINESS**

1. **REVIEWED AND APPROVED PURCHASES**

MSC Nelson/Evilsizer

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget: EXHIBIT N-1

<table>
<thead>
<tr>
<th>Purchase Orders</th>
<th>Time Period: 05/28/09 – 06/25/09</th>
<th>$3,328,576.06</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Card</td>
<td>Time Period: 04/23/09 – 05/22/09</td>
<td>$206,365.89</td>
</tr>
</tbody>
</table>

**Total:** $3,534,941.95

The Vote was unanimous of those present.
Student Trustee Vote: Aye

2. **RATIFIED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Nelson/Evilsizer

The Governing Board ratified and approves all contracts and agreements for the period April 16, 2009, through June 15, 2009, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-2**

The Vote was unanimous of those present.
Student Trustee Vote: Aye
3. **RATIFIED TEMPORARY EMPLOYMENT**

MSC Nelson/Evilsizer

The Governing Board ratified the Temporary Employment for Joe Newmyer, to provide support for District negotiations from July 1, 2009, through June 30, 2010, at the rate of $107.72 per hour.

The Vote was unanimous of those present.
Student Trustee Vote: Aye

4. **APPROVED COURSE FOR INCLUSION IN CURRICULUM – EFFECTIVE FALL 2009**

MSC Evilsizer/Nelson

The Governing Board approved the following course which has been examined by the Curriculum Committee and is being recommended for inclusion in the Palomar College Curriculum, effective Fall 2009.

**NEW CREDIT COURSE**

a. Course Number and Title: BUS 105L Bookkeeping Electronic Spreadsheet Lab
   Short Title: Bookkeeping Spreadsheet Lab
   Discipline: Business Education (BUS)
   Course included in the following programs:
   i. Business Administration: Advertising, Marketing, and Merchandising - A.A. Degree Major,
   ii. Business Administration: Business-General - A.A. Degree Major
   iii. Bookkeeping/Accounting Clerk Entrepreneurship – Certificate of Proficiency
   Co-requisites: BUS 105
   Distance Learning Offering(s): Online

The Vote was unanimous of those present.
Student Trustee Vote: Aye

5. **RATIFIED FOURTH AMENDMENT TO FULL-TIME TRANSPONDER CAPACITY AGREEMENT WITH INTELSAT CORPORATION**

MSC Nelson/Evilsizer

The Governing Board ratified the fourth amendment to Full-time Transponder Capacity Agreement with Intelsat, formerly known as PanAm Sat Corporation, for the 3C Media Solutions Project. This amendment shall be in effect June 30, 2009, through June 29, 2010, with a monthly fee of $18,762.50. **EXHIBIT N-5**

The Vote was unanimous of those present.
Student Trustee Vote: Aye
6. **APPROVED AGREEMENT WITH THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO SCHOOL OF NURSING FOR PRECEPTORSHIP WITH PALOMAR COLLEGE NURSING FACULTY**

MSC Evilsizer/Nelson

The Governing Board approved an agreement between Palomar Community College District (District) and the University of North Carolina at Greensboro School of Nursing (University) for the District's Nursing Department's Faculty to provide preceptorship to University students as part of completing their Master's Program. This agreement shall be in effect upon execution and continue until terminated by either party after giving the other party 90 days advance notice. **EXHIBIT N-6**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

7. **APPROVED MEMORANDUM OF UNDERSTANDING (MOU) FOR EMERGENCY MEDICAL TECHNICIAN TRAINING – CAMP PENDLETON**

MSC Nelson/Evilsizer

The Governing Board authorized Palomar Community College District (District) to enter into a Memorandum of Understanding (MOU) in order for the District's Workforce & Community Development department and the District's Emergency Medical Education department to coordinate and provide on-site Emergency Medical Technician Training at Camp Pendleton for active duty military on an as-needed basis. **EXHIBIT N-7**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

8. **APPROVED MEMORANDUM OF UNDERSTANDING (MOU) FOR SERVICE-LEARNING COMMUNITY PARTNER AGENCIES**

MSC Nelson/Evilsizer

The Governing Board approved a Memorandum of Understanding (MOU) between Palomar College's Service-Learning Program and non-profit agencies seeking service learning/volunteer students. The MOU shall facilitate service placement for student enrolled in service-learning courses in order for students to gain experiential learning related to course content. **EXHIBIT N-8**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

9. **APPROVED STATE OF CALIFORNIA, DEPARTMENT OF EDUCATION, CHILD DEVELOPMENT DIVISION, AGENCY ANNUAL REPORT FOR CHILD DEVELOPMENT CENTERS, AND AUTHORIZE SECRETARY TO THE GOVERNING BOARD TO EXECUTE REPORT**

MSC Evilsizer/Nelson

The Governing Board of the Palomar Community College District approved the annual Agency Self-Evaluation Report for the Child Development Center and authorizes the Secretary to the Board to sign all documents evidencing said approval by the Board. **EXHIBIT N-9**

The Vote was unanimous of those present.
Student Trustee Vote: Aye
10. APPROVED CHILD DEVELOPMENT SERVICES CONTRACT CSPP-9484
CALIFORNIA STATE PRESCHOOL PROGRAM PROJECT #37-6827-00-9; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION; AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT

MSC Evilsizer/Nelson

RESOLUTION NO. 10-21006

The Governing Board approved Child Development Services Contract # CSPP-9484 California State Preschool Program Project #37-6827-00-09, between California Department of Education and Palomar Community College District, effective July 1, 2009, through June 30, 2010. The Governing Board hereby accepts funding in the amount of $585,697.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business & Contract Services, to sign contract documents of the California Department of Education – Child Development Services. EXHIBIT N-10

The Vote was unanimous of those present.
Student Trustee Vote: Aye

11. APPROVED CHILD DEVELOPMENT SERVICES CONTRACT CCTR-9259 GENERAL CHILD CARE & DEVELOPMENT PROGRAMS PROJECT #37-6827-00-9; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT

MSC Evilsizer/Nelson

RESOLUTION NO. 10-21007

The Governing Board approved Child Development Services Contract # CCTR-9259 General Child Care & Development Programs Project #37-6827-00-09, between California Department of Education and Palomar Community College District, effective July 1, 2009, through June 30, 2010. The Governing Board hereby accepts funding in the amount of $37,794.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business & Contract Services, to sign contract documents of the California Department of Education – Child Development Services. EXHIBIT N-11

The Vote was unanimous of those present.
Student Trustee Vote: Aye
12. **AUTHORIZATION TO CONTRACT WITH SAN DIEGO WORKFORCE PARTNERSHIP AND ACCEPT FUNDING FROM THE SAN DIEGO WORKFORCE PARTNERSHIP – AMERICAN RECOVERY & REINVESTMENT ACT (ARRA) TRAINING PROGRAMS FUNDING**

MSC Evilsizer/Nelson

The Governing Board authorized Palomar Community College District (District) to enter into an agreement with San Diego Workforce Partnership in order for the District’s Workforce & Community Development department to offer training and certification in Home Energy Rater System (HERS).

Furthermore, the Governing Board hereby accepts ARRA stimulus funding from the San Diego Workforce Partnership for a total of $399,066, for the HERS training program administered through the District’s Workforce & Community Development Programs. **EXHIBIT N-12**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

13. **APPROVED AGREEMENT FOR PARTICIPATION WITH SAN DIEGO COUNTY REGIONAL OCCUPATIONAL PROGRAM (ROP) FY 2009-10**

MSC Nelson/Evilsizer

The Governing Board approved an Agreement for Participation between the Palomar Community College District and the San Diego County Superintendent of Schools for the operation of the Regional Occupational Program courses and services for fiscal year 2009-2010 (effective July 1, 2009, and terminating June 30, 2010), in the amount of $878,850, and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business & Contract Services, to execute the agreement on behalf of the District. **EXHIBIT N-13**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

14. **APPROVED CONSULTANT AGREEMENT WITH WILLIAM C. WATTS, POSTAGE CONSULTING SERVICES**

MSC Nelson/Evilsizer

The Governing Board approved an agreement with William C. Watts, Postage Consulting Services (hereby “Consultant”), to review the District’s overall postal procedures and identify where the District could reduce their postage and/or postage related expenses.

Consultant will be compensated only if the District accepts and institutes any recommendations made by Consultant. If the District elects to accept a recommendation, compensation shall be based upon a percentage share of the actual future net savings of each separate recommendation with its own 24 month compensation period. **EXHIBIT N-14**

The Vote was unanimous of those present.
Student Trustee Vote: Aye
15. **APPROVED AMENDMENT TO CONTRACT WITH CONSTRUCTION ELECTRIC, INC., FOR BID CM-36-09-ELECTRICAL, LOW VOLTAGE & DRY UTILITIES – NEW HEALTH SERVICES (HS) BUILDING**

MSC Evilsizer/Nelson

The Governing Board authorized the District to issue an amendment to the original contract for Bid #CM-36-09-Electrical, Low Voltage, and Dry Utilities to Construction Electric, Inc., in the amount of $53,900 in order for District to exercise its option and accept “Alternate #2 – Provide an Access Control System” as specified in Section 16722 of the plans and specifications for the Health Services (HS) Building. The original contract with Construction Electric, Inc. was approved on March 24, 2009, by the Governing Board in the amount of $1,100,400. *EXHIBIT N-15*

The Vote was unanimous of those present.
Student Trustee Vote: Aye

16. **APPROVED AMENDMENT TO CONTRACT WITH RICHARD & RICHARD CONSTRUCTION COMPANY, INC., FOR BID CM-27-09, INTERIOR & EXTERIOR ASSEMBLIES NEW HEALTH SERVICES (HS) BUILDING**

MSC Evilsizer/Nelson

The Governing Board authorized the District to issue an amendment to the original contract for Bid #CM-27-09 Interior & Exterior Assemblies, to Richard & Richard Construction Company, Inc., (Contractor) in the amount of $17,000 in order for District to exercise its option and accept “Alternate #2 – Provide an Access Control System” as specified in Section 16722 of the plans and specifications for the Health Services (HS) Building. The original contract with Contractor was approved on March 24, 2009 by the Governing Board in the amount of $836,711.00. *EXHIBIT N-16*

The Vote was unanimous of those present.
Student Trustee Vote: Aye

17. **ACCEPTED AS FINAL & COMPLETE, BID NO. 110-09 GYMNASIUM FLOOR RESURFACING: SAN MARCOS CAMPUS; AUTHORIZE RELEASE OF RETENTION TO GEARY FLOORS IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION**

MSC Nelson/Evilsizer

The Governing Board accepted Bid #110-09: Gymnasium Floor Resurfacing as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contracted amount being $18,920.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Geary Floors, 1060 Rippey Street, El Cajon, CA 92020, provided no liens are filed within this period.

The Vote was unanimous of those present.
Student Trustee Vote: Aye
18. APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT

MSC Nelson/Evilsizer

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

SUMMER 2009 – Venture Program

Class & Independent Contractor
Name: Adelina Acevedo
Name of Class: Registered Dental Assisting Practical Review Workshop
Effective: 08-14-09 to 08-15-09
Instructor Rate: $60.78 per hour
Fees to Student: $225.00

SUMMER PROGRAM – COLLEGE FOR KIDS

Class & Independent Contractor
Name: Susan Taylor
Name of Class: Video Game Making – College for Kids
Effective: July 20-24, 2009
Instructor Rate: $65.00 per enrolled student
Fees to Student: $165.00, includes all materials

CONTRACT TRAINING

a. Company Name: Escondido Humane Society
   Name of Class: Customer Service Training
   Effective: June 25 – July 9, 2009
   Classroom Instruction: 9 hours of instruction @ $225 per hour for a total of $2,025.00, 4 hours of customized instructional preparation @ $85/hr and material fees @ $15.00 per participant estimated at 12 participants - Total - $2,545.00

b. Class & Service Provider
   Name: Camille Currier
   Name of Class: Customer Service Training
   Effective: June 25 – July 9, 2009
   Instructor Rate: $75.00 per hour

c. Company Name: LMI Aerospace, Inc.
   Name of Class: Assessment for ESL Participants
   Effective: June 11 – 26, 2009
   Classroom Instruction: 12 hours of assessment @ $85 per hour for a total of $1,020.00
d. Class & Service Provider
   Name: Martha Velasco
   Name of Class: English as a Second Language Assessment
   Effective: June 11 – July 26, 2009
   Instructor Rate: $62.25 per hour

e. Company Name: Southern CA Tribal Chairman's Assoc.
   Post Office Box 1470
   Valley Center, CA 92082
   Name of Class: Customer Service Training
   Effective: July 31 - September 11, 2009
   Classroom Instruction: 9 hours @ $175 per hour for a total of $1,575.00.

f. Class & Service Provider
   Name: Camille Currier
   Name of Class: Customer Service Training
   Effective: July 31 – September 11, 2009
   Instructor Rate: $75.00 per hour

g. Class & Service Provider
   Name: Sergio Hernandez
   Name of Class: CA Heavy Duty Vehicle Inspection Program (HDVIP) & Periodic Smoke Inspection Program (PSIP)
   Effective: August 3, 2009
   Instructor Rate: 22.5% of registration fees or 4 hours @ $51.87/hr. whichever is greater
   Fees to Student: $175.00

h. Class & Service Provider
   Name: Vincent Pollizzi
   Name of Class: CA Heavy Duty Vehicle Inspection Program (HDVIP) & Periodic Smoke Inspection Program (PSIP)
   Effective: August 3, 2009
   Instructor Rate: 22.5% of registration fees or 4 hours @ $51.64/hr. whichever is greater
   Fees to Student: $175.00

The Vote was unanimous of those present.
Student Trustee Vote: Aye

19. CANCELED JULY 28, 2009, SPECIAL MEETING/BOARD WORKSHOP

MSC Evilsizer/Nelson

The Governing Board of the Palomar Community College District canceled the Special Meeting/Board Workshop scheduled on July 28, 2009, which was approved by the Board at its June 10, 2009, meeting.

The Vote was unanimous of those present.
Student Trustee Vote: Aye
20. **EXCUSED ABSENCE OF TRUSTEE**

MSC Nelson/Evilsizer

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of Trustee Nancy Chadwick from the Special Meeting/Governing Board Workshop held on June 23, 2009, is excused due to personal necessity.

The Vote: 3 Ayes; 1 Abstention (Chadwick); 1 Absent
Student Trustee Vote: Aye

**O. BOARD REQUESTS FOR REPORTS**

1. Report on the Faculty Priority Hiring List – criteria, process, status (Evilsizer)
2. Report identifying all programs that have separate accreditation or potential accreditation (Chadwick)

**P. RECESS TO CLOSED SESSION** – No additional session needed.

**R. ADJOURNMENT**

The meeting was adjourned at 7:28 p.m.

Nancy Chadwick, Board President

Mark Evilsizer, Secretary of the Board
A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELET. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ANDREW BISSELL, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services

B. PUBLIC COMMENTS – There were none.

C. TOUR TEACHING AND LEARNING CENTER – ESCONDIDO CENTER – The Board toured the Teaching and Learning Center funded by the HSI Grant and then recessed to closed session.

CC. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:


2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.


4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.


6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:

a. Discussion of potential sites in the southern portion of the District.
The meeting reconvened to Open Session at 5:18 p.m. There was no reportable action taken.

Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. Wayne Seward – HERS Training & Sustainability
2. Phillip Sheckler, San Diego Electrical Training Center – Green jobs; work force training
3. Patrick Knighton, San Diego Electrical Training Center – Career pathways
   (HERS) Program instruction

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Phil Cerda, President, Administrative Association; Manager, Broadcast Operations
Becky McCluskey, CCE/AFT; Accounting Technician, Fiscal Services
Josie Silva, Executive Assistant, Superintendent/Governing Board

QUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

E. APPROVAL OF MINUTES

MSC Elevizer/Nelson


The Vote was unanimous.
Student Trustee Advisory Vote: Aye

EE. PUBLIC HEARING

2. OPEN PUBLIC HEARING – Board President Chadwick opened the public hearing at 5:35 p.m.

1. PRESENTATION OF MITIGATED NEGATIVE DECLARATION FOR PROPOSED INDUSTRIAL TECHNOLOGY CENTER AND HOWARD BRUBECK THEATER ADDITION/RENOVATION

Vice President Bonnie Ann Dowd introduced Mr. Mike Gonzales, Senior Project Manager, PBS&J, a civil engineering and environmental consulting firm. Mr. Gonzales presented a draft of the Environmental Impact Report (EIR) for the Industrial Technology Center and Howard Brubeck Theater addition/renovation. The draft EIR is available for review until mid-September and comments are being accepted. The EIR is concurrent with the mitigated negative declaration for the two specific projects. The mitigated declaration identifies project design features and standard construction practices that are built into
both projects to mitigate environmental impacts to the surrounding neighborhoods and issues such as water quality, storm water, etc. This document has been prepared in compliance with CEQA and it has gone through the public review process. Also included is a mitigation monitoring recording program, which is another requirement of CEQA that identifies all of the design features so that the District can easily track the mitigation.

3. **CLOSE PUBLIC HEARING** – the hearing was closed at 5:50 p.m.

4. MSC Nelson/Evilsizer to postpone action until September 8, 2009, Governing Board meeting.

**ACTION POSTPONED:** AFTER HOLDING PUBLIC HEARING UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON MITIGATED NEGATIVE DECLARATION FOR THE FOLLOWING PROJECTS: INDUSTRIAL TECHNOLOGY CENTER AND HOWARD BRUBECK THEATER ADDITION/RENOVATION, ADOPT RESOLUTION OF FINAL DETERMINATION THEREOF

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. **CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

Correction to item under NEW BUSINESS as follows:

14. **EXCUSE ABSENCE OF TRUSTEE**

In accordance with Section 72425(c) of the CA Education Code, the Governing Board finds that the absence of Trustee Darrell McMullen from the Regular meeting held June 10, JULY 14, 2009, is **excused** due to personal necessity

G. **ACKNOWLEDGEMENT OF RETIREMENTS**

[An opportunity for the Board of Trustees to express appreciation to employees who will retire with ten (10) or more years of service to the District]

1. David A. Chase, Professor, Performing Arts - He has served Palomar College for 35 years from September 4, 1974, to July 31, 2009.

Dean Norma Miyamoto stated that Dr. Chase is a graduate of the Ohio State University; he received his doctorate at the University of Michigan. Conductor of the La Jolla Symphony Chorus since 1973, Dr. Chase serves as a Lecturer in the U.C.S.D. Music Department. Major projects have included the world premiere and CPR recording of Henry Brant's *Western Springs*; a KPBS-TV broadcast of Bach's *Mass in b minor*, and the American premiere of the musical-theatre piece, *Boojum!* by Australian composer Martin Wesley-Smith. Dr. Chase and members of the chorus traveled to Europe in 1988 where they gave performances in Germany, Austria, and Italy. In 1992 the ensemble was the only adult choir chosen to represent the United States in the International Choral Kathaumixw held in Canada. In July 1996, they presented *Musique des Ameriques* in concert throughout Southern France. Dr. Chase has been on the faculty of Palomar College, San Marcos, since 1974, serving as music department chair, conductor of choruses and conductor of the Palomar Community Orchestra, as well as teaching music literature and theory courses. In his last three semesters, Dr. Chase has mounted a staged opera, *Orpheus and Euridice* and a semi-stage Gershwin musical, *Of Thee I Sing*, with the Chamber Singers and conducted a farewell concert of Beethoven's *Mass In C* with the combined choirs and orchestra of the department.
H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick reported that the Foundation has been meeting regularly and working diligently on obtaining additional money to help students, such as the loan program for books, etc. She attended a meeting where there was a caucus of people in an Energy Management Program and is hopeful something will come of this meeting. She commented on the budget situation and stated Palomar College is in a much better place than sister institutions, and expressed optimism that the budget situation will get better with time.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson was optimistic with the beginning of a new semester. She suggested that everyone work together and build an exciting and stronger curriculum for something that will benefit and sustain the economy into the future.

Trustee Mark Evilsizer reported on his attendance at the National Gear-Up Conference as a partner of the Palomar College Gear-Up Program for the Encuentros non-profit organization, to talk about the importance of this collaboration. The program is expanding internationally which will include a large constituency from Mexico. He was elated to hear about opportunities to sustainable energy both in terms of providing new academic training for students-pathways for them to go onto other career fields, i.e., apprenticeship programs, established with other organizations in the area, employment opportunities to emanate from that. He encouraged today's public speakers to meet with Dean Owens to build something for the future of the students in sustainable energy.

Trustee Darrell McMullen: no report

Trustee Rose Marie Dishman reported that the Veterans' Administration benefits program offers many opportunities to veterans, and since Palomar has so many veterans attending, she feels it is very important. Trustee Chadwick commented that Palomar College is a leader in the number of veterans taking classes than any other institution in the state.

Student Trustee Andrew Bissell commented that looked forward to meeting the newly elected California Community College Student Trustee, Felipe Grimaldo, at the Student Trustee Workshop in San Francisco.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan expressed his sympathies to the family of Sue Doran, who suffered a medical emergency in her office and never regained consciousness. He thanked the staff members who were first responders and did everything they could to help Ms. Doran. President Deegan reported enrollment headcount is up 5.6% and FTES is up 8.5% compared to last year. He thanked members of the Strategic Planning Council task force who gave up large parts of their summer to meet regarding taking a good hard look at the budget and planning models for the college and responded back to Strategic Planning Council with a good start connecting the budget and planning with the goals of the college and master plan. President Deegan expressed concerns with the budget situation. He said the District is being cut 3.5 million dollars to the general apportionment budget, and the State Chancellor's Office has alerted the District to prepare for mid-year cuts. Although budget planning for next year will be challenging, students will still receive an excellent education at Palomar College.
1. **Report of Vice President for Instruction**

   a. **Accreditation Self-Study Progress Report – Berta Cuaron**

   Vice President Berta Cuaron reported that an Accreditation workgroup met this summer focusing on addressing recommendation #1, which is about planning and resource allocation. The Learning Outcomes Council steering committee leadership group had its planning retreat and built a timeline to move forward on the level that the Commission has indicated in their letter. Recommendation #3 on distance education – the Faculty Senate has workgroups addressing those three elements. The Faculty Senate is also working with Vice President Tortarolo in revising the practice for providing opportunity for faculty evaluation of senior administrators. Detailed information and data will be distributed to everyone in a newsletter highlighting much of the work that has been done during the summer.

   At the request of Trustee Chadwick, Vice President Cuaron reported on the six academic programs with external accreditation at Palomar College: Alcohol and Other Drug Substance Program; Dental Assisting (Commission on Dental Accreditation-CODA and Committee on Dental Auxiliaries Dental Board of California-DBC); Emergency Medical Education (Committee on Accreditation of Education Programs for ES Professionals-CoEMSP); Fire Academy (CA State Fire Marshall); Police Academy (Police Officers Standards and Training-POST); Nursing Education (Board of Registered Nurses-BRN and National League for Nursing Accrediting Commission-NLNAC).

   In response to a request to learn more about the prioritizing of full time faculty positions, a report was prepared identifying the process which the Instructional Planning Council (IPC) has used for the past four years. Vice President Cuaron reported that an IPC subcommittee convenes with two primary responsibilities: 1) continue to review and update the process to ensure data used is qualitative and quantitative on a regular basis. 2) prioritize all faculty position requests that come in annually from the departments. The subcommittee composition consists of the Vice President of Instruction; five instructional deans; seven faculty representing each of the instructional divisions as well as a faculty representing the library and one from Student Services; the Faculty Senate also appoints an additional faculty member who is on the Faculty Senate and two faculty members appointed at large by the Faculty Senate. She explained the timeline for the process, shared the guidelines, and the forms that are utilized. Hiring is done to maintain a baseline of 257 for teaching faculty, 23 counselors, and 7 librarians. Lastly, Vice President Cuaron presented the full time faculty position priority list and hiring status for the past five years.

2. **Report of Vice President for Student Services**

   Interim Vice President Mark Vernoy reported on the untimely death of Sue Doran. He thanked all those first responders, e.g., Palomar Police and San Marcos Fire, on their efforts in resuscitating Ms. Doran. He reported on memorial services for Ms. Doran and acknowledged her contributions to Palomar. Vice President Vernoy said that Student Services has seen an incredible increase in the number of students enrolling at Palomar. The Student Services staff has been working very hard to help these students get their money and enroll at Palomar.
3. **Report of Vice President for Finance and Administrative Services**

Vice President Bonnie Ann Dowd expressed her sympathies on the loss of Sue Doran and said she will personally miss her tremendously. Vice President Dowd reported that a budget workshop will be held in conjunction with the Chancellor's Office staff. She reported that because of the uncertainty of a final budget, the adoption of the budget may be moved to October this year.

4. **Report of Vice President for Human Resource Services** - absent

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**Resumption of Regular Agenda**

J. **APPROVAL OF CONSENT CALENDAR ITEMS**

**TRAVEL**

1. **APPROVED TRAVEL EXPENSES**

MSC Nelson/Evilsizer

The Governing Board approved/ratified travel expenses for the following persons:

- **a. Board Member** ANDREW BISSELL
  - Advanced Funds? Yes
  - For: Transportation, mileage, meals, lodging, registration, etc.
  - To attend: CCLC Student Trustees Workshop
  - Location: San Francisco, California
  - Date: August 14-15, 2009
  - Amount: $727.94
  - Budget No.: 575300-11-11100-66100-10-2010-000000

The Vote was unanimous.

*Student Trustee Advisory Vote: Aye*

**REPLACEMENT OF WARRANTS**

2. **APPROVED DRAWING NEW WARRANTS**

MSC Nelson/Evilsizer

The Governing Board authorized the Disbursing Officer to **draw new warrants** as follows:

- **a. Warrant #76-1680629**, dated September 10, 2008, in the amount of $618.00, to Kazuma Ochiai, 5480 Loganberry Way, Oceanside, CA 92057. Void due to stale date.

- **b. Warrant #76-179970**, dated August 21, 2008, in the amount of 173.00, to Jamie Michelle McAllister, P.O. Box 1088, Bonsal, CA 92003. Void due to stale date.

The Vote was unanimous.

