



**GOVERNING BOARD AGENDA  
MEETING OF THE GOVERNING BOARD  
TUESDAY, MAY 8, 2018**

**4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)  
PALOMAR COMMUNITY COLLEGE DISTRICT  
ROOM SSC-1, SAN MARCOS CAMPUS  
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

**TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:**

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Give speaker cards to Debra Doerfler, Senior Executive Assistant.

*In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**ORDER OF BUSINESS:** *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

**THE REGULAR MEETING** of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

*In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at <https://www2.palomar.edu/pages/governingboard/>. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or [ddoerfler@palomar.edu](mailto:ddoerfler@palomar.edu). Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.*

**PUBLIC NOTICE—NONDISCRIMINATION:**

*Palomar College does not discriminate based on ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.*

**AMERICANS WITH DISABILITIES:** *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

- A. CALL MEETING TO ORDER:** 4:00 p.m.
- B. ROLL CALL:** Establishment of a Quorum
- C. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*
- D. RECESS TO CLOSED SESSION TO CONSIDER THE FOLLOWING MATTER(S):**
1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957, et seq. (4 cases)
  2. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code 54956.9(b) (3 cases)
  3. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President
- E. RECONVENE TO OPEN SESSION AND REPORTING OF ACTION(S) TAKEN IN CLOSED SESSION:**  
*Governing Board President must report the individual votes of each trustee, in addition to the overall action.*
- Pledge of Allegiance
- F. CALL FOR REMOVAL OF ITEMS FROM — OR CHANGES TO — THE AGENDA**
- G. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*
- H. RECOMMENDATION ACTION: APPROVAL OF MINUTES**
- April 10, 2018
  - April 24, 2018
- I. REPORTS**
- NOTICE TO PUBLIC:** *Section 54954.2(a) of the Ralph M. Brown Act states “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”*
- **GOVERNING BOARD PRESIDENT**
  - **GOVERNING BOARD TRUSTEES**
  - **STUDENT TRUSTEE**
  
  - **SUPERINTENDENT/PRESIDENT**
    - Report of Vice President for Instruction

- Report of Vice President for Student Services
- Report of Vice President for Finance and Administrative Services
- Report of Vice President for Human Resource Services

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

***NOTICE TO PUBLIC:*** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**1. RECOMMENDATION: ACTION – RATIFY ACADEMIC EMPLOYMENT OF TWO (2) FULL-TIME FACULTY**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following academic employees:

- a.   Name:                 Andrew Page  
      Position:           Assistant Professor, Emergency Medical Technologies  
      Department:       Emergency Medical Education  
      Degrees:            A.A., General Studies  
                              6+ Years Experience  
  
      Position #:         5184  
      New?:               Yes  
      Remarks:          Position approved 12/12/17.  
      Sal Grade/Stp:     B/8  
      Salary:             \$7,825.73/month  
      % of Position:     100%  
      # of Mos:           10  
      Effective:          August 16, 2018  
      Account #(s):     A-111000-334200-12500-0000000/100%
- b.   Name:                 Trong Nguyen  
      Position:           EOP&S Counselor/Associate Professor  
      Department:       Extended Opportunity Programs and Services  
      Degrees:            M.Ed., Counseling  
                              B.A., Psychology  
  
      Position #:         6205  
      New?:               No  
      Remarks:          Voluntary transfer for Mr. Nguyen.  
      Sal Grade/Stp:     F/19  
      Salary:             \$9,991.03/month  
      % of Position:     100%  
      # of Mos:           11  
      Effective:          May 8, 2018  
      Account #(s):     A-122100-473100-64300-0000000/100%

**2. RECOMMENDATION: ACTION – RATIFY REHIRING OF PROBATIONARY FACULTY**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the rehiring of the following faculty member as third- and fourth-year probationary faculty for the 2018-2019 and 2019-2020 academic years:

Hwang Kim                      Counseling

**3. RECOMMENDATION: ACTION – RATIFY EMPLOYMENT OF 2 (TWO) PART-TIME FACULTY**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2018 and Summer 2018 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**Spring 2018**

