



**Instructional Planning Council Hiring Sub-Committee
MINUTES**

MEETING TYPE:

X

Staff
Product/Project
Special

Date: April 10, 2019
Start Time: 4:30 p.m.
End Time: 5:30 p.m.
Location: AA-140

Chair: Dr. Jack S. Kahn
Members Present: Richard Albistegui-Dubios, Mark Bealo, Dr. Glyn Bongolan, Katy Farrell, Marlene Forney, Margie Fritch, Dr. Barbara Kelber, Dr. Pearl Ly, Seth San Juan, Shayla Sivert, Justin Smiley, and Susan Snow.
Members Absent: Sarah DeSimone, Jenny Ferrero, and Hector Garcia-Villa.
Recorder: Michelle LaVigueur

VPI Kahn called the meeting to order at 4:30 p.m.

I. Approve minutes - April 25, 2018
 MSC - (Bongolan/Smiley): The minutes for April 25, 2018 were approved and accepted into the record with an abstention from Dean Richard Albistegui-Dubios.

II. Deans present Faculty Position Request recommendations to subcommittee for Prioritization – VPI Kahn reminded members to rank their selections on the spreadsheet prior to the next meeting on April 24. He added that we will not know the FON until September or October of this year.

- a. Dean Smiley reviewed the following positions and his ranking order is as follows: **Art D&I, Art D&P**
 - i. Assistant Professor, Art Design & Illustration – This is ranked as number one out of the two requests. He advised the department has had this request for several years and have struggled fill the position. He added there are no part time instructors at this time and the fill rates are over 100%. He mentioned there is a strong demand in this discipline and it collaborates well with the graphics department, with several overlapping programs. He reported that there is area for growth in terms of adding sections and strengthening some of the programs.
 - ii. Assistant Professor, Drawing & Painting – This area is down one instructor compared to several years ago. He added they are adding noncredit classes and expect to see significant growth in this area.
- b. Dean Sivert reviewed the following positions, and her ranking order is as follows: **Speech, ESL, ASL**
 - i. Assistant Professor, ASL English Interpreting – There is a hire this year, but it is for the General Deaf Studies Program. She added this is a very successful program.
 - ii. Assistant Professor, ESL to include ESL, NESL, NCTZN, and NABED – The ESL Department is very involved in AB 705. She added they have literacy to transfer levels classes and will be adding an AB705 class equivalent to English 100 for non-native speakers. She mentioned they had a hire for spring 2019, fall 2019 and some retirements.
 - iii. Assistant Professor, Speech Communication –Speech is hiring this year and they currently have four full time faculty. She added they field a strongly competitive speech team and are very involved in dual enrollment.

- c. Dean Fritch reviewed the following positions, and her ranking order is as follows: **All three have equal ranking.**
- i. Assistant Professor, Emergency Medical Education – They are currently trying to hire faculty to run the simulation lab. She added they had a retirement this last month and they are down two faculty. She mentioned that due to accreditation obligations, two faculty need to be hired immediately and if they are, this position would get pulled.
 - ii. Assistant Professor, Fire Technology – Wayne Hooper is retiring in spring of 2020 and another instructor is needed in this area.
 - iii. Assistant Professor, Trade and Industry, Cabinet and Furniture Technology (CFT) two positions – Jack Stone is retiring this spring leaving just one other full time instructor. She would support one of the two positions because they have a fulltime Instructional Support Assistant.
 - iv. Assistant Professor, Work Experience Coordinator – This will be pulled.
- d. Dean Ly reviewed the following positions, noting that her order is as follows: **AODS, MCS, Economics, AIS, Philosophy, Kinesiology/Health 75% & Baseball Coach (Athletics) 25%, History, and Child Development.**
- i. Assistant Professor, Alcohol and Other Drug Studies – This is her number one. She added they only have one instructor at this time and an entire new program is launching.
 - ii. Assistant Professor, American Indian Studies – This area has been doing well with articulating with CSUSM.
 - iii. Assistant Professor, Child Development – They had one hire in fall 2018 and one for fall 2019.
 - iv. Assistant Professor, Economics – This degree feeds into the most popular ADT on campus which is Business Administration and they have high fill rates.
 - v. Assistant Professor, Kinesiology/Health 75% & Baseball Coach (Athletics) 25% - They have a hire for fall of 2019.
 - vi. Assistant Professor, History of the Americas – History has a hire for Fall 2019. She added the classes are very popular and doing well with fill rates.
 - vii. Assistant Professor Multicultural Studies (emphasis in African American Emphasize) – Dr. Jacobo is the only tenured faculty member.
 - viii. Assistant Professor, Philosophy – Philosophy 200 is one of the “Golden Four” and has really strong fill rates. She added this department has done a lot with online offerings as well as fast track classes.
- e. Dean Albistegui reviewed the following positions, noting that his order is as follows: **Biology, Math 1, Interdisciplinary Oceanography/Geology, Chemistry, Math 2,**
- i. Assistant Professor, Biology – This area has a very high demand and they are hiring a similar position right now. If more hires are added, more classes can be scheduled.
 - ii. Assistant Professor, Chemistry – Chemistry is hiring right now but not in this specialty and the fill rates are high.
 - iii. Assistant Professor, Math 1 and 2 – With AB705, would like full time faculty dedicated in the Math classes.
 - iv. Assistant Professor, Interdisciplinary Oceanography/Geology – Although the fill rate is mediocre with a small program, this department is attempting to grow and they will be down one of faculty member.

The meeting adjourned at 5:40 p.m.