*Student Trustee Advisory Vote: Aye*
3. **ACCEPTED GIFTS**

MSC Nelson/Evilsizer

The Governing Board accepted the following gifts and directs that an appropriate letter of appreciation be sent to the donor:

a. Variety of flowering plants donated by Altman Plants, 3742 Blue Bird Canyon Road, Vista, CA. These plants are to be used for landscaping purposes on the San Marcos campus. Total cash value as estimated by donor is $160.00.

b. Cactus plants (6) donated by Robert C. Becker, 106 South Hayden Drive, Escondido, CA 92027. These plants are to be used for landscaping purposes around the pool and wellness center grounds. Total cash value as estimated by donor is $900.00.

c. Variety of flowering plants donated by Color Spot Nurseries, 2575 Olive Hill Road, Fallbrook, CA 92028. These plants are to be used for landscaping purposes on the San Marcos campus grounds. Total cash value as estimated by donor is $160.00.

d. Panasonic VHS Video Camera, serial #L99A11767, model AG-188U, donated by Karen Fritts, 45779 Corte Ricardo, Temecula, CA 92592. This donation is to be used by students in Speech and ASL programs. Total cash value as estimated by donor is $200.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**PERSONNEL**

4. **GRANTED EQUIVALENCY FOR DISCIPLINE**

MSC Nelson/Evilsizer

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

- Bell, Kenneth F. Music
- Ehler, Melvyn K. Drafting Technology
- Feinberg, Philip Computer Science & Information Systems
- Morton, Michele Cabinet & Furniture Technology
- Paulo, Jonathan R. Library Technology
- Plyler, Steven A. Water Technology Education
- Talarico, Ross J. English
- Vitale, Vincent Italian

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
5. **RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**FALL 2009**

**BEHAVIORAL SCIENCES**

Dooley, Kevin D.  
Psychology  
M.A., Psychology  

**COMPUTER SCIENCE & INFORMATION SYSTEMS**

Erickson, Linda  
CSIS  
M.S., Computer Science  
M.A., English  

Feinberg, Philip  
CSIS - Information Technology  
B.S., Biomedical Engineering  
Eminence in the Field  

**DESIGN & CONSUMER EDUCATION**

Ehlert, Melvyn K.  
Drafting Technology  
Eminence in the Field  

**EARTH, SPACE, & AVIATION SCIENCES**

Auad, Guillermo  
Oceanography  
Ph.D., Oceanography  

**ECONOMICS, HISTORY & POLITICAL SCIENCE**

Stewart, Katherine A.  
Political Science  
Ph.D., Political Science  

Veloso, Ramon C.  
History  
Ph.D., History  
M.A., History  

**ENGLISH**

Davis, Erica  
(Classified)  
English  
M.A., Literature & Writing  
B.A., Literature & Writing  

Talarico, Ross J.  
English  
M.A., Humanities  
B.A., English  
Eminence in the Field
### FOREIGN LANGUAGES

<table>
<thead>
<tr>
<th>Name</th>
<th>Language</th>
<th>Degree/Field</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garcia-Navarro, Esperanza</td>
<td>Spanish</td>
<td>M.A., Spanish</td>
<td>$52.90</td>
</tr>
<tr>
<td>Vitale, Vincent</td>
<td>Italian</td>
<td>M.A., Administrative Services, B.A., Spanish</td>
<td>$62.25</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Eminence in the Field</td>
<td></td>
</tr>
</tbody>
</table>

### LIBRARY

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Degree/Field</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paulo, Jonathan R.</td>
<td>Reference Librarian</td>
<td>B.A., English</td>
<td>$51.64</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Eminence in the Field</td>
<td></td>
</tr>
</tbody>
</table>

### OCCUPATIONAL & NONCREDIT PROGRAMS

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Degree/Field</th>
<th>Experience</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>McCrory, Braden</td>
<td>Wastewater Technology</td>
<td>A.A., General Studies</td>
<td>6+ years</td>
<td>$51.64</td>
</tr>
<tr>
<td>Plyler, Steven A.</td>
<td>Water Technology Education</td>
<td>Certificate of Achievement</td>
<td></td>
<td>$51.64</td>
</tr>
</tbody>
</table>

### PERFORMING ARTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bell, Kenneth F.</td>
<td>Music</td>
<td>$51.64</td>
</tr>
<tr>
<td></td>
<td>Eminence in the Field</td>
<td></td>
</tr>
</tbody>
</table>

### TRADE & INDUSTRY

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morton, Michele A.</td>
<td>Cabinet &amp; Furniture Technology</td>
<td>$51.64</td>
</tr>
<tr>
<td></td>
<td>Eminence in the Field</td>
<td></td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

### 6. RATIFIED APPRENTICESHIP INSTRUCTOR CERTIFICATION

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the certification of the following apprenticeship instructor for Fall 2009 (day and/or evening); said instructor is employed by the respective Program Sponsor:

### OCCUPATIONAL & NONCREDIT PROGRAMS

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Degree/Field</th>
<th>Experience</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whitcraft, John A.</td>
<td>Apprenticeship - Electrical</td>
<td>B.S., Electrical Engineering</td>
<td>4+ years</td>
<td>$51.64</td>
</tr>
<tr>
<td></td>
<td>Employed &amp; Paid by sponsor:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>San Diego Electrical Training</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
7. **RATIFIED ADMINISTRATIVE TRANSFER OF ACADEMIC EMPLOYEE**

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the administrative transfer of the following academic employee:

a. Name: **FRANK M. PUCHI**  
   Position: Professor, Chicano Studies  
   Department: Multicultural Studies  
   Degrees:  
   - M.A., Counseling Psychology  
   - M.Ed., Education  
   - B.S., Psychology  
   Minimum qualifications satisfied via equivalency  
   Position #: 5524  
   New?: No  
   Sal Grade/Stp: E/27  
   Salary: $9,857.20/month  
   % of Position: 100%  
   # of Mos.: 10  
   Effective: August 1, 2009  
   Account #(s): A-111000-366300-22030-000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **RECOMMENDATION: ACTION – APPROVED PERSONNEL ACTIONS/HISTORY**

MSC Nelson/Evilsizer

The Governing Board approved the Personnel Actions/History report, which includes hires for student employees for the month of July, 2009, and temporary employees for the month of August, 2009. **EXHIBIT J-8**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **RATIFIED LEAVES OF ABSENCE**

MSC Nelson/Evilsizer

a. The Governing Board ratified the recommendation of the Superintendent/President granting a 15% personal leave of absence without pay and with no effect on benefits, effective August 25, 2009, through December 14, 2009, to Gregory C. Baker, Instructional Support Assistant IV, Communications, to teach.

b. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% medical leave of absence with no effect on benefits, effective July 1, 2009, through November 20, 2009, to Valarie R. Carlomagno, Administrative Assistant, Finance and Administrative Services.

c. The Governing Board ratified the recommendation of the Superintendent/President granting an intermittent family medical leave of absence with no effect on benefits, effective July 22, 2009, for a maximum of 480 hours, to Melinda Finn, Photographer/Communications Specialist, Communications/Marketing.
d. The Governing Board ratified the recommendation of the Superintendent/President granting a 7.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective September 5, 2009, through September 26, 2009, to Monika A. Forest, Police Officer I, Palomar College Police Department, to teach.

e. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, for a maximum of 480 hours, to Lisa S. Galbreath, Counseling Services Specialist, Transfer Center.


g. The Governing Board ratified the recommendation of the Superintendent/President granting a 12.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective August 24, 2009, through December 15, 2009, to Marcela Gomez, English as a Second Language Student Specialist, English as a Second Language, to teach.

h. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 6, 2009 for a maximum of 480 hours, to Aaron Hudson, Instructional Support Assistant I, Computer Science and Information Systems.

i. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% **Family Medical Leave of Absence with no effect on benefits**, effective August 25, 2009, through September 30, 2009, to Melissa E. Kloz, Senior Administrative Secretary, Tenure Review and Evaluations.

j. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% **Personal Leave of Absence without pay and with no effect on benefits**, effective June 15, 2009, through July 10, 2009, to Srisuda Luettringhaus, Site Supervisor, Child Development Center.

k. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% **Personal Leave of Absence without pay and without benefits**, effective July 1, 2009, through August 14, 2009, to Molly L. Nelson, Teacher I, Child Development Center.

l. The Governing Board ratified the recommendation of the Superintendent/President granting an **Interruption of Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, for a maximum of 480 hours, to Peggy J. Richardson, Library Public Services Supervisor, Library.
10. **RATIFIED RESIGNATIONS**

MSC Nelson/Evilsizer

The Governing Board ratified the resignations, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employees:

a. **JoAnn K. Ellis**, Information Services Support Specialist, Information Services, effective August 1, 2009 (last day of employment was July 31, 2009).

b. **Shiela S. Musser**, American Sign Language/English Interpreter, Disability Resource Center, effective May 16, 2009 (last day of employment was May 15, 2009).

c. **Thomas B. Plotts**, Director, Public Safety Programs/Chief of Police, Public Safety Programs/Palomar College Police Department, effective August 1, 2009 (last day of employment was July 31, 2009).

d. **Geoffrey L. Schroder**, Assistant Professor, Nursing Education (Gerontology and Medical-Surgical Nursing), effective July 17, 2009 (last day of employment was July 16, 2009).

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. **INFORMATION - RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

a. **David A. Chase**, Professor, Performing Arts, effective August 1, 2009. He has served Palomar College for 35 years from September 4, 1974, to July 31, 2009.

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

a. **Teresa E. Safranek**, Director, Workforce and Community Development, effective December 31, 2009. She has served Palomar College for 12 years from September 8, 1997 to December 30, 2009.
12. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a one-time lump sum stipend of $2,000 effective July 1, 2009, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

a. Employee Name: Christopher Brown
   Position: Production Coordinator
   Department: Educational Television
   Course of Study: Job Related

b. Employee Name: Juan Gonzalez
   Position: ESL Program Assistant
   Department: English as a Second Language
   Course of Study: B.A. Degree

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Faculty Senate President, Monika Brannick, reported that faculty representatives have been busy over the summer dealing with the recommendations from the ACCJC.

2. INFORMATION

Report of the Palomar Faculty Federation

PFF Co-President, Shannon Lienhart, commented on the passing of Sue Doran. She reported that PFF has been busy working with other constituent groups in developing a new planning budget model. Ms. Lienhart made reference to New Business items #12 and #13, where funds were coming from a Federal stimulus grant funding specific contractors with specific ratings. She encouraged the District to use staff from in-house as much as possible.

3. INFORMATION

Report of the Administrative Association

Administrative Association President, Phill Cerda, expressed his sympathies to the family of Sue Doran.

4. INFORMATION

Report of the Confidential and Supervisory Team - absent

Leigh Hoffman gave the following report:
5. INFORMATION

Report of the CCE/AFT

Representing the CCE/AFT, Becky McCluskey expressed her sympathies at the passing of her dear friend, Sue Doran. She thanked Herman Lee, Director of Enrollment Services, and Vice President Vernoy for allowing the staff to attend the services. Ms. McCluskey reported that the CCE and the District have been trying to meet regarding the sunshining process and hopes to get this accomplished before the deadline for the September Governing Board meeting.

6. INFORMATION

Report of the Associated Student Government

ASG President, Andrew Bissell, reported that ASG interviewed two candidates for ASG senators. He also reported on the "Discover Palomar" event for students during the first week of school.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

1. REVIEWED AND APPROVED PURCHASES

MSC McMullen/Evilsizer

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget:

<table>
<thead>
<tr>
<th>Purchase Orders</th>
<th>Time Period: 06/25/09 – 07/30/09</th>
<th>$7,958,170.78</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total:  $7,958,170.78</td>
<td></td>
</tr>
</tbody>
</table>

EXHIBIT N-1

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVED QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

MSC Evilsizer/McMullen

The Governing Board approved the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of June 30, 2009. EXHIBIT N-2

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
3. **APPROVED CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT**

MSC McMullen/Evilsizer

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for the quarter ending June 30, 2009. **EXHIBIT N-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID FOR VIDEO CONTROL UNIT AND SERVER**

MSC Evilsizer/Nelson

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Key Jay, Director, Business and Contract Services, to execute a contract with one of the three lowest responsive bidders for a contract to supply hardware and software to comprise video control unit and server. Since the goal is to have the equipment operational by mid-November 2009, a contract must be awarded promptly. The contract award will be brought back to the Governing Board for ratification at a future Board meeting. **EXHIBIT N-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
5. **RATIFIED CONTRACTS WITH NINE VENDORS FOR AWARD OF BID # B-9003 FOR LEARNING CENTER (TLC) FURNITURE AND EQUIPMENT**

MSC Nelson/Evilsizer

The Governing Board ratified contracts between the District and the following nine vendors as the lowest responsive bidder for each of the applicable Bid Items and for the amounts all as follows:

<table>
<thead>
<tr>
<th>BIDDER / VENDOR</th>
<th>Awarded Bid Item #</th>
<th>Purchase Order Total, with Tax</th>
<th>Contract Award Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>WMK Office San Diego LLC dba BKM OFFICEWORKS</td>
<td>11, 20, 22, &amp; 23</td>
<td>$11,574.11</td>
<td>June 4, 2009</td>
</tr>
<tr>
<td>9201 Spectrum Center Blvd. Ste. 100 San Diego, CA 92123</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUSINESS OFFICE OUTFITTERS</td>
<td>2, 3, 9, 14, &amp; 15</td>
<td>$15,003.43</td>
<td>June 4, 2009</td>
</tr>
<tr>
<td>1805 John Towers Ave. El Cajon, CA 92020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMPLETE OFFICE OF CALIFORNIA</td>
<td>7, 8, 12, &amp; 21</td>
<td>$3,370.73</td>
<td>June 4, 2009</td>
</tr>
<tr>
<td>13465 Gregg St. Poway, CA 92064</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GARY POLSTER INC.</td>
<td>17</td>
<td>$6,514.13</td>
<td>June 4, 2009</td>
</tr>
<tr>
<td>4358 Tuolumne Pl. Carlsbad, CA 92010</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>G/M BUSINESS INTERIORS OF SAN DIEGO LLC</td>
<td>16</td>
<td>$2,945.22</td>
<td>June 4, 2009</td>
</tr>
<tr>
<td>110 West A St. Ste. 140 San Diego, CA 92101</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HERTZ FURNITURE SYSTEMS LLC</td>
<td>10</td>
<td>$287.76</td>
<td>June 4, 2009</td>
</tr>
<tr>
<td>1887 Montgomery Ave. Cardiff, CA 92007</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Officemax Incorporated dba OM WORKSPACE</td>
<td>4</td>
<td>$4,407.64</td>
<td>June 4, 2009</td>
</tr>
<tr>
<td>9389 Dowdy Dr. Ste. A San Diego, CA 92126</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TROXELL COMMUNICATIONS INC.</td>
<td>26, 27, &amp; 28</td>
<td>$1,706.34</td>
<td>June 4, 2009</td>
</tr>
<tr>
<td>PMB 220 10606 Camino Ruiz Ste. 8 San Diego, CA 92126</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lisa L. Thor dba WEST COAST ERGONOMIC DESIGN</td>
<td>1, 5, 6, 18, &amp; 19</td>
<td>$43,594.06</td>
<td>June 4, 2009</td>
</tr>
<tr>
<td>2236 Vista Grande Dr. Vista, CA 92084</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
The total amount of the awarded contracts is $89,403.42. The above vendors responded to a request for bids for furniture and equipment for the Teaching & Learning Center (TLC) at the Escondido Center. The Governing Board ratified the rejection of the bid from Krueger International (KI) which was deemed as non-responsive in its entirety, and ratifies the rejection of those specific bids for Bid Items #2, 3, 4, 5, 13, 14, 15, 16, 19, 20, 22, & 23. EXHIBIT N-5

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVED AGREEMENT WITH UNIVERSITY OF SAN DIEGO HAHN SCHOOL OF NURSING & HEALTH SERVICES FOR PRECEPTORSHIP WITH PALOMAR COLLEGE HEALTH SERVICES**

MSC Nelson/Evilsizer

The Governing Board approved an agreement between Palomar Community College District (District) and the University of San Diego Hahn School of Nursing & Health Services (University) for the District's Health Services' Department's Nurse Practitioner to provide preceptorship to University students as part of completing their B.S.N, M.S.N., or Ph.D. program. This agreement shall be in effect upon execution and continue until terminated by either party after giving the other party 6 months advance notice. EXHIBIT N-6

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVED END USER LICENSE AGREEMENT WITH FINANCIAL AID TV TO PROVIDE ON-LINE STUDENT ORIENTATION**

MSC Nelson/Evilsizer

The Governing Board approved an agreement with Financial Aid TV to provide software and maintenance of online videos to assist financial aid students in understanding their financial aid rights and responsibilities. This is part of the Financial Aid Student Learning Outcomes. Total cost due for services is $34,232.88, effective July 13, 2009. Services will be provided for 36 months. EXHIBIT N-7

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVED CONSULTANT AGREEMENT WITH CLM FINANCIAL CONSULTANTS, INC., FOR STATE MANDATED COST REIMBURSEMENT CLAIMS**

MSC McMullen/Nelson

The Governing Board approved a consultant agreement with CLM Financial Consultants, Inc., for the purpose of preparing and filing state mandated cost reimbursement claims. Consultant shall be compensated for services provided at $100.00 per hour, plus IRS standard mileage rate. The term of the agreement is effective July 1, 2009, through June 30, 2010. EXHIBIT N-8

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
9. **AUTHORIZATION TO ENTER INTO CONTRACT NEGOTIATIONS FOR COMMISSIONING AGENT SERVICES AND AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR COMMISSIONING AGENT SERVICES FOR THE MULTI-DISCIPLINARY BUILDING (MIB) AND HEALTH SCIENCES (HS) BUILDINGS**

MSC Evilsizer/Nelson

The Governing Board authorized the District to enter into contract negotiations with the following three (3) firms for commissioning agent services in the ranking order as described below. If the District and ranking firm #1 cannot agree upon a contract price, the Governing Board authorizes the District to enter into contract negotiations with the #2 firm and so on until a agreed upon contract price is met with one of the three (3) selected firms.

- **Number 1:** Arup North America Ltd., /Arup Commissioning
  Los Angeles, CA

- **Number 2:** Engineering Economics, Inc.
  Los Angeles, CA

- **Number 3:** WCS/CA Building Commissioning
  Citrus Heights, CA

Furthermore, the Governing Board authorizes the District to enter into a contract with one of the three (3) firms listed above for commissioning agent services. Estimated cost range for the commissioning services for both the Multi-Disciplinary Building (MIB) and Health Sciences (HS) Building shall be between $101,480 and $140,058. EXHIBIT N-9

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **AUTHORIZATION TO EXECUTE CONTRACT FOR BID #113-09 SAN MARCOS CAMPUS HIGH-VOLTAGE UPGRADE PHASE 1**

MSC Evilsizer/Nelson

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business Services, to execute a contract to the lowest responsive bidder for Bid #113-09 San Marcos Campus High-Voltage Upgrade, phase 1.

In order for the project to be completed by the end of fall semester, it is necessary to award a contract as soon as possible after the bid opening of August 10, 2009. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. This project will be paid from Prop M funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
11. APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT

MSC Nelson/McMullen

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

Fall 2009 - Workforce & Community Development Venture Program

Class and Independent Contractor

a. Name: Adney, Curtis
   Name of Class: Natural "A's" in All of Your Classes
   Effective: 10/17/2009
   Instructor Rate: 30% of registration fees
   Fees to Student: $50.00

Class and Independent Contractor

b. Name: Adney, Curtis
   Name of Class: What Were You Born To Do?
   Effective: 10/17/2009
   Instructor Rate: 30% of registration fees
   Fees to Student: $60.00

Class and Independent Contractor

c. Name: Bertran, Yara
   Name of Class: Cake Design 1, 2 & 3 - En Espanol
   Effective: 9/12/09 - 12/12/09
   Instructor Rate: 30% of registration fees
   Fees to Student: $125.00 (classes 1 & 2), $100.00 (class 3)

Class and Service Provider

d. Name: Boice, Tim
   Name of Class: Driver's Education
   Effective: 10/3/09 - 10/24/09
   Instructor Rate: $32.00/hour
   Fees to Student: $85.00

Class and Independent Contractor

e. Name: Andi Burgess, Challenge U
   Name of Class: Horse Wisdom in Leadership, Communication
   Effective: 10/1/2009
   Instructor Rate: 60% of fees collected for students instructed
   Fees to Student: $225.00
Class and Service Provider

<table>
<thead>
<tr>
<th>Name</th>
<th>Name of Class</th>
<th>Effective Date</th>
<th>Instructor Rate</th>
<th>Fees to Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canfield, Brian</td>
<td>Glass Fusing: Introduction</td>
<td>11/21/09 - 12/19/09</td>
<td>$51.30/hour</td>
<td>$110.00</td>
</tr>
<tr>
<td>Canfield, Brian</td>
<td>Stained Glass: Beginning</td>
<td>10/10/09 - 11/7/09</td>
<td>$51.30/hour</td>
<td>$125.00</td>
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<tr>
<td>Wendy Chaffin</td>
<td>Meditation for Relaxation &amp; Healing</td>
<td>9/15/09 - 10/6/09 &amp; 10/13/09 - 11/3/09</td>
<td>40% of fees collected for students instructed</td>
<td>$49.00</td>
</tr>
<tr>
<td>Kim Clark</td>
<td>SAT Preparation</td>
<td>9/12/09 - 10/3/09 &amp; 10/10/09 - 10/31/09</td>
<td>25% of fees collected for students instructed</td>
<td>$169.00</td>
</tr>
<tr>
<td>Deriso, Vicki</td>
<td>Country Line Dancing</td>
<td>9/13/09 - 11/1/09</td>
<td>40% of registration fees</td>
<td>$79.00</td>
</tr>
<tr>
<td>Doran, Wanda</td>
<td>Microsoft Word 2007</td>
<td>9/12/2009</td>
<td>$60.33/hour</td>
<td>$49.00</td>
</tr>
<tr>
<td>Doran, Wanda</td>
<td>Microsoft Excel 2007 (Intro &amp; Intermediate)</td>
<td>9/19/09 - 9/26/09 &amp; 10/3/09 - 10/10/09</td>
<td>$60.33/hour</td>
<td>$90.00</td>
</tr>
</tbody>
</table>
Class and Independent Contractor
m. Name: Garlejo, Joel
Name of Class: Seasonal Floral Design Series: Harvest Time, Thanksgiving & Holiday Design
Effective: 9/15/09 - 10/1/09, 10/6/09 - 10/22/09, 10/27/09 - 11/12/09
Instructor Rate: $45.00/hour
Fees to Student: $125.00

Class and Service Provider
n. Name: Handelsman, Sohaila
Name of Class: Belly Dancing for Every"Body"
Effective: 9/8/09 - 10/13/09
Instructor Rate: 40% of registration fees or $51.30/hour (whichever is greater)
Fees to Student: $65.00

Class and Independent Contractor
o. Name: Harper, Debbi
Name of Class: The 5 Most Dangerous Threats To Your Brain’s Health
Effective: 9/15/2009
Instructor Rate: 40% of registration fees
Fees to Student: $39.00

Class and Independent Contractor
p. Name: Haupt, Sheryl
Name of Class: Pour It On Painting
Effective: 10/17/2009
Instructor Rate: 30% of registration fees
Fees to Student: $45.00

Class and Independent Contractor
q. Name: Haupt, Sheryl
Name of Class: Wire Wrap Jewelry
Effective: 10/17/2009
Instructor Rate: 30% of registration fees
Fees to Student: $45.00

Class and Service Provider
r. Name: Erin Haytasingh
Name of Class: Driver’s Education
Effective: 10/3/09 - 10/24/09
Instructor Rate: $32.00/hour
Fees to Student: $85.00

Class and Independent Contractor
s. Name: Hertig, Holly
Name of Class: Oils Alive!
Effective: 9/16/09 - 10/14/09
Instructor Rate: 40% of registration fees
Fees to Student: $89.00
Class and Independent Contractor
t. Name: Jones, Jill Lesly
   Name of Class: 33 Ways to Make $$ with Your Voice
   Effective: 6/1/09 - 8/23/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $160.00

Class and Independent Contractor
u. Name: Krusemark, Leanne
   Name of Class: Beginner's Guide To Getting Published & Cash In With a Home-Based Business
   Effective: 12/1/09 - 12/2/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $50.00

Class and Independent Contractor
v. Name: Krusemark, Leanne
   Name of Class: Meet The Publisher & Make Money With a Typing/Word Processing Business
   Effective: 12/1/09 - 12/2/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $25.00

Class and Service Provider
w. Name: Lasley, Tony
   Name of Class: Guitar - Beginning
   Effective: 9/8/09 - 10/27/09
   Instructor Rate: $54.30/hour
   Fees to Student: $110.00

Class and Service Provider
x. Name: Lasley, Tony
   Name of Class: Adobe InDesign
   Effective: 10/1/09 - 10/22/09
   Instructor Rate: $54.30/hour
   Fees to Student: $90.00

Class and Independent Contractor
y. Name: Robert Lewis
   Name of Class: NASM Personal Trainer Certification
   Effective: 9/14/09 - 11/18/09
   Instructor Rate: $200.00 per student instructed
   Fees to Student: $849.00

Class and Service Provider
z. Name: Mansfield, William
   Name of Class: Investing In & Managing Small Residential Properties
   Effective: 9/14/2009
   Instructor Rate: 40% of registration fees
   Fees to Student: $49.00
Class and Independent Contractor

aa. Name: Nicholson, Kellie
   Name of Class: Online Bartending Course
   Effective: 9/8/09 - 12/20/09
   Instructor Rate: $65.40/student
   Fees to Student: $119.00

Class and Independent Contractor

bb. Name: Nicholson, Kellie
   Name of Class: Online Bartending Management Course
   Effective: 9/8/09 - 12/20/09
   Instructor Rate: $129.60/student
   Fees to Student: $249.00

Class and Independent Contractor

c. Name: Otsubo, Lee
   Name of Class: Digital SLR for New dSLR Owners - Webcast
   Instructor Rate: 35% of registration fees
   Fees to Student: $69.00

Class and Independent Contractor

d. Name: Patterson, Kris
   Name of Class: Medical Insurance Billing - Intro
   Effective: 10/31/09 - 11/1/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $105.00

Class and Independent Contractor

e. Name: Patterson, Kris
   Name of Class: Medical Insurance Billing - Advanced
   Effective: 11/2/09 - 11/3/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $85.00

Class and Independent Contractor

f. Name: Patterson, Kris
   Name of Class: Medical Billing Service, Start a Home
   Effective: 11/8/2009
   Instructor Rate: 40% of registration fees
   Fees to Student: $65.00