Department:                      Emergency Medical Education  
a.    Name:                              Boyle, Patricia  
      Discipline:                      Emergency Medical Technologies  
      Degrees:                         A.A., EMT: Paramedic  
                                              A.S., Fire Science  
                                              6+ years of experience.  
      Sal Grade/Stp:                 A/1  
      Salary:                         \$57.47

**Summer 2018**

Department:                      Behavioral Sciences  
a.    Name:                              Gutierrez, Graciela  
      Discipline:                      Sociology  
      Degrees:                         M.A., Sociological Practices  
                                              B.A., Sociology  
      Sal Grade/Stp:                 B/1  
      Salary:                         \$58.87

**4. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employees:

a.    Name:                              Ryan Williams  
      Position:                         Director, Education Center  
      Department:                    Instruction Office  
      District Location:              North Education Center  
      Position #:                      6721  
      New?:                             Yes  
      Remarks:                        Position approved 11/14/17. Promotion for Mr. Williams.  
      Sal Grade/Stp:                 70/1  
      Salary:                         \$9,300.63/month  
      % of Position:                 100%  
      # of Mos:                        12  
      Effective:                        May 9, 2018  
      Account #(s):                  N-212600-311100-60900-0000000/100%

b. Name: Richard Albistegui-DuBois  
Position: Interim Dean, Mathematics and the Natural and Health Sciences  
Department: Mathematics and the Natural and Health Sciences  
District Location: Main campus  
Position #: 5232  
New?: No  
Sal Grade/Stp: 75/3  
Salary: \$11,610.42/month  
% of Position: 100%  
# of Mos: 12  
Effective: June 1, 2018  
Account #(s): A-123100-341100-60110-0000000/100%

**EXHIBIT J-4**

**5. RECOMMENDATION: ACTION – RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT, THREE (3) POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following Confidential and Supervisory Team employees:

a. Name: Juan Del Val  
Position: Supervisor, Facilities  
Department: Facilities  
District Location: North Education Center  
Position #: 6719  
New?: Yes  
Remarks: Position approved 11/14/17.  
Sal Grade/Stp: 43/5  
Salary: \$5,820.14/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): N-212100-542200-65300-0000000/100%

b. Name: Steven Monsanto  
Position: Supervisor, Facilities  
Department: Facilities  
District Location: South Education Center  
Position #: 6718  
New?: Yes  
Remarks: Position approved 11/14/17.  
Sal Grade/Stp: 43/5  
Salary: \$5,820.14/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): W-212100-542200-65300-0000000/100%

- c. Name: David A. Vasquez  
Position: Supervisor II, Custodial Services  
Department: Custodial Services  
District Location: South Education Center  
Position #: 6716  
New?: Yes  
Remarks: Position approved 11/14/17; promotion for Mr. Vasquez.  
Sal Grade/Step: 41/1  
Salary: \$4,545.87/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 14, 2018  
Account #(s): W-212100-542200-65300-0000000/100%  
Normal Work Schedule: Monday – Friday, 2:30 pm – 11:30 pm. A 3% differential pay will be paid for hours worked between 6:00 p.m. and 10:00 p.m. A 6% differential pay will be paid for hours worked between 10:00 p.m. and 6:00 a.m.

**6. RECOMMENDATION: ACTION – RATIFY ONE (1) NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new Confidential and Supervisory Team position:

- a. Position: Title V/HSI/STEM Project Supervisor  
Department: Mathematics and the Natural and Health Sciences  
District Location: Main campus  
Position #: 6738  
New?: Yes  
Sal Grade/Step: 45/1  
Salary: \$5,018.01/month  
% of Position: 100%  
# Months: 12  
Effective: May 8, 2018  
Account #(s): K-212100-341100-60910-1112986/100%

**7. RECOMMENDATION: ACTION – RATIFY CHANGE TO ONE (1) CLASSIFIED POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the change to the following classified position

