

AMENDED AGENDA



SPECIAL MEETING OF THE GOVERNING BOARD
TUESDAY, MAY 22, 2018; 4:00 P.M.
PALOMAR COMMUNITY COLLEGE DISTRICT
1140 WEST MISSION ROAD, ROOM SSC-1
SAN MARCOS, CALIFORNIA

NOTICE OF SPECIAL MEETING

The Governing Board of the Palomar Community College District will hold a Special Meeting on May 22, 2018 at the San Marcos campus, 1140 West Mission Road, San Marcos, California, 92069, in room SSC-1, at 4:00 p.m., for the purposes outlined on the agenda.

AGENDA

- A. **CALL MEETING TO ORDER:** 4:00 p.m.
- B. **ROLL CALL:** Establishment of a Quorum
- C. **PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*
- D. **RECESS TO CLOSED SESSION TO CONSIDER THE FOLLOWING MATTER(S):**
 - 1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957, et seq. (1 case)
- E. **RECONVENE TO OPEN SESSION AND REPORTING OF ACTION(S) TAKEN IN CLOSED SESSION:** *Governing Board President must report the overall action, and if not unanimous, the individual votes of each trustee.*
- F. **CALL FOR REMOVAL OF ITEMS FROM — OR CHANGES TO — THE AGENDA**
- G. **WORKSHOP: BOARD DOCS (EMERALD DATA SYSTEMS) TRAINING**

The Governing Board will participate in a hands-on workshop with Martha Crook, Implementation Specialist, Emerald Data Systems, on the new BoardDocs agenda management system.
(APPROXIMATELY ONE HOUR IN DURATION)
- H. **PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*
- I. **APPROVAL OF CONSENT CALENDAR ITEMS**

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

1. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: Mark Lynch
Position: Police Officer
Department: Palomar College Police Department
District Location: South Education Center
Position #: 6703
New?: Yes
Remarks: Position was approved 11/14/17. Categorically funded; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: 32/1
Salary: \$5,109.22/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): X-212200-543100-69500-1812070/100%

- b. Name: Arianna Valdez
Position: Admissions/Financial Aid Specialist II
Department: Enrollment Services
District Location: South Education Center
Position #: 6678
New?: Yes
Remarks: Position was approved 11/14/17.
Sal Grade/Stp: 22/3
Salary: \$4,414.09/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): W-212200-475100-64600-0000000/50%;
W-212200-421100-62100-0000000/50%

- c. Name: Sterling Briggs
Position: Admissions/Financial Aid Specialist II
Department: Enrollment Services
District Location: North Education Center
Position #: 6680
New?: Yes
Remarks: Position was approved 11/14/17.
Sal Grade/Stp: 22/2
Salary: \$4,200.48/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): N-212200-475100-64600-0000000/50%;
N-212200-421100-62100-0000000/50%

- d. Name: Brittany Woolsey
Position: Police Compliance Coordinator
Department: Palomar College Police Department
District Location: Main campus
Position #: 5716

- New?: No
Remarks: Replacement for Karen Boguta-Reeve. Categorically funded; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: 29/1
Salary: \$4,748.52/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): K-212200-543100-69500-1812070/100%
- e. Name: Sean Heath
Position: Facilities Maintenance Technician
Department: Facilities
District Location: South Education Center
Position #: 6694
New?: Yes
Remarks: Position was approved 11/14/17; transfer for Mr. Heath.
Sal Grade/Stp: 18/7
Salary: \$4,554.17/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): W-212200-542100-65100-0000000/100%
- f. Name: Ryan Davis
Position: Audio Visual Technician
Department: Information Services
District Location: Main campus
Position #: 6684
New?: Yes
Remarks: Position was approved 11/14/17.
Sal Grade/Stp: 32/1
Salary: \$5,109.22/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): A-212200-561100-67800-0000000/100%
- g. Name: Jason Schmeiser
Position: Senior Grounds Maintenance Technician
Department: Grounds Services
District Location: South Education Center
Position #: 6705
New?: Yes
Remarks: Position was approved 11/14/17.
Sal Grade/Stp: 18/1
Salary: \$3,629.69/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): W-212200-542300-65500-0000000/100%
- h. Name: Nicolas Quintana
Position: Tutoring Center Coordinator
Department: Tutoring Services
District Location: South Education Center