Class and Independent Contractor

g. Name: Patterson, Kris
   Name of Class: Medical Insurance Billing Computerized at Home
   Instructor Rate: 40% of registration fees
   Fees to Student: $25.00
hh. Name: Patterson, Kris
   Name of Class: Worker's Compensation & Personal Injury Billing
   Effective: 11/4/09 - 11/5/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $85.00

ii. Name: Pourroy, John
   Name of Class: Glass Fusing: Introduction
   Effective: 11/21/09 - 12/19/09
   Instructor Rate: $20.00/hour
   Fees to Student: $110.00

jj. Name: Seminars, Notary Public
   Name of Class: California State Notary, In One Day
   Instructor Rate: 43% of registration fees
   Fees to Student: $99.00

kk. Name: Seminars, Notary Public
   Name of Class: California Notary Refresher
   Effective: 11/14/2009
   Instructor Rate: 43% of registration fees
   Fees to Student: $50.00

ll. Name: Seminars, Notary Public
   Name of Class: Notary Loan Signing Agent
   Effective: 12/5/2009
   Instructor Rate: 40% of registration fees
   Fees to Student: $100.00

mm. Name: Seminars, Notary Public
   Name of Class: Become A Child Visitation Monitor
   Effective: 10/3/09 - 10/4/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $199.00

nn. Name: Tiedeman, Tom
   Name of Class: Watercolor Fundamentals
   Effective: 11/7/09 - 11/21/09
   Instructor Rate: 40% of registration fees
   Fees to Student: $70.00
Class and Independent Contractor

oo. Name: James Ungricht  
Name of Class: Ballroom Dance  
Effective: 9/12/09 - 10/17/09  
Instructor Rate: 40% of registration fees  
Fees to Student: $59.00

Class and Independent Contractor

pp. Name: James Ungricht  
Name of Class: Latin Dance  
Effective: 9/12/09 - 10/17/09  
Instructor Rate: 40% of registration fees  
Fees to Student: $59.00

Class and Independent Contractor

qq. Name: Unoura, Susan  
Name of Class: Picture Framing (Beginning & Advanced)  
Effective: 10/10/09 & 10/17/09  
Instructor Rate: 30% of registration fees  
Fees to Student: $55.00

Class and Service Provider

rr. Name: Velasco, Martha  
Name of Class: Community Conversational Spanish (Levels I & II)  
Effective: 9/14/09 - 10/19/09 & 10/26/09 - 11/30/09  
Instructor Rate: $61.83/hour  
Fees to Student: $90.00

Class and Service Provider

ss. Name: Ventimiglia, Tom  
Name of Class: Emotional Freedom Technique  
Effective: 10/1/2009  
Instructor Rate: 40% of registration fees or $56.49/hour (whichever is greater)  
Fees to Student: $49.00

Class and Independent Contractor

tt. Name: Sue Weaver  
Name of Class: SAT Preparation  
Effective: 9/12/09 - 10/3/09 & 10/10/09 - 10/31/09  
Instructor Rate: 25% of fees collected for students instructed  
Fees to Student: $189.00

Class and Service Provider

uu. Name: Williams, Bill  
Name of Class: Digital Photography Beginning  
Effective: 9/26/2009  
Instructor Rate: $40.00/hour  
Fees to Student: $69.00
12. **APPROVED INDEPENDENT CONTRACTOR SERVICES AGREEMENT WITH STEVE BEYER – INTEGRATED TRAINING SERVICES ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC McMullen/Nelson

The Governing Board approved an Independent Contractor Agreement between Palomar Community College District (hereinafter “District”) and Steve Beyer, (hereinafter “Contractor”) to teach business skills training services for Home Energy Rater System (HERS) certification through Workforce & Community Development. Term of the contract shall be August 25, 2009, through June 30, 2010. District shall pay Contractor $1,670.00 per student enrolled – minimum of 6 students per 3 week class cohorts (including textbooks and assessment materials) for a total amount of $120,240.00. Funding paid for with stimulus funding from the San Diego Workforce Partnership. EXHIBIT N-12

Mr. Chris Lawrence, Renewable Energy Leadership Institute, asked the Board to table the motion because he hopes to bring forth a proposal to the Board that would fully explain the training of the home energy raters by the Energy Commission. He would include suggestions for beginning a program for training students in this field. A lengthy discussion ensued and Dean Wilma Owens explained that the Board officially accepted stimulus funds at its July meeting with specific directions, and the agenda item tonight is to implement the contract which was approved. The Board urged the appropriate personnel to meet with tonight’s commentators to explore the program and to build the curriculum going through the process.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
13. **APPROVED INDEPENDENT CONTRACTOR SERVICES AGREEMENT WITH CALIFORNIA HOME ENERGY EFFICIENCY RATING SERVICES (CHEERS) ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC McMullen/Nelson

The Governing Board approved an Independent Contractor Agreement between Palomar Community College District (hereinafter “District”) and California Home Energy Efficiency Rating Services, (hereinafter “CHEERS”) to provide instructional classes for certification training in Home Energy Rater System (HERS). Term of the contract shall be August 25, 2009, through June 30, 2010. District shall pay CHEERS $2,000.00 per student enrolled – minimum of 6 students per 3 week class cohort, for a total amount of $145,000.00. Funding paid for with stimulus funding from the San Diego Workforce Partnership. **EXHIBIT N-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **EXCUSED ABSENCE OF TRUSTEE**

MSC Nelson/Evilsizer

In accordance with Section 72425(c) of the CA Education Code, the Governing Board found that the absence of Trustee Darrell McMullen from the Regular meeting held July 14, 2009, is excused due to personal necessity.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

O. **BOARD REQUESTS FOR REPORTS** – There were none requested.

P. **RECESS TO CLOSED SESSION** – No additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 7:06 p.m.

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Nancy Chadwick  
President of the Board

Mark Evilsizer  
Secretary of the Board
I. CALL MEETING TO ORDER

Board President Nancy Chadwick called the meeting to order at 4:00 p.m.

II. ROLL CALL

TRUSTEES PRESENT:
NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE

TRUSTEE ABSENT:
ROSE MARIE DISHMAN, PH.D., TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services
Dr. Mark Vernoy, Interim Assistant Superintendent/Vice President, Student Services

STAFF PRESENT:
Michelle Barton, Director, Institutional Research & Planning
Josie Silva, Executive Assistant to the Superintendent and Governing Board

Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

III. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:


B. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.

C. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.

D. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.

E. Public Employment, pursuant to Government Code §54957.

F. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54958.9a.

1. Tom Plotts and West Coast Consulting Group, Inc., vs. Palomar Community College District.
G. Public Employee Performance Evaluation, pursuant to Government Code §54957.
   Position Title: Superintendent/President

IV. RECONVENE TO OPEN SESSION – 5:08 p.m.

Board President Nancy Chadwick reported the following: The Governing Board voted unanimously (of those Trustees present) in closed session to approve an agreement and release between the District and employee #000058987.

V. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS – There were none.

VI. NEW BUSINESS

A. RATIFIED ADMINISTRATIVE EMPLOYMENT

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following administrative employee:

a. Name: JUDY J. CATER
   Position: Interim Instructional Dean
   Department: Social and Behavioral Sciences
   Position #: 5694 New?: No
   Remarks: Interim replacement for Mark Vernoy
   Sal Grade/Stp: 75/5 Salary: $11,463.42/month
   % of Position: 100% # Mos: 12
   Effective: August 26, 2009
   Account #: A-123100-361100-60110-0000000/100%

The Vote was unanimous of those present.

VII. BOARD WORKSHOP

A. Review and Discuss Board Year-End Performance Report 2008-2009

Acting as facilitator, Ms. Michelle Barton, Director, Research & Planning, explained to the Board that the Trustees Review Cycle begins and ends with the establishment of their goals. Throughout the cycle the board is informed and aware of progress on their goals through a series of workshops. These workshops include progress reports on the status of their goals, review and discussion of their annual self-evaluation, and review and discussion of the college's institutional effectiveness metrics. After discussion of the review cycle, the Trustees reviewed their 2008-09 Year-End Performance Report on their goals.

B. Formulate 2009-2010 Board Goals

The Board reviewed the four Accreditation Recommendations from the Accreditation Commission on Community and Junior Colleges (ACCJC) and the College planning agendas. Ms. Barton explained that a sub-group of the Strategic Planning Council (SPC) met during the summer and came up with an integrated planning model that links resources to planning. A handout of the draft of the Integrated Planning, Budget Development, and Resource Allocation Model was reviewed. Considering the information that was reviewed and discussed during their Trustee's Review Cycle, the college's accreditation recommendations, and the college's self-study planning agendas, the Trustees formulated their 2009-2010 goals and will adopt these goals at the September Board meeting.
VIII. RECONVENE TO CLOSED SESSION – no additional session needed.

X. ADJOURNMENT

Board President Chadwick adjourned the meeting at 6:58 p.m.

Nancy Chadwick
President of the Board

Mark Evilsizer
Secretary of the Board
A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ANDREW BISSELL, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services
Mark Vernoy, Ph.D., Interim Assistant Superintendent/Vice President, Student Services

B. PUBLIC COMMENTS

- There were none.

C. RECESSED TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:

2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
   a. Discussion of potential sites in the southern portion of the District.
The meeting reconvened to Open Session at 5:00 p.m. There was no reportable action taken.

**STAFF PRESENT:**

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Phill Cerda, President, Administrative Association; Manager, Broadcast Operations
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Josie Silva, Executive Assistant, Superintendent/Governing Board

**GUESTS:**

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPE RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

**D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS** - There was one comment.

**DD. PUBLIC HEARING – PROPOSED 2009-2010 BUDGET** - Board President Chadwick opened the public hearing at 5:05 p.m.

1. **PRESENTATION OF PROPOSED 2009-2010 BUDGET**

   Vice President Bonnie Ann Dowd commented that on January 1, 2009, the Department of Finance unveiled the 2009-2010 Governor’s budget. It was reported that the state’s serious fiscal condition necessitated the early release of the proposed budget. The proposed budget identified major shortfalls for fiscal year 2008-09 and 2009-2010. On July 28, 2009, the state’s revised 2009-2010 budget act was signed into law. The revision included $24 billion in budget “solutions” and $5 million in borrowing. The revision resulted in $754 million in cuts for California Community Colleges. The revised budget also eliminated all growth funds and COLA, made significant cuts to categorical programs, and included additional apportionment payment deferrals.

   Vice President Dowd addressed budget parameters and priorities, budget assumptions and development process, revenue, expenditures, retiree health benefits, ending fund balance, as well as potential risks to the fiscal year 2009-2010 adopted budget. Interaction among Board members ensued regarding budget.

2. **OPEN PUBLIC HEARING ON PROPOSED 2009-2010 BUDGET** - There were no comments.

3. **CLOSED PUBLIC HEARING** - 5:40 p.m.
4. **APPROVED ADOPTION OF 2009-2010 BUDGET**

MSC Nelson/Evilsizer

BE IT RESOLVED, That the Palomar Community College District 2009-2010 Budget be approved. EXHIBIT DD-4

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

E. **APPROVAL OF MINUTES**

MSC Nelson/Evilsizer

1. The Governing Board approved the Minutes of the Regular Meeting of August 11, 2009.


Student Trustee Andrew Bissell remarked that after attending the California Community College Student Trustees conference, he since has learned that the CCCT Student Trustee is Chris DeBauche.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. **CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

G. **REPORT OF THE GOVERNING BOARD PRESIDENT**

Board President Nancy Chadwick reported her attendance at the faculty plenary. She had the opportunity to attend the pre-gala event sponsored by the Foundation and the President’s Associates and expressed her gratitude for the funds these two organizations raise in support of students. She also participated in the Topping Out ceremony for the Health Sciences and Multidisciplinary buildings. Lastly, at the Advisory Legislative Committee for the League, there was discussion regarding issues such as decentralization of the administration of the Cal Grant and the lack of transfers into four year institutions for eligible transfer students under transfer agreements.

H. **REPORTS OF GOVERNING BOARD TRUSTEES**

Trustee Michele Nelson reported on her participation at the Topping Out ceremony and said it was a significant event where all of the individuals who had any part in the construction of the Health Sciences and Multidisciplinary buildings signed the top beam.

Trustee Mark Evilsizer reported on his participation at the faculty plenary and was impressed by the proactive can-do spirit of the faculty in addressing the accreditation report. He thanked Monika Brannick for her comments on the community of the college. Trustee Evilsizer attended the dedication of Minkoff Field, which is the new soccer field on campus. Lastly, the Encuentros Career and Education Conference will be held on October 10, at Mira Costa College.

Trustee Darrell McMullen said he also attended the Topping Out ceremony of the Health Sciences and Multidisciplinary buildings. He thanked Trustee Chadwick for participating on the Advisory Legislative Committee and for briefing the Board about the status of issues surrounding community colleges.

Trustee Rose Marie Dishman commented on her participation at the Topping Out ceremony. She said she had not been on campus lately and was amazed on how much progress has been made.
on these buildings. Trustee Dishman inquired about articulation agreements and the frequency of review.

Student Trustee Andrew Bissell reported on his participation at the Student Trustees Workshop held in San Francisco, it was a great opportunity for networking. Lastly, Region 10 is meeting monthly in hopes of finding methods to help students.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan reported that headcount is up 3% and FTES is up 6.3% over last year at this same time. FTS is about 544 over last year and nearly 1,500 FTES over CAP. The instructional program was reduced slightly, which translates to 270 sections being cut. Many other colleges have reduced their offerings by a lot more than Palomar, it is occurring throughout the state. He thanked Vice President Dowd, Phyllis Laderman, and Brandi Taveuweu for their outstanding work on pulling together the budget. He also thanked all staff and faculty for doing their best in conserving because it will allow the District to get through the current year. President Deegan thanked everyone in the Strategic Planning Council for the Strategic Plan and looking at the source allocation model for the College. Everyone has taken the recommendations from the Accreditation seriously and all constituent groups are working very hard together. Lastly, President Deegan attended the Heroes Fund fundraiser and thanked Richard Talmo and staff connected with the fundraiser.

1. Report of Vice President for Instruction

Vice President Berta Cuaron reported on the instructional classes that were cut due to budget restraints. She congratulated Judy Cater as the new Interim Dean for Social & Behavioral Sciences. The Board was invited to attend the Teaching & Learning Center grand opening which will be held September 16.

a. Accreditation Update – Berta Cuaron, Assistant Superintendent/Vice President

Vice President Cuaron informed the Board on the status of progress to date on the Accreditation recommendations. One of the major tasks was to better define the planning structure and a resource allocation model which addresses the priorities in planning. A planning model and cycle were approved by the Strategic Planning Council last week. Vice Cuaron handed a copy of the model and cycle and said that putting this into practice will be a bigger challenge. The Resource Allocation Model will hopefully be implemented with the 2010-2011 budget. All of the components in the planning cycles are addressed in the program review and planning process. She informed the Board that a draft follow-up report will be presented in December or January. Vice President Cuaron said the goal is to satisfy each and every recommendation made by the Accrediting Council. Monthly newsletters continue to be distributed for information on the status of the work to date.

b. Multicultural Studies Department – John Valdez, Professor, Multicultural Studies

Professor Valdez reported on the Multicultural Studies Department's development of an Honors Program that challenges current stereotype and misinformation in the areas of gender, immigration, and the Israel-Palestine divide. Plans are also in the works to develop a Scholar/Mentor/Tutor Program supported by returning Palomar College students who have recently received a B.A./B.S. degree. The primary function of these returning students will be to mentor/tutor in the class as well as outside the classroom through one-on-one or small group dedication. Professor Valdez asked for the Board's support in instituting this program. The proposal to formalize this program will be put through the process.
2. Report of Vice President for Student Services

Interim Vice President Mark Vernoy reported that because of a record number of students, Student Services has been highly impacted especially with fewer employees. He also reported on the dedication of Minkoff Field.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd acknowledged all those individuals who worked on the implementation of the Teaching & Learning Center. She said C.W. Driver was recognized by Cal OSHA for its effort in implementing and maintaining an effective injury and illness prevention program.


| RESUMPTION OF |
| R E G U L A R  A G E N D A |

J. APPROVAL OF CONSENT CALENDAR ITEMS

TRAVEL

1. APPROVED TRAVEL EXPENSES

MSC McMullen/Nelson

The Governing Board approved/ratified travel expenses for the following persons:

a. Board Member: NANCY C. CHADWICK
   Advanced Funds?: Yes
   For: Transportation, mileage, meals, etc.
   To attend: CCLC Legislative Committee
   Location: Sacramento, California
   Date: September 4, 2008
   Amount: $552.00
   Budget No.: 575200-11-11100-66100-10-2010-000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

REPLACEMENT OF WARRANTS

2. APPROVED DRAWING NEW WARRANTS

MSC McMullen/Nelson

The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

a. Warrant #76-182389, dated October 23, 2008, in the amount of $150.00, to Emily Greene, 14145 Peach Tree Lane, Poway, CA 92064. Void due to stale date.

b. Warrant #76-184338, dated January 15, 2009 in the amount of $100.00, to Leigh Anna Kappes, 2671 Buena Rosa, Fallbrook, CA 92083. Void due to stale date.

c. Warrant #76-182628, dated October 30, 2008, in the amount of $20.00, to Leigh Anna Kappes, 2671 Buena Rosa, Fallbrook, CA 92083. Void due to stale date.
d. Warrant #76-181244, dated September 17, 2008, in the amount of $673.00, to Leigh Anna Kappes, 2671 Buena Rosa, Fallbrook, CA 92063. Void due to stale date.

e. Warrant #76-158465, dated September 19, 2006, in the amount of $487.00, to Marina Lopez, P.O. Box 1797, Borrego Springs, CA 92004. Void due to stale date.

f. Warrant #76-181001, dated September 10, 2008, in the amount of $113.00, to Hector Torres, 2817 New Castle Way, Carlsbad, CA 92010. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

3. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC McMullen/Nelson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

- Bachtel, Jason R.  
  Apprenticeship – Electrical

- Benishek, Carl F.  
  Apprenticeship – Electrical

- Birdsall, Mark A.  
  Apprenticeship – Electrical

- Collier, Kenneth  
  Electrician Trainee

- Crimmey, Joshua A.  
  Apprenticeship – Electrical

- Duggins, William E.  
  Electrician Trainee

- Gurczynski, Jeanette C.  
  Journalism

- Forseth, Carol A.  
  English as a Second Language

- Friedman, Howard  
  Apprenticeship – Electrical

- Fulgham, Kenneth R.  
  Apprenticeship – Electrical

- Klott, Thomas C.  
  Apprenticeship – Electrical

- Laudenslager, Quinn E.  
  Apprenticeship – Electrical

- Lawson, Elton  
  Cabinet & Furniture Technology

- Li, Qiuyu  
  Chinese

- Martinez, Dino A.  
  Apprenticeship – Electrical

- Mohr, Stephen C.  
  Apprenticeship – Electrical

- Murphy, Robert C.  
  Apprenticeship – Electrical

- Parker, Matthew J.  
  Physical Education & Health

- Pendray, Julie G.  
  Journalism

- Schroeder, Marina L.  
  Italian

- Tabbert, Mark A.  
  Apprenticeship – Electrical

- Wittmann, Ferdinand  
  Apprenticeship – Electrical

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
4. **RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**FALL 2009**

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Degree(s)</th>
<th>Field</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMUNICATIONS</td>
<td>Gurczynski, Jeanette C.</td>
<td>Journalism, M.A., English</td>
<td>Eminence in the Field</td>
<td>$51.53</td>
</tr>
<tr>
<td></td>
<td>Pendray, Julie G.</td>
<td>Journalism, B.A., Political Sciences</td>
<td>Eminence in the Field</td>
<td>$50.27</td>
</tr>
<tr>
<td>COMPUTER SCIENCE AND INFORMATION SYSTEMS</td>
<td>Davis, Joseph R.</td>
<td>CSIS – Networking, B.S., Business Management</td>
<td>2+ Years Experience</td>
<td>$50.27</td>
</tr>
<tr>
<td>DENTAL ASSISTING</td>
<td>Perkins, Claudia M.</td>
<td>Dental Assisting, J.D., Law</td>
<td>A.A., Dental Hygiene</td>
<td>$54.80</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2+ Years Experience</td>
<td></td>
</tr>
<tr>
<td>ECONOMICS, HISTORY &amp; POLITICAL SCIENCES</td>
<td>Cannon, Neeka</td>
<td>History, M.A., History &amp; Archival Studies</td>
<td>B.A., History</td>
<td>$51.53</td>
</tr>
<tr>
<td></td>
<td>Sargent, Tiffany J.</td>
<td>Economics, M.A., Economics</td>
<td></td>
<td>$51.53</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>Ames, Christina B.</td>
<td>English, M.A., Literature &amp; Writing Studies</td>
<td>B.A., Literature &amp; Writing Studies</td>
<td>$51.53</td>
</tr>
<tr>
<td></td>
<td>Avner, Robin S.</td>
<td>English, Ph.D., Literature</td>
<td>B.A., English</td>
<td>$54.80</td>
</tr>
<tr>
<td>ENGLISH AS A SECOND LANGUAGE</td>
<td>Cantow, Roberta L.</td>
<td>ESL, M.A., Teaching English to Speakers</td>
<td>of Other Languages</td>
<td>$54.80</td>
</tr>
<tr>
<td></td>
<td></td>
<td>M.F.A., Film &amp; Television</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Forsyth, Carol A.</td>
<td>English as a Second Language</td>
<td>M.A., English</td>
<td>$51.53</td>
</tr>
<tr>
<td></td>
<td></td>
<td>B.A., Music Education</td>
<td>Eminence in the Field</td>
<td></td>
</tr>
</tbody>
</table>
FOREIGN LANGUAGES
Garcia, Edgar  
Spanish  
M.A., Spanish  
B.A., Spanish  

Li, Qiuyu  
Chinese  
M.A., Linguistics: Language & Culture  
M.A., English & American Literature  
Eminence in the Field  

Schroeder, Marina L.  
Italian  
M.A., Spanish  
B.A., Linguistics  
Eminence in the Field  

GRAPHIC COMMUNICATIONS
Abril, Mari  
Graphic Communications  
M.S., Information Technology  
M.A., Advertising Design  
2+ Years Experience  

OCCUPATIONAL & NONCREDIT PROGRAMS
Collier, Kenneth  
Electrician Trainee  
Eminence in the Field  

Davidson, William L.  
Electrician Trainee  
A.S., Electricity  
6+ Years Experience  

Duggins, William E.  
Electrician Trainee  
Eminence in the Field  

Volper, Andrew F.  
Electrician Trainee  
M.A., Public Administration  
2+ Years Experience  

PHYSICAL EDUCATION
Parker, Matthew J.  
Physical Education & Health  
Eminence in the Field  

TRADE & INDUSTRY
Lawson, Elton  
Cabinet & Furniture Technology  
Eminence in the Field  

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye
5. **RATIFIED APPRENTICESHIP INSTRUCTOR CERTIFICATION**

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the certification of the following apprenticeship instructors, for Fall 2009 (day and/or evening); said instructor is employed by the respective Program Sponsors:

**OCCUPATIONAL & NONCREDIT PROGRAMS**  
**Employed and paid by sponsor: Riverside-San Bernardino Electrical Joint Apprenticeship Training Center**

- Bachtel, Jason R.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Benishek, Carl F.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Nickey, Kenneth  
  Apprenticeship – Electrical  
  A.S., Pre-Engineering  
  4+ Years Experience

- Martinez, Dino A.  
  Apprenticeship – Electrical  
  Eminence in the Field

**Employed and paid by sponsor: San Diego Electrical Training Trust**

- Birdsall, Mark A.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Crimmey, Joshua A.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Friedman, Howard  
  Apprenticeship – Electrical  
  Eminence in the Field

- Fulgham, Kenneth R.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Klott, Thomas C.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Laudenslager, Quinn E.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Mohr, Stephen C.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Murphy, Robert C.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Tabbert, Mark A.  
  Apprenticeship – Electrical  
  Eminence in the Field

- Wittmann, Ferdinand  
  Apprenticeship – Electrical  
  Eminence in the Field

The Vote was unanimous.  
Student Trustee Advisory Vote:  Aye
6. **APPROVED CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Child Development Center Teacher, at the hourly rate indicated for Summer & Fall 2009:

- Muscarella, Renè V.
  - Master Teacher
  - M.Ed., Special Education
  - B.S., Early Childhood Education
  - $22.85

- Smith, Lynn
  - Associate Teacher
  - Child Development Associate
  - Teacher Permit
  - Certificate, Child Development Teacher
  - 48.5 Units Child Development Coursework
  - 2+ Years Experience
  - $14.32

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **RATIFIED ASSIGNED TIME TO ACADEMIC CONTRACTS**

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the assigned time for faculty for the 2009-2010 Academic Year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment/Department</th>
<th>Assigned Time</th>
<th>Monthly Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bertram, Steven</td>
<td>Chair, Trade and Industry</td>
<td>40%</td>
<td>$537.28</td>
</tr>
<tr>
<td>Boyajian, David</td>
<td>Chair, Chemistry</td>
<td>40%</td>
<td>$537.28</td>
</tr>
<tr>
<td>Burgher, Ronald</td>
<td>Chair, Computer Science and Information Systems</td>
<td>60%</td>
<td>$586.12</td>
</tr>
<tr>
<td>Cecere, Rosemarie</td>
<td>Chair, Communications</td>
<td>40%</td>
<td>$537.28</td>
</tr>
<tr>
<td>Eckhart, Judith</td>
<td>Chair, Nursing Education</td>
<td>80%</td>
<td>$634.97</td>
</tr>
<tr>
<td>Evans, Martha</td>
<td>Chair, Foreign Languages</td>
<td>60%</td>
<td>$586.12</td>
</tr>
<tr>
<td>Fererro, Jennifer</td>
<td>Chair, Child Development</td>
<td>20%</td>
<td>$488.44</td>
</tr>
<tr>
<td>Ferges, Ralph</td>
<td>Chair, Life Sciences</td>
<td>60%</td>
<td>$586.12</td>
</tr>
<tr>
<td>Gach, Peter</td>
<td>Chair, Performing Arts</td>
<td>60%</td>
<td>$586.12</td>
</tr>
<tr>
<td>Galli, Nancy</td>
<td>Chair, Design and Consumer Education</td>
<td>40%</td>
<td>$537.28</td>
</tr>
<tr>
<td>Gordon, Sherry</td>
<td>Chair, Business Administration</td>
<td>60%</td>
<td>$586.12</td>
</tr>
<tr>
<td>Hernandez, Timothy</td>
<td>Chair, Counseling Services</td>
<td>80%</td>
<td>$634.97</td>
</tr>
<tr>
<td>Humphrey, Terry</td>
<td>Chair, Behavioral Sciences</td>
<td>80%</td>
<td>$634.97</td>
</tr>
<tr>
<td>Johnson, Christopher</td>
<td>Chair, Economics, History &amp; Political</td>
<td>60%</td>
<td>$586.12</td>
</tr>
<tr>
<td></td>
<td>Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Levy, Stanley</td>
<td>Director, Reading Services</td>
<td>20%</td>
<td>$488.44</td>
</tr>
<tr>
<td>Locklear, Linda</td>
<td>Chair, American Indian Studies</td>
<td>20%</td>
<td>$488.44</td>
</tr>
<tr>
<td>Lowry, Christopher</td>
<td>Chair, Speech Communications/Forensics/ASL</td>
<td>40%</td>
<td>$537.28</td>
</tr>
<tr>
<td>Lowther, Carolyn</td>
<td>Chair, English as a Second Language</td>
<td>60%</td>
<td>$586.12</td>
</tr>
<tr>
<td>McDonough, Bruce</td>
<td>Chair, Cooperative Education</td>
<td>20%</td>
<td>$488.44</td>
</tr>
<tr>
<td>Morrow, Linda</td>
<td>Chair, Library</td>
<td>60%</td>
<td>$586.12</td>
</tr>
<tr>
<td>Nakajima, Takashi</td>
<td>Chair, Physics and Engineering</td>
<td>20%</td>
<td>$488.44</td>
</tr>
<tr>
<td>Ober, Ingram</td>
<td>Chair, Art</td>
<td>60%</td>
<td>$586.12</td>
</tr>
<tr>
<td>Payn, Lillian</td>
<td>Chair, Graphic Communications</td>
<td>20%</td>
<td>$488.44</td>
</tr>
</tbody>
</table>
### Name