- a. Position: Education Center Specialist  
Department: Instruction Office  
District location: North Education Center and South Education Center  
Name: Jesus Garcia  
Position #: 5856  
New?: No  
Remarks: Transfer to Instruction, position will report to both the North Education Center and South Education Center.  
Sal Grade/Step: 19/11  
Salary: \$2,168.36/month  
% of Position: 45%  
# of Mos: 12  
Effective: May 28, 2018  
Account #(s): N-212200-354250-60910-0000000/50%  
W-212200-354250-60910-0000000/50%  
Normal Work Schedule: Monday - Thursday, two days at the North Education Center and two days at South Education Center 5:30 pm - 10:00 pm A 3% shift differential will be paid for hours worked between 6:00 pm & 10:00 pm

**8. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT, ELEVEN (11) POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a.     Name:                     Yvette Maynard  
       Position:                Education Center Coordinator  
       Department:            Instruction Office  
       District Location:      North Education Center  
       Position #:             6692  
       New?:                    Yes  
       Remarks:                Position was approved 11/14/17; voluntary demotion for Ms. Maynard.  
       Sal Grade/Stp:         23/5  
       Salary:                  \$4,983.16/month  
       % of Position:         100%  
       # of Mos:                12  
       Effective:                May 11, 2018  
       Account #(s):          N-212200-354250-60910-0000000/100%  
       Normal Work            Monday - Thursday, 11:00 a.m. - 10:00 p.m. A 3% shift differential will  
       Schedule:                be paid for hours worked between 6:00 p.m. and 10:00 p.m.
- b.     Name:                     Robert Rebar  
       Position:                Custodian II  
       Department:            Custodial Services  
       District Location:      North Education Center  
       Position #:             6690  
       New?:                    Yes  
       Remarks:                Position was approved 11/14/17; transfer for Mr. Rebar.  
       Sal Grade/Stp:         13/7  
       Salary:                  \$4,030.64/month  
       % of Position:         100%  
       # of Mos:                12  
       Effective:                May 11, 2018  
       Account #(s):          N-212200-542200-65300-0000000/100%  
       Normal Work            Monday - Friday, 9:30 p.m. - 6:00 a.m. A 3% shift differential will be  
       Schedule:                paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6%  
                                      shift differential will be paid for hours worked between 10:00 p.m. and  
                                      6:00 a.m.
- c.     Name:                     Michael Jackson  
       Position:                Custodian II  
       Department:            Custodial Services  
       District Location:      South Education Center  
       Position #:             6689  
       New?:                    Yes  
       Remarks:                Position was approved 11/14/17; transfer for Mr. Jackson.  
       Sal Grade/Stp:         13/4  
       Salary:                  \$3,718.98/month  
       % of Position:         100%  
       # of Mos:                12  
       Effective:                June 1, 2018  
       Account #(s):          N-212200-542200-65300-0000000/100%  
       Normal Work            Monday - Friday, 9:30 p.m. - 6:00 a.m. A 3% shift differential will be  
       Schedule:                paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6%  
                                      shift differential will be paid for hours worked between 10:00 p.m. and  
                                      6:00 a.m.