Position #: 6714
New?: Yes
Remarks: Position was approved 11/14/17.
Sal Grade/Stp: 23/1
Salary: \$4,098.93/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): W-212200-477100-61110-0000000/100%

i. Name: Angelica Orlova
Position: Instructional Support Assistant IV
Department: Chemistry
District Location: South Education Center
Position #: 6698
New?: Yes
Remarks: Position was approved 11/14/17.
Sal Grade/Stp: 27/1
Salary: \$4,520.90/month
% of Position: 100%
of Mos: 12
Effective: June 4, 2018
Account #(s): W-212200-342200-19050-0000000/100%

j. Name: Stephanie Roman
Position: Custodian I
Department: Custodial Services
District Location: South Education Center
Position #: 6685
New?: Yes
Remarks: Position was approved 11/14/17; transfer for Ms. Roman.
Sal Grade/Stp: 9/1
Salary: \$2,913.57/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): W-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday - Friday, 9:30 p.m. - 6:00 a.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6% shift differential will be paid for hours worked between 10:00 p.m. and 6:00 a.m.

k. Name: Eddie Tirado
Position: Custodian I
Department: Custodial Services
District Location: North Education Center
Position #: 6688
New?: Yes
Remarks: Position was approved 11/14/17.
Sal Grade/Stp: 9/1
Salary: \$2,913.57/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): N-212200-542200-65300-0000000/100%

- i. Name: Diego Lecca
Position: Tutoring Center Coordinator
Department: Tutoring Services
District Location: North Education Center
Position #: 6715
New?: Yes
Remarks: Position was approved 11/14/17.
Sal Grade/Step: 23/1
Salary: \$4,098.93/month
% of Position: 100%
of Mos: 12
Effective: June 1, 2018
Account #(s): N-212200-477100-61110-0000000/100%

2. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new classified position:

- a. Position: Outreach Specialist
Department: Mathematics and the Natural and Health Sciences
District Location: Main Campus
Position #: 6739
New?: Yes
Remarks: Categorically funded; continuation of position is dependent on continuation of funds.
Sal Grade/Step: 21/1
Salary: \$3,904.59/month
% of Position: 100%
Months: 12
Effective: May 23, 2018
Account #(s): K-212200-341100-60910-1612940/100%

3. RECOMMENDATION: ACTION – RATIFY CHANGE TO CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the change to the following classified position:

- a. Position: Tutoring Center Coordinator
Department: Languages & Literature
District location: Main Campus
Name: Melissa Griggs
Position #: 6571
New?: No
Remarks: Increase FTE from 45% to 100%. Categorically funded; continuation of position is dependent on continuation of funds.
Sal Grade/Step: 23/2
Salary: \$4,305.52/month
% of Position: 100%
of Mos: 11
Effective: June 1, 2018
Account #(s): K-212200-311100-61100-1612304/100%

4. RECOMMENDATION: APPROVE EQUAL EMPLOYMENT OPPORTUNITY FUND MULTIPLE METHOD ALLOCATION MODEL CERTIFICATION FORM, FY 2017-18

The Governing Board hereby approves the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form pursuant to Title 5 § 53030. This form is sent to the California Community Colleges Chancellor's Office to report the various activities that the District is implementing to promote equal employment opportunity for each of the nine Multiple Methods.

EXHIBIT F-4

5. RECOMMENDATION: ACTION – ESTABLISH ELECTION REGULATIONS FOR THE STATEWIDE GENERAL ELECTION ON NOVEMBER 6, 2018

The Governing Board hereby establishes certain election regulations for the November 6, 2018 statewide general election as required by the Office of the Registrar of Voters as outlined in the exhibit.

EXHIBIT F-5

6. RECOMMENDATION: ACTION – SET TERM, COMPENSATION AND VOTING PRIVILEGES OF OFFICE FOR STUDENT TRUSTEE

The Governing Board hereby sets the term for the non-voting Student Trustee for 2018-2019, for a one-year term commencing June 1, 2018; sets the compensation at \$420.00 per month; and affords the Student Trustee the privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the Board.

J. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

K. BOARD WORKSHOP

Michelle Barton, Sr. Director Institutional Research, Planning and Grants

1. Annual Institutional Effectiveness Review & Student Success Scorecard
2. Review the results of the Board's Self-Evaluation

L. ADJOURNMENT