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Assigned Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rudy, Denise</td>
<td>Director, Dental Assisting Program</td>
<td>40%</td>
</tr>
<tr>
<td>Spear, Steven</td>
<td>Chair, Earth, Space and Aviation Sciences</td>
<td>60%</td>
</tr>
<tr>
<td>Valdez, John</td>
<td>Chair, Multicultural Studies</td>
<td>20%</td>
</tr>
<tr>
<td>Vetter, Robert</td>
<td>Chair, Physical Education</td>
<td>60%</td>
</tr>
<tr>
<td>Westling, Jay</td>
<td>Chair, Mathematics</td>
<td>80%</td>
</tr>
<tr>
<td>Workman, Deborah</td>
<td>Director, Emergency Medical Education</td>
<td>80%</td>
</tr>
<tr>
<td>Zolliker, Susan</td>
<td>Chair, English</td>
<td>80%</td>
</tr>
</tbody>
</table>

### Assignment

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Assigned Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brannick, Monika</td>
<td>Faculty Senate President</td>
<td>60%</td>
</tr>
<tr>
<td>Brannick, Monika</td>
<td>Curriculum Committee Co-Chair</td>
<td>40%</td>
</tr>
<tr>
<td>Cnossen, Jon</td>
<td>Wellness Fitness Center Coordinator</td>
<td>25%</td>
</tr>
<tr>
<td>Davis, Haydn</td>
<td>Academic Technology Resources Coordinator</td>
<td>60%</td>
</tr>
<tr>
<td>Drinan, Mary Ann</td>
<td>Tenure and Evaluations Review Board Coordinator</td>
<td>80%</td>
</tr>
<tr>
<td>Eighmey, Jim</td>
<td>Archaeology Program Coordinator</td>
<td>20%</td>
</tr>
<tr>
<td>Furch, Martha</td>
<td>Learning Outcomes Steering Committee Member, Coordinator</td>
<td>80%</td>
</tr>
<tr>
<td>Gach, Peter</td>
<td>Artist in Residence – President’s Association</td>
<td>40%</td>
</tr>
<tr>
<td>Gowen, Brent</td>
<td>Accreditation Self-Study Co-Chair</td>
<td>40%</td>
</tr>
<tr>
<td>Hogan Egkan, Theresa</td>
<td>Freshman Experience Coordinator</td>
<td>80%</td>
</tr>
<tr>
<td>Huskey, Karan</td>
<td>Transfer Center Director</td>
<td>60%</td>
</tr>
<tr>
<td>Japtok, Martin</td>
<td>Professional Development Coordinator</td>
<td>60%</td>
</tr>
<tr>
<td>Japtok, Martin</td>
<td>HSI Grant - Professional Development Activities</td>
<td>20%</td>
</tr>
<tr>
<td>Kelber, Barbara</td>
<td>Faculty Senate Secretary</td>
<td>20%</td>
</tr>
<tr>
<td>Kerkhoff, Gloria</td>
<td>Articulation Officer</td>
<td>100%</td>
</tr>
<tr>
<td>Lienhart, Shannon</td>
<td>Co-President, Palomar Faculty Federation</td>
<td>80%</td>
</tr>
<tr>
<td>Martin-Klement, Leah Jackie</td>
<td>Palomar Faculty Federation, Treasurer</td>
<td>15%</td>
</tr>
<tr>
<td>Miller, Maria</td>
<td>Alcohol &amp; Other Drug Studies Program Director</td>
<td>20%</td>
</tr>
<tr>
<td>Mufson, Michael</td>
<td>Theatre Technical Director</td>
<td>20%</td>
</tr>
<tr>
<td>Mufson, Michael</td>
<td>Palomar Faculty Federation, Public Relations Director</td>
<td>20%</td>
</tr>
<tr>
<td>O’Brien, Patrick</td>
<td>Faculty Senate Chair of Committee on Committees</td>
<td>20%</td>
</tr>
<tr>
<td>O’Doherty, Fergal</td>
<td>Basic Skills Initiative Coordinator</td>
<td>80%</td>
</tr>
<tr>
<td>Pistone, Joseph</td>
<td>Palomar Faculty Federation, Webmaster</td>
<td>5%</td>
</tr>
<tr>
<td>Pistone, Joseph</td>
<td>Palomar Faculty Federation, Webmaster, Reimbursed by PFF in Accordance with Article 6.17</td>
<td>20%</td>
</tr>
<tr>
<td>Silvert, Shayla</td>
<td>English as a Second Language Computer Lab Director</td>
<td>27%</td>
</tr>
<tr>
<td>Sosa, Gary</td>
<td>Basic Skills Initiative Coordinator</td>
<td>80%</td>
</tr>
<tr>
<td>Studinka, Diane</td>
<td>Liaison to the Children's Center</td>
<td>20%</td>
</tr>
<tr>
<td>Towfiq, Farhehe</td>
<td>Faculty Senate Vice President</td>
<td>20%</td>
</tr>
<tr>
<td>Towfiq, Farhehe</td>
<td>Math Center Director</td>
<td>40%</td>
</tr>
<tr>
<td>Versaci, Rocco</td>
<td>Palomar Faculty Federation, Chief Grievance Officer/Chief Negotiator</td>
<td>20%/50%</td>
</tr>
<tr>
<td>Von Son, Carlos</td>
<td>Co-President, Palomar Faculty Federation</td>
<td>10%</td>
</tr>
<tr>
<td>Von Son, Carlos</td>
<td>Co-President, Palomar Faculty Federation, Reimbursed by PFF in Accordance with Article 6.17</td>
<td>50%</td>
</tr>
<tr>
<td>Wilson, Judy</td>
<td>Learning Outcomes Steering Committee Member, Assistant Coordinator</td>
<td>20%</td>
</tr>
<tr>
<td>Wilson, Judy</td>
<td>Service Learning Coordinator</td>
<td>20%</td>
</tr>
<tr>
<td>Zacharias, Gary</td>
<td>Director, English Lab</td>
<td>25%</td>
</tr>
</tbody>
</table>

The Vote was unanimous.

Student Trustee Advisory Vote: Aye
8. **RATIFIED INVOLUNTARY TRANSFER**

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the involuntary transfer of the following classified employee:

<table>
<thead>
<tr>
<th>Name</th>
<th>BRIAN G. ENGLEMAN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>Staff Assistant</td>
</tr>
<tr>
<td>Department</td>
<td>Palomar College Police Department</td>
</tr>
<tr>
<td>Position #</td>
<td>5683</td>
</tr>
<tr>
<td>New?</td>
<td>No</td>
</tr>
<tr>
<td>Remarks</td>
<td>Replacement for Patricia Ward; involuntary transfer for Mr. Engleman due to District operational needs. Funded – 50% Parking Penalties and 50% Parking Fees.</td>
</tr>
<tr>
<td>Sal Grade/Stp</td>
<td>23/10</td>
</tr>
<tr>
<td>% of Position</td>
<td>100%</td>
</tr>
<tr>
<td>Effective</td>
<td>September 8, 2009</td>
</tr>
</tbody>
</table>
| Account #s     | A-212200-543100-69500-0811020/50%  
K-212200-543100-69500-1812070/50% |

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVED PERSONNEL ACTIONS/HISTORY**

MSC McMullen/Nelson

The Governing Board approved the Personnel Actions/History report, which includes hires for student employees for the month of August, 2009, and temporary employees for the month of September, 2009. EXHIBIT J-9

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **RATIFIED LEAVES OF ABSENCE**

MSC McMullen/Nelson

a. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective August 21, 2009, through November 15, 2009; and an additional 100% Medical Leave of Absence with no effect on benefits, effective November 16, 2009, through December 30, 2009, to Gary D. Alderson, Professor, Life Sciences.

b. The Governing Board ratified the recommendation of the Superintendent/President granting a 40% Family Medical Leave of Absence with no effect on benefits, effective August 24, 2009, through December 18, 2009, to Katy F. French, Librarian/Assistant Professor, Library.

c. The Governing Board ratified the recommendation of the Superintendent/President granting a 7.5% Personal Leave of Absence without pay and with no effect on benefits, effective August 25, 2009, through December 17, 2009, to Flecicia D. Heise, Athletic Trainer, Athletics, to teach.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
11. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees were granted a **$500 annual stipend**, prorated on a monthly basis, effective September 1, 2009:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Position</th>
<th>Department</th>
<th>Course of Study</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meei-chun Gau</td>
<td>Academic Department Assistant</td>
<td>Graphic Communications</td>
<td>Job Related</td>
</tr>
<tr>
<td>Elena Ibarra</td>
<td>Information Services Network Assistant</td>
<td>Network &amp; Technical Services</td>
<td>M.B.A. Degree</td>
</tr>
</tbody>
</table>

**GIFTS**

12. **ACCEPTED GIFTS**

MSC McMullen/Nelson

The Governing Board accepted the following **gifts** and directed that an appropriate letter of appreciation be sent to the donor:

a. Sewing patterns donated by **Lois Clow**, P.O. Box 188, Rancho Santa Fe, CA 92067. These patterns are to be used for student projects and instruction samples. **Total cash value as estimated by donor is $2,000.00.**

b. Forty pieces of fabric (3-4 yards each) and sewing notions donated by **Keith D. Lee**, 11856 Bernardo Terrace, Unit E, San Diego, CA 92138. This donation will be used for student projects and instruction samples. **Total cash value as estimated by donor is $500.00.**

The Vote was unanimous.
Student Trustee Advisory Vote:  **Aye**

K. **ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

L. **REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION**

   **Report of the Faculty Senate**

Monika Brannick, President of the Faculty Senate, reported that the Senate met twice since the semester began and jumped right into the accreditation recommendations. The Student Learning Outcomes have almost doubled since March.
2. INFORMATION

Report of the Palomar Faculty Federation – no report

Shannon Lienhart gave the following report:

3. INFORMATION

Report of the Administrative Association – no report

Laura Gropen gave the following report:

4. INFORMATION

Report of the Confidential and Supervisory Team – no report

Leigh Hoffman gave the following report:

5. INFORMATION

Report of the CCE/AFT

Neill Kovrig, CCE President, reported that the CCE met with the District regarding the Classification Study Appeals committee. Terri Canela, Assistant Grievance Officer, has agreed to serve on the Accreditation Steering Committee. Lastly, he plans a verbal report regarding sunshining for the negotiations cycle at the next Board meeting.

6. INFORMATION

Report of the Associated Student Government

Andrew Bissell, ASG President, reported that eight interim Senator positions have been filled, along with three incumbent Senators. He also reported that ASG is currently working on a workshop.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

1. REVIEWED AND APPROVED PURCHASES

MSC Nelson/Evilsizer

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget: EXHIBIT N-1

<table>
<thead>
<tr>
<th>Purchase Orders</th>
<th>Time Period: 07/30/09 – 08/27/09</th>
<th>$4,203,625.60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Card</td>
<td>Time Period: 05/23/09 – 06/22/09</td>
<td>$74,791.63</td>
</tr>
<tr>
<td>Procurement Card</td>
<td>Time Period: 06/23/09 – 07/22/09</td>
<td>$89,695.74</td>
</tr>
</tbody>
</table>

Total: $4,368,112.97

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
2. **RATIFIED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Nelson/Evilsizer

The Governing Board ratified and approved all contracts and agreements for the period June 15, 2009, through August 16, 2009, and entered into on behalf of the Palomar Community College District, as detailed on **EXHIBIT N-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVED GOVERNING BOARD GOALS 2009-2010**

MSC McMullen/Evilsizer

The Governing Board of the Palomar Community College District approved its Board Goals for 2009-2010 as follows:

**PALOMAR COMMUNITY COLLEGE DISTRICT**
**GOVERNING BOARD GOALS**
**2009-2010**

1. In order to achieve its mission, ensure that the District develops and implements a comprehensive, integrated, and evidence-based planning and evaluation cycle that links planning to resource allocation decisions. *(Strategic Goal: All)*

2. In order to achieve proficiency on the Accrediting Commission for the Community and Junior College’s Student Learning Outcomes rubric by 2012, ensure that the District executes its plans to implement Student Learning Outcomes Assessment Cycles at the course, program, and institution levels. *(Strategic Goal: Teaching and Learning Excellence)*

3. Complete the review and update of the District’s Board policies. *(Strategic Goal: Organizational and Professional Development)*

4. Continue to monitor the implementation of the Palomar Community District’s Educational and Facilities Master Plan. *(Strategic Goal: Facilities Improvement)*

5. Actively participate in legislative advocacy for community college funding. *(Strategic Goal: Resource Management)*

6. Strengthen partnerships within the community, including educational and business partnerships, to promote the college, respond to workforce development needs and facilitate transfer to four year institutions. *(Strategic Goal: Student Success and Resource Management)*

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
4. **REJECTED CLAIM**

MSC McMullen/Evilsizer

The Governing Board of the Palomar Community College District rejected the claim for damages filed by Michael Stone, Stone Busailah, LLP, on behalf of his client **Tom Plotts and West Coast consulting Group, Inc.**, and refers it to the District’s Claim Administrator for handling.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVED AGREEMENT WITH BELLUS ACADEMY FOR COSMETOLOGY PROGRAM OFFERED THROUGH REGIONAL OCCUPATION PROGRAMS (ROP)**

MSC McMullen/Evilsizer

The Governing Board approved an agreement between Palomar Community College District and Bellus Academy (formerly the Poway Academy of Hair Design) to provide vocational education/skill training in all phases of a Cosmetology Program for twenty (20) ROP students. The term of this agreement shall be from September 8, 2009, through June 30, 2010. **EXHIBIT N-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVED MEMORANDUM OF UNDERSTANDING (MOU) AND FACILITIES USE AGREEMENT WITH SOUTHERN ILLINOIS UNIVERSITY CARBONDALE**

MSC Evilsizer/Nelson

The Governing Board approved a Memorandum of Understanding (MOU) and Facilities Use Agreement between the Palomar Community College District and Southern Illinois University Carbondale (SIUC), effective August 1, 2009 and terminating July 31, 2010. The purpose of the MOU is to establish a long-term relationship permitting SIUC use of the District’s facilities for administrative offices and classrooms that support the delivery of SIUC academic programs at Palomar Community College District. **EXHIBIT N-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVED LICENSING AGREEMENT FOR TELEVISION PROGRAM WITH CALIFORNIA FARM BUREAU FEDERATION**

MSC McMullen/Evilsizer

The Governing Board approved a licensing agreement with California Farm Bureau Federation in order for 3C Media Solutions to air the agricultural television program “California Country.” The agreement is effective upon execution by both parties and shall terminate on June 30, 2014. Neither party is responsible for compensation as it may derive from advertisement inserted into the program. **EXHIBIT N-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
8. **AUTHORIZATION TO EXECUTE CONTRACT FOR BID #101-10 INFORMATION SERVICES & CAMPUS POLICE GENERATOR PROJECTS**

MSC McMullen/Evilsizer

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business & Contract Services, to execute a contract to the lowest responsive pre-qualified Electrical Contractor for Bid #101-10 Information Services & Campus Police Generator Projects.

In order for the project to be completed by January 3, 2010, it is necessary to award a contract as soon as possible after the bid opening of September 16, 2009. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **RATIFIED CONTRACT WITH BAKER ELECTRIC, INC., FOR BID 113-09 SAN MARCOS CAMPUS 12kV HIGH VOLTAGE UPGRADE, PHASE 1**

MSC Nelson/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Baker Electric, Inc., ("Contractor") in the amount of $447,650.00. Contractor responded to the District's legal advertisement calling for bids on Bid #113-09 San Marcos Campus 12kV High Voltage Upgrade, Phase 1 and was found to be the lowest responsive pre-qualified bidder. **EXHIBIT N-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **ACCEPTED AND APPROVED DSA CHANGE ORDER #1 – HEALTH SCIENCES BUILDING PROJECT**

MSC McMullen/Evilsizer

The Governing Board approved DSA Change Order #1 in the amount of $5,203.14 for the Health Sciences Building project. The change order is comprised of Contract Change Directives (CCD) received from the following awarded prime contractors for the project, as detailed on the accompanying memorandum in support hereof:

- Bid #CM-23-09 (Structural Concrete) $1,617.50
  Edge Development, Inc.

- Bid #CM-23-09 (Structural Concrete) $1,352.50
  Edge Development, Inc.

- Bid #CM-27-09 (Interior/Exterior Assemblies) $1,353.20
  Richard & Richard Construction Co., Inc.
Bid #CM-35-09 (Plumbing & HVAC)  Able Heating & Air Conditioning, Inc.  ($1,617.50)

Bid # CM-36-09 (Electrical)  Construction Electric, Inc.  $2,497.44

EXHIBIT N-10

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. ACCEPTED AS FINAL & COMPLETE, BID NO. 111-09 CHILD DEVELOPMENT CENTER REMODEL/ESCONDIDO CENTER; AUTHORIZED RELEASE OF RETENTION TO LEDCOR CONSTRUCTION, INC., IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

MSC Nelson/McMullen

The Governing Board accepted Bid #111-09 Child Development Center Remodel/Escondido Center as complete and final on August 14, 2009; and authorized the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The contracted amount being $76,689.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Ledcor Construction, Inc., 6405 Mira Mesa Blvd., San Diego, CA 92121, provided no liens are filed within this period.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. ACCEPTED AS FINAL & COMPLETE, BID NO. 109-09 ALTERATIONS TO THE TEACHING & LEARNING CENTER - ESCONDIDO CENTER; AUTHORIZED RELEASE OF RETENTION TO PACIFIC BUILDING GROUP IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

MSC Nelson/McMullen

The Governing Board accepted Bid #109-09: Alterations to the Teaching & Learning Center/Escondido Center as complete and final on August 24, 2009; and authorized the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contracted amount being $447,281.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Pacific Building Group, 9752 Aspen Creek Ct., Ste. 150, San Diego, CA 92126, provided no liens are filed within this period.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
13. **APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC McMullen/Nelson

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

**Fall 2009 – Workforce & Community Development Venture Program**

Class & Independent Contractor

<table>
<thead>
<tr>
<th>Name:</th>
<th>Jones, Jill Lesly</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class:</td>
<td>33 Ways to Make $$ with Your Voice</td>
</tr>
<tr>
<td>Effective:</td>
<td>10/3/09 &amp; 10/10/09</td>
</tr>
<tr>
<td>Instructor Rate:</td>
<td>40% of registration fees</td>
</tr>
<tr>
<td>Fees to Student:</td>
<td>$160.00</td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **DECLARED MISCELLANEOUS EQUIPMENT SURPLUS AND AUTHORIZE PUBLIC SURPLUS TO CONDUCT AN AUCTION VIA WEBSITE**

MSC McMullen/Evilsizer

The Governing Board declared the list of items as described in the accompanying memorandum to this resolution, as surplus property and no longer of value or use to the District. The Governing Board approved items be sold at a web auction, conducted by Public Surplus, in accordance with California Education Code Section 81450(b). EXHIBIT N-14

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **EXCUSED ABSENCE OF TRUSTEE**

MSC Nelson/Evilsizer

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of Trustee Rose Marie Dishman from the Special Meeting/Governing Board Workshop held on August 25, 2009, is excused due to personal necessity.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
16. **SCHEDULED SPECIAL MEETING/BOARD WORKSHOP**

MSC McMullen/Evilsizer

The Governing Board of the Palomar Community College District scheduled a Special Meeting/Board Workshop on **Tuesday, September 22, 2009**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

O. **BOARD REQUESTS FOR REPORTS**

Board President Chadwick inquired about any outstanding Board reports. President Deegan said the only report outstanding was a request to visit a site that had the tile type/color for the planetarium materials – he said a group visited a site and it was fine. President Deegan will arrange a date and time when Board members would like to visit this site. The list of requested reports has been completed.

At this time, additional comments from guests/individuals were received.

P. **RECESS TO CLOSED SESSION** – No additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 7:00 p.m.

---

Nancy C. Chadwick  
Board President

Mark R. Evilsizer  
Secretary of the Board
I. **CALL MEETING TO ORDER**

Board President Nancy Chadwick called the meeting to order at 4:00 p.m.

II. **ROLL CALL**

**TRUSTEES PRESENT:**
NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ANDREW BISSELL, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Dr. Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance & Administrative Services
Dr. Mark Vernoy, Interim Assistant Superintendent/Vice President, Student Services

**STAFF PRESENT:**
Josie Silva, Executive Assistant to the Superintendent and Governing Board
Mike Ellis, Director, Facilities
Kelley Hudson-McIsaac, Manager, Facilities

Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

III. **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

A. Public Employee Performance Evaluation, pursuant to Government Code §54957.
   Position Title: Superintendent/President

IV. **RECONVENE TO OPEN SESSION – 5:20 p.m.**

There was no reportable action taken.

V. **BOARD WORKSHOP**

The Governing Board reviewed information for the San Marcos Program Environmental Impact Report (PEIR) Certification in accordance with CEQA requirements in preparation for action at a future Governing Board meeting.

Vice President Bonnie Ann Dowd and Mr. Mike Gonzales, Senior Project Manager, PBS&J, gave an overview of the CEQA requirements, PEIR status, public review comments that were received, and mitigation costs.

VI. **RECONVENE TO CLOSED SESSION** – no additional session needed.
VII. **ADJOURNMENT**

Board President Chadwick adjourned the meeting at 6:25 p.m.

Nancy C. Chadwick
Board President

Mark Evilsizer
Secretary of the Board
A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ANDREW BISSELL, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services
Mark Vernoy, Ph.D., Interim Assistant Superintendent/Vice President, Student Services

B. PUBLIC COMMENTS — There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:


2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.


4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.


6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:

   a. Discussion of potential sites in the southern portion of the District.

CC. RECONVENED TO OPEN SESSION

The meeting reconvened to Open Session at 5:07 p.m. There was no reportable action taken.

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Katherine Gannett, Vice President, Administrative Association; Manager, Library
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT’S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

1. Katherine Gannett – Breast Cancer Awareness
2. Andrew Bissell – Email regarding problems with ASG/Student Affairs Office
3. Daniel Finkenthal – Email complaint
4. Josue Graciano – ASG accountability and concerns with leadership
5. Katherine Khaskin – Email complaint
6. Cheryl Seraphim – Email complaint
7. Shannon Lienhart – ASG/email complaint
8. Neill Kovrig – In support of Student Affairs Office personnel

E. APPROVAL OF MINUTES

MSC Nelson/Evilsizer

1. The Governing Board approved the Minutes of the Regular Meeting of September 8, 2009.
2. The Governing Board approved the Minutes of the Special Meeting of September 22, 2009.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA - There were none.
G. ACKNOWLEDGEMENT OF RETIREMENTS


Mike Ellis, Director, Facilities, commented that Mr. Matanane worked for the District for 29 years as the automotive mechanic, certified swimming pool operator, and also building locksmith.

2. Anne K. Stadler, Director, Extended Opportunity Programs & Services/Cooperative Agencies Resources for Education. She served Palomar College for 9 years from April 12, 2000, to September 29, 2009.

Dean Lynda Halttunen acknowledged the retirement of Anne Stadler who began her career at Palomar College in 1998, teaching ESL in Escondido. After a short period of time she was hired to develop and implement the Non Credit Matriculation Program. In 2003, Ms. Stadler agreed to step into the EOPS Director position as interim and in 2004 she was selected as permanent director of EOPS/CARE and CalWORKs. While in EOP&S, Ms. Stadler continued to assist the Non-Credit Matriculation Program and the INEA Program in concert with the Mexican consulate.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick reported on her attendance at the Teaching and Learning Center ribbon cutting ceremony and expressed her appreciation for the project. She reported that the SDICCCA Board Alliance is in the processing of putting together a campaign document to achieve an educational goal in terms of the community college budget situation. The campaign will include media, presentations, opinion pieces, etc., the kinds of things that will make a difference in terms of educating the public, but moreover the elected officials. The Alliance intends to hold a meeting at the Legislative Conference in January with all of the elected officials and present a strong case for the community colleges and how they fit in the California economy. Ms. Chadwick acknowledged the Palomar College Foundation on their financial status, and moreover their fundraising events. Lastly, the Annual Gala will be held in November, she urged everyone to keep that date in mind.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson announced that she will be travelling to Singapore, India, and Bhutan, and will return on November 14, just in time to attend the Gala. She reported on her attendance at the Teaching and Learning Center ribbon cutting and acknowledged those who were responsible for the creation of the Center.

Trustee Mark Evilsizer acknowledged Anne Stadler and the service she provided to Palomar. He attended the Teaching and Learning Center ribbon cutting ceremony and said it is a great resource to help students. He reported on the Encuentros 6th Annual Career Exploration and Education Conference and praised President Deegan who spoke to these young men and shared the hardships he personally experienced growing up. Trustee Evilsizer said there were over 200 volunteers and over 45 presenters spending time with these young Latino men to share the benefits of staying in school and graduating from college. He acknowledged those volunteers from Palomar who played a key role in that event.

Trustee Darrell McMullen reported on his attendance at a number of events, and thanked President Deegan for hosting the reception for new faculty.