- d.     Name:                   Mitchell Howard  
       Position:             Senior Programmer Analyst  
       Department:         Programming  
       District Location:   Main campus  
       Position #:         6662  
       New?:                Yes  
       Remarks:            Position was approved 6/13/17. Categorically funded; continuation of  
                              position is dependent on continuation of funds.  
       Sal Grade/Stp:      50/1  
       Salary:             \$7,922.98/month  
       % of Position:      100%  
       # of Mos:            12  
       Effective:          May 11, 2018  
       Account #(s):       K-212200-411100-66400-1612135/50%  
                              K-212200-411100-66200-1612120/50%
- e.     Name:                   Loran Green  
       Position:             Admissions/Financial Aid Specialist II  
       Department:         Enrollment Services  
       District Location:   North Education Center  
       Position #:         6681  
       New?:                Yes  
       Remarks:            Position was approved 11/14/17.  
       Sal Grade/Stp:      22/1  
       Salary:             \$4,002.62/month  
       % of Position:      100%  
       # of Mos:            12  
       Effective:          May 21, 2018  
       Account #(s):       N-212200-475100-64600-0000000/50%;  
                              N-212200-421100-62100-0000000/50%
- f.     Name:                   Miguel Dumbrique  
       Position:             Education Center Coordinator  
       Department:         Instruction Office  
       District Location:   South Education Center  
       Position #:         6691  
       New?:                Yes  
       Remarks:            Position was approved 11/14/17; promotion for Mr. Dumbrique.  
       Sal Grade/Stp:      23/1  
       Salary:             \$4,098.93/month  
       % of Position:      100%  
       # of Mos:            12  
       Effective:          May 11, 2018  
       Account #(s):       W-212200-354250-60910-0000000/100%  
       Normal Work         Monday - Thursday, 11:00 a.m. - 10:00 p.m. A 3% shift differential will  
       Schedule:            be paid for hours worked between 6:00 p.m. and 10:00 p.m.



- g. Name: Gerald Rabidou  
Position: Police Officer  
Department: Palomar College Police Department  
District Location: North Education Center  
Position #: 6704  
New?: Yes  
Remarks: Position was approved 11/14/17. Categorically funded; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 32/1  
Salary: \$5,109.22/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): D-212200-543100-69500-1812070/100%
- h. Name: Daniel Lopez  
Position: Police Officer  
Department: Palomar College Police Department  
District Location: Main campus  
Position #: 5873  
New?: No  
Remarks: Replacement for Magauli So'oto. Categorically funded; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 32/1  
Salary: \$5,109.22/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): K-212200-543100-69500-1812070/100%
- i. Name: Liliana Velazco  
Position: Student Support Specialist I  
Department: Counseling Services  
District Location: South Education Center  
Position #: 6712  
New?: Yes  
Remarks: Position was approved 11/14/17.  
Sal Grade/Stp: 18/1  
Salary: \$3,629.69/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): W-212200-462100-63100-0000000/100%
- j. Name: Liliana Martinez  
Position: Student Support Specialist I  
Department: Counseling Services  
District Location: North Education Center  
Position #: 6713  
New?: Yes  
Remarks: Position was approved 11/14/17.  
Sal Grade/Stp: 18/1  
Salary: \$3,629.69/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): N-212200-462100-63100-0000000/100%

k. Name: Patricia Pavlovics  
Position: Admissions/Financial Aid Specialist II  
Department: Enrollment Services  
District Location: South Education Center  
Position #: 6679  
New?: Yes  
Remarks: Position was approved 11/14/17.  
Sal Grade/Step: 22/1  
Salary: \$4,002.62/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): W-212200-475100-64600-0000000/50%;  
W-212200-421100-62100-0000000/50%

**9. RECOMMENDATION: ACTION – RATIFY TWO (2) NEW CLASSIFIED POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new classified positions:

a. Position: Service Learning Coordinator  
Department: Occupational and Non-Credit Programs  
District Location: Main campus  
Position #: 6739  
New?: Yes  
Remarks: Position funded by categorical funds: Student Success and Equity Grant.  
Continuation of position is dependent upon continuation of funds.  
Sal Grade/Step: 26/1  
Salary: \$4,414.09/month  
% of Position: 100%  
# Months: 12  
Effective: May 9, 2018  
Account #(s): K-212200-411100-66400-1612135/100%

b. Position: Accountant  
Department: Fiscal Services  
District Location: Main campus  
Position #: 3740  
New?: Yes  
Sal Grade/Step: 32/1  
Salary: \$5,109.22/month  
% of Position: 100%  
# Months: 12  
Effective: May 9, 2018  
Account #(s): A-212200-551100-67200-0000000/100%

**10. RECOMMENDATION: ACTION – RATIFY TWO (2) MEMORANDA OF UNDERSTANDING AND THREE (3) TENTATIVE AGREEMENTS BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION/AFT LOCAL 6161**

