

PALOMAR COLLEGE
Classified Employees Professional Growth Program

REPORT OF WORKSHOP/SEMINAR
(Meeting/Event)

Return this form to Human Resource Services after attending a seminar, workshop, meeting, or convention. This report will be attached to your Notice of Completion form when you complete your program.

Name Department Extension Date

MEETING _____

LOCATION _____

MEETING DATE(S) _____

MEETING TIME(S) _____

**I, the employee, paid for all expenses incurred to attend this seminar/
workshop.**

Yes No

Signature

**Comments (include assessment of how participation contributed to your Professional
Growth program):**

Submit Original only