Trustee Rose Marie Dishman reported on her attendance at the Teaching and Learning Center ribbon cutting ceremony and said she was particularly impressed about the availability of computers that students could actually check out.
Student Trustee Andrew Bissell reported on his attendance at the Teaching and Learning Center ribbon cutting ceremony. He also reported on two Region 10 meetings where the state budget was discussed.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan expressed his thoughts on the correspondence that was received from an ex-student at Palomar attacking the staff in the Student Affairs Office and making false allegations regarding certain events. Of particular concern were the allegations that a crime was reported to the Director of Student Affairs and it was not considered seriously. President Deegan strongly indicated that all crimes are taken seriously and every act of violence that occurs on this campus will be investigated and prosecuted according to the law. He promised the Board that he will work with Vice President Vernoy and the Associated Student Government and work out all issues. President Deegan praised Sherry Titus, Director of Student Affairs, and commended her for doing an outstanding job.

President Deegan said he was proud to have had the opportunity to participate in the Encuentros conference where over 800 young Latino men were in attendance. These males were between the ages of 13 to 17, and one of the biggest issues in North County is the 50% drop out rate among this demographic. The Encuentros organization is community based and provides assistance and support to work closely with the high schools, colleges, and universities to do something about this growing problem and to encourage these young men to continue their education.

President Deegan reported that the Teaching and Learning Center (TLC) had a wonderful grand opening because it is a connection for the success of students. It is a one stop center for tutoring, counseling, financial aid, or whether they are in an ESL class, remedial English course, or advanced English class. The TLC is there to provide the assistance and support students may need. The faculty and staff have done an outstanding job and said the connection between the faculty and students contributes to their success.

Lastly, President Deegan acknowledged Rich Talmo and his staff for the work that goes into the Gala event. The funds raised by the President's Associates and the Foundation go directly to support students through scholarships and projects to support faculty and staff. President Deegan encouraged everyone to attend.

1. Report of Vice President for Instruction

   a. Accreditation Self-Study Progress Report – Berta Cuaron

   Vice President Berta Cuaron introduced Marty Furch, Student Learning Outcomes (SLO) Coordinator, who addressed recommendation #2 – Student Learning Outcomes.

   Ms. Furch summarized the Student Learning Outcomes and Assessment (SLOAC) Cycle Plan 2009-2014 timeline that was developed by the SLO Council. The timeline addressed course, program, institutional, and service area SLOs. Ms. Furch updated the Board on the status of course SLOs completion rates.

   Vice President Cuaron introduced Dr. Brent Gowen to report on recommendation #3 – Distance Education.

   Dr. Gowen informed the Board that the Commission is asking Palomar to 1) validate the preparedness of faculty to teach on-line courses; 2) ensure regular, effective communication between on-line students and faculty; 3) improve the evaluation of on-line courses and on-line instruction; 4) compare students' achievement and success in on-line to traditional, face-to-face courses.
Workgroups with members from the Academic Technology Committee and TERB have been working together to implement these recommendations. He gave a brief summary of the progress to date.

Vice President Cuaron introduced Faculty Senate President, Monika Brannick, and Vice President Tortarolo to report on recommendation #4 – Senior Administration Evaluations.

Ms. Brannick informed the Board that the Faculty Senate has ceased the practice of evaluating the senior administration. Vice President Tortarolo, Dr. Gowen, and Ms. Brannick met to discuss drafting a policy and how to proceed with conducting evaluations and due process. Vice President Tortarolo reported that a committee was formed to draft a policy to ensure due process for any employee regardless of position. The draft policy will be reviewed by the Policies & Procedures Review Task Force in November.

2. Report of Vice President for Student Services

Interim Vice President Vernoy reported on the Encuentros Conference, which was held at Mira Costa College. He said a large number of Palomar employees volunteered and gave many hours of their time for this event. He said the girls’ basketball team will be participating in the Stride Against Breast Cancer Walk.

3. Report of Vice President for Finance and Administrative Services - Absent

4. Report of Vice President for Human Resource Services – no report

Resumption of Regular Agenda

J. APPROVAL OF CONSENT CALENDAR ITEMS

TRAVEL

1. APPROVED TRAVEL EXPENSES

MSC Evilsizer/McMullen

The Governing Board approved/ratified travel expenses for the following persons:

a. Board Member: MARK EVILSIZER
   Advanced Funds? Yes
   For: Transportation, mileage, meals, lodging, registration, etc.
   To attend: CCLC Annual Convention & Partner Conference
   Location: San Francisco, California
   Date: November 17, 2009
   Amount: $728.72
   Budget No.: 575200-11-11100-66100-10-2010-000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
REPLACEMENT OF WARRANTS

2. **APPROVED DRAWING NEW WARRANTS**

MSC Evilsizer/McMullen

The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

a. Warrant #76-183772, dated December 11, 2008, in the amount of $250.00, to Zachary A. Peterson, 13421 Sagewood Drive, Poway, CA 92064. Void due to stale date.

b. Warrant #76-179867, dated August 21, 2008, in the amount of 693.50, to Rancho Bernardo High School, 13010 Paseo Lucido, San Diego, CA 92128-4499. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

3. **APPROVED AMENDMENTS TO CCE/AFT AGREEMENT B.P. CCE/AFT – 14 LEAVES OF ABSENCE**

MSC Evilsizer/McMullen

The Governing Board approved the amendments to the CCE/AFT Agreement section B.P. CCE/AFT - 14 Leaves of Absence. EXHIBIT J-3

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVED AMENDMENTS TO CCE/AFT AGREEMENT B.P. CCE/AFT – 18 COMPENSATION**

MSC Evilsizer/McMullen

The Governing Board approved the amendments to the CCE/AFT Agreement section B.P. CCE/AFT - 18 Compensation. EXHIBIT J-4

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
5. **GRANT EQUIVALENCY FOR DISCIPLINE**

MSC Evisizer/McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board grants the following individuals *equivalency to minimum qualifications* for the disciplines listed:

- Bressette, Brian M.  
  Apprenticeship – Sound Technician
- Carson, Paul  
  Electrician Trainee
- Cole, Delphie L.  
  Apprenticeship – Sound Technician
- Kedella, Stephen  
  Apprenticeship – Electrical
- Lanza, Brett A.  
  Apprenticeship – Electrical
- Stark, James P.  
  Apprenticeship – Electrical

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC Evisizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall, 2009, and Spring, 2010, (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**FALL 2009**

**DESIGN & CONSUMER EDUCATION**
- Chan, Curtis  
  Drafting Technology  
  B.S., Mechanical Engineering  
  2+ Years Experience  
  $50.27

**NURSING EDUCATION**
- Clynch, Katrina D.  
  Clinical Nursing  
  B.S., Nursing  
  $50.27
- Moore, Hannah M.  
  Nursing  
  M.S.N, Nursing  
  $51.53

**OCCUPATIONAL & NONCREDIT PROGRAMS**
- Carson, Paul  
  Electrician Trainee  
  Eminence in the Field  
  $50.27
- Iverson, Mark E.  
  Wastewater Technology  
  M.S., Civil Engineering  
  2+ Years Experience  
  $51.53
- Licata, Craig R.  
  Health & Safety Education  
  B.S., Occupational Studies & Vocational Arts  
  A.A., Fire Technology  
  $50.27

**PERFORMING ARTS**
- Estrada, Maria G.  
  Dance  
  M.F.A., Dance  
  B.A., Dance  
  $51.53
SPRING 2010

BEHAVIORAL SCIENCES
Briceno, Jose C. Sociology
M.A., Sociological Practice
B.A., Criminal Justice

Montagne, Meredith L. Anthropology
M.A., Anthropology
B.A., Anthropology

COMPUTER SCIENCE & INFORMATION SYSTEMS
Thomason, DeMonte A. CSIS – Networking
M.S., Information Technology,
2+ Years Experience

GRAPHIC COMMUNICATIONS
Solanki, Mitesh V. Graphic Communication –
Multimedia & Web
B.S., Advertising
2+ Years Experience

REGIONAL OCCUPATIONAL PROGRAMS
Lucas, Mark E. CSIS
B.S., Mathematics
2+ Years Experience

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. APPROVED CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the employment of the following Child Development Center Teacher, at the hourly rate indicated for Fall, 2009:

Burke, Lisa Teacher
Preliminary Multiple Subject
Teaching Credential
B.A., Liberal Studies

Peterson, Leanne Teacher
M.Ed., Counseling & Guidance
B.A., Elementary Education:
Early Childhood

Sanchez, Maria O. Teacher
A.S., Child Development
Child Development Site
Supervisor Permit

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
8. **RATIFIED APPRENTICESHIP INSTRUCTOR CERTIFICATION**

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the certification of the following apprenticeship instructors, for Fall 2009 (day and/or evening); said instructors are employed by the respective Program Sponsors:

**OCCUPATIONAL & NONCREDIT PROGRAMS**

*Employed and paid by sponsor: San Diego Electrical Training Trust*

Bressette, Brian M.  
Apprenticeship – Sound Technician  
Eminence in the Field

Cole, Delphie L.  
Apprenticeship – Sound Technician  
Eminence in the Field

Kedella, Stephen  
Apprenticeship – Electrical  
Eminence in the Field

Lanza, Brett A.  
Apprenticeship – Electrical  
Eminence in the Field

Peters, Michael  
Apprenticeship – Electrical  
A.S., Electronics Engineering Technology  
4+ Years Experience

Stark, James P.  
Apprenticeship – Electrical  
Eminence in the Field

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **RATIFIED CLASSIFIED EMPLOYMENT**

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Position #:</th>
<th>New?</th>
<th>Remarks</th>
<th>Salary</th>
<th>% of Position</th>
<th># Mos.</th>
<th>Effective</th>
<th>Account #(s)</th>
<th>Normal Work Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>LUIS A. ALFARO MOLINA</td>
<td>Financial Assistance Specialist – Board Financial Assistance Program (BFAP)</td>
<td>Financial Aid, Veterans &amp; Scholarship Services</td>
<td>6434</td>
<td>Yes</td>
<td>Position approved 4/14/09; funded – BFAP; continuation of position is dependent on continuation of funding.</td>
<td>$1,534.46/month</td>
<td>45%</td>
<td>12</td>
<td>October 14, 2009</td>
<td>K-212200-475100-64600-1612002/100%</td>
<td>Tuesday and Thursday, 9:00 am – 3:30 pm; Wednesday, 12:00 pm – 6:30 pm. A 3% night differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.</td>
</tr>
</tbody>
</table>
b. Name: SHAWN M. MCCANN
   Position: Skilled Maintenance Technician – Parking Lots
   Department: Facilities/Building Services
   Position #: 5689    New?: No
   Remarks: Replacement for Ronald Schroeder; funded – Parking Fees;
   continuation of position is dependent on continuation of funding.
   Sal Grade/Stp: 17/1    Salary: $3,168.70/month
   % of Position: 100%   # Mos.: 12
   Effective: October 14, 2009
   Account #(s): A-212200-542100-65100-1812070/100%
   Normal Work Schedule: Wednesday – Sunday, 7:00 a.m. – 4:00 p.m.

10. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Evilsizer/McMullen

The Governing Board approved the Personnel Actions/History report, which
includes hires for student employees for the month of September, 2009, and
temporary employees for the month of October, 2009. EXHIBIT J-10

11. RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President
granting the bilingual stipend for the following employee who is a designated bilingual
interpreter:

a. Elizabeth L. Zer meno, Counseling Services Specialist, Counseling, effective
   October 14, 2009.

12. RATIFIED LEAVES OF ABSENCE

MSC Evilsizer/McMullen

a. The Governing Board ratified the recommendation of the Superintendent/ President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective September 14, 2009, through October 18, 2009, to Ardith D. Burrows, Enrollment Services Specialist, Enrollment Services.

b. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective August 26, 2009, through October 20, 2009, to Lisa S. Galbreath, Counseling Services Specialist, Transfer Center.

c. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Medical Leave of Absence with no effect on benefits, effective October 2, 2009, through January 15, 2010, to Peggy J. Richardson, Library Public Services Supervisor, Library.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
13. **INFORMATION: RETIREMENTS**

On Behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- **a.** Marlene Deleon, Staff Assistant, Educational Television, effective August 9, 2009. She has served Palomar College for 24 years from July 24, 1985, to August 8, 2009.

- **b.** Lynne M. Henson, Professor, English as a Second Language, effective January 1, 2010. She has served Palomar College for 20 years from January 20, 1990, to December 31, 2009.

- **c.** Charles U. Matanane, Auto Mechanic/Maintenance Locksmith, Building Services, effective October 1, 2009. He has served Palomar College for 29 years from August 11, 1980, to September 30, 2009.

- **d.** C. Andrea Taupier, Professor, Life Sciences, effective December 19, 2009. She has served Palomar College for 33 years from September 3, 1976, to December 18, 2009.

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group III:

- **aa.** Anne K. Stadler, Director, Extended Opportunity Programs & Services/Cooperative Agencies Resources for Education, effective September 30, 2009. She has served Palomar College for 9 years from April 12, 2000, to September 29, 2009.

**GIFT**

14. **ACCEPTED GIFT**

MSC Evilsizer/McMullen

The Governing Board accepted the following gift and directed that an appropriate letter of appreciation be sent to the donor:

- **a.** Gift of Time – 107 hours of labor for Escondido Center Child Development Center remodel @ $75.00/hour donated by Mike LeBlanc, MNL inspection, 14637 Tyler Road, Valley Center, CA 92082. Total cash value as estimated by donor is $8,025.00.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**
L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Faculty Senate President, Monika Brannick, said she had no report on behalf of the Faculty Senate, but on a personal note commented on the hate email that was sent by Shaun Briggs, an ex-student from Palomar, attacking the staff of the Student Affairs Office, and said she considers this type of attack as hate mail. She reported that hate mail is still being received by another faculty member, and the police department is currently working on this file. Ms. Brannick expressed her enthusiasm with the growing membership of the Gay/Straight Alliance (GSA) Club.

2. INFORMATION

Report of the Palomar Faculty Federation

PFF Co-President, Shannon Lienhart, reported that she and Shayla Sivert attended a California community college meeting where there is a movement in the community college teachers' unions across the state of California to join together. Discussion also took place regarding ousting Dr. Barbara Beno from her current position. Lastly, the Cal State system held rallies across the state to ask for reform of the state budget in terms of education.

3. INFORMATION

Report of the Administrative Association

Administrative Association Vice President, Katherine Gannett, acknowledged the service of Anne Stadler and her contribution to Palomar. The Administrative Association continues to participate in meet and confer with the District and is exploring options for in-service training opportunities for the membership.

4. INFORMATION

Report of the Confidential and Supervisory Team – no report

5. INFORMATION

Report of the CCE/AFT – no report

6. INFORMATION

Report of the Associated Student Government

ASG President, Andrew Bissell, reported that the ASG held a workshop in which President Deegan was invited to speak to the students. The ASG has not met due to problems with the agenda.

M. UNFINISHED BUSINESS – There was none.
N. NEW BUSINESS

1. AFTER HOLDING A PUBLIC HEARING ON AUGUST 11, 2009, UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON A MITIGATED NEGATIVE DECLARATION (MND) FOR THE FOLLOWING PROJECTS: INDUSTRIAL TECHNOLOGY CENTER AND HOWARD BRUBECK THEATER ADDITION/RENOVATION, ADOPT RESOLUTION OF FINAL DETERMINATION

MSC McMullen/Evilsizer

RESOLUTION NO. 10-21008

WHEREAS, the Palomar Community College District (District) proposes to construct the following projects: Industrial Technology Center and Howard Brubeck Theater Addition/Renovation (hereinafter “Projects”) on the San Marcos campus of the District; and,

WHEREAS, CEQA requires that the District study the Projects and determine the impact on the environment, both during construction and after the completion thereof, and on the surrounding community; and,

WHEREAS, the District has retained the services of PBS&J (hereinafter “Consultant”) to prepare a MND pursuant to CEQA requirements; and,

WHEREAS, the Consultant and the District prepared a Draft MND which concluded that the Projects will have impacts on the environment and on the surrounding community, but that the impacts would be mitigated by certain measures incorporated into the projects; and,

WHEREAS, the Draft MND was circulated through the State Clearinghouse for a 30-day public review period; and,

WHEREAS, responses have been prepared for the comments received during the public review period, as part of the preparation of the Final MND, and the responses sent to the commenting agencies; and,

WHEREAS, a Mitigation Monitoring and Reporting Program has been prepared as part of the Final MND; and,

WHEREAS, Notice of the August 11, 2009, public hearing of the Governing Board to accept public comments on the Final MND was published locally in the area in which the Projects will be constructed, and also sent to the commenting agencies; and,

WHEREAS, prior to the August 11, 2009, public hearing of the Governing Board, additional comments were received from two of the agencies that had previously commented on the Draft MND, and the Consultant and the District has met with those agencies to resolve their concerns, and responses to the agencies’ additional comments have been sent to these agencies; and,

NOW, THEREFORE, BE IT RESOLVED, That the public was invited to comment upon the Final MND prior to and at the regular meeting of the Governing Board held on August 11, 2009, and the time and place of this public hearing has been duly noticed and published in accordance with CEQA; and,
BE IT FURTHER RESOLVED, That the Final MND for the Projects known as the Industrial Technology Center and Howard Brubeck Theater Addition/Renovation is approved and adopted, and the Notice of Determination for the Final MND for said Projects is approved, and the District is authorized and directed to file and record said Notice of Determination as required under CEQA.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. REVIEWED AND APPROVED PURCHASES

MSC Evilsizer/Nelson

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, are reviewed and approved for the following. All purchases listed herein are made against the 2009-2010 fiscal year budget: EXHIBIT N-2

<table>
<thead>
<tr>
<th>Purchase Orders</th>
<th>Time Period: 08/27/09 – 10/02/09</th>
<th>$1,848,317.70</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Card</td>
<td>Time Period: 07/23/09 – 08/22/09</td>
<td>$ 145,388.69</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 1,993,706.39</td>
</tr>
</tbody>
</table>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. APPROVED CALIFORNIA COMMUNITY COLLEGE ANNUAL FINANCIAL AND BUDGET REPORT FOR PALOMAR COMMUNITY COLLEGE DISTRICT

MSC Evilsizer/Nelson

The Governing Board approved the California Community College Annual Financial and Budget Report (CCFS-311) for Financial Fiscal Year 2008-09 and Budget Fiscal Year 2009-10. EXHIBIT N-3

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. APPROVED PLANS AND SPECIFICATIONS FOR INDUSTRIAL TECHNOLOGY CENTER, AND AUTHORIZE NOTICE CALLING FOR BIDS IN ACCORDANCE WITH THE APPROVED PLANS AND SPECIFICATIONS

MSC Evilsizer/McMullen

The Governing Board approved the plans and specifications prepared by HMC Architects for the construction of the Industrial Technology Center – San Marcos campus (hereinafter the “Project”) and authorize notice calling for bids pursuant to California Education Code §81641 to implement the Project in accordance with the plans and specifications approved herein.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
5. **APPROVED SUBSTITUTION OF HVAC SUB-CONTRACTOR ON NATURAL SCIENCES (NS) BUILDING MODIFICATIONS PROJECT – BID # CM-37-09-NS**

MSC Nelson/McMullen

The Governing Board approved the request by Richard & Richard Construction Company ("R&R"), general contractor for the Natural Sciences (NS) Building Modification Project, to substitute another HVAC sub-contractor in the place of J. A. Fergus Mechanical Inc. ("FERGUS"), as authorized under Public Contract Code §4107 et. al. According to R&R, Fergus refuses to continue working on the project due to delays and time-constraints with other projects. In accordance with Public Contract Code Section 4107 (a) (9), a certified letter was sent to FERGUS, notifying of the request for substitution and an opportunity to object. No objection was received by FERGUS within the required 5 working days and is deemed consent to the substitution.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVED SUBSTITUTION OF SUB-CONTRACTOR ON BID # CM-36-09 ELECTRICAL, LOW VOLTAGE, AND DRY UTILITIES: HEALTH SCIENCES BUILDING**

MSC Nelson/McMullen

The Governing Board approved the request by Construction Electric Inc., (CEI) electrical contractor, Bid # CM-36-09 Electrical, Low Voltage & Dry Utilities: Health Sciences Building, to substitute their sub-contractor Advanced Solar Integration Technologies (ASIT), as authorized under Public Contract Code §4107 et. al., on the grounds that CEI and ASIT were unable to negotiate a contract. The notice and opportunity to object required under § 4107 (a) (9) has been waived by ASIT in writing, dated September 30, 2009. EXHIBIT N-6

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **RATIFIED CONTRACT WITH SOUTHLAND ELECTRIC, INC., FOR BID 101-10 INFORMATION SERVICES AND CAMPUS POLICE GENERATORS**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Southland Electric, Inc., ("Contractor") in the amount of $515,000.00. Contractor responded to the District’s notice calling for bids on Bid #101—10: Information Services and Campus Police Generators and was found to be the lowest responsive pre-qualified bidder. EXHIBIT N-7

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
8. **AUTHORIZATION TO EXECUTE CONTRACT FOR BID #102-10 PRE-WORK INDUSTRIAL TECHNOLOGY CENTER**

MSC Nelson/Evilsizer

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business & Contract Services, to execute a contract to the lowest responsive pre-qualified General Contractor for Bid #102-10 Pre-Work Industrial Technology Center.

In order for the project to be completed by mid-December, 2009, it is necessary to award a contract as soon as possible after the bid opening of October 27, 2009. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **ACCEPTED AND APPROVED CHANGE ORDER #1 FOR NATURAL SCIENCES (NS) BUILDING MODIFICATIONS PROJECT – BID # CM-37-09-NS**

MSC Nelson/Evilsizer

**RESOLUTION NO. 10-21009**

The Governing Board accepted and approved Change Order #1 in the amount of $45,407.10 pertaining to Bid #CM-37-09 NS: Natural Sciences (NS) Building Modifications; original contract approved by the Governing Board on June 10, 2009, as detailed on the accompanying memorandum in support hereof. EXHIBIT N-9

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **ACCEPTED AND APPROVED CHANGE ORDER #2 FOR ALTERATIONS TO THE TEACHING AND LEARNING CENTER, ESCONDIDO CENTER, PROJECT – BID # 109-09**

MSC Nelson/Evilsizer

**RESOLUTION NO. 10-21010**

The Governing Board accepted and approved Change Order #2 pertaining to Bid #109-09: Alterations to the Teaching and Learning Center; original contract approved by the Governing Board on April 14, 2009, as detailed on the accompanying memorandum in support hereof. EXHIBIT N-10

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
11. **ACCEPTED AND APPROVED DSA CHANGE ORDER #2 – HEALTH SCIENCES BUILDING PROJECT**

MSC Nelson/Evilsizer

**RESOLUTION NO. 10-21011**

The Governing Board approved DSA Change Order #2 in the amount of $4,274.44 for the Health Sciences Building project. The change order is comprised of Contract Change Directives (CCD) received from the following awarded prime contractors for the project, as detailed on the accompanying memorandum in support. **EXHIBIT N-11**

- Bid #CM-25-09 (Structural Steel & Misc. Metals) $1,344.00
  Richardson Steel, Inc.
- Bid #CM-27-09 (Interior/Exterior Assemblies) $1,643.78
  Richard & Richard Construction Company
- Bid #CM-28-09 (Roofing & Sheet Metal) $366.00
  Richard & Richard Construction Company
- Bid #CM-32-09 (Misc. Specialties) $467.16
  RVH Constructors, Inc.
- Bid #CM-36-09 (Electrical) $453.50
  Construction Electric, Inc.

The Vote was unanimous. Student Trustee Advisory Vote: Aye

12. **ACCEPTED AND APPROVED DSA CHANGE ORDER #3 – MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB) PROJECT**

MSC Nelson/Evilsizer

**RESOLUTION NO. 10-21012**

The Governing Board approved DSA Change Order #3 in the credit amount of $51,953.00 for the construction of the Multi-Disciplinary Instructional Building (MIB). The change order is comprised of Contract Change Directives (CCD) received from the following awarded prime contractors for the project as detailed on the accompanying memorandum in support. **EXHIBIT N-12**

- Bid # CM-18-09-MIB <$48,302.00>
  Pelzer Plumbing
- Bid # CM-06-09-MIB <$3,651.00>
  Edge Development

The Vote was unanimous. Student Trustee Advisory Vote: Aye
13. **APPROVED FIELD TRIP TO LONE PINE, BISHOP, CA, FOR PHOT 212: LANDSCAPE PHOTOGRAPHY CLASS ON OCTOBER 14-18, 2009**

MSC McMullen/Evilsizer

The Governing Board approved a field trip to Lone Pine, Bishop, CA, on October 14 through October 18, 2009, for PHOT 212 Landscape Photography class. Class will photograph well-known landscape and historical locations. Students will be responsible for providing their own transportation and lodging. **EXHIBIT N-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVED FIELD TRIP TO MOUNT CALVARY MONASTERY, SANTA BARBARA, CA, FOR PHIL 105: PHILOSOPHY OF RELIGION CLASSES ON OCTOBER 23-25, 2009**

MSC McMullen/Evilsizer

The Governing Board approved a field trip to Mount Calvary Monastery, Santa Barbara, CA, on October 23 through October 25, 2009, for PHIL 105: Philosophy of Religion classes. Students will observe monastery life and attend workshops given by the resident Monks. Students will be responsible for providing their own transportation and lodging. **EXHIBIT N-14**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **DECLARED 18 SEWING MACHINES FROM DESIGN & CONSUMER EDUCATION DEPARTMENT SURPLUS AND OF INSUFFICIENT VALUE FOR AUCTION AND DONATE PROPERTY TO ACCESS, INC., SAN DIEGO, CA (UNANIMOUS CONSENT REQUIRED)**

MSC Nelson/Evilsizer

The Governing Board finds 18 sewing machines used by the Design & Consumer Education Department surplus, no longer needed for District purposes, and of insufficient value to defray the costs of arranging a sale, all in accordance with District Procedure 552; and that the 18 sewing machines shall be donated to Access, Inc., a non-profit organization serving the San Diego area as pursuant to California Education Code Section 81452. (unanimous consent required) **EXHIBIT N-15**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
16. **APPROVED AGREEMENT 09-10-4489 WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD DEVELOPMENT TRAINING CONSORTIUM**

MSC Nelson/McMullen

The Governing Board approved agreement # 09-10-4489 between the Palomar Community College District (hereinafter “District”) and the Yosemite Community College District, Child Development Training Consortium (hereinafter “YCCD-CDTC”) effective September 1, 2009, through June 30, 2010. District shall provide college credit to enrolled students required to obtain or renew a child development permit and YCCD-CDTC shall pay to District an amount not to exceed $18,750.00 for performance of the services in a satisfactory manner. EXHIBIT N-16

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **APPROVED (2) SUPPLEMENTAL AGREEMENTS TO MASTER LICENSE AGREEMENT WITH COAST COMMUNITY COLLEGE DISTRICT**

MSC Nelson/McMullen

The Governing Board approved a supplemental agreement as part of the master license agreement between both parties for use of video programming and print components for the subject course – Media Waves: An Introduction to Mass Communication. In consideration for the license rights, the District shall pay Coast Community College District $750.00 license fee and student royalty fees of $20.00 per enrolled student each and every time course is offered by District. The term of the agreement is July 1, 2009 – June 30, 2010.