The Governing Board hereby ratifies two MOUs and three Tentative Agreements between the District and the PFF/AFT with respect to the following sections of the PFF/District Agreement:

- MOU: Article 4 – Workload and Calendar
- MOU: Appendix F – Extra Duty Stipend/Reassignment Salary
- TA: Article 1 – Agreement
- TA: Article 23 – No Concerted Refusals to Work
- TA: Appendix H – Part-Time Faculty Office Hours

**EXHIBIT J-10**

**11. RECOMMENDATION: ACTION – RATIFY TWO (2) MEMORANDA OF UNDERSTANDING BETWEEN THE DISTRICT AND THE COUNCIL OF CLASSIFIED EMPLOYEES/AFT LOCAL 4522**

The Governing Board hereby ratifies the following Memoranda of Understanding (MOU) between the District and the Council of Classified Employees/AFT:

- MOU: Article 15 – Holidays
- MOU: A.B. 119 (New Employee Orientation)

**EXHIBIT J-11**

**12. RECOMMENDATION: ACTION – RATIFY PERSONNEL ACTIONS/HISTORY INCLUDING STUDENT AND SHORT-TERM EMPLOYEE HIRES FOR APRIL AND MAY 2018**

The Governing Board hereby approves the Personnel Actions/History report, which includes student employee hires for the months of April 2018 and short-term employee hires for the month of May 2018.

**EXHIBIT J-12**

**13. INFORMATION – ACKNOWLEDGE RETIREMENTS OF TWO (2) FACULTY MEMBERS**

The Governing Board hereby acknowledges the following retirement(s) accepted on its behalf by the Superintendent/President in accordance with Administrative Procedure 7380 – Retiree Health Benefits:

Group I

- Mark E. Walker, Professor, Mathematics Department, effective May 26, 2018. He has served Palomar College for 33 years from February 3, 1985 to May 26, 2018.

Group II

- Nancy Pince, Associate Professor, Nursing Education Department, effective May, 26, 2018. She has served Palomar College for 14 years from August 20, 2004 to May 26, 2018.

**14. INFORMATION – CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500 annual stipend, prorated on a monthly basis, effective May 1, 2018:

Employee Name:	Mihail Cuius
Position:	Senior Library Technician
Department:	Library
Course of Study:	Associate Degree

**15. RECOMMENDATION: ACTION – APPROVE APRIL 4 AND 18, 2018 CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE CURRICULUM INVENTORY EFFECTIVE FALL 2018**

The Governing Board hereby approves Curriculum Action Items dated April 4, 2018 and April 18, 2018 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective fall 2018 as detailed in the exhibit.

**EXHIBIT J-15**

**16. RECOMMENDATION: ACTION – APPROVE OFFERING NEW COMMUNITY EDUCATION CLASSES**

The Governing Board hereby approves the community education offerings and authorizes Workforce Development & Extended Studies to contract within the established guidelines of the Workforce & Community Development Faculty Senate Advisory Group and the Office of Workforce Development and Extended Studies.

**EXHIBIT J-16**

**17. RECOMMENDATION: ACTION – REVIEW AND RATIFY CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board hereby ratifies and approves all contracts and agreements for the period March 1, 2018 through April 30, 2018 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

**EXHIBIT J-17**

**18. RECOMMENDATION: ACTION (SECOND READING) – APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES**

The Governing Board hereby approves the following Board Policies. They were previously reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items were presented to the Board for first reading on April 10, 2018.

