



# Veterans Resource Center

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## *New Student Checklist*

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- Apply for Admissions to Palomar College by clicking on Apply for Admission at <http://www2.palomar.edu/>
  - Login to eServices and activate your student email account and record your student ID.
  - Your student email is a primary method of communicating with you, so check it often.
  - If you feel you have been incorrectly identified as a non-resident, please contact the Admissions Office.
  
- Apply for your VA Education Benefits online via [www.vets.gov](http://www.vets.gov)
  - The VA will determine your eligibility based on this application.
  - If you've used your benefits before at another school, you'll submit a [VA Form 22-1995](#) via [www.vets.gov](http://www.vets.gov)
  
- Submit [VA Benefit Coding Request](#) to the Veterans Office to receive priority registration.
  - This form also prevents Ch. 33, Ch. 33D, and Ch. 31 students from being dropped for nonpayment. Ch. 30, Ch. 35, Ch. 1606 and Ch. 1607 are responsible for paying their fees within 10 days of enrollment. Failure to pay will result in being dropped from your classes.
  
- Submit Official copies of your transcripts from **EVERY college** attended to the Records Office.
  - You are required by federal law to disclose all colleges attended and provide official transcripts from those schools. Failure to submit ALL transcripts may delay your VA benefits or cause inaccurate academic advisement.
  
- Request an official copy of your military transcripts via online delivery. **ALL Official Transcripts are required before an appointment is able to be made with a Veterans Counselor.**
  - **Army, Coast Guard, Marine Corps, Navy** – Joint Services Transcript - <https://jst.doded.mil/smart/signIn.do>  
Submit via online delivery (sent directly to the school)
  - **Air Force** – Community College of the Air Force -- <http://www.au.af.mil/au/barnes/ccaf/transcripts.asp>  
Submit a copy of the request to the Veterans Office
  
- Take English, reading, and math assessment questions on your Palomar home page of eServices.
  
- Complete Veterans Orientation via <https://www2.palomar.edu/pages/veterans/>
  
- After all of the above is complete, call (760) 744-1150 Ext. 2173/2174 to schedule an appointment with a Veterans Counselor in the Veterans Resource Center.
  
- Enroll in classes that are required for your declared major.
  - If your counseling appointment is **prior** to your class enrollment date, the counselor will help you choose your classes. Enroll in the suggested courses on your assigned enrollment date (per your 'eServices' account).

- If your counseling appointment is **after** your class enrollment date, register for your classes on your assigned enrollment date (per your 'eServices' account), making sure you're paying close attention to the following:
  - Only select classes required for your major (as shown in the catalog, or on [www.assist.org](http://www.assist.org))
  - Do not select classes that could be duplicates of courses you may have taken elsewhere
- ☐ Submit counseling documents to Veterans Office for certification.
  - Paperwork should include a declaration of major and education plan.
  - You will fill out the coding request and evaluation request forms at the Veterans Office.
  - **If you want to continue to use VA education benefits all students must certify with the Veterans Office every semester.**
- ☐ Apply for Financial Aid at <https://fafsa.ed.gov/>
  - This is not a step in using your VA education benefit but many Veteran students qualify and benefit greatly from Financial Aid. Learn more on Palomar's [Financial Aid website](#)
    - Apply for the California Community Colleges Board of Governors (BOGW) Fee Waiver only via the link found on your eservices home page. BOGW is for eligible California residents, this permits enrollment fees to be waived and includes half off your parking pass.
- ☐ Apply for EOPS at <https://www2.palomar.edu/pages/eops/>
  - This is not a step in using your VA education benefit but many Veteran students qualify and benefit greatly from EOPS with a free parking pass, book vouchers, and counseling. Located in AA-141. Ext. 2449or  
Apply for TRIO at <https://www2.palomar.edu/pages/trioss/about/apply/>
  - This is not a step in using your VA education benefit but many Veteran students qualify and benefit greatly from TRIO that are looking to transfer to a four year university. Located in TCB-1. Ext. 2761

## Palomar College Resources

**Career Center**: Explore your career options by using their career search database, career library, and job search tools. Located in SU-17. (760) 744-1150 Ext. 2194

**Writing Center**: Get support in any phase of the writing process for assignments in any Palomar College Course. Located in BE-1. (760) 744-1150 Ext. 2778

**STEM Center**: Get tutoring and supplemental instruction. Located in NS-310. (760) 744-1150 Ext. 2265

**Transfer Center**: Learn everything you need to know about what it takes to transfer to a 4-year college or university. Located in SSC. (760) 744-1150 Ext. 2552

**Disability Resource Center (DRC)**: Services are available for students with physical, learning, vision, hearing, communication, and psychological disabilities. Located in DSPS. (760) 744-1150 Ext. 2359

**S.T.A.R. TUTORING CENTER**: Tutoring is a free service available to all currently enrolled Palomar College students. Located at the San Marcos campus, first floor of the Library (LL-105). (760) 744-1150 Ext. 2448.

**Math Learning Center**: The Math Learning Center provides free tutoring to students enrolled in math courses at Palomar College. Located in MC-1. (760) 744-1150 Ext. 2718

**Behavioral Health Counseling Services (BHCS)**: Is available for free to all Veterans. Call the Veterans Office to make your apt.

# WELCOME TO PALOMAR COLLEGE!!