

Name:

Library Exploration Assignment

The following activities are designed to help you:

- Learn your way around the Palomar College Library
- Ask Library staff for help when you need it
- Find books, DVDs, and other information sources in the Library and on the library's website
- Get the most value from Library services and resources

Instructions:

- You must visit the Palomar College Library to complete this assignment.
- Be prepared to present your answers and findings to the class.
- Finish this assignment on your own and turn it in to your professor.

You will need to go to the library's website to answer some of these questions. The address is www2.palomar.edu/pages/library. It is also linked from the top of the Palomar homepage.

1. If you need help from a Librarian at midnight, what can you do? (LOCATION: IN-CLASS)

To answer this question, **ask someone** at the Reference Desk **or explore** the library's website to find 24/7 help.

2. Ask-a-Librarian chat (LOCATION: IN-CLASS)

Open the Library website: <https://www2.palomar.edu/pages/library/>

Type this question in the "Your Question/Message" box in the "Ask-a-Librarian" chat box

Can you help me find information on "notetaking and study skills?"

a. Did a Librarian answer your question?

Circle one: YES NO

b. What College or University is the Librarian answering you from?

3. Use the library's website to find a magazine or journal article using the database called Academic Search Complete. (LOCATION: IN-CLASS)

Ask the librarian leading your class if you're not sure what keywords to use in your search.

a. What are the **keywords** you entered for your search:

b. List the **title of one article** that you found using this database:

c. List the **title of the magazine or journal** where this article was published:

c. Do you need a password to search for articles from home?

4. Use the library's website to find a magazine or journal article using the database called Gale Virtual Reference Library. Do a search on the subject of "bullying." (LOCATION: IN-CLASS)

- a. How is Gale Virtual Reference Library similar to an encyclopedia?
- b. What steps did you go through to access it?
- c. Can you access it from home?

5. Click on the DATABASES tab. (LOCATION: IN-CLASS)

Click on "Academic Search Complete."

In the search box, type "powerful"

Click on the 1st article in the list.

Under Tools, click "Cite."

Can you find the MLA citation for this article?

Circle one: YES NO

6. Find a RESERVE book for COUN 110 or READ 110. (LOCATION: 1st FLOOR INFORMATION DESK)

You'll need to use the library website or Ask at the Reference or Information desk to find textbooks.

- a. What is the title of the reserve book you selected?
- b. Are you able to check out the book?
- c. If so, for how long?
- d. Do you need a Palomar ID card to check out the book?

7. Printing on the first floor. (LOCATION: 1st FLOOR INFORMATION DESK)

Can you print from your own laptop, if you have one?

Ask someone at the Reference or Information Desk

- a. How much does it cost per page?
- b. Can you use a debit card to pay?
- c. What is GoPrint?

8. Find a DVD in the library's media collection by browsing the shelves or by using the library's website to search for one. Take the DVD to the Information desk to borrow. You can pretend to borrow it! (LOCATIONS: 1st floor MEDIA then INFORMATION DESK)

a. What is the title of the DVD you found? **(LOCATION: 1st floor MEDIA)**

b. What information do you need in order to check out a DVD from the Library?

c. Are you able to check it out?

*You can find information about borrowing DVDs and overdue fines on the library's website by **clicking on Library Information** and then looking through circulation policies, **or you can ask** for information at the **Information or Reference Desks**.*

d. If so, for how long?

e. How would a student find out if the library has a certain DVD?

9. Ask at the Information Desk if there are Group Study Rooms in the Library. (LOCATION: 1ST FLOOR INFORMATION DESK)

a. Where are the Group Study Rooms in the Library?

b. What equipment is available in the rooms?

c. Can I reserve a group study room?

Ask someone at the Circulation Desk or find the information listed under Library Information **on the website**.

10. Use the library website to find an electronic book, also known as an eBook.

*If you need help, you can **Ask a Librarian** at the Reference Desk. (LOCATION: 1ST FLOOR REFERENCE DESK)*

a. What steps did you go through to find and open the book:

b. Do you need a password to read this book from home?

11. Answer these questions about getting books from other libraries.

Ask someone at the Reference Desk. (LOCATION: 1ST FLOOR REFERENCE DESK)

- a. How would you request books from the Palomar College Center Libraries at Escondido, Rancho Bernardo, or Fallbrook?

- b. How would you request books and materials from other libraries?

- c. How long will books take to arrive at the Palomar College Library in San Marcos?
 1. Books from Escondido Center Library:

 2. Books from Fallbrook or Rancho Bernardo Center Libraries:

 3. Books from libraries outside Palomar:

12. Learn about resources for helping you with MLA citations. (LOCATION: 1ST FLOOR REFERENCE DESK)

- a. Look at the sites OWL@Purdue or EasyBib. What does the site you viewed do to help with MLA citations?

- b. These are examples of a citation for a magazine article from an online database. Two of the citations have errors. Use OWL@Purdue to help you choose the citation that is formatted correctly.

Circle the correct citation:

AAV Today. "Preventive Medicine in the Pet Shop." Kay Muser. vol. 2, no. 1, 1988, pp. 38–40. JSTOR, doi: 10.2307/30134133. Accessed 2 Oct. 2018.

Muser, Kay. "Preventive Medicine in the Pet Shop." *AAV Today*, vol. 2, no. 1, 1988, pp. 38–40. JSTOR, doi: 10.2307/30134133. Accessed 2 Oct. 2018.

MUSER, Kay. PREVENTATIVE MEDICINE IN THE PET SHOP. *AAV Today*, vol. 2, no. 1, 1988, pp. 38–40. doi: 10.2307/30134133. Accessed 2 Oct. 2018 in JSTOR.

14. What questions do you have for your Librarian?

15. What did you find the most fun about this assignment?

16. What did you find the most challenging about this assignment?

17. What did you learn that you think other students should know about the Library?

18. What one question would you like to add to this assignment?

Your feedback and questions are greatly appreciated! Thank you for visiting your Library!