



**Instructional Planning Council Hiring Sub-Committee
MINUTES**

MEETING TYPE:

X

Staff
Product/Project
Special

Date: April 25, 2018
Start Time: 2:30 p.m.
End Time: 3:30 p.m.
Location: AA-140

Chair: Dr. Jack S. Kahn
Members Present: Dr. Lesley Blankenship-Williams, Dr. Glyn Bongolan, José Briceño, Katy Farrell, Marlene Forney, Margie Fritch, Hector Garcia-Villa, Dr. Barb Kelber, Dr. Pearl Ly, Seth San Juan, Justin Smiley, Susan Snow and Dr. Ellen Weller.
Members Absent: Mark Bealo, Sarah DeSimone, Dr. Kathryn Kailikole and Shayla Sivert.
Recorder: Michelle LaVigueur

Dr. Jack S. Kahn called the meeting to order at 2:32 p.m.

- I. Approve Minutes – April 11, 2018
 MSC – (Bongolan/Weller): The minutes for April 11, 2018 were approved and accepted into the record with an abstention from Dr. Jack S. Kahn.

- II. Faculty Position Requests & Prioritization – Review and Rank – VPI Kahn reported that the Deans will be discussing positions ranked in their divisions during the first part of the meeting. He added that weighted ranks were used this year, as in previous years. The Instruction Office will be making adjustments to the forms to ensure the process is easier moving forward. Today, we will be making a recommendation on the top ten faculty positions to be forwarded to the Superintendent/President.
 The following discussion took place around disciplines that did not make it on the top 10 list:
 - Dean Fritch reported that the EME (Simulation) is similar to the Nursing (Simulator) position with both having teaching and assigned time. The Interior Design position is on the list since this area is growing and will be added at the South Center. She added that this is a CTEE program without a full-time faculty member. She also reported that Math currently has 31 full-time faculty, with numerous class offerings and in need of two more full-time faculty members.
 - Dean Ly reported that Psychology, Sociology, Kinesiology and Health are areas that have many sections taught by multiple adjunct faculty and fewer full-time faculty. She added that the smaller disciplines need support and there has been growth in Sociology through partnering with the Vista Detention Center.
 - Dean Smiley reported that DBA is down to one faculty member. He added that the division is looking into adding an AST in this area at the Rancho Bernardo Education Center. There was discussion around the radio program and internship program being in need of support.
 - Dr. Barb Kelber reported that English, like Math has numerous class offerings and is also in need of another full-time faculty member. She added that French/Spanish and Speech Team/ASL is in need of a full-time faculty member.

- The following discussion took place around the positions ranked in the top 20:
- Dean Fritch reported that there is a full-time faculty member currently employed in the Coop Workforce position, funded by categorical (Strong Workforce) funding. There was discussion on whether the position on the list would account for supporting the current faculty member with General funds if the Strong Workforce funds ran out or if it would support hiring a new faculty member with General funds. There was consensus among the Committee to wait and not prioritize the Coop Workforce position this year since there is Strong Workforce funds currently supporting it. Dean Fritch abstained.
 - There was discussion around whether the current Fire faculty member is paid with Strong Workforce or General funds.
 - Susan Snow mentioned that Art History was ranked lower on the list last year, but did not make it on the recommended list to the Superintendent/President.
 - Dr. Barb Kelber and Dr. Lesley Blankenship-Williams recommended that EME be moved up to the top 10.

- Dr. Lesley Blankenship-Williams recommended that DBA be moved up to the top 10.

There was consensus among the IPC Hiring Sub-Committee for final ranking of the Faculty Position Prioritization for 2019-20 as follows, with a No vote from Seth San Juan – he expressed that he does not think Fire should be on the list.

1. Nursing
2. Fire
3. Chicano Studies
4. ESL
5. Photo
6. DBA Radio
7. EME
8. Art History
9. Computer Science
10. Cinema

This list will go to IPC and SPC for approval and the final recommendations will be made by the Superintendent/President.

The meeting adjourned at 3:32 p.m.