BP 4040 – Library and Other Instructional Support Services	BP 7335 – Health Examinations
BP 7100 – Commitment to Diversity	BP 7340 – Leaves
BP 7110 – Delegation of Authority, Human Resources	BP 7341 – Sabbaticals
BP 7130 – Compensation	BP 7345 – Catastrophic Leave Program
BP 7140 – Collective Bargaining	BP 7347 – Family Medical Leave
BP 7150 – Employee Evaluations	BP 7350 – Resignations
BP 7160 – Professional Development	BP 7361 – Academic Due Process
BP 7175 – District Awards	BP 7370 – Use of District Resources for Political Activity
BP 7210 – Academic Employees	BP 7510 – Domestic Partners
BP 7211 – Faculty Service Ageas and Competencies	BP 7600 – Palomar College Police Department
BP 7230 – Classified Employees	BP 7700 – Whistleblower Protection
BP 7236 – Short-term Employees	BP 7800 – Institutional Reassignment - Lateral Transfer
BP 7240 – Confidential Employees	BP 7850 – Exchange Program

**EXHIBIT J-18**

**19. FIRST READING – PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES**

The Governing Board of the Palomar Community College District hereby reviews and approves the following Board Policies. They have previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items will be presented to the Board for second reading in May 2018.

BP 7260 – Classified Administrators and Supervisors  
BP 7270 – Student Workers

**EXHIBIT J-19**

**20. INFORMATION – PALOMAR COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURES**

The Governing Board hereby reviews the Administrative Procedures as listed. These procedures have been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council and are presented here as informational items only.

AP 7270 – Student Workers

AP 7343 – Industrial Accidents and Illnesses

**EXHIBIT J-20**

**21. RECOMMENDATION: ACTION – ACCEPT VARIOUS DONATIONS WITH A TOTAL ESTIMATED VALUE OF \$12,350.00**

The Governing Board hereby accepts the following gifts and directs that appropriate letters of appreciation be sent to the donors:

- a. RBI scroll saw and lamp donated by Robert Schmidt, 1404 Sante Fe Dr., Encinitas, CA 92024. Value estimated by donor totals \$350.00.
- b. Car-o-liner double action medium frequency spot welder #5000621221H007 donated by Stroyer Brothers Auto Body and Painting, 360 No. Hale Ave. Escondido, CA 92029. Value estimated by donor totals \$12,000.00.

**22. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEES**

In accordance with Section 72425(d) of the CA Education Code, the Governing Board hereby acknowledges and excuses the absences' of Chris Hopp and Mark Evilsizer from the April 24, 2018 special meeting due to personal necessity.

**RESOLUTION 17-21540**

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

**1. RECOMMENDATION: ACTION – REVIEW & APPROVE PURCHASES MADE MARCH 1-28, 2018**

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2017-2018 fiscal year budgets:

Purchase Orders Time Period: 03/28/18–04/26/18	\$7,055,852.12
Procurement Card Time Period: 02/23/18-03/22/18	<u>\$136,446.91</u>
	<u>\$7,192,299.03</u>

**EXHIBIT N-1**

**2. RECOMMENDATION: ACTION – AWARD CONTRACT TO ZOOM VIDEO COMMUNICATIONS FOR E-CONFERENCING HOSTING SERVICES FOR \$350,000.00**

The Governing Board hereby approves award of Bid #B18-07 E-Conferencing Hosting Services, to execute a contract between the District and one of the three lowest responsive and responsible bidders, Zoom Video Communications, Inc. funded through CCC TechConnect.

**EXHIBIT N-2**

**3. RECOMMENDATION: ACTION – APPROVE SEWER SERVICE AGREEMENT WITH RAINBOW MUNICIPAL WATER DISTRICT FOR THE NORTH EDUCATION CENTER**

The Governing Board hereby approves an agreement between Rainbow Municipal Water District of San Diego County and Palomar Community College District. The agreement is required by the Rainbow Water District to connect to sewer main at Horse Creek Lift Station upon its completion that will provide sewer service for the North Education Center and for District to reimburse Rainbow Municipal Water District for construction costs for sewer stub constructed by D.R. Horton.

**EXHIBIT N-3**

**4. RECOMMENDATION: ACTION – APPROVE GRANT DEED PEDESTRIAN ACCESS EASEMENT WITH THE CITY OF SAN DIEGO FOR THE RANCHO BERNARDO EDUCATION CENTER**

The Governing Board hereby approves an easement/right-of-way with the City of San Diego a permanent easement and right-of-way for pedestrian and non-vehicular use, on affected portions of District property located at the Rancho Bernardo Education Center, in order for the District to obtain City of San Diego Engineer drawings for the Offsite Intersection Improvement Project.

**EXHIBIT N-4**

**5. RECOMMENDATION: ACTION – RATIFY LEGAL FINDING THAT IT WOULD NOT BE ADVANTAGEOUS OR PRACTICAL TO BID OUT SCOPE CHANGES ON THE SITE WET UTILITY BID PACKAGE AT THE NORTH EDUCATION CENTER PROJECT**

The Governing Board hereby finds that due to the aggressive project schedule and short duration remaining for completion of North Education Center project and the potential delay and expense of not opening the campus for Summer 2018 classes and of advertising and rebidding the work, plus the additional cost and risk associated with involving another contractor at this stage of the project, it would not be advantageous or practical to the District to advertise and bid out miscellaneous changes to the scope of work of the project under the current circumstances.

**6. RECOMMENDATION: ACTION – APPROVE TWO CHANGE ORDERS TOTALING \$413,305.00 FOR PROJECTS AT THE NEW NORTH AND SOUTH EDUCATION CENTERS**

The Governing Board hereby approves the following Change Orders as detailed in the exhibit:

- a. CO #1 for \$96,951.00 for changes required by DSA and owner requested changes for the North Education Center Project.
- b. CO #7 for \$316,354.00 for State Elevator Inspector requirements, modifications to the construction details and owner added scope of work and increase the project duration by 45 working days at the Rancho Bernardo Education Center for a new project completion date of March 16, 2018.

**EXHIBIT N-6**

**7. RECOMMENDATION: ACTION –ACCEPT AS COMPLETE & FINAL PARKING STRUCTURE AND POLICE SUBSTATION PROJECT; AUTHORIZE RELEASE OF RETENTION TO MCCARTHY HOLDINGS AND RECORD NOTICE OF COMPLETION**

The Governing Board hereby accepts the Parking Structure and Police Substation Project as complete and final; authorizes the Superintendent/ President to execute and file the Notice of Completion for McCarthy Holdings, Inc.; and authorizes all money due and owing to McCarthy Holdings, Inc. be paid, with the exception of the five percent (5%) retention, which shall be paid following the expiration of thirty-five (35) calendar days from the date of this resolution, provided no liens are filed within this period.

**8. RECOMMENDATION: ACTION – CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD ON MAY 22, 2018.**

The Governing Board of the Palomar Community College District hereby calls a Special Meeting of the Board on May 22, 2018 at 4:00 p.m. to participate in BoardDocs training, review the results of the Board's Self-Evaluation and, participate in a workshop on the Annual Institutional Effectiveness Review & Student Success Scorecard.

**9. RECOMMENDATION: ACTION – DISCUSS AND VOTE WHETHER TO CHANGE OF DAYS OF THE GOVERNING BOARD MEETINGS AT THE NEXT ORGANIZATIONAL MEETING IN DECEMBER**

The Governing Board shall discuss changing, and may commit to changing, the Regular Meetings of the Governing Board of the Palomar Community College District traditionally held on the second Tuesday of each month. The Board (annually in December) sets the date, time and location of its Regular Meetings.

**EXHIBIT N-9**

**10. RECOMMENDATION: ACTION – SET AND APPROVE A NOT-TO-EXCEED BUDGET AMOUNT IN SUPPORT OF TRUSTEE PROFESSIONAL DEVELOPMENT**

The Governing Board shall discuss, establish and vote on setting a not-to-exceed travel and membership budget for the 2018/19 fiscal year. The established amount shall support trustee education and professional development for the 2018/19 year. The Board may also discuss upcoming events and propose attendees (to be approved at a later date.)

**EXHIBIT N-10**

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby requests that the District provide for it a report, agenda item, or general information at a later date as follows: \_\_\_\_\_.

**P. RECESS TO CLOSED SESSION:** *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

**Q. RECONVENE TO OPEN SESSION:** *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c). Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee.*

**R. ADJOURNMENT**