Furthermore, the Governing Board approves a supplement agreement as part of the master license agreement between both parties for use of video programming and print components for the subject course – Dollars & Sense: Personal Finance for the 21st Century. In consideration for the license rights, the District shall pay Coast Community College District $500.00 license fee and student royalty fees of $20.00 per enrolled student each and every time course is offered by District. The term of the agreement is June 1, 2009 – December 31, 2009.

EXHIBIT N-17

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **APPROVED EXTENDED FIELD TRIP TO FULLERTON, CA. TO ATTEND AND COMPETE IN THE JOURNALISM ASSOCIATION OF COMMUNITY COLLEGE’S SOUTHERN CALIFORNIA REGIONAL CONFERENCE, OCTOBER 23 - 24, 2009**

MSC McMullen/Evilsizer

The Governing Board approved an extended field trip for instructors and students enrolled in Jour 105, 110L, 140, 205, 210 and 215 to attend and compete in the Journalism Association of Community College’s Southern California Regional Conference, CSU Fullerton, October 23-24, 2009. EXHIBIT N-18

The Vote was unanimous.
Student Trustee Advisory Vote: Aye
19. **APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC McMullen/Evisizer
The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

**FALL 2009 – VENTURE PROGRAM**

**Class & Independent Contractor**

<table>
<thead>
<tr>
<th>Name</th>
<th>John Howells (AXA Advisors)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class</td>
<td>Personal Financial Management Workshop</td>
</tr>
<tr>
<td>Effective</td>
<td>3 Wednesdays: 10/4, 10/21, 10/28</td>
</tr>
<tr>
<td>Instructor Rate</td>
<td>35% of fees collected for students instructed</td>
</tr>
<tr>
<td>Fees to Students</td>
<td>$59.00 in advance, $79.00 at door</td>
</tr>
</tbody>
</table>

**CONTRACT TRAINING PROGRAM FALL 2009**

**Class & Service Provider**

<table>
<thead>
<tr>
<th>Name</th>
<th>Sergio Hernandez</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class</td>
<td>California Heavy Duty Vehicle Inspection Program &amp; Periodic Smoke Inspection Program</td>
</tr>
<tr>
<td>Effective</td>
<td>October 30, 2009</td>
</tr>
<tr>
<td>Instructor Rate</td>
<td>22.5% of registration fees or 4 hours @ $53.41/hr. (8 hour class split with another instructor), whichever is greater</td>
</tr>
<tr>
<td>Fees to Students</td>
<td>$175.00</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Name</th>
<th>Vincent Pollizzi</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class</td>
<td>California Heavy Duty Vehicle Inspection Program &amp; Periodic Smoke Inspection Program</td>
</tr>
<tr>
<td>Effective</td>
<td>October 30, 2009</td>
</tr>
<tr>
<td>Instructor Rate</td>
<td>22.5% of registration fees or 4 hours @ $50.27/hr. (8 hour class split with another instructor), whichever is greater</td>
</tr>
<tr>
<td>Fees to Students</td>
<td>$175.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Rita Stansel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class</td>
<td>Smog Update Training 2009 course</td>
</tr>
<tr>
<td>Effective</td>
<td>November 6-16, 2009</td>
</tr>
<tr>
<td>Instructor Rate</td>
<td>45% of fees collected for students instructed</td>
</tr>
<tr>
<td>Fees to Students</td>
<td>$295.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Rita Stansel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class</td>
<td>Level I Smog Citation Course</td>
</tr>
<tr>
<td>Effective</td>
<td>October 23-24, 2009</td>
</tr>
<tr>
<td>Instructor Rate</td>
<td>45% of fees collected for students instructed</td>
</tr>
<tr>
<td>Fees to Students</td>
<td>$400.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Company</th>
<th>LMI Aerospace, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class</td>
<td>English as a Second Language Training</td>
</tr>
<tr>
<td>Effective</td>
<td>October 20-December 15, 2009</td>
</tr>
<tr>
<td>Instruction</td>
<td>24 hours of instruction @ $225.00 per hour for a total of $5,400.00</td>
</tr>
</tbody>
</table>
Name: Martha Velasco
Name of Class: English as a Second Language
Effective: October 20 – December 15, 2009
Instructor Rate: $75.00 per hour

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

20. INFORMATION: ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION FOR SOUTHLAND ELECTRIC, INC., BID # 101-10 INFORMATION SERVICES & CAMPUS POLICE GENERATORS

Southland Electric, Inc., electrical contractor, for Bid #101-10 Information Services & Campus Police Generator projects, has requested the District to enter into an escrow agreement for security deposits in lieu of retention through California Bank & Trust, 5500 Grossmont Center Drive, Suite 408, La Mesa, CA 91942. Under Section 22300 of the Public Contract Code of the State of California, the Contractor has the option to deposit securities with the Escrow Agent as a substitute for retention earnings required to be withheld by the District pursuant to the contract.

The Code allows the Escrow Holder to invest the retention in an interest bearing account, and pay the interest to the Contractor. The District can also withdraw monies from the account if the Contractor defaults in its obligations under the construction contract, in the same manner as if the District were still controlling the retention. The Escrow Holder cannot disburse any of the principal sums of retention to the Contractor, at any time, without prior approval of the District.

21. ACCEPTED SETTLEMENT OF LEGAL CLAIM

MSC Nelson/Evilsizer

The Governing Board of the Palomar Community College District accepted and agreed to the proposed settlement terms to resolve and satisfy all legal claims against the District brought by plaintiff in Hartford Life Group Insurance Company vs. Palomar Community College District.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. FIRST READING: REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 3 - GENERAL INSTITUTION AND CHAPTER 4 - INSTRUCTIONAL SERVICES

This item includes a proposal to revise the following Board Policies included in Chapter 3 – General Institution and Chapter 4 – Instructional Services. The Board will take action to adopt the following policies at its November 10, 2009, meeting:

BP 3260 Legal Opinions – Assistance
BP 3300 Public Records
BP 3530 Weapons on Campus
BP 4010 Academic Calendar
BP 4060 Agreements with School Districts for Noncredit Education
BP 4070 Auditing and Auditing Fees
BP 4102 Career Technical Advisory Committees
BP 4110 Honorary Degrees
BP 4226 Multiple and Overlapping Enrollments
BP 4400 Community Services
BP 4675 Class Size
The following Administrative Procedures are for INFORMATION ONLY:

AP 3300  Public Records
AP 3501  Skateboards, Roller Blades, and Similar Roller Devices
AP 3510  Workplace Violence
AP 3520  Local Law Enforcement
AP 3530  Weapons on Campus
AP 4010  Academic Calendar
AP 4021  Discontinuance of Career-Technical Programs
AP 4040  Library and Other Instructional Support Services
AP 4060  Agreements with School Districts for Noncredit Education
AP 4070  Auditing and Auditing Fees
AP 4102  Career Technical Programs Advisory Committees
AP 4110  Honorary Degrees
AP 4220  Standards of Scholarship
AP 4226  Multiple and Overlapping Enrollments
AP 4230  Grading and Academic Record Symbols
AP 4260  Pre-requisites and Co-requisites and Advisories
AP 4400  Community Services
AP 4610  Instructional Service Agreements
AP 4675  Class Size
AP 5075  Course Adds and Drops

EXHIBIT N-22

O.  BOARD REQUESTS FOR REPORTS

Board President Chadwick requested a review of the allegations that were stated in the email received from Shaun Briggs.

P.  RECESS TO CLOSED SESSION  – No additional session needed.

R.  ADJOURNMENT

The meeting was adjourned at 7:16 p.m.

Nancy Chadwick  
Board President

Mark Evilsizer  
Secretary of the Board
A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:
NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE

TRUSTEE ABSENT:
MICHELE T. NELSON, PH.D., VICE PRESIDENT

EXECUTIVE ADMINISTRATORS PRESENT:
Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services
Mark Vernoy, Ph.D., Interim Assistant Superintendent/Vice President, Student Services

B. PUBLIC COMMENTS
- There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:


2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.


4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.


6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
   a. Discussion of potential sites in the southern portion of the District.

7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Erickson vs. Palomar Community College District
CC. **RECONVENE TO OPEN SESSION:**

The meeting reconvened to Open Session at 5:10 p.m.

**STAFF PRESENT:**

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Phill Cerda, President, Administrative Association; Manager, Broadcast Operations
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

**GUESTS:**

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

President Chadwick declared a quorum present and reported the following:

The Board took action in Closed Session to reassign an administrative employee #008035909, effective November 11, 2009.

Following the pledge of allegiance to the flag, the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

**D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS** – There were no comments.

**E. APPROVAL OF MINUTES**

MSC Evilsizer/McMullen

1. The Governing Board approved the Minutes of the Regular Meeting of October 13, 2009, with the following clarification:

   Faculty Senate President, Monika Brannick, said the comments noted under the Report of the Faculty Senate were not made on behalf of the Senate, but were her own personal comments.

   The Vote was unanimous of those present.

**EE. PUBLIC HEARING – HOLD PUBLIC HEARING TO ACCEPT COMMENTS ON THE FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT (PEIR) FOR THE SAN MARCOS CAMPUS FACILITIES MASTER PLAN AND TO ADOPT A RESOLUTION TO CERTIFY THE FINAL PEIR THEREOF**

1. **PRESENTATION** – Vice President Dowd commented that the Board received a copy of the PEIR, which is the Program Environmental Impact Report for the San Marcos campus on the changes that will be made on the additional acreage on this campus in accordance to the Master Plan 2022. The PEIR has been done in compliance according to the guidelines of CEQA, which is the California Environmental Quality Act. Mr. Mike Gonzales, PBS&J, was present to answer questions from the Board and the public. Response letters to the PEIR were received and the District has responded to those inquiries.
2. **OPEN PUBLIC HEARING** – Board President Chadwick opened the public hearing. There were no comments or objections.

3. **CLOSE PUBLIC HEARING** – Board President Chadwick closed the public hearing.

4. **HOLD A PUBLIC HEARING TO ACCEPT COMMENTS ON THE FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT (PEIR) FOR THE SAN MARCOS CAMPUS FACILITIES MASTER PLAN AND ADOPT A RESOLUTION TO CERTIFY THE FINAL PEIR THEREOF**

MSC McMullen/Evilsizer

RESOLUTION NO. 10-21013

WHEREAS, the Palomar Community College District (District) has initiated new development and redevelopment activities on the San Marcos campus in accordance with the San Marcos Campus Facilities Master Plan (hereinafter "Master Plan"), and proposes to continue to implement the remaining Master Plan projects through the build out year 2022; and,

WHEREAS, under the California Environmental Quality Act (CEQA), the District is required to evaluate the direct, indirect, short-term, long-term, and cumulative impacts (on the environment and on the surrounding community) of Master Plan implementation, and to adopt mitigation measures that will avoid or substantially lessen the identified impacts; and,

WHEREAS, the District has retained the services of PBS&J (hereinafter "Consultant") to prepare a PEIR pursuant to CEQA requirements; and,

WHEREAS, the Consultant and the District prepared a Draft PEIR which was circulated through the State Clearinghouse for a 45-day public review period; and

WHEREAS, responses have been prepared for the comments received during the public review period, as part of the preparation of the Final PEIR, and the responses sent to the commenting agencies; and,

WHEREAS, revisions to the Draft PEIR resulting from the comments received during the public review period, a Mitigation Monitoring and Reporting Program, Findings of Fact, and a Statement of Overriding Considerations have been prepared as part of the Final PEIR, in accordance with CEQA requirements; and,

WHEREAS, notice of this public hearing of the Governing Board to accept public comments on the Final PEIR, and to certify the Final PEIR, was published in newspapers of local and regional circulation, and also sent to the commenting agencies; and,

NOW, THEREFORE, BE IT RESOLVED, that the public was invited to comment upon the Final PEIR prior to and at this public hearing of the Governing Board, and that the location, time and place of this public hearing has been duly noticed and published, in accordance with CEQA requirements; and,

BE IT FURTHER RESOLVED, that the Final PEIR for the Master Plan is hereby certified, and the Notice of Determination for the Final PEIR is hereby approved, and the District is hereby authorized and directed to file and record said Notice of Determination, in accordance with CEQA requirements.
PASSED AND ADOPTED by the GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT, this 10th day of November, 2009, by the following vote:

AYES: 4
NOES: 0
ABSENT: 1

STATE OF CALIFORNIA  )
COUNTY OF SAN DIEGO   )

I, Robert P. Deegan, Secretary to the Governing Board of the Palomar Community College District of San Diego County, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote stated, which resolution is on file in the office of the Board and that the matter of adopting this resolution duly appeared on the agenda of said Board as required by law.

Robert P. Deegan
Superintendent/President

The Vote was unanimous of those present.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA – There were none.

G. REPORTS/PRESENTATIONS

1. Brubeck Theatre Presentation - Vice President Bonnie Ann Dowd; Kevin Carpenter and Don Leonard, MDWF Architects

Mr. Kevin Carpenter, MDWF Architect, gave a detailed presentation on the theatre expansion and facility renovation project. Kelley Hudson Macisaac explained that a user group was formed which included the dean of the division, the chair of the department, and technical theatre staff. This group visited various theatres and hired specialty consultants to address acoustics and technical theatre issues. After listening to the group's concerns, the firm came up with a design that encompassed all of their needs and ideas. The construction budget for this project is $16,000,000 from Prop M funds.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick reported that SDICCCA continues to work on an advocacy plan which is in the final stages. A room has been reserved at the Legislative Conference, which will be held in January, to bring in legislators to talk with Trustees and other attendees regarding various issues. Trustee Chadwick attended the Latino Trustees Reception and reminded everyone to attend the Gala.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Mark Evilsizer - no report

Trustee Darrell McMullen complimented Laura Gropen, Interim Communications Director, and her staff for an article which appeared in the Union Tribune entitled, Palomar College Looking Bigger and Better."
Trustee Rose Marie Dishman commented on the article regarding the stolen wheelchair incident and also on the 20th anniversary of the fall of the Berlin wall, which was a huge event for the free world.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan reported that Student Trustee, Andrew Bissell, has resigned and has transferred to the University of Phoenix to pursue his education. He thanked Andrew for his work and wished him well. The new ASG President is Ms. Anne Hong who is an international student and in accordance with the Ed Code, cannot serve as Student Trustee because of the residency requirement (Student Trustee must be a CA resident). Policy is currently being reviewed and a student trustee will be seated soon.

Interim Vice President Vernoy was asked to conduct an investigation into the allegations of improper conduct and mishandling of an incident by the staff in the Office of Student Affairs. At this time, Vice President Vernoy informed the Board that after interviewing more than 10 individuals, he did not find evidence that protocol was not followed. There were some areas that needed improvement, but overall there was no misconduct or mishandling of the situation as alleged. Vice President Vernoy said he will make recommendations on those areas of concern and work with the staff.

President Deegan made it very clear that if a student claims that he/she was a victim of a crime, and four months later he/she came to an administrator on this campus to report that crime, the expectation of the administration is that the victim is directed and referred to the Campus Police. In addition, the administration is to make an appropriate referral to any other service the victim may need. He emphasized that Sherry Titus, Director of Student Affairs, did exactly what was expected of her and followed protocol. He commended Ms. Titus on her performance as the Director of Student Affairs. Vice President Vernoy will work with Ms. Titus and the ASG to review and clarify the ASG Bylaws and procedures.

President Deegan encouraged everyone to attend the Veterans Day ceremony which will be held on campus on Thursday. He was proud that Palomar College serves more veteran students who receive veterans’ benefits than any other college or university in the State of California. The Veterans Office does an outstanding job in support of these veterans. He stated that he has noticed a young man who works in the Veterans Office, and on his own, once a week, polishes the memorial wall that honors the fallen men and women who began their academic career at Palomar College.

President Deegan announced that the Gala, which is hosted by the President’s Associates and the Foundation, will be held on Saturday evening; it is a wonderful opportunity to raise money for students through scholarships and other activities and events at the college. He reported on an incident where a theft of a student’s wheelchair occurred on campus and the President’s Associates immediately donated funds to replace the wheelchair. Two days later, the wheelchair was found damaged so the President’s Associates and the Foundation provided funds to repair the wheelchair. This incident proves that when someone is in need, people step up to help.

Lastly, President Deegan expressed his appreciation to those who stood up in support of Sherry Titus. When people want to attack someone for speaking up, they put a target on that individual. He commended Monika Brannick for speaking up in support of Ms. Titus and demonstrating that individuals do not need to be afraid to express themselves. He will protect everyone’s right of freedom of speech, freedom of expression, and academic freedom – they are the cornerstone of the work that is done at Palomar. But, at the same time when this is being abused and people are being hurt, one must stand up and say, “No, it is not okay!”
1. **Report of Vice President for Instruction**
   
   a. **Accreditation Update – Berta Cuaron**

   Vice President Cuaron reported on the status of the first draft of the follow-up report to the ACCJC. A tremendous amount of work is being done to address all four of the recommendations. The report will be brought to the Board in February for review and to make any recommendations before the final draft is submitted in March.

   Vice President Cuaron reported on forthcoming graduations for the Paramedic Program, Fire Academy, Nursing Pinning, and the Police Academy. She urged everyone to reach out to the students and not forget to donate to ensure they have good food on that special day.

2. **Report of Vice President for Student Services**

   Interim Vice President Vernoy reported on the 22nd Annual Thanksgiving Drive for EOP&S/CARE/CalWORKs and urged everyone to donate to this cause. Lastly, he reported on several athletic events.

3. **Report of Vice President for Finance and Administrative Services –**

   Vice President Dowd reported on her attendance at the Association of Chief Business Officers Fall Conference, which was held at the Pala Mesa Resort. She thanked President Deegan, President Francisco Rodriguez, Mira Costa College, and Chancellor Constance Carroll, San Diego Community College District, who participated as panelists. Lastly, the auditors will be presenting their annual audit report in January.

4. **Report of Vice President for Human Resource Services – no report**

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**Resumption of Regular Agenda**

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

1. **APPROVED DRAWING NEW WARRANTS**

   MSC Evisizer/McMullen

   The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

   a. **Warrant #76-166501**, dated June 14, 2007, in the amount of $50.00, to **Tom Plotts**, 2512 Camino Avena, Alpine, CA 91901. Void due to stale date.

   b. **Warrant #76-181533**, dated October 2, 2008, in the amount of $100.00, to **Tom Plotts**, 2512 Camino Avena, Alpine, CA 91901. Void due to stale date.

   The Vote was unanimous of those present.
GIFTS

2. ACCEPT GIFTS

MSC Evisizer/McMullen

The Governing Board hereby accepts the following gifts and directs that an appropriate letter of appreciation be sent to the donors:

a. Fujitsu Duplex B&W Scanner, serial #1720, model #M4097D, donated by Eric Freedus, 5008 Nighthawk Way, Oceanside, CA 92086. Total cash value as estimated by donor is $1,000.00

b. Six cylinder diesel engine, serial #RHX00531, model #C-18, donated by Hawthorne Machinery Company, 16945 Camino San Bernardo, San Diego, CA 92127. Total cash value as estimated by donor is $26,843.00.

c. Thermo-Kind Transport Refrigeration Unit, serial #04564C5516, model SB III ST+, donated by Hollandia Dairy, 622 East Mission Road, San Marcos, CA 92069. Total cash value as estimated by donor is $2,500.00.


The Vote was unanimous of those present.

PERSONNEL

3. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Evisizer/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2009 and Spring 2010 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

FALL 2009

LIBRARY
Delson, Cheryl A. Librarian M.L.S., Library & Information Science M.A., Art $54.80

SPRING 2010

COMPUTER SCIENCE AND INFORMATION SYSTEMS
Bagherian, Shana L. CSIS M.B.A., Business Administration B.A., Mathematics $51.53

The Vote was unanimous of those present.
4. **APPROVED CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Evilsizer/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following Child Development Center Teacher, at the hourly rate indicated for Fall 2009:

Fender, Dawn M. B.S., Child Development $18.51
Child Development Teacher Permit

The Vote was unanimous of those present.

6. **RATIFIED INVOLUNTARY TRANSFER**

MSC Evilsizer/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the involuntary transfer of the following classified employees:

a. Name: JOHN H. GOLDSWORTHY
Position: Instructional Computer Lab Technician
Department: Information Services
Position #: 5728 New?: No
Remarks: Involuntary transfer for Mr. Goldsworthy due to District operational needs.
Sal Grade/Stp: 28/15 Salary: $5,587.08/month
% of Position: 100% # Mos: 12
Effective: October 1, 2009
Account #: A-212200-561100-67800-0000000/20%
A-221000-561100-15010-0000000/80%

b. Name: DAVID J. CLAYTON
Position: Information Services Technician
Department: Information Services
Position #: 6110 New?: No
Remarks: Involuntary transfer for Mr. Clayton due to District operational needs.
Sal Grade/Stp: 30/11 Salary: $5,638.79/month
% of Position: 100% # Mos: 12
Effective: October 1, 2009
Account #: A-212200-561100-67800-0000000/100%

b. Name: DEAN A. PETERSON
Position: Academic Technology Support Specialist
Department: Information Services
Position #: 5763 New?: No
Remarks: Involuntary transfer for Mr. Peterson due to District operational needs.
Sal Grade/Stp: 32/13 Salary: $6,038.19/month
% of Position: 100% # Mos: 12
Effective: October 1, 2009
Account #: A-212200-561100-67800-0000000/100%
d. Name: RUSSELL THOMAS  
Position: Instructional Computer Lab Technician  
Department: Information Services  
Position #: 5687  
New?: No  
Remarks: Involuntary transfer for Mr. Thomas due to District operational needs.  
Salary Grade/Std: 25/10  
Salary: $4,952.74/month  
% of Position: 100%  
# Mos: 12  
Effective: October 1, 2009  
Account #: A-212200-561100-67800-0000000/100%

The Vote was unanimous of those present.

7. RATIFIED CLASSIFIED EMPLOYMENT

MSC Evilsizer/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employee:

a. Name: TRACIE D. SAYRE  
Position: Systems Module Functional Specialist  
Department: Enrollment Services  
Position #: 5465  
New?: No  
Remarks: Replacement for Susan Doran  
Salary Grade/Std: 39/1  
Salary: $5,419.51/month  
% of Position: 100%  
# Mos: 12  
Effective: November 11, 2009  
Account #: A-212200-422200-62100-0000000/100%

The Vote was unanimous of those present.

8. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Evilsizer/McMullen

The Governing Board approved the Personnel Actions/History report, which includes hires for student employees for the month of October, 2009, and temporary employees for the month of November, 2009. EXHIBIT J-8

The Vote was unanimous of those present.

9. RATIFIED LEAVES OF ABSENCE

MSC Evilsizer/McMullen

a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective October 12, 2009, for a maximum of 480 hours, to Patricia C. Frady, Systems Module Functional Specialist, Fiscal Accounting.

b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective October 22, 2009, for a maximum of 480 hours, to Cynthia Hamada, Senior Administrative Secretary, Occupational & Noncredit Programs.
c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective August 18, 2009, through October 5, 2009, to **Gordana M. High**, Accountant, Fiscal Accounting.

d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective June 4, 2009, for a maximum of 480 hours, to **Pamela J. Keinath**, Coordinator, Child Development Center.

e. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective October 15, 2009, for a maximum of 480 hours, to **Paul W. Stachelek**, Associate Professor, Communications.

The Vote was unanimous of those present.

10. **INFORMATION - RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group III**:

a. **Stephanie B. Zimmerman**, Administrative Coordinator, 3C Media Solutions/CCC Confer, effective December 31, 2009. She has served Palomar College for 9 years from July 17, 2000 to December 30, 2009.

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### Resumption of REGULAR AGENDA

K. **ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR** – There were none.

L. **REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION:** Report of the **Faculty Senate**

   Monika Brannick, Faculty Senate President, reported that the Senate is finishing up with the recommendations dealing with Distance Learning courses and SLOs are coming along. The Senate is still reviewing and revising policies and procedures in Chapter 4 and sending them to the Task Force to review.

2. **INFORMATION:** Report of the **Palomar Faculty Federation** – no report

3. **INFORMATION:** Report of the **Administrative Association**

   Phill Cerda, Administrative Association President, thanked Interim Vice President Vernoy for a speedy investigation. He commended Sherry Titus and Marilyn Lunde for the work they do running their department. Mr. Cerda reported that the Administrative Association passed its ethics statement last month and will be posted on the website. Every month the Administrative Association will be hold a brown bag lunch where administrators can get together and have discussions during lunch to talk about common issues and items happening on campus to help administrators become more aware of their surroundings.
4. **INFORMATION:** Report of the Confidential and Supervisory Team

Lee Hoffmann, CAST President, gave no official report, but commented on the anniversary of the U.S. Marine Corps.

5. **INFORMATION:** Report of the CCE/AFT

Neill Kovrig, CCE President, commended Sherry Titus and Marilyn Lunde for their excellent work in the Student Affairs Office. In terms of the CCE negotiations, Mary Millett, CA Federation of Teachers Field Representative, has been appointed the CCE chief negotiator for the remainder of negotiations. He thanked Debbi Claypool, Sr. Vice President of CCE, for finding classified representation on shared governance committees. Lastly, he expressed his concern about recent interim appointments and involuntary transfers.

6. **INFORMATION:** Report of the Associated Student Government

Anne Hong, ASG President, reported that Joe Aragon was appointed as Vice President of ASG. Currently there are 13 senators and 3 delegates working hard to represent students on campus. Ms. Hong said the ASG has selected three goals for the year: 1) raising student awareness; 2) improve student quality of life on campus; and 3) increase student space. ASG is also working on objectives as well. Eleven members of the ASG attended the Student Senate for CA Community Colleges (SSCCC) 2009 Fall General Assembly in San Francisco.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **REVIEWED AND APPROVED PURCHASES**

MSC Evilsizer/McMullen

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2009-2010 fiscal year budget: EXHIBIT N-1

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<th>Purchase Orders</th>
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<td>$1,647,236.71</td>
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The Vote was unanimous of those present.

2. **RATIFIED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Evilsizer/McMullen

The Governing Board ratified and approved all contracts and agreements for the period August 16, 2009, through October 15, 2009, and entered into on behalf of the Palomar Community College District. EXHIBIT N-2

The Vote was unanimous of those present.
3. **APPROVED CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT**

MSC McMullen/Evilsizer

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending September 30, 2009. EXHIBIT N-3

The Vote was unanimous of those present.

4. **APPROVED QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR**

MSC Evilsizer/McMullen

The Governing Board approved the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of September 30, 2009. EXHIBIT N-4

The Vote was unanimous of those present.

5. **APPROVED AGREEMENT 09-10-D 4489 WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD DEVELOPMENT TRAINING CONSORTIUM**

MSC Evilsizer/McMullen

The Governing Board approved agreement #09-10-D4489 between the Palomar Community College District (hereinafter “District”) and the Yosemite Community College District, Child Development Training Consortium (hereinafter “YCCD-CDTC”), effective September 1, 2009, through June 30, 2010. Furthermore, the Governing Board approves Diane Studinka, Associate Professor, Child Development, to act as District Campus Coordinator for FY 2009-10 for the aforesaid program offered to students obtaining or renewing a child development permit and YCCD-CDTC shall pay to District an amount not to exceed $7,900.00 for these services. EXHIBIT N-5

The Vote was unanimous of those present.

6. **ACCEPTED FUNDS FROM CALIFORNIA DEPARTMENT OF EDUCATION AND APPROVED AGREEMENT WITH GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT AUXILIARY ORGANIZATION FOR PARTICIPATION IN THE TECH PREP REGIONAL CONSORTIA GRANT**

MSC Evilsizer/McMullen

The Governing Board accepted funding in the amount of $41,000.00 from the California State Department of Education and approved an agreement between Palomar Community College District (District) and Grossmont-Cuyamaca Community College District Auxiliary Organization for the District to provide services in support of the Tech Prep Regional Consortia Grant with focus on the Fashion and Interior Design industry cluster. EXHIBIT N-6

The Vote was unanimous of those present.

MSC Evilsizer/McMullen

The Governing Board approved the Memorandum of Understanding (MOU) between the San Diego County Superintendent of Schools (County) and the Palomar Community College District (District) for Fiscal Year 2009-2010, pursuant to which ROP programs and services will be provided by the District and funded through the County under the Carl D. Perkins Career & Technical Education Improvement Act of 2006; funding to be paid to the District shall be $63,003.00. EXHIBIT N-7

The Vote was unanimous of those present.

8. RATIFIED CONTRACT WITH WHILLOCK CONTRACTING, INC., FOR BID 102-10 PRE-WORK INDUSTRIAL TECHNOLOGY CENTER

MSC McMullen/Evilsizer

The Governing Board hereby ratified a contract between Palomar Community College District ("District") and Whillock Contracting, Inc., ("Contractor") in the amount of $272,055.00. Contractor responded to the District's notice calling for bids on Bid #102-10: Pre-Work Industrial Technology Center and was found to be the lowest responsive pre-qualified bidder. EXHIBIT N-8

The Vote was unanimous of those present.

9. AUTHORIZATION TO EXECUTE CONTRACT FOR BID #103-10 DATA CABLE & TELECOMMUNICATION PROJECT – ESCONDIDO EDUCATION CENTER

MSC McMullen/Evilsizer

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business & Contract Services, to execute a contract to the lowest responsive Contractor for Bid #103-10 Data Cable & Telecommunication Project – Escondido Education Center.

In order for the project to be completed by December 31, 2009, it is necessary to award a contract as soon as possible after the bid opening of November 19, 2009. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting.

The Vote was unanimous of those present.
10. **ACCEPTED AND APPROVED DSA CHANGE ORDER #4 – MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB) PROJECT**

MSC McMullen/Evilsizer

The Governing Board approved DSA Change Order #4 in the credit amount of $283.00 for the construction of the Multi-Disciplinary Instructional Building (MIB). The change order is comprised of Contract Change Directives (CCD) received from the following awarded prime contractors for the project as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-10**

- Standard Drywall, Inc.
  - Bid # CM-09-09-MIB: Metal Studs, Drywall, Fireproofing, Doors & Hardware, Plaster, Painting & Final Cleaning $0.00
- Edge Development
  - Bid # CM-06-09-MIB <$283.00>
    - Concrete, Paving & Site Enclosures

The Vote was unanimous of those present.

11. **ACCEPTED AND APPROVED DSA CHANGE ORDER #3 – HEALTH SCIENCES BUILDING PROJECT**

MSC McMullen/Evilsizer

The Governing Board approved DSA Change Order #3 in the amount of $36,647.50 for the Health Sciences Building project. The change order is comprised of Contract Change Directives (CCD) received from the following awarded prime contractors for the project, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-11**

- Richardson Steel, Inc.
  - Bid #CM-25-09 (Structural Steel & Misc. Metals) $14,189.00
- Stoio Cabinets, Inc.
  - Bid #CM-26-09 (Casework) $453.00
- Richard & Richard Construction Company
  - Bid #CM-27-09 (Interior/Exterior Assemblies) $20,372.33
- RVH Constructors, Inc.
  - Bid # CM-32-09 (Misc. Specialties) $1,633.17

The Vote was unanimous of those present.

12. **ACCEPTED AND APPROVED CHANGE ORDER #1 FOR SAN MARCOS CAMPUS HIGH VOLTAGE UPGRADE – PHASE 1 PROJECT – BID #113-09**

MSC McMullen/Evilsizer

The Governing Board accepted and approved Change Order #1, in the total amount of $9,673.00, pertaining to Bid # 113-09: San Marcos Campus High Voltage Upgrade – Phase 1; original contract awarded to Baker Electric Inc., and approved by the Governing Board on September 8, 2009, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-12**

The Vote was unanimous of those present.
13. **ACCEPTED AND APPROVED CHANGE ORDER #2 FOR NATURAL SCIENCES (NS) BUILDING MISCELLANEOUS MODIFICATIONS PROJECT – BID # CM-37-09-NS**

MSC McMullen/Evilsizer

The Governing Board accepted and approved Change Order #2 in the amount of $7876.21 pertaining to Bid #CM-37-09 NS: Natural Sciences (NS) Building Miscellaneous Modifications; original contract awarded to Richard & Richard Construction Company and approved by the Governing Board on June 10, 2009, as detailed on the accompanying memorandum in support hereof. EXHIBIT N-13

The Vote was unanimous of those present.

14. **APPROVED FASHION MERCHANDISING AND DESIGN FIELD STUDY TRIP TO NEW YORK CITY, NY AND AUTHORIZATION TO CONTRACT WITH MRC MARKETING/CITI-STYLES**

MSC Evilsizer/McMullen

The Governing Board approved a not-for-credit field study trip to New York City, NY, administered through Workforce & Community Development, January 11, 2010 – January 17, 2010. Total cost for the field study trip is $1,950.00.

Furthermore, the Governing Board approved contracts with tour organizer, MRC Marketing/Citi-Style, Nancy Galli, Professor, Design & Consumer Education, and Rita-Campo Griggs, Tech Prep Coordinator, in order to carry out the field study trip. EXHIBIT N-14

The Vote was unanimous of those present.

15. **APPROVED STUDY ABROAD PROGRAM TO ARGENTINA AND AUTHORIZATION TO CONTRACT FOR SERVICES**

MSC Evilsizer/McMullen

The Governing Board approved a not-for-credit study abroad trip to Argentina, administered through Workforce & Community Development, December 27, 2009 – January 17, 2010. Total cost for the study abroad program is $2,996.00, plus airfare.

Furthermore, the Governing Board approved contracts with Amauta Language School, Buenos Aires, Argentina, to provide activities for the study abroad program and Martha Evans, Associate Professor, Foreign Languages Department, in order to carry out the field study trip. EXHIBIT N-15

Faculty Senate President, Monika Brannick, said the Exhibit N-15 contained incorrect information regarding Palomar College credit. Vice President Cuaron assured Ms. Brannick that the contract (exhibit N-15) will be corrected to state “not-for-credit study abroad trip to Argentina.”

The Vote was unanimous of those present.
16. **DESIGNATED DECEMBER 8, 2009, MEETING AS “ANNUAL ORGANIZATIONAL MEETING”**

MSC Evilsizer/McMullen

The Governing Board of the Palomar Community College District designated the Regular Meeting scheduled for December 8, 2009, 5:00 p.m., as the “Annual Organizational Meeting.” The meeting is to be held in the Governing Board room on the San Marcos campus. Regular meeting of the Governing Board will commence immediately following the Annual Organizational Meeting.

The Vote was unanimous of those present.

17. **ADOPTED THE FOLLOWING REVISED PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 3 - GENERAL INSTITUTION AND CHAPTER 4 - INSTRUCTIONAL SERVICES**

MSC McMullen/Evilsizer

The Governing Board adopted the following revised Board Policies included in Chapter 3 – General Institution and Chapter 4 – Instructional Services:

BP 3260  Legal Opinions/Assistance
BP 3300  Public Records
BP 3530  Weapons on Campus
BP 4010  Academic Calendar
BP 4060  Agreements with School Districts for Noncredit Adult Education
BP 4070  Auditing and Auditing Fees
BP 4102  Career and Technical Programs Advisory Committees
BP 4110  Honorary Degrees
BP 4226  Multiple and Overlapping Enrollments
BP 4400  Community Services
BP 4675  Class Size

**EXHIBIT N-17**

The Vote was unanimous of those present.

O. **BOARD REQUESTS FOR REPORTS**

The Governing Board approved the following agenda items for consideration at the next meeting:

1. Trustee Evilsizer requested a list of those contractors working on the various buildings where contracts are equal to or greater than $100,000, to include type of business, address, and where they typically operate.

2. Trustee Dishman requested a list of class sections that drop below 50%.

P. **RECESS TO CLOSED SESSION** – no additional session needed.
R. **ADJOURNMENT** – The meeting was adjourned at 7:14 p.m.

Nancy Chadwick  
Board President  

Mark Evilsizer  
Secretary of the Board  

Public Notice—Nondiscrimination:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 7:30 a.m. to 5:00 p.m., Monday – Friday.
A. **CALL TO ORDER**

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. **ROLL CALL**

**TRUSTEES PRESENT:**

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT  
MICHELE T. NELSON, PH.D., VICE PRESIDENT  
MARK R. EVILSIZER, M.A., SECRETARY  
DARRELL L. MC MULLEN, M.B.A., TRUSTEE  
ROSE MARIE DISHMAN, PH.D., TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services  
Mark Vernoy, Ph.D., Interim Assistant Superintendent/Vice President, Student Services

B. **PUBLIC COMMENTS** – There were none.

C. **RECESS TO CLOSED SESSION**

The Board went into Closed Session at 4:02 p.m., to discuss:

2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
   Property APNs as follows:  
   a. Discussion of potential sites in the southern portion of the District.
   Position Title: Superintendent/President

CC. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5 p.m. There was no reportable action taken.

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Phill Cerda, President, Administrative Association; Manager, Broadcast Operations
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

D. ELECTION OF OFFICERS

1. ELECTION OF PRESIDENT

Nomination of Dr. Michele Nelson by Ms. Chadwick, seconded by Mr. Evilsizer

BE IT RESOLVED, That Michele Nelson be elected President of the Governing Board of the Palomar Community College District, effective December 8, 2009.

The Vote was unanimous.

At this time, Ms. Chadwick expressed her appreciation of the opportunity to serve as President of the Board. President Deegan presented a plaque to Ms. Chadwick for her tenure as President of the Board in 2009. Trustee Chadwick was shown appreciation by a round of applause. At this time, Trustee Nelson took over the duties as President of the Board.

2. ELECTION OF VICE PRESIDENT

Nomination of Mr. Evilsizer by Mr. McMullen, seconded by Ms. Chadwick

BE IT RESOLVED, That Mark Evilsizer be elected Vice President of the Governing Board of the Palomar Community College District, effective December 8, 2009.

The Vote was unanimous.
3. **ELECTION OF SECRETARY**

Nomination of Mr. McMullen by Ms. Chadwick, seconded by Mr. Evilsizer

BE IT RESOLVED, That **DARRELL MC MULLEN** be elected Secretary of the Governing Board of the Palomar Community College District, effective December 8, 2009.

The Vote was unanimous.

**DD. APPOINTMENT OF SECRETARY TO THE BOARD**

MSC Chadwick/Evilsizer

1. **APPOINTMENT OF SECRETARY TO THE BOARD**

The Governing Board hereby appoints **ROBERT P. DEEGAN, Superintendent/President**, to serve as Secretary to the Governing Board of the Palomar Community College District, effective December 8, 2009.

The Vote was unanimous.

**DDD. ESTABLISHMENT OF DATE, TIME, AND PLACE OF MEETINGS**

1. **ESTABLISH DATE, TIME, AND PLACE OF MEETINGS**

MSC Chadwick/Evilsizer

The Governing Board hereby declares that the Regular Meetings of the Governing Board of the Palomar Community College District shall be held on the second Tuesday of each month, closed session beginning at 4 p.m., open session beginning at 5 p.m., in the Governing Board Room, Student Services Center (SSC-1), San Marcos Campus.

The Vote was unanimous.

**ADJOURNMENT OF ORGANIZATIONAL MEETING**

The organizational meeting was adjourned at 5:11 p.m.

**CONVENE REGULAR MEETING**

The regular meeting was convened at 5:11 p.m.

**E. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS**

1. August Williams – Advisor of Phi Theta Kappa
2. Josh Simmons – Advisor of Phi Theta Kappa
3. Jonathan Sciano – Advisor of Phi Theta Kappa
4. Steve Prough – Nevada/California Regional Alumni Association for Phi Theta Kappa
5. Gwendolyn Jordan – Advisor of Phi Theta Kappa
EE. APPROVAL OF MINUTES

MSC Chadwick/Evilsizer

1. The Governing Board approved the Minutes of the Regular Meeting of November 10, 2009. The Vote was unanimous.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Change item under CONSENT CALENDAR, #14, a. and b. as follows:

14. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE
   a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 20% Personal Leave of Absence without pay and with no effect on benefits, effective January 19, 2010, through May 21, 2010, to Cynthia J. Anfinson, Associate Professor, Mathematics.
   b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 33.33% Personal Leave of Absence without pay and with no effect on benefits, effective January 19, 2010, through May 21, 2010, to Daniel K. Clegg, Associate Professor, Mathematics.

G. ACKNOWLEDGEMENT OF RETIREMENTS

1. C. Andrea Taupier, Professor, Life Sciences - 33 years from September 3, 1976, to December 18, 2009.
   Vice President Cuaron acknowledged Professor Taupier for her 33 years of service to Palomar. She commended Professor Taupier for her support of the Medical Assisting Program and wished her well.

2. Shirley A. Owen, Senior Administrative Secretary, Instructional Services - 20 years from October 18, 1989, to December 30, 2009.
   Vice President Cuaron announced the retirement of Shirley Owen who served the District for twenty years. Ms. Owen has worked for the District in various offices and has done a tremendous job. Vice President Cuaron wished her well.

   Dean Steve McDonald acknowledged Professor Lynne Henson who has served the District for twenty years. She is an active and well known member of the ESL Department, as well as a mentor and colleague. Dean McDonald said she is well loved and will be missed.

4. Teresa E. Safranek, Director, Workforce and Community Development - 12 years from September 8, 1997 to December 30, 2009.
   Dean Wilma Owens acknowledged the retirement of Terry Safranek. Ms. Safranek has always been a very active member of the community representing Palomar College at various events. Dean Owens wished her well.
5. **Stephanie B. Zimmerman**, Administrative Coordinator, 3C Media Solutions/CCC Confer – 9 years from July 17, 2000, to December 30, 2009.

Mr. Blaine Morrow, Director, CCCSAT, acknowledged the retirement of Stephanie Zimmerman. He commended Ms. Zimmerman for her meticulous work and loyalty to the program. Mr. Morrow thanked Ms. Zimmerman for her service.

**GG. REPORTS/PRESENTATIONS**

1. **San Diego Gas & Electric (SDG&E) Energy Efficiency Program Incentive Check Presentation** – Dr. Bonnie Ann Dowd, Vice President/Assistant Superintendent, Finance & Administrative Services

San Diego Gas & Electric presented to a check to the District in the amount of $50,423.48 for the District's energy savings efforts this past year. Those presenting the check were Juanita Hayes, Public Affairs Manager; Linh-Chi Hua, Statewide Program Manager; Jim Tello, Sr. Account Executive; and Maria Higgins, Customer Project Planner.

2. **Update on Planetarium** – Gary Moon, tBP Architects

Mr. Gary Moon updated the Board on the building materials that will be used on the planetarium. The Trustees expressed their overwhelming approval.

**H. REPORT OF THE GOVERNING BOARD PRESIDENT**

Board President Michele Nelson congratulated members of the Gala Committee and the Foundation on a successful event. She reported on her attendance at the Firefighters' Graduation and commended the Communications Department for the work on the spring class schedule. Board President Nelson wished everyone a joyous holiday season.

**HH. REPORTS OF GOVERNING BOARD TRUSTEES**

Trustee Mark Evilsizer commented on the front cover of the GearUp Newsletter where two local community college presidents and the CSUSM president are pictured. All three of these individuals were in attendance at an event held at Mira Costa College where the Encuentros Career and Education Conference was held. He thanked them for their involvement in sharing the message to get these under-represented students to think about college. Trustee Evilsizer reported on his attendance at the Paramedic Graduation and Firefighters Academy Graduation. He also attended the Veterans' Day Recognition Ceremony and referenced Linda Dudik's article which appeared on the North County Times regarding the Pearl Harbor survivors. She has documented their stories and said many of these veterans/survivors are in their late eighties. Trustee Evilsizer was invited to a Sociology 100 class to speak about social change and spoke about his personal involvement as a private citizen. Lastly, he wished everyone a happy and safe holiday season.

Trustee Darrell McMullen reported on his attendance at the Paramedic and Firefighters Graduations and expressed his appreciation of these events. He also acknowledged the members of the Foundation for the work they do for the college through events such as the Gala. Trustee McMullen was impressed with the award that was given at the Gala to Dean Wilma Owens and said it was an honor to be in attendance. Lastly, Trustee McMullen commented on the Policy and Procedures Review Task Force and said they have been working diligently and hopefully complete the task next year.
Trustee Rose Marie Dishman thanked Rich Talmo and the Foundation for the Gala event. She also thanked the GearUp Program for the poinsettias that were presented to the Trustees. Trustee Dishman reported her attendance at the San Diego North Economic Development Council’s Awards ceremony where Palomar College was recognized. Lastly, she wished everyone happy holidays.

Trustee Nancy Chadwick reported on her attendance at the Paramedic and Fire Academy graduations. She also attended the Veterans’ Day event held on campus. As an ex-officio member of the Foundation, she has been attending the Board meetings and commented on the outstanding and professional annual report. She also commented that the Gala event this year was the best ever. She strongly urged everybody to note legislative bill HR 4196 Community College Emergency Stabilization Fund Act, which was introduced by Congressmen Larson and Hinojosa. If passed, this bill would create jobs and generate $700,000 to offset the deficit for California. She encouraged everyone to write to the congressmen for strong advocacy of HR 4196. She also encouraged advocacy for an additional $50 million for Federal competitive grants. Trustee Evilsizer also encouraged everyone to contact their local representative.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan thanked Rich Talmo, the President’s Associates, the Foundation, and the staff associated with the gala for their fine work. It was reported the Gala grossed approximately $222,000 with more donations expected. The San Diego North Economic Development Council awarded Palomar College their Public Partner of the Year for the outstanding work that is done for the community economically. Palomar College is one of the top fifty employers in North San Diego County. President Deegan strongly commented that it is very important for Palomar College to assist the people in the community to acquire the skills and education they need. He thanked the faculty and staff for accommodating students, especially during these hard times. Palomar College will work cooperatively to obtain funding and strongly advocate for students needs. President Deegan announced that after reviewing data on the faculty obligation number, Palomar College was below its obligation, therefore, six faculty positions will be recruited for the Fall 2010 semester. Lastly, President Deegan asked everyone to remember students in need during this holiday season. He wished everyone happy holidays.

At this time, several trustees inquired about the process of faculty hiring. Vice President Berta Cuaron explained the hiring process and the formula used by the District.

1. Report of Vice President for Instruction
   a. Accreditation Self-Study Progress Report – Berta Cuaron

   Vice President Berta Cuaron reported on the status of the accreditation recommendations. A tremendous amount of work has been completed, and she thanked the faculty for their participation on recommendations #2 Student Learning Outcomes and #3 Distance Education. Work on recommendation #1 Planning and Resource Allocation Model continues, and a draft of the Follow-Up Report on recommendations #2, #3, and #4 will be reviewed and discussed at the next Strategic Planning Council meeting.

2. Report of Vice President for Student Services

   Interim Vice President Mark Vernoy reported on the EOP&S Thanksgiving fund drive for students which generated 160 Thanksgiving dinners for EOP&S students and their families. A Toy Drive is currently ongoing, and he encouraged everyone to donate. The poinsettias that were presented to the Board were donated by the GearUp students from the San Marcos High School Agriculture Program. Lastly, he reported on the status of all Palomar athletic teams.
3. **Report of Vice President for Finance and Administrative Services**

Vice President Bonnie Ann Dowd announced that the Audit Report will be provided to the Board in January by a representative from Vicenti, Lloyd, & Stutzman. She wished everyone happy holidays.

4. **Report of Vice President for Human Resource Services**

Vice President John Tortarolo wished everyone happy holidays.

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**Resumption of Regular Agenda**

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**GIFTS**

1. **ACCEPTED GIFT**

MSC Evilsizer/Chadwick

The Governing Board accepted the following gifts and directs that an appropriate letter of appreciation be sent to the donors:

- a. DSA Project inspection services for grading at Health Science Building calculated as follows: 3 months @ $13,866.67/month. Services donated by **Consulting & Inspection Services, LLC**, P.O. Box 2017, San Marcos, CA 92079. Total cash value as estimated by donor is $41,600.01.

- b. Extensive shell collection housed in rolling cabinet 48x48x24, donated by **Craig Bingham**, 29364 Sierra Rojo Lane, Valley Center, CA 92082. No cash value according to donor.

The Vote was unanimous.

**REPLACEMENT OF WARRANTS**

2. **APPROVED DRAWING NEW WARRANTS**

MSC Evilsizer/Chadwick

The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

EXHIBIT J-2

- a. Warrant 76184709, dated 01/29/09, amount: $223.00, due to stale date.  
  Warrant 76185589, dated 02/19/09, amount: $57.00, due to stale date.  
  Warrant 76185826, dated 02/26/09, amount: $223.00, due to stale date.  
  Warrant 76186443, dated 03/19/09, amount: $57.00, due to stale date.  
  Warrant 76186822, dated 03/26/09, amount: $223.00, due to stale date.

All warrants made payable to:

**COPE OF PFF/AFT Local 6161**  
1140 W Mission Road  
San Marcos, CA 92069

The Vote was unanimous.
DESTRUCTION OF RECORDS

3. CONFIRMED CLASSIFICATION OF RECORDS TO CLASS 3 – DISPOSABLE AND AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §59020, CALIFORNIA ADMINISTRATIVE CODE

MSC Evilsizer/Chadwick

a. The Governing Board of the Palomar Community College District approved the records identified in Exhibit J-3, which have been certified by the Assistant Superintendent/Vice President, Human Resource Services, as designee of the Superintendent/President of the District, as accurate in detail; and approved that the identified records are hereby confirmed to be Class 3 – Disposable and may be destroyed in accordance with Title 5, Division 6, Chapter 10, §59020 et seq. of the California Code of Regulations. EXHIBIT J-3

The Vote was unanimous.

PERSONNEL

4. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC Evilsizer/Chadwick

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

Brame II, Walter J. Health & Safety Education
Murphy, Daniel Apprenticeship – Electrical
Rowe, Jonathan D. Apprenticeship – Electrical

The Vote was unanimous.

5. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Evilsizer/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2010 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

SPRING 2010

BEHAVIORAL SCIENCES
Collins, Constance A. Psychology $51.53
M.S.W., Social Work
B.A., Psychology
FINANCIAL AID, VETERANS & SCHOLARSHIP SERVICES
Minkler, Mark
(Classified)
Counselor
M.S., Counseling & Human Behavior
M.S., Human Resource Management
$53.98

OCCUPATIONAL & NONCREDIT PROGRAMS
Brame II, Walter J.
Health & Safety Education
Eminence in the Field
$50.27

WORLD LANGUAGES
Burnam, Tiffany M.
Spanish
M.A., Spanish
B.A., Languages & Literatures
$51.53

Cachan, Manuel
Spanish
Ph.D., Spanish
M.A., Spanish
$54.80

Houk, Yumena
Japanese
M.A., Japanese
B.A., Linguistics in Japanese
$61.53

The Vote was unanimous.

6. RATIFIED APPRENTICESHIP INSTRUCTOR CERTIFICATION

MSC Evilsizer/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the certification of the following apprenticeship instructors for Spring 2010 (day and/or evening); said instructors are employed by the respective Program Sponsors:

OCCUPATIONAL & NONCREDIT PROGRAMS

Employed and paid by sponsor: Riverside - San Bernardino Electrical Joint Apprenticeship Training Center

Murphy, Daniel
Apprenticeship – Electrical
Eminence in the Field

Rowe, Jonathan D.
Apprenticeship – Electrical
Eminence in the Field

The Vote was unanimous.
7. **RATIFIED NEW ADMINISTRATIVE POSITION**

MSC Evilsizer/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new administrative position:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Department</th>
<th>Position #</th>
<th>Sal Grade/Stp</th>
<th>% of Position</th>
<th>Effective</th>
<th>Account #</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIRECTOR, INFORMATION SERVICES</td>
<td>Vacant</td>
<td>Information Services</td>
<td>6442</td>
<td>75/1</td>
<td>100%</td>
<td>December 9, 2009</td>
<td>A-212600-561100-67800-000000/100%</td>
</tr>
</tbody>
</table>

The Vote was unanimous.

8. **RATIFIED CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT**

MSC Evilsizer/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Confidential and Supervisory Team employee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Position #</th>
<th>Sal Grade/Stp</th>
<th>% of Position</th>
<th>Effective</th>
<th>Account #</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIRIA S. MARTINEZ</td>
<td>Title V/Hispanic Serving Institution Project Supervisor</td>
<td>Instructional Services/Escondido Center</td>
<td>6437</td>
<td>45/3</td>
<td>100%</td>
<td>December 9, 2009</td>
<td>K-212100-311100-60910-1112980/100%</td>
</tr>
</tbody>
</table>

The Vote was unanimous.

9. **RATIFIED NEW CLASSIFIED POSITION**

MSC Evilsizer/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new classified position:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Department</th>
<th>Position #</th>
<th>Sal Grade/Stp</th>
<th>% of Position</th>
<th>Effective</th>
<th>Account #</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAFF ASSISTANT- HEALTH SERVICES</td>
<td>Vacant</td>
<td>Health Services</td>
<td>6441</td>
<td>23/1</td>
<td>100%</td>
<td>December 9, 2009</td>
<td>K-212200-474100-64400-1812090/100%</td>
</tr>
</tbody>
</table>

The Vote was unanimous.
10. **RATIFIED CLASSIFIED EMPLOYMENT**

MSC Evilsizer/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employee:

a. **Name:** JESSICA PEREZ AMBROCIO  
**Position:** Title V/Hispanic Serving Institution Teaching Learning Center  
**Title:** Tutorial Specialist  
**Department:** Instructional Services/Escondido Center  
**Position #:** 6438  
**New?:** Yes  
**Remarks:** Position approved 7/15/09; promotion for Ms. Perez Ambrocio; funded – Title V grant; continuation of position is dependent on continuation of funding.  
**Sal Grade/Stp:** 22/3  
**Salary:** $3,948.72/month  
**% of Position:** 100%  
**# Mos.:** 11  
**Effective:** December 14, 2009  
**Account #(#s):** K-212200-311100-61110-1112980/100%  
**Normal Work Schedule:** Monday – Thursday, 8:30 am – 7:30 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.

The Vote was unanimous.

11. **APPROVED PERSONNEL ACTIONS/HISTORY**

MSC Evilsizer/Chadwick

The Governing Board approved the Personnel Actions/History report, which includes hires for student employees for the month of November, 2009, and temporary employees for the month of December, 2009. EXHIBIT J-11

The Vote was unanimous.

12. **RATIFIED PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST**

MSC Evilsizer/Chadwick

a. The Governing Board ratified the recommendation of the Superintendent/President placing Valarie R. Carlomagno on a 39-month re-employment list, effective December 4, 2009, through March 3, 2013, in accordance with Education Code Section 88195.

The Vote was unanimous.
13. **RATIFIED RESIGNATION**

MSC Evilsizer/Chadwick

The Governing Board ratified the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employee:

a. **Hector Navarrete**, Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) Outreach Coordinator, Grant Funded Student Support Programs/GEAR UP, effective November 12, 2009 (last day of employment was November 11, 2009).

The Vote was unanimous.

14. **RATIFIED LEAVES OF ABSENCE**

MSC Evilsizer/Chadwick

a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective January 19, 2010, through May 21, 2010, to **Cynthia J. Anfinson**, Associate Professor, Mathematics.

b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **33.33% Personal Leave of Absence without pay and with no effect on benefits**, effective January 19, 2010, through May 21, 2010, to **Daniel K. Clegg**, Associate Professor, Mathematics.

c. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective November 10, 2009, for a maximum of 480 hours, to **Patrick J. Hahn**, Associate Professor, Communications.

d. The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 19, 2010, through May 20, 2010, to **Flecicia D. Heise**, Athletic Trainer, Athletics, to teach.

e. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective October 21, 2009, through January 12, 2010, to **Brian L. Herritt**, Police Officer I, Palomar College Police Department.

f. The Governing Board ratified the recommendation of the Superintendent/President granting a **25% Medical Leave of Absence with no effect on benefits**, effective September 26, 2009, through November 4, 2009, to **Aaron Hudson**, Instructional Support Assistant I, Computer Science and Information Systems.

g. The Governing Board ratified the recommendation of the Superintendent/President granting a **15% Personal Leave of Absence without pay and with no effect on benefits**, effective January 4, 2010, through June 30, 2010, to **Mark W. Minkler**, Financial Assistance Specialist, Financial Aid, Veterans' & Scholarship Services, to counsel.
h. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective October 27, 2009, for a maximum of 480 hours, to Devonay I. Olson, American Sign Language/English Interpreter, Disability Resource Center.

i. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% Medical Leave of Absence with no effect on benefits, effective November 1, 2009, through May 30, 2010, to Miguel Padilla, Tutor, Tutoring Services.

The Vote was unanimous.

15. INFORMATION - RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

a. Shirley A. Owen, Senior Administrative Secretary, Instructional Services, effective December 31, 2009. She has served Palomar College for 20 years from October 18, 1989, to December 30, 2009.

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR -- There were none.

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Faculty Senate President, Monika Brannick, distributed a draft of recommendation #3 which was approved by the Curriculum Committee, the Academic Technology Committee, and the Faculty Senate. Also distributed to the Board was a new policy on Regular Effective Student Contact and will be integrated into CurricuNet. The second part of the draft is a Validation of Preparedness to Teach Online that was prepared by the Academic Technology Committee. The third part is the process and a checklist for those who attend workshops. The Validation of Preparedness to Teach Online was approved by the Senate as a pilot.

2. INFORMATION

Palomar Faculty Federation Co-President, Shannon Lienhart, announced that PFF supported an event hosted by the San Diego Refugee Network. There were a number of students in attendance and one of her students spoke to her about her own personal experience as a refugee. Ms. Lienhart expressed her frustration with requests to have union representation on planning councils and administrative resistance to union representation on committees.

3. INFORMATION

Administrative Association President, Phill Cerda, wished everyone a happy holiday.
4. **INFORMATION**

Confidential and Supervisory Team, Lee Hoffman, congratulated the Board on their new positions.

5. **INFORMATION**

Report of the CCE/AFT – absent

6. **INFORMATION**

Associated Student Government President, Anne Hong, reported on a canned food fund raising event by the ASG to stock the Palomar College Food Pantry. She reported that Mr. Della-Santina, bookstore manager, purchased a table at the Gala event for students. Eight members of ASG attended the Gala and were astounded at the support and caring of students by so many individuals.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **REVIEWED AND APPROVED PURCHASES**

MSC Chadwick/Evilsizer

The Governing Board hereby reviews and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2009-2010 fiscal year budget:

<table>
<thead>
<tr>
<th>Purchase Orders</th>
<th>Time Period: 10/29/09 – 11/23/09</th>
<th>$1,379,078.06</th>
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<tr>
<td>Procurement Card</td>
<td>Time Period: 08/23/09 – 09/22/09</td>
<td>$108,067.91</td>
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<td>$1,487,145.97</td>
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</table>

**EXHIBIT N-1**

The Vote was unanimous.
2. **ACCEPTED AND APPROVED DSA CHANGE ORDER #4 – HEALTH SCIENCES BUILDING PROJECT**

MSC McMullen/Evilsizer

**RESOLUTION NO. 10-21014**

The Governing Board approved DSA Change Order #4 in the amount of $34,485.79 for the Health Sciences Building project. The change order is comprised of Contract Change Directives (CCD) received from the following awarded prime contractors for the project, as detailed on the accompanying memorandum in support hereof. 

**EXHIBIT N-2**

Richardson Steel, Inc.  
Bid # CM-25-09 (Structural Steel & Misc. Metals)  
$478.00

Richard & Richard Construction Company.  
Bid # CM-27-09 (Interior/Exterior Assemblies)  
$891.88

Richard & Richard Construction Company  
Bid # CM-28-09 (Roofing & Sheet metal)  
$4,525.00

Centex Glazing, Inc.  
Bid # CM-29-09 (Glass & Glazing)  
$1,257.00

Able Heating & Air Conditioning, Inc.  
Bid # CM-35-09 (Plumbing & HVAC)  
$1,948.07

Construction Electric, Inc.  
Bid # CM-36-09 (Electrical)  
$25,385.84

The Vote was unanimous.
3. **ACCEPTED AND APPROVED DSA CHANGE ORDER #5 — MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB) PROJECT**

MSC Chadwick/Evisizer

**RESOLUTION NO. 10-21015**

The Governing Board approved DSA Change Order #5 in the amount of $18,900.00 for the construction of the Multi-Disciplinary Instructional Building (MIB). The change order is comprised of Contract Change Directives (CCD) received from the following awarded prime contractors for the project as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-3**

American Sheet Metal, Inc. $14,722.00
Bid # CM-08-09-MIB: Sheet Metal

Standard Dryall, Inc. <$2,861.00>
CM-09-09-MIB: Metal Studs, Drywall, Fireproofing, Doors & Hardware, Plaster, Painting & Final Cleaning

A. O. Reed & Company $8,362.00
CM-20-09-MIB: HVAC

Tower Glass, Inc. <$1,343.00>
CM-22-09-MIB: Glass, Glazing & Rain Screen Systems

The Vote was unanimous.

4. **APPROVED ACCEPTANCE OF PROFESSIONAL DEVELOPMENT FUNDS**

MSC Chadwick/Evisizer

The Governing Board of Palomar Community College District accepted three thousand dollars ($3,000) from the Region Ten Consortium located at Cuyamaca Community College. The funds will be used for travel and conference expenses for vocational faculty at Palomar College. The funds should be posted to a Professional Development — Travel Account. **EXHIBIT N-4**

The Vote was unanimous.
5. **APPROVED FIELD COURSE TO SANTA CATALINA ISLAND FOR SPRING 2010 AND AUTHORIZATION TO CONTRACT WITH VENDORS**

MSC McMullen/Chadwick

The Governing Board approved a field course to Santa Catalina Island on March 21, 2010, through March 24, 2010. The field course is sponsored by the Life Sciences and Earth, Space & Aviation Sciences departments. The following courses shall be offered during the field course: (a) Biology 195A, Field Studies in Natural History, 1 unit; and GEOG 195, Regional Field Studies in Geography, 1 unit.

All agreements and contracts necessary to carry out this spring field course to Santa Catalina Island are hereby authorized between the District and the following vendors: (a) Catalina Express (b) Two Harbors Cabins (c) Two Harbors Dive and Recreation Center (d) Safari Bus. Advance deposits, if necessary, by these vendors are hereby authorized. The estimated cost per student is $220.00.

**EXHIBIT N-5**

The Vote was unanimous.

6. **APPROVED AGREEMENTS WITH OCEAN INSTITUTE, DANA POINT**

MSC Chadwick/McMullen

The Governing Board approved program agreements with the Ocean Institute, 24200 Dana Point Harbor Drive, Dana Point, CA 92629, in the amount of $1,400.00 per program agreement. These agreements reserve the Advanced Floating Laboratory Program on the following dates:

- **Fall 2010:** 11/16/10; 11/19/10; 11/20/10
- **Spring 2011:** 04/19/11; 04/20/11; 04/22/11; 04/23/11

This program is part of the Oceanography Lab offered to students through the Earth, Space and Aviation Sciences department. **EXHIBIT N-6**

The Vote was unanimous.

7. **REJECTED CLAIM**

MSC McMullen/Chadwick

The Governing Board of the Palomar Community College District rejected the claim for damages due to personal injury filed by Patrick Conkey on behalf of his client Guadalupe M. Castellanos and refers it to the District's Claim Administrator for handling.

The Vote was unanimous.
8. **APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Chadwick/Evilsizer

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

**Contract Training Program Fall 2009**

Class & Service Provider:

a. Names: Jay Miller
   Don Peterson
   Name of Class: Welder Certification course
   Effective: December 14 – 16, 2009
   Instructor Rate: 20% of registration fees
   Fees to Student: $50

**Contract Training Program Spring 2010**

Class & Service Provider:

b. Name: Rita Stansel
   Name of Class: Smog Update Training course
   Effective: Spring 2010 (January 4-7, 2010)
   Instructor Rate: 45% of fees collected for students instructed
   Fees to Student: $295.00

c. Name: Rita Stansel
   Name of Class: Level I Smog Citation Course
   Effective: Spring 2010 (January 9-16, 2010)
   Instructor Rate: 45% of fees collected for students instructed
   Fees to Student: $400.00

d. Name: Sergio Hernandez
   Name of Class: CA Heavy Duty Vehicle Inspection Program & Periodic Smoke Inspection Program
   Effective: Spring 2010 (January 11, 2010)
   Instructor Rate: 22.5% of registration fees or 4 hours @ 53.41/hr. (8-hour class split with another instructor) whichever is greater
   Fees to Student: $175.00

e. Name: Vincent Pollizzi
   Name of Class: CA Heavy Duty Vehicle Inspection Program & Periodic Smoke Inspection Program
   Effective: Spring 2010 (January 11, 2010)
   Instructor Rate: 22.5% of registration fees or 4 hours @ $50.27/hr. (8-hour class split with another instructor) whichever is greater
   Fees to Student: $175.00

The Vote was unanimous.
9. **APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Chadwick/Evilsizer

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing Community Development classes.

**Spring 2010 - Workforce & Community Development Venture Program**

**Class and Independent Contractor**

- **a.** Name: Adams, Jennifer  
  Name of Class: Hula Moves  
  Effective: January 25 - April 30, 2010  
  Instructor Rate: 40% of registration fees collected for students instructed  
  Fee to Student: $65.00

- **b.** Name: Adney, JD, MS, Curtis  
  Name of Class: Natural A's In All Your Classes  
  Effective: January 25 - April 30, 2010  
  Instructor Rate: 30% of registration fees collected for students instructed  
  Fee to Student: $50.00

- **c.** Name: Adney, JD, MS, Curtis  
  Name of Class: What Were You Born To Do?  
  Effective: January 25 - April 30, 2010  
  Instructor Rate: 30% of registration fees collected for students instructed  
  Fee to Student: $60.00

- **d.** Name: Bell, Phillip  
  Name of Class: Paying for College in the 21st Century  
  Effective: January 25 - April 30, 2010  
  Instructor Rate: 30% of registration fees collected for students instructed  
  Fee to Student: $49.00

- **e.** Name: Bertran, Yara  
  Name of Class: Cake Design Series (Spanish)  
  Effective: January 25 - April 30, 2010  
  Instructor Rate: 30% of registration fees collected for students instructed  
  Fee to Student: $425.00 (series of 3 classes)

- **f.** Name: Bertran, Yara  
  Name of Class: Baking 101 (Spanish)  
  Effective: January 25 - April 30, 2010  
  Instructor Rate: 30% of registration fees collected for students instructed  
  Fee to Student: $125.00
Class and Service Provider
g. Name: Boice, Tim
   Name of Class: Driver’s Education
   Effective: January 25 - April 30, 2010
   Instructor Rate: $32.00 per hour
   Fee to Student: $85.00

Class and Service Provider
h. Name: Canfield, Brian
   Name of Class: Glass Fusing: Intro & Intermediate
   Effective: January 25 - April 30, 2010
   Instructor Rate: $51.30 per hour
   Fee to Student: $110.00

Class and Independent Contractor
i. Name: Chaffin, Wendy
   Name of Class: Meditation for Relaxation & Healing
   Effective: January 25 - April 30, 2010
   Instructor Rate: 40% of registration fees collected for students instructed
   Fee to Student: $49.00

Class and Independent Contractor
j. Name: Clark, Kim
   Name of Class: SAT Preparation
   Effective: January 25 - April 30, 2010
   Instructor Rate: 15% of registration fees collected for students instructed
   Fee to Student: $189.00

Class and Independent Contractor
k. Name: Derise, Vicki
   Name of Class: Country Line Dancing
   Effective: January 25 - April 30, 2010
   Instructor Rate: 40% of registration fees collected for students instructed
   Fee to Student: $79.00

Class and Service Provider
l. Name: Doran, Wanda
   Name of Class: Microsoft Word
   Effective: January 25 - April 30, 2010
   Instructor Rate: $60.33 per hour
   Fee to Student: $49.00

Class and Service Provider
m. Name: Doran, Wanda
   Name of Class: Microsoft Excel: Intro & Intermediate
   Effective: January 25 - April 30, 2010
   Instructor Rate: $60.33 per hour
   Fee to Student: $90.00
Class and Independent Contractor
n. Name: Garlejo, Joel
   Name of Class: Floral Design Series
   Effective: January 25 - April 30, 2010
   Instructor Rate: $45.00 per hour & $135 materials fee per student instructed
   Fee to Student: $825.00 (series of 3 classes - materials fee included)

Class and Service Provider
o. Name: Handelsman, JoEllen
   Name of Class: Belly Dancing for Everybody
   Effective: January 25 - April 30, 2010
   Instructor Rate: 40% of registration fees collected for students instructed or $51.30 (whichever is greater)
   Fee to Student: $85.00

Class and Independent Contractor
p. Name: Harper, Debbie
   Name of Class: The 5 Most Dangerous Threats to Your Brain
   Effective: January 25 - April 30, 2010
   Instructor Rate: 40% of registration fees collected for students instructed
   Fee to Student: $39.00

Class and Independent Contractor
q. Name: Haupt, Sheryl
   Name of Class: Wire Wrap Jewelry
   Effective: January 25 - April 30, 2010
   Instructor Rate: 30% of registration fees collected for students instructed
   Fee to Student: $45.00

Class and Independent Contractor
r. Name: Haupt, Sheryl
   Name of Class: Pour It On Painting
   Effective: January 25 - April 30, 2010
   Instructor Rate: 30% of registration fees collected for students instructed
   Fee to Student: $45.00

Class and Independent Contractor
s. Name: Haytasingh, Erin
   Name of Class: Driver's Education
   Effective: January 25 - April 30, 2010
   Instructor Rate: $32.00 per hour
   Fee to Student: $85.00

Class and Independent Contractor
t. Name: Hertig, Holly
   Name of Class: Oils Alive
   Effective: January 25 - April 30, 2010
   Instructor Rate: 40% of registration fees collected for students instructed
   Fee to Student: $89.00
### Class and Independent Contractor

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<th>Name of Class:</th>
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<td>Jones, Jill Lesly</td>
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<td>v.</td>
<td>Lasley, A</td>
<td>Guitar: Beginning &amp; Intermediate</td>
<td>January 25 - April 30, 2010</td>
<td>$54.30 per hour</td>
<td>$90.00</td>
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<td>NASM Personal Trainer Certification</td>
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### Class and Service Provider

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<th>Instructor Rate:</th>
<th>Fee to Student:</th>
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<td>y.</td>
<td>Li, Qiu Yu Julie</td>
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### Class and Independent Contractor

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<td>aa.</td>
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<td>Liar, Liar, Liar</td>
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<tr>
<td>Name of Class:</td>
<td>Real Estate Appraisal for Home Buyers &amp; Sellers</td>
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<td>Name of Class:</td>
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<td>Fee to Student:</td>
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<td>Name of Class:</td>
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<td>Instructor Rate:</td>
<td>40% of registration fees collected for students instructed</td>
<td></td>
</tr>
<tr>
<td>Fee to Student:</td>
<td>$49.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Class and Independent Contractor</th>
<th>Name:</th>
<th>Miller, Nancy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class:</td>
<td>How To Become A Professional Organizer</td>
<td></td>
</tr>
<tr>
<td>Effective:</td>
<td>January 25 - April 30, 2010</td>
<td></td>
</tr>
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<thead>
<tr>
<th>Class and Independent Contractor</th>
<th>Name:</th>
<th>Moran, Elaine</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Class:</td>
<td>How to Become A Mystery Shopper</td>
<td></td>
</tr>
<tr>
<td>Effective:</td>
<td>January 25 - April 30, 2010</td>
<td></td>
</tr>
<tr>
<td>Instructor Rate:</td>
<td>30% of registration fees collected for students instructed</td>
<td></td>
</tr>
<tr>
<td>Fee to Student:</td>
<td>$59.00</td>
<td></td>
</tr>
</tbody>
</table>
## Palomar Community College District

### Governing Board Minutes

- **December 8, 2009**

### Class and Service Provider

**ii.**
- **Name:** Moreno, Mineko
- **Name of Class:** Sushi Making 101
- **Effective:** January 25 - April 30, 2010
- **Instructor Rate:** 50% of registration fees collected for students instructed
- **Fee to Student:** $55.00

### Class and Service Provider

**jj.**
- **Name:** Moreno, Mineko
- **Name of Class:** Japanese Market Tour and Tutorial
- **Effective:** January 25 - April 30, 2010
- **Instructor Rate:** 50% of registration fees collected for students instructed
- **Fee to Student:** $35.00

### Class and Service Provider

**kk.**
- **Name:** Moreno, Mineko
- **Name of Class:** Japanese Home Cooking
- **Effective:** January 25 - April 30, 2010
- **Instructor Rate:** 50% of registration fees collected for students instructed
- **Fee to Student:** $65.00

### Class and Independent Contractor

**ll.**
- **Name:** Nicholson, Kellie
- **Name of Class:** Bartending - Professional Online Course
- **Effective:** January 25 - April 30, 2010
- **Instructor Rate:** $84.60 per student instructed
- **Fee to Student:** $149.00

### Class and Independent Contractor

**mm.**
- **Name:** Nicholson, Kellie
- **Name of Class:** Bar Management - Professional Online Course
- **Effective:** January 25 - April 30, 2010
- **Instructor Rate:** $129.60 per student instructed
- **Fee to Student:** $249.00

### Class and Independent Contractor

**nn.**
- **Name:** Otsubo, Lee
- **Name of Class:** Digital SLR for new dSLR Owners - Webcast
- **Effective:** January 25 - April 30, 2010
- **Instructor Rate:** 35% of registration fees collected for students instructed
- **Fee to Student:** $69.00

### Class and Independent Contractor

**oo.**
- **Name:** Otsubo, Lee
- **Name of Class:** Adobe Photoshop Elements for Digital Photographers - Webcast
- **Effective:** January 25 - April 30, 2010
- **Instructor Rate:** 35% of registration fees collected for students instructed
- **Fee to Student:** $59.00
Class and Independent Contractor

pp. Name: Patterson, Kris
Name of Class: Medical Insurance Billing - Intro
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $105.00

Class and Independent Contractor

qq. Name: Patterson, Kris
Name of Class: Medical Insurance Billing - Advanced
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $85.00

Class and Independent Contractor

rr. Name: Patterson, Kris
Name of Class: Start a Home Medical Billing Service
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $65.00

Class and Independent Contractor

ss. Name: Patterson, Kris
Name of Class: Computerized Medical Insurance Billing at Home
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $25.00

Class and Independent Contractor

tt. Name: Patterson, Kris
Name of Class: Worker's Compensation & Personal Injury Billing
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $85.00

Class and Service Provider

uu. Name: Pourroy, John
Name of Class: Glass Fusing: Intro & Intermediate
Effective: January 25 - April 30, 2010
Instructor Rate: $20.00 per hour
Fee to Student: $110.00

Class and Independent Contractor

vv. Name: Rounds, Mike
Name of Class: Professional Speaking for the Clueless
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $49.00
Class and Independent Contractor

ww. Name: Mike Rounds
Name of Class: 99 Cent Gourmet
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $49.00

Class and Independent Contractor

xx. Name: Notary Public Seminars
Name of Class: California State Notary - In One Day
Effective: January 25 - April 30, 2010
Instructor Rate: 43% of registration fees collected for students instructed
Fee to Student: $99.00

Class and Independent Contractor

yy. Name: Notary Public Seminars
Name of Class: Notary Refresher
Effective: January 25 - April 30, 2010
Instructor Rate: 43% of registration fees collected for students instructed
Fee to Student: $50.00

Class and Independent Contractor

zz. Name: Notary Public Seminars
Name of Class: Notary Loan Signing Agent
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $100.00

Class and Independent Contractor

aaa. Name: Notary Public Seminars
Name of Class: Become A Child Visitation Monitor
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $199.00

Class and Independent Contractor

bbb. Name: Tiedeman, Tom
Name of Class: Watercolor Fundamentals
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $70.00

Class and Independent Contractor

ccc. Name: Unoura, Susan
Name of Class: Picture Framing: Beginning & Advanced
Effective: January 25 - April 30, 2010
Instructor Rate: 30% of registration fees collected for students instructed
Fee to Student: $55.00
Class and Service Provider

ddd. Name: Velasco, Martha
Name of Class: Spanish, Community Conversational - Levels 1 & 2
Effective: January 25 - April 30, 2010
Instructor Rate: $61.83 per hour
Fee to Student: $90.00

Class and Service Provider

eee. Name: Ventimiglia, Tom
Name of Class: Emotional Freedom Technique
Effective: January 25 - April 30, 2010
Instructor Rate: $56.49 per hour or 40% of registration fees collected for students instructed (whichever is greater)
Fee to Student: $49.00

Class and Independent Contractor

fff. Name: Weaver, Sue
Name of Class: SAT Preparation
Effective: January 25 - April 30, 2010
Instructor Rate: 15% of registration fees collected for students instructed
Fee to Student: $189.00

Class and Service Provider

ggg. Name: Williams, William
Name of Class: Borrego Springs Photo Excursion
Effective: January 25 - April 30, 2010
Instructor Rate: 50% of registration fees collected for students instructed
Fee to Student: $159.00

Class and Service Provider

hhh. Name: Williams, William
Name of Class: Digital Photography - Beginning
Effective: January 25 - April 30, 2010
Instructor Rate: 40% of registration fees collected for students instructed
Fee to Student: $69.00

Class and Independent Contractor

iii. Name: Zinniger, Rosanne
Name of Class: Cake Design Series
Effective: January 25 - April 30, 2010
Instructor Rate: 50% of registration fees collected for students instructed
Fee to Student: $550.00 (series of 4 classes)

Class and Independent Contractor

jjj. Name: Zinniger, Rosanne
Name of Class: Baking 101
Effective: January 25 - April 30, 2010
Instructor Rate: 50% of registration fees collected for students instructed
Fee to Student: $125.00

The Vote was unanimous.
10. **EXCUSE ABSENCE OF TRUSTEE**

MSC Chadwick/McMullen

In accordance with Section 72425(c) of the CA Education Code, the Governing Board finds that the absence of Trustee Michele Nelson from the Regular meeting held November 10, 2009, is excused due to personal necessity.

The Vote was unanimous.

O. **BOARD REQUESTS FOR REPORTS**

Trustee Dishman requested a report on how many students who are within 10-15 units of receiving their degree and leave Palomar for whatever reasons.

P. **RECESS TO CLOSED SESSION** – No additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 6:39 p.m.

Dr. Michele T. Nelson  
Board President

Darrell L. McMullen  
Secretary of the Board