



Educational Master Plan 2022 Update
Steering Committee
Meeting Minutes
April 10, 2018

MEETING TYPE:	<input checked="" type="checkbox"/>	Staff	Date:	April 10, 2018
	<input type="checkbox"/>	Product/Project	Starting Time:	11:30 a.m.
	<input type="checkbox"/>	Special	Ending Time:	1:00 p.m.
	<input type="checkbox"/>		Place:	AA-140

Co-Chairs: Michelle Barton and Travis Ritt

Present: Jenny Akins, Michelle Barton, Glyn Bongolan, Marie Fritch, Jack Kahn, Barb Kelber, Connie Moise, Travis Ritt

Absent: Chris Miller, Buddy Springer

Vacant: ASG rep

Recorder: Marti Snyder

[Order of Agenda Items](#)

The meeting was called to order at 11:06 a.m. by Co-chair Michelle Barton.

1. Approval of March 13, 2018 minutes

MSC, Fritch, Kelber, to approve the minutes of March 13, 2018 as presented. All in favor with one abstention.

2. Debrief of March listening sessions

a. Look at list of completed sessions / progress report

Michelle reviewed the listening sessions schedule for March 2018.

b. Overall sense of sessions

- Exactly what was expected for an EMP update discussion.
- Friendly people, good listeners. "Let's get moving."

Themes beyond those summarized in the March 2018 minutes

- Non-credit
- Technology beyond Distance Education (in our space and having a keen eye for what students need and how to keep pace)
- Engagement of faculty and staff located at off-site Centers

Concerns

- When there is a survey exercise like this, the product captures the themes, but does not capture the depths of the situation

- Educational Master Plan should drive the Facilities Master Plan. Consider educational programs and services then facilities.
- North Education Center needs to have same “real college” feel while also blending well with the surrounding community

Additional strategies beyond the March 2018 minutes

- Building/fostering meaningful relationships with those in the area (North especially)
- Expressing true appreciation for the significance of the space (north especially)
- Need to focus on educational programs to ensure bond is endorsed
- Ed planning needs to be more fluid than it has ever been because legislation changes and needs change and planning review should be a 3 years max review cycle.

c. Any additional input or considerations

- Consider coordination as we are moving to guided pathways. Are we going to have a one-stop shop and if so, what would that look like? Are we going to have counselors designated by division and would it make sense to structure the campus in “villages”?

d. Any areas missed or need to be addressed

- We did not meet with Academic Technology Committee and we need to schedule a meeting with them for the next listening session
- Add session for Disability Resource Center personnel
- With focus on enrollment, the onboarding of students is a priority
- Facilities focus on student needs; personnel needs get lost. We need conference rooms and flexible space.
- Concerns about the ability of staff and faculty at North, South, and Escondido Centers being able to participate in governance (availability for teleconferencing). We want staff at these centers to feel as if they are part of the college in every way.
- With the increase in dual enrollment, coordination of services provided to the high schools, in addition to those served on the College campus needs to be considered.

3. Communicating back to councils/constituent groups

a. Progress report

- Michelle pulled up the website to review the progress report. CBT is looking at the internal and external scans and they are looking for themes from the listening sessions.

b. Link to site and feedback form

- Link to Educational Master Plan Update website to be shared with Steering Committee members and forwarded to councils and constituency groups to share progress updates and opportunity to provide input

4. Progress update

a. What is happening?

- HM - Reviewing scheduling data for facilities and space considerations.
- Research/Planning - Completed data submission to CBT and HM.

5. May meetings

a. Progress Report from CBT and HM

b. Themes for EMP Update

c. Additional Listening Sessions (*suggestions*)

- Partners in Learning (Shayla Sivert and Kelly Falcone)
- Dean Margie will identify helpful business partners
- Glyn Bongolan will provide list of high school partnerships
- Two student listening sessions (lunch hour and evening sessions)
- Student clubs, not just ASG
- Take CBT group out to Poway and talk to high school seniors and potential students about perceptions of community colleges
- High School district-level personnel will be on campus on May 9, 10-11:30 a.m.
- Independent Citizens Oversight Committee, as they make sure we are being responsible with the money that we are given
- Partner with the Boys and Girls Club to get those perspectives (Poway, Escondido, and Fallbrook). Community needs, especially in the North Center whose needs might be very different.
- PD, Strong workforce, non-credit and apprenticeship

Next Meeting: May 8, 2018

11:30 a.m. - 12 p.m.